



## Letter to the Board

Michael Havens

Superintendent of Schools

Phone: 315-524-1001

Fax: 315-524-1049

January 23, 2009

*"It is every man's obligation to put back into the world at least the equivalent of what he takes out of it."*

*--Albert Einstein, Nobel Prize-winning physicist*

### Board Letter

1. **Budget:** Next month we will review the instructional portion of the budget. This comprises by far the largest share and is where you will find most of the reductions needed to close the budget gap. Although budget numbers are still fluid at this point and we really don't know how the legislature and governor's office will settle things, we estimate that we started with a 2.1 million dollar budget gap. This was comprised of our estimated 1.2-1.3 million dollar roll over costs for wage, insurance and retirement increases. The Governors proposal was about an additional \$885,000 expense.

In looking at our traditional over estimate of expenses and underestimate of resources, Greg was able to fairly easily drop that down to about 1.4 million budget gap. It is these conservative estimates that allow us to fill our reserves each year.

Using \$600,000 (up from \$250,000 suggested last month) to pay a debt service expense, we were able to close the gap to about \$800,000. This is the area that Jeff was asking about last night. This is a great way to use reserve money as it is a one time shot since the expense is coming off the following year anyways.

I have included the chart below to show you how we are closing the majority of the rest of the gap. It is through teaching reductions. Because our population is declining we are able to continue offering similar programs with fewer staff. We have tried very hard to reduce staff only through attrition, thus not destroying morale. It does make a difference when your staff knows we are committed to them and will do everything we can to make sure they don't lose their job. Reductions this year will be made possible because of retirements, relocations due to spouses career, resignations to be with children and probationary teachers not making the grade. This last category will be discussed in more detail in February executive session when we complete our annual review of probationary staff.

Three of the positions are becoming available in the elementary buildings, one at the middle school and four at the high school. We will also not be replacing one administrative position (technology coordinator).

Building	2003 population	2009 population	2010 estimate	Difference
Ontario Primary	377	345	345	-32
Ontario Elementary	379	361	357	-22
Freewill	445	338	325	-120
Middle School	713	614	594	-119
High School	861	867	826	-35

With these staffing reductions, we will be within \$120,000 of closing the gap. While it might not be completely closed by February 12<sup>th</sup>, I expect it will be closed by the end of the month.

2. **Lawsuit Update:** I have not given you an update in this area in sometime. Interestingly not much has happened. Although the judge had said that all depositions of defendants (us) be completed by September 8<sup>th</sup> they still aren't finished. I have not heard from our attorney and to be honest, I haven't even been thinking about it much. I guess that's probably healthy. I'll try to give you an update every couple of months or if something pops up.
3. **Facilities Update:** I told you last week that I had met with Carl Thurneau of SED facilities planning while I was in Albany and he hoped to give me an answer soon. I made my weekly call to him yesterday. I had to leave a message as always and they promised he would get back to me as always.
4. **Ginna:** We had a joint school, town and county meeting yesterday to discuss the dispute with Ginna over assessment. Ginna has added a training center and firing range to their complex. The town has increased their assessment because of these additions. Ginna is also constructing a dry cask storage system for the spent nuclear rods. Newspaper accounts have placed a construction figure of 70 million dollars. Ginna's position is that these are covered as part of the PILOT and should not be assessed. We hope to be able to resolve this through informal discussions. We still have about 5 years left on the current PILOT. The upside of all this is that when we do renegotiate we ought to be able to add another 100 million to the tax role. That will help to keep the tax rate stable over the long term.
5. **Financial Report Explanation and OhioPyle gift:** I do not yet have complete information on these two questions from last night's Board meeting. I expect to be able to get them to you by next Friday's letter.
6. **IRS Mileage Rate:** At last night's Board meeting, a suggestion was made to change the wording of the mileage reimbursement policy to say, "At the current IRS rate". The thought was that this would save having to change the resolution each time the IRS rate changed. Our clerk expressed concern that a specific rate was required and that simple saying "the current IRS rate" would not be sufficient. This morning Greg checked with our auditor, Ray Wager, who said that the new wording would be fine and was quite common.
7. **Big Brothers/Big Sisters:** On Tuesday, January 27<sup>th</sup> at Ontario Elementary School, Constellation Energy will be presenting a check for \$7500 to the school and the Big Brothers-Big Sisters program at 3:30 p.m in the Library. This donation will allow OE to offer the Big Brothers-Big Sister program to Wayne students. Through the program, high school students will mentor elementary school students focusing on environmental projects. Sharon Miller from Constellation will present the check to Mike

Pullen, Mr. Havens and the Executive Director of Big Brothers. Please let me know if you are able to attend. Snacks and refreshments will be served.

8. **Upcoming Events:**

1/23 – Freewill Family Night

1/24 – SAT Exams

1/26 – FE Parent Group Meeting – 6:45 p.m.

1/26-29 - NYS Regents Exams & Midterms

1/28-30 – FE Bookfair

1/29 – Four County Meeting – President’s/Vice pres. @ WFL Boces

2/6 – Ontario Parks & Recreation “Comics On The Rocks” – Carey Lake – 7:00 p.m.

2/7 – Ontario Parks & Recreation “WinterFest” @ Casey Park – Noon – 4:00 p.m.

2/7 – Ontario Parks & Recreation Chicken BBQ – 3:30 p.m.

**Athletic Events:**

1/23 – Boys Freshman BB vs. Penn Yan – 4:15 p.m.

1/23 – Girls JV & V BB vs. Penn Yan – 6:00 & 7:30 p.m.

1/30 – Boys Freshman Basketball vs. Canandaigua – 4:15 p.m.

1/30 – Girls JV & V BB vs. Canandaigua – 6:00 & 7:30 p.m.

2/2 – Girls JV Basketball vs. Marcus Whitman – 5:00 p.m.

2/2 – Boys JV Basketball vs. Marcus Whitman – 6:30 p.m.

2/3 – V Co-Ed Bowling vs. Waterloo – 4:15 p.m.

2/3 – Boys JV & V BB vs. Newark – 6:00 & 7:30 p.m.

2/4 – V Co-Ed Bowling vs. Newark – 4:15 p.m.

2/5 - JV & V Wrestling vs Pal-Mac – 6:00 & 7:00 p.m.

2/6 – Boys Freshman BB vs. Waterloo – 4:15 p.m.

2/6 – Girls JV BB vs. Waterloo – 6:00 & 7:30 p.m.

