

WAYNE CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION MEETING AGENDA



November 13, 2008

6:30 p.m.

Freewill Elementary School

- 6:30 Tour of Freewill Elementary School
- 7:00 Call to Order
- Pledge of Allegiance
- 7:05 Approval of Agenda/Approval of Minutes
- 7:10 Public Comment
- 7:15 Board Member Comments
- 7:20 Board President Comments
- 7:25 Superintendent's Report
1. Freewill Band Musical Presentation
 2. Comptroller's Audit
 3. Budget Planning
 4. Facilities/Financial Improvement Plan
 5. Financial Report
 6. Student Representative
 7. Student Questions
- 8:15 Board Action
1. Personnel Action
 2. CSE/CPSE Action
 3. Consent Agenda Items:
 1. Accept Treasurer's Reports
 2. Approve Budget Transfers
 3. Award Bids
- 8:20 Four County Report
- 8:25 Public Comment
- 8:30 Board Member Comments
- 8:35 Adjournment

[Att. 1](#)

[Att. 2](#)

[Att. 3](#)

[Att. 4](#)

District Mission Statement

Based on the belief that all students can learn, the staff of the Wayne Central School District accepts the responsibility to teach all students, regardless of differences, the fundamental skills. We further accept the responsibility to challenge all students to attain higher levels of achievement. Wayne Central will provide the opportunity, environment, and encouragement to meet this goal while developing the whole child, physically, socially, emotionally, and culturally.

WAYNE CENTRAL SCHOOL DISTRICT
Ontario Center, New York 14520

BOARD OF EDUCATION MINUTES

UNOFFICIAL UNTIL APPROVED

DATE: Thursday, October 23, 2008

TIME: 7:00 p.m.

TYPE: Regular Business Meeting

PLACE: Ontario Elementary School

PRESENT: Board Members Brunner, Griswold, Johnson, Lyke, Newman, Nicholson, Robusto & Schultz; District Clerk Switzer; Administrators Havens, Siracuse, Armocida, La Ruche, Pullen, Wright, Schiek, Atseff, Cox, Callahan, Blankenberg, Green and Wilson

ABSENT: Mr. Triou

GUESTS: Visitor's Roster filed in clerk's agenda file, this meeting

I. CALL TO ORDER: 7:00 p.m. by Frank Robusto, Jr., School Board President

Prior to start of the business meeting, trustees and school personnel conducted a tour of the building to fulfill the requirement of §1705 of the Education Law for annual building visits.

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF AGENDA & MINUTES (October 9,2008)

Mr. Havens requested addition of an item relative to financial reports for the state comptroller as an item in his report. Mrs. Newman offered a **MOTION**, seconded by Mr. Schultz, to approve the agenda for this evening's meeting, as revised, and the minutes of the meeting of October 9, 2008, as presented. 8 Ayes, 0 Nays, 1 Absent (Mr. Triou), Carried.

IV. PUBLIC COMMENT – None

V. BOARD MEMBER COMMENTS

- A. Mrs. Brunner stated that since the prior meeting she has learned that **advanced government students** can also use meeting agenda sheets for **board member signatures** and invited the advanced government teacher and student for whom she declined to sign an agenda to contact her if they still needed a signature.
- B. Mrs. Lyke stated that she was impressed with **improvements in the high school student newspaper** which was shared this evening. Mr. Havens noted that the newspaper staff and their advisor, Mr. Roods & Mrs. Mc Donald, are working with Mrs. Gebhardt and the yearbook staff to incorporate Macintosh design technology to upgrade both publications. Mrs. Lyke noted the long-term desire for such improvements by retired English teacher Judith Fletcher and plans to mail a copy of the new publication to her in North Carolina.

- C. Mr. Paz added his **compliments** for the “awesome” improvements to the student newspaper.
- D. Mr. Schultz noted that the **high school parent group is sponsoring a clothing drive** on Saturday, November 8th, in the north parking lot. The event is expanded this year to include a challenge to students to “fill a bus” with clothing and triple the amount collected in prior years to insure that the clothing drive agency will continue to participate.

VI. BOARD PRESIDENT’S COMMENTS - None

**VII. REPORT ON ACTION ITEMS BY THE SUPERINTENDENT OF SCHOOLS-
None**

VIII. NYS SCHOOL BOARD RECOGNITION WEEK

Mr. Havens expressed thanks to school board members for their service and contributions to students and parents and for their dedication and commitment to excellence and high standards for local schools in observance of school board recognition week and month in New York State.

Jason Carter, president of the Wayne Teachers' Association, extended thanks and appreciation to the Board of Education for their leadership and service. He noted that the success of staff and students in meeting high standards is due to the support of the Board of Education.

Mr. Robusto extended thanks to Mr. Havens and Mr. Carter for the recognition.

