

WAYNE CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION MEETING AGENDA



August 14, 2008 7:00 p.m. District Office Conference Room

- 7:00 Call to Order
- Pledge of Allegiance
- Approval of Agenda/Approval of Minutes [Att. 1](#)
- 7:05 Public Comment
- 7:10 Board Member Comments
- 7:15 Board President Comments
- 7:20 Action Item
- 7:25 Superintendent's Report
1. Fuel Committee Report [Att. 2](#)
2. 2007-08 Annual Goals [Att. 3](#)
- 7:40 Audit Committee Report [Att. 4](#)
- 7:50 Board Action
1. Approve Personnel Action [Att. 5](#)
2. Approve CSE/CPSE Action [Att. 6](#)
3. Approve Consent Agenda [Att. 7](#)
1. Approve School Lunch Prices
2. Approve Budget Transfer
3. Approve Tax Rate
4. Adopt Resolution on Sick Days
- 8:00 Public Comment
- 8:05 Board Member Comments
- 8:10 Adjournment

Next Meeting Date: September 16, 2008 7:00 p.m. District Office

District Mission Statement

Based on the belief that all students can learn, the staff of the Wayne Central School District accepts the responsibility to teach all students, regardless of differences, the fundamental skills. We further accept the responsibility to challenge all students to attain

higher levels of achievement. Wayne Central will provide the opportunity, environment, and encouragement to meet this goal while developing the whole child, physically, socially, emotionally, and culturally.

Att. 1

WAYNE CENTRAL SCHOOL DISTRICT
Ontario Center, New York 14520-0155

DATE: Thursday, July 10, 2008

TIME:

7:00 p.m.

TYPE: Organizational Meeting & Business Meeting

PLACE:

District Office

PRESENT: Mr. Griswold, Mrs. Lyke, Mrs. Newman, Mr. Nicholson, Mr. Robusto; Members-Elect Mrs. Brunner, Mr. Paz & Mr. Schultz; District Clerk Switzer; Administrators Havens, Atseff, Cox, Callahan and Scheik

ABSENT: Mr. Triou

GUESTS: None

I. CALL TO ORDER: 6:00 p.m. by Frank Robusto, Jr., School Board President, 2007-2008

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF AGENDA • Organizational Meeting

Mr. Nicholson offered a **MOTION**, seconded by Mrs. Newman, to approve the agenda for the organizational meeting as presented. 5 Ayes, 0 Nays, 1 Absent (Mr. Triou), 3 Members-Elect (Mrs. Brunner, Mr. Paz, Mr. Schultz), Carried.

IV. OATH ADMINISTERED TO NEWLY ELECTED TRUSTEES

Newly elected and re-elected Board of Education members Mrs. Brunner, Mr. Paz and Mr. Schultz (May, 2008) assumed their new terms upon taking their oath of office from the district clerk.

ORGANIZATIONAL MEETING FOR THE 2008-2009 SCHOOL YEAR

V. ELECTION OF BOARD OF EDUCATION OFFICERS FOR 2008-2009

A. SCHOOL BOARD PRESIDENT

Mr. Switzer, district clerk, opened the floor for nominations for the position of President of the Board of Education for the 2008-2009 school year.

Mrs. Lyke offered a **MOTION**, seconded by Mr. Paz, to nominate Mr. Robusto for the position of President of the Board of Education for the 2008-2009 school year. Mr. Switzer asked if there were additional nominations. There were none.

Mrs. Brunner offered a **MOTION**, seconded by Mrs. Newman, to close the nominations and direct the school district clerk to cast one unanimous ballot for Mr. Robusto as President of the Board of Education for the 2008-2009 school year. On the question, the vote was 8 Ayes, 0 Nays, 1 Absent (Mr. Triou), Carried.

Mr. Switzer cast one unanimous ballot for Mr. Robusto and declared him duly elected as President of the Board of Education for the 2008-2009 school year.

B. SCHOOL BOARD VICE-PRESIDENT

Mr. Switzer, district clerk, opened the floor for nominations for the position of Vice-President of the Board of Education for the 2008-2009 school year.

Mrs. Newman offered a **MOTION**, seconded by Mr. Robusto, to nominate Mrs. Lyke for the position of Vice-President of the Board of Education for the 2008-2009 school year. Mr. Switzer asked if there were additional nominations. There were none.

Mrs. Brunner offered a **MOTION**, seconded by Mr. Paz., to close the nominations and direct the school district clerk to cast one unanimous ballot for Mrs. Lyke as Vice-President of the Board of Education for the 2008-2009 school year. On the question, the vote was 8 Ayes, 0 Nays, 1 Absent (Mr. Triou), Carried.

Mr. Switzer cast one unanimous ballot for Mrs. Lyke and declared her duly elected as Vice-President of the Board of Education for the 2008-2009 school year.

Mr. Robusto and Mrs. Lyke assumed their new duties upon taking their oath of office from the district clerk.

VI. APPOINTMENT OF DISTRICT OFFICERS FOR 2008-2009

Mrs. Newman offered a **MOTION**, seconded by Mr. Schultz, to appoint district officers for the 2008-2009 school year, as follows: (stipends noted where applicable)

SCHOOL DISTRICT CLERK:	James E. Switzer (\$10,200)
DISTRICT CLERK PRO TEM:	Gregory J. Atseff
SCHOOL DISTRICT TREASURER:	Leora Stramonine (\$50,586)
INTERNAL CLAIMS AUDITOR:	Russell Harris (\$ 3,215)
SCHOOL TAX COLLECTOR:	Helen Jensen
RECORDS MANAGEMENT/ACCESS OFCR:	James E. Switzer

On the question, the vote was 8 Ayes, 0 Nays, 1 Absent (Mr. Triou), Carried.

VII. APPOINTMENT OF SCHOOL DISTRICT OFFICIALS FOR 2008-2009

Mrs. Brunner offered a **MOTION**, seconded by Mr. Schultz, to appoint school district officials for the 2008-2009 school year, as follows:

SCHOOL ATTORNEY:	Wayne Vanderbyl, Attorney at Law
SCHOOL PHYSICIAN:	Cynthia Devore, MD
SCHOOL CENSUS ENUMERATOR:	James E. Switzer
PURCHASING AGENT:	Gregory J. Atseff
ATTENDANCE OFFICER:	James E. Switzer
EXTERNAL DISTRICT AUDITOR:	Raymond F. Wager, CPA, P.C.
INTERNAL AUDITING FIRM:	Freed, Maxick & Battaglia, CPAs
EXTRA-CLASSROOM ACTIVITY ACCOUNT TREASURERS:	
	<i>Middle School:</i> Leora Stramonine (\$1,075) <i>High School:</i> Kim Muir (\$1,340)
TITLE IX COMPLIANCE/HEARING OFFICER:	Kim Cox
CIVIL SERVICE APPOINTING OFFICER:	Mark Callahan
SCHOOL ARCHITECT:	Clark-Patterson-Lee, P.C.
ASBESTOS COMPLIANCE DESIGNEE:	Robert Miller
CHEMICAL HYGIENE OFFICER:	Riley Wheaton
SECTION 504 COMPLIANCE OFFICER:	Michelle Scheik
AMERICAN DISABILITIES ACT COORD:	Michelle Scheik
LIAISON FOR HOMELESS YOUTH:	Kim Cox

Mrs. Brunner asked for an explanation of the duties of the chemical hygiene officer and if they encompass only chemicals used in the classroom. Mr. Havens stated the duties are primarily related to classroom issues but the hygiene officer also assists with review and identification of non-classroom materials.

Mrs. Lyke asked if there is a need to designate an alternate Title IX Compliance Officer. Mr. Havens stated that designation of an alternate could occur, when needed, if such an issue should arise.

Mrs. Brunner asked if the recommendation for school architect is a continuation from last year; Mr. Havens stated it was.

On the question, the vote was 8 Ayes, 0 Nays, 1 Absent (Mr. Triou), Carried.

VIII. DESIGNATIONS & AUTHORIZATIONS FOR 2008-2009

Mrs. Brunner offered a **MOTION**, seconded by Mr. Schultz, to approve designations and authorizations for the 2008-2009 school year, as follows:

OFFICIAL DEPOSITORIES: JP Morgan Chase, Fleet/Bank of America, Key Bank, Lyons National Bank

OFFICIAL NEWSPAPERS: *WAYNE COUNTY MAIL* (Ontario) & *THE TIMES* (Walworth-Macedon)

On the question, the vote was 8 Ayes, 0 Nays, 1 Absent (Mr. Triou), Carried.

IX. AUTHORIZATIONS FOR CHIEF SCHOOL OFFICER FOR 2008-2009

Mrs. Brunner offered a **MOTION**, seconded by Mr. Paz, to approve authorizations for the chief school officer for the 2008-2009 school year, as follows:

- Certification of payrolls
- Approval of attendance at conferences, conventions & workshops
- Approval of budget transfers per Board of Education policy
- Approval to borrow funds up to \$25,000 for short-term cash flow needs, without prior Board of Education approval, per Board of Education policy
- Approval to invest funds of the general, construction, school lunch, federal & capital fund accounts
- Designation to handle student residency determinations on behalf of the Board of Education pursuant to Part 100.2 (y) of the Regulations of the Commissioner of Education.

Mr. Griswold asked if these authorizations differ from last year; Mr. Havens stated they do not.

Mr. Schultz asked Mr. Havens if he delegates any of the authorizations; Mr. Havens stated he does not.

Mr. Griswold asked what amount of budget transfers are included in the proposed authorization. Mr. Atseff stated that Policy 5330 requires prior approval of the Board of Education for budget transfers in excess of \$10,000 as well as for any transfer into or out of a salary code other than from one salary code to another.

Mr. Paz asked for additional clarification on the authorizations; Mr. Havens provided details.

On the question, the vote was 8 Ayes, 0 Nays, 1 Absent (Mr. Triou), Carried.