9. **Attachments:**

- a) Peanut Butter Recall
- b) Walworth Town Board meeting Minutes – 12/4
- c) Walworth Town Board Meeting Minutes – 12/18



## Wayne Central School District Office of the Food Service Director

PO Box 155  
6076 Ontario Center Road  
Ontario Center, NY 14520  
315-524-1041

January 20, 2009

Dear Wayne Central Staff,

At this time, the FDA, the Centers for Disease Control and Prevention (CDC), and state partners have traced sources of *Salmonella* Typhimurium contamination to a plant owned by Peanut Corporation of America (PCA), which manufactures peanut butter and peanut paste—a concentrated product consisting of ground, roasted peanuts—that are both distributed to food manufacturers to be used as an ingredient in many commercially produced products including cakes, cookies, crackers, candies, cereal and ice cream. In addition, PCA peanut butter is distributed to and institutionally served in such settings as long-term care facilities, food service industries and private label food companies.

**Since additional brands continue to be added to the recall list we have decided to remove all products containing peanut butter and peanut butter paste from our menus, a la carte and vending machines until we are confident that our products are safe from contamination.**

**Please note: The recall does not include USDA commodity peanut butter. In addition, we currently do not purchase any of the named brand products associated with the recall. We are simply taking precautions to ensure the safety of our children.**

I have included a link below to the FDA website that has a searchable list of products and brands associated with the expanded PCA recall. Please feel free to share the information with our parents. This will assist in the determination if commercially-prepared or manufactured peanut butter/peanut paste-containing products (such as cookies, crackers, cereal, candy and ice cream) are subject to recall.

<http://www.accessdata.fda.gov/scripts/peanutbutterrecall/index.cfm>

Wayne Central School District follows all directives from USDA, the Department of Health and the NYSED. Please take rest in knowing the food served in Wayne Central adheres to the strictest safety codes at all times.

If you have any questions please feel free to contact me.

Sincerely,  
Nique Wilson

Food Service Director  
Wayne Central School District  
(315) 524-1041  
[nwilson@wayne.k12.ny.us](mailto:nwilson@wayne.k12.ny.us)

**WALWORTH TOWN BOARD – REGULAR MEETING  
4 DECEMBER 2008**

Presiding Supervisor Plant called the regularly scheduled Town Board meeting, held at the Walworth Town Hall, 3600 Lorraine Drive, to order at 7:30 PM.

Present:	Frank Maciuska	Councilman
	Thomas Yale	Councilman
	Patricia Marini	Councilwoman
	Suzi Hawkins-Mance	Councilwoman
	Susie Jacobs	Town Clerk
	Mike Frederes	Highway Superintendent
	Rob Burns	Sewer Superintendent
	Jacqueline Van Lare	Recreation Director
	Karen Ambroz	Assessor
	Ed Parrone	Engineer for the Town

**MINUTES:**

Motion by Councilwoman Hawkins-Mance to approve the minutes of the Three- Board meeting of November 20, 2008, as presented.

Seconded by Councilwoman Marini.

Adopted: Vote Ayes 5 Nays 0

**CORRESPONDENCE:**

Susie Jacobs, Town Clerk, had nothing to enter into record.

**PUBLIC PARTICIPATION:**

Supervisor Plant introduced Kristine Rogers, Edgemere Development, Inc., and George DeRue, Gananda Partnership.

**RESOLUTION 87-08 AUTHORIZING SUPERVISOR AS OFFICIAL REPRESENTATIVE TO EXECUTE NEW YORK HOUSING FINANCE AGENCY (HRA) INFRASTRUCTURE DEVELOPMENT DEMONSTRATION PROGRAM (IDDP) GRANT(S) IN CONNECTION WITH THE GANANDA SENIOR APARTMENTS:**

Councilman Maciuska offered Resolution **87-08** and moved its adoption.

Seconded by Councilman Yale to wit:

**WHEREAS**, the Town of Walworth adopted Resolution **22-08** – Senior Housing- Small Cities Grant 2008,

**BE IT RESOLVED** that Robert Plant, Town Supervisor, of the Town of Walworth, 3600 Lorraine Drive, Walworth, NY, Wayne County, is hereby authorized as the official representative of the Town to execute any and all documents pertaining to the New York State Housing Finance Agency (HFA) Infrastructure Development Demonstration Program (IDDP) Grant(s), including applications therefore, in connection with the construction of the Gananda Senior Apartments, being built in cooperation with Gananda Senior Associates LLC., Walworth, Wayne County,

**BE IT FURTHER RESOLVED**, that the Town Council of the Town of Walworth adopts Resolution **87-08**.

Adopted this 4<sup>th</sup> day of December, 2008, at the meeting of the Town Council.

Roll call vote: Councilman Maciuska Aye  
Councilwoman Marini Aye  
Councilwoman Hawkins-Mance Aye  
Councilman Yale Aye  
Supervisor Plant Aye Resolution carried.

**DEPARTMENT HEAD REPORTS:**

HIGHWAY DEPARTMENT- RESOLUTION 91-08 – AUTHORIZATION TO ACCEPT THE SUCCESSFUL LOWEST BIDDER PER THE SHARED SERVICE AGREEMENT BETWEEN THE TOWN OF PALMYRA, VILLAGE OF PALMYRA, TOWN OF MACEDON AND TOWN OF WALWORTH FOR A STREET/CATCHBASIN CLEANER AND FOR AN AERIAL LIFT TRUCK:

Councilman Yale offered the following Resolution **91-08** and moved its adoption. Seconded by Councilwoman Hawkins-Mance to wit:

I, SUSIE C. JACOBS, THE DULY QUALIFIED AND ACTING TOWN CLERK OF THE TOWN OF WALWORTH OF 3600 LORRAINE DRIVE, WALWORTH, NEW YORK, A MUNICIPALITY, DO HEREBY CERTIFY THAT THE FOLLOWING RESOLUTION 91-08 WAS ADOPTED AT A REGULAR MEETING OF THE TOWN BOARD HELD ON DECEMBER 4, 2008, AND IS INCORPORATED IN THE ORIGINAL MINUTES OF SAID MEETING, AND THAT SAID RESOLUTION HAS NOT BEEN ALTERED, AMENDED OR REVOKED AND IS IN FULL FORCE AND EFFECT.

**WHEREAS** THE TOWN OF PALMYRA, THE TOWN OF MACEDON, THE TOWN OF WALWORTH AND VILLAGE OF PALMYRA HAVE SIGNED INTER-MUNICIPAL COOPERATION AGREEMENT FOR THE AWARD OF A GRANT TO PURCHASE AERIAL LIFT TRUCK AND STREET SWEEPER/CATCHBASIN CLEANER, AND

**WHEREAS** ON NOVEMBER 20, 2008, BIDS WERE OPENED AT THE TOWN OF PALMYRA, AS THE TOWN OF PALMYRA IS THE LEAD AGENCY, AND

**WHEREAS** HIGHWAY SUPERINTENDENTS HAVE COLLECTIVELY MET AND UNANIMOUSLY AGREED THAT ALTEC INDUSTRIES HAS MET SPECIFICATIONS AND IS THE SUCCESSFUL BIDDER WITH AN ALTEC AT37-G ON A 2009 FORD F-550 CHASSIS AT A PRICE OF \$92,383 FOR THE AERIAL BUCKET TRUCK AND OPTIONS,

