



Letter to the Board

Michael Havens

Superintendent of Schools

Phone: 315-524-1001

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December 19, 2008

"Be a yardstick of quality. Some people aren't used to an environment where excellence is expected."

--Steve Jobs, CEO of Apple

Board Letter

1. **Early Dismissal:** We dismissed school today at 10:30. We managed to stay ahead of the storm. All after school activities and games were also cancelled. It looks as if Monday and Tuesday could be dicey also.
2. **Gun Found on Batavia School Bus:** A 7 year old boy walked up to his bus driver and said that his 6 year old brother had a gun on him. The boy is a first grader at Jackson Elementary in Batavia. He told police he found the loaded handgun at his mother's house. Batavia police arrested the father and 19 year old brother who police say were responsible for the gun being at the house.
3. **Budget:** Greg has reviewed Governor Paterson's budget proposal. He is still trying to get a handle on how much 15% of the pre school costs will be. He is working with Mrs. Scheik and Wayne County to figure that portion out. We should be hearing about retirements right after Christmas. That will help us figure what reductions might be necessary.
4. **Choir on Radio:** Warm 101.3 has been playing the high school chorus singing "Holiday Romance." Listen for it or you can also email Tony Infantino to request it be played.
5. **OP Student Parent:** Attached is a letter that was sent home to parents in Mary Rosdahl's class. It was also sent to all staff as a FYI. I just wanted you to be aware.
6. **Holiday Activities:** In last week's letter I included a list of holiday charitable activities our students are involved in. As I feared, many were left out. I have attached an addition to that list.
7. **Upcoming Events:**
 - 12/15 – HS Band & Chorus Concert @ PAC – 7:00 p.m.
 - 12/16 – OE Band & Chorus Concert @ PAC – 7:00 p.m.
 - 12/17 – MS Band & Chorus Concert @ PAC – 7:00 p.m.
 - 12/22 – Concert Snow Date

12/24 –1/2 (inclusive) – Schools Closed for Holiday Recess

Athletic Events:

12/20 – Girls JV & V BB vs. Newark – 3:00 & 4:30

12/22 – Boys JV & V Wrestling vs. Newark – 6:00 & 7:00

12/29 – Girls JV & V BB Holiday Tournament vs. Williamson – 2:00 & 5:30

12/30 – Girls JV & V BB Holiday Tournament Consolation & Championship Games - TBA

8. Attachments:

- a. Holiday Activities
- b. Walworth Town Board Meeting Minutes – 12/4
- c. Walworth Town Board Meeting Minutes – 11/20
- d. Four County School Boards Meeting – 1/15
- e. Wayne's World – December
- f. Safety Committee Meeting Minutes – 12/9
- g. Ontario Primary School Parent Letter
- h. Ontario Town Board Meeting Minutes – 11/24

ADDITIONAL HOLIDAY COMMUNITY ACTIVITIES BY STUDENTS:

Kate DeVries, Danielle Work, Courtney Easlick and Jessica Cassillo are working as Santa's Helpers this weekend at Rochester General Hospital on the Labor and Delivery Floor. They are taking pictures of newborns with Santa.

The Sophomore Class sent 102 Christmas cards and a 22 pound box of goodies to Giovanni Bianchi to distribute to his unit in Iraq.

Eagle Ventures Students helped the Town of Ontario decorate the town Christmas Tree. The students have also helped Casey Park decorate for the holidays and set up for the Breakfast with Santa. They have assisted neighboring businesses, such as Cam's, with various jobs they need done.

FBLA Club has been ringing the bells for the Wayne County Salvation Army (and other HS students have joined us) FBLA Club volunteers occasionally for the RBTL (Auditorium theater)

Select Chorus sang the Rotary Christmas Party, the Ontario Tree lighting and will sing at the September Club.

MS - Neptune team Soc. St. students are bringing in Christmas cards to be sent to wounded soldiers in military hospitals this holiday season.

Wrestling – will be doing a fundraiser for Pines of Peace later in the season

Varsity Club members helped out the little kids at the OP Basketball Camp.

OE - Mrs. Sohn/ Mrs. Wright's class are sending Holiday Mail to the soldiers through the Red Cross (5th graders)

**WALWORTH TOWN BOARD – REGULAR MEETING
4 DECEMBER 2008**

DRAFT

Presiding Supervisor Plant called the regularly scheduled Town Board meeting, held at the Walworth Town Hall, 3600 Lorraine Drive, to order at 7:30 PM.

Present:	Frank Maciuska	Councilman
	Thomas Yale	Councilman
	Patricia Marini	Councilwoman
	Suzi Hawkins-Mance	Councilwoman
	Susie Jacobs	Town Clerk
	Mike Frederes	Highway Superintendent
	Rob Burns	Sewer Superintendent
	Jacqueline Van Lare	Recreation Director
	Karen Ambroz	Assessor
	Ed Parrone	Engineer for the Town

MINUTES:

Motion by Councilwoman Hawkins-Mance to approve the minutes of the Three- Board meeting of November 20, 2008, as presented. Seconded by Councilwoman Marini.

Adopted: Vote Ayes 5 Nays 0

CORRESPONDENCE:

Susie Jacobs, Town Clerk, had nothing to enter into record.

PUBLIC PARTICIPATION:

Supervisor Plant introduced Kristine Rogers, Edgemere Development, Inc., and George DeRue, Gananda Partnership.

RESOLUTION 87-08 AUTHORIZING SUPERVISOR AS OFFICIAL REPRESENTATIVE TO EXECUTE NEW YORK HOUSING FINANCE AGENCY (HRA) INFRASTRUCTURE DEVELOPMENT DEMONSTRATION PROGRAM (IDDP) GRANT(S) IN CONNECTION WITH THE GANANDA SENIOR APARTMENTS:

Councilman Maciuska offered Resolution 87-08 and moved its adoption.

Seconded by Councilman Yale to wit:

WHEREAS, the Town of Walworth adopted Resolution 22-08 – Senior Housing- Small Cities Grant 2008,

BE IT RESOLVED that Robert Plant, Town Supervisor, of the Town of Walworth, 3600 Lorraine Drive, Walworth, NY, Wayne County, is hereby authorized as the official representative of the

Town to execute any and all documents pertaining to the New York State Housing Finance Agency (HFA) Infrastructure Development Demonstration Program (IDDP) Grant(s), including applications therefore, in connection with the construction of the Gananda Senior Apartments, being built in cooperation with Gananda Senior Associates LLC., Walworth, Wayne County, **BE IT FURTHER RESOLVED**, that the Town Council of the Town of Walworth adopts Resolution 87-08.

Adopted this 4th day of December, 2008, at the meeting of the Town Council.

Roll call vote:	Councilman Maciuska	Aye
	Councilwoman Marini	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilman Yale	Aye
	Supervisor Plant	Aye

Resolution carried.

DEPARTMENT HEAD REPORTS:

HIGHWAY DEPARTMENT- RESOLUTION 91-08 – AUTHORIZATION TO ACCEPT THE SUCCESSFUL LOWEST BIDDER PER THE SHARED SERVICE AGREEMENT BETWEEN THE TOWN OF PALMYRA, VILLAGE OF PALMYRA, TOWN OF MACEDON AND TOWN OF WALWORTH FOR A STREET/CATCHBASIN CLEANER AND FOR AN AERIAL LIFT TRUCK: Councilman Yale offered the following Resolution 91-08 and moved its adoption. Seconded by Councilwoman Hawkins-Mance to wit:

I, SUSIE C. JACOBS, THE DULY QUALIFIED AND ACTING TOWN CLERK OF THE TOWN OF WALWORTH OF 3600 LORRAINE DRIVE, WALWORTH, NEW YORK, A MUNICIPALITY, DO HEREBY CERTIFY THAT THE FOLLOWING RESOLUTION 91-08 WAS ADOPTED AT A REGULAR MEETING OF THE TOWN BOARD HELD ON DECEMBER 4, 2008, AND IS INCORPORATED IN THE ORIGINAL MINUTES OF SAID MEETING, AND THAT SAID RESOLUTION HAS NOT BEEN ALTERED, AMENDED OR REVOKED AND IS IN FULL FORCE AND EFFECT.