X. BONDING OF PERSONNEL FOR 2008-2009

Mrs. Brunner offered a **MOTION**, seconded by Mr. Schultz, to authorize purchase of surety bonds for designated positions and individuals for the 2008-2009 school year, as follows:

SCHOOL DISTRICT TREASURER :	\$1,000,000.00
SCHOOL TAX COLLECTOR:	\$1,000,000.00
ALL OTHER EMPLOYEES:	\$ 15,000.00

Mr. Atseff noted the coverage for “all other employees” was recommended by the new surety bond insurance agency at no additional cost. He added that the surety bonds designated for the internal claims auditor and for extra-classroom activity fund treasurers’ in prior years are also included..

Mr. Robusto asked if substitute employees are covered by the surety bonds. Mr. Callahan, director of human resources, stated they are.

On the question, the vote was 8 Ayes, 0 Nays, 1 Absent (Mr. Triou), Carried.

XI. ADDITIONAL DESIGNATIONS & AUTHORIZATIONS FOR 2008-2009

Mrs. Lyke offered a **MOTION**, seconded by Mrs. Brunner, to approve additional designations and authorizations for the 2008-2009 school year, as follows:

AUTHORIZED SIGNATURES • EXTRA-CLASSROOM ACTIVITY FUND ACCOUNTS

Middle School: Robert Armocida & Leora Stramonine or Gregory Atseff

High School: Joseph Siracuse & Kim Muir or Leora Stramonine

AUTHORIZED SIGNATURES • ALL DISTRICT CHECKS

District Treasurer’s signature, using check-signing machine, and in her absence, the signature of the assistant superintendent for business, also using check-signing machine

MILEAGE REIMBURSEMENT RATE • 2008-2009: .585 cents/mile

COPY CHARGE • REQUESTS FOR RECORDS: 25 cents per page(Freedom Of Information Law)

ESTABLISH PETTY CASH FUNDS FOR 2008-2009:

District Office: (Gregory Atseff & Leora Stramonine) \$ 50.00

Mr. Havens noted the number of petty cash funds is reduced to one at the district office.

Mr. Atseff stated that the two (2) alternate signatures on the extra-classroom fund accounts reflect the modification approved by the Board of Education last year to provide two (2) approvals at all times.

Mrs. Newman asked for clarification on the payment process for extra-classroom activity funds. Mr. Atseff provided details.

On the question, the vote was 8 Ayes, 0 Nays, 1 Absent (Mr. Triou), Carried.

XII. ESTABLISH RATES FOR 2008-2009 (Substitute Teachers & Building Use)

Mrs. Brunner offered a **MOTION**, seconded by Mr. Schultz, to establish hourly rates for custodial and food service staff for community use of school facilities and per diem rates for substitute teachers for the 2008-2009 school year, as follows:

(1) <i>Custodial Staff – Building Use</i>	\$ 24.65 per hour
(2) <i>Food Service Staff - Building Use</i>	\$ 23.78 per hour
(3) <i>Per Diem Substitute Teachers</i>	
<i>Certified Teachers:</i>	\$ 85.00 per day, less than fifteen (15) consecutive days
	\$ 95.00 per day, retroactive, same position, more than fifteen (15) consecutive days
<i>Retired, Certified Teachers:</i>	\$110.00 per day
<i>Non-Certified Persons:</i>	\$ 75.00 per day

Mr. Robusto asked if these rates reflect the same amounts as last year. Mr. Atseff stated that the hourly rates for building use are updated annually to reflect the average overtime wage rate provided in collective bargaining agreements.

Mr. Callahan stated that the proposed rates for substitute teachers remain unchanged from last year.

On the question, the vote was 8 Ayes, 0 Nays, 1 Absent (Mr. Triou), Carried.

XIII. APPOINTMENT OF DISTRICT WIDE SAFETY TEAM (Policy 5670)

Mrs. Brunner offered a **MOTION**, seconded by Mr. Schultz, to appoint the district-wide safety team pursuant to Board of Education Policy 5670 for the 2008-2009 school year, as follows:

<i>Administrator; Co-Chairperson:</i> Robert Miller	<i>Human Resources Office:</i> Mark Callahan
<i>Administrator; Co-Chairperson:</i> Chris Shaffer	<i>Custodial Staff Representative:</i> Thomas Lucieer
<i>K-5 Teacher Representative:</i> Pam Buddendeck	<i>6-12 Teacher Representative:</i> Maureen Doyle
<i>School Safety Representative:</i> Fred Prince	<i>SCRIP Team Representative:</i> Lori Sensenbach
<i>School Resource Officer:</i> Trooper Chapman	<i>Board of Education Liaisons:</i> Mrs. Brunner & Mrs. Lyke
<i>Parent Representative:</i> Patricia Griswold, R.N.	<i>Student Representative:</i> Desirae Saiers

Mrs. Brunner asked when meetings are conducted; Mr. Callahan stated monthly at times determined by the group.

On the question, the vote was 8 Ayes, 0 Nays, 1 Absent (Mr. Triou), Carried.

XIV. ADOPT CONTINUING RESOLUTIONS • Revenue Anticipation Notes & Joint Purchasing

Mrs. Brunner offered a **MOTION**, seconded by Mr. Schultz, to adopt **CONTINUING RESOLUTIONS** for revenue anticipation notes (RANS) and participation for joint purchasing programs, **TO WIT:**

**REVENUE ANTICIPATION NOTE RESOLUTION
DATED MARCH 12, 2003**

**DELEGATING POWER TO THE PRESIDENT OF THE BOARD OF EDUCATION
TO AUTHORIZE, FROM TIME TO TIME AND YEAR TO YEAR, THE ISSUANCE AND SALE OF
REVENUE ANTICIPATION NOTES OF THE WAYNE CENTRAL SCHOOL DISTRICT, NEW YORK, IN
ANTICIPATION OF THE COLLECTION OF REVENUES AS STATE AID**

To better provide for the accomplishment of the purposes and goals of the Wayne Central School District,

BE IT RESOLVED by the Board of Education of the Wayne Central School District, New York, as follows:

Section 1. The power to authorize, from time to time and year to year, the issuance and sale of revenue anticipation notes of the Wayne Central School District, New York, including renewals thereof, in anticipation

of the collection of revenues to be received by the school district as state aid from the State of New York, is hereby delegated to the President of the Board of Education, the chief fiscal officer. Such notes shall be of such terms, and of such form and content, as may be determined by said President of the Board of Education in accordance with the Local Finance Law of the State of New York.

Section 2. It is hereby determined that any notes which may be issued by the school district pursuant to this resolution in anticipation of the collection of such revenues to be received by the school district from the State of New York for any given fiscal year shall be issued during such fiscal year or during the two weeks prior to the commencement of such fiscal year and otherwise in accordance with §25.00 of the Local Finance Law of the State of New York.

Section 3. The Vice President of the Board of Education or the District Clerk may execute such notes in place of the President of the Board of Education if he or she shall so designate.

Section 4. It is hereby determined and declared that it is the intent of this Board of Education that this resolution remains in full force and effect in perpetuity for the issuance of the aforesaid notes from year to year, until this resolution is modified, amended, rescinded, revoked or repealed by this Board of Education.

Section 5. This resolution shall take effect immediately upon its adoption.

**CONTINUING RESOLUTION FOR PARTICIPATION IN
PURCHASE OF VARIOUS COMMODITIES AND/OR SERVICES
THROUGH COOPERATIVE BIDS OF WAYNE-FINGER LAKES B.O.C.E.S**

WHEREAS, The Board of Education of Wayne Central School District of New York State desires to participate in a cooperative bidding program conducted by the Board of Cooperative Educational Services of Ontario, Seneca, Wayne, and Yates Counties from year to year, or until this resolution is rescinded, for the purchase of various commodities and/or services, *and*

WHEREAS, The Board of Education of Wayne Central School District of New York State is desirous of participating with the Board of Cooperative Educational Services of Ontario, Seneca, Wayne, and Yates Counties in the joint bid of the commodities and/or services mentioned below as authorized by General Municipal Law, § 119-o, *and*

WHEREAS, the Board of Education of Wayne Central School District of New York State has appointed the Board of Cooperative Educational Services of Ontario, Seneca, Wayne, and Yates Counties as its representative to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to the Board of Education of Wayne Central School District of New York State and making recommendations thereon, **NOW, THEREFORE:**

BE IT RESOLVED, that the Board of Education of the Wayne Central School District of New York State does hereby make, and the Board of Cooperative Educational Services of Ontario, Seneca, Wayne, and Yates Counties hereby accepts, the appointment of the Board of Cooperative Educational Services of Ontario, Seneca, Wayne, and Yates Counties to represent it in all matters related above, *and*

BE IT FURTHER RESOLVED, that the Board of Education of the Wayne Central School District of New York State authorizes the above-mentioned Board of Cooperative Educational Services of Ontario, Seneca, Wayne, and Yates Counties to represent it in all matters regarding the entering into contract for the purchase of the various commodities and/or services, *and*

BE IT FURTHER RESOLVED, that the Board of Education of the Wayne Central School District of New York State agrees to assume its equitable share of the costs incurred as a result of the cooperative bidding,

NOW, THEREFORE, BE IT RESOLVED, that the purchasing agent, on behalf of the Board of Education of the Wayne Central School District of New York State, is hereby authorized to participate in cooperative bidding conducted by the Board of Cooperative Educational Services of Ontario, Seneca, Wayne, and Yates Counties for various commodities and/or services and, if requested, to furnish the Board of Cooperative Educational Services of Ontario, Seneca, Wayne, and Yates Counties an estimated minimum number of units that will be bid by the Board of Cooperative Educational Services of Ontario, Seneca, Wayne, and Yates Counties.

The Board of Cooperative Educational Services of Ontario, Seneca, Wayne, and Yates Counties is hereby authorized to award cooperative bids to the bidder(s) deemed to be the lowest responsive and responsible bidders meeting the bid specifications and otherwise complying with Article 5-A of the General Municipal Law of the State of New York relating to public bids and contracts.

On the question, the **RESOLUTIONS** were adopted by a vote of 8 Ayes, 0 Nays, 1 Absent (Mr. Triou).