**WHEREAS** THAT THE SUCCESSFUL BIDDER FOR THE VACUUM SWEEPER/CATCH BASIN CLEANER IS JOE JOHNSON EQUIPMENT OF ROCHESTER WITH AN ELGIN WHIRLWIND ON A 2009 NISSAN CHASSIS FOR A TOTAL BID OF \$197,594 COMPLETE WITH OPTIONS,

**WHEREAS** PER THE SHARED SERVICE AGREEMENT EACH RESPECTIVE CO-APPLICANTS' TOWN BOARDS MUST APPROVE THESE AWARDS AS WELL AS THE TOWN OF PALMYRA,

**NOW, THEREFORE**, THE TOWN OF WALWORTH, TOWN COUNCIL ACCEPTS THE SUCCESSFUL BIDDER, ON RECORD IN THE TOWN OF PALMYRA, FOR THE AERIAL BUCKET TRUCK AND FOR THE VACUUM SWEEPER/CATCH BASIN CLEANER,

**NOW, BE IT FURTHER RESOLVED**, THAT THE TOWN COUNCIL OF THE TOWN OF WALWORTH ADOPTS RESOLUTION **91-08**.

Adopted this 4<sup>th</sup> day of December, 2008.

Roll call vote: Councilman Maciuska Aye  
Councilwoman Marini Aye  
Councilwoman Hawkins-Mance Aye  
Councilman Yale Aye  
Supervisor Plant Aye Resolution carried.

HIGHWAY DEPARTMENT - RESOLUTION **92-08** – AGREEMENT TO EXTEND INDEXED LUMP SUM MUNICIPAL SNOW AND ICE AGREEMENT 2010/11 YEAR:

Councilman Yale offered the following Resolution **92-08** and moved its adoption.

Seconded by Councilwoman Hawkins-Mance to wit:

**WHEREAS** the “AGREEMENT TO EXTEND INDEXED LUMP SUM MUNICIPAL SNOW AND ICE AGREEMENT” has been presented and reviewed

**BE IT RESOLVED** that the Supervisor be authorized to sign The New York State Department of Transportation “AGREEMENT TO EXTEND INDEXED LUMP SUM MUNICIPAL SNOW AND ICE AGREEMENT” FOR 2010/11 YEAR.

**BE IT FURTHER RESOLVED** that the Town Council of the Town of Walworth adopts Resolution **92-08**.

Dated this 4<sup>th</sup> day of December, 2008.

Roll call vote:	Councilman Maciuska	Aye	
	Councilwoman Marini	Aye	
	Councilwoman Hawkins-Mance	Aye	
	Councilman Yale	Aye	
	Supervisor Plant	Aye	Resolution carried.

SEWER DEPARTMENT –

**RESOLUTION 88-08 AWARD BID FOR POSITIVE DISPLACMENT BLOWER:**

Councilman Maciuska offered Resolution **88-08** and moved its adoption.

Seconded by Councilwoman Marini to wit:

**WHEREAS**, sealed bids were opened on Tuesday, November 25, 2008, and

**WHEREAS**, one successful bidder as follows:

EXCELSIOR BLOWER SYSTEMS, INC.

24 COKESBURY ROAD, #10

LEBANON NJ 08833

**WHEREAS**, the amount of the bid was for \$17,860.00,

**BE IT RESOLVED**, that the bid be awarded to Excelsior Blower Systems, Inc., for the purchase of Heliflow 616 Blower Project No. 208749 Section 221519 Replacement of No. 2 Blower. Total Bid for all Materials, Engineering, Installation Labor, & Travel for a total of \$17,860.00,

**BE IT FURTHER RESOLVED**, that the amount be withdrawn from Budgeted Line SS2120,

**BE IT FURTHER RESOLVED**, that the Town Council of the Town of Walworth adopts Resolution **88-08**.

Adopted this 4<sup>th</sup> day of December, 2008, at the meeting of the Town Council.

Roll call vote:	Councilman Maciuska	Aye	
	Councilwoman Marini	Aye	
	Councilwoman Hawkins-Mance	Aye	
	Councilman Yale	Aye	
	Supervisor Plant	Aye	Resolution carried.

RECREATION

Nothing reported at this time.

ASSESSOR

Nothing reported at this time.

ENGINEER

Ed Parrone, Engineer for the Town, reported the Town was moving closer to the necessary approvals needed for the Gananda project. He and Councilwoman Hawkins-Mance will be meeting regarding the “ponds” in the Town. Supervisor Plant was asked to attend the meetings.

TOWN CLERK

Nothing reported at this time.

RESOLUTION 93-08 CAREY LAKE LLC, RENEWAL LIQUOR LICENSE #3121757, 3116448, 3126208:

Councilman Maciuska offered Resolution **93-08** and moved its adoption.

**WHEREAS**, pursuant to the requirement of the New York State Alcoholic Beverage Control (ABC) Law, an applicant for a license to sell alcoholic beverages at retail, for on-premises consumption, as well as any applicant for renewal of such a license, must notify the Town Clerk of the municipality wherein the premise are located, and;

**WHEREAS**, Carey Lake LLC, has requested a renewal of Liquor Licenses application, and

**WHEREAS**, Carey Lake LLC, has requested that the Town waive the 30-day notification period required by New York State Liquor Authority in an effort to expedite the granting of a Renewal Liquor License to Carey Lake LLC,

**NOW, THEREFORE, BE IT RESOLVED** by the Town Council of the Town of Walworth, that with respect to the renewal application submitted by Carey Lake LLC, Licenses numbers 3121757, 3116448, 3126208, Walworth, New York, for a license to sell alcoholic beverages at retail for on-premises consumption, the Walworth Town Board does express a favorable opinion;

**NOW, THEREFORE, BE IT FURTHER RESOLVED**, that the Town Council of the Town of Walworth hereby waives the thirty (30) days notice period in regard to Carey Lake LLC, allowing an earlier submission of the renewal Liquor License application.

**NOW, THEREFORE, BE IT FURTHER RESOLVED**, that the Town Council of the Town of Walworth adopts Resolution **93-08**.

Dated this 4<sup>th</sup> day of December. 2008.

Roll call vote:	Councilman Maciuska	Aye	
	Councilwoman Marini	Aye	
	Councilwoman Hawkins-Mance	Aye	
	Councilman Yale	Aye	
	Supervisor Plant	Aye	Resolution carried.

**COMMITTEE REPORTS:**

**PERSONNEL COMMITTEE**

Councilwoman Marini reported that the Personnel Committee will meet the week of December 15 to review anything that needs to be reviewed, including the 2009 Proposed Holiday Schedule for the Town Offices.

**HEALTHCARE COMMITTEE**

Councilwoman Marini reported that the Healthcare Committee now has the new rates and will be scheduling a meeting for early January to go over these, in order to have a new plan in place for April adoption.