IX. REPORTS OF THE SUPERINTENDENT OF SCHOOLS

**A. REVISED REQUIREMENTS • ANNUAL FINANCIAL STATEMENT • NYS
COMPTROLLER**

Mr. Havens stated that amendments were made on the annual financial report to the NYS Comptroller’s Office for reserve funds maintained by school districts. He noted that Mrs. Stramonine, school district treasurer, has submitted revised data to the comptroller’s office and will present the information at the next audit committee meeting.

He noted that the new requirements expand prior report data in areas of accrued employee benefits and retirement reserve funds.

Mrs. Lyke asked if the state comptroller might alter rules for reserve accounts; Mr. Havens stated that school districts must report funds designated to meet future retiree insurance obligations.

Mr. Griswold noted that the comptroller’s office is examining financial reports to determine the amount of reserve funds held by school boards which could reduce tax levies and, by extension, require less state operating aid.

Mr. Havens noted that state aid levels are indeed at risk based on state economic issues linked to the failure of financial markets.

Mr. Schultz asked how the NYS School Boards' Association will assist schools in these efforts.

Mrs. Lyke noted that David Little of the state school boards' legislative staff is attending the legislative meeting for the Four County School Boards Association on Saturday, November 1st.

B. INVITATION TO INDUCTION CEREMONY • NATIONAL HONOR SOCIETY

Invitations to the induction ceremony scheduled on December 2nd by the National Honor Society chapter at the high school were presented to school board members by Pearce Morgan, president, and Seth Amidon, secretary.

C. REPORT ON SCHOOL IMPROVEMENT PLANS • Grades K to 8

Mr. Havens introduced Mrs. Cox to present a report on school improvement plans for grades K to 8 for information and review by the Board of Education.

Mrs. Cox, Mr. La Ruche, Mr. Pullen, Mrs. Wright and Mrs. Scheik reviewed a Power Point presentation of graphs and data on student mastery and achievement in literacy and math (copy filed in clerk's agenda file, this meeting).

They shared examples of classroom strategies and staff training for staff members as well as interventions for students with special educational needs. The 90% district-wide goal is the minimum competency level sought for these students.

Mr. Robusto asked what the timeline is to meet achievement goals; the answer was by the end of this school year.

Mr. Paz asked what additional training and tools the school district is providing for staff members; Mr. Havens and Mrs. Cox provided details on workshops and professional development, including literacy training for elementary staff members.

Mr. Paz asked if the Board of Education recognizes staff members when school improvement goals are met or achieved at the end of the school year. Mr. Havens reviewed interior and exterior efforts to recognize staff achievements.

Mrs. Brunner asked what happens if, for any number of reasons, students are not willing to accept or absorb the information presented to them. Staff members noted the effort teachers' make to make connections with students to teach the content, skills and strategies. They added that staff members are prepared to meet the needs of students when they are ready.

Mr. Griswold asked for clarification on mastery levels cited in the report; staff members reviewed achievement levels over the past four (4) to five (5) years and noted that the NYS Education Department adjusts mastery levels on state exams each year.

Mr. Schultz asked about the value of year to year comparisons of achievement data and when mastery goals are amended for students. Mr. Havens and Mr. Armocida provided details.

Mr. Robusto thanked Mrs. Cox, Mr. La Ruche, Mr. Pullen, Mrs. Wright and Mrs. Scheik for their report.

D. UPDATE ON MODEL SCHOOLS' PROGRAM & GRADUATION REQUIREMENTS • High School

Mr. Havens introduced Mr. Siracuse to present an update on the model schools' program & graduation requirements at the high school to the Board of Education.

Mr. Siracuse and Ms. Don Vito, graduation requirements' coordinator, presented a Power Point outline of the graduation requirements set by the Board of Education which are effective for the Class of 2010 and beyond. (copy filed in clerk's agenda file, this meeting)

They presented examples of the four major features – participation in clubs or sports, community service, internships and a senior project. The numerous sites and opportunities for students to meet their internship requirements were also presented.

Mrs. Lyke asked about college credit for courses in the model schools' program. Mr. Siracuse outlined criteria for college-level credits.

Mr. Robusto thanked Mr. Siracuse & Ms. Don Vito for their report.

E. UPDATE ON POTENTIAL CAPITAL IMPROVEMENT PROJECT

Mr. Havens reported that state officials have not yet determined state aid levels for a proposed capital improvement project as presented by district officials.

He suggested that the Board of Education conduct a study on a possible wind generator project as a capital project or energy performance contract.

Mr. Robusto asked what steps are involved in a proposed study. Mr. Havens stated that the school architect would work with Sustainable Energy Development, Inc., a local business, to explore size, location, costs, recovery on investment, costs savings, wind speed and related issues and present a report for consideration by the Board of Education.

Mr. Paz asked if a proposed wind turbine project would serve only the Ontario Center campus, if cost savings could extend to Freewill Elementary School and if the school district could sell excess energy produced to the state power grid. He also asked if a 1 megawatt tower would allow for future growth or demand.

Mr. Nicholson noted he was very pleased to hear this suggestion to explore a wind turbine project and suggested that the scope not exceed the projected cost savings.

