

# WAYNE CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION MEETING AGENDA

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March 12, 2008      6:30 p.m.      District Office Conference Room

6:30      Executive Session

7:00      Call to Order  
Pledge of Allegiance

7:05      Approval of Agenda/Approval of Minutes [Att. 1](#)

7:10      Public Comment

7:15      Board Member Comments

7:20      Board President Comments

7:25      Superintendent's Report

1. State Champion Wrestlers Recognition

2. Mid-Year Academic Report [Att. 2](#)

2. 2009-10 Budget – Administrative Portion [Att. 3](#)

3. School Calendar [Att. 4](#)

4. Financial Report

5. Student Representative

6. Student Questions

8:15      Board Action

1. Personnel Action [Att. 5](#)

2. CSE/CPSE Action [Att. 6](#)

3. WFL BOCES Board Nomination [Att. 7](#)

4. Consent Agenda Items: [Att. 8](#)

1. Accept Treasurer's Report – January

2. Approve Health Contract - Newark

3. Approve Budget Transfers

4. Accept Gift to the District

5. Resolution for Annual School Election

6. Approve Municipal Cooperative Agreement – Health Benefits

7. Approve Internship

8:25      Four County Report

8:30      Policy Committee [Att. 9](#)

8:35      Audit Committee

8:40      Public Comment

8:45      Board Member Comments

8:50      Adjournment

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Next Meeting Date:    March 26, 2009      District Office Conference Room    7:00 p.m.

### District Mission Statement

Based on the belief that all students can learn, the staff of the Wayne Central School District accepts the responsibility to teach all students, regardless of differences, the fundamental skills. We further accept the responsibility to challenge all students to attain higher levels of achievement. Wayne Central will provide the opportunity, environment, and encouragement to meet this goal while developing the whole child, physically, socially, emotionally, and culturally.

**WAYNE CENTRAL SCHOOL DISTRICT**  
**Ontario Center, New York 14520**

**BOARD OF EDUCATION MINUTES****UNOFFICIAL UNTIL APPROVED**

**DATE:** Thursday, February 12, 2009  
**TYPE:** Regular Business Meeting

**TIME:** 6:05 p.m.  
**PLACE:** District Office

**PRESENT:** Members Brunner, Lyke, Nicholson, Paz, Schultz (arrived @ 6:15 p.m.) & Triou;  
 District Clerk Switzer; Administrators Havens, Siracuse, Armitage, Armocida, Pullen,  
 Wright, Schiek, Atseff, Cox & Callahan

**ABSENT:** Mr. Griswold, Mrs. Newman & Mr. Robusto

**GUESTS:** Visitor's Roster filed in clerk's agenda file, this meeting

**I. CALL TO ORDER:** 6:05 p.m. by Joyce Lyke, School Board Vice-President

**II. EXECUTIVE SESSION** (Specific Personnel)

Mrs. Brunner offered a **MOTION**, seconded by Mr. Paz, to adjourn the meeting, at 6:06 p.m., for an executive session for discussion of matters pertaining to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of specific persons. 5 Ayes, 0 Nays, 4 Absent (Mr. Griswold, Mrs. Newman, Mr. Robusto, Mr. Schultz), Carried.

(Mr. Schultz entered the meeting @ 6:15 p.m.)

**III. RECONVENE:** 7:10 p.m.

**IV. PLEDGE OF ALLEGIANCE**

**V. APPROVAL OF AGENDA & MINUTES** (January 22, 2009)

Mrs. Brunner offered a **MOTION** seconded by Mr. Paz, to approve the agenda for this evening's meeting and the minutes of the meeting of January 22, 2009, each as presented. 5 Ayes, 0 Nays, 3 Absent (Mr. Griswold, Mrs. Newman, Mr. Robusto), 1 Abstention (Mr. Nicholson). Carried.

**VI. PUBLIC COMMENT** - None

**VII. BOARD MEMBER COMMENTS** - None

**VIII. BOARD PRESIDENT'S COMMENTS**

- A. Mrs. Lyke extended ***congratulations to Thomas Seimbor***, social studies/government teacher at the high school, on completion of requirements for accreditation for National Professional Teaching Standards. She asked if other staff members have earned this designation; Mrs. Cox said a few have. Mrs. Lyke suggested that the Board of Education honor these teachers for their achievement.

- B. Mrs. Lyke noted that **Assemblyman Bob Oaks** will conduct his **community office hours** on Thursday, March 5<sup>th</sup> at 7:30 p.m. at the district office and encouraged board members and the public to attend.

**IX. REPORT ON ACTION ITEMS BY THE SUPERINTENDENT OF SCHOOLS- None**

**X. REPORTS OF THE SUPERINTENDENT OF SCHOOLS**

**A. PROPOSED BUDGET • 2009-2010 • PROGRAM PORTION • DRAFT #1**

Mr. Havens presented Draft #1 of the program portion of the proposed 2009-2010 budget for review and consideration by the Board of Education (copy filed in clerk's agenda file, this meeting)

Mr. Gregory Atseff, assistant superintendent for business, reviewed a Power Point presentation on projected expenses for in-service training, K-12 instruction, special education, occupational education, summer driver & traffic safety education, tutoring services, non-public school textbooks & health services, library-media and computer assisted instruction, psychologists, attendance, interscholastic athletics, student transportation, student clubs, counseling, health services, employee benefits, debt service, community services and inter-fund transfers (copy filed in clerk's agenda file, this meeting)

*He noted highlights of the proposed expenses which are generally summarized as follows:*

*District-Wide*

- 20% reduction in each conference allocation

*Teaching - Regular School*

- Reduction of three (3) positions due to declining enrollment
- Reduction of building budget formulas due to declining enrollment (\$20,825)

*Students with Special Needs*

- Reduction of six (6) positions due to declining enrollment
- Reduction in BOCES services due to declining enrollment
- Reduction in supplies due to declining enrollment

*Special Schools*

- Reduction from 1.0 FTE to .50 FTE for English As A Second Language staff
- Reduction for elementary summer school (\$10,000)
- Increase in BOCES services to reflect high school summer school program

*Computer Assisted Instruction*

- Reduction in hardware purchases

*Interscholastic Athletics*

- Reduction in budget total to reflect implementation of the modified lacrosse program

*Transportation Services*

- Reduction of (1) bus run due to declining enrollment

*Employee Benefits*

- 8.5% estimated rate for employer contribution to the NYS Teachers' Retirement System
- 4% increase in health insurance costs

Mrs. Lyke asked about increased costs for salaries of teacher aides. Mr. Atseff stated it reflects collective bargaining agreements and staff to support students with special needs.

Mr. Nicholson asked about state aid for computer software; Mr. Atseff provided details. Mrs. Lyke asked if that state aid is paid during the budget year; Mr. Atseff stated it is.

Mrs. Lyke asked about uses of the student management system (Power School); Mr. Atseff provided details (e.g. student scheduling, daily attendance, grade reporting, student enrollment & management)

Mrs. Brunner asked if the contract with the school physician is filled by a medical doctor or a physician's assistant. Mr. Atseff noted that the contract is with physician whose spouse is also a physician who assists as needed.

Mrs. Brunner asked if the rates for non-public health service charges are based on our costs or the costs for the service. Mr. Atseff explained that the school district in which the non-public school is located provides the services and sends an invoice to the district of residence of the students.

Mr. Schultz asked about future costs for athletics as new levels of lacrosse are added; Mr. Havens provided details.

Mrs. Brunner asked if any reductions or revisions are planned in Section 5 athletic events; Mr. Havens noted discussions now underway among school districts.

Mr. Schultz asked if the decision in a prior year to shift to the Finger Lakes League was prompted by budgetary or competition issues and if the matter is under review at this time. Mr. Havens noted that he and the director of athletics and physical education are discussing possible formation of a committee to review pros and cons of the issue and he would share results with the Board of Education.

Mr. Triou asked Mr. Atseff if he is confident with the proposed allocation for diesel fuel for school busses. Mr. Atseff stated he was and noted that the proposal to purchase two (2) liquid propane busses is also expected to reduce expenses.

Mr. Triou asked about plans to spend down the district's debt; Mr. Atseff provided details.

Mr. Paz applauded efforts by Mr. Atseff and staff members on a "trim and lean" proposed budget.

Mr. Paz asked if the school district anticipates any funding through federal stimulus programs. Mr. Nicholson asked when federal stimulus funds might arrive. Mr. Havens reviewed details based on information available at this time.

Mr. Atseff extended appreciation to building and district staff members for their commitment to goals of excellence in challenging economic times in development of the proposed budget.

## **B. PROPOSAL FOR ADMINISTRATIVE INTERNSHIP • JACQUELINE SENEAL**

Mr. Havens presented a proposed administrative internship for Mrs. Jacqueline Senecal for review and consideration by the Board of Education.

Mrs. Holly Armitage, an assistant high school principal, is mentor for Mrs. Senecal and outlined proposed areas of student management, program organization, leadership (summer school) and teacher evaluation. Mrs. Senecal also serves as department chairperson for foreign languages, as an advisor to the student-faculty senate and plans and chaperones travel by students outside of the United States.

Mr. Havens noted that the internship is part of the on-going effort to identify and train future school administrators among the existing staff. This proposal will appear on the next business agenda for formal consideration by the Board of Education.

### **C. FINANCIAL AND BUDGET UPDATE**

Mr. Havens introduced Mr. Atseff to present monthly financial reports for review and consideration by the Board of Education.

Mr. Atseff presented reports and information through January 30, 2009 as follows: (copies filed in clerk's agenda file, this meeting)

*Revenue Status Report – General Fund: 70% of budgeted revenues have arrived.*

*Expense Status Report – General Fund: 45% of budgeted expenses have occurred.*

### **D. STUDENT REPRESENTATIVE**

Freshmen class officers Emily Stein and Megan Payne were student representatives for the meeting and shared highlights of student academic, athletic and extra-curricular activities and achievements.

### **E. STUDENT QUESTIONS**

(1) Nate Della Fave, 4434 Walworth-Ontario Road, Walworth, asked about funding for visual and fine arts in light of potential reductions in state aid to education. Mr. Havens stated that no reductions in local funds for those areas are planned. Mrs. Lyke noted that the Board of Education supports the arts.

**XI. RECESS:** 8:05 p.m.

**XII. RECONVENE:** 8:15 p.m.

### **XIII. ITEMS FOR BOARD OF EDUCATION ACTION**

#### **A. PERSONNEL CHANGES**

Mr. Havens presented the following personnel changes for review and consideration by the Board of Education.