XV. ADOPT BOARD OF EDUCATION MEETING SCHEDULE • 2008-2009

Mrs. Lyke offered a **MOTION**, seconded by Mr. Schultz, to adopt a **RESOLUTION** to establish the meeting schedule for the Board of Education for the 2008-2009 school year, **TO WIT:**

RESOLUTION TO ESTABLISH THE MEETING SCHEDULE OF THE BOARD OF EDUCATION FOR THE 2008-2009 SCHOOL YEAR AND THE DATE FOR THE ANNUAL ORGANIZATIONAL MEETING FOR THE 2009-2010 SCHOOL YEAR
(§1707 (2) of the NYS Education Law)

BE IT RESOLVED that the Board of Education hereby adopts the meeting schedule for the 2008-2009 school year with meetings @ 7:00 p.m. at dates and locations stated ,unless otherwise noted, including the annual organizational meeting for the 2008-2009 school year pursuant to §1707 (2) of the NYS Education Law.

On the question, the **RESOLUTION** was adopted by a vote of 8 Ayes, 0 Nays, 1 Absent (Mr. Triou).

XVI. ADDITIONAL BOARD MEMBER APPOINTMENTS & DESIGNATIONS • 2008-2009

Following discussion, appointments and designations of Board of Education members were established for the 2008-2009 school year as follows:

Board of Education • Wayne-Finger Lakes BOCES

- (1) *District Representative* Mrs. Brunner
- (2) *Alternate Representative* Mrs. Lyke

Four County School Boards Association

- (1) *Board of Directors* Mr. Robusto, Mrs. Lyke
- (2) *Legislative Committee* Mrs. Lyke, Mr. Schultz
- (3) *Program Planning Committee* Mr. Griswold, Mrs. Newman

Liaison to Wayne County Educational Coalition

- (1) Mrs. Lyke
- (2) Mr. Schultz

Liaison to Long-Range Planning Committee

- (1) Mrs. Lyke
- (2) Mr. Nicholson

XVII. APPOINTMENT OF BOARD OF EDUCATION COMMITTEES • 2008-2009

Mr. Robusto designated the following committee assignments for the 2008-2009 school year:

- Policy Committee:** Mrs. Newman, Mr. Paz, Mr. Triou
- Audit Committee:** Mr. Schultz, Mr. Triou, Mr. Griswold
- Voter Turnout Committee:** Mr. Griswold, Mr. Schultz
- School Board Protocol Committee:** Mr. Robusto, Mrs. Newman, Mr. Schultz, Mr. Nicholson

XVIII. BOARD OF EDUCATION LIAISONS TO PTA AND PARENT GROUPS • 2008-2009

Following discussion, liaison assignments for Board of Education members for the 2008-2009 school year were designated as follows:

James A. Beneway High School: Mr. Schultz
Thomas C. Armstrong Middle School: Mrs. Newman
Freewill Elementary School: Mr. Triou
Ontario Primary-Elementary PTA: Mr. Griswold

REGULAR BUSINESS MEETING

XIX. APPROVAL OF AGENDA & MINUTES (June 19, 2008)

Mrs. Lyke offered a **MOTION**, seconded by Mr. Schultz, to approve the agenda for this evening's meeting and the minutes of the meeting of June 19, 2008, each as presented. 8 Ayes, 0 Nays, 1 Absent (Mr. Triou), Carried.

XX. PUBLIC COMMENT - None

XXI. BOARD MEMBER COMMENTS

- A. Mrs. Newman extended **congratulations to Mr. Havens** on his election as president of the Walworth-Ontario Rotary Club for 2008-2009.
- B. Mr. Schultz extended **welcome to Mr. Paz and Mrs. Brunner** as they begin their new terms.
- C. Mrs. Newman extended **compliments to all parties** involved in preparation and conduct of **commencement exercises for the Class of 2008**.
- D. Mr. Griswold noted comments relayed to him on the **excellent behavior of graduates** at commencement exercises.
- E. Mrs. Lyke noted the **relaxed atmosphere and the excellent venue for commencement exercises**.
- F. Mr. Robusto noted the **excellent attire of graduates at commencement exercises**.
- G. Mr. Griswold noted that the Class of 2008 was the class but the **size of the audience** at commencement exercises seemed smaller than in prior years. Mr. Havens noted that the venue was enlarged since prior years.
- H. Mrs. Lyke asked if the **Constellation Brands Performing Arts Center at Finger Lakes Community College is reserved for commencement exercises for the Class of 2009**. Mrs. Newman noted that the venue was very accommodating. Mr. Havens stated the site is reserved and deposit made for next June.

XXII. BOARD PRESIDENT'S COMMENTS

- A. Mr. Robusto **thanked board members** for their support as board president for another year.
- B. Mr. Robusto extended **condolences** to the family of retiree Olga Gunkel, long-time school bus driver.

- C. Mr. Robusto extended **condolences** to the family of Army Specialist Kenneth Jacobs, 21, of Walworth, a former high school student who died unexpectedly at Schofield Barracks in Hawaii between tours of duty in Iraq.

XXIII. REPORT ON ACTION ITEMS BY THE SUPERINTENDENT OF SCHOOLS – None

XXIV. REPORTS OF THE SUPERINTENDENT OF SCHOOLS

A. OVERVIEW OF 2008 SUMMER RECESS ACTIVITIES • STUDENTS & STAFF MEMBERS

Mr. Havens reviewed the numerous educational and staff training events underway during summer recess for information of the Board of Education.

He cited events such as literacy classes, enrichment programs, summer remedial, transition and accelerated courses, athletic team conditioning and practices for students and curriculum writing, teacher training and new teacher orientation for staff members.

He noted that nearly 300 students and over 350 staff members are involved in the programs.

Mrs. Lyke asked if remedial and enrichment programs were separate; Mr. Havens stated they are.

Mrs. Newman asked how many students are enrolled in remedial classes and how many in enrichment classes; Mr. Havens provided details.

Mrs. Lyke asked how many school districts are participating in summer school, Mr. Havens provided details.

Mrs. Lyke asked how many students are receiving transportation for summer sessions; Mr. Havens provided details.

B. USE OF SICK LEAVE DAYS FOR FAMILY ILLNESS

Mr. Havens presented a proposed clarification for use of sick leave by staff members for family illness for review and consideration by the Board of Education.

He introduced Mr. Callahan, director of human resources, who explained that use of sick leave time for family illness is a long-term practice within the school district. Specific language for use of sick leave for family illness is not provided, however, in the collective bargaining agreements or enabling resolutions with district employee units and confidential or exempt employees, respectively.

He added that with the increased emphasis of new audit requirements for documentation of compensation and benefits, formal clarification of this existing practice is proposed. He will present a resolution to formally amend the issue at the next business meeting.

Mrs. Newman asked if the proposed amendments would not increase the number of sick leave days already in place but rather allocate how employees could use them. Mr. Callahan stated that was correct.

Mrs. Newman and Mr. Paz asked if employees can carry-over unused sick leave days and if any limit applies. Mr. Callahan stated they can with the process and limits outlined in collective bargaining agreements or enabling resolutions, respectively.

Mrs. Lyke asked if the number of annual sick leave days is the same in the collective bargaining agreements for teachers and for support staff. Mr. Callahan stated they are not.

Mrs. Lyke asked if we would try to keep the number of sick leave days the same for both unions. Mr. Callahan stated that there is a provision in each agreement for the superintendent of schools to grant additional sick leave days upon written request of the unit member,

Mr. Robusto asked how the request and approval process operates; Mr. Callahan provided details.

Mr. Paz asked if there is provision for payment of accumulated unused sick leave days when employees conclude employment with the school district. Mr. Callahan stated that the collective bargaining agreements and enabling resolutions provide for use of accumulated sick leave days for health insurance coverage or contribution to a sick leave bank for other unit members.

Mr. Paz asked how many sick leave days employees might accumulate. Mr. Callahan stated that long-term employees can accumulate up to 200 such days to apply toward future health insurance. He added that the school district does not provide disability insurance which can pose concerns for newly employed personnel who experience a long-term illness or absence.

XXV. ITEMS FOR BOARD OF EDUCATION ACTION

A. PERSONNEL CHANGES

Mr. Havens presented the following personnel changes for review and consideration by the Board of Education:

INSTRUCTIONAL STAFF

RESIGNATIONS:

Andrea Baggott, special education teacher, assigned to Freewill Elementary School, effective June 30, 2008 (personal reasons)

Rebecca Feistel, elementary education teacher, assigned to Ontario Primary School, effective June 30, 2008 (personal reasons)

Sarah Frederick, art teacher, assigned to the high school, effective June 30, 2008 (personal reasons)

Kristen Miller, model school's coordinator, assigned to the high school, effective July 15, 2008. (personal reasons)

Jeremy Mikels, technology teacher, assigned to the middle school, effective June 30, 2008. (personal reasons)

Amy Stahl, math teacher, assigned to the middle school, effective June 30, 2008 (personal reasons)

APPOINTMENTS:

Ashley Aman, elementary education teacher, NYS Control No. TBA (Initial, valid through 9/1/2011), assigned to Ontario Primary School, a three (3) year probationary appointment effective September 1, 2008 through August 31, 2011, at \$38,650 (replacement for Rebecca Feistel, resigned).

Paula Ashley, special education teacher, NYS Control No. TBA (Initial, valid through 9/1/2011), assigned to the high school, a three (3) year probationary appointment effective September 1, 2008 through August 31, 2011, at \$38,650. (replacement for Karen Palmer, transferred to middle school)

Elena Bernard, English Teacher, NYS Control No. TBA (Initial valid through 1/31/13) assigned to the high school, a three (3) month temporary appointment effective September 2 through December 8, 2008 at \$39,459, pro-rated (replacement for Meredith Kulik while on leave of absence).

Ann Marie Evans, elementary education teacher, NYS Control No. 126079071 (Initial, valid through 9/1/2012), assigned to Ontario Primary School, a three (3) year probationary appointment effective September 1, 2008 through August 31, 2011, at \$38,155 (replacement for Brenda Drexler, transferred to reading recovery position vacated by retirement of Nancy Domm).

Christine Ferry, math teacher, NYS Control No. 216222081 (Initial, valid through 9/1/2013), assigned to the middle school, a three (3) year probationary appointment effective September 1, 2008 through August 31, 2011, at \$38,650 (replacement for Sharon Lee White, retired).

Miles Lewis, math teacher, NYS Control No. 69520071 (Initial, valid through 2/1/2010), assigned to the middle school, a two (2) year probationary appointment, effective September 1, 2008 through August 31, 2010 at \$57,525. (replacement for Amy Stahl, resigned).