## TOWN COMPLEX – REQUEST FOR PROPOSALS (RFP) FOR THE ARCHITECTURAL SERVICES FOR THE EXPANSION OF THE TOWN COMPLEX

Councilwoman Hawkins-Mance stated if Council members did not have any recommendations/comments on the draft RFP presented on November 20, 2008, she would like to go ahead and submit the RFP. The Town Clerk will be supplied with a list of firms to mail Criteria Information to. The following was presented:

### **Request for Proposals for Architectural Services for the Expansion of the Town Complex**

Over the past few years, the Town of Walworth has experienced significant population growth that was not anticipated in the original design of the current Town Complex built in 1992. The Town population in the year 2000 was 8402 according to released census figures. Since then the Town has experienced an annual growth of approximately 3%. Although expected to slow, the growth is expected to continue in a positive nature by all known predictors (family growth, home sales, urban to rural migration). This has caused the Town to struggle with Town Hall and Library space issues; therefore on August 16<sup>th</sup>, 2007, the Town Board formed a group titled the Town Complex Study Group. This group was formed to coordinate questions to put forth some ideas to the Town Board that would then go out to the general public regarding the need for more space.

The group initially met on August 29<sup>th</sup>, 2007 and began the process of interviewing Department Heads, Library personnel, Court staff and State Troopers regarding space problems they were currently experiencing, space problems they anticipated experiencing, and what they felt would be needed for space in the foreseeable future.

It was the group's unanimous decision that the Town of Walworth definitely needs more space. The group felt that the current building the Town is occupying is a sufficient building for much of the uses the Town needs. This assumes that more efficient storage methodologies are implemented and maintained as routine process and procedure. It also assumes that the Library and Recreation Department are relocated. The vacated space will allow for more efficient rearrangement and utilization of the town complex for the remaining functions.

Therefore, in order to meet the demands of the Library and Recreation Department it is the recommendation of this committee that a "second" building be constructed for the combined use of the Recreation Department and the Library.

In discussions with other Towns in the area, it was found that there is significant advantage and synergy in locating the Library and Recreation Departments in close proximity to the main Town complex. However, it was also identified that having a separate building from Town business functions and especially Court functions is desirable from aspects of aesthetics and perceived public safety. It has been recommended that a building on the existing Town property, directly west of the existing Town complex be constructed. The recommended site directly west of the existing parking lot on the west side of Lorraine Drive would allow for synergy of functions with the existing complex. The new building would be constructed with a single main entrance. The Library would be created in an area built slab-on-grade. The Recreation Department will be located to the opposite side with common multifunctional space in between the two entities. The non-library space should have basement area which would house programmatic functional areas as well as infrastructural needs for the building (HVAC, electrical, hot water, etc). The need for basement space for storage and infrastructure needs was a critical discussion/shortcoming identified in other towns visited and the interviews therein with respective town officials. It should be noted that it is not the recommendation of this committee to create a complex "Rec Center" at this time. Having said that, the new building should be compatible for expansion of the Library as well as the Recreation areas to meet future unidentified needs so that the future Townspeople

aren't faced with the current situation of a building that is not functional or conducive to meet changing needs.

The purpose of this RFP is to identify an Architectural firm to assist in the preparation of preliminary conceptual documents, budgets, and presentation materials to assist the Town in its pursuit of these identified needs. The goal of the relationship shall be to provide the following deliverables:

1. Provide basic conceptual design of a facility to house the Town Library and Recreation Department as identified by the Town Complex Study Group (as contained herein).
2. Provide budgetary information in a format to assist the Town in the search of funds through grant applications and/or other funding sources.
3. Provide interior and exterior artistic renderings of the conceptual design suitable for public and grant presentations.
4. Participate in at least three scheduled public presentations.
5. Work with Department Heads and Town Complex Committee to formulate conceptual layout of the building.

Responses to this RFP shall include:

1. Documentation of experience with municipal projects
2. Specific Library design experience
3. List and qualifications of individuals to be directly involved with the project
4. References
5. Statement of availability to complete deliverables within six months.
6. Narrative of how your firm proposes to approach and complete the Deliverables.
7. Price structures for completing the deliverables as well as for incremental related work that has not been pre-identified.
8. Experience with grants.

Written submissions for this RFP, original plus three (3) copies will be accepted at the Town Clerk's office on or before Wednesday, January 21, 2009, at 5:00 P.M. Said submissions will be reviewed and then selected firms, including their proposed principles will be interviewed to assist the Town Complex Study Group in recommending a firm to the Town Board. All documents submitted with Architectural Firm proposals shall become property of the Town and not returned.

Motion by Councilwoman Hawkins-Mance to submit Request for Proposals for Architectural Services for the Expansion of the Town Complex.

Seconded by Councilwoman Marini.

Roll call vote:	Councilman Maciuska	Aye	
	Councilwoman Marini	Aye	
	Councilwoman Hawkins-Mance	Aye	
	Councilman Yale	Aye	
	Supervisor Plant	Aye	Motion carried.

**APPROVE PRE-PAYMENT ANNUAL RETIREMENT BILL:**

Motion by Councilwoman Hawkins-Mance authorizing pre-payment of the annual retirement bill for a savings of \$816.00.

Seconded by Councilman Yale.

Roll call vote: Councilman Maciuska Aye  
Councilwoman Marini Aye  
Councilwoman Hawkins-Mance Aye  
Councilman Yale Aye  
Supervisor Plant Aye Motion carried.

**RESOLUTION 89-08 AUTHORIZATION ADOPTION NEW FEES FOR BUILDING DEPARTMENT AND TOWN CLERK OFFICE PENDING APPROVAL FROM THE ATTORNEY FOR THE TOWN:**

Councilwoman Marini offered Resolution **89-08** and moved its adoption.  
Seconded by Councilman Maciuska to wit:

**WHEREAS**, proposed increased fees for the Building Department and Town Clerk's

Office were presented, and

**WHEREAS**, authorization by the Town Board is granted pending the review of the Attorney for the Town,

**BE IT RESOLVED**, that the Town Board of the Town of Walworth does hereby authorize the Building Department and the Town Clerk's Office to increase the fees,

**BE IT FURTHER RESOLVED**, that the Town Council of the Town of Walworth adopts Resolution **89-08**.

Adopted this 4<sup>th</sup> day of December, 2008, at the meeting of the Town Council.

Roll call vote: Councilman Maciuska Aye  
Councilwoman Marini Aye  
Councilwoman Hawkins-Mance Aye  
Councilman Yale Aye  
Supervisor Plant Aye Resolution carried.

Supervisor Plant noted that Council members had received a copy of park fees from other towns and a copy of the proposed ambulance agreement for their review.