#### ***INSTRUCTIONAL STAFF***

#### **TENURE RECOMMENDATIONS**

**FOLLOWING NAMED PERSONS IN THE  
TENURE AREA NOTED AT EFFECTIVE DATES AS STATED**

**RESOLVED**, that, upon the recommendation of the superintendent of schools, the following named persons, who are certified in the areas of their assignment, are hereby appointed to tenure in the areas and at effective dates as noted:

<i>Name</i>	<i>Tenure Area</i>	<i>Date</i>
Heather Jeffrey	English	February 28, 2009
Nancy Frederes	Teaching Assistant	March 29, 2009

**RESIGNATION:**

**Cheryl Fry**, elementary teacher, assigned to Freewill Elementary School, effective June 30, 2009 (retirement after 24 years service to Wayne Central School District)

**APPOINTMENTS:**

**Denise Anderson**, art teacher, NYS Control No. 521172041 (Initial certificate effective through 8/31/2009), assigned to the high school, a four (4) month temporary appointment effective October 24, 2008 through February 27, 2009 at \$37,400 pro-rated (replacement for Beau Watson while on FMLA leave of absence)

***Additional Per Diem Substitute Teachers • 2008-2009 School Year***

*See Listing, Clerk's Agenda File, This Meeting*

**SUPPORTIVE STAFF:**

**APPOINTMENTS:**

**Christine Lo Destro**, teacher aide, 1:1, assigned to Ontario Primary School, a temporary civil service appointment effective January 5 through June 30, 2009 at \$8.89 per hour (new position for new student)

**Susan Brewer**, teacher aide, assigned to Ontario Elementary School, a permanent civil service appointment effective February 28, 2009 at current hourly rate (having successfully completed a six month probationary period)

**Patricia Gommenginger**, teacher aide, assigned to the high school, a permanent civil service appointment effective February 28, 2009 at current hourly rate (having successfully completed a six month probationary period)

**Lynne Howard**, teacher aide, assigned to the middle school, a permanent civil service appointment effective February 28, 2009 at current hourly rate (having successfully completed a six month probationary period)

**Kim Hynes**, teacher aide, assigned to Freewill Elementary School, a permanent civil service appointment effective February 28, 2009 at current hourly rate (having successfully completed a six month probationary period)

**Amy Joram**, cook manager, assigned to the high school, a permanent civil service appointment effective February 28, 2009 at current hourly rate (having successfully completed a six month probationary period)

**George Kalweit**, school bus driver, a three (3) month temporary appointment effective January 5 through March 30, 2009 at \$13.47 per hour (replacement for Durwood Adams while on FMLA leave of absence).

**Jeanine Lubberts**, teacher aide, assigned to the high school, a permanent civil service appointment effective February 28, 2009 at current hourly rate (having successfully completed a six month probationary period)

**Kristine Murray**, teacher aide, assigned to Freewill Elementary School, a permanent civil service appointment effective February 28, 2009 at current hourly rate (having successfully completed a six month probationary period)

**Bonnie Ocke**, teacher aide, assigned to the middle school, a permanent civil service appointment effective February 28, 2009 at current hourly rate (having successfully completed a six month probationary period)

**Lorraine Polzin**, school bus driver, a three (3) month temporary appointment effective December 12, 2008 through February 12, 2009 at \$13.47 per hour (replacement for David Knorr while on FMLA leave of absence).

**David Rick**, school monitor, assigned to Ontario Primary School, a permanent civil service appointment effective February 28, 2009 at current hourly rate (having successfully completed a six month probationary period)

**Pamela Smith**, teacher aide, assigned to Ontario Elementary School, a permanent civil service appointment effective February 28, 2009 at current hourly rate (having successfully completed a six month probationary period)

#### **LEAVES OF ABSENCE:**

**Durwood Adams**, school bus driver, effective December 22, 2008 through March 30, 2009 (FMLA leave of absence)

**David Knorr**, school bus driver, effective December 13, 2008 through February 12, 2009 (FMLA leave of absence)

Mr. Triou offered a **MOTION**, seconded by Mr. Paz, to approve the personnel changes as recommended by the superintendent of schools. 6 Ayes, 0 Nays, 3 Absent (Mr. Griswold, Mrs. Newman, Mr. Robusto), Carried.

Mrs. Brunner stated that Mrs. Fry taught her sons and thanked her for 24 years of service at Freewill Elementary School. She extended best wishes for her retirement.

#### **B. PUPIL PLACEMENT RECOMMENDATIONS • C.S.E. & C.P.S.E**

Mr. Havens presented the pupil placement recommendations of the Committees on Special Education and Pre-School Special Education for review and consideration by the Board of Education.

Mrs. Brunner offered a **MOTION**, seconded by Mr. Triou, to adopt the following **RESOLUTIONS** for pupil placements by the CSE/CPSE, **TO WIT:**



(1) to approve the recommendation for pupil placements by the Committee on Special Education:

**RESOLUTION TO APPROVE RECOMMENDATIONS OF THE  
COMMITTEE ON SPECIAL EDUCATION AND  
AUTHORIZE ARRANGEMENT OF RECOMMENDED  
SPECIAL PROGRAMS & SERVICES**

**RESOLVED**, that the Board of Education approves the recommendations of the Committee on Special Education and authorizes the Director of Student Services to arrange the recommended special programs and services.

(2) to approve the recommendation for pupil placements by the Committee on Pre-School Special Education:

**RESOLUTION TO APPROVE RECOMMENDATIONS OF THE  
COMMITTEE ON PRE-SCHOOL SPECIAL EDUCATION AND  
AUTHORIZE ARRANGEMENT OF RECOMMENDED  
SPECIAL PROGRAMS & SERVICES**

**RESOLVED**, that the Board of Education approves the recommendations of the Committee on Pre-School Special Education and authorizes the Director of Student Services to arrange the recommended special programs and services.

On the question, the **RESOLUTIONS** were adopted by a vote of 6 Ayes, 0 Nays, 3 Absent (Mr. Griswold, Mrs. Newman, Mr. Robusto)

**C. CONSENSUS AGENDA**

- (1) Reports of the School District Treasurer (A/O 12-31-08)
- (2) Resolution for School Bus Purchases for 2009-2010
- (3) Approve Budget Transfers Pursuant to Policy 5330
- (4) Accept Gift to the School District (\$3,000 - Fastrac Markets - Ceramic Kiln)

Mr. Havens presented the consensus agenda for review and consideration by the Board of Education.

Mrs. Brunner offered a **MOTION**, seconded by Mr. Nicholson, to approve/adopt the consensus agenda, as presented by the superintendent of schools, as follows:

- (1) Receive & file **reports of the school district treasurer** for the period ending December 31, 2008 (copies attached to these minutes in the minute book)
- (2) Adopt a **RESOLUTION** to authorize **purchase of school busses** for **2009-2010** from the School Bus Purchase Reserve Fund, **TO WIT:**

**RESOLUTION TO AUTHORIZE EXPENDITURE OF FUNDS  
FROM THE SCHOOL BUS PURCHASE RESERVE FUND  
FOR PURCHASE OF SCHOOL BUSES FOR 2009-2010**

**RESOLVED**, that the Board of Education does hereby authorize expenditure of funds in a total amount of \$597,992.79 from the school bus purchase reserve fund for purchase of school busses, as noted below, at State of New York state contract prices, as recommended by the superintendent of schools, for the 2009-2010 school year:

Two (2) 65 passenger busses @ \$102,994.86  
Two (2) 65 passenger liquid propane busses @ \$115,188.76  
Two (2) 30 passenger busses @ \$49,566.08  
One (1) wheelchair bus @ \$62,493.39

- (3) Approve **budget transfers** pursuant to Board of Education Policy 5330 (copies attached to these minutes in the minute book)
- (4) Accept a **cash gift** of \$3,000 from Fastrac Markets to purchase a ceramic kiln for the art department at the high school

Mr. Atseff stated that the long-range bus purchase schedule calls for replacement of large busses after ten (10) years and mini-buses after five (5) years. Purchase of vehicles is made through the School Bus Purchase Reserve Fund and requires voter approval. If voter approval is obtained at the May, 2009 school election, the school district can purchase the vehicles for use for the 2009-2010 school year.

Mr. Havens stated that our district was one of 18 districts in New York State to receive a grant from Fastrac Markets to purchase instructional equipment or materials. The intended purchase for a ceramic firing kiln for the high school art classes meets those criteria.

Mr. Nicholson asked if this is the first time Fastrac Markets have made such gifts; Mr. Havens stated it is.

Mr. Triou suggested sending a thank you letter on behalf of the Board of Education.

Mrs. Lyke stated she is pleased that the intended use is for the art program.

On the question, the consensus agenda was approved/adopted by a vote of 6 Ayes, 0 Nays, 3 Absent (Mr. Griswold, Mrs. Newman, Mr. Robusto).

## **XIV. LIAISON & COMMITTEE REPORTS**

### **A. FOUR COUNTY SCHOOL BOARDS ASSOCIATION**

- (1) Mrs. Lyke reported that she and Mr. Robusto attended the **president/vice-president forum** on January 29<sup>th</sup> in Newark.
- (2) Mrs. Lyke reported the she, Mrs. Brunner and Mrs. Newman attended the **general meeting** on February 5<sup>th</sup> in Geneva which was a continuation of discussion at the January meeting on fiscal management in difficult fiscal times.
- (3) Mrs. Lyke noted that the **legislative breakfast** for school board members, school officials and area legislators is set for Saturday, March 21<sup>st</sup> at Geneva and encouraged board members to attend.

### **B. POLICY COMMITTEE**

#### **First Reading**

1313 Policy  
1350 Bylaws

Annual Re-Organizational Meeting of the Board of Education (Re: Mileage)  
Appointment & Duties – Internal Claims Auditor

1500	Policy	Notice & Agenda for Board of Education Meetings (Re: Protocol)
5511	Policy	Audit Committee – Charter
5760	Policy	Qualifications of Bus Drivers/Operation & Use of School Busses
6160	Policy	Use of Alcohol, Drugs & Substances in the Workplace

**Second Reading**

5310	Policy	Bonding of Employees & School Board Members
5550	Policy	Disclosure of Wrongful Conduct and Protection From Reprisal
5560	Policy	Application For & Use of Federal Funds
5640	Policy	Smoking & Tobacco Use
5660	Policy	Food Service Program – Free & Reduced Price Food Services

Mr. Paz presented the policy and bylaw items, noted above, for review and consideration by the Board of Education. He noted that the proposed text on protocol allows time for review and consideration by the Board of Education of matters presented by the superintendent of schools prior to formal consideration as an action item and allows for action on routine items at the same meeting when they are presented.