WHEREAS THE TOWN OF PALMYRA, THE TOWN OF MACEDON, THE TOWN OF WALWORTH AND VILLAGE OF PALMYRA HAVE SIGNED INTER-MUNICIPAL COOPERATION AGREEMENT FOR THE AWARD OF A GRANT TO PURCHASE AERIAL LIFT TRUCK AND STREET SWEEPER/CATCHBASIN CLEANER, AND **WHEREAS** ON NOVEMBER 20, 2008, BIDS WERE OPENED AT THE TOWN OF PALMYRA, AS THE TOWN OF PALMYRA IS THE LEAD AGENCY, AND **WHEREAS** HIGHWAY SUPERINTENDENTS HAVE COLLECTIVELY MET AND UNANIMOUSLY AGREED THAT ALTEC INDUSTRIES HAS MET SPECIFICATIONS AND IS THE SUCCESSFUL BIDDER WITH AN ALTEC AT37-G ON A 2009 FORD F-550 CHASSIS AT A PRICE OF \$92,383 FOR THE AERIAL BUCKET TRUCK AND OPTIONS,

WHEREAS THAT THE SUCCESSFUL BIDDER FOR THE VACUUM SWEEPER/CATCH BASIN CLEANER IS JOE JOHNSON EQUIPMENT OF ROCHESTER WITH AN ELGIN WHIRLWIND ON A 2009 NISSAN CHASSIS FOR A TOTAL BID OF \$197,594 COMPLETE WITH OPTIONS,
WHEREAS PER THE SHARED SERVICE AGREEMENT EACH RESPECTIVE CO-APPLICANTS' TOWN BOARDS MUST APPROVE THESE AWARDS AS WELL AS THE TOWN OF PALMYRA,

NOW, THEREFORE, THE TOWN OF WALWORTH, TOWN COUNCIL ACCEPTS THE SUCCESSFUL BIDDER, ON RECORD IN THE TOWN OF PALMYRA, FOR THE AERIAL BUCKET TRUCK AND FOR THE VACUUM SWEEPER/CATCH BASIN CLEANER,

NOW, BE IT FURTHER RESOLVED, THAT THE TOWN COUNCIL OF THE TOWN OF WALWORTH ADOPTS RESOLUTION **91-08**.

Adopted this 4th day of December, 2008.

Roll call vote:	Councilman Maciuska	Aye
	Councilwoman Marini	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilman Yale	Aye
	Supervisor Plant	Aye

Resolution carried.

HIGHWAY DEPARTMENT - RESOLUTION **92-08** – AGREEMENT TO EXTEND INDEXED LUMP SUM MUNICIPAL SNOW AND ICE AGREEMENT 2010/11 YEAR:

Councilman Yale offered the following Resolution **92-08** and moved its adoption.

Seconded by Councilwoman Hawkins-Mance to wit:

WHEREAS the “AGREEMENT TO EXTEND INDEXED LUMP SUM MUNICIPAL SNOW AND ICE AGREEMENT” has been presented and reviewed

BE IT RESOLVED that the Supervisor be authorized to sign The New York State Department of Transportation “AGREEMENT TO EXTEND INDEXED LUMP SUM MUNICIPAL SNOW AND ICE AGREEMENT” FOR 2010/11 YEAR.

BE IT FURTHER RESOLVED that the Town Council of the Town of Walworth adopts Resolution **92-08**.

Dated this 4th day of December, 2008.

Roll call vote:	Councilman Maciuska	Aye
	Councilwoman Marini	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilman Yale	Aye
	Supervisor Plant	Aye

Resolution carried.

SEWER DEPARTMENT –

RESOLUTION 88-08 AWARD BID FOR POSITIVE DISPLACEMENT BLOWER:

Councilman Maciuska offered Resolution 88-08 and moved its adoption.
Seconded by Councilwoman Marini to wit:

WHEREAS, sealed bids were opened on Tuesday, November 25, 2008, and

WHEREAS, one successful bidder as follows:

EXCELSIOR BLOWER SYSTEMS, INC.

24 COKESBURY ROAD, #10

LEBANON NJ 08833

WHEREAS, the amount of the bid was for \$17,860.00,

BE IT RESOLVED, that the bid be awarded to Excelsior Blower Systems, Inc., for the purchase of Heliflow 616 Blower Project No. 208749 Section 221519 Replacement of No. 2 Blower. Total Bid for all Materials, Engineering, Installation Labor, & Travel for a total of \$17,860.00,

BE IT FURTHER RESOLVED, that the amount be withdrawn from Budgeted Line SS2120,

BE IT FURTHER RESOLVED, that the Town Council of the Town of Walworth adopts Resolution 88-08.

Adopted this 4th day of December, 2008, at the meeting of the Town Council.

Roll call vote:	Councilman Maciuska	Aye
	Councilwoman Marini	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilman Yale	Aye
	Supervisor Plant	Aye

Resolution carried.

RECREATION

Nothing reported at this time.

ASSESSOR

Nothing reported at this time.

ENGINEER

Ed Parrone, Engineer for the Town, reported the Town was moving closer to the necessary approvals needed for the Gananda project. He and Councilwoman Hawkins-Mance will be meeting regarding the "ponds" in the Town. Supervisor Plant was asked to attend the meetings.

TOWN CLERK

Nothing reported at this time.

RESOLUTION 93-08 CAREY LAKE LLC, RENEWAL LIQUOR LICENSE #3121757, 3116448, 3126208:

Councilman Maciuska offered Resolution 93-08 and moved its adoption.

WHEREAS, pursuant to the requirement of the New York State Alcoholic Beverage Control (ABC) Law, an applicant for a license to sell alcoholic beverages at retail, for on-premises consumption, as well as any applicant for renewal of such a license, must notify the Town Clerk of the municipality wherein the premise are located, and;

WHEREAS, Carey Lake LLC, has requested a renewal of Liquor Licenses application, and

WHEREAS, Carey Lake LLC, has requested that the Town waive the 30-day notification period required by New York State Liquor Authority in an effort to expedite the granting of a Renewal Liquor License to Carey Lake LLC,

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Walworth, that with respect to the renewal application submitted by Carey Lake LLC, Licenses numbers 3121757, 3116448, 3126208, Walworth, New York, for a license to sell alcoholic beverages at retail for on-premises consumption, the Walworth Town Board does express a favorable opinion;

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the Town Council of the Town of Walworth hereby waives the thirty (30) days notice period in regard to Carey Lake LLC, allowing an earlier submission of the renewal Liquor License application.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the Town Council of the Town of Walworth adopts Resolution **93-08**.

Dated this 4th day of December. 2008.

Roll call vote:	Councilman Maciuska	Aye
	Councilwoman Marini	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilman Yale	Aye
	Supervisor Plant	Aye

Resolution carried.

COMMITTEE REPORTS:

PERSONNEL COMMITTEE

Councilwoman Marini reported that the Personnel Committee will meet the week of December 15 to review anything that needs to be reviewed, including the 2009 Proposed Holiday Schedule for the Town Offices.

HEALTHCARE COMMITTEE

Councilwoman Marini reported that the Healthcare Committee now has the new rates and will be scheduling a meeting for early January to go over these, in order to have a new plan in place for April adoption.

TOWN COMPLEX – REQUEST FOR PROPOSALS (RFP) FOR THE ARCHITECTURAL SERVICES FOR THE EXPANSION OF THE TOWN COMPLEX

Councilwoman Hawkins-Mance stated if Council members did not have any recommendations/comments on the draft RFP presented on November 20, 2008, she would like to go ahead and submit the RFP. The Town Clerk will be supplied with a list of firms to mail Criteria Information to. The following was presented:

Request for Proposals for Architectural Services for the Expansion of the Town Complex

Over the past few years, the Town of Walworth has experienced significant population growth that was not anticipated in the original design of the current Town Complex built in 1992. The Town population in the year 2000 was 8402 according to released census figures. Since then the Town has experienced an annual growth of approximately 3%. Although expected to slow, the growth is expected to continue in a positive nature by all known predictors (family growth, home sales, urban to rural migration). This has caused the Town to struggle with Town Hall and Library space issues; therefore on August 16th, 2007, the Town Board formed a group titled the Town Complex Study Group. This group was formed to coordinate questions to put forth some ideas to the Town Board that would then go out to the general public regarding the need for more space.

The group initially met on August 29th, 2007 and began the process of interviewing Department Heads, Library personnel, Court staff and State Troopers regarding space problems they were currently experiencing, space problems they anticipated experiencing, and what they felt would be needed for space in the foreseeable future.

It was the group's unanimous decision that the Town of Walworth definitely needs more space. The group felt that the current building the Town is occupying is a sufficient building for much of the uses the Town needs. This assumes that more efficient storage methodologies are implemented and maintained as routine process and procedure. It also assumes that the Library and Recreation Department are relocated. The vacated space will allow for more efficient rearrangement and utilization of the town complex for the remaining functions.

Therefore, in order to meet the demands of the Library and Recreation Department it is the recommendation of this committee that a "second" building be constructed for the combined use of the Recreation Department and the Library.