**DESIGN CRITERIA DISCUSSION:**

Ed Parrone, Engineer for the Town, reported that all the adjustments that were reviewed had been made; he inquired if the Town would like to approve the Design Criteria as is or would they like another copy for review. He also mentioned that a fee should be established for other interested parties who want to receive a copy of the Design Criteria. Council members requested that an electronic version be sent to them for review. Mr. Parrone will also include his recommendation of the fee/charge for the Design Criteria.

**RE-ESTABLISH THE PARK MASTER PLAN COMMITTEE & THE TOWN COMPREHENSIVE PLAN COMMITTEE:**

Supervisor Plant commented that he would be re-establishing the Park Master Plan Committee and the Town Comprehensive Plan Committee. If anyone is interested in joining these committees, please contact Supervisor Plant. Councilman Yale commented that he has been asked to chair the Town Comprehensive Plan Committee, which will meet half a dozen times over a 4 to 5 month period, starting late February, 2009. This committee will do a broad examination of the Town's Master Plan. The last time this was done was six (6) years ago. Councilwoman Marini will chair the Parks Master Plan Committee doing the same thing; this will be a big commitment for us to make sure that we are looking at the whole scope of things into the future for

the entire Town. Councilman Yale stated that the two committees will at some point intersect/interact as needed in order to be in harmony. Supervisor Plant commented that if anyone is interested, he would like to hear from them within the next couple of weeks.

**BIDS FOR “SALE OF SURPLUS FIREWOOD LOGS”:**

Supervisor Plant stated that there were no bids for the “Sale of Surplus Firewood Logs.” And at this time, Supervisor Plant would like authorization for the Highway Department to dispose of the firewood.

**APPROVAL TO SIGN NEW YORK MUTUAL AID AND ASSISTANCE AGREEMENT FOR WATER/WASTEWATER PROVIDERS (NYWARN):**

Motion by Councilwoman Hawkins-Mance authorizing the Supervisor to sign the Agreement with New York Mutual Aid and Assistance Agreement for Water/Wastewater Providers.  
Seconded by Councilwoman Marini.

Roll call vote:	Councilman Maciuska	Aye
	Councilwoman Marini	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilman Yale	Aye
	Supervisor Plant	Aye Motion carried.

**FINANCIAL TRANSACTIONS RESOLUTION 90-08:**

Councilman Maciuska offered the following Resolution **90-08** and moved its adoption. Seconded by Councilwoman Marini to wit:

**BE IT RESOLVED** that the Senior Account Clerk be authorized to modify budget as follows:  
\$3,798.00 from Sewer Fund Balance to SS8130.409 Sewer Maintenance. To cover current expenditures. Funds to cover transfer credited to SS2120R Richardson Rents.  
\$500.00 from Sewer Fund Balance to SS8130.405 Fuel. To cover current expenditures.  
Funds to cover transfer credited to SS2650 Sale of Scrap.  
\$1,500.00 from SS8130.411Lawn Credit to SS8130.403 Lab Supplies. To cover current expenditures.

Roll call vote:	Councilman Maciuska	Aye
	Councilwoman Marini	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilman Yale	Aye
	Supervisor Plant	Aye Resolution carried.

**TOWN OFFICES CLOSED:**

Supervisor Plant announced that the Town offices would be closed on Monday, December 15, 2008, from 11:00 AM to 1:00 PM.

**ADJOURNMENT:**

Motion by Councilwoman Hawkins-Mance to adjourn.  
Seconded by Councilman Maciuska and unanimously carried.  
Time: 8:00 PM.

Respectfully Submitted,

Susie C. Jacobs  
Walworth Town Clerk

## **WALWORTH TOWN BOARD – REGULAR MEETING 18 DECEMBER 2008**

Presiding Supervisor Plant called the regularly scheduled Town Board meeting, held at the Walworth Town Hall, 3600 Lorraine Drive, to order at 7:30 PM.

Present:	Patricia Marini	Councilwoman
	Suzi Hawkins-Mance	Councilwoman
	Susie Jacobs	Town Clerk
	Rob Burns	Sewer Superintendent
	Jacqueline Van Lare	Recreation Director
	Karen Ambroz	Assessor
	Ed Parrone	Engineer for the Town

Absent:	Thomas Yale	Councilman
	Frank Maciuska	Councilman

### **EXECUTIVE SESSION:**

Motion by Councilwoman Marini to enter into executive session to discuss pending or possible litigation.

Seconded by Councilwoman Hawkins-Mance . Adopted: Vote Ayes 3 Nays 0

Time: 7:32 PM.

### **RECONVENE:**

Supervisor Plant reconvened the regularly scheduled meeting. Time: 8:19 PM.

### **MINUTES:**

Motion by Councilwoman Hawkins-Mance to approve the minutes of November 20, 2008, as presented. Seconded by Councilwoman Marini. Adopted: Vote Ayes 3 Nays 0

Supervisor Plant inquired if Board members had received December 4, 2008, Board meeting minutes. Councilwomen Marini and Hawkins-Mance stated that they had, but they had not had the time to read them.

### **CORRESPONDENCE:**

Susie Jacobs, Town Clerk, had nothing to enter into record.

### **SUPERVISOR'S REPORT:**

Motion by Councilwoman Marini to approve and file the Supervisor's Monthly Report for November, 2008, as presented. Seconded by Councilwoman Hawkins-Mance. .

Adopted: Vote Ayes 3 Nays 0

### **PUBLIC PARTICIPATION:**

Gary Borkhuis from County Line Road was in to ask the Town Board for help with a neighbor. He stated that approximately three years ago his neighbor, Mr. Carey, started filling in his lot and he did not have any objection to that; however last year things got out of control. Mr. Borkhuis contacted the Town last fall and inquired whether or not Mr. Carey had received a permit. "At that time I was informed that he did not have a fill Permit; but with the help of Paul Russell, Town Engineer, Mr. Carey's permit was approved. One of the conditions of the permit was that he would keep it leveled down, and grade and seed. This summer a lot of dirt that arrived from a

construction company has just been sitting there. In addition to being an eye sore for me and the rest of the community, it is affecting the drainage on both sides of the road.” Mr. Borkhuis explained that he had spoken with Phil Williamson, Code Enforcement Officer, who explained that it was up to Norm Druschel, Building Inspector, to take care of this. Mr. Borkhuis asked that Council members go over to take a look and asked if they would like a mess like this next to their home year after year. Supervisor Plant stated that Phil Williamson did speak with him regarding this yesterday, and he was waiting for a copy of the fill permit from the Town Clerk. Councilwoman Marini inquired when the fill permit was issued; it was decided that it was before June, 2006. Councilwoman Hawkins-Mance requested that the Town Clerk expedite a copy to Phil Williamson; Councilwoman Marini and Councilwoman Hawkins-Mance requested copies as well. Mr. Borkhuis thanked the Town Council.