Mrs. Lyke asked if presentation of a proposed new textbook is an example of the proposed protocol. Mr. Paz stated it was. Mr. Havens stated that the Board of Education always has the option to extend or reduce the time for consideration of matters.

Mrs. Lyke asked for clarification on the proposed revisions to Bylaw 1350; Mr. Schultz provided details.

Mrs. Lyke asked if the proposed revisions to Policy 5760 would allow a school board member, as a school employee, to drive a bus. Mr. Havens stated yes if they do not transport students. Mrs. Lyke noted that board members from some districts drive small school busses to meetings.

Mr. Paz offered a **MOTION**, seconded by Mr. Nicholson, to approve first and second reading of policy & bylaw items as presented by the policy committee. 6 Ayes, 0 Nays, 3 Absent (Mr. Griswold, Mrs. Newman, Mr. Robusto), Carried.

**XV. ADDITIONAL PUBLIC COMMENT – None**

**XVI. ADDITIONAL BOARD MEMBER COMMENTS**

- A. Mrs. Brunner noted receipt of an invitation to the **academic achievement breakfast programs at the middle school** and encouraged board members to attend.
- B. Mrs. Brunner stated that she enjoys serving as school board liaison to the **district-wide safety committee**. She noted that the insurance carrier’s safety inspection cited need for a school board policy to prohibit use of personal appliances; she shared a sample policy with the policy committee.
- C. Mrs. Lyke invited input from administrators to the on-line survey from the NYS School Boards Association on **testing issues**. Mr. Havens noted school administrators favor shift of all state exams except January Regents’ exams to the end of the school year which would measure achievement based on a common teacher and allow announcement of scores more quickly.

- D. Mr. Nicholson asked if **testing at mid-year**, reflecting time with two different teachers, serves as an appraisal of the teacher. Mr. Havens provided details.
- E. Mrs. Lyke added that **mid-year exams** require additional costs for substitute teachers for staff members who score the exams.

## **XVII. ADJOURNMENT**

Mr. Triou offered a **MOTION**, seconded by Mr. Paz, to adjourn the meeting at 8:31 p.m. 6 Ayes, 0 Nays, 3 Absent (Mr. Griswold, Mrs. Newman, Mr. Robusto), Carried.

Respectfully submitted,

**JAMES E. SWITZER**  
School District Clerk

**APPROVAL OF MINUTES**

The foregoing minutes of the Board of Education were submitted for review & (approved as presented) (corrected as noted) at the meeting of

**March 12, 2009**

JES/jes:wp

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School District Clerk



**Wayne Central School District  
Office of the Superintendent of Schools**

**Memorandum**

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**TO: Board of Education, Michael Havens, Superintendent**  
**FROM: Kim Cox, Assistant Superintendent for Instruction**  
**RE: 2nd Quarter Report**  
**DATE: March 6, 2009**

**I will be presenting the 2nd Quarterly Report for the 2008-2009 school year at the March 12, 2009 Board of Education meeting. This report will reflect report card data for the second quarter in Reading, Writing and Math in grades K-5, as well as the results for the four core areas; English, Math, Science and Social Studies, in grades 6-12.**

**If you have any questions regarding this presentation, please feel free to contact me.**

**TO:** Michael Havens  
Superintendent of Schools  
**FROM:** Gregory Atseff  
Assistant Superintendent for Business  
**DATE:** March 12, 2009  
**RE:** 2009/2010 Budget

Attached is the first draft of the Administrative portion of the 2009/2010 proposed budget. The following are included:

1. A budget summary of the 2009/2010 proposed budget.
2. A three-part budget comparison, which shows the proposed Administrative budget in comparison to the existing Administrative budget.
3. The complete breakdown of the budget, by budget code, for the Administrative portion of the budget.

**Budget Highlights for the Administrative portion include:**

District Wide

- 20% reduction in each conference category.

District Meeting

- Increase in contractual expenses for new voting machine requirements.

Central Data Processing

- Decrease in salaries reflecting the reduction of one (1) position.

Curriculum Development

- Decrease in salaries to reflect a reduction in summer curriculum writing.

Employee Benefits

- 8.5% estimated rate for TRS.
- 4% increase in health insurance costs.

<b>2009/ 2010 BUDGET SUMMARY</b>
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	2008/2009	Proj. Exp. 2008/2009	Proposed 2009/2010	Change
Function - General Support	5,673,310	5,276,485	5,662,220	(11,090)
Instruction	21,346,210	20,834,165	21,289,947	(56,263)
Transportation	2,233,410	2,063,135	2,202,450	(30,960)
Community Service	18,000	18,000	18,000	0
Undistributed	11,649,650	10,329,225	11,798,300	148,650
<b>TOTAL BUDGET</b>	<b>40,920,580</b>	<b>38,521,010</b>	<b>40,970,917</b>	<b>50,337</b>

## THREE PART BUDGET COMPARISON - 2009/2010

Expenditure Categories	Administrative Expense		Program Expense		Capital Expense		Total Budget	
	2008/2009	2009/2010	2008/2009	2009/2010	2008/2009	2009/2010	2008/2009	2009/2010
General Support	\$2,614,265	\$2,595,520	\$0	\$0	\$3,059,045	\$3,066,700	\$5,673,310	\$5,662,220
Instruction	1,359,050	1,386,650	19,987,160	19,903,297	0	0	\$21,346,210	\$21,289,947
Transportation	0	0	2,233,410	2,202,450	0	0	\$2,233,410	\$2,202,450
Community Service	0	0	18,000	18,000	0	0	\$18,000	\$18,000
Undistributed	978,644	999,907	6,835,028	6,943,994	3,835,978	3,854,398	\$11,649,650	\$11,798,300
<b>Total</b>	<b>\$4,951,959</b>	<b>\$4,982,077</b>	<b>\$29,073,598</b>	<b>\$29,067,741</b>	<b>\$6,895,023</b>	<b>\$6,921,098</b>	<b>\$40,920,580</b>	<b>\$40,970,917</b>
<b>Percent</b>	<b>12.10%</b>	<b>12.16%</b>	<b>71.05%</b>	<b>70.95%</b>	<b>16.85%</b>	<b>16.89%</b>	<b>100.00%</b>	<b>100.00%</b>



**BOARD OF EDUCATION**

Budget Code		2008/2009	Proj. Exp. 2008/2009	Proposed 2009/2010	Budget Change
A1010.400 -10	Contractual Expenses	3,500	4,000	3,500	0
.401	Mileage/Conferences	15,000	10,000	12,000	(3,000)
.490 -06	BOCES Services	0	0	0	0
.500	Supplies	800	800	800	0
A1010.0	BD. OF EDUC.	19,300	14,800	16,300	(3,000)

**DISTRICT CLERK**

Budget Code		2008/2009	Proj. Exp. 2008/2009	Proposed 2009/2010	Budget Change
A1040.160 -10	Dist. Clerk & Clerk Pro Tem	10,200	10,200	10,200	0
.200	Equipment	0	0	0	0
.400	Contractual Expenses	700	300	700	0
.401	Mileage/Conferences	950	340	760	(190)
.500	Supplies	2,350	1,350	2,350	0
A1040.0	DIST. CLERK	14,200	12,190	14,010	(190)

**DISTRICT MEETING**

Budget Code		2008/2009	Proj. Exp. 2008/2009	Proposed 2009/2010	Budget Change
A1060.400 -10	Contractual Expenses	1,850	1,380	3,850	2,000
.402	Printing	1,600	1,600	1,600	0
.403	Postage	2,000	1,130	2,000	0
.406	Display/Reader Ads	400	0	400	0
.409	Legal Notices	1,000	550	1,000	0
.451	Photographic Services	0	0	0	0
.500	Supplies	1,000	790	1,000	0
A1060.0	DIST. MEETING	7,850	5,450	9,850	2,000

**CENTRAL ADMINISTRATION**

Budget Code		2008/2009	Proj. Exp. 2008/2009	Proposed 2009/2010	Budget Change
A1240.150 -10	Superintendent - Salary	167,700	167,700	174,400	6,700
.160	Sec. to Sup't. - Salary	51,230	51,230	53,300	2,070
.162	Sub/OT Salaries	0	0	0	0
.163	Extra Help	0	0	0	0
.200	Equipment	2,000	2,000	2,000	0
.400	Contractual Expenses	2,000	1,500	2,000	0
.401	Mileage/Conferences	7,000	4,300	5,600	(1,400)
.500	Supplies	3,500	3,500	3,500	0
A1299.0	CENTRAL ADM.	233,430	230,230	240,800	7,370

**BUSINESS ADMINISTRATION**

Budget Code		2008/2009	Proj. Exp. 2008/2009	Proposed 2009/2010	Budget Change
A1310.150 -10	Ass't Super. for Business - Salary	118,800	118,800	123,600	4,800
.160	Clerical - Salaries	151,200	151,200	156,620	5,420
.162	Sub/OT Salaries	2,000	900	2,000	0
.163	Extra Help Salaries	750	0	750	0
.200	Equipment	5,000	5,000	5,000	0
.400	Contractual Expenses	7,010	7,010	7,010	0
.401	Mileage/Conferences	2,000	600	1,600	(400)
.445	Financial Consultant	2,500	1,500	2,500	0
.490 -06	BOCES Services	44,810	44,810	46,160	1,350
.500	Supplies	4,000	3,650	4,000	0
A1310.0	BUS. ADM.	338,070	333,470	349,240	11,170

Clerical Salaries	Amount
Sr. Typist	46,300
Account Clerk/Payroll	40,320
Clerk/Accounts Payable	37,200
Account Clerk/Accounts Payable	32,800

## AUDITING

Budget Code		2008/2009	Proj. Exp. 2008/2009	Proposed 2009/2010	Budget Change
A1320.160 -10	Internal & Ass't Internal Auditor-Salary	3,215	3,215	3,315	100
.400	Contractual Expenses	45,550	42,550	45,550	0
.500	Supplies	50	50	50	0
A1320.0	AUDITING	48,815	45,815	48,915	100

