

WAYNE CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION MEETING AGENDA



May 7, 2009 700 p.m. Performing Arts Center – High School

6:30 Executive Session

7:00 Call to Order

 Pledge of Allegiance

7:05 Budget Hearing

 Approval of Agenda/Approval of Minutes

[Att. 1](#)

7:30 Public Comment

7:35 Board Member Comments

7:40 Board President Comments

7:45 Superintendent's Report

1. Swine Flu Update
2. Internship Presentation
3. Financial Report
4. Student Representative
5. Student Questions

[Att. 2](#)

8:30 Board Action

1. Personnel Action
2. CPSE Action
3. Consent Agenda Items:
 1. Accept Treasurer's Report
 2. Approve Health Contracts
 3. Award Bid
 4. Accept Gift to District
 5. Approve Budget Transfer
 6. Appoint School Election Personnel

[Att. 3](#)

[Att. 4](#)

[Att. 5](#)

8:40 Policy

[Att. 6](#)

8:45 Four County Report

8:50 Public Comment

8:55 Board Member Comments

9:00 Adjournment

Next Meeting Date: May 28, 2009

District Office Conference Room 7:00 p.m.

District Mission Statement

Based on the belief that all students can learn, the staff of the Wayne Central School District accepts the responsibility to teach all students, regardless of differences, the fundamental skills. We further accept the responsibility to challenge all students to attain higher levels of achievement. Wayne Central will provide the opportunity, environment, and encouragement to meet this goal while developing the whole child, physically, socially, emotionally, and culturally.

WAYNE CENTRAL SCHOOL DISTRICT
Ontario Center, New York 14520

BOARD OF EDUCATION MINUTES

UNOFFICIAL UNTIL APPROVED

DATE: Wednesday, April 22, 2009

TIME: 7:00 p.m.

TYPE: Regular Business Meeting

PLACE: District Office

PRESENT: Members Brunner, Lyke, Newman, Nicholson, Robusto & Triou; District Clerk Switzer; Administrators Havens, Siracuse, Shaffer, La Ruche, Schiek, Atseff, Cox, Callahan & Blankenberg

ABSENT: Mr. Griswold, Mr. Paz, Mr. Schultz

GUESTS: None

I. CALL TO ORDER: 7:00 p.m. by Frank Robusto, Jr., School Board President

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF AGENDA & MINUTES (March 16 & April 9, 2009)

Mrs. Lyke offered a **MOTION** seconded by Mrs. Brunner, to approve the agenda for this evening's meeting and the minutes of the meetings of March 16 & April 9, 2009, each as presented. 6 Ayes, 0 Nays, 3 Absent (Mr. Griswold, Mr. Paz, Mr. Schultz), Carried.

IV. PUBLIC COMMENT - None

V. BOARD MEMBER COMMENTS – None

VI. BOARD PRESIDENT'S COMMENTS

A. Mr. Robusto extended condolences to family of Laura Hammond, retired building secretary from Walworth Elementary School, who passed at age 90.

VII. REPORT ON ACTION ITEMS BY THE SUPERINTENDENT OF SCHOOLS-None

VIII. REPORTS OF THE SUPERINTENDENT OF SCHOOLS

A. STAFF & COMMUNITY PRESENTATIONS • PROPOSED BUDGET • 2009-2010

Mr. Havens noted that he has started presentations for building staff meetings and civic and community groups with favorable response to student achievement, zero tax rate increase and maintenance of district programs and services.

B. SPECIAL MEETING • WORKSHOP SESSION • GOALS & OBJECTIVES • 2009-2010

Mr. Havens presented several possible dates for a special Board of Education meeting in July for a workshop session for board members and school officials to discuss and develop district-wide goals and objectives for the 2009-2010 school

year. Following discussion, the **special meeting was set for Monday, July 13th** from 5 to 8 p.m. at a location to be determined.

C. CLARIFICATION ON TRANSFER OF UNEXPENDED FUNDS (See Minutes: December 11, 2008)

Mr. Havens noted that the reports of the school district treasurer reflect a re-allocation of funds from the unemployment insurance reserve fund to the insurance reserve fund to rectify an accounting error and properly reflect action of the Board of Education on December 11, 2008.

Mr. Triou asked if there is any financial impact. Mr. Atseff stated that it is an accounting adjustment and the funds were invested.

D. FINANCIAL AND BUDGET UPDATE

Mr. Havens introduced Mr. Atseff to present monthly financial reports for review and consideration by the Board of Education.

Mr. Atseff presented reports and information through March 31, 2009 as follows: (copies filed in clerk's agenda file, this meeting)

Revenue Status Report – General Fund: 83% of budgeted revenues have arrived.

Expense Status Report – General Fund: 59% of budgeted expenses have occurred.

Mr. Triou asked if sufficient funds will exist to apply the \$900,000 as revenue for 2009-2010 school budget. Mr. Atseff stated that sufficient funds will exist at the close of the fiscal year.