Mrs. Lyke asked how a proposed wind turbine on the Ontario Center campus would compare to the existing turbine at Harbec Manufacturing at 369 Route 104 in Ontario. Mr. Nicholson stated that a 1 megawatt tower is approximately four times larger than the existing Harbec turbine.

Mr. Paz noted that Pierce Morgan shared his senior project topic, on wind energy, earlier in the meeting and suggested he or other students might also serve on a committee exploring the wind turbine project.

Mr. Griswold asked about timeframe and costs for a wind turbine project. Mr. Havens stated that the study would cost appx. \$20,000 and would determine costs for a proposed wind turbine. If the Board of Education decides to proceed with a study, he would anticipate a report by June, 2009.

Mrs. Lyke and Mr. Schultz asked about the overall costs of a wind turbine project. Mr. Havens stated that they vary and he can seek information on costs of projects conducted in other school districts. Mrs. Lyke noted that she and Mr. Havens attended the alternative energy program sponsored last evening by the Ontario Public Library where Bob Bechtold, owner of Harbec Manufacturing Company, cited estimates of \$2 to \$2.5 million dollars for wind turbines.

Mr. Nicholson stated that a study would also explore the eligibility and level of state aid for a proposed wind turbine project.

Mr. Griswold asked if the estimated \$20,000 for a study is a budgeted item; Mr. Havens stated it is an eligible expense from the capital reserve fund.

Mr. Griswold noted that this is the first time the Board of Education has learned of this proposed project or study and suggested following established practice for review of items at two (2) school board meetings.

Mrs. Brunner asked if this topic is not something which the Board of Education should refer to the long-range planning committee on school facilities.

Mr. Nicholson noted that this topic was explored by that committee which suggested conducting such a study.

Mr. Havens noted that a proposed wind turbine project would not require the interpretations on capacity and class size by NYS Education Department that is involved with the proposals for additional classroom space.

Mrs. Lyke and Mr. Griswold both favor a proposed wind turbine project as a separate project.

Mr. Nicholson noted that the proposed capital project is a three (3) – year effort while a wind turbine is simpler, easier to prepare and would yield cost savings sooner due to shorter time period for state approvals and completion.

Mrs. Brunner requested copies of the minutes of the long-range planning committee's discussions on the wind turbine project to learn what additional questions or topics were considered.

Mr. Nicholson noted that the proposal started as a possible energy performance contract; Mr. Havens stated he would compile the

requested information. He added that the topic originated in proposals presented by Mr. Davis, retired director of facilities, as part of energy cost discussions in prior years.

F. STUDENT REPRESENTATIVE

Sophomore Erika Wilson reviewed student achievements and activities in academic, athletic and extra-curricular activities. Note was made of the Rachel's Challenge program planned at the high school and the undefeated record for the cross-country team.

G. STUDENT QUESTIONS

- (1) Pierce Morgan, 5932 Walworth-Ontario Road, Ontario, asked about increased use by teachers of smart boards in the classroom. Mr. Havens reviewed the orientation and training provided for teachers in proper use of the equipment in the classroom.

X. RECESS: 8:55 p.m.

XI. RECONVENE: 9:00 p.m.

XII. LIAISON & COMMITTEE REPORTS

- A. Mrs. Lyke noted that ***district personnel will share the "paperless agenda" format*** for school board meetings at the October 29th program for the Four County School Boards Association. She added that our Board of Education still needs to evaluate the paperless agenda effort. She also invited board members to share their feelings about the how the approach is working and how they are using it which she will share at the Four County meeting.
- B. Mr. Robusto reported on topics discussed at the ***president and vice-presidents council of the Four County School Boards Associatio.*** (e.g. mid-year state aid adjustments, state finances, declining enrollments, potential mergers of school districts, paperless board meetings, performance contracts, school board protocols and school governance)

XIII. ADDITIONAL PUBLIC COMMENT - None

XIV. ADDITIONAL BOARD MEMBER COMMENTS

- A. Mrs. Newman cited the excellent ***staff and student efforts*** reflected in the reports this evening on K-8 school improvement plans and the model schools' program/graduation requirements at the high school. She feels that we have many reasons to have pride in our students and our schools.
- B. Mr. Griswold extended thanks to Mr. Havens and to the Wayne Teachers' Association for the recognition of board member contributions during ***NYS School Board Recognition Week.***

C. Mrs. Newman announced that the **policy committee** will meet on November 18th at 4:00 p.m. at the district office.

XVI. ADJOURNMENT

Mr. Nicholson offered a **MOTION**, seconded by Mr. Schultz, to adjourn the meeting at 9:10 p.m. 8 Ayes, 0 Nays, 1 Absent (Mr. Triou), Carried.

Respectfully submitted,

JAMES E. SWITZER
School District Clerk

AP

APPROVAL OF MINUTES

The foregoing minutes of the Board of Education were submitted for review & (approved as presented)(corrected as noted) at the meeting of

November 13, 2008

School District Clerk

Powerpoint?