Joshua Klem, technology teacher, NYS Control No. TBD (Initial, valid through 9/1/2013), assigned to the middle school, a three (3) year probationary appointment effective September 1, 2008 through August 31, 2011, at \$38,907 (replacement for Jeremy Mikels, resigned).

Valerie Tobin, science teacher, NYS Control No. TBD (Permanent, effective 9/1/2003), assigned to the high school, a two (2) year probationary appointment effective September 1, 2008 through August 31, 2010, at \$49,973 (replacement for Joseph Sarratori, resigned).

Corinne Wagner, special education teacher, NYS Control No. 3318061 (Initial, valid thru 9/1/2011), assigned to the tutoring center, a one (1) year temporary appointment effective September 1, 2008 through June 30, 2009 at \$39,370 (replacement for Tina Cieplinski-Smith while serving as a teacher on special assignment as assistant to the director of student services).

Beau Watson, art teacher, NYS Control No. 155863071 (Initial, valid through 9/1/2012), assigned to the high school, a three (3) year probationary appointment effective September 1, 2008 through August 31, 2011, at \$40,266 (replacement for Sarah Fredericks, resigned).

Patricia Yates, physical education teacher, assigned to Ontario Primary School, a five (5) month temporary appointment anticipated from September 22, 2008 through February 23, 2009 at \$38,650, pro-rated (replacement for Tracy Watson while on FMLA leave of absence).

Teachers On Special Assignment (Each At Salary Per Collective Bargaining Agreement)

Catherine Crable, primary level literacy coach (0.50 FTE), assigned to Freewill Elementary and Ontario Elementary Schools.

Kimberly Northrop, primary level literacy coach (0.50 FTE), assigned to Freewill Elementary and Ontario Elementary Schools.

Jean Stein, elementary level literacy coach (1.0 FTE), assigned to Ontario Elementary School.

Tina Cieplinski-Smith, assistant to the director of student services (1.0 FTE), at the district office.

2008 Summer Enrichment Program (Teachers @ \$25 Per Hour)

See Listing, Clerk's Agenda File, This Meeting

Extra-Duty Appointments & Designations • 2008-2009 School Year

Athletic Event Supervisory Staff, High School & Middle School Intramurals

See Listing, Clerk's Agenda File, This Meeting

Coaching Appointments • Fall, Winter & Spring Seasons • 2008-2009

See Listing, Clerk's Agenda File, This Meeting

2008-2009 Extra-Duty Assignments • Stipend Positions (Collective Bargaining Agreement)

Athletic, Intramural & Summer Conditioning Supervisors, Summer Curriculum Workshops
Assistant Principals (K-5), Team Leaders (K-8), Department Chairpersons & K-12 Advisors

See Listing, Clerk's Agenda File, This Meeting

LEAVES OF ABSENCE:

Tiffany Cotsonas, special education teacher, assigned to Freewill Elementary School, a paid FMLA leave of absence effective September 2 to November 3, 2008. (FMLA leave of absence)

Meredith Kulik, English Teacher, assigned to the high school, an unpaid leave of absence effective September 2 through December 8, 2008. (child rearing leave of absence)

Carrie St. Pierre, elementary education teacher, assigned to Freewill Elementary School, a combination paid & unpaid FMLA leave of absence anticipated to become effective September 10, 2008 through January 5, 2009. (FMLA leave of absence)

Joanna Schoff, foreign language teacher, assigned to the middle school, an unpaid leave of absence effective September 1, 2008 through June 30, 2009. (child rearing leave of absence).

Julie Schwartz, school counselor, assigned to the high school, a combination paid & unpaid FMLA leave of absence effective August 26 through October 31, 2008. (FMLA leave of absence)

Tracy Watson, physical education teacher, assigned to Ontario Primary School, a combination paid and unpaid FMLA leave of absence effective September 22, 2008 through February 23, 2009. (FMLA leave of absence)

SUPPORTIVE STAFF:

RESIGNATIONS:

Suzanne Benton, cafeteria monitor, assigned to Ontario Elementary School, effective June 30, 2008 (personal reasons)

Ann Welker, teacher aide, assigned to Ontario Elementary School, effective June 30, 2008. (retirement, 8 years service, Wayne Central School District, prior service. Wayne-Finger Lakes Board of Cooperative Educational Services)

TERMINATION:

Victoria Schrader, teacher aide, assigned to the high school, effective May 13, 2008. (misconduct)

APPOINTMENTS:

Sandra Adolf, 1:1 teacher aide, assigned to Ontario Elementary School, a temporary civil service appointment effective September 1, 2008 through June 30, 2009 at \$10.20 per hour.

Kristen Bauerschmidt, 1:1 teacher aide, assigned to the high school, a temporary civil service appointment effective September 1, 2008 through June 30, 2009 at \$10.65 per hour.

Jacqueline Boerschlein, 1:1 teacher aide, assigned to Freewill Elementary School, a temporary civil service appointment effective September 1, 2008 through June 30, 2009 at \$10.65 per hour.

Myra Jane Cotsonas, 1:1 teacher aide (0.50 FTE), assigned to Project Show at the high school, a temporary civil service appointment effective September 1, 2008 through June 30, 2009, at \$12.05 per hour.

Sandra Crandall, 1:1 teacher aide, assigned to the middle school, a temporary civil service appointment effective September 1, 2008 through June 30, 2009 at \$9.76 per hour.

Mary DeWolf, 1:1 teacher aide, assigned to middle school, a temporary civil service appointment effective September 1, 2008 through June 30, 2009, at \$10.65 per hour.

Patricia Dell'Olio, 1:1 teacher aide, assigned to Freewill Elementary School, a temporary civil service appointment effective September 1, 2008 through June 30, 2009 at \$10.65 per hour.

Joan DiFabio, teaching assistant, assigned to Freewill Elementary School, a probationary appointment effective September 1, 2008 through June 30, 2009 at \$15.50 per hour.

Kay Drechsler, 1:1 teacher aide (0.50 FTE) assigned to the high school, a temporary civil service appointment effective September 1, 2008 through June 30, 2009 at \$10.20 per hour.

Ellen Ebert, 1:1 teacher aide (0.50 FTE) assigned to Project Show at the high school, a temporary civil service appointment effective September 1, 2008 through June 30, 2009, at \$13.45 per hour.

Rachel Ford, 1:1 teacher aide, assigned to the middle school, a temporary civil service appointment effective September 1, 2008 through June 30, 2009, at \$12.05 per hour.

Patricia Gommenginger, 1:1 teacher aide, assigned to the high school, a six (6) month probationary civil service appointment effective September 1, 2008 through February 29, 2009 at \$10.65 per hour (position converted to access aide)

Rhonda Graham, 1:1 teacher aide, assigned to the high school, a temporary civil service appointment effective September 1, 2008 through June 30, 2009 at \$9.76 per hour.

Lynne Howard, teacher aide, assigned to the middle school, a six (6) month probationary civil service appointment effective September 1, 2008 through February 28, 2009, at \$10.90 per hour.

Mary Ann Kritall, teaching assistant, assigned to Freewill Elementary School, a probationary appointment effective September 1, 2008 through June 30, 2009 at \$15.54 per hour.

MaryPat MacAdam, 1:1 teacher aide, assigned to Project Show at the high school, a temporary civil service appointment effective September 1, 2008 through June 30, 2009 at \$14.75 per hour.

Shelly McDonald, typist, assigned to the high school, a permanent civil service appointment effective July 7, 2008 at current hourly rate (having successfully completed a six (6) month probationary period)

Roger Moon, cleaner, assigned to the middle school, a permanent civil service appointment effective June 6, 2008 at current hourly rate (having successfully completed a six (6) month probationary period)

Kristine Murray, teacher aide, assigned to Freewill Elementary School, a six (6) month probationary civil service appointment effective September 1, 2008 through February 28, 2009 at \$12.25 per hour (position converted to access aide)

Laura Marchegiano, 1:1 teacher aide, assigned to Ontario Elementary School, a temporary civil service appointment effective September 1, 2008 through June 30, 2009 at \$11.55 per hour.

Lisa Northrop, teaching assistant, assigned to Ontario Primary School, a probationary appointment effective September 1, 2008 through June 30, 2009 at \$14.10 per hour.

Bonnie Ocke, teacher aide, assigned to the middle school, a six (6) month probationary civil service appointment effective September 1, 2008 through February 28, 2009 at \$11.06 per hour. (position converted to access aide)

Debra Pecoraro, 1:1 teacher aide, assigned to Ontario Elementary School, a temporary civil service appointment effective September 1, 2008 through June 30, 2009, at \$12.80 per hour.

Karin Pickard, 1:1 teacher aide, assigned to Project Show at the high school, a temporary civil service appointment effective September 1, 2008 through June 30, 2009, at \$13.45 per hour.

Deborah Riel, 2:1 teacher aide, assigned to Freewill Elementary School, a temporary civil service appointment effective September 1, 2008 through June 30, 2009 at \$9.32 per hour.

Julie Schueler, teacher aide, assigned to the middle school, a six (6) month probationary civil service appointment effective September 1, 2008 through February 28, 2009 at \$11.55 per hour. (position converted to access aide).

Jayne VerSchage, 1:1 teacher aide, assigned to the high school, a temporary civil service appointment effective September 1, 2008 through June 30, 2009 at \$12.70 per hour.

2008 Summer Labor Appointments • Buildings, Grounds & Computer Technology (Amended)

See List, Clerk's Agenda File, This Meeting

Mr. Nicholson offered a **MOTION**, seconded by Mrs. Lyke, to approve the personnel changes as recommended by the superintendent of schools.

Mrs. Lyke asked how recruitment and selection of personnel for the new school year is progressing. Mr. Callahan stated that the process is nearly completed.

Mrs. Newman asked for clarification of the proposed 1:1 teacher aide appointments, many of whom are long term staff members. Mr. Callahan explained the use of annual, temporary appointments for personnel who support individual students to prevent layoffs by seniority.

On the question, the vote was 8 Ayes, 0 Nays, 1 Absent (Mr. Triou), Carried.