IX. ITEMS FOR BOARD OF EDUCATION ACTION

A. PERSONNEL CHANGES

Mr. Havens presented the following personnel changes for review and consideration by the Board of Education:

INSTRUCTIONAL STAFF

RESIGNATION:

Joy Hagerman, health teacher, assigned to the high school, amend effective date to March 26, 2009 (personal reasons)

APPOINTMENTS:

Melissa Anderson, elementary education teacher, NYS Control No.22218061 (initial valid through 8/31/11), assigned to Freewill Elementary, effective March 30 through June 30, 2009 at \$38,650 prorated (replacement for Kim Collazo while on FMLA leave of absence)

Jessica Kleindienst, health teacher, part time, assigned to the high school, effective April 1 through June 30, 2009 at current salary (replacement for Joy Hagerman, resigned)

Jessica Rice, special education teacher, assigned to Ontario Primary School, shift from job share to full time effective May 4 through June 30, 2009 at current salary (replacement for Tracy Van Buren while on FMLA leave of absence)

Additional Per Diem Substitute Teachers • 2008-2009 School Year

See Listing, Clerk's Agenda File, This Meeting

Additional Extra-Duty Appointments/Designations • 2008-2009 School Year

See Listing, Clerk's Agenda File, This Meeting

LEAVES OF ABSENCE:

Kim Collazo, elementary teacher, assigned to Freewill Elementary School, a combination paid/unpaid FMLA leave of absence effective March 18 through June 30, 2009 (child rearing)

Susan Goff, special education teacher, assigned to the high school, a combination paid/unpaid leave of absence effective April 20 through May 26, 2009 (FMLA leave of absence)

Amy Sullivan, elementary education teacher, assigned to Freewill Elementary School, a paid FMLA leave of absence anticipated, May 25 through June 30, 2009 (child rearing)

Tracy Van Buren, special education teacher, assigned to Ontario Primary School, a combination paid/unpaid FMLA leave of absence May 1 through June 30, 2009 (child rearing)

Leslie Weber, English Teacher, assigned to the high school, effective March 12 through April 9, 2009 (FMLA leave of absence)

SUPPORTIVE STAFF:

RESIGNATION:

Kim Gifford, food service helper, assigned to the middle school, effective March 12, 2009. (personal reasons)

APPOINTMENTS:

Ann Condon, food service helper, assigned to the middle school, a six (6) month probationary civil service appointment effective March 2 through November 30, 2009 at \$8.22 per hour.

Frederick Derks, substitute bus driver, a temporary civil service appointment effective March 20 through June 30, 2009 at \$10.80 per hour.

Chelsea Griswold, teacher aide, 1:1, assigned to Ontario Primary & Freewill Elementary Schools, a temporary civil service appointment effective February 9 through June 30, 2009 at \$8.89 per hour.

Beth Petrino, job coach, assigned to the high school, a temporary civil service appointment effective March 27 through June 30, 2009 at \$8.89 per hour.

Mrs. Brunner offered a **MOTION**, seconded by Mrs. Newman, to approve the personnel changes as recommended by the superintendent of schools. 6 Ayes, 0 Nays, 3 Absent (Mr. Griswold, Mr. Paz, Mr. Schultz), Carried.

B. PUPIL PLACEMENT RECOMMENDATIONS • C.S.E. & C.P.S.E

Mr. Havens presented the pupil placement recommendations of the Committees on Special Education and Pre-School Special Education for review and consideration by the Board of Education.

Mrs. Lyke offered a **MOTION**, seconded by Mr. Triou, to adopt the following **RESOLUTIONS** for pupil placements by the CSE/CPSE, **TO WIT**:

(1) to approve the recommendation for pupil placements by the Committee on Special Education:

**RESOLUTION TO APPROVE RECOMMENDATIONS OF THE
COMMITTEE ON SPECIAL EDUCATION AND
AUTHORIZE ARRANGEMENT OF RECOMMENDED
SPECIAL PROGRAMS & SERVICES**

RESOLVED, that the Board of Education approves the recommendations of the Committee on Special Education and authorizes the Director of Student Services to arrange the recommended special programs and services.

(2) to approve the recommendation for pupil placements by the Committee on Pre-School Special Education:

**RESOLUTION TO APPROVE RECOMMENDATIONS OF THE
COMMITTEE ON PRE-SCHOOL SPECIAL EDUCATION AND
AUTHORIZE ARRANGEMENT OF RECOMMENDED
SPECIAL PROGRAMS & SERVICES**

RESOLVED, that the Board of Education approves the recommendations of the Committee on Pre-School Special Education and authorizes the Director of Student Services to arrange the recommended special programs and services.

On the question, the **RESOLUTIONS** were adopted by a vote of 6 Ayes, 0 Nays, 3 Absent (Mr. Griswold, Mr. Paz, Mr. Schultz).

C. RESOLUTIONS FOR BOARD SEATS & TENTATIVE 2009-2010 ADMINISTRATIVE BUDGET (Part 1)

(Wayne-Finger Lakes Board of Cooperative Educational Services)

Mr. Robusto noted that Wayne-Finger Lakes BOCES designated today as the date for component districts to cast ballots for the three (3) Board of Education seats and to consider the tentative administrative budget (Part 1) for 2009-2010.

Candidates nominated by component districts for Board of Education seats, listed in order determined by lot with their school district of residence, are Jeanne Durfee (Wayne Central School District), Lyn Gay (Bloomfield CSD) and O. J. Sahler, M.D. (Canandaigua City School District).

BOCES BOARD SEAT #1

Mrs. Lyke offered a **MOTION**, seconded by Mrs. Newman, to adopt a **RESOLUTION** to cast one vote for Jeanne Durfee to a seat on the Board of Education of Wayne-Finger Lakes BOCES for a three-year term commencing July 1, 2009, **TO WIT:**

**RESOLUTION TO CAST A BALLOT FOR JEANNE DURFEE
TO FILL A VACANT SEAT ON THE BOARD OF EDUCATION
OF WAYNE-FINGER LAKES BOCES COMMENCING JULY 1, 2009**

RESOLVED, that the Board of Education of the Wayne Central School District, at its April 21, 2009 meeting, has voted for Jeanne Durfee to fill a seat as a member of the Wayne-Finger Lakes Board of Cooperative Educational Services for a three-year term commencing July 1, 2009.