WAYNE CENTRAL SCHOOL DISTRICT

To: Board of Education

From: Michael Havens, Superintendent of Schools
(Prepared by Mark D. Callahan, Director of Human Resources)

Re: Personnel Action

Date: November 13, 2008

The following is submitted for your review and approval.

INSTRUCTIONAL STAFF

RESIGNATIONS: None

LEAVE OF ABSENCE: None

APPOINTMENTS:

Nicole Favreau, Health Teacher (from 0.5 to 1.0 FTE), assigned to the James A. Beneway High School, a six month temporary appointment, effective October 21, 2008 through April 4, 2009, at current rate. *Replacement for Jessica Kleindienst (leave of absence).*

Joy K. Hagerman, Health Teacher (0.5 FTE), NYS Control No. 604704051 (Permanent, effective 9/1/05), assigned to the James A. Beneway High School, a 6 month temporary appointment effective October 21, 2008 through April 17, 2009, at \$19,325.00 (base + MS) prorated. *Replacement for Nicole Favreau (LTS for Jessica Kleindienst)*

SUPPORT STAFF

RESIGNATIONS:

Margaret Leone, Food Service Helper, assigned to James A. Beneway High School effective September 29, 2008 for *personal reasons*.

LEAVE OF ABSENCE:

David Knorr, Bus Driver assigned to the Transportation Department, a paid FMLA leave of absence to begin November 3, 2008 through December 12, 2008. *FMLA LOA*

Kara Magin, Teacher Aide, assigned to Freewill Elementary School, an unpaid FMLA leave of absence anticipated to begin September 2, 2008 through February 26, 2009. *FMLA LOA*

APPOINTMENTS:

Joelle Flatt, Food Service Worker, assigned to the James A. Beneway High School, a six month probationary appointment effective September 29, 2008 through March 28, 2009, at \$8.22 per hour. *Replacement for Margaret Leone (resigned).*

Patricia Griswold, Ties Coordinator (grant position), based out of the James A. Beneway High School, an eight month temporary appointment effective November 1, 2008 through June 30, 2009 at \$11.00 per hour, not to exceed \$7,000 per year.

Lorraine Polzin, Bus Driver, assigned to the Transportation Department, a temporary appointment anticipated to begin November 3, 2008 through December 12, 2008 at \$13.47 per hour. *Replacement for David Knorr (FMLA LOA).*

2008-09 COACHING APPOINTMENTS (amended):

Winter 08-09

Name	Team	Step	WCS	Lev.	Incentive	Salary	Total
TBD	Girls 7 th Grade Basketball						
Tim Burlee	Boys 7 th Grade Basketball	1	1	F		2500	2500
Christina Grey	JV Cheerleading	2	2	E		2826	2826
Todd Brockhuizen	Varsity G & B Bowling	8	13	G	324	2893	3217
TBD	G & B Asst. Indoor Track						
Ted Hargarther	Asst. Varsity Wrestling Coach	26	26	F	814	3846	4660

2008-09 ADVISORS: rate per activity (amended):

Name	Activity	Bldg	Rate
Steve Powers	Musical Producer (.5)	HS	\$1,576.00

2008-09 Substitute Teachers (amended):

First Name	Last Name
Joseph	Brognano
Scott	Johnson
Jay	Smith
Megan	Zipperich
Michael	Gegg
David	Frost
Kaitlyn	Finch
John	Radzik
Lori	Sillato
Mary Kay	Herrmann

Committee Recommendations for Board of Education Review (November 13, 2008)

Meeting	Alt. ID#	Age	Committee	Grade	Reason	Decision	Disability	Rec. School	Rec. Program
06/19/2008	101892	5:4	CSE	Kdg.	Initial Eligibility Determination Mtg.	Classified	Speech or Language Impairment	Freewill Elementary	Consultant Teacher Counseling Occupational Therapy Occupational Therapy Speech/Language Therapy Speech/Language Therapy Speech/Language Therapy
9/18/2008	97155	9:0	CSE	04	Initial Eligibility Determination Mtg.	Classified	Other Health Impairment	Ontario Elementary	Consultant Teacher Consultant Teacher

Committee on PreSchool Education Recommendations for Board of Education Review (November 13, 2008)

Meeting	Alt. ID#	Age	Committee	Grade	Reason	Decision	Disability	Rec. School	Rec. Program
10/08/2008	101710	2:11	CPSE	Preschool	Initial Eligibility Determination Mtg.	Classified Preschool	Preschool Student with a Disability	Preschool Itinerant Services Only	Speech/Language Therapy
10/8/2008	101688	3:0	CPSE	Preschool	Initial Eligibility Determination Mtg.	Classified Preschool	Preschool Student with a Disability	Preschool Itinerant Services Only	Speech/Language Therapy