C. CONSENSUS AGENDA

- (1) Reports of the School District Treasurer (A/O 5/31/08)
- (2) Accept Gifts to the School District
(Wayne Basketball Boosters, Sandy Stramonine Dance Studio & Merry Go Round Theatre.
- (3) Adopt Resolution for Non-Public Health Service Contract • 2007-2008 • Rochester City School District
- (4) Award Bids for Buildings & Grounds Maintenance Vehicles, 2008-2009
- (5) Award Bid for GM Parts • School Owned Vehicles, 2008-2009
- (6) Award Bids For Transportation Parts & Supplies (BOCES Cooperative Bid), July 2008- January, 2009
- (7) Award Bids for Tires & Tubes, 2008-2009
- (8) Award Bids for Audio Visual Supplies & Equipment, 2008-2009
- (9) Approve Designations & Dates • Annual Fire Safety Inspection (Genesee-Livingston B.O.C.E.S)
- (10) Approve Budget Transfers Per Board of Education Policy 5530
- (11) Adopt Resolution • BOCES Cooperative Bid for Computers and Technology Commodities
(Monroe 2 – Orleans B.O.C.E.S.)

Mr. Havens presented the consensus agenda for review and consideration by the Board of Education.

Mrs. Brunner offered a **MOTION**, seconded by Mr. Schultz, to approve/adopt the consensus agenda, as presented by the superintendent of schools, as follows:

- (1) Receive & file **reports of the school district treasurer** for the period ending May 31, 2008
(copies attached to these minutes in the minute book)
- (2) Accept donation of **gifts to the school district**, as follows

- (a) \$2,000 from the Wayne Central Basketball Booster Club to purchase a shooting practice machine for the girls' and boys' basketball program
- (b) \$1,200 from the Sandy Stramonine School of Dance for performing arts programs
- (c) \$10,200 from the Merry-Go-Round Playhouse for arts in education programming

- (3) Adopt a **RESOLUTION** for a non-public health services contract for 2007-2008 with the Rochester City School District, **TO WIT:**

**RESOLUTION FOR HEALTH SERVICES CONTRACT
WITH ROCHESTER CITY SCHOOL DISTRICT
(Non-Public School Pupils, 2007-2008)**

RESOLVED, that the Board of Education of Wayne Central School District hereby approves a contract with the Board of Education of the Rochester City School District for health service charges, pursuant to §912 of the State Education Law, for pupils at non-public schools in the 2007-2008 school year, and authorizes the President and Clerk of the Board of Education to execute said contract, pending approval of same by the superintendent of schools (copy of contract filed in clerk's files)

- (4) Award **bids for operation & maintenance grounds'** vehicles to the lowest responsible bidders, multiple bid award (copy filed in district files)
- (5) Award the **bid for GM Parts for use on school owned vehicles** from July 1, 2008 through June 30, 2009 to Hoselton Chevrolet, 909 Fairport Road, East Rochester, New York, 14445, the lowest responsible bidder meeting bid specifications (copy filed in district files)
- (6) Award **bids for transportation parts & supplies from** July 1, 2008 through January 31, 2009, with an option to extend for two (2) one-year terms, to the lowest responsible bidders, multiple bid award (BOCES Cooperative Bid) (copy filed in district files)
- (7) Award the **bid for tires & tubes** from July 1, 2008 through June 30, 2009 to Tallmadge Tire Service, the lowest responsible bidder meeting bid specifications, with a bid price of \$27,221.00 based on estimated quantities (copy filed in district files)
- (8) Award **bids for audio visual supplies and equipment** from July 1, 2008 through June 30, 2009, to the lowest responsible bidders, multiple bid award (copy filed in district files)
- (9) Designate Marcie Steiner, health & safety specialist provided by Genesee-Livingston-Stueben-Wyoming BOCES as the **certified fire inspector** and Robert Miller, director of facilities, as the building designee to accompany the fire inspector during the inspection of school facilities and participate in development of any plans to correct violations, if necessary, as required by §807 (a) of the NYS Education Law and Part 155.4 of the Regulations of the Commissioner of Education (copy filed in clerk's agenda file, this meeting)
- (10) Approve **budget transfers** per Board of Education Policy 5330 (copy attached to these minutes in the minute book)
- (11) Adopt a **RESOLUTION** to participate in a **cooperative bid** through Monroe 2 – Orleans Board of Cooperative Educational Services for **computers and technology commodities**, **TO WIT:**

**RESOLUTION TO PARTICIPATE IN BOCES COOPERATIVE BID
FOR VARIOUS TYPES OF COMPUTERS AND TECHNOLOGY COMMODITIES
(Monroe 2 - Orleans B.O.C.E.S.)**

WHEREAS, it is the plan of a number of public school districts, other BOCES organizations, and Monroe 2-Orleans BOCES (the "BOCES") year to bid jointly for the purchase of various types of computers and technology commodities during the 2008-2009 school year (the "Commodities") *and*

WHEREAS, the Wayne Central School District ("the School District") is desirous of participating in the joint bidding of the commodities, as authorized by General Municipal Law, Article 5-G; *and*

WHEREAS, this district has received and reviewed the cooperative bid procedures ("the Procedures") governing its rights and responsibilities should it elect to participate in the joint bidding of the commodities; *Now, Therefore,*

BE IT RESOLVED, that the Board of Education hereby appoints the superintendent of schools, or his or her designee, to represent it in all matters related above; and

BE IT FURTHER RESOLVED that in accordance with cooperative bid procedures, the Board of Education of the Wayne Central School District agrees to award bid item purchases according to the recommendations of the BOCES if such award is in the best interest of the school district.

On the question, the consensus agenda was approved/adopted by a vote of 8 Ayes, 0 Nays, 1 Absent (Mr. Triou).

XXVI. ADDITIONAL PUBLIC COMMENT - None

XXVII. ADDITIONAL BOARD MEMBER COMMENTS

- A. Mrs. Newman suggested **designation of a school board member as a mentor to Mr. Paz**; she found the mentor effort very helpful as a new board member. Mr. Griswold was designated as mentor for Mr. Paz.
- B. Mr. Griswold stated that the Board of Education has provided **orientation materials for new board members** in the past and suggested renewal of such an effort to outline roles and responsibilities. Mr. Havens noted that the state and regional school boards' associations do provide training for new school board members.
- C. Mr. Schultz suggested providing **dates of state and regional training programs** (e.g. fiscal training) with Mr. Paz and Mrs. Brunner.
- D. Mr. Griswold noted the option for **certification in school board training** by the state school boards' association, which Mrs. Newman recently completed. Mrs. Newman noted that the process to complete the training is not difficult.
- E. Mrs. Lyke encouraged school board members to attend the **workshops and program training events sponsored by Four County School Boards Association** during the school year.
- F. Mrs. Lyke stated that she is attending the **"News Media Boot Camp"** workshop sponsored by NYSSBA tomorrow.
- G. Mrs. Brunner asked if **minutes are maintained of committee meetings** and requested copies as background information. Mr. Switzer stated that minutes of school board committees are maintained in separate minute books and he will provide copies.
- H. Mrs. Lyke asked about the **status of approval by the NYS Education Department on the proposed capital improvement project**; Mr. Havens expects word from Albany soon.

- I. Mrs. Lyke noted the value of **learning languages other than English at primary grades** as exemplified by persons she met recently who pursued careers as interpreters.
- J. Mr. Schultz noted that his high school aged child **started French studies while in the middle school** and has achieved fluency to the degree she can think about topics in the language.
- K. Mr. Paz asked for clarification of the date of **special meeting – workshop session** on 2008-2009 goals and objectives; the date is Monday, July 14th at 5 p.m. at the lodge at Casey Park.
- L. Mr. Robusto noted an item in the recent *On Board* news magazine on the **growing trend of school foundations and their assets**. He added that a report on the uses of the local foundation is planned at a future business meeting.
- M. Mrs. Lyke suggested exploring options to **encourage memorial donations** to the education foundation,
- N. Mrs. Brunner stated her disappointment that her school board candidate **biography in the district's budget newsletter** did not reflect the information she submitted and clarified that her grandchildren do not attend local schools since they reside out of state.
- O. Mrs. Newman noted that she and her family will **host an exchange student** from Sweden this school year who will arrive on August 15th.
- P. Mrs. Lyke reminded her colleagues that the **next business meeting** is Thursday, August 14th at the district office @ 7 p.m.
- Q. Mr. Nicholson asked the status of the **vehicle fuel budget** and if any adjustments have occurred since January. Mr. Havens noted that Mr. Atseff has chaired a committee reviewing this topic and will present a report at the August 14th meeting. Mr. Nicholson stated that some other school districts with whom he has spoken did not include escalator funds and are facing restrictions.

XXVIII. ADJOURNMENT

Mrs. Newman offered a **MOTION**, seconded by Mrs. Brunner, to adjourn the meeting at 8:15 p.m. 8 Ayes, 0 Nays, 1 Absent (Mr. Triou), Carried.

Respectfully submitted,

JAMES E. SWITZER
School District Clerk

APPROVAL OF MINUTES

The foregoing minutes of the Board of Education were submitted for review & (approved as presented)(corrected as noted) at the meeting of

August 14, 2008

School District Clerk

WAYNE CENTRAL SCHOOL DISTRICT
Ontario Center, New York 14520

BOARD OF EDUCATION MINUTES

UNOFFICIAL UNTIL APPROVED

DATE: Monday, July 14, 2008

TIME: 5:00 p.m.

TYPE: Special Meeting – Workshop Session
Student Achievement & Goals & Objectives

PLACE: Lodge @ Casey Park
6551 Knickerbocker Road, Ontario

PRESENT: Mrs. Brunner, Mr. Griswold, Mrs. Lyke, Mrs. Newman, Mr. Nicholson (arrived @ 5:31 p.m.), Mr. Robusto & Mr. Schultz; District Clerk Switzer; Administrators Havens, Atseff & Cox

ABSENT: Mr. Paz & Mr. Triou

I. CALL TO ORDER: 5:00 p.m.

II. WORKSHOP SESSION • Review of Achievement Data & Development of Goals

Review of Progress on Prior Year's Goals • 2007-2008

Mr. Havens shared a Power Point presentation which illustrated student achievement and progress in reaching district-wide goals for the 2007-2008 school year in the following areas, viz:

- English-Language Arts & Mathematics, Grades K to 4 – 90 % Passing Rate
- English-Language Arts & Mathematics, Grades 5 to 8 – 90 % Passing Rate
- Comprehensive English & Math Regents' Exams – 95% Passing Rate
- Success Rate on Regents Diplomas Earned – 98%
- College Bound Rate Among Graduates – 90%
- Maintain Superior, Clean & Inviting Facilities

(Mr. Nicholson entered the meeting @ 5:31 p.m.)