**RESOLUTION 94-08 – AUDIT OF CLAIMS:**

Councilwoman Hawkins-Mance offered the following Resolution **94-08** and moved its adoption. Seconded by Councilwoman Marini to wit:

**WHEREAS**, the following claims submitted at the scheduled Town Board Meeting of December 18, 2008, have been audited and approved by the appropriate Council Members.

**BE IT RESOLVED** that the claims be paid on **Abstract #12**, numbered 1,781 through 1,929, in the following amounts.

GENERAL FUND	\$ 138,237.69
HIGHWAY FUND	\$ 82,076.63
WALWORTH SEWER DISTRICT #1	\$ 43,710.70
BROOKSIDE LIGHT DISTRICT	\$ 12.84
GANANDA LIGHT DISTRICT	\$ 1,299.37
HARVEST HILL LIGHT DISTRICT	\$ 709.88
ORCHARD VIEW LIGHT DISTRICT	\$ 123.88
WALWORTH LIGHT DISTRICT	\$ 623.23
CEMETERIES	\$ 105.00
ALBRIGHT/BUSHWOOD/HENN EXT. #12	\$ 7,695.50
KUTT/CANANDAIGUA EXT. #15	\$ 7,111.88
MILDAHAN ROAD EXT. #16	\$ 4,816.00
COUNTY LINE ROAD EXT. #17	\$ 7,394.00
PLANK ROAD EXT. #18	\$ 6,020.00
DAANSEN ROAD EXT. #5	\$ 1,640.62
PARK PAVILION CAPITAL FUND	\$ 17,271.56

**BE IT FURTHER RESOLVED** that the claims be paid on **Abstract #12**, numbered 219 through 237, in the following amount:

TRUST & AGENCY	\$ 107,866.24
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**NOW THEREFORE BE IT RESOLVED** that the Town Council of the Town of Walworth adopts resolution **94-08**.

Adopted this 18<sup>th</sup> day of December, 2008, at the meeting of the Town Council.

Roll call vote:	Councilman Maciuska	Absent
	Councilwoman Marini	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilman Yale	Absent

**DEPARTMENT HEAD REPORTS:**

HIGHWAY

Nothing reported at this time.

RECREATION DEPARTMENT – GINEGAW PARK PAVILION DONATION

Jacqueline Van Lare reported that the Town had received a donation from the Campbell family from Walworth for the Ginegaw Park Pavilion. Jackie stated that she sent a letter thanking them.

RECREATION DEPARTMENT – SHERBURNE PARK AUTHORIZATION – CUB SCOUT ANNUAL POLAR PANIC EVENT

Motion by Councilwoman Marini authorizing Cub Scouts pack 167 - Gananda - to use Sherburne Park for Annual Polar Panic Event on Saturday, January 31, 2009, from 8 AM to 1 PM, with approximately 200 - 250 Scouts participating. Seconded by Councilwoman Hawkins-Mance.

Adopted: Vote Ayes 3 Nays 0

ASSESSOR

Nothing reported at this time

ENGINEER

Nothing reported at this time.

TOWN CLERK– CERTIFICATES OF COMPLETION FOR HONORABLE TERENCE M. WOLFE AND HONORABLE CHARLES J YOUNG

Susie Jacobs, Town Clerk, reported that she had received the Unified Court System of the State of New York Certificates of Completion 2008 Continuing Judicial Education Program for Honorable Terence M Wolfe and Honorable Charles J Young and that these were on file in the Office of the Town Clerk.

**COMMITTEE REPORTS:**

PERSONNEL COMMITTEE:

Councilwoman Marini reported that the Personnel Committee met this week. They reviewed the 2009 Wage & Salary Schedule and they will be recommending some changes at the January meeting as well as clarifying some of the questions and concerns raised over utilizing the Schedule. She stated that there would be training of Department Heads after the revisions, if adopted by the Board. The 2009 goals of the Personnel Committee are to do a complete review and comparison of all positions and rate of pay, and to establish community standards to make sure that the Town's pay is appropriate for this area. It is the Committee's recommendation that this be done every 2 to 3 years.

HEALTH CARE COMMITTEE

Councilwoman Marini stated that the Health Committee will be meeting in January to review the available Health plans and make a final choice for what will be available April 1, 2009.

GINEGAW PARK PAVILION USER FEES

Motion by Councilwoman Marini approving Ginegaw Park Pavilion User Fees as follows:

RESIDENT: \$125.00                      NON-RESIDENT: \$175.00

Seconded by Councilwoman Hawkins-Mance.

Roll call vote: Councilman Maciuska Absent  
Councilwoman Marini Aye  
Councilwoman Hawkins-Mance Aye  
Councilman Yale Absent  
Supervisor Plant Aye Motion carried.

**FACILITIES MANAGER APPOINTMENT:**

Motion by Councilwoman Marini appointing Ron Forman as Town Hall Facilities Manager. This appointment will be probationary, with the salary consistent with the position and the Town's Wage & Salary Schedule.

Seconded by Councilwoman Hawkins-Mance.

Roll call vote: Councilman Maciuska Absent  
Councilwoman Marini Aye  
Councilwoman Hawkins-Mance Aye  
Councilman Yale Absent  
Supervisor Plant Aye Motion carried.

**RESOLUTION 95-08 AWARD OF BID – GINEGAW PARK PAVILION FRAMING PACKAGE:**

The following sealed bids were received for the construction of Ginegaw Park Pavilion Framing Package.

Bid Opening: December 9, 2008, at 2 PM

Present: Susie Jacobs, Town Clerk  
Carl Hewings, Engineer for the Town  
Jacqueline Van Lare, Recreation Director  
Bill Boyd, Parks Committee

Bidder: Salatino Construction  
\$ 84,673.32

Bidder: R.M. Lyons, Inc.  
\$ 99,949.00

Bidder: Orchard View Development  
\$113,743.00

Bidder: Fingerlakes Construction Co., Inc.  
\$ 73,377.00

Bidder: Frank J. Marianacci, Inc.  
\$ 92,500.00

Bidder: Secor Building Solutions  
\$ 89,690.00

**RESOLUTION 95-08 AWARD BID GINEGAW PARK PAVILION – FRAMING:**

Councilwoman Hawkins-Mance offered the following Resolution **95-08** and moved its adoption. Seconded by Councilwoman Marini to wit:



**WHEREAS**, Fingerlakes Construction Co., Inc., of 10269 Old Route 31 West, Clyde, New York, 14433, be awarded the contract for the framing of Ginegaw Park Pavilion, for their low bid of \$73,377.00, and

**THEREFORE, BE IT RESOLVED** that the Town Council of the Town of Walworth adopts Resolution **95-08**.

Adopted this 18th day of December, 2008, at the meeting of the Town Council.

Roll call vote:	Councilman Maciuska	Absent
	Councilwoman Marini	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilman Yale	Absent
	Supervisor Plant	Aye Resolution carried.