WAYNE CENTRAL SCHOOL DISTRICT

Consensus Agenda



TO: Board of Education
FROM: Michael Havens
RE: Consensus Agenda
DATE: November 13, 2008

The following items are being recommended for approval in a consensus agenda:

- [Item #1](#) Accept Treasurer's Report - September
- [Item #2](#) Approve Budget Transfers
- [Item #3](#) Award BOCES Cooperative Bids for Transport Gas Contract
- [Item #4](#) Award BOCES Cooperative Bids for Natural Gas from October 1, 2008 through September 30, 2009

TREASURER'S MONTHLY REPORT
 ENDING BALANCES OF ALL WCSD FUNDS AS OF SEPTEMBER 30, 2008

GENERAL FUND

Checking Account	3,501,836.79
Money Market	6,464,919.35
TOTAL AVAILABLE CASH	<u>9,966,756.14</u>

SCHOOL LUNCH FUND

Checking Account	179,171.32
Money Market Account	37,152.38
Certificate of Deposit	304,749.13
TOTAL AVAILABLE CASH	<u>521,072.83</u>

CAPITAL RESERVE FUND

Checking Account	545.55
Money Market Account	4,924,474.52
TOTAL AVAILABLE CASH	<u>4,925,020.07</u>

CAPITAL PROJECTS

Checking Account	119,416.22
Money Market Account	1,687,703.77
TOTAL AVAILABLE CASH	<u>1,807,119.99</u>

BUS RESERVE

Checking Account	876.76
Money Market Account	1,123,617.07
TOTAL AVAILABLE CASH	<u>1,124,493.83</u>

TRUST AND AGENCY ACCOUNT

Checking Account (Now)	229,021.87
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FLEX ACCOUNT

365,991.24

UNEMPLOYMENT INSURANCE ACCOUNT

Money Market	385,135.80
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LIABILITY INSURANCE ACCOUNT

Money Market	898,134.37
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DEDUCTIBLE INSURANCE ACCOUNT

Money Market	595,196.44
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RETIREMENT BENEFITS RESERVE

Money Market	250,057.29
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EMPLOYEES RETIREMENT RESERVE

Money Market	444,546.35
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SPECIAL AID ACCOUNT

Checking Account	225,846.32
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Date

Leora L. Stramonine, Treasurer

Received by the Board of Education
 and entered as a part of the
 minutes of the Board meeting held

20

Clerk of Board of Education

GENERAL FUND
TREASURER'S MONTHLY REPORT
September 1 - 30, 2008

Prior period available balance \$9,548.13

RECEIPTS DURING MONTH

DATE	SOURCE	AMOUNT
09/ 04/ 08	WAYNE FINGER LAKES BOCES	13,150.83
09/ 08/ 08	WAYNE FINGER LAKES BOCES	388,883.00
09/ 11/ 08	TOWN OF ONTARIO	699.00
09/ 16/ 08	WAYNE FINGER LAKES AREA WORK CO	1,776.23
09/ 16/ 08	WAYNE FINGER LAKES BOCES	13,884.03
09/ 01-30/ 08	ADMISSIONS	5,367.40
09/ 01-30/ 08	IN LIEU OF TAXES	23,314.08
09/ 01-30/ 08	TAX COLLECTIONS	6,989,026.31
09/ 01-30/ 08	MED/ DENT REIMBURSEMENT	60,551.22
09/ 01-30/ 08	E-RATE REIMBURSEMENT	9,470.89
09/ 01-30/ 08	MISCELLANEOUS	352.91
Total Receipts		<u>7,506,475.90</u>

Total receipts, including balance \$7,516,024.03

DISBURSEMENTS MADE DURING MONTH

By check			
From Check No.	21998	To Check No.	22353
	Payrolls		981,347.78
	BANK DEBITS		1,982,839.46
	TRANSFERS TO MM		<u>1,050,000.00</u>
Total disbursements			<u>4,014,187.24</u>
Cash Balance			<u><u>\$3,501,836.79</u></u>

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement	3,988,861.58
Less total of outstanding checks	487,024.79
Net balance in bank	3,501,836.79
Amount of receipts undeposited (add)	
Total available balance	<u><u>3,501,836.79</u></u>

Received by the Board of Education
and entered as a part of the
minutes of the Board meeting held

This is to certify that the above
Cash balance is in agreement with
my bank statement as reconciled

_____ '20

Clerk of Board of Education

Treasurer of School District Date

SCHOOL LUNCH FUND
 TREASURER'S MONTHLY REPORT
 September 1 - 30, 2008

Prior period available balance \$114,874.64

RECEIPTS DURING MONTH

DATE	SOURCE	AMOUNT
09/ 01-30-08	ACH DEPOSITS	16,431.03
09/ 01-30-08	HSVENDING DEPOSITS	1,045.00
09/ 01-30-08	HSLUNCH/ BREAK REC	33,932.26
09/ 01-30-08	MSLUNCH/ BREAK REC	18,475.27
09/ 01-30-08	OE LUNCH/ BREAK REC	8,787.59
09/ 01-30-08	OP LUNCH/ BREAK REC	6,852.99
09/ 01-30-08	FR LUNCH/ BREAK REC	8,024.56
09/ 01-30-08	BANK CREDITS	1.00
Total Receipts		<u>\$93,549.70</u>