On the question, the **RESOLUTION** was adopted by a vote of 6 Ayes, 0 Nays, 3 Absent (Mr. Griswold, Mr. Paz, Mr. Schultz).

BOCES BOARD SEAT #2

Mrs. Lyke offered a **MOTION**, seconded by Mr. Nicholson, to adopt a **RESOLUTION** to cast one vote for O. J. Sahler, M.D. to a seat on the Board of Education of Wayne-Finger Lakes BOCES for a three-year term commencing July 1, 2009, **TO WIT:**

**RESOLUTION TO CAST A BALLOT FOR O.J. SAHLER, M.D.
TO FILL A VACANT SEAT ON THE BOARD OF EDUCATION
OF WAYNE-FINGER LAKES BOCES COMMENCING JULY 1, 2009**

RESOLVED, that the Board of Education of the Wayne Central School District, at its April 22, 2009 meeting, has voted for O. J. Sahler, M.D., to fill a seat as a member of the Wayne-Finger Lakes Board of Cooperative Educational Services for a three-year term commencing July 1, 2009.

On the question, the **RESOLUTION** was adopted by a vote of 6 Ayes, 0 Nays, 3 Absent (Mr. Griswold, Mr. Paz, Mr. Schultz).

BOCES BOARD SEAT #3

Mrs. Lyke offered a **MOTION**, seconded by Mrs. Newman, to adopt a **RESOLUTION** to cast one vote for Lynn Gay to a seat on the Board of Education of Wayne-Finger Lakes BOCES for a three-year term commencing July 1, 2009, **TO WIT:**

**RESOLUTION TO CAST A BALLOT FOR LYNN GAY
TO FILL A VACANT SEAT ON THE BOARD OF EDUCATION
OF WAYNE-FINGER LAKES BOCES COMMENCING JULY 1, 2009**

RESOLVED, that the Board of Education of the Wayne Central School District, at its April 22, 2009 meeting, has voted for Lynn Gay to fill a seat as a member of the Wayne-Finger Lakes Board of Cooperative Educational Services for a three-year term commencing July 1, 2009.

On the question, the **RESOLUTION** was adopted by a vote of 6 Ayes, 0 Nays, 3 Absent (Mr. Griswold, Mr. Paz, Mr. Schultz).

TENTATIVE BOCES ADMINISTRATIVE BUDGET (Part 1) •2009-2010

Mrs. Lyke offered a **MOTION**, seconded by Mr. Nicholson, to adopt a **RESOLUTION** to cast a ballot to approve the 2009-2010 tentative administrative budget (Part 1) of the Board of Education of Wayne-Finger Lakes BOCES, **TO WIT:**

**RESOLUTION TO APPROVE THE 2009-2010
TENTATIVE ADMINISTRATIVE BUDGET (PART 1)
OF THE WAYNE-FINGER LAKES
BOARD OF COOPERATIVE EDUCATIONAL SERVICES**

RESOLVED, that the Board of Education of the Wayne Central School District, at its April 22, 2009 meeting, casts a ballot to approve the 2009-2010 tentative administrative budget (Part 1) of the Board of Education of Wayne-Finger Lakes BOCES in the amount of \$2,864,432.

On the question, the **RESOLUTION** was adopted by a vote of 6 Ayes, 0 Nays, 3 Absent (Mr. Griswold, Mr. Paz, Mr. Schultz).

D. CONSENSUS AGENDA

- (1) Reports of the School District Treasurer (A/O 2/28/09)
- (2) Resolution for Non-Public Health Services Contract • 2008-2009 • Webster Central School District
- (3) Resolution for Non-Public Health Services Contract • 2008-2009 • Brighton Central School District

Mr. Havens presented the consensus agenda for review and consideration by the Board of Education.

Mrs. Newman offered a **MOTION**, seconded by Mrs. Lyke, to approve/adopt the consensus agenda, as presented by the superintendent of schools, as follows:

- (1) Receive & file **reports of the school district treasurer** for the period ending February 28, 2009 (copies attached to these minutes in the minute book)
- (2) Adopt a **RESOLUTION** for a contract for non-public health services for 2008-2009 with the Webster Central School District, **TO WIT:**

**RESOLUTION FOR HEALTH SERVICES CONTRACT
WITH WEBSTER CENTRAL SCHOOL DISTRICT
(Non-Public School Pupils, 2008-2009)**

RESOLVED, that the Board of Education of Wayne Central School District hereby approves a contract with the Board of Education of Webster Central School District for health service charges, pursuant to §912 of the State Education Law, for pupils at non-public schools in the 2008-2009 school year, and authorizes the President and Clerk of the Board of Education to execute said contract, pending approval of same by the superintendent of schools (copy of contract filed in clerk's files)

- (3) Adopt a **RESOLUTION** for a contract for non-public health services for 2008-2009 with the Brighton Central School District, **TO WIT:**

**RESOLUTION FOR HEALTH SERVICES CONTRACT
WITH BRIGHTON CENTRAL SCHOOL DISTRICT
(Non-Public School Pupils, 2008-2009)**

RESOLVED, that the Board of Education of Wayne Central School District hereby approves a contract with the Board of Education of Brighton Central School District for health service charges, pursuant to §912 of the State Education Law, for pupils at non-public schools in the 2008-2009 school year, and authorizes the President and Clerk of the Board of Education to execute said contract, pending approval of same by the superintendent of schools (copy of contract filed in clerk's files)

Mrs. Lyke stated that the amounts of the non-public contracts seem high. Mr. Atseff outlined the state formula which is used to determine the per pupil rates which are charged.