## TREASURER

Budget Code		2008/2009	Proj. Exp. 2008/2009	Proposed 2009/2010	Budget Change
A1325.160 -10	Treasurer & Ass't Treasurer - Salary	50,600	50,600	52,610	2,010
.161	Extra Classroom Activities - Salaries	2,415	2,415	2,615	200
.200	Equipment	500	500	500	0
.400	Contractual Expenses	1,300	990	1,300	0
.401	Mileage/Conferences	750	750	600	(150)
.490	BOCES Services	0	0	0	0
.500	Supplies	700	700	700	0
A1325.0	TREASURER	56,265	55,955	58,325	2,060

## TAX COLLECTOR

Budget Code		2008/2009	Proj. Exp. 2008/2009	Proposed 2009/2010	Budget Change
A1330.200 -10	Equipment	650	650	650	0
.400	Contractual Expenses	3,700	3,500	3,700	0
.403	Postage	500	200	500	0
.409	Legal Notices	200	90	200	0
.500	Supplies	400	290	400	0
A1330.0	TAX COLLECTOR	5,450	4,730	5,450	0

## PURCHASING

Budget Code		2008/2009	Proj. Exp. 2008/2009	Proposed 2009/2010	Budget Change
A1345.400 -10	Contractual Expenses	1,500	700	1,500	0
.490 -06	BOCES Services	4,160	4,160	4,290	130
.500	Supplies	700	290	700	0
A1345.0	PURCHASING	6,360	5,150	6,490	130

**FISCAL AGENT FEES**

Budget Code		2008/2009	Proj. Exp. 2008/2009	Proposed 2009/2010	Budget Change
A1380 .442 -10	Fiscal Agent Fees	2,400	1,600	2,400	0
A1380 .0	FISCAL AGENT FEES	2,400	1,600	2,400	0

**LEGAL**

Budget Code		2008/2009	Proj. Exp. 2008/2009	Proposed 2009/2010	Budget Change
A1420 .441 -10	Contractual Expenses	30,000	21,000	30,000	0
A1420 .0	LEGAL	30,000	21,000	30,000	0

**PERSONNEL**

Budget Code		2008/2009	Proj. Exp. 2008/2009	Proposed 2009/2010	Budget Change
A1430 .160 -10	Director of Human Resources-Salary	87,330	87,330	91,000	3,670
.160	Clerical - Salaries	57,400	57,400	59,950	2,550
.162	Sub/OT Salaries	500	400	500	0
.200	Equipment	0	0	0	0
.400	Contractual Expenses	58,810	61,800	60,710	1,900
.401	Mileage/Conferences	3,000	1,700	2,400	(600)
.408	Classified Advertisement	5,000	2,900	4,000	(1,000)
.446	School Physicians	1,000	800	1,000	0
.470	Tuition Reimbursement	66,000	49,500	66,000	0
.490 -06	BOCES Services	58,920	58,920	61,645	2,725
.500	Supplies	2,000	1,900	2,000	0
A1430 .0	PERSONNEL	339,960	322,650	349,205	9,245

Clerical Salaries	FTE	Amount
Sr. Typists	2.0	59,950

**RECORDS RETENTION**

Budget Code		2008/2009	Proj. Exp. 2008/2009	Proposed 2009/2010	Budget Change
A1460 .163 -10	Extra Help Salaries	1,500	500	1,500	0
.200	Equipment	1,000	1,000	1,000	0
.400	Contractual Expenses	1,800	1,800	1,800	0
.401	Mileage/Conferences	200	190	160	(40)
.490 -06	BOCES Services	400	400	400	0
.500	Supplies	800	800	800	0
A1460 .0	RECORDS RETENTION	5,700	4,690	5,660	(40)

**PUBLIC INFORMATION & SERVICES**

Budget Code		2008/2009	Proj. Exp. 2008/2009	Proposed 2009/2010	Budget Change
A1480 .160 -10	Salary - Public Information Officer	42,750	42,750	44,460	1,710
.162	Sub/OT Salaries	1,000	0	1,000	0
.163	Extra Help Salaries	1,000	0	1,000	0
.200	Equipment	3,000	1,500	1,500	(1,500)
.400	Contractual Expenses	2,550	2,550	2,550	0
.401	Mileage/Conferences	500	500	400	(100)
.406	Display/Reader Ads	0	0	0	0
.451	Photographic Services	500	340	500	0
.490 -06	BOCES Services	200	200	200	0
.500	Supplies	2,000	2,000	2,000	0
A1480 .0	PUBLIC INFOR. & SERVICES	53,500	49,840	53,610	110

**CENTRAL STOREROOM**

Budget Code			2008/2009	Proj. Exp. 2008/2009	Proposed 2009/2010	Budget Change	
A1660	.160	-08	Salaries	71,705	71,705	74,330	2,625
	.162		Sub/OT Salaries	1,200	1,200	1,200	0
	.163		Extra Help Salaries	1,000	1,000	1,000	0
	.200		Equipment	0	0	0	0
	.400		Contractual Expenses	100	100	100	0
	.401		Mileage/Conferences	0	0	0	0
	.500		Supplies	1,500	1,375	1,500	0
A1660	.0		CENTRAL STOREROOM	75,505	75,380	78,130	2,625

Salaries	Amount
Stores Clerk	40,300
Courier	34,030

**CENTRAL PRINTING & MAILING**

Budget Code			2008/2009	Proj. Exp. 2008/2009	Proposed 2009/2010	Budget Change	
A1670	.200	-10	Equipment	0	0	0	0
	.400		Contractual Expenses	5,300	4,600	5,300	0
	.402		Printing	31,000	31,000	31,000	0
	.403		Postage	55,000	52,000	55,000	0
	.404		Copier Machine Rentals	5,000	2,750	1,000	(4,000)
	.405		Copier Machine Service	0	0	0	0
	.409		Legal Advertisements	2,000	1,600	2,000	0
	.490	-06	BOCES Services	138,000	138,000	142,140	4,140
	.500		Supplies	600	500	600	0
	.501		Copier Supplies	52,000	52,000	53,700	1,700
A1670	.0		CENTRAL PRINTING & MAILING	288,900	282,450	290,740	1,840

**CENTRAL DATA PROCESSING**

Budget Code		2008/2009	Proj. Exp. 2008/2009	Proposed 2009/2010	Budget Change
A1680 .160 -07	Technology Coordination Salaries	342,505	342,505	276,230	(66,275)
.200	Equipment	77,000	77,000	81,000	4,000
.400	Contractual Expenses	23,220	23,220	19,250	(3,970)
.401	Mileage/Conferences	10,530	7,160	9,300	(1,230)
.420	Repair	2,000	1,850	2,000	0
.490 -06	BOCES Services	25,025	25,025	26,925	1,900
.500	Supplies	38,020	38,020	40,200	2,180
A1680 .0	CENTRAL DATA PROCESSING	518,300	514,780	454,905	(63,395)

Salaries (.160)	FTE	Amount
Coordinator	0.0	0
Technician	2.0	126,020
Technician Assistant	2.0	96,300
Teacher Assistant (Help Desk)	1.0	33,350
Clerk/Typist	0.5	13,060
Summer Help	1.0	7,500

**SPECIAL ITEMS**

Budget Code		2008/2009	Proj. Exp. 2008/2009	Proposed 2009/2010	Budget Change
A1910 .421 -10	Multi-Peril Insurance	125,000	112,390	125,000	0
.422	Student Accident Ins.	13,500	13,500	13,500	0
A1910 .0	TOTAL	138,500	125,890	138,500	0
A1920 .474 -10	Board Membership Dues	16,000	15,720	16,000	0
A1950 .473 -10	Assessments on School Property	41,000	37,500	41,000	0
A1964 .489 -10	Refund - Real Property Taxes	500	630	500	0
A1981 .490 -06	BOCES - Adm. Charges	374,260	374,260	385,490	11,230
A1998 .0	SPECIAL ITEMS	570,260	554,000	581,490	11,230

**CURRICULUM DEVELOPMENT AND SUPERVISION**

Budget Code		2008/2009	Proj. Exp. 2008/2009	Proposed 2009/2010	Budget Change
A2010 .150 -07	Instructional Salaries	233,775	233,775	218,100	(15,675)
.160	Clerical - Salaries	27,700	27,700	29,000	1,300
.200	Equipment	0	0	0	0
.400	Contractual Expenses	10,000	6,970	10,000	0
.401	Mileage/Conferences	7,500	3,630	4,000	(3,500)
.490 -06	BOCES Services	4,380	4,380	4,380	0
.500	Supplies	7,500	5,500	5,500	(2,000)
A2010 .0	CURR. DEV. & SUPERVISION	290,855	281,955	270,980	(19,875)

Budget Code	Object of Expense	FTE	Curr.	K-12 Art	K-12 AV	K-12 Music	Summer Curr.	Total
A2010 .150-07	Inst. Salaries	1.0	122,300	3,600	3,000	4,200	85,000	218,100
.160	Clerical Salaries	1.0	29,000					29,000

**SUPERVISION - REGULAR SCHOOL**

Budget Code		2008/2009	Proj. Exp. 2008/2009	Proposed 2009/2010	Budget Change
A2020 .150 -07	Building Principals - Salaries	752,605	752,605	795,500	42,895
.160	Clerical Salaries	222,865	222,865	235,700	12,835
.162	Sub/OT Salaries	7,000	7,000	7,000	0
.200	Equipment	2,500	2,500	2,500	0
.400	Contractual Expenses	350	350	1,350	1,000
.401	Mileage/Conferences	40,000	2,000	32,000	(8,000)
.470	Tuition Reimbursement - Adm.	10,000	10,000	10,000	0
.490 -06	BOCES Services	11,500	11,500	11,920	420
.500	Supplies	21,375	17,375	19,700	(1,675)
A2020 .0	SUPERVISION - REGULAR SCHOOL	1,068,195	1,026,195	1,115,670	47,475

Budget Code	Object of Expense	FTE	High School	Middle School	Ontario Elementary	Ontario Primary	Freewill Elementary	Total
A2020 .150-07	Principals Salaries	8.0	287,500	204,100	99,800	106,500	97,600	795,500
.160	Clerical Salaries	8.0	72,370	63,270	28,000	30,900	41,160	235,700