Total receipts, including balance \$208,424.34

DISBURSEMENTS MADE DURING MONTH

By check			
From Check No.	1957	To Check No.	1972
		Payroll	835.25
By Debit Charge	Bank Debits, NSF CHECKS		28,367.15
			50.62
Total disbursements			<u>29,253.02</u>
Cash Balance			<u>\$179,171.32</u>

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement	170,800.81
Less total of outstanding checks	<u>1,268.62</u>
Net balance in bank	169,532.19
Amount of receipts undeposited (add)	<u>9,639.13</u>
Total available balance	<u>179,171.32</u>

Received by the Board of Education
 and entered as a part of the
 minutes of the Board meeting held

This is to certify that the above
 Cash balance is in agreement with
 my bank statement as reconciled

20

 Clerk of Board of Education

 Treasurer of School District Date

CAPITAL RESERVE
 TREASURER'S MONTHLY REPORT
 September 1 - 30, 2008

Prior period available balance \$545.55

RECEIPTS DURING MONTH

DATE	SOURCE	AMOUNT
Total Receipts		\$0.00

Total receipts, including balance \$545.55

DISBURSEMENTS MADE DURING MONTH

By check		
From Check No.	To Check No.	-
By Debit Charge		
Purchase od		
Total disbursements		\$0.00
Cash Balance		\$545.55

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement	545.55
Less total of outstanding checks	-
Net balance in bank	545.55
Amount of receipts undeposited (add)	-
Total available balance	\$545.55

Received by the Board of Education
 and entered as a part of the
 minutes of the Board meeting held

This is to certify that the above
 Cash balance is in agreement with
 my bank statement as reconciled

_____ 20

 Clerk of Board of Education

 Treasurer of School District Date

CAPITAL PROJECTS
 TREASURER'S MONTHLY REPORT
 September 1 - 30, 2008

Prior period available balance \$119,416.22

RECEIPTS DURING MONTH

DATE	SOURCE	AMOUNT
Total Receipts		-
Total receipts, including balance		\$119,416.22

DISBURSEMENTS MADE DURING MONTH

By check		
From Check No.	346 To Check No.	
By Debit Charge		
Total disbursements		\$0.00
Cash Balance		\$119,416.22

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement	119,416.22	
Less total of outstanding checks		
Net balance in bank	119,416.22	
Amount of receipts undeposited (add)	-	
Total available balance		\$119,416.22

Received by the Board of Education
 and entered as a part of the
 minutes of the Board meeting held

This is to certify that the above
 Cash balance is in agreement with
 my bank statement as reconciled

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 Clerk of Board of Education

 Treasurer of School District Date

BUS RESERVE
 TREASURER'S MONTHLY REPORT
 September 1 - 30, 2008

Prior period available balance 876.76

RECEIPTS DURING MONTH

DATE	SOURCE	AMOUNT
	Total Receipts	\$0.00

Total receipts, including balance \$876.76

DISBURSEMENTS MADE DURING MONTH

By check		
From Check No.	To Check No.	
By Debit Charge	Purchase CD	
	Total disbursements	\$0.00
	Cash Balance	\$876.76

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement	876.76
Less total of outstanding checks	-
Net balance in bank	876.76
Amount of receipts undeposited (add)	-
Total available balance	\$876.76

Received by the Board of Education
 and entered as a part of the
 minutes of the Board meeting held

This is to certify that the above
 Cash balance is in agreement with
 my bank statement as reconciled

20

 Clerk of Board of Education

 Treasurer of School District Date

TRUST AND AGENCY
TREASURER'S MONTHLY REPORT
September 1 - 30, 2008

Prior period available balance

\$200,585.10

RECEIPTS DURING MONTH

DATE	SOURCE	AMOUNT
09/ 05/ 08	HSEXTRACLASS-SALESTAX	511.63
09/ 11/ 08	GEN FUND - TRANSFER FOR PR	1,005,951.90
09/ 11/ 08	CAFETERIA - TRANSFER FOR PR	8,369.19
09/ 23/ 08	WCSEXTRACLASS-SALESTAX	140.81
09/ 24/ 08	GEN FUND - TRANSFER FOR PR	976,887.56
09/ 25/ 08	CAFETERIA - TRANSFER FOR PR	19,997.96
09/ 01-30/ 08	MEDICAL/ DENTAL REIMBURSEMENT RE	18,790.26
09/ 01-30/ 08	INTEREST	75.24

Total Receipts

2,030,724.55

Total receipts, including balance

\$2,231,309.65

DISBURSEMENTS MADE DURING MONTH

By check			
From Check No.	2809	To Check No.	2834
		NSF CHECKS	74,978.50
By Debit Charge	Transfers for payroll		<u>1,927,309.28</u>
	Total disbursements		<u>2,002,287.78</u>
	Cash Balance		\$229,021.87