Mr. Robusto noted that these are mandated expenses and asked what would happen if a Board of Education did not approve these contracts. Mr. Atseff cited precedent where the Commissioner of Education withheld state aid equal to the contract amounts due.

Mr. Triou asked how the number of non-public students this year compares to prior years; Mr. Havens stated the number is stable.

On the question, the consensus agenda was approved/adopted by a vote of 6 Ayes, 0 Nays, 3 Absent (Mr. Griswold, Mr. Paz, Mr. Schultz).

X. LIAISON & COMMITTEE REPORTS

A. FOUR COUNTY SCHOOL BOARDS ASSOCIATION

- (1) Mrs. Lyke noted a special sub-committee meeting of the legislative committee is set for Monday, April 27th to consider ***collaborative efforts within the current fiscal climate***.
- (2) Mrs. Lyke noted the ***annual meeting*** on May 21st at Geneva; local art students will display their work. Thomas Rogers, executive director of the NYS Council of School Superintendents, is the keynote speaker.
- (3) Mrs. Lyke extended ***condolences*** to Nancy Scher, of Penn Yan, a member of the B.O.C.E.S. board, on the death of her spouse.

B. POLICY COMMITTEE

First Reading

3410 Policy Code of Public Conduct on School Property

Second Reading

5673 Policy Personal Appliances in Classrooms & School Facilities

Single Reading

3410 Regulation Code of Public Conduct on School Property

3420)

6120) Regulation Sexual Harassment of District Personnel – Instructions for Exhibit 3420 etal

8120)

3420)

6120) Exhibit Sexual Harassment of District Personnel –

8120) Charge of Harassment and/or Discrimination – Form

6120 Regulation Sexual Harassment of District Personnel

Mrs. Newman presented the policy, regulation and exhibit items, noted above, for review and consideration by the Board of Education.

Mrs. Newman offered a **MOTION**, seconded by Mr. Nicholson, to adopt second/final reading of policy and approve first and single reading of regulations and exhibits, noted above, as presented by the policy committee

Mr. Robusto stated that he believes that Policy 5673 is a good policy but one that could create some challenges.

Mrs. Lyke when enforcement of the Policy 5673 would begin. Mr. Havens stated that the administrative council would discuss enforcement and implementation of Policy 5673 when adopted.

Mrs. Brunner noted that this proposed policy was referred from the district-wide safety committee, to which she serves as liaison, based on input from the insurance advisor. She also reviewed discussion at the latest safety committee meeting on flammable fabric materials.

Mrs. Lyke noted recent television broadcasts on chemical impacts of some fire retardant items.

Mr. Triou stated that he is pleased with the reference to “student occupied areas” in Policy 5673 and is sensitive to the long distance for some staff members to reach the staff room.

Mrs. Newman encouraged Mr. Havens to seek input and feedback from staff on implementation of Policy 5673.

On the question, the vote was 6 Ayes, 0 Nays, 3 Absent (Mr. Griswold, Mr. Paz, Mr. Schultz), Carried.

XI. ADDITIONAL PUBLIC COMMENT - None

XII. ADDITIONAL BOARD MEMBER COMMENTS

A. Mr. Triou noted the ***National Junior Honor Society event*** at the middle school on April 23rd.

B. Mrs. Brunner noted that she is attending the ***fiscal oversight training session*** sponsored by the Four County School Boards Association on Saturday, April 25th at Newark.

C. Mr. Robusto recognized Mr. La Ruche, principal of Ontario Primary School, for the “close shave” he experienced as a result of a challenge for a ***reading incentive program***.

D. Mrs. Newman suggested that all board members participate in the “***get out the vote***” committee’s effort since there is no competition for the three (3) school board seats.

E. Mr. Triou noted that the ***school board candidates’ night*** is set for April 30th from 7:00 to 8:30 p.m. in the Eagle Café at the high school.

XIII. ADJOURNMENT

Mr. Triou offered a **MOTION**, seconded by Mrs. Newman, to adjourn the meeting at 7:40 p.m. 6 Ayes, 0 Nays, 3 Absent (Mr. Griswold, Mr. Paz, Mr. Schultz), Carried.

Respectfully submitted,

JAMES E. SWITZER
School District Clerk

APPROVAL OF MINUTES JTES

The foregoing minutes of the Board of Education were submitted for review & (approved as presented) (corrected as noted) at the meeting of

May 7, 2009

School District Clerk

JES/jes:wp



**Wayne Central School District
Office of the Superintendent of Schools**

Memorandum

TO: Board of Education, Michael Havens, Superintendent
FROM: Kim Cox, Assistant Superintendent for Instruction, Bob LaRuche, OP Principal
RE: Internships: Barb Heald and Donna Rizzo
DATE: May 7, 2009

Attached you will find internship proposals for Mrs. Barbara Heald and Mrs. Donna Rizzo. Mr. LaRuche and I will review the proposals with you at the May 7th Board of Education meeting. Both women are currently enrolled in the University of Rochester Educational Administration Program and are on pace to graduate in the coming year after completing their internships.

We will look for your approval of these internships at the May 14th Board of Education meeting. If you have any questions prior to the meeting regarding the internships, please feel free to contact Mr. LaRuche or me.



Wayne Central Schools

Administrative Internship Proposal

Barbara Heald
2009-10 School Year

1. Instruction and Curriculum:

K-12 Library Curriculum

Mentor – Kim Cox

Goal: Administrator will increase understanding, knowledge and skills in the curriculum development process.