He cited passing rates on the Math A and the Comprehensive English Regents' exams of 96% and 92%, respectively, and excellent growth among middle school students. Passing rates were 92% in fifth grade English-language arts and 94% in third grade math.

He added that the college bound rate of 90% was achieved for the third consecutive year, with 91% for the Class of 2008, and the Regents' diploma rate increased from 81% to 92%, both setting district records.

Discussion occurred on testing and assessments in varied grade levels and subject areas, changes in state exams and in course sequences (e.g. secondary math), the varying learning needs and levels of students and maintaining a climate for success among students and teachers.

Mr. Havens also shared a draft copy of the *2007-2008 Annual Report On Student Achievement* which staff members will receive on opening day in September. (copy filed in clerk's agenda file, this meeting).

Discussion of Input & Development of Goals & Objectives • 2008-2009

Board members and administrators reviewed options for development, review and updates of school district goals and objectives and methods to incorporate emerging to pics and new ideas

from school board members for consideration, evaluation and feedback from administrators during the year.

Proposed goals were established which the administrative council will use to develop specific objectives for the 2008-2009 school year.

IV. ADJOURNMENT

Mrs. Lyke offered a **MOTION**, seconded by Mrs. Newman, to adjourn the meeting at 8:40 p.m. 7 Ayes, 0 Nays, 2 Absent (Mr. Paz, Mr. Triou), Carried.

Respectfully submitted,

JAMES E. SWITZER
School District Clerk

APPROVAL OF MINUTES

The foregoing minutes of the Board of Education were submitted for review & (approved as presented)(corrected as noted) at the meeting of **August 14, 2008**

School District Clerk

Fuel Sub-Committee Summer 2008

Committee Members:

Greg Atseff
Robert Armocida
Kim Cox
Robert Miller
Fred Prince
Michael Pullen

Rationale:

Continued upward trends in the cost of oil and fuel prices have caused the district to examine our fuel consumption. At the time the 2008/2009 budget was developed, the cost of diesel fuel was \$2.90 per gallon. By the end of June, the price of diesel fuel had increased to \$4.32 per gallon, resulting in a 49% increase. As a proactive measure, the district has a 35% contingency built into our fuel budget. However, this unprecedented increase would have the district facing a budget shortfall of approximately \$47,000.

In order to continue a proactive approach, the issue was discussed by Administrative Council in June. Council engaged in a brainstorming process that resulted in a list of potential savings. A sub-committee was formed to analyze the list and make recommendations on implementation. The following criteria were used as filters in the decision making process:

1. No impact on instruction
2. Parental considerations (shifting the burden)
3. Cost prohibitive
4. Political ramifications

The following fuel saving initiatives will be implemented effective September 2008:

Reduction of physical education class travel (Bowling, golf, ice skating)
Savings = \$7,934

Reduce 4 pm bus runs from three times a week to two times a week
Savings = \$7,626

Reduce Field Trips by 1/3
Savings = \$11,921

We will continue to monitor our fuel costs and consumption. If the oil and fuel markets shift in a favorable fashion, the district will review these fuel saving initiatives to determine what gets reinstated. If fuel prices continue to rise and further adjustments are necessary, the following fuel saving initiatives could be considered:

Combine half day parent teacher conferences to full day conference
Savings = \$6,010

Hours of operation (4 day weeks, longer days)
Savings = \$6,610 per day eliminated

Summer program transportation
Savings = \$24,889

Wayne Central School District Annual Action Plan Results 2008

Board of Education
August 14, 2008

Elementary and Middle School Results

Goal 1: Increase mastery by 10% on ELA assessment.

Grade	2007	2008	Results
3	12%	21%	Good progress toward goal
4	10%	4%	Did not progress towards goal.
5	8%	13%	Some progress towards goal
6	14%	10%	Did not progress towards goal.
7	5%	3%	Did not progress towards goal.
8	7%	8%	Slight progress towards goal

Elementary and Middle School Results

Goal 1: Increase mastery by 10% on Math assessment.

Grade	2007	2008	Results
3	20%	31%	Met and exceeded goal
4	27%	24%	Did not progress towards goal.
5	20%	24%	Some progress towards goal
6	16%	32%	Met goal
7	24%	40%	Met and exceeded goal
8	10%	20%	Met goal

Elementary School Results

Goal 2: Increase students with disabilities pass rates by 25% on the ELA assessment.

Grade	2007	2008	Results
3	47%	44%	Did not progress towards goal.
4	45%	37%	Did not progress towards goal.
5	47%	83%	Good progress towards goal

Elementary School Results

Goal 2: Increase students with disabilities pass rates by 25% on the Math assessment.

Grade	2007	2008	Results
3	59%	67%	Good progress towards goal
4	55%	47%	Did not progress towards goal.
5	59%	67%	Good progress towards goal

Middle School Results

Goal 2: Decrease failures of students with disabilities by 50% on ELA

Grade	2007	2008	Results
6	32%	36%	Progress towards goal
7	36%	42%	Progress towards goal
8	36%	30%	Did not progress towards goal.

Middle School Results

Goal 2: Decrease failures of students with disabilities by 50% on Math assessments.

Grade	2007	2008	Results
6	32%	59%	Good progress towards goal
7	43%	70%	Good progress towards goal
8	37%	67%	Good progress towards goal

Finance and Facilities

□ Goal 1: To pass the school budget by a margin of 65%.

Budget Pass rate	2007	2008	Results
	65%	75%	Met and exceeded goal

□ Goal 2: Develop a final scope for the capital project which will be approved unanimously by the Board of Education.

Scope was defined.	Preliminary plan was drawn up.	Project aidability has raised financial concerns.	Results
			Did not meet goal.

High School Results

- Goal 1: 95% Passing rate on Math and ELA Exams

Math A	2007 95%	2008 96%	Met and exceeded goal
Algebra	NA	90%	Good progress toward goal
English	90%	92	Good progress toward goal

High School Results

- Goal 2: Increase regents diploma rate.

Regents diploma rate 98%	2007 81%	2008 92%	Good progress toward goal
Increase Global Regents passing rate to 85%	2007 77%	2008 84%	Good progress toward goal
Increase initial science exam passing rate to 90%	2007 80% (Earth science)	2008 86% (Earth science and biology)	Good progress toward goal

High School Results

- Goal 3: Maintain the going to college rate of 90%.

90% Going to college rate	2007 90%	2008 92%	Met and exceeded goal.
---------------------------	-------------	-------------	------------------------

Att. 4

To: Michael Havens, Superintendent of Schools

From: Gregory Atseff, Assistant Superintendent for Business

Date: July 30, 2008

Re: Corrective Action Plan for General Fund

A corrective action plan is required under section 170.12 of the regulations of the Commissioner of Education in response to issues identified in the management letter provided by the district's independent auditor. A corrective action plan has been developed addressing all issues identified in the district's management letter, for the audit for the 2006/2007 school year, as well as any items identified in the internal audit report and the pre-comptrollers audit report.

A copy of the plan is attached, and needs to be approved by the board of education. Once the plan has been approved, a copy must be submitted to the State Education Department. I have reviewed the corrective action plan with the audit committee. The audit committee recommends that the Board of Education receive the corrective action plan at their August 14, 2008 meeting, for their approval at the September 11, 2008 meeting.

Corrective Action Plan for 2006/2007 – General Fund

Internal Controls

In order to provide further segregation of duties for the cash receipts process, the business office secretary will receive cash and checks and prepare a daily cash receipts log. Once cash receipts have been received and logged, they will be turned over to the district treasurer who will prepare the bank deposit, make the bank deposit and enter this information into Finance Manager. Periodically, the Assistant Superintendent for Business will reconcile the daily deposit to the treasurer's receipts maintained in the receipt book to the cash receipts entered into Finance Manager.

Bank Reconciliations

The business office instead of the treasurer, will receive the bank statements unopened and review the cancelled checks and deposits, prior to the bank reconciliation process. This will occur in the 2008/2009 school year. The district treasurer will prepare all bank reconciliations.

Medicaid

The office of student services brought this procedure in house in the 2005/2006 school year. This is currently handled by the assistant to the Director of Student Services. All Medicaid billings are current and up to date.

Payroll

I-9's are handled by the human resources department. Human resources has reviewed all personnel files to ensure all newly hired employees have the appropriate paperwork on file. The human resources department will create a timeline, so all other employee files are up to date by September 30, 2008. The payroll clerk will not process any pay for any employee whose documentation is not complete, i.e. I-9 not on file, IT-2104 not on file.

Fixed Assets

The district is in the process of receiving a proposal to have a physical inventory performed during the summer or fall of 2008.

Offsite Cash Collections

Athletic event admissions procedures were developed by the administrative council during the 2005/2006 school year and implemented. This procedure will be reviewed with the athletic director and district treasurer to ensure compliance. The review will take place prior to the start of any 2008/2009 athletic events.

Vending Machines

Formal reconciliations will be prepared for all vending machines operated by the district, which are not covered by the district's pouring rights agreement. This will occur beginning July 1, 2008. The district treasurer will assist the various departments and clubs with the reconciliation preparation.

Computer Controls

The district will create an approval process for adding and deleting vendors. The approval process will require approval by the Assistant Superintendent for Business for adding or deleting vendors. Vendor change reports will be reviewed by the Assistant Superintendent for Business on a quarterly basis. The district will review employee access levels to ensure that employee's have only the appropriate access, based on their job duties. This process will begin July 1, 2008.

Online Banking

The district will develop written procedures for online bank transfers. The procedures will be developed during the summer of 2008.

Fuel Depot

The district has installed a key system for the fuel depot. The system also tracks fuel usage. The transportation department will reconcile fuel usage to gallons pumped on a monthly basis.