In discussions with other Towns in the area, it was found that there is significant advantage and synergy in locating the Library and Recreation Departments in close proximity to the main Town complex. However, it was also identified that having a separate building from Town business functions and especially Court functions is desirable from aspects of aesthetics and perceived public safety. It has been recommended that a building on the existing Town property, directly west of the existing Town complex be constructed. The recommended site directly west of the existing parking lot on the west side of Lorraine Drive would allow for synergy of functions with the existing complex. The new building would be constructed with a single main entrance. The Library would be created in an area built slab-on-grade. The Recreation Department will be located to the opposite side with common multifunctional space in between the two entities. The non-library space should have basement area which would house programmatic functional areas as well as infrastructural needs for the building (HVAC, electrical, hot water, etc). The need for basement space for storage and infrastructure needs was a critical discussion/shortcoming identified in other towns visited and the interviews therein with respective town officials. It should be noted that it is not the recommendation of this committee to create a complex "Rec Center" at this time. Having said that, the new building should be compatible for expansion of the Library as well as the Recreation areas to meet future unidentified needs so that the future Townspeople aren't faced with the current situation of a building that is not functional or conducive to meet changing needs.

The purpose of this RFP is to identify an Architectural firm to assist in the preparation of preliminary conceptual documents, budgets, and presentation materials to assist the Town in its pursuit of these identified needs. The goal of the relationship shall be to provide the following deliverables:

1. Provide basic conceptual design of a facility to house the Town Library and Recreation Department as identified by the Town Complex Study Group (as contained herein).
2. Provide budgetary information in a format to assist the Town in the search of funds through grant applications and/or other funding sources.
3. Provide interior and exterior artistic renderings of the conceptual design suitable for public and grant presentations.
4. Participate in at least three scheduled public presentations.
5. Work with Department Heads and Town Complex Committee to formulate conceptual layout of the building.

Responses to this RFP shall include:

1. Documentation of experience with municipal projects
2. Specific Library design experience
3. List and qualifications of individuals to be directly involved with the project
4. References
5. Statement of availability to complete deliverables within six months.
6. Narrative of how your firm proposes to approach and complete the Deliverables.
7. Price structures for completing the deliverables as well as for incremental related work that has not been pre-identified.
8. Experience with grants.

Written submissions for this RFP, original plus three (3) copies will be accepted at the Town Clerk's office on or before Wednesday, January 21, 2009, at 5:00 P.M. Said submissions will be reviewed and then selected firms, including their proposed principles will be interviewed to assist the Town Complex Study Group in recommending a firm to the Town Board. All documents submitted with Architectural Firm proposals shall become property of the Town and not returned.

Motion by Councilwoman Hawkins-Mance to submit Request for Proposals for Architectural Services for the Expansion of the Town Complex.

Seconded by Councilwoman Marini.

Roll call vote:	Councilman Maciuska	Aye
	Councilwoman Marini	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilman Yale	Aye
	Supervisor Plant	Aye

Motion carried.

APPROVE PRE-PAYMENT ANNUAL RETIREMENT BILL:

Motion by Councilwoman Hawkins-Mance authorizing pre-payment of the annual retirement bill for a savings of \$816.00.

Seconded by Councilman Yale.

Roll call vote:	Councilman Maciuska	Aye
	Councilwoman Marini	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilman Yale	Aye
	Supervisor Plant	Aye

Motion carried.

RESOLUTION 89-08 AUTHORIZATION ADOPTION NEW FEES FOR BUILDING DEPARTMENT AND TOWN CLERK OFFICE PENDING APPROVAL FROM THE ATTORNEY FOR THE TOWN:

Councilwoman Marini offered Resolution 89-08 and moved its adoption.

Seconded by Councilman Maciuska to wit:

WHEREAS, proposed increased fees for the Building Department and Town Clerk’s

Office were presented, and

WHEREAS, authorization by the Town Board is granted pending the review of the Attorney for the Town,

BE IT RESOLVED, that the Town Board of the Town of Walworth does hereby authorize the Building Department and the Town Clerk’s Office to increase the fees,

BE IT FURTHER RESOLVED, that the Town Council of the Town of Walworth adopts Resolution 89-08.

Adopted this 4th day of December, 2008, at the meeting of the Town Council.

Roll call vote:	Councilman Maciuska	Aye
	Councilwoman Marini	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilman Yale	Aye
	Supervisor Plant	Aye

Resolution carried.

Supervisor Plant noted that Council members had received a copy of park fees from other towns and a copy of the proposed ambulance agreement for their review.

DESIGN CRITERIA DISCUSSION:

Ed Parrone, Engineer for the Town, reported that all the adjustments that were reviewed had been made; he inquired if the Town would like to approve the Design Criteria as is or would they like another copy for review. He also mentioned that a fee should be established for other interested parties who want to receive a copy of the Design Criteria. Council members requested that an electronic version be sent to them for review. Mr. Parrone will also include his recommendation of the fee/charge for the Design Criteria.

RE-ESTABLISH THE PARK MASTER PLAN COMMITTEE & THE TOWN COMPREHENSIVE PLAN COMMITTEE:

Supervisor Plant commented that he would be re-establishing the Park Master Plan Committee and the Town Comprehensive Plan Committee. If anyone is interested in joining these committees, please contact Supervisor Plant. Councilman Yale commented that he has been asked to chair the Town Comprehensive Plan Committee, which will meet half a dozen times over a 4 to 5 month period, starting late February, 2009. This committee will do a broad examination of the Town’s Master Plan. The last time this was done was six (6) years ago. Councilwoman Marini will chair the Parks Master Plan Committee doing the same thing; this will be a big commitment for us to make sure that we are looking at the whole scope of things into the future for the entire Town. Councilman Yale stated that the two committees will at some point intersect/interact as needed in order to be in harmony. Supervisor Plant commented that if anyone is interested, he would like to hear from them within the next couple of weeks.

BIDS FOR “SALE OF SURPLUS FIREWOOD LOGS”:

Supervisor Plant stated that there were no bids for the “Sale of Surplus Firewood Logs.” And at this time, Supervisor Plant would like authorization for the Highway Department to dispose of the firewood.

APPROVAL TO SIGN NEW YORK MUTUAL AID AND ASSISTANCE AGREEMENT FOR WATER/WASTEWATER PROVIDERS (NYWARN):

Motion by Councilwoman Hawkins-Mance authorizing the Supervisor to sign the Agreement with New York Mutual Aid and Assistance Agreement for Water/Wastewater Providers. Seconded by Councilwoman Marini.

Roll call vote:	Councilman Maciuska	Aye
	Councilwoman Marini	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilman Yale	Aye
	Supervisor Plant	Aye

Motion carried.

FINANCIAL TRANSACTIONS RESOLUTION 90-08:

Councilman Maciuska offered the following Resolution 90-08 and moved its adoption. Seconded by Councilwoman Marini to wit:

BE IT RESOLVED that the Senior Account Clerk be authorized to modify budget as follows:

\$3,798.00 from Sewer Fund Balance to SS8130.409 Sewer Maintenance. To cover current expenditures. Funds to cover transfer credited to SS2120R Richardson Rents.

\$500.00 from Sewer Fund Balance to SS8130.405 Fuel. To cover current expenditures.

Funds to cover transfer credited to SS2650 Sale of Scrap.

\$1,500.00 from SS8130.411Lawn Credit to SS8130.403 Lab Supplies. To cover current expenditures.

Roll call vote:	Councilman Maciuska	Aye
	Councilwoman Marini	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilman Yale	Aye
	Supervisor Plant	Aye

Resolution carried.

TOWN OFFICES CLOSED:

Supervisor Plant announced that the Town offices would be closed on Monday, December 15, 2008, from 11:00 AM to 1:00 PM.

ADJOURNMENT:

Motion by Councilwoman Hawkins-Mance to adjourn.

Seconded by Councilman Maciuska and unanimously carried.

Time: 8:00 PM.

Respectfully Submitted,

Susie C. Jacobs
Walworth Town Clerk

**WALWORTH TOWN BOARD – REGULAR MEETING
20 NOVEMBER 2008**

Presiding Supervisor Plant called the regularly scheduled Town Board meeting, held at the Walworth Town Hall, 3600 Lorraine Drive, to order at 7:52 PM.

Present:	Frank Maciuska	Councilman
	Patricia Marini	Councilwoman
	Suzi Hawkins-Mance	Councilwoman
	Susie Jacobs	Town Clerk
	Rob Burns	Sewer Superintendent
	Jacqueline Van Lare	Recreation Director
	Karen Ambroz	Assessor
	Ed Parrone	Engineer for the Town

Absent:	Thomas Yale	Councilman
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EXECUTIVE SESSION:

Motion by Councilwoman Marini to enter into executive session to discuss pending or possible litigation and the employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. Seconded by Councilman Maciuska.