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement	283,751.00
Less total of outstanding checks	<u>54,729.13</u>
Net balance in bank	229,021.87
Amount of receipts undeposited (add)	<u>-</u>
Total available balance	<u>\$229,021.87</u>

Received by the Board of Education
and entered as a part of the
minutes of the Board meeting held

This is to certify that the above
Cash balance is in agreement with
my bank statement as reconciled

20

Clerk of Board of Education

Treasurer of School District Date

FLEX ACCOUNT
 TREASURER'S MONTHLY REPORT
 September 1 - 30, 2008

Prior period available balance \$392,021.56

RECEIPTS DURING MONTH

DATE	SOURCE	AMOUNT
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Total Receipts	-
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Total receipts, including balance	\$392,021.56
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DISBURSEMENTS MADE DURING MONTH

By check

From Check No.	To Check No.	
----------------	--------------	--

By Debit Charge	BENEFIT RESOURCE DEBIT	26,030.32
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Total disbursements	\$26,030.32
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Cash Balance	\$365,991.24
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RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement	365,991.24
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Less total of outstanding checks	-
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Net balance in bank	365,991.24
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Amount of receipts undeposited (add)	-
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Total available balance	\$365,991.24
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Received by the Board of Education
 and entered as a part of the
 minutes of the Board meeting held

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 Cash balance is in agreement with
 my bank statement as reconciled

20

Clerk of Board of Education

_____ Treasurer of School District	_____ Date
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UNEMPLOYMENT INSURANCE RESERVE
 TREASURER'S MONTHLY REPORT
 September 1 - 30, 2008

Prior period available balance

RECEIPTS DURING MONTH

DATE	SOURCE	AMOUNT
	Total Receipts	_____
	Total receipts, including balance	
DISBURSEMENTS MADE DURING MONTH		
By check		
From Check No.	To Check No.	
By Debit Charge		_____
	Total disbursements	_____
	Cash Balance	_____

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement		
Less total of outstanding checks	_____	
Net balance in bank		
Amount of receipts undeposited (add)	_____	
Total available balance		_____
	MONEY MARKET	385,135.80

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 minutes of the Board meeting held

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 Cash balance is in agreement with
 my bank statement as reconciled

_____ 20

 Clerk of Board of Education

 Treasurer of School District Date

LIABILITY INSURANCE RESERVE
 TREASURER'S MONTHLY REPORT
 September 1 - 30, 2008

Prior period available balance

RECEIPTS DURING MONTH

DATE	SOURCE	AMOUNT
	Total Receipts	_____

Total receipts, including balance

DISBURSEMENTS MADE DURING MONTH

By check		
From Check No.	To Check No.	
By Debit Charge		_____
	Total disbursements	_____
	Cash Balance	=====

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement	
Less total of outstanding checks	_____
Net balance in bank	
Amount of receipts undeposited (add)	_____
Total available balance	=====

MONEY MARKET

898,134.37

Received by the Board of Education
 and entered as a part of the
 minutes of the Board meeting held

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_____ 20

 Clerk of Board of Education

 Treasurer of School District Date

DEDUCTIBLE INSURANCE RESERVE
 TREASURER'S MONTHLY REPORT
 September 1 - 30, 2008

Prior period available balance

RECEIPTS DURING MONTH

DATE	SOURCE	AMOUNT
	Total Receipts	_____

Total receipts, including balance

DISBURSEMENTS MADE DURING MONTH

By check		
From Check No.	To Check No.	
By Debit Charge		_____
	Total disbursements	_____
	Cash Balance	=====

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement	
Less total of outstanding checks	_____
Net balance in bank	
Amount of receipts undeposited (add)	_____
Total available balance	=====

MONEY MARKET

595,196.44

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Clerk of Board of Education

Treasurer of School District Date

RETIREMENT BENEFITS RESERVE
 TREASURER'S MONTHLY REPORT
 September 1 - 30, 2008

Prior period available balance

RECEIPTS DURING MONTH

DATE	SOURCE	AMOUNT
	Total Receipts	_____
	Total receipts, including balance	
DISBURSEMENTS MADE DURING MONTH		
By check		
From Check No.	To Check No.	
By Debit Charge		
	Total disbursements	_____
	Cash Balance	=====

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement	
Less total of outstanding checks	_____
Net balance in bank	
Amount of receipts undeposited (add)	_____
Total available balance	=====

MONEY MARKET

250,057.29

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 minutes of the Board meeting held

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 my bank statement as reconciled

_____ 20

 Clerk of Board of Education

 Treasurer of School District Date

EMPLOYEES RETIREMENT RESERVE
 TREASURER'S MONTHLY REPORT
 September 1 - 30, 2008

Prior period available balance

RECEIPTS DURING MONTH

DATE	SOURCE	AMOUNT
	Total Receipts	_____

Total receipts, including balance

DISBURSEMENTS MADE DURING MONTH

By check		
From Check No.	To Check No.	
By Debit Charge		_____
	Total disbursements	_____
	Cash Balance	=====