Objectives:	Performance Tasks	Assessment
The Administrator will be able to successfully co-facilitate the development of a K-12 library curriculum framework	<ol style="list-style-type: none"> 1. Develop a plan with the K-12 Department Chair for facilitating the creation and development of a curriculum framework for a Wayne Central, 21st Century, library program aligned with AASL standards, district vision, and NYS Standards/WCSD curriculum. <ol style="list-style-type: none"> a. Meet regularly with Chair to plan each department meeting 2. Co-Facilitate the creation and development of a curriculum framework for integrating library media skills outcomes with instructional units of study at each grade level. 	<ol style="list-style-type: none"> 1. Meeting agenda/plan and minutes for department meetings 2. Defined student outcomes for library media skills <p>Completed Curriculum Map</p> <p>Cross reference grid portraying defined outcomes and alignment with units of study at each grade level.</p>

2. Teacher Evaluation

Mentor: Kim Cox

Goal: Administrator will increase understanding, knowledge and skills in effectively assisting teachers in professional growth.

Objectives:	Performance Tasks	Assessment
1. The administrator will be able to successfully complete an observation of a fellow teacher providing meaningful	<ul style="list-style-type: none"> • Meet with ASI Mrs. Cox to review the district observation process • Conduct a co-observation with an administrator from a building • Review the write up of this first Observation with Mrs. Cox • Conduct a minimum of 6 observations total. 	<ul style="list-style-type: none"> • The intern will conduct at least three co-observations by June 2010 • The intern will conduct at least three independent observations by June 2010

<p>feedback on how the teacher can grow in the profession.</p>	<p>Additional Activities: Shadow HS and OP principal in the evaluation process.</p> <p>Co-facilitate TRC policy board in developing resources for teachers completing option B of APPR.</p>	<ul style="list-style-type: none"> • Mrs. Cox will review the observations and certify that Intern has met the competencies
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3. Student Management Level

Middle

Mentor – Chris Shaffer/Bob Armocida

<p>Goal: The administrator will develop knowledge and skills needed to develop and maintain a positive culture of learning.</p>		
Objectives:	Performance Tasks	Assessment
<p>1. The administrator will be able to successfully interpret and administer Middle School discipline plan</p> <p>2. The administrator will be able to effectively work with students to make good choices</p> <p>3. The administrator will be able to gain support and assistance of parents in implementing discipline</p>	<ul style="list-style-type: none"> • Intern will familiarize herself with the Middle School discipline plan. • Intern will process discipline referrals, investigating issues and assigning discipline as needed. • Intern will contact parents and conduct parent meeting as needed, first with the support of Mr. Shaffer then independently • Intern will work with two new teachers, selected by Intern and Mr. Armocida who need classroom management assistance and work to improve their skills in that area. <ul style="list-style-type: none"> - Intern will participate in new teacher orientation by assisting with the introduction of the student and classroom management plans. <p>Additional Activities: Shadow HS AP and OP Principal in carrying out discipline related activities.</p>	<p>1. A scoring rubric will be jointly developed by Intern and Mr. Shaffer measuring these objectives. The rubric will be completed and discussed by both on a quarterly basis.</p>

4. Program Organization:

Educational Technology Program

Mentor – Kim Cox/Greg Atseff

Goal: Develop a district wide strategic plan for purchasing and allocation of instructional technology equipment that promotes student success.

Objectives:	Performance Tasks	Assessment
<p>1. Complete an audit of the Technology Department procedures and processes specific to purchasing and allocation of equipment</p> <p>2. Identification of gaps (from data-portfolio) within the Technology Department procedures and processes as it directly relates to the instructional process</p> <p>3. Create a strategic plan for purchasing and allocation of technology equipment</p>	<p>1. Collect the following data sets:</p> <ul style="list-style-type: none">• Current and past procedures for purchasing- who/what/funding sources/decision process• Current equipment audit, standard placement plan for classrooms, offices• Provide data analysis of possible connections in current equipment allocation and student achievement• Research of current and future trends in placement configurations for effectiveness in instruction <p>2. Work with Mentors to analyze the results of the audit.</p> <p>3. Develop plan with guidance of mentors in collaboration with technology committee.</p>	<p>1. Completion of data-portfolio containing all components noted in performance task.</p> <p>2. Completion of the analysis by (date TBD)</p> <p>3. Completed plan by (date TBD)</p>

5. Leadership:

Educational Technology Services

Mentor: Kim Cox

Goal: Facilitate a culture of high quality customer service.

Objectives:	Performance Task	Assessment
<p>1. The administrator will be able lead a team in providing technology support and service</p>	<p>-Facilitate department meetings</p> <ul style="list-style-type: none"> • establish vision for technology department • establish roles/responsibilities aligned with tasks • establish protocol for providing customer service and support that emphasizes student learning and educator productivity. <p>Additional Activities: Visit similar K-12 and Higher Ed environments collect data around technology service processes.</p>	<p>Product: vision, objective of department, organizational chart aligned with roles and responsibilities, established protocol for technology customer service for WCSD.</p>
<p>2. The administrator will be able to successfully implement and manage technology services and support</p>	<p>-create and manage the technology budget with guidance from Mentor -complete end of year staff evaluation with guidance from mentor</p>	<p>Completed budget Staff Evaluation</p>
<p>4. The administrator will be able to manage successfully personnel issues within department</p>		

Standards for Educational Leadership

Standard 1.0: Candidates who complete the program are educational leaders who have the knowledge and ability to promote the success of all students by facilitating the development, articulation, implementation, and stewardship of a school or district vision of learning supported by the school community.