Adopted: Vote Ayes 4 Nays 0 Time: 7:55 PM.

RECONVENE:

Supervisor Plant reconvened the regularly scheduled meeting. Time: 8:50 PM.

MINUTES:

Motion by Councilwoman Marini to approve the minutes of November 6, 2008, as presented.

Seconded by Councilwoman Hawkins-Mance. Adopted: Vote Ayes 4 Nays 0

CORRESPONDENCE:

Susie Jacobs, Town Clerk, had nothing to enter into record.

SUPERVISOR'S REPORT:

Motion by Councilwoman Marini to approve and file the Supervisor's Monthly Report for October, 2008, as presented.

Seconded by Councilman Maciuska.

Adopted: Vote Ayes 4 Nays 0

PUBLIC PARTICIPATION:

No one present had any comments.

RESOLUTION 82-08 – AUDIT OF CLAIMS:

Councilwoman Hawkins-Mance offered the following Resolution **82-08** and moved its adoption.

Seconded by Councilman Maciuska to wit:

WHEREAS, the following claims submitted at the scheduled Town Board Meeting of November 20, 2008, have been audited and approved by the appropriate Council members;

BE IT RESOLVED that the claims be paid on **Abstract #11**, numbered 1,582 through 1,780, in the following amounts:

GENERAL FUND	\$ 319,033.80
HIGHWAY FUND	\$ 23,243.80
WALWORTH SEWER DISTRICT #1	\$ 54,557.95
BROOKSIDE LIGHT DISTRICT	\$ 11.27
GANANDA LIGHT DISTRICT	\$ 877.74
HARVEST HILL LIGHT DISTRICT	\$ 668.85
ORCHARD VIEW LIGHT DISTRICT	\$ 106.96
WALWORTH LIGHT DISTRICT	\$ 576.72
WALWORTH CONSOLIDATED DRAINAGE	\$ 7,480.95
PARK SPECIAL REVENUE FUND	\$ 433.00

BE IT FURTHER RESOLVED that the claims be paid on **Abstract #11**, numbered 198 through 217, in the following amounts:

TRUST & AGENCY	\$ 25,145.51
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NOW THEREFORE BE IT RESOLVED that the Town Council of the Town of Walworth adopt Resolution **82-08**.

Adopted this 20th day of November, 2008, at the meeting of the Town Council.

Roll call vote:	Councilman Maciuska	Aye
	Councilwoman Marini	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilman Yale	Absent
	Supervisor Plant	Aye

Resolution carried.

DEPARTMENT HEAD REPORTS:

SEWER DEPARTMENT- AUTHORIZATION TO ATTEND DEC FILM ID CLASS

Motion by Councilman Maciuska authorizing two (2) sewer employees to attend DEC Film ID Class on December 11, 2008, in Binghamton, NY, for an amount not to exceed \$310.00, from Budgeted Line SS8110.41. Seconded by Councilwoman Marini. Adopted: Vote Ayes 4 Nays 0

SEWER - SEPTAGE RATES INCREASE

Motion by Councilman Maciuska authorizing the increase of the septage rates for 2009. This would bring rates as follows:

- .57 per hundred on residential wastes
- .47 per hundred on gray water/holding tanks

Seconded by Councilwoman Marini. Adopted: Vote Ayes 4 Nays 0

SEWER - AUTHORIZATION FOR LETTER TO RICHARDSON FOODS STATING INCREASED RATES

Motion by Councilman Maciuska authorizing a letter be sent to Richardson Foods stating their waste water rates will also increase 6% from the 2008 rates.

Seconded by Councilwoman Marini. Adopted: Vote Ayes 4 Nays 0

SEWER – AUTHORIZATION PURCHASE RECALCULATION PUMP

Motion by Councilman Maciuska authorizing the purchase of a recalculation pump on the sludge thickener for an amount not to exceed \$3,798.00, from Sewer Fund Balance to SS8130.49; funds to cover this transfer were credited to SS2120.

Seconded by Councilwoman Marini.

Adopted: Vote Ayes 4 Nays 0

RESOLUTION 84-08 AUTHORIZATION TO TRANSFER FUNDS AND SET UP CAPITAL PROJECT FUNDS FOR PARK PAVILION:

Councilwoman Marini offered the following Resolution 84-08 and moved its adoption. Seconded by Councilwoman Hawkins-Mance to wit:

BE IT RESOLVED, that the Senior Account Clerk be authorized to modify budget as follows:

Transfer \$180,000 from the General Fund Balance to establish a Capital Project Fund for the Ginegaw Park Pavilion (HP Fund),

BE IT FURTHER RESOLVED, that an Accounts Receivable would be set up in the General Funds for the Park Pavilion Grant when received,

BE IT FURTHER RESOLVED, that a Budget be set up in the Ginegaw Park Pavilion Capital Fund as follows:

HP8132.21	Equipment	\$ 3,000.00
HP8310.41	Utilities	\$ 22,000.00
HP8310.42	Engineering Fees	\$ 18,000.00
HP8310.43	Site Construction	\$ 35,500.00
HP8310.44	Surveyor	\$ 3,000.00
HP8340.41	R.M. Lyons Inc.	\$ 58,500.00
HP8340.42	Frame Contractor	\$ 40,000.00

Total Appropriated Funds \$180,000.00

BE IT FURTHER RESOLVED, that approval of Park Pavilion Audited Claims as follows:

Dolomite Products Inc.	Stone	\$ 2,868.24
Russell Kuelling	Backhoe Work	\$ 180.00
Parrone Engineering	Services 10/6 - 11/2	\$ 7,969.20

Total \$ 11,017.44

NOW, BE IT FURTHER RESOLVED, that the Town Council of the Town of Walworth adopts Resolution 84-08.

Roll call vote:	Councilman Maciuska	Aye
	Councilwoman Marini	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilman Yale	Absent
	Supervisor Plant	Aye

Resolution carried.

RECREATION DEPARTMENT – AUTHORIZATION TO PURCHASE WATER & SEWER SUPPLIES FOR GINEGAW PARK PAVILION

Motion by Councilwoman Marini authorizing the purchase of water and sewer supplies for Ginegaw Park Pavilion from Vellano Bros., Inc., Rochester, NY, for an amount not to exceed \$6,185.00, from Budgeted Line Park Pavilion Capital Fund HP8310.41. Procurement form presented.

Seconded by Councilwoman Hawkins-Mance.

Adopted: Vote Ayes 4 Nays 0

RECREATION DEPARTMENT – ARCHERY GRANT RECEIVED

Jacqueline Van Lare, Recreation Director, reported that the Town had received a \$500.00 grant from the National Parks and Recreation Society for the Town Archery program.

ASSESSOR –

Nothing reported at this time.

ENGINEER – DESIGN CRITERIA

Ed Parrone, Engineer for the Town, reported that the Design Criteria has been prepared and will be presented at the next Town Board Meeting. Mr. Parrone also noted that the Town will receive bid proposals for the construction for the framing for Ginegaw Park Pavilion and that sealed bids would be received until 2:00 PM on Tuesday, December 9, 2008.

TOWN CLERK–WALWORTH SPORTSMANS CLUB RENEWAL LIQUOR LICENSE

RESOLUTION 83-08 WALWORTH SPORTSMANS CLUB INC. LIQUOR LICENSE #3113086

RENEWAL:

Councilwoman Hawkins-Mance offered the following Resolution **83-08** and moved its adoption. Seconded by Councilwoman Marini to wit:

WHEREAS, pursuant to the requirement of the New York State Alcoholic Beverage Control (ABC) Law, an applicant for a license to sell alcoholic beverages at retail, for on-premises consumption, as well as any applicant for renewal of such a license, must notify the Town Clerk of the municipality wherein the premise are located, and;

WHEREAS, Walworth Sportsmans Club Inc., has requested a renewal of Liquor License application, and

WHEREAS, Walworth Sportsmans Club Inc., has requested that the Town waive the 30-day notification period required by New York State Liquor Authority in an effort to expedite the granting of a Renewal Liquor License to Walworth Sportsmans Club Inc.,

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Walworth, that with respect to the renewal application submitted by Walworth Sportsmans Club Inc., License number 3013882, Walworth, New York, for a license to sell alcoholic beverages at retail for on-premises consumption, the Walworth Town Board does express a favorable opinion;

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the Town Council of the Town of Walworth hereby waives the thirty (30) days notice period in regard to Walworth Sportsmans Club Inc., allowing an earlier submission of the renewal Liquor License application.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the Town Council of the Town of Walworth adopts Resolution **83-08**

Roll call vote:	Councilman Maciuska	Aye
	Councilwoman Marini	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilman Yale	Absent
	Supervisor Plant	Aye

Resolution carried.