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement	
Less total of outstanding checks	_____
Net balance in bank	
Amount of receipts undeposited (add)	_____
Total available balance	=====

MONEY MARKET

444,546.35

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 minutes of the Board meeting held

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_____ 20

 Clerk of Board of Education

 Treasurer of School District Date

SPECIAL AID
 TREASURER'S MONTHLY REPORT
 September 1 - 30, 2008

Prior period available balance \$120,792.67

RECEIPTS DURING MONTH

DATE	SOURCE	AMOUNT
09/ 05/ 08	State aid	86,351.00
09/ 23/ 08	State aid	46,817.00
09/ 25/ 08	State aid	17,467.00

Total Receipts \$150,635.00

Total receipts, including balance \$271,427.67

DISBURSEMENTS MADE DURING MONTH

By check			
From Check No.	1452 To Check	1466	45,581.35
By Debit Charge	Trans to GF		
	Total disbursements		<u>\$45,581.35</u>
	Cash Balance		<u>\$225,846.32</u>

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement		230,463.84
Less total of outstanding checks		<u>4,617.52</u>
Net balance in bank		225,846.32
Amount of receipts undeposited (add)		<u> </u>
Total available balance		<u>\$225,846.32</u>

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 my bank statement as reconciled

20

 Clerk of Board of Education

 Treasurer of School District Date

TO: Michael Havens
Superintendent of Schools
FROM: Gregory J. Atseff
Assistant Superintendent for Business
DATE: November 13, 2008
RE: BOCES Cooperative Bid for Transport Gas Contract

Wayne Central School District participated in a cooperative bid for Natural Gas with the schools in the Wayne-Finger Lakes BOCES area. The bid is for the period of October 1, 2008 through September 30, 2009.

Empire Natural Gas was the lowest responsible bidder for supply of the gas with RG&E providing transport of the gas. The price structure is SC-3 \$1.207 & balancing.

TO: Michael Havens
 Superintendent of Schools
FROM: Gregory J. Atseff
 Assistant Superintendent for Business
DATE: November 13, 2008
RE: BOCES Cooperative Bid for Natural Gas from October 1, 2008 thru
 September 30, 2009

At the July 10, 2008, regular board meeting, the Board of Education approved a resolution for participation in Monroe 2-Orleans BOCES cooperative bid for the purchase of various types of Computers and Technology Commodities. Monroe BOCES 2 Bid RFB-1375-08 was opened on September 4, 2008 at 2:00 p.m. Monroe 2-Orleans BOCES recommends each district approve awards to the following organizations. The amount of the award is based on cost per unit, not total pricing. Detailed prices for each item will be found on the Project Lead the Way web site at time of purchase.

I recommend that we accept the recommendation of Monroe 2 Orleans BOCES to award the bids to the lowest responsible bidders as stated below.

<u>Vendor</u>	<u>Estimated Award</u>
AC Supply 1746 Winding Glen Dr., PO Box 1523 St. Charles, MO 63302	\$ 1,464.13
Breadboard Companion 9078 Dover St. Westminster, CO 70021	155.88
Brite Computers, Inc. 7647 Main St. Fishers Victor, NY 14564	2,597.25
Dimension 3D Printing 7665 Commerce Way Eden Prairie, MN 55344	28,050.00
Edvotek PO Box 341232 Bethesda, MD 208327	1,124.00
Electronix Express RSR Electronics, Inc. 365 Blair Rd. Avenel, NJ 07001	16,348.95
Fisher Science Education 4500 Tumberry Dr. Hanover park, IL 60103	6,697.98

Global Gov't/Education Solutions Inc. 6990 US Route 36 East Fletcher, OH 45326	10,379.75
Haldeman-Homme Inc. 430 Industrial Blvd NE Minneapolis, MN 55413	13,575.00
Hearlihy PO Box 1747 Pittsburg, KS 66762	290.24
Nextengine Inc. 401 Wilshire Blvd #9 Santa Monica, CA 90401	3,018.00
Paxton/Patterson 7523 S. Sayre Ave. Chicago, IL 60638	19,987.64
Pitsco PO Box 1708 Pittsburg, KS 66762	365.11
Sargent-Welch VWR 3550 North Wilke Rd., Suite 300 Arlington Heights, IL 60004	12,907.53
Seneca Data 7401 Round Pond Rd. North Syracuse, NY 14312	32,536
Teacher Geek 68 Lacy Lane Brockport, NY 14420	841.81
Vernier Software & Technology 13979 SW Millikan Way Beavertown, OR 97005	6,856.65
Delta Biological/Ranaco 4345 E. Irvinton Rd. Tucson, AZ 85714	4,350.90
	\$ <u>161,546.82</u>