Elements	Indicators
1.1 Develop School District Vision	a. Develop a school/district vision b. Base vision on relevant theory
1.2 Articulate Vision	a. Articulate components of vision b. Use data-based research strategies to inform vision c. Communicate school/district vision
1.3 Implement Vision	a. Formulate initiatives to motivate staff, students, and families b. Plans for implementation of school/district vision
1.4 Steward Vision	a. Understanding role of effective communication skills to build shared commitment b. Design system for using data-based research strategies c. Assume stewardship of school/district vision
1.5 Promote Community Involvement	a. Involve community members in realization of vision b. Communicate effectively with all stakeholders in implementation

Standard 2.0: Candidates who complete the program are educational leaders who have the knowledge and ability to promote the success of all students promoting a positive school culture, providing an effective instructional program, applying best practice to student learning, and designing comprehensive professional growth plans for staff.

Elements	Indicators
2.1 Promote Positive School Culture	Assess school culture using multiple methods and strategies
2.2 Provide Effective Instructional Program	a. Apply principles of effective instruction to improve instructional practices b. Design curriculum to accommodate diverse learner needs c. Use technology to enrich curriculum and instruction
2.3 Apply Best Practice to Student Learning	a. Assist school personnel to apply best practices for student learning b. Apply human developmental, learning, and motivational theories to learning process c. Use appropriate research strategies to promote environment for improved student achievement
2.4 Design Comprehensive Professional Growth Plans	a. Implement well-planned professional development programs b. Use observation, collaborative reflection, adult learning strategies to form professional growth plans with teachers and school personnel c. Develop and implement personal professional growth plans that reflect a commitment to life-long learning

Standard 3.0: Candidates who complete the program are educational leaders who have the knowledge and ability to promote the success of all students by managing the organization, operations, and resources in a way that promotes a safe, efficient, and effective learning environment.

Elements	Indicators
3.1 Manage the Organization	a. Optimize the learning environment by applying appropriate models of organizational management b. Develop plans of action for focusing on effective organization and management of fiscal, human, and material resources c. Manage time effectively and deploy financial and human resources in ways to promote student achievement.
3.2 Manage Operations	a. Involve staff in conducting operations and setting priorities using needs assessment, research-based data, and group process skills to build consensus. b. Develop communications plans for staff to develop family and community collaboration skills. c. Understand how to apply legal principles.
3.3 Manage Resources	a. Use problem-solving skills and knowledge of strategic long-range and operational planning in use of fiscal, human, and material resource allocation. b. Creatively seek new resources to facilitate learning. c. Apply and assess current technology for school management, business procedures, and scheduling.

Standard 4.0: Candidates who complete the program are educational leaders who have the knowledge and ability to promote the success of all students by collaborating with families and other community members, responding to diverse community interests and needs, and mobilizing community resources.

Elements	Indicators
4.1 Collaborate with Families and the Community	a. Bring together family and community resources to positively affect student learning
	b. Involve families in the education of their children
	c. Use public information and research-based knowledge to collaborate with families and the community
	d. Create frameworks for school, family, business, community, government, and higher education partnerships using community-relations models
	e. Develop various methods of outreach aimed at business, religious, political, and service organizations
	f. Involve families and other stakeholders in school decision-making processes
	g. Demonstrate the ability to collaborate with community agencies to integrate health social, and other services
	h. Develop a comprehensive program of community relations and demonstrate ability to work with the media
4.2 Respond to Community Interests and Needs	a. Demonstrate active involvement within the community including persons with conflicting perspectives
	b. Use appropriate assessment strategies and research methods to accommodate diverse school and community conditions
	c. Provide leadership to programs serving students with special and exceptional needs
	d. Capitalize on the diversity of the school community to improve school programs and meet diverse student needs
4.3 Mobilize Community Resources	a. Use community resources including youth services to support student achievement, solve problems, and achieve school goals
	b. Use school resources and social service agencies to serve the community
	c. Demonstrate ways to use public resources and funds appropriately to encourage communities to provide new resources to address student problems

Standard 5.0: Candidates who complete the program are educational leaders who have the knowledge and ability to promote the success of all students by acting with integrity, fairly, and in an ethical manner.

Elements	Indicators
5.1 Acts with Integrity	Demonstrate a respect for the rights of others with regard to confidentiality, dignity, and engage in honest communications.
5.2 Acts Fairly	Combine impartiality, sensitivity to student diversity, and ethical considerations in interactions with others.
5.3 Acts Ethically	Makes and explain decisions based on ethical and legal principles.

Standard 6.0: Candidates who complete the program are educational leaders who have the knowledge and ability to promote the success of all students by understanding, responding to, and influencing the larger political, social, economic, legal, and cultural context.

Elements	Indicators
6.1 Understand the Larger Context	a. Act as informed consumers of educational theory and concepts and apply appropriate research methods to a school context
	b. Explain how legal and political systems and institutional framework of schools shape a school and community
	c. Analyze the complex causes of poverty and their effects on families, communities, children, and learning
	d. Understand school policies, laws, and regulations enacted by local, state, and federal authorities
	e. Describe the economic factors shaping a local community and economic factors affecting schools
	f. Analyze and describe the cultural diversity in a school community
	g. Describe community norms and values and how they relate to the role of the school in promoting social justice
	h. Explain various theories of change and conflict resolution
6.2 Respond to the Larger Contest	Communicate with members of a school community concerning trends, issues, and potential changes in the school environment and maintain ongoing dialogues with diverse community groups
6.3 Influence the Larger Context	a. Engage students, parents, and the community in advocating the adoption of improved policies and laws
	b. Apply understanding of larger context to develop activities and policies that benefit students and their families
6.3 Influence the Larger Context	Advocate for policies and programs that promote equitable learning opportunities and success for all students