COMMITTEE REPORTS:

ALTERNATIVE ENERGY DISCUSSION

Councilman Maciuska reported that a request was made that he also look into solar energy. He commented that he would look into solar power alternatives as well and report his findings. Councilman Maciuska stated that this would not hold the other people up. He will update Denise Munson, Attorney for the Town.

TOWN COMPLEX STUDY UPDATE

Councilwoman Hawkins-Mance presented Council members with a copy of the Request for Proposals for Architectural Services for the Expansion of the Town Complex. Councilwoman Hawkins-Mance asked that Council members review this and give their recommendations.

RG&E “VOICE YOUR CHOICE”:

Motion by Councilman Maciuska to stay with the current RG&E “Voice your Choice” program – variable rate. Seconded by Councilwoman Hawkins-Mance. Adopted: Vote Ayes 4 Nays 0

WALWORTH-SEELY PUBLIC LIBRARY – BOARD OF TRUSTEES APPOINTMENTS:

Councilman Maciuska reported that the Board of Trustees of the Walworth-Seely Library was recommending Brenda J. Blejwas and Mark W. Harrison for Trustees to the Library Board. Councilman Maciuska commented that both candidates met the criteria noted in the Board of Trustees Policy Manual.

Motion by Councilman Maciuska for the appointment of Brenda J. Blejwas (term expiring 12/31/2008) and Mark W. Harrison (term expiring 12/31/2008) as Trustees to the Library Board. Seconded by Councilwoman Hawkins-Mance. Adopted: Vote Ayes 4 Nays 0

Motion by Councilman Maciuska authorizing that Mr. Richard Crook’s term of office be extended for another 5 years on the Library Board of Trustees. Seconded by Councilwoman Hawkins-Mance. Adopted: Vote Ayes 4 Nays 0

APPROVAL OF JOB DESCRIPTION AND ADVERTISE – FACILITIES MANAGER POSITION:

Motion by Councilman Maciuska to accept the Job Description as presented. Seconded by Councilwoman Marini. Adopted: Vote Ayes 4 Nays 0

Motion by Councilman Maciuska to advertise the Facilities Manager Position for ten (10) days, Part time/Full time and Civil Service. Town of Walworth resident is preferred. Seconded by Councilwoman Marini. Adopted: Vote Ayes 4 Nays 0

RESOLUTION 86-08 RECORDS MANAGEMENT RESERVE FUND EXPENDITURE SUBJECT TO PERMISSIVE REFERENDUM:

Councilman Maciuska offered the following Resolution **86-08** and moved its adoption. Seconded by Councilwoman Hawkins-Mance to wit:

WHEREAS, the Town Council of the Town of Walworth adopted Resolution 83-07, Records Management Reserve Fund on December 27, 2008; and

WHEREAS, the expenditure are subject to permissive referendum if authorization to issue obligations would be subject to permissive or mandatory referendum; if authorization to issue obligations would be subject to referendum only if obligations have a proposed maturity of more than 5 years, expenditure from fund is subject to permissive referendum only if the period of probable usefulness of the capital improvement or equipment is more than 5 years,

WHEREAS, the equipment intended to purchase has a probable usefulness of more than 5 years, and

WHEREAS, the purchase of Duplex Scanner, and 3-step ladder for use in vault (OSHA certified), and

WHEREAS, for an amount not to exceed three thousand dollars (\$3,000.00) subject to permissive referendum,

THEREFORE, BE IT RESOLVED that the Town Council of the Town of Walworth directs the Clerk of the Board to advertise such in the legal newspaper for the Town of Walworth; and

BE IT FURTHER RESOLVED, that the Town Council of the Town of Walworth adopts Resolution **86-08**.

Adopted this 20th day of November, 2008, at the meeting of the Town Council.

Roll call vote:	Councilman Maciuska	Aye
	Councilwoman Marini	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilman Yale	Absent
	Supervisor Plant	Aye

Resolution carried.

RESOLUTION 85-08 FINANCIAL TRANSACTION:

Councilwoman Hawkins-Mance offered the following Resolution **85-08** and moved its adoption. Seconded by Councilwoman Marini to wit:

BE IT RESOLVED that the Senior Account Clerk be authorized to modify the budget as follows:
\$525.02 from A1330.42 Rec of Taxes Conferences to A1220.43 Supervisor Conferences. To cover cost of Grant Writing Seminar for Recreation Director
\$63.02 from A1355.41 Assessment Annual Meeting to A1355.44 Mileage Conferences. To cover cost of Training Session Assessment Clerk
\$197.77 from A1410.44 Town Clerk Records Management to A1410.41 Town Clerk Conferences & Training. To cover current expenditures.
\$5,552.56 from A1990.41 Contingent Account to A1420.41 Town Counsel Contractual Account \$1,780.98 and to A1420.42 Town Counsel Litigation \$3,771.58. To cover current expenditures.
\$6,763.50 from General Fund Balance to A1620.42 Town Hall Building & Maintenance. To reimburse line for court improvements. Funds to cover
Transfer credited to A3021 State Grant Court Facilities.
\$1,500.00 from A1990.41 Contingent Account to A1620.43 Town Hall Copier/Office Expense. To cover current expenditures.
\$343.40 from A3510.42 Animal Control Dog Enumerator to A3510.41 Animal Control General Expenses. To cover current expenditures.
\$652.50 from A1990.41 Contingent Account to A6989.41 Farm Land Preservation Grant. To cover closing cost Wilbert Farm Land Grant. Funds to be reimbursed to Town.
\$310.69 from A7110.11 Parks Groundskeeper to A7110.47 Park Fuel Usage. To cover current fuel cost.
\$3,550.26 from Sewer Fund Balance to SS8130.42 Sewer Office Expense
\$102.76 and SS8130.404 Sewer Engineering \$3447.50. To cover current expenditures. Funds to cover transfer credited to SS360 Richardson Foods Receivable.
\$5,241.46 from SD1 Fund Balance to SD1-8540.41 Drainage Maintenance. To cover current expenditures.
\$7,142.73 from Highway Fund Balance to DA5110.41 General Repairs. To cover Expenditures. Funds to cover transfer credited to DA2680 Insurance Recoveries.

Roll call vote:	Councilman Maciuska	Aye
	Councilwoman Marini	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilman Yale	Absent
	Supervisor Plant	Aye

Resolution carried.

ADJOURNMENT:

Motion by Councilwoman Marini to adjourn.

Seconded by Councilwoman Hawkins-Mance and unanimously carried.

Time: 9:20 PM.

Respectfully Submitted,

Susie C. Jacobs
Town Clerk

131 Drumlin Court
Newark, NY 14513
315/332-7294
315/332-7474 FAX
Email: 4countysba@edutech.org

Four County School Boards

Thursday, January 15, 2009

The Club 86
Geneva, New York

5:30 – Registration/Conversation
6:45 Dinner

5:45 - Directors' & Legislative Committee Meetings
7:30 Program

MID-YEAR
BOARD OF DIRECTORS' & LEGISLATIVE COMMITTEE
MEETINGS

Plus

GENERAL MEMBERSHIP PROGRAM

SOS

Sharing Our Strategies
(Or How to Cope in the Current Fiscal Climate)

Make sure your board is represented to:

- **Engage in *planning* for 2009!**
- **Review and Adopt the 2008-09 State and Federal *Legislative and Regulatory Position Papers!***
- **Plan *Lobbying Activities*, including the 2009 Legislative Breakfast!**

AND

Share Strategies for

- **Cost savings and efficiencies**
- **Working together, the Governance Team (Board & Superintendent), in a stressful environment!**
- **Gaining the support of your community and the media!**

Four County School Boards Association
Board of Directors', Legislative Committee, General Membership Meetings
Thursday, January 15, 2009

Please make your reservations no later than Monday, January 12, 2009 by:

Ph: 315-332-7294

Fax: 315-332-7474

E-mail: 4countysba@edutech.org

Buffet Dinner - \$23.00 per person

School District: _____

Name: _____

Total Attending _____

24 hour cancellation notice required

WAYNE'S WORLD - HOLIDAY EDITION!

Jason Carter (FE), President
Barb Thiele (OP), Internal VP
Elizabeth Peters (FE), External VP
Lisa Twitchell (HS), Treasurer
Martha Hanley (FE), Secretary
Doug Casey & Bob Berkowitz (HS),
Retirement Delegates

A WTA Newsletter

December, 2008

Volume 7, Issue 4



President's Message

The Holiday season has arrived and is perhaps the busiest time of the year. Next to of course the start of the school year, that is pretty busy too. Not to mention the busy schedule of the end of the school year, NCLB testing time- especially for 4th & 8th grade, the end of the four marking periods, parent teacher/conference time, etc. I guess that makes the busiest time of the year that time period between September and June. I have quite of few topics to get through in this article, so I guess you can list this as being pretty busy as well.