Budget Code	Object of Expense	High School	Middle School	Ontario Elementary	Ontario Primary	Freewill Elementary	District	Total
A2020 .200	Equipment	0	1,500	1,000	0	0	0	2,500
.400	Contractual Expenses	0	100	1250	0	0	0	1,350
.401	Mileage/Conferences	4,000	0	2,400	800	800	24,000	32,000
.500	Supplies	4,000	9,950	1,250	200	1,800	2,500	19,700



**EMPLOYEE BENEFITS**

Budget Code		2007/2008	Proj. Exp. 2007/2008	Proposed 2008/2009	Budget Change
A9010 .800 -10	NYS Employees Retirement	475,000	425,000	475,000	0
A9020 .800 -10	NYS Teachers Retirement	1,535,000	1,475,000	1,575,000	40,000
A9030 .801 -10	Social Security (FICA)/Medicare	1,721,795	1,672,000	1,786,300	64,505
A9040 .802 -10	Worker's Compensation	207,260	207,260	215,000	7,740
A9045 .803 -10	Life Insurance	8,500	8,500	9,000	500
A9060 .805 -10	Hospital/Medical/Disability Insurance	3,530,000	3,530,000	3,830,000	300,000
A9060 .806 -10	Dental Insurance	300,000	295,000	300,000	0
A9098 .0	EMPLOYEE BENEFITS	7,777,555	7,612,760	8,190,300	412,745

**DEBT SERVICE**

Budget Code		2007/2008	Proj. Exp. 2007/2008	Proposed 2008/2009	Budget Change
A9711 .610 -10	Principal - Serial Bond (School Construction)	2,355,000	1,780,000	2,522,350	167,350
A9711 .710 -10	Interest - Serial Bond	895,000	695,000	862,000	(33,000)
A9731 .710 -10	Interest - Bond Anticipation Notes	0	0	0	0
A9760 .710 -10	Interest - Tax Anticipation Notes	10,000	0	10,000	0
A9770 .710 -10	Interest - Revenue Anticipation Notes	0	0	0	0
A9898 .0	DEBT SERVICE	3,260,000	2,475,000	3,394,350	134,350

**INTERFUND TRANSFERS**

Budget Code		2007/2008	Proj. Exp. 2007/2008	Proposed 2008/2009	Budget Change
A9901 .950 -10	Transfer to Special Aid Fund	65,000	40,000	65,000	0
A9950 .970 -10	Transfer to Capital Fund	0	0	0	0
A9951 .0	INTERFUND TRANSFERS	65,000	40,000	65,000	0



July 2009

Mon	Tue	Wed	Thu	Fri
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

August 2009

Mon	Tue	Wed	Thu	Fri
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

September 2009

Mon	Tue	Wed	Thu	Fri
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		20/21

October 2009

Mon	Tue	Wed	Thu	Fri
20/21			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

November 2009

Mon	Tue	Wed	Thu	Fri
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				17/17

December 2009

Mon	Tue	Wed	Thu	Fri
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	17/17

January 2010

Mon	Tue	Wed	Thu	Fri
19/19				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

February 2010

Mon	Tue	Wed	Thu	Fri
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26

March 2010

Mon	Tue	Wed	Thu	Fri
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		22/23

April 2010

Mon	Tue	Wed	Thu	Fri
16/16			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

May 2010

Mon	Tue	Wed	Thu	Fri
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				19/20

June 2010

Mon	Tue	Wed	Thu	Fri
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		19/19

- Holiday/Recess
- First/last day for students
- Staff Training Days
- Regents/Exams

<u>DATE</u>	<u>DESCRIPTION</u>
July 3	Independence Day Holiday
Aug. 14	Summer School Ends
September 1	Staff Training Day
September 2	School Opens for Students
September 7	Labor Day Holiday
October 9	Staff Training Day
October 12	Columbus Day Holiday
November 11	Veteran's Day Holiday
Nov. 25 & 27	Thanksgiving Holiday Recess
Dec. 24—Jan. 1	Holiday Recess
January 4	School Reopens
January 18	Martin Luther King, Jr. Holiday
Jan. 26—29	Regents Exams and Midterms
February 15	President's Day Holiday
Feb. 16—29	Winter Recess
April 2	Good Friday Holiday
April 19—23	Spring Recess
May 21	Staff Training Day
May 31	Memorial Day Holiday
June 15-24	Regents Exams and Finals
June 24 & 25	Staff Training Days
June 25	Fourth Marking Period Ends

March 3, 2009—Draft #3

# WAYNE CENTRAL SCHOOL DISTRICT

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To: Board of Education

From: Michael Havens, Superintendent of Schools  
(Prepared by Mark D. Callahan, Director of Human Resources)

Re: Personnel Action

Date: March 12, 2009

The following is submitted for your review and approval.

## ADMINISTRATIVE STAFF (AMENDMENT)

### RESIGNATION:

**Kathleen Green**, Director of Technology (Civil Service title Technology Coordinator), assigned to the Educational Technology Department, effective July 6, 2009. *For the purpose of retirement. (Effective date changes from July 1<sup>st</sup> to July 6<sup>th</sup>).*

## INSTRUCTIONAL STAFF

RESIGNATIONS: None

LEAVE OF ABSENCE: None

### APPOINTMENTS:

**Denise Anderson**, Art Teacher, NYS Control No. 521172041 (Initial certificate effective through 8/31/2009), assigned to James A. Beneway High School, a 6 week temporary appointment extension effective March 2, 2009 through April 9, 2009 at \$37,400 pro-rated. *Replacement for Beau Watson (FMLA)*

**Robert Graham**, Math Teacher, assigned to the James A. Beneway High School, a four month temporary appointment effective February 2, 2009 through June 30, 2009 at 38,650 prorated. *(Replacement for James Tiffin)*

## SUPPORT STAFF

RESIGNATIONS: None

LEAVE OF ABSENCE: None

## APPOINTMENTS:

**Joelle Flatt**, Food Service Worker, assigned to James A. Beneway High School, having successfully completed a six month probationary review, a permanent Civil Service appointment effective March 28, 2009 at current rate.

**Theresa Schultz**, Food Service Helper, assigned to the James A. Beneway High School, having successfully completed a six month probationary review, a permanent Civil Service appointment effective March 14, 2009 at current rate.

**Amy Voorhees**, Cleaner, assigned to Thomas C. Armstrong Middle School, having successfully completed a six month probationary review, a permanent Civil Service appointment effective March 9, 2009 at current rate.

## **2008-09 SPRING COACHING APPOINTMENTS (Amended) :**

<b>Name</b>	<b>Team</b>	<b>Step</b>	<b>WCS Years</b>	<b>Level</b>	<b>Incentive</b>	<b>Salary</b>	<b>Total</b>
Tiffany Cotsonas	Modified Softball 2	2	2	F		2500	2500
Derek DeMass	Modified Baseball 2	2	2	F		2500	2500
Tim Burlee	Asst. Girls Varsity Track	5	1	E		3326	3326
Tim Mattle	Boys Modified Tennis	17	16	G	488	3182	3670
Tom Gentile	Boys JV Tennis	14	32	G	814	3237	4051
Jeff Ugine	Modified Boys Lacrosse	5	2	F		2970	2970
Lisa Simpson	Modified Girls Lacrosse	15	1	F		3528	3528

### **Sectionals Competition Payment**

<b>Name</b>	<b>Team</b>	<b>Stipend</b>
<b>John Cotsonas</b>	B. Varsity Basketball	\$404.00
<b>Jeff Ugine</b>	B. JV Basketball	\$162.00
<b>Jessica Quick</b>	G. Varsity Basketball	\$404.00
<b>Robert Taylor</b>	G. JV Basketball	\$162.00
<b>Ron Gross</b>	Varsity Wrestling	\$404.00
<b>Elena Bernard</b>	Varsity Cheerleading	\$404.00
<b>Jay Marino</b>	Varsity Alpine Skiing	\$404.00
<b>Todd Brockhuizen</b>	Varsity Bowling	\$404.00
<b>Ted Hargarther</b>	Asst. Varsity Wrestling	\$162.00
<b>Charlie Roods</b>	Varsity Indoor Track	\$404.00
<b>Ken Lumb</b>	Asst. Varsity Indoor Track	\$162.00

### **State Qualifier Competition Payment**

<b>Name</b>	<b>Team</b>	<b>Stipend</b>
Charlie Roods	Varsity Indoor Track	\$404.00
Ken Lumb	Asst. Varsity Indoor Track	\$162.00

Ron Gross	Varsity Wrestling	\$404.00
Ted Hargarther	Asst. Varsity Wrestling	\$162.00

**State Championship Competition Payment**

<b>Name</b>	<b>Team</b>	<b>Stipend</b>
Ron Gross	Varsity Wrestling	\$404.00
Ted Hargarther	Asst. Varsity Wrestling	\$162.00

**SUBSTITUTE TEACHERS:**

Ryan O'Donnell

**SUBSTITUTE AIDES:**

Susanne Bean

**Committee on Special Education Recommendations for Board of Education Approval**

<b>Meeting</b>	<b>Alt. ID#</b>	<b>Age</b>	<b>Committee</b>	<b>Grade</b>	<b>Reason</b>	<b>Decision</b>	<b>Disability</b>	<b>Rec. School</b>	<b>Rec. Program</b>
1/15/2009	101243	7:3	CSE	02	Initial Eligibility Determination meeting	Classified	Learning Disability	Ontario Primary	Consultant Teacher Consultant Teacher

# Wayne Central School District

Office of the Superintendent of Schools



P.O. Box 155  
6200 Ontario Center Road  
Ontario Center, NY 14520  
315-524-1001

**RESOLUTION TO NOMINATE JEANNE A. DURFEE AS A  
CANDIDATE FOR ELECTION TO MEMBERSHIP ON THE  
BOARD OF EDUCATION OF THE WAYNE-FINGER LAKES  
BOARD OF COOPERATIVE EDUCATIONAL SERVICES  
FOR A TERM COMMENCING JULY 1, 2009**

**BE IT RESOLVED** that the Board of Education of the Wayne Central School District nominates Jeanne A. Durfee, whose residence address is 3947 Boynton Road, Walworth, Wayne County, New York, 14568 and whose school district of residence is the Wayne Central School District, as a candidate for membership on the Board of Education of Wayne-Finger Lakes Board of Cooperative Educational Services, commencing July 1, 2009