Donna Rizzo
Administrative Internship Plan
 Wayne Central School District
 March 1, 2009- November 2009

1. Leadership: Elementary Summer School Mentor: Bob LaRuche, Mike Pullen, Michelle Schiek

Objectives:	Performance Task:	Assessment:
1. The administrator will be able to hire appropriate staff.	*develop criteria for hiring staff *interview staff *screen teachers *work with Mr. Callahan to learn how to notify successful candidates	Mrs. Rizzo will provide all pertinent documentation to Mr. LaRuche. Mr. LaRuche will attest that Mrs. Rizzo's rubrics indicate she has mastered the objectives
2. The administrator will be able to lead a team in organizing a summer school program.	*conduct staff meetings around goals *create (update) teacher handbook *create (update) student handbook	Mr. LaRuche will review the handbooks and receive copies of staff meeting agendas and minutes.
3. The administrator will be able to successfully implement and manage a summer school program.	*assess staff *create and manage budget	Mr. LaRuche will review completed budget. Mr. LaRuche will review staff evaluations with Mrs. Rizzo.
4. The administrator will be able to manage successfully student management issues.	*follow and update policies and procedures	Mr. LaRuche will review to confirm that Mrs. Rizzo has mastered the objectives.
5. The administrator will complete all paperwork associated with summer school including the assessment of the program.		Completed paperwork and student files associated with summer school.

2. Program Organization: Reading Summer Program

**Mentors: Bob LaRuche
& Kim Cox**

Objectives:	Performance Tasks:	Assessment:
1. Design curriculum for Summer Reading Program.	*Work with Mr. LaRuche to design Summer Reading Curriculum.	The curriculum will be reviewed by Mr. LaRuche and Mrs. Cox.
2. Identification of gaps within the Summer Program based on NYS/District Standards and assessments.	*Work with principals, reading coaches, and teachers to meet the students' needs	Completed analysis
3. Create a plan for curriculum development to begin its implementation during the summer	*Work with principals, coaches, and teachers to develop a plan for curriculum writing	Completed plan

program.		
4. Conduct a curriculum planning session, acting as a facilitator in the process of unit development using the Understanding by Design structure.	*Work with coaches and teachers to design the reading curriculum	Mrs. Cox and Mr. LaRuche will review the completed curriculum document

3. Program Development and Facilitation

Mentor: Bob LaRuche

Objectives:	Performance Tasks:	Assessment:
1. The administrator will participate/facilitate IST meetings at the Middle School to develop programs that meet the needs of individuals with language needs.	*Collaborate with team to meet students' needs planning for interventions; *Designing individual learning plans; *facilitate meetings; *Provide guidance and structure for the implementation of the RTI process with selected students	Completed plans IST/RTI meetings and notes CBM assessment tracking for selected students Mr. LaRuche will review to confirm that Mrs. Rizzo has mastered the objectives.

4. Student Management:

Mentors: Bob LaRuche, Mike Pullen, & Michelle Schiek

Objectives:	Performance Tasks:	Assessment:
1. The administrator will be able to successfully interpret and administer discipline plan or the Elementary Summer reading program and The special education program k-8.	*Mrs. Rizzo will review the Summer School Discipline Plan	A scoring rubric will be jointly developed by Mrs. Rizzo and principals measuring these objectives. The rubric will be completed and discussed.
2. The administrator will be able to effectively work with students to help them make good choices	*Mrs. Rizzo will process discipline referrals, investigating issues and assigning discipline as needed.	Mrs. Rizzo will track referrals and investigations as needed. These will be reviewed with Mr. LaRuche and Mrs. Schiek
3. The administrator will be able to gain/maintain support from parents in implementing the discipline plan	*Mrs. Rizzo will contact parents and conduct parent meetings as needed, first with the support of the principals and then, independently	Mr. LaRuche and Mrs. Schiek will attest that Mrs. Rizzo has met the standards developed in the rubric
4. The administrator will work with teachers to develop and maintain a positive and disciplined learning environment	*Mrs. Rizzo will participate in new teacher orientation by assisting with the introduction of the student and classroom management plans.	Completed staff development workshop

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5. Teacher Evaluation

Mentor: Kim Cox & Bob LaRuche

Objectives:	Performance Tasks:	Assessment:
<p>1. The administrator will be able to successfully complete an observation of a fellow teacher providing meaningful feedback on how the teacher can grow in the profession.</p>	<ul style="list-style-type: none"> *Meet with Mrs. Cox to review the district observation process *Conduct a co-observation with two administrators (Mr. LaRuche & Mrs. Cox) * Review the write up of the observation with Mrs. Cox & Mr. LaRuche * Conduct a minimum of 6 observations 	<p>Mrs. Rizzo will conduct at least three co-observations by November 09</p> <p>Mrs. Rizzo will conduct at least three independent observations by November 09</p> <p>Mrs. Cox & Mr. LaRuche will review the observations and certify that Mrs. Rizzo has met the competencies.</p>

WAYNE CENTRAL SCHOOL DISTRICT

To: Board of Education

From: Michael Havens, Superintendent of Schools
(Prepared by Mark D. Callahan, Director of Human Resources)

Re: Personnel Action

Date: May 7, 2009

The following is submitted for your review and approval.