First, I would like to thank Lee Stramonine and all the cast of this year's Holiday Program that was put on Saturday, December 6 at the HS PAC. The proceeds of this show are split 50/50 between Pines of Peace and the WTA's Weis-

reder Fund. Total proceeds raised were \$3,510.00, the best draw ever for this event! Thanks go out also, to all of the staff who donated food and other items for the show's intermission. Over \$200 was donated by concert patrons at the show during the intermission bake sale.

Second, if you are planning on retiring at the end of this school year the deadline for submitting your letter is quickly approaching. You will need to submit a firm letter of resignation 150 days before the effective date of your retirement. John Casey and Bob Berkowitz are our retirement delegates, if you have any questions.

January also brings the start of the new year including tax

regulations. For those of you who claim dues on your taxes and worked the full calendar year, full time, for Wayne CSD your dues paid at the end of this year will be \$616.62. You can check your dues amount paid for this tax year by checking the "DUES" and "Cal Year To Date" section of your last paycheck of the year (December 19th).

Don't forget if you are participating in a 403b program with a vendor who did not have a "green check mark" next to its name (company that has agreed to continue in the program) you should check Omni's website to view the updated list at www.omni403b.com as well as talk to Mark Callahan about your options.

Happy Holidays

Jason Carter



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LET'S



CELEBRATE!

Congratulations to:

(OP) Grandma Pat Thomas, as her grandson Brandon Matthew Thomas was born on Monday, November 17th!

American Education Week Committee—donation of \$75. to Literacy volunteers on behalf of WTA.

Weisenreder—Community Outreach Committee: will be supporting 48 WCSD families this year with gift cards for the Holidays.

Thank you to all the WCSD staff past and present who made the *Spirit of the Season* show such a success! Judy Porray, Lee Strominine, Kim Cox, Tom Cox, Peter Derse, Mark Callahan, Dave Colburn, Doreen Biviano, Martha Hanley, Amy Gebhardt, Lori - Eaton Smith, John Contino, Marian Wulfert, Nancy Domm, and all the other behind the scene volunteers!

United Way—it is the easiest and most comprehensive way to give and directly benefit your immediate community. It's as simple as having \$1.00 per pay period taken out each pay check—you wouldn't even miss it! But that \$21.00 for meals on wheels or to fund a parenting class or provide emergency shelter could be lifesaving to someone else—someone you may even know! So what are you waiting for—**sign your form today and get it in!** Only 51 employees participated last year—that's barely 10% and declining over the past few years. WCSD is a beacon in this community—so let's shine the light and share the gift of caring and compassion this Holiday Season.

Season's Greetings

The 3 R's: Remarks, Reminders, and Relief!



WTA 3rd Thursday – December 18th! DONUTS
Topic: 403 B's and finances



Issues currently being discussed / explored:

- Seniority list concerns
- APPR: observations & summatives - following timelines
- Staff safety concerns
- Schedule sharing
- Imbedded trainings and time out of classroom.

Issues acted upon/resolved:

- Certification concern
- 403 B roll out of update information
- Completed internal audit– report accepted by rep council.
- Reviewed region 5/6 Retiree member resolutions for NYSUT RA and voted regarding our support.

Rule of thumb #52: "Remember times flies fast , but love and compassion travel faster—so take the time for your family and community this season and experience the difference!"

Dates to Remember:

December 15th, Monday –deadline to make seniority list concerns known to HR.

December 15th, Monday—New York State Wide Call-In Day to Save Special Education. For more info visit www.autismvotes.org/newyork/ or www.wayneta.org

December, 19th, Friday—United Way pledges due

NYSUT Field Rep: Jeff Trout
(585)454-5550 jtrout@nysutmail.org



Safety First!

The Wayne Central District-wide School Safety Plan was developed pursuant to Commissioner's Regulation 155.17. At the direction of the WCSD Board of Education, the Superintendent of Wayne Central School District appointed a District-wide School Safety Team and charged it with the development and maintenance of the District-wide School Safety Plan.

This district-wide team consists of, but is not limited to, representatives of the School Board, students, teachers, administrators, parent organizations, school safety personnel and other school personnel.

Current team members included:

Bob Miller as Committee Chair,
School Board Rep—Jacqueline Brunner.
Administrator Reps—Chris Shaffer (MS) Robert Miller (Maintenance), Mark Callahan (DO), Fred Prince (Transportation).
Teacher / Staff Reps—Maureen Doyle (MS), Riley Wheaton (HS) Pamela Buddendeck (FE) *Beth Peters is currently substiting for Pam*, Laurie Sensenback (OP), Tom Lucieer (OE Custodian).
Parent Rep.—Pat Griswold (OE nurse)
Safety Personnel—Rob Chapman

(SRO)
Student Rep: TBD

The committee meets regularly and looks at safety concerns brought up by members. If the concern is something Bob Miller and his crew can take care of—they do. Otherwise the committee may make recommendations to admin council and the school board regarding the safety needs and plan here at WCSD. All new facilities are toured by committee members for safety concerns before student occupancy is okayed.

Please feel free to seek our your safety committee representative with your ideas or concerns.

NHS Celebrates Teachers Who Make a Difference

On December 2, at the the National Honor Society induction ceremony, student members honored members of the Wayne Central Family who have had a positive influence on them. Congratulations to all the Staff recognized!

OE: James Adamo- Retired, Kathy Bristol, Jeanne Robillard, Julie Wells.
OP: Nancy Shearer- Retired.
FE: Deborah Adamo –Retired, Alex

Balta, Dan Kielon.
HS: Matt Angell, Pat Brennan, John Cotsonas, Jackie Courtney, Nicole Favreau, Nolan Flores, Sarah Francis, Greg Geesler, Lorraine Gough, Martha Herbig, Gwen Hoffman, Lance Jason, Heather Jeffery, Mike Lester, Terry Lindsay, Georgia Locicero, Dave Marean, Jay Marino, Anna McGrath, Kathy Perconti, Judy Porray- Retired, Corinne Robideau, April Roods,

Jackie Senecal, Gail Streeter, Andrew Struzik, James Tiffin, Rebecca Walzer, Amber Wawrzasz, Jennifer Weber, Leslie Weber, Riley Wheaton.
MS: Brett Bastian, Janis Becker, Maureen Doyle, Jay Gauthier, Wendy Herrick, Gale McAndrew, Scott Partridge, Eileen Schwarz- Retired, Elizabeth Smith, Jackie Swicki.



TO: Safety Committee Members:
Chris Shaffer - Committee Co-Chairperson (MS Asst. Principal)
Fred Prince - Transportation
Maureen Doyle – MS PE
Tom Lucieer – OE Maintenance
Mark Callahan - DO Administration
Lori Sensenbach – OP SCRIP
Beth Peters– FE Instructional
Rob Chapman – SRO
Jacquie Brunner - School Board Rep.
Pat Griswold – OE Nurse
Riley Wheaton – HS Science

FROM: Bob Miller – Committee Co-Chairperson (Dir. of Facilities)
RE: Meeting Minutes
DATE: December 9, 2008

We welcomed new committee member, Beth Peters. Beth replaced Pam Buddendeck as the Freewill Elementary instructional representative.

Old Business

Lori Sensenbach, Rob Chapman and I presented the Total Safety Concept to administrative council. Trooper Chapman is working on brief role descriptions of the three safety teams: Threat Assessment, SCRIPT and Impact teams. Rob will be meeting with the high school administrators and he will report back to the council in a May meeting.

New Business

Rob Chapman reported on the recent trip to Auburn State Correctional Facility. Seven students attended. They met with inmates from the counseling program and were given a tour of the facilities.

I reported out on the November BOCES health and safety meeting. MRSA is still a big concern with 75 cases reported this year so far in Monroe County. Hand washing and overall good hygiene is still the best way to combat the spread. There was also a warning about checking codes on new tires. If the tires were sitting on the shelf for a long period of time the rubber in the tire can start to break down and become dangerous. Fred Prince was already aware of this problem.

Our next meeting will be January 27 at 8:00. Happy Holiday...