Employee Benefits

The Superintendent of Schools will approve vacation time payouts. The Assistant Superintendent for Business will review vacation time payouts prior to payments to employees.

Human Resources

All authorizations for time off will be maintained in employee personnel files. The Human Resources department will periodically test(10 employees per month) the benefit module in Finance Manager to ensure the correct number of days (vacation and sick) are rolling forward.

Payroll Processing

The payroll clerk's access to the payroll module has been limited to the processing of payroll. All new employee information will be entered into Finance Manager by the human resources department, within 24 hours of being hired. All final salary and benefit calculations for retiree's will be reviewed by the Assistant Superintendent for Business.

Purchasing

The district treasurer will not have access to create purchase orders for any funds. The Cafeteria Fund will use blanket purchase orders for food purchases to ensure adherence to the District's purchasing policy.

WAYNE CENTRAL SCHOOL DISTRICT

To: Board of Education

From: Michael Havens, Superintendent of Schools
(Prepared by Mark D. Callahan, Director of Human Resources)

Re: Personnel Action

Date: August 14, 2008

The following is submitted for your review and approval.

INSTRUCTIONAL STAFF

RESIGNATIONS:

Christine Uetz, Special Education Teacher, assigned to the Freewill Elementary School, effective July 30, 2008. *For personal reasons.*

Kathryn Crane, School Psychologist, assigned to the Ontario Elementary School, effective August 31, 2008. *For personal reasons.*

LEAVE OF ABSENCE: None

APPOINTMENTS:

Melissa Anderson, Elementary Education Teacher, NYS Control No. TBD (Initial, valid through 9/1/2012), assigned to the Freewill Elementary School, a four month temporary appointment anticipated to become effective September 2, 2008 through December 23, 2008 at \$38,650 (base + MS). *Replacement for Carrie St. Pierre (FMLA LOA).*

Melanie Blaisdell, Elementary Education Teacher, NYS Control No. TBD (Initial, valid through 9/1/2012), assigned to the Ontario Primary School, a ten month temporary appointment to become effective September 2, 2008 through June 30, 2009 at \$37,400 (base). *Replacement for Ann Marie Evans (Replaced Brenda Drexler).*

Scott Bradley, Internship Coordinator, NYS Control No. 206091081 (Initial, valid through 2/1/2013), assigned to the James A. Beneway High School, a three year probationary appointment effective September 1, 2008 through August 31, 2011, at \$38,650 (base + MS) credited with no prior service. *Replacement for Tracy Don Vito (transferred).*

Jennifer Colucci, Elementary Education Teacher (0.5 FTE- Job Share), NYS Control No. 878923981 (Permanent, effective 9/1/98), assigned to the Freewill Elementary School, a one year temporary appointment effective September 1, 2008 through June 30, 2009 at \$19,729 (base + MS). *Replacement for Bonnie Zelazny (transferred to Reading Recovery).*

Cassie Denniston, Special Education Teacher, NYS Control No. 105136071 (Initial, valid through 9/1/2012), assigned to the Thomas C. Armstrong School, a three year probationary appointment effective September 1, 2008 through August 31, 2011, at \$38,155 (base) credited with one year of prior service. *Replacement for Beau Watson (transferred).*

Ann Foley, Foreign Language Teacher, NYS Control No. 230416081 (Initial, valid through 9/1/2013), assigned to the Thomas C. Armstrong School, a one year temporary appointment effective September 1, 2008 through June 30, 2011, at \$38,650 (base + MS). *Replacement for Joanna Schoff (LOA).*

Betsey Irvine, Special Education Teacher, NYS Control No. 113228071 (Initial, valid through 9/1/2012), assigned to the Ontario Elementary School, a two year probationary appointment effective September 1, 2008 through August 31, 2010, at \$38,155 (base) credited with one year of prior service. *Converted from LTS position (Rice/VanBuren job share).*

Megan Mahaney, Reading Teacher, NYS Control No. 627933051 (Initial valid through 9/1/2010) assigned to the Freewill Elementary School, a one year temporary appointment effective September 1, 2008 through June 30, 2009 at \$40,267 (base + MS) credited with one year of service. *Replacement for Cathy Crable (re-assigned to Literacy Coach).*

Elizabeth Uetz, Elementary Education Teacher (0.5 FTE- Job Share), NYS Control No. 882029981 (Permanent, effective 9/1/97), assigned to the Freewill Elementary School, a one year temporary appointment effective September 1, 2008 through June 30, 2009 at \$19,729 (base + MS). *Replacement for Bonnie Zelazny (transferred to Reading Recovery).*

Joelle Ward, Elementary Education Teacher, NYS Control No. TBD (Initial, valid through 9/1/2013), assigned to the Freewill Elementary School, a four month temporary appointment anticipated to become effective September 2, 2008 through November 3, 2008 at \$37,400 (base). *Replacement for Tiffany Cotsonas (FMLA LOA).*

Cassandra Witkowski, Kindergarten Teacher, NYS Control No. 28797001 (Permanent, effective 9/1/2000), assigned to the Ontario Primary School, a two year probationary appointment effective September 1, 2008 through August 31, 2010, at \$46,530 (base + MS) credited with nine years of prior service. *Replacement for Linda Casey (retirement).*

SUPPORT STAFF

TENURE APPOINTMENT:

Ann Blocher, Teaching Assistant, was erroneously granted a permanent appointment effective March 1, 2003 under Civil Service rules. Teaching Assistants are governed by NYS Education Department rules, therefore, tenure was granted by estoppel effective August 31, 2005.

RESIGNATIONS:

Dawn Brogan, Cleaner, assigned to the Thomas C. Armstrong Middle School, effective September 2, 2008. *Accepted position as Teacher Aide.*

LEAVE OF ABSENCE: None

APPOINTMENTS:

Dawn Brogan, 1:1 Teacher Aide, assigned to the Thomas C. Armstrong Middle School, a one year temporary Civil Service appointment effective September 1, 2008 through June 30, 2009 at \$10.19 per hour. *Replacement for Bonnie Ocke (transferred).*

Amy Joram, Cook Manager, assigned to James A. Beneway High School, a six month probationary Civil Service appointment effective September 1, 2008 through February 28, 2009 at \$11.16 per hour. *Replacement for Karen Turan (retirement).*

Jeanine Lubberts, Teacher Aide, assigned to the James A. Beneway High School, a six month probationary Civil Service appointment effective September 1, 2008 through February 28, 2009, at \$13.42 per hour. *Replacement for Victoria Shrader.*

Tricia Ramsey, Teaching Assistant, assigned to the Thomas C. Armstrong Middle School, a three year probationary appointment effective September 1, 2008 through August 31, 2011 at \$10.98 per hour. *New position to support the needs of Special Education program.*

Janet Schoenberger, Teaching Assistant, assigned to the Ontario Elementary School, a three year probationary appointment effective September 1, 2008 through August 31, 2011 at \$16.22 per hour. *Replacement for Meghan Enright (resigned).*

Pamela Smith, Teacher Aide, assigned to the Ontario Elementary School, a six month probationary Civil service appointment effective September 1, 2008 through February 28, 2009 at \$11.55 per hour. *Replacement for Ann Welker (retired).*

2008 SUMMER SPECIAL EDUCATION PROGRAM APPOINTMENTS:

Teacher Aides (at current contractual rate): Barrie Gurnett, Rachel Ford, Lynn Byrne, Alison Palmer, Julie Schueler, Anne Bulman, Patricia Gommenginger, Jeanne DeMinck, Tricia Ramsey, Kimberly Hynes, Erica Roos, Mary Pat McAdams, Nancy Vogt, Laura Marchegiano, Laurie Bernard, Bonnie Ocke.

Nurse (at current contractual rate): Barbara Philbrick, Deborah Williams

Committee Recommendations for Board of Education Review (August 14, 2008)

Meeting	Alt. ID#	Age	Committee	Grade	Reason	Decision	Disability	Rec. School	Rec. Program
06/06/2008	9009	11:8	CSE	07	Initial Eligibility Determination Mtg.	Classified	Learning Disability	Wayne Central Middle School	Consultant Teacher Consultant Teacher Consultant Teacher
06/27/2008	97340	12:7	CSE	08	Initial Eligibility Determination Mtg.	Classified	Speech or Language Impairment	Wayne Central Middle School	Consultant Teacher Consultant Teacher Consultant Teacher Consultant Teacher Resource Room Counseling
06/19/2008	98914	4:10	CSE	Kdg.	Initial Eligibility Determination Mtg.	Classified	Speech or Language Impairment	Ontario Primary	Speech/Language Therapy Speech/Language Therapy
06/05/2008	101242	4:10	CSE	Kdg.	Initial Eligibility Determination Mtg.	Classified	Speech or Language Impairment	Freewill Elementary	Consultant Teacher Occupational Therapy Speech/Language Therapy
06/11/2008	98397	6:6	CSE	01	Initial Eligibility Determination Mtg.	Classified	Speech or Language Impairment	Ontario Primary	Consultant Teacher Speech/Language Consultation Speech/Language Therapy
06/05/2008	98769	5:0	CSE	Kdg.	Initial Eligibility Determination Mtg.	Classified	Speech or Language Impairment	Freewill Elementary	Consultant Teacher Occupational Therapy Physical Therapy Speech/Language Therapy Speech/Language Therapy Occupational Therapy (ESY) Physical Therapy (ESY)

Committee Recommendations for Board of Education Review (August 14, 2008)

Meeting	Alt. ID#	Age	Committee	Grade	Reason	Decision	Disability	Rec. School	Rec. Program
06/27/2008	102003	4:1	CPSE	Preschool	Initial Eligibility Determination Mtg.	Classified Preschool	Preschool Student with a Disability	Preschool Itinerant Services Only	Speech/Language Therapy
06/27/2008	101383	3:10	CPSE	Preschool	Initial Eligibility Determination Mtg.	Classified Preschool	Preschool Student with a Disability	Preschool Itinerant Services Only	Speech/Language Therapy
06/12/2008	101191	5:0	CPSE	Preschool	Initial Eligibility Determination Mtg.	Classified Preschool	Preschool Student with a Disability	Stepping Stones Learning Center	Special Class (ESY) Occupational Therapy (ESY) Speech/Language Therapy (ESY)
06/19/2008	101186	4:6	CPSE	Preschool	Initial Eligibility Determination Mtg.	Classified Preschool	Preschool Student with a Disability	Stepping Stones Learning Center	Special Class (ESY)
06/27/2008	101187	2:9	CPSE	Preschool	Initial Eligibility Determination Mtg.	Classified Preschool	Preschool Student with a Disability	Preschool Itinerant Services Only	Physical Therapy