**CONTRACT WINDOW CLEANING:**

Motion by Councilwoman Hawkins-Mance authorizing Supervisor Plant to sign the contract with All Seasons Window Cleaning Co. as follows:

Clean all Windows Inside only 1/year\* \$230.00

Clean all Windows Outside only 1/year\* \$260.00

\*1/year May, 2009

Seconded by Councilwoman Marini.

Roll call vote:	Councilman Maciuska	Absent
	Councilwoman Marini	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilman Yale	Absent
	Supervisor Plant	Aye Motion carried.

**DESIGN CRITERIA:**

Rescheduled for January, 2009, meeting.

**ALTERNATIVE ENERGY:**

Rescheduled for January, 2009, meeting.

**INTEGRATED CONTRACT RENEWAL:**

Motion by Councilwoman Hawkins-Mance authorizing Supervisor Plant to enter into Contract / Professional Services Agreement with Integrated Systems for Contract "D", Hours100+, Rate/Hour \$75.00.

Seconded by Councilwoman Marini.

Roll call vote:	Councilman Maciuska	Absent
	Councilwoman Marini	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilman Yale	Absent
	Supervisor Plant	Aye Motion carried.

**APPROVE AMBULANCE CONTRACT:**

Motion by Councilwoman Marini authorizing Supervisor Plant to sign the Agreement with Walworth Ambulance, Inc., for 2009.

Seconded by Councilwoman Hawkins-Mance.

Roll call vote:	Councilman Maciuska	Absent
	Councilwoman Marini	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilman Yale	Absent
	Supervisor Plant	Aye Motion carried.

**WAYNE COUNTY SNOW AND ICE AGREEMENT:**

Motion by Councilwoman Hawkins-Mance authorizing Supervisor Plant to sign the Wayne County Snow and Ice Control on County Roads Agreement for November 1, 2008 – May 30, 2009. Seconded by Councilwoman Marini.

Roll call vote:	Councilman Maciuska	Absent
	Councilwoman Marini	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilman Yale	Absent
	Supervisor Plant	Aye Motion carried.

**STOP WORK ORDER FOR HOME LEASING POND:**

Motion by Councilwoman Marini authorizing that the “Stop Work Order” be removed for Home Leasing Pond, based on the following conditions being met and present in the Town Supervisor’s Office no later than 5 PM, Tuesday, December 23, 2008, or the work order stays in effect until the Board meeting.

1. Letter to Parrone Engineering from Home Leasing’s Engineer, satisfying Parrone’s concerns.
2. Letter of Credit for a period of 5 Years.
3. A Check payable to the Town of Walworth for \$100.00.

Seconded by Supervisor Plant.

Discussion:

Councilwoman Hawkins-Mance stated that she was not comfortable with this. She was very concerned that if the Town were to proceed with this, we were going to have issues with the MS4. She explained that she and Carl Hewings had been talking about reviewing the Design Criteria before the Town continued with Home Leasing’s Pond. Councilwoman Marini explained that all the Town had to go on was the current Design Criteria. And therefore, we were in a “Catch-22 situation” in that regard. Discussion ensued.

Roll call vote:	Councilman Maciuska	Absent
	Councilwoman Marini	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilman Yale	Absent
	Supervisor Plant	Aye Motion carried.

**2009 HOLIDAY SCHEDULE HIGHWAY:**

Motion by Councilwoman Marini approving the 2009 Holiday schedule for the Highway Department as submitted by Mike Frederes, Highway Superintendent as follows:

NEW YEAR’S DAY	JANUARY 1	THURSDAY – 9 HOURS
PRESIDENT’S DAY*	FEBRUARY 16	MONDAY – 9 HOURS
FLOATER – MONDAY AFTER EASTER	APRIL 13	MONDAY – 9 HOURS
MEMORIAL DAY	MAY 25	MONDAY – 9 HOURS

IN LIEU OF MARTIN LUTHER KING	MAY 26 <sup>TH</sup>	TUESDAY – 9 HOURS
INDEPENDENCE DAY	JULY 3	FRIDAY – 4 HOURS
LABOR DAY	SEPTEMBER 7	MONDAY – 9 HOURS
FLOATER	SEPTEMBER 8	TUESDAY – 9 HOURS
COLUMBUS DAY	OCTOBER 12	MONDAY – 9 HOURS
VETERANS DAY	NOVEMBER 11	WEDNESDAY – 9 HOURS
THANKSGIVING	NOVEMBER 26	THURSDAY – 9 HOURS
DAY AFTER THANKSGIVING *	NOVEMBER 2	FRIDAY – 4 HOURS
CHRISTMAS DAY	DECEMBER 25	FRIDAY – 4 HOURS

104 HOURS ALLOWED TOTAL USED 102  
 EMPLOYEES WILL CHOOSE 2 HOURS AS A GROUP TO MAKE UP 2 HOUR SHORTFALL  
 SHUT DOWN: JUNE 29<sup>TH</sup>, 30, JULY 1, 2 = 36 HOURS

\*IF CALLED TO WORK BEFORE 6:00 AM WILL WORK THAT DAY, SUPT.  
 WILL SUBSTITUTE ANOTHER DAY.

Seconded by Councilwoman Hawkins-Mance. Adopted: Vote Ayes 3 Nays 0

**RESOLUTION 98-08 FOR INTERMUNICIPAL AGREEMENT AMONG THE ONTARIO-WAYNE COUNTIES STORMWATER COALITION MEMBERS**

Councilwoman Hawkins-Mance offered the following Resolution 98-08 and moved its adoption. Seconded by Councilwoman Marini to wit:

Resolution authorizing sponsorship of application to the 2008-2009 Local Government Efficiency Program for a High Priority Planning Grant Project proposal entitled *Ontario-Wayne Stormwater Coalition Feasibility Study of Joint Inspection and Long-Term Funding*.

**WHEREAS**, the Town Board of the Town of Walworth has entered into an INTERMUNICIPAL AGREEMENT among the Ontario-Wayne Counties Stormwater Coalition members of the Towns of FARMINGTON, 1000 County Road 8, Farmington, New York 14425, MACEDON, 32 Main Street, Macedon, New York 14502, ONTARIO, 1850 Ridge Road, Ontario, New York 14519, VICTOR, 85 East Main Street, Victor, New York 14564, hereinafter referred to as “Towns”, the Coalition members of the Villages of MACEDON, 81 Main Street, Macedon, New York 14502, VICTOR, 60 East Main Street, Victor, New York 14564, hereinafter referred to as “Villages”; ONTARIO COUNTY on behalf of its Department of Public Works with offices at 2962 County Road 48, Canandaigua, New York 14424; and WAYNE COUNTY on behalf of its Highway Department with offices at 7227 Route 31, Lyons, New York 14489, as authorized by Article 5-G of the General Municipal Law.