WAYNE CENTRAL SCHOOL DISTRICT

ONTARIO PRIMARY SCHOOL
1730 Ridge Road - P.O. Box 155 - Ontario Center, NY 14520
Telephone (315) 524-1150 Fax (315) 524-1169
www.wayne.k12.ny.us

Michael L. Havens
*Superintendent of
Schools*

Robert C. La Ruche
*Ontario Primary
Principal*

This has been a very difficult day for us at Ontario Primary School. Saturday, Mrs. Rebecca Brown, a parent of twins, Tyler and Zachary in Mrs. Rosdahl's classroom passed away.

Our thoughts and prayers are with the Brown family.

It is important for you to know just what we have done today in school. All students in the class were informed of the death by their teacher. Staff has encouraged the children to share their feelings and thoughts.

There will undoubtedly be questions and situations that will arise at home tonight and in the next few days. Please realize that your child could possibly come home very upset or with questions this afternoon.

Calling hours are Wednesday, Dec. 10, from 4 – 8 PM at Falvo Funeral Home located on Five-Mile Line Road in Penfield.

If you have any questions regarding the activities of the day please feel free to call me at 315-524-1150.

Sincerely,

Robert C. La Ruche
Principal

NOVEMBER 24, 2008

ONTARIO TOWN BOARD SPECIAL MEETING

A regular meeting of the Ontario Town Board was called to order by Supervisor Kelsch at 7:00 PM in the Ontario Town Hall. Present were Supervisor Robert Kelsch, Council members: Jason Ruffell, Lori Eaton-Smith, James Switzer and Stephen Tobin, Superintendent of Highways Jerry Santangelo (entered at 7:56 pm), Rodney Peets representing the Water Department, Building Inspector/Code Enforcement Officer Edward Collins, Director of Recreation & Parks William Riddell, Sole Assessor Christine Luteyn, Attorney for the Town Alan Knauf and Town Clerk Debra DeMinck.

33 residents and visitors were present at portions of the meeting.

Mr. Switzer led the Pledge of Allegiance.

Approval of the Agenda – A motion was made by Mr. Switzer, seconded by Mr. Tobin, to **approve the agenda as presented**. 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Switzer, seconded by Mr. Tobin, to **adopt a**

**RESOLUTION TO COMMEMORATE THE SERVICE
TO THE TOWN OF ONTARIO
BY ROBERT J. WYKLE**

WHEREAS, Robert J. Wykle died suddenly on Monday, November 10, 2008, at Rochester, New York, and

WHEREAS, Robert J. Wykle served the Town of Ontario for sixteen years as superintendent of water utilities and a member of the watershed management advisory council, including chairman and storm water management officer at the time of his passing, and

WHEREAS, Robert J. Wykle was a leader in the field of water utilities and insured that the Town of Ontario was a model of the latest creativity and technology in both water filtration and production and wastewater treatment and disposal, and

WHEREAS, Robert J. Wykle leaves a legacy to the Town of Ontario and the greater water works' profession by his many accomplishments, including the first use in the United States of ultra-violet treatment in water and sewer plants, pilot studies in on-site creation of chlorine and use of granular activated carbon, remote reading of water meters and economies and efficiencies in aeration, composting and disposal of wastewater byproducts, among others, and

WHEREAS, Robert J. Wykle took immense pride in his employees and supported and mentored and encouraged them to learn and advance in their jobs and to seek and apply the latest technology in their assigned duties, and

WHEREAS, Robert J. Wykle insured that the water and wastewater facilities and equipment of the Town of Ontario was maintained, updated and expanded to meet operational needs and to incorporate the latest technology and to insure cost-effective distribution and delivery systems to local residents and to the Wayne County Water & Sewer Authority, and

WHEREAS, Robert J. Wykle insured that the Town of Ontario took a leading role in applying and expanding federal and state requirements in watershed and drainage issues, including grant funding and participation in the Ontario-Wayne Storm Water Management Coalition, and management of drainage restoration projects, and

WHEREAS, Robert J. Wykle managed the introduction of geographic information systems in meeting federal requirements for management of the infrastructure of the Town of Ontario and documentation of easements, improvements and documentation of drainage systems, as well as cooperative efforts with other agencies, including the Ontario Fire District, and

WHEREAS, Robert J. Wykle served more than 30 years in municipal water works and was awarded the 2008 Public Works Leader of the Year Award, was president of the Finger Lakes Water Works Association, a member of the American Water Works Association, the Finger Lakes Water Works Conference and the Environmental Protection Agency, and

WHEREAS, his sudden demise is a great loss to his family, his staff, his co-workers, the Town of Ontario and his many associates in water, wastewater, watershed and storm water management, **NOW, THEREFORE**,

BE IT RESOLVED by the Ontario Town Board that this **RESOLUTION** is hereby adopted in tribute and memory of Robert J. Wykle on this 24th day of November, 2008, and

BE IT FURTHER RESOLVED, that a copy of this **RESOLUTION** is presented to his family and the water utilities department and that the town clerk is hereby directed to cause the text of this resolution to appear in the minutes of this Ontario Town Board meeting. 5 Ayes 0 Nays **RESOLUTION ADOPTED**

Comments from the Public – None

Approval of Minutes - Mr. Kelsch asked for approval of the minutes of the October 27, 2008, Town Board meeting. A motion was made by Mr. Switzer, seconded by Mr. Ruffell, to **approve the minutes as presented**. 5 Ayes 0 Nays **MOTION CARRIED**

A motion was made by Mr. Switzer, seconded by Mr. Tobin, to **approve the minutes of November 12, 2008**.

4 Ayes 0 Nays 1 Abstain (Smith) **MOTION CARRIED**

Correspondence – The Town Clerk received the following correspondence: General Code will be sending a bill for \$550 for the annual maintenance of the E-code for 2008. The rate for 2009 will increase to \$865.

A motion was made by Mr. Ruffell, seconded by Mr. Switzer, to accept and file the correspondence. 5 Ayes 0 Nays **MOTION CARRIED**

Attorney for the Town Report – The attorney submitted a plan for test pits November 14, 2008 to the DEC.

The Gullace tax certiorari case court date has been set for June 24, 2009.

Department Head Reports -

Superintendent of Water Utilities – A motion was made by Mr. Switzer, seconded by Mr. Tobin, to **accept the October 2008 report as presented**. 5 Ayes 0 Nays **MOTION CARRIED**

Superintendent of Highways – A motion was made by Mr. Kelsch, seconded by Mr. Ruffell, to **accept the October 2008 report as presented**. 5 Ayes 0 Nays **MOTION CARRIED**

Building Inspector/Code Enforcement Officer – A motion was made by Mr. Kelsch, seconded by Mr. Ruffell, to **accept the October 2008 report as presented**. 5 Ayes 0 Nays **MOTION CARRIED**

Director of Recreation & Parks – A motion was made by Mrs. Smith, seconded by Mr. Tobin, to **accept the October 2008 report as presented**. 5 Ayes 0 Nays **MOTION CARRIED**

Sole Assessor – A motion was made by Mrs. Smith, seconded by Mr. Switzer, to **accept the October 2008 report as presented**. 5 Ayes 0 Nays **MOTION CARRIED**

Ontario Public Library - A motion was made by Mrs. Smith, seconded by Mr. Tobin, to **accept the October 2008 Library report as presented.** 5 Ayes 0 Nays MOTION CARRIED

Ontario Town Court – A motion was made by Mr. Tobin, seconded by Mr. Switzer, to **receive the October 2008 report as presented.** 5 Ayes 0 Nays MOTION CARRIED

Dog Control Officer – A motion was made by Mrs. Smith, seconded by Mr. Tobin, to **accept the October 2008 report as presented.** 5 Ayes 0 Nays MOTION CARRIED

Economic Development Department – A motion was made by Mr. Switzer, seconded by Mr. Tobin, to **accept the October 2008 report as presented.** 5 Ayes 0 Nays MOTION CARRIED

New Business – A motion was made by Mr. Switzer, seconded by Mr. Tobin, to **accept and file the Supervisor’s Financial Report for the month of October 2008.** 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Switzer, seconded by Mr. Tobin, to **adopt a RESOLUTION for the acceptance of the Offer of Dedication of Land for “Public Access Right of Way” purposes located at Lakefront Estates – Phase II as recommended by the Deputy Attorney for the Town.** 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Switzer, seconded by Mr. Tobin, to **adopt a RESOLUTION for the**

**DEDICATION OF A PARCEL OF LAND FOR PUBLIC ACCESS RIGHT OF WAY
LOCATED AT LAKEFRONT ESTATES SUBDIVISION – PHASE II, TOWN OF
ONTARIO, COUNTY OF WAYNE AND STATE OF NEW YORK**