# **WAYNE CENTRAL SCHOOL DISTRICT**

## **Consensus Agenda**



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**TO: Board of Education**

**FROM: Michael Havens**

**RE: Consensus Agenda**

**DATE: March 12, 2009**

The following items are being recommended for approval in a consensus agenda:

- [#1](#) Accept Treasurer's Report – January
- [#2](#) Approve Health Contract with Newark Central School District
- [#3](#) Approve Budget Transfer
- [#4](#) Accept Gift to the District
- [#5](#) Adopt Resolution for Annual School Election
- [#6](#) Approve Municipal Cooperative Agreement for Health Benefits
- [#7](#) Approve Internship



TREASURER'S MONTHLY REPORT  
 ENDING BALANCES OF ALL WCSD FUNDS AS OF JANUARY 31, 2009

GENERAL FUND

Checking Account	57,417.28
Money Market	12,820,363.39
TOTAL AVAILABLE CASH	<u>12,877,780.67</u>

SCHOOL LUNCH FUND

Checking Account	195,652.78
Money Market Account	37,249.36
Certificate of Deposit	306,577.62
TOTAL AVAILABLE CASH	<u>539,479.76</u>

CAPITAL RESERVE FUND

Checking Account	545.55
Money Market Account	5,189,091.02
TOTAL AVAILABLE CASH	<u>5,189,636.57</u>

CAPITAL PROJECTS

Checking Account	119,416.22
Money Market Account	1,695,901.21
TOTAL AVAILABLE CASH	<u>1,815,317.43</u>

BUS RESERVE

Checking Account	876.76
Money Market Account	1,123,251.36
TOTAL AVAILABLE CASH	<u>1,124,128.12</u>

TRUST AND AGENCY ACCOUNT

Checking Account (Now)	211,395.66
------------------------	------------

FLEX ACCOUNT

272,319.60

UNEMPLOYMENT INSURANCE ACCOUNT

Money Market	2,351,198.24
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LIABILITY INSURANCE ACCOUNT

Money Market	903,977.86
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DEDUCTIBLE INSURANCE ACCOUNT

Money Market	598,087.38
--------------	------------

RETIREMENT BENEFITS RESERVE

Money Market	251,271.84
--------------	------------

EMPLOYEES RETIREMENT RESERVE

Money Market	779,077.27
--------------	------------

SPECIAL AID ACCOUNT

Checking Account	57,483.35
------------------	-----------

Date \_\_\_\_\_

\_\_\_\_\_  
 Leora L. Stramonine, Treasurer

Received by the Board of Education  
 and entered as a part of the  
 minutes of the Board meeting held

20

\_\_\_\_\_  
 Clerk of Board of Education

GENERAL FUND  
TREASURER'S MONTHLY REPORT  
January 1 - 31, 2009

Prior period available balance (\$71,717.61)

RECEIPTS DURING MONTH

DATE	SOURCE	AMOUNT
01/ 05/ 09	Kevin Berry	472.21
01/ 09/ 09	Co. Of Monroe	3,543.44
01/ 12/ 09	Neighborhood Acting Co	180.00
01/ 14/ 09	Wayne County Action	500.00
01/ 16/ 09	B&F Bus Co	6,425.00
01/ 16/ 09	Heritage Baptist Church	4,501.00
01/ 16/ 09	Wayne Finger Lakes BOCES	1,406.11
01/ 16/ 09	Walworth Lions Club	327.56
01/ 20/ 09	Coca Cola	245.68
01/ 21/ 09	Cheryl & Sons	4,158.00
01/ 22/ 09	Don Brown Bus Sales	5,600.00
01/ 27/ 08	Wayne Finger Lakes BOCES	76,025.21
01/ 30/ 09	JEA Bus Co	9,085.00
01/ 01-31/ 09	Admissions	1,854.10
01/ 01-31/ 09	Medical/ Dental Reimbursement	77,239.37
01/ 01-31/ 09	Transfer from MM	2,450,000.00
01/ 01-31/ 09	miscellaneous	449.80

Total Receipts 2,642,012.48

Total receipts, including balance \$2,570,294.87

DISBURSEMENTS MADE DURING MONTH

By check			
From Check No.	23298	To Check No.	23497
	Payrolls		560,573.19
	NSF CHECK		1,922,535.40
	TRANSFERS TO BUS RES		<u>29,769.00</u>
	Total disbursements		<u>2,512,877.59</u>
	Cash Balance		<u><u>\$57,417.28</u></u>

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement	436,329.71
Less total of outstanding checks	378,912.43
Net balance in bank	57,417.28

Amount of receipts undeposited (add)

Total available balance 57,417.28

Received by the Board of Education  
and entered as a part of the  
minutes of the Board meeting held

This is to certify that the above  
Cash balance is in agreement with  
my bank statement as reconciled

'20

\_\_\_\_\_  
Clerk of Board of Education

\_\_\_\_\_  
Treasurer of School District

Date

SCHOOL LUNCH FUND  
TREASURER'S MONTHLY REPORT  
January 1 - 31, 2009

Prior period available balance \$139,724.67

RECEIPTS DURING MONTH

DATE	SOURCE	AMOUNT	
01/ 06/ 09	WCS General Fund	210.00	
01/ 06/ 09	Redeposit Aquino, Meyvis	50.00	
01/ 09/ 09	Transfer of State Aid	56,427.00	
01/ 09/ 09	Redeposit Welker	45.00	
01/ 13/ 09	Transfer of State Aid	3,816.00	
01/ 14/ 09	Williamson Senior Citizens	49.72	
01/ 15/ 09	Transfer of State Aid	25,318.00	
01/ 01-16/ 09	Freewill-Lunch/ Break	2,598.65	
01/ 01-16/ 09	OP Lunch/ Break	2,638.04	
01/ 01-16/ 09	OE Lunch/ Break	3,753.72	
01/ 01-16/ 09	MS Lunch/ Break	7,533.53	
01/ 01-16/ 09	HS Lunch/ Break	14,837.39	
01/ 01-16/ 09	HS Vending	1,519.85	
01/ 19-31-09	OP Lunch/ Break	2,013.45	
01/ 19-31-09	OE Lunch/ Break	3,549.00	
01/ 19-31-09	MS Lunch/ Break	5,694.96	
01/ 19-31-09	HS Lunch/ Break	7,591.08	
01/ 19-31-09	Freewill-Lunch/ Break	2,949.76	
1/ 01-31/ 09	ACH Payments	8,922.04	
1/ 01-31/ 09	Bank Credits	6.95	
	Total Receipts		\$149,524.14

Total receipts, including balance \$289,248.81

DISBURSEMENTS MADE DURING MONTH

By check					
From Check No.	2069	To Check No.	2092	40,427.54	
			Payroll	53,103.49	
By Debit Charge	NSF CHECKS			65.00	
Total disbursements					93,596.03
Cash Balance					\$195,652.78

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement	217,706.46	
Less total of outstanding checks	25,509.26	
Net balance in bank	192,197.20	
Amount of receipts undeposited (add)	3,455.58	
Total available balance		195,652.78

Received by the Board of Education  
and entered as a part of the  
minutes of the Board meeting held

This is to certify that the above  
Cash balance is in agreement with  
my bank statement as reconciled

CAPITAL RESERVE  
 TREASURER'S MONTHLY REPORT  
 January 1 - 31, 2009

Prior period available balance \$545.55

RECEIPTS DURING MONTH

DATE	SOURCE	AMOUNT
------	--------	--------

	Total Receipts	\$0.00
--	----------------	--------

	Total receipts, including balance	\$545.55
--	-----------------------------------	----------

DISBURSEMENTS MADE DURING MONTH

By check		
From Check No.	To Check No.	-

By Debit Charge Purchase cd		
Total disbursements		\$0.00

	Cash Balance	\$545.55
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RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement	545.55	
Less total of outstanding checks	-	
Net balance in bank	545.55	
Amount of receipts undeposited (add)	-	
Total available balance		\$545.55

Received by the Board of Education  
 and entered as a part of the  
 minutes of the Board meeting held

This is to certify that the above  
 Cash balance is in agreement with  
 my bank statement as reconciled

\_\_\_\_\_  
 Clerk of Board of Education

\_\_\_\_\_  
 Treasurer of School District      Date

CAPITAL PROJECTS  
 TREASURER'S MONTHLY REPORT  
 January 1 - 31, 2009

Prior period available balance \$119,416.22

RECEIPTS DURING MONTH

DATE	SOURCE	AMOUNT
Total Receipts		-

Total receipts, including balance \$119,416.22

DISBURSEMENTS MADE DURING MONTH

By check		
From Check No.	346 To Check No.	
By Debit Charge		
Total disbursements		\$0.00

Cash Balance \$119,416.22

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement	119,416.22	
Less total of outstanding checks		
Net balance in bank	119,416.22	
Amount of receipts undeposited (add)	-	
Total available balance		\$119,416.22

Received by the Board of Education  
 and entered as a part of the  
 minutes of the Board meeting held

This is to certify that the above  
 Cash balance is in agreement with  
 my bank statement as reconciled

Clerk of Board of Education

Treasurer of School District      Date

BUS RESERVE  
 TREASURER'S MONTHLY REPORT  
 January 1 - 31, 2009

Prior period available balance 876.76

RECEIPTS DURING MONTH

DATE	SOURCE	AMOUNT
Total Receipts		\$0.00
Total receipts, including balance		\$876.76

DISBURSEMENTS MADE DURING MONTH

By check		
From Check No.	To Check No.	
By Debit Charge	Purchase CD	
	Total disbursements	\$0.00
	Cash Balance	\$876.76

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement	876.76
Less total of outstanding checks	-
Net balance in bank	876.76
Amount of receipts undeposited (add)	-
Total available balance	\$876.76

Received by the Board of Education  
 and entered as a part of the  
 minutes of the Board meeting held

This is to certify that the above  
 Cash balance is in agreement with  
 my bank statement as reconciled

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\_\_\_\_\_  
 Clerk of Board of Education