Att. 7

**WAYNE CENTRAL SCHOOL DISTRICT
Consensus Agenda**



TO: Board of Education

FROM: Michael Havens

RE: Consensus Agenda

DATE: August 14, 2008

The following items are being recommended for approval in a consensus agenda:

[Item #1](#) Approve School Lunch Prices

[Item #2](#) Approve Budget Transfers

[Item #3](#) Adopt Tax Rate

[Item #4](#) Adopt Resolution on Sick Days

Consensus Agenda Item #1

To: Michael Havens, Superintendent of Schools

Fr: Gregory Atseff, Assistant Superintendent for Business

Date: July 28, 2008

Re: School Lunch Prices

Currently the cost for a school breakfast and lunch for our students are:

Breakfast - \$.75 (full price), \$.25 (Reduced)

Lunch - \$1.60 (full price), \$.25 (Reduced)

It is my recommendation that these prices be increased by .25 for the 2008/2009 school year:

Breakfast - \$1.00 (full price), \$.25 (Reduced)

Lunch - \$1.85 (full price), \$.25 (Reduced)

The school lunch program had an operating loss of approximately \$10,000 for the 2007/2008 school year (please note this amount is unaudited). The .25 increase will generate approximately \$50,000 in additional revenue. The .65/hour pay increase for CSEA adds approximately \$15,000 in labor costs. The program has encountered other cost increases as well (the price of bread will double). Even with the .25 increase, Wayne's price will be below all Monroe County district's 2007/2008 lunch price except possibly two.

At this time, we are estimating the fund balance at year-end in the school lunch fund will be approximately \$137,000. We have a quality school lunch program. I feel that we can maintain that same level of quality with the increased price levels, while keeping the school lunch fund in good financial shape. The school lunch prices have not been increased since the 2001/2002 school year. This is a tribute to the leadership of our school lunch director, Nique Wilson. She does an outstanding job of running a quality cost effective program, as evidenced by the fact that this is the first price increase in seven years.

Please let me know if you have any questions, or need additional information.

Consensus Agenda Item #3

TO: Michael Havens
Superintendent of Schools
FROM: Gregory J. Atseff
Assistant Superintendent for Business
DATE: August 14, 2008
RE: Resolutions to Adopt Tax Levy

Commented [DB1]: Page: 42
Also need to do Tax Warrant Sheet - Large Sheet in Greg's Files. This needs to be signed by the board. EMAIL JIM SWITZER A COPY OF THE RESOLUTION FOR HIS BOARD MINUTES

Recommend that the Board of Education at their regular meeting to be held on August 14, 2008, approve the Resolutions to adopt the tax levy.

**WAYNE CENTRAL SCHOOL DISTRICT
ONTARIO CENTER, NEW YORK**

RESOLUTION FOR LEVY OF 2008-2009 SCHOOL TAXES

WHEREAS, the amount authorized to be raised for school tax purposes for the 2008-2009 school year, for the current school year's budget, is a sum not to exceed \$18,700,000.

THEREFORE, BE IT RESOLVED, that the Board of Education set and fix the equalized school tax rates for 2008-2009 by towns as they appear on the tax rolls of the component townships (see attached worksheet).

AND, BE IT FURTHER RESOLVED, that the school tax warrant of the Board of Education, duly signed, shall be affixed to the 2008-2009 school tax rolls authorizing the collection of said school taxes begin on Monday, September 1, 2008 with an effective period of said school tax warrant of 61 days, at the expiration of which the school tax collector shall make an accounting, in writing, to the Clerk of the Board of Education of the amount of paid and unpaid school taxes,

AND, BE IT FURTHER RESOLVED, that Helen Jensen, School Tax Collector for the Wayne Central School District, be, and hereby is authorized and directed to give legal notice and to start collection of school taxes, beginning Monday, September 1, 2008, in accordance with provisions of law, and to give notice that school tax collection will conclude on Friday, October 31, 2008, and to collect school taxes in the amount of \$18,700,000 as set by the attached school tax warrant;

AND, BE IT FURTHER RESOLVED, that delinquent school tax penalties shall be fixed as follows:

2 per cent, payments made from October 1 to October 31, 2008
2 per cent, plus additional penalty, from October 31, 2008, on, as levied by the
county treasurer in the re-levy in town/county taxes

AND, BE IT FURTHER RESOLVED, that the 2008-2009 school taxes will be collected at the District Office of the Wayne Central School District, 6200 Ontario Center Road, Ontario Center, NY 14520, from September 1 to October 31, 2008. No taxes received or postmarked after October 31, 2008, shall be accepted by the school tax collector.

/db

Attachments:
Tax Rate Worksheet

SALES TAX CREDIT 971198.00
TAX LEVY 18700000.00
TOTAL TAXES TO BE RAISED 19671198.00

TOWN	EQUALIZATION RATE	ASSESSED VALUATION	TRUE VALUATION	PERCENT TRUE VALUE	TOTAL TAXES TO BE RAISED	LESS SALES TAX CREDIT	TAX LEVY PER TOWN	TAX RATE PER \$1000
MACEDON	1.0000	4222365	4222365	0.47%	93269.86	4624.63	88645.23	20.994214
ONTARIO	1.0000	613572090	613572090	68.90%	13553490.56	672026.88	12881463.68	20.994214
PENFIELD	0.9500	3143266	3308701	0.37%	73087.50	1741.44	71346.06	22.698065
WALWORTH	1.0000	244614098	244614098	27.47%	5403399.08	267918.39	5135480.69	20.994214
WEBSTER	0.9100	3650840	4011912	0.45%	88621.07	2111.56	86509.51	23.695782
WILLIAMSON	0.9800	20378174	20794055	2.34%	459329.94	22775.10	436554.84	21.422667
XXXXXX		889580833	890523221	100.00%	19671198.00	971198.00	18700000.00	XXXXXXXXXX

WAYNE COUNTY - SALES TAX CREDIT:

TOWN	EQUALIZATION RATE	ASSESSED VALUATION	TRUE VALUATION	PERCENT TRUE VALUE	SALES TAX CREDIT	TAX RATE PER \$1000
MACEDON	1.0000	4222365	4222365	0.48%	4624.63	1.095270
ONTARIO	1.0000	613572090	613572090	69.47%	672026.88	1.095270
WALWORTH	1.0000	244614098	244614098	27.70%	267918.39	1.095270
WILLIAMSON	0.9800	20378174	20794055	2.35%	22775.10	1.117622
XXXXXX		882786727	883202608	100.00%	967345.00	XXXXXXXXXX

MONROE COUNTY - SALES TAX CREDIT:

TOWN	EQUALIZATION RATE	ASSESSED VALUATION	TRUE VALUATION	PERCENT TRUE VALUE	SALES TAX CREDIT	TAX RATE PER \$1000
PENFIELD	0.9500	3143266	3308701	45.20%	1741.44	0.554023
WEBSTER	0.9100	3650840	4011912	54.80%	2111.56	0.578376
XXXXXX		6794106	7320613	100.00%	3853.00	XXXXXXXXXX

COMPARATIVE TAX RATES:

TOWN	RATE ON ASSESSED VALUATION 2007-08	RATE ON ASSESSED VALUATION 2008-09	INCREASE/DECREASE AMOUNT (\$/1000)	INCREASE/DECREASE PERCENT (%)	2008/09 TAX LEVY	2007/08 TAX LEVY	INCREASE/DECREASE (\$)	INCREASE/DECREASE (%)
MACEDON	21.35	20.99	-0.36	-1.67%	18700000.00	18581000.00	119000.00	
ONTARIO	21.35	20.99	-0.36	-1.67%				0.64%
PENFIELD	22.63	22.70	0.07	0.30%				
WALWORTH	21.35	20.99	-0.36	-1.67%				
WEBSTER	23.11	23.70	0.59	2.53%				
WILLIAMSON	21.35	21.42	0.07	0.34%				

COMPARISON OF TRUE VALUE:

2008/09 TAX RATE ON TRUE VALUE	21.00
2007/08 TAX RATE ON TRUE VALUE	21.35
INCREASE/DECREASE (\$)	-0.35
INCREASE/DECREASE (%)	-1.64%

ESTIMATED COST TO AVERAGE HOMEOWNER:

TOWN	AVERAGE ASSESSMENT	TAX RATE INC./DEC. PER \$1000	INC./DEC. COST TO AVE HOMEOWNER	INC./DEC PERCENT
MACEDON	155333	-0.36	-55.27	-1.67%
ONTARIO	146994	-0.36	-52.30	-1.67%
PENFIELD	167408	0.07	11.39	0.30%
WALWORTH	123616	-0.36	-43.98	-1.67%
WEBSTER	96075	0.59	56.28	2.53%
WILLIAMSON	125040	0.07	9.09	0.34%

LIBRARY TAX FOR ONTARIO & WALWORTH

TOWN	ASSESSED VALUATION	LIBRARY TAX	TAX RATE PER \$1000
ONTARIO	613572090	5000	0.008149
WALWORTH	244614098	5000	0.020440

Wayne Central School District

Memorandum

Department of Human Resources

TO: Board of Education

FROM: Michael Havens, Superintendent of Schools

DATE: August 14, 2008

SUBJECT: Definition of Absences due to Illness

As was discussed at the July meeting, the following resolution puts into print that which has been a long time practice at Wayne Central; employees taking sick days for ill family members. Most employees have this language spelled out in their contracts. This gives a legal backing for continuing the practice for those who do not have it specifically listed.

RESOLUTION

Be it resolved, that unless otherwise bargained, the Board of Education of the Wayne Central School District hereby defines sick leave as leave due to illness of the employee, employee's spouse, child, parent or any other relative residing in the employee's household.

LS/db