**WHEREAS**, the Phase II Federal Stormwater Regulations require that regulated municipal separate storm sewer system operators comply with the SPDES General Permit for Stormwater Discharges (General Permit 0-08-002) issued by the New York State Department of Environmental Conservation; and

**WHEREAS**, the municipalities recognize that, because watersheds and separate storm sewer systems cross municipal and county boundaries and because there are opportunities to save money and resources by working collaboratively, the municipalities should work cooperatively to comply with the requirements of the Phase II Federal Stormwater Regulations; and

**WHEREAS**, the Ontario-Wayne Stormwater Coalition started holding meetings beginning in 2004 to identify and analyze options for pooling resources to meet the requirements of the Phase II Federal Stormwater Regulations, and;

**WHEREAS**, the work of the Ontario-Wayne Stormwater Coalition shall be to work collaboratively to [among other goals],:

- a. Facilitate the use of existing or future resources, organizations, and programs for the provision of the services necessary to comply with the Phase II Regulations
- b. Research and implement an appropriate funding mechanism to meet the financial needs beyond 2013 resulting from compliance with the Phase II Federal Stormwater Regulations;

**NOW, THEREFORE, BE IT RESOLVED** that the Town Board of The Town Walworth will sponsor an application for funds, to be known as the *Ontario-Wayne Stormwater Coalition Feasibility Study of Joint Inspection and Long-Term Funding* to be submitted to the New York Department of State; and

**BE IT FURTHER RESOLVED** that the Town Board of the Town of Walworth authorizes the application for funds in the amount of \$50,000, the 10% required local share of which will be paid for by the Ontario-Wayne Stormwater Coalition from dues which the Town of Walworth contributes to on an annual basis; and

**BE IT FURTHER RESOLVED** that the Town Board of the Town of Walworth has agreed to act as Lead Applicant for a 2008-2009 Local Government Efficiency Program High Priority Planning Grant Project proposal; and

**BE IT FURTHER RESOLVED** that the Scott Allen, Code Enforcement Officer/Stormwater Management Officer of the Town of Macedon has agreed to execute all financial and/or administrative processes relating to the grant program;

**BE IT FURTHER RESOLVED** that the Towns FARMINGTON, MACEDON, ONTARIO, VICTOR, and the Villages of MACEDON, VICTOR, ONTARIO COUNTY on behalf of its Department of Public Works and WAYNE COUNTY on behalf of its Highway Department are co-applicants within this project;

**BE IT FURTHER RESOLVED** that the Town Board of the Town of Walworth adopts Resolution 98-08. Adopted this 18<sup>th</sup> day of December, 2008.

Roll call vote:	Councilman Maciuska	Absent
	Councilwoman Marini	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilman Yale	Absent
	Supervisor Plant	Aye Resolution carried.

**RESOLUTION 96-08 FINANCIAL TRANSACTIONS:**

Councilman Hawkins-Mance offered the following Resolution 96-08 and moved its adoption. Seconded by Councilwoman Marini to wit:

BE IT RESOLVED that the Senior Account Clerk be authorized to modify budget as follows: \$1,367.24 from General Fund Balance to A1110.21 Justices – Equipment for \$1,174.93, A1110.42 Justices – Office Expense for \$185.87 and A1110.46 – Law Library for \$6.44. Funds to cover transfers credited to A3021 State Grant Court Facilities.

\$15.68 from A1220.42 Supervisor Office Expense to A1220.41 Conferences/Training. To cover mileage to Training Conference – Albany.

\$5,481.96 from General Fund Balance to A1420.41 Town Counsel \$1,733.06 and A1420.42 Town Counsel – Litigation \$3,748.90. To cover current month expenditures. Funds being reimbursed Farm Land Grant Closing.

\$24.53 from A1990.41 Contingent Account to A3310.41 Traffic Lights. To cover current expenditures.

\$181.98 from A3620.45 Map Reproductions to A3620.42 Mileage/Maintenance for \$155.00 and A3620.47 Fuel Usage for \$26.98. To cover current expenditures.

\$427.50 from General Fund Balance to A6989.41 Farm Land Preservation Grant. Funds being reimbursed from Farm Land Grant Closing.

\$74.17 from A7110.45 Vehicle/Mower Maintenance to A7110.41 Park Utilities. To cover current expenditures.

\$54.52 from A7110.46 Tree Maintenance to A7110.47 Fuel Useage. To cover current expenditures.

\$105.00 from Cemeteries Fund Balance to established line item #CM6-8810.46 West Walworth Cemetery. To cover current expenditures.

\$4,995.53 from DA9010.81 NYS Retirement to DA5142.43 Fuel Useage. To cover current expenditures.

\$1,288.57 from SS9010.81 NYS Retirement to SS8130.409 Disposal Maintenance. To cover current expenditures.

\$262.00 from SS8130.413 Billing to SS8130.406 Chemicals. To cover current expenditures.

\$23,422.00 from Sewer Fund Balance to SS8130.408 Sludge Disposal. To cover current expenditures.

\$4,000.00 from A7310.43 Shirts/Hats/Trop/Food and \$8,000.00 from A7310.46 Referee/Umpires/Assis. to CM1 Parks Special Revenue Fund – Fund Balance.

Roll call vote:	Councilman Maciuska	Absent
	Councilwoman Marini	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilman Yale	Absent
	Supervisor Plant	Aye Resolution carried.

**RESOLUTION 97-08 FINANCIAL TRANSACTIONS:**

Councilman Hawkins-Mance offered the following Resolution 97-08 and moved its adoption. Seconded by Councilwoman Marini to wit:

**BE IT RESOLVED** that the Senior Account Clerk be authorized to perform transfers, encumbrances and the establishment of accounts necessary to close the Town of Walworth books for the calendar year 2008.

Roll call vote:	Councilman Maciuska	Absent
	Councilwoman Marini	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilman Yale	Absent
	Supervisor Plant	Aye Resolution carried.

**GINEGAW PARK PAVILION CHANGE ORDERS:**

Motion by Councilwoman Hawkins-Mance authorizing the Supervisor to sign three (3) Change Orders presented for the Ginegaw Park Pavilion – Foundation. Seconded by Councilwoman Marini.

Roll call vote:	Councilman Maciuska	Absent
	Councilwoman Marini	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilman Yale	Absent
	Supervisor Plant	Aye Motion carried.

**GINEGAW PARK PAVILION - FOUNDATION FIRST DRAW:**

Motion by Councilwoman Hawkins-Mance authorizing the First Draw for Ginegaw Park Pavilion – Foundation payable to R.M. Lyons, Inc.  
Seconded by Councilwoman Marini.

Roll call vote:	Councilman Maciuska	Absent
	Councilwoman Marini	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilman Yale	Absent
	Supervisor Plant	Aye Motion carried.

**ADJOURNMENT:**

Motion by Councilwoman Hawkins-Mance to adjourn.  
Seconded by Councilwoman Marini and unanimously carried.  
Time: 8:47 PM.

Respectfully Submitted,

Susie C. Jacobs  
Town Clerk