WHEREAS, Nicholas D’Angelo, by “Offer to Dedicate Land”, dated March 7, 2008, has offered to dedicate certain lands in the Town of Ontario, Wayne County, New York consisting of a “25’ Right of Way”, expanding to a “100’ Right of Way”, as is depicted on a “Subdivision Map, Lakefront Estates – Phase II”, prepared by O’Neill-Rodak, Land Surveying Associates, P.C., dated March 14, 2007, having Reference Number 2002-0280, and such offer has been presented to the Town Board of the Town of Ontario, and it appearing there from to the satisfaction of the Town Board that the lands so offered for dedication have been and are properly surveyed and mapped and should be accepted as Lands of said Town, and that all claims for damage have been properly released;

NOW, on Motion duly made and seconded, it was

RESOLVED, that the Town Board of the Town of Ontario does hereby consent that the aforesaid land, located in the Town of Ontario, Wayne County, New York, and as more particularly described as set forth on “Schedule A” hereof, be accepted in dedication for public access right of way purposes; and be it further

RESOLVED, that any taxes that are currently due or will become due on said parcel of land, as a result of the assessment roll in effect at the time of this acceptance, shall be the responsibility of the grantor dedicating the parcel of land to the Town. 5 Ayes 0 Nays RESOLUTION ADOPTED

A motion was made by Mr. Switzer, seconded by Mr. Tobin, to **adopt a RESOLUTION for acceptance of the Offer of Dedication of Land for Highway Purposes of the Lakefront Estates Subdivision – Phase II as recommended by the Deputy Attorney for the Town.** 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Switzer, seconded by Mr. Tobin, to **adopt a RESOLUTION for**

**THE DEDICATION OF A PARCEL OF LAND FOR HIGHWAY
PURPOSES OF THE LAKEFRONT ESTATES SUBDIVISION – PHASE II,
TOWN OF ONTARIO, COUNTY OF WAYNE AND STATE OF NEW YORK**

WHEREAS, Nicholas D'Angelo by "Offer of Dedication of Land for Public Highway Purposes", dated March 7, 2008, has offered to dedicate certain lands in the Town of Ontario, Wayne County, New York consisting of a portion of "Shoreline Boulevard", as shown on a map entitled "Subdivision Map, Lakefront Estates – Phase II", prepared by O'Neill-Rodak, Land Surveying Associates, P.C., dated March 14, 2007, having Reference Number 2002-0280, and such offer has been presented to the Town Board of the Town of Ontario, and it appearing there from to the satisfaction of the Town Board that the lands so offered for dedication have been and are properly surveyed and mapped and should be accepted as Lands of said Town, and that all claims for damage have been properly released;

NOW, on Motion duly made and seconded, it was

RESOLVED, that the Town Board of the Town of Ontario does hereby consent that the aforesaid land, located in the Town of Ontario, Wayne County, New York, and as more particularly described as set forth on "Schedule A" hereof, be accepted in dedication for highway purposes; and be it further

RESOLVED, that the Town Board does hereby consent to the issuance of an order to lay out by the Highway Superintendent of the Town of Ontario for the roads to be created by such dedication; and be it

RESOLVED, that any taxes that are currently due or will become due on said parcel of land, as a result of the assessment roll in effect at the time of this acceptance, shall be the responsibility of the grantor dedicating the parcel of land to the Town. 5 Ayes 0 Nays RESOLUTION ADOPTED

A motion was made by Mr. Switzer, seconded by Mrs. Smith, to **authorize the Accounting Supervisor to pay the annual invoice for the NYS Employees' Retirement System for fiscal year 2009 by December 15 2008 for a discount amount of about 1%, a total payment of \$144,801, as requested by the Accounting Supervisor in a memo dated 11/5/08.** 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Tobin, seconded by Mr. Switzer, to **declare surplus 3 B/W Sanyo Video Monitors -serial numbers M00909175, KF10756 and 80506205, a Sanyo Time Lapse Video Cassette Recorder- serial number 41511357-F1, Auto Switcher-SQS-4B and Fellows Shredder-serial number CRC36614 as recommended by the Justice Court in a memo and authorize the Town Supervisor to dispose of same per town policy.** 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Ruffell, seconded by Mrs. Smith for discussion, to **authorize the Supervisor to enter into a contract with Lu Engineering to evaluate and inventory the existing traffic signage along town roads in the Town of Ontario for an amount not to exceed \$11,000.** A discussion followed. Concern was expressed regarding several points in the contract.

A motion was made by Mr. Ruffell, seconded by Mr. Switzer, to **table the motion until further information is obtained.** 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Switzer, seconded by Mr. Tobin, to **authorize the Town Clerk to post and publish a Legal Notice of Public Hearing to be held on December 8, 2008 at 7:00 p.m. at the Ontario Town Hall, 1850 Ridge Road, Ontario, to amend Chapter 13 of the Code of the Town of Ontario, entitled "Code of Ethics."** 5 Ayes 0 Nays MOTION CARRIED

Budget Transfers/Adjustments - A motion was made by Mr. Switzer, seconded by Mr. Tobin, to **approve the following budget transfers:**

Water Fund: transfer \$10,000 from F-8140.4 to F-1440.4

Sewer Fund: transfer \$362 from SS01-8110.4 to SS01-9061.8

General Fund: transfer \$886 from F-8310.4 to F-9061.8

General Fund: transfer \$1,500 from A-1990.4 to A-8751.4

General Fund: transfer \$1,000 from A-7140.4 to A-7610.2

General Fund: transfer \$9,000 from A-7610.4 to A-7610.2

General Fund: transfer \$8,000 from A-1620.4 to A-1620.2
General Fund: transfer \$2,000 from A-1620.4 to A-1620.2
General Fund: transfer \$27,445 from A-1620.4 to A-1620.2
Highway Fund: transfer \$864 from DA-5111.4 to DA-9061.8

To approve the following adjustments:

Water Fund: increase 960/Expense F-8340.1 \$48,000 from 599/Appropriated Fund Balance
Water Fund: increase 960/Expense F-8330.1 \$44,000 from 599/Appropriated Fund Balance
Sewer Fund: increase 960/Expense SS-8120.1 \$10,000 from 599/Appropriated Fund Balance
Sewer Fund: increase 960/Expense SS-8130.1 \$20,000 from 599/Appropriated Fund Balance
5 Ayes 0 Nays MOTION CARRIED

(Jerry Santangelo entered at 7:56 p.m.)

Appointments/Resignations –A motion was made by Mrs. Smith, seconded by Mr. Tobin, to **appoint David Rick, 1972 Paddy Lane, to the part time court bailiff pool at a wage rate of \$15.50 per hour at the Justice Court, effective November 24, 2008, as recommended by the Justices in a memo.** 5 Ayes 0 Nays MOTION CARRIED

Reports by Town Board Members – Mr. Kelsch reported on the following:

Three board meeting held on November 20, 2008. Wayne Central School is investigating a windmill to power their buildings. They asked if the Town would be interested in joining the system.

The second round of testing is completed at the landfill.

The emergency phone list has been updated.

The Water Department Employees are meeting at Casey Park on November 26, 2008 to discuss responsibilities with the passing of the Superintendent of Water Utilities Robert Wykle.

The New York State Association of Towns Training School and Annual Meeting will be held in New York City February 15-18, 2009.

Training for the AED machine was given to employees on November 20, 2008. There was a suggestion that we obtain more units and place them so that they are accessible to the public.

Mr. Switzer congratulated retiring Interim Personnel Officer Jennifer Mortier for her 35 years of service to Wayne County and Linda Michielson, for her years of service as Director of Wayne County's Public Health.

Mr. Ruffell thanked the members on the Board of Ethics for their hard work.

Mrs. Smith invited everyone to attend the Christmas Variety Show "Spirit of the Season" Saturday, December 6, 2008 at 7 p.m. at the Wayne Central Performing Arts Center and the proceeds benefit the Pines of Peace and the Weisenreder Fund.

Approval of Claims - A motion was made by Mr. Switzer, seconded by Mr. Tobin, to **approve the abstract of claims for November 24, 2008, including vouchers #2901 through #3030 with a grand total of \$233,932.09 and to authorize the Supervisor to issue payments for same.** 5 Ayes 0 Nays MOTION CARRIED

Comments from the Public – Mr. Cody May asked when the new Community Center at Casey Park would be opening.

Mr. Riddell responded by the first of the year for the main building and shortly after the first of the year for the two tension fabric structures.

Mrs. Joan Stark thanked the attorney, Mr. Knauf, for his help revising the Code of Ethics.

Adjourn - A motion was made by Mr. Switzer, seconded by Mr. Tobin, to **adjourn at 8:20 p.m.** 5 Ayes 0 Nays MOTION CARRIED

Respectfully submitted,

Debra DeMinck
Ontario Town Clerk

The above minutes will become official upon approval of the town board.