\_\_\_\_\_  
 Treasurer of School District      Date

TRUST AND AGENCY  
TREASURER'S MONTHLY REPORT  
January 1 - 31, 2009

Prior period available balance \$274,477.88

RECEIPTS DURING MONTH

DATE	SOURCE	AMOUNT
01/ 05/ 09	CAFETERIA PR TRANSFER	20,103.80
01/ 05/ 09	B. LABARGE, CALCULATORS	1,794.00
01/ 14/ 09	GEN FUND - PR	953,284.92
01/ 14/ 09	CAFETERIA PR TRANSFER	11,967.37
01/ 16/ 09	TRANSFER FROM UNEMPLOYMENT RES	14,746.75
01/ 16/ 09	GENERAL MILLS BOXTOPS	794.40
01/ 22/ 09	ERS REFUND	320.79
01/ 28/ 09	GEN FUND - PR	969,250.48
01/ 30/ 09	CAFETERIA PR TRANSFER	21,032.32
01/ 30/ 09	MC GEE REPLACEMENT FOR NSF	13.00
01/ 01-31/ 09	MEDICAL/ DENTAL REIMBURSEMENT	29,569.83
01/ 01-31/ 09	INTEREST	53.85

Total Receipts 2,022,931.51

Total receipts, including balance \$2,297,409.39

DISBURSEMENTS MADE DURING MONTH

By check			
From Check No.	2916	To Check No.	2952
		NSF CHECKS	129,192.04
			949.84
By Debit Charge	Transfers for payroll		<u>1,955,871.85</u>
	Total disbursements		<u>2,086,013.73</u>
	Cash Balance		\$211,395.66

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement	331,634.38
Less total of outstanding checks	<u>120,238.72</u>
Net balance in bank	211,395.66
Amount of receipts undeposited (add)	<u>-</u>
Total available balance	<u><u>\$211,395.66</u></u>

Received by the Board of Education  
and entered as a part of the  
minutes of the Board meeting held

This is to certify that the above  
Cash balance is in agreement with  
my bank statement as reconciled

FLEX ACCOUNT  
 TREASURER'S MONTHLY REPORT  
 January 1 - 31, 2009

Prior period available balance \$300,638.26

RECEIPTS DURING MONTH

DATE	SOURCE	AMOUNT
------	--------	--------

	Total Receipts	-
--	----------------	---

	Total receipts, including balance	\$300,638.26
--	-----------------------------------	--------------

DISBURSEMENTS MADE DURING MONTH

By check		
From Check No.	To Check No.	

By Debit Charge	BENEFIT RESOURCE DEBIT	28,318.66
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	Total disbursements	\$28,318.66
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	Cash Balance	\$272,319.60
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RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement		272,319.60
------------------------------------	--	------------

Less total of outstanding checks		-
----------------------------------	--	---

Net balance in bank		272,319.60
---------------------	--	------------

Amount of receipts undeposited (add)		-
--------------------------------------	--	---

Total available balance		\$272,319.60
-------------------------	--	--------------

Received by the Board of Education  
 and entered as a part of the  
 minutes of the Board meeting held

This is to certify that the above  
 Cash balance is in agreement with  
 my bank statement as reconciled

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\_\_\_\_\_  
 Clerk of Board of Education

\_\_\_\_\_  
 Treasurer of School District      Date



UNEMPLOYMENT INSURANCE RESERVE  
 TREASURER'S MONTHLY REPORT  
 January 1 - 31, 2009

Prior period available balance

RECEIPTS DURING MONTH

DATE	SOURCE	AMOUNT
1/ 16/ 09	TRANSFER FROM SAVINGS	14,746.75

Total Receipts

Total receipts, including balance

DISBURSEMENTS MADE DURING MONTH

By check		
From Check No.	2934	To Check No. <span style="float: right;">14,746.75</span>

By Debit Charge

Total disbursements

Cash Balance

-

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement

Less total of outstanding checks

Net balance in bank

Amount of receipts undeposited (add)

Total available balance

MONEY MARKET

2,351,198.24

Received by the Board of Education  
 and entered as a part of the  
 minutes of the Board meeting held

This is to certify that the above  
 Cash balance is in agreement with  
 my bank statement as reconciled

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\_\_\_\_\_  
 Clerk of Board of Education

\_\_\_\_\_  
 Treasurer of School District

\_\_\_\_\_  
 Date

LIABILITY INSURANCE RESERVE  
 TREASURER'S MONTHLY REPORT  
 January 1 - 31, 2009

Prior period available balance

RECEIPTS DURING MONTH

DATE	SOURCE	AMOUNT
	Total Receipts	_____
	Total receipts, including balance	
DISBURSEMENTS MADE DURING MONTH		
By check		
From Check No.	To Check No.	
	By Debit Charge	_____
	Total disbursements	_____
	Cash Balance	=====

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement	
Less total of outstanding checks	_____
Net balance in bank	
Amount of receipts undeposited (add)	_____
Total available balance	=====

MONEY MARKET

903,977.86

Received by the Board of Education  
 and entered as a part of the  
 minutes of the Board meeting held

This is to certify that the above  
 Cash balance is in agreement with  
 my bank statement as reconciled

20

\_\_\_\_\_  
 Clerk of Board of Education

\_\_\_\_\_  
 Treasurer of School District

\_\_\_\_\_  
 Date

DEDUCTIBLE INSURANCE RESERVE  
 TREASURER'S MONTHLY REPORT  
 January 1 - 31, 2009

Prior period available balance

RECEIPTS DURING MONTH

DATE	SOURCE	AMOUNT
	Total Receipts	_____

Total receipts, including balance

DISBURSEMENTS MADE DURING MONTH

By check

From Check No. \_\_\_\_\_ To Check No. \_\_\_\_\_

By Debit Charge \_\_\_\_\_

Total disbursements \_\_\_\_\_

Cash Balance \_\_\_\_\_

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement

Less total of outstanding checks \_\_\_\_\_

Net balance in bank

Amount of receipts undeposited (add) \_\_\_\_\_

Total available balance \_\_\_\_\_

MONEY MARKET 598,087.38

Received by the Board of Education  
 and entered as a part of the  
 minutes of the Board meeting held

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 Cash balance is in agreement with  
 my bank statement as reconciled

\_\_\_\_\_  
 Clerk of Board of Education

\_\_\_\_\_  
 Treasurer of School District Date

RETIREMENT BENEFITS RESERVE  
TREASURER'S MONTHLY REPORT  
January 1 - 31, 2009

Prior period available balance

RECEIPTS DURING MONTH

DATE	SOURCE	AMOUNT
	Total Receipts	_____

Total receipts, including balance

DISBURSEMENTS MADE DURING MONTH

By check

From Check No. \_\_\_\_\_ To Check No. \_\_\_\_\_

By Debit Charge \_\_\_\_\_

Total disbursements \_\_\_\_\_

Cash Balance \_\_\_\_\_

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement

Less total of outstanding checks \_\_\_\_\_

Net balance in bank

Amount of receipts undeposited (add) \_\_\_\_\_

Total available balance \_\_\_\_\_

MONEY MARKET 251,271.84

Received by the Board of Education  
and entered as a part of the  
minutes of the Board meeting held

This is to certify that the above  
Cash balance is in agreement with  
my bank statement as reconciled

\_\_\_\_\_ 20

\_\_\_\_\_  
Clerk of Board of Education

\_\_\_\_\_  
Treasurer of School District Date

EMPLOYEES RETIREMENT RESERVE  
 TREASURER'S MONTHLY REPORT  
 January 1 - 31, 2009

Prior period available balance

RECEIPTS DURING MONTH

DATE	SOURCE	AMOUNT
Total Receipts		_____

Total receipts, including balance

DISBURSEMENTS MADE DURING MONTH

By check

From Check No. \_\_\_\_\_ To Check No. \_\_\_\_\_

By Debit Charge \_\_\_\_\_

Total disbursements \_\_\_\_\_

Cash Balance \_\_\_\_\_

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement

Less total of outstanding checks \_\_\_\_\_

Net balance in bank \_\_\_\_\_

Amount of receipts undeposited (add) \_\_\_\_\_

Total available balance \_\_\_\_\_

MONEY MARKET

779,077.27

Received by the Board of Education  
 and entered as a part of the  
 minutes of the Board meeting held

This is to certify that the above  
 Cash balance is in agreement with  
 my bank statement as reconciled

\_\_\_\_\_  
 Clerk of Board of Education

\_\_\_\_\_  
 Treasurer of School District      Date

SPECIAL AID  
 TREASURER'S MONTHLY REPORT  
 January 1 - 31, 2009

Prior period available balance \$75,865.35

RECEIPTS DURING MONTH

DATE	SOURCE	AMOUNT
------	--------	--------

Total Receipts	\$0.00
----------------	--------

Total receipts, including balance	\$75,865.35
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DISBURSEMENTS MADE DURING MONTH

By check			
From Check No.	1496 To Check	1502	18,382.00

By Debit Charge	Trans to GF		
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Total disbursements	\$18,382.00
---------------------	-------------

Cash Balance	\$57,483.35
--------------	-------------

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement	66,610.87
------------------------------------	-----------

Less total of outstanding checks	9,127.52
----------------------------------	----------

Net balance in bank	57,483.35
---------------------	-----------

Amount of receipts undeposited (add)	_____
--------------------------------------	-------

Total available balance	\$57,483.35
-------------------------	-------------

Received by the Board of Education  
 and entered as a part of the  
 minutes of the Board meeting held

This is to certify that the above  
 Cash balance is in agreement with  
 my bank statement as reconciled

\_\_\_\_\_  
 Clerk of Board of Education

\_\_\_\_\_  
 Treasurer of School District      Date

**TO:** Michael Havens  
Superintendent of Schools  
**FROM:** Gregory J. Atseff  
Assistant Superintendent for Business  
**DATE:** March 12, 2009  
**RE:** Health Service Contract - Newark Central School District

Attached is the contract for health services for Wayne student(s) attending a private or parochial school in the Newark Central School District for the 2008-2009 school year.

The cost of the contract is:

\$232.0

2 Student(s) @        0 = \$ 464.00

The student(s) listed on the health service contract have been verified by the attendance office.

### **RESOLUTION**

**Be it resolved,** that the Board of Education of the Wayne Central School District hereby approves the contract for health services with the Newark Central School District for the 2008-2009 school year, and hereby authorizes the School Superintendent and District Clerk to execute the contract.

/db

Attachment

**TO:** Michael Havens  
Superintendent of Schools  
**FROM:** Gregory J. Atseff  
Assistant Superintendent for Business  
**DATE:** March 12, 2009  
**RE:** Budget Transfers

In accordance with Policy #5330, please present the attached list of budget transfers to the Board of Education for their approval at their meeting on March 12, 2009.