ADMINISTRATIVE STAFF

Tenure Recommendation:

The following administrator is being recommended by the Superintendent for appointment to tenure according to the tenure area and date listed:

Name	Tenure Area	Date
Kim Cox	Asst. Superintendent of Instruction	July 1, 2009
Michael Pullen	Elementary School Principal	July 1, 2009

INSTRUCTIONAL STAFF

Tenure Recommendation:

The following teachers are being recommended by the Superintendent for appointment to tenure according to the tenure area and date listed:

Name	Tenure Area	Date
Jennifer Cotton	Special Education	August 31, 2009
Stacy Cogle	English	August 31, 2009
Margaret Dempsey	Library Media Specialist	August 31, 2009
Nicole Denniston	Special Education	August 31, 2009
Michael Elliott	Technology Education	August 31, 2009
Heather Estabrook	English	August 31, 2009
Michelle Goodwin	Reading	August 31, 2009
Sharon Gruttadauria	Elementary Education	August 31, 2009
Beth Hackett	Elementary Education	August 31, 2009

<u>Name</u>	<u>Tenure Area</u>	<u>Date</u>
Jennifer Laux	Special Education	August 31, 2009
Lisa Marino	Special Education	August 31, 2009
Donna Rizzo	ESOL	August 31, 2009
Kathy Perconti	Music Education	August 31, 2009
Kim Schultz	Reading	August 31, 2009
Cara VanderBrook	Elementary Education	August 31, 2009
Mark Weider	Science	August 31, 2009

RESIGNATIONS: None

LEAVE OF ABSENCE: None

APPOINTMENTS: None

SUPPORT STAFF

RESIGNATIONS: None

LEAVE OF ABSENCE: None

APPOINTMENTS: None

2008-09 ANNUAL SUBSTITUTE TEACHER/TUTOR APPOINTMENTS (AMENDED):

Andrea Freudenvoll

Committee on Pre-School Recommendations for Board of Education Approval (May 7, 2009)

Meeting	Alt. ID#	Age	Committee	Grade	Reason	Decision	Disability	Rec. School	Rec. Program
03/11/2009	101830	3:4	CPSE	Preschool	Initial Eligibility Determination Mtg.	Classified Preschool	Preschool Student with a Disability	Communication Center	Speech/Language Therapy
3/11/2009	101829	4:9	CPSE		Initial Eligibility Determination Mtg.	Classified Preschool	Preschool Student with a Disability	Freewill Elementary	Speech/Language Therapy

WAYNE CENTRAL SCHOOL DISTRICT

Consensus Agenda



TO: Board of Education

FROM: Michael Havens

RE: Consensus Agenda

DATE: May 7, 2009

The following items are being recommended for approval in a consensus agenda:

- [#1](#) Accept Treasurer's Report – March
- [#2](#) Approve Health Contract with East Irondequoit Central School District
- [#3](#) Approve Health Contract with Penfield Central School District
- [#4](#) Approve Health Contract with Pittsford Central School District
- [#5](#) Award Gift to District of \$2000 from the MS PTO for the Darien Lake Trip
- [#6](#) Award PE/Interscholastic/Health Bid
- [#7](#) Award BOCES Cooperative Bid for PE/Interscholastic /Health Bid
- [#8](#) Approve Budget Transfer
- [#9](#) Appoint the School Elections Officials

TREASURER'S MONTHLY REPORT
 ENDING BALANCES OF ALL WUSD FUNDS AS OF MARCH 31, 2009

GENERAL FUND

Checking Account	42,800.85
Money Market	13,494,639.34
TOTAL AVAILABLE CASH	<u>13,537,440.19</u>

SCHOOL LUNCH FUND

Checking Account	118,140.40
Money Market Account	37,268.19
Certificate of Deposit	307,352.58
TOTAL AVAILABLE CASH	<u>462,761.17</u>

CAPITAL RESERVE FUND

Checking Account	545.55
Money Market Account	5,194,492.18
TOTAL AVAILABLE CASH	<u>5,195,037.73</u>

CAPITAL PROJECTS

Checking Account	131,218.33
Money Market Account	821,432.02
TOTAL AVAILABLE CASH	<u>952,650.35</u>

BUS RESERVE

Checking Account	876.76
Money Market Account	1,124,420.51
TOTAL AVAILABLE CASH	<u>1,125,297.27</u>

TRUST AND AGENCY ACCOUNT

Checking Account (Now)	133,905.97
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FLEX ACCOUNT

298,882.81

UNEMPLOYMENT INSURANCE ACCOUNT

Money Market	351,769.28
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LIABILITY INSURANCE ACCOUNT

Money Market	904,918.78
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DEDUCTIBLE INSURANCE ACCOUNT

Money Market	2,600,586.14
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RETIREMENT BENEFITS RESERVE

Money Market	251,533.37
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EMPLOYEES RETIREMENT RESERVE

Money Market	779,888.18
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SPECIAL AID ACCOUNT

Checking Account	72,985.04
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4-28-09
Date


Léora L. Stramonine, Treasurer

Received by the Board of Education
 and entered as a part of the
 minutes of the Board meeting held

 Clerk of Board of Education

GENERAL FUND
TREASURER'S MONTHLY REPORT
March 1 - 31, 2009

Prior period available balance \$1,071,444.39

RECEIPTS DURING MONTH

DATE	SOURCE	AMOUNT
03/03/09	WCS Trust and Agency	7,677.12
03/10/09	Wayne Finger Lakes Area	1,243.37
03/10/09	Wayne County Action	500.00
03/10/09	Harbec Plastic, Inc	17,656.69
03/18/09	WCHS Extraclass, bus use	2,215.78
03/20/09	WCS Payroll, voids