GJA/db

c: Helen Jensen, Clerk

Attachment

2008/2009

REQUEST FOR BUDGETARY TRANSFER

-----TRANSFER TO ----- TRANSFER FROM -----

BUDGET CODE	BUDGET TITLE	AMOUNT	BUDGET CODE	BUDGET TITLE	AMOUNT
A2630.490-06-0000	Boces Services	24,735.00	A2630.460-07-0000	Instructional Software	24,735.00

RECOMMEND \_\_\_\_\_ APPROVAL \_\_\_\_\_ DISAPPROVAL \_\_\_\_\_

REMARKS: **For SAA 9531 - 500 Office 2007 licenses**

ADMINISTRATOR _____	DATE _____	ASSISTANT SUPERINTENDENT FOR BUSINESS _____	DATE _____
AUTHORIZED _____	DISAPPROVED _____	SUPERINTENDENT OF SCHOOLS _____	DATE _____



**TO:** Michael Havens  
Superintendent of Schools  
**FROM:** Gregory J. Atseff  
Assistant Superintendent for Business  
**DATE:** March 12, 2009  
**RE:** Gifts to the District

Recommend that the Board of Education, at their regular meeting to be held on Thursday, March 12, 2009, accept a \$400 gift from the Wayne County STOP DWI Program to assist the district in the community health and wellness fair to be held on April 29, 2009. This gift will be used to purchase bicycle helmets for the fair.

/db

c: Nicque Wilson  
Lee Stramonine  
Helen Jensen

**WAYNE CENTRAL SCHOOL DISTRICT**  
**6200 Ontario Center Road • P.O. Box 155 • Ontario Center, New York 14520-0155**

Trustee .....offered a **MOTION**, seconded by Trustee ....., to adopt a **RESOLUTION** for Notice of Public Hearing and Call of The Annual School District Election, **TO WIT:**

**RESOLUTION FOR NOTICE OF PUBLIC HEARING  
AND CALL OF THE ANNUAL SCHOOL DISTRICT ELECTION  
(May 19, 2009)**

**BE IT RESOLVED** by the Board of Education as follows:

**Section 1:** That, pursuant to §2004 (1) of the Education Law, as amended, the annual school election of the Wayne Central School District, Ontario Center, Wayne County, New York, shall be conducted in the lobby of the large gymnasium of James A. Beneway High School, located at 6200 Ontario Center Road, Ontario Center, New York, in said school district, on the 19<sup>th</sup> day of May, 2009, for the purpose of voting by voting machines upon the propositions hereinafter set forth. Polls for the purpose of voting shall be kept open between the hours of 9 a.m. and 9 p.m., local time.

**Section 2:** That, pursuant to §1707(2) of the Education Law, the public hearing on the proposed school budget will occur on Tuesday, May 7, 2009, @ 7:00 p.m. in the performing arts center of James A. Beneway High School, in said school district.

**Section 3:** That the notice of said public hearing and annual school election, including the propositions to be voted upon, shall be in substantially the following form, **TO WIT:**

**LEGAL NOTICE**

**NOTICE OF  
ANNUAL SCHOOL DISTRICT ELECTION**  
Wayne Central School District  
Ontario Center, Wayne County, New York

**NOTICE IS HEREBY GIVEN** by the Board of Education of Wayne Central School District, Wayne County, New York, that the annual election of said school district shall occur on the 19<sup>th</sup> day of May, 2009, in the lobby of the large gymnasium of James A. Beneway High School, located at 6200 Ontario Center Road, Ontario Center, Wayne County, New York, for the purpose of voting, by voting machine, upon the propositions hereinafter set forth.

**(1) 2009-2010 BUDGET PROPOSITION**

(which may include separate propositions for special budgetary expenditures)

**(2) EXPENDITURE FROM BUS PURCHASE RESERVE FUND**

**RESOLVED**, that the Board of Education be authorized to make an expenditure from the Bus Purchase Reserve Fund for the authorized purpose of such fund in an amount not to exceed \$ 597,992.79 in the 2009-2010 fiscal year.

**(3) ELECTION OF SCHOOL TRUSTEES**

Polls for the purpose of voting will be kept open between the hours of 9:00 a.m. and 9:00 p.m., local time.

**NOTICE IS FURTHER GIVEN** that, pursuant to §1707 (2) of the Education Law, a public hearing on the proposed budget is scheduled for Tuesday, May 7, 2009 @ 7:00 p.m. in the performing arts center of James A. Beneway High School in said school district.

**NOTICE IS FURTHER GIVEN** that the petitions to nominate candidates for the office of school trustee must be filed with the school district clerk no later than 5:00 p.m., local time, on Monday, April 20, 2009.

Vacancies for school trustees will occur as follows:

Three (3) terms of three (3) years each to succeed the following incumbents:

Scott W. Griswold  
Susan H. Newman  
John D. Triou

Petitions to nominate a school trustee may be secured from the school district clerk at the district office located in James A. Beneway High School (north wing), at 6200 Ontario Center Road, Ontario Center, New York, 14520, Monday thru Friday, exclusive of legal holidays, between the hours of 9:00 a.m. and 5:00 p.m. Such petition shall be signed by at least twenty-five (25) qualified voters of the school district, shall state the name and residence address of the candidate, and the name and residence address of each signer.

**NOTICE IS FURTHER GIVEN** that the election of school trustees is at large. The three (3) candidates receiving the greatest number of votes cast will be elected.

**NOTICE IS FURTHER GIVEN THAT** a copy of the statement of the estimated amount of monies which will be required, for school purposes, for the ensuing 2009-2010 school year may be obtained by any taxpayer of the school district during the fourteen (14) days immediately preceding the adjourned annual school election, except Saturdays, Sundays and holidays, between the hours of 8:00 a.m. and 4:00 p.m., local time, at any of the schools of the district or at the district office.

**NOTICE IS FURTHER GIVEN THAT** applications for absentee ballots may be sought by qualified voters of the school district from the school district clerk at his office in the district office.

Such applications must be received by the district clerk at least seven (7) days before the annual school election, if the ballot is to be mailed to the voter, or by 5:00 p.m. on the day before the annual school election, if the ballot is to be delivered personally to the voter. A list of all persons to whom absentee ballots is available for public inspection during regular business hours at the district office.

**DATED:** March 12, 2009 @ Ontario Center, Wayne County, New York

**BY ORDER OF THE BOARD OF EDUCATION  
OF WAYNE CENTRAL SCHOOL DISTRICT**

Ontario Center, Wayne County, New York  
BY: **JAMES E. SWITZER**  
School District Clerk

4T: Weeks of March 30, April 6 & 20 & May 11, 2009

**Section 4:** That the school district clerk be, and hereby is, authorized and directed to cause such notice of the public hearing and annual school election to be given in substantially the form hereinbefore prescribed by publishing the same four (4) times within the seven (7) weeks next preceding the public hearing (May 7, 2009) and the annual school election (May 19, 2009), the first publication to appear at least forty-five (45) days before each event, in the *Wayne County Mail* (Ontario-Walworth) and *The Times of Wayne County* (Walworth-Macedon), the official district newspapers, each having a general circulation in said school district, and by giving such other notice as, in his discretion, may be deemed advisable.

**Section 5:** This **RESOLUTION** shall take effect immediately upon adoption.

To: Michael Havens, Superintendent of Schools  
From: Gregory Atseff, Assistant Superintendent for Business  
Date: March 3, 2009  
Re: Municipal Cooperative Agreement Resolution

**We belong to the NMCMSDP (Non Monroe County Municipal School District Plan), which provides our health insurance benefits. The Board of Directors approved a Municipal Cooperative Agreement for the health plan consortium. The agreement was prepared by David Lipitt, Esquire. He recommended the agreement to the Board of Directors, because the consortium has existed and has been acting to date without any formal legal authority. The agreement will protect all parties involved , as it provides a clear legal basis for the operation of the plan and the participation of each of the participating members.**

**Please have the Board of Education approve the following resolution at their meeting on March 12, 2009:**

Resolution

**BE IT RESOLVED, that the Board of Education of the Wayne Central School District hereby agrees to be a member of, and participate in, the Non-Monroe County Municipal School District Program and furnish health benefits for certain of their officers, employees, retirees and COBRA participants; and**

**BE IT FURTHER RESOLVED, that the Board of Education of the Wayne Central School District, in accordance with Sections 92-a and 119-o of the General Municipal Law, hereby enters into a Municipal Cooperative Agreement to Provide Health Benefits through a cooperative effort known as the Non-Monroe County Municipal School District Program, and further authorizes the Superintendent of Schools to sign such agreement on behalf of the Wayne Central School District.**



## Wayne Central School District

Office of the Superintendent of Schools

P.O. Box 155  
6200 Ontario Center Road  
Ontario Center, NY 14520  
315-524-1001

I am recommending approval of the Administrative Internship for Jacqueline Senecal for the 2009-2010 school year. The details of the internship were presented to the board of education at the meeting on February 12 by Mrs. Armitage. Mrs. Senecal will remain a teacher on special assignment.

**Policy Submitted for First Reading**

5673 PERSONAL APPLIANCES IN CLASSROOMS &  
SCHOOL FACILITIES

**Policy Submitted for Single Reading**

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## **NON-INSTRUCTIONAL BUSINESS OPERATIONS**

### **PERSONAL APPLIANCES IN CLASSROOMS & SCHOOL FACILITIES**

As part of the goal to provide safe and inviting school facilities, the Board of Education believes that limitation of personal appliances in school facilities results in reduced energy consumption and demand.

The location of personal appliances\* in classrooms or work spaces is prohibited in student occupied areas unless deemed necessary for instructional purposes or for medical needs.

Where personal appliances are required to meet instructional or medical needs, the following steps are required:

- (1) Prior written approval by the director of facilities and building principal
- (2) Documentation of educational uses or medical needs
- (3) Evaluation and certification that the items will not present a safety hazard or overload electrical circuits.
- (4) Proper storage and cleaning at the end of the school year
- (5) Record of prior written approval by the director of facilities and building principal

Appliances approved for classroom or work spaces are turned off when school is closed

School officials will work with loss control specialists and fire and emergency personnel, as needed, in the review and approval of proper and safe use of personal appliances.

The superintendent of schools, or his or her designee, will develop additional regulations or procedures to implement this policy, as needed.

(\* ) toaster ovens, microwave ovens, coffee pots, hot plates, refrigerators, portable heaters, among others

**POLICY ADOPTED:** March...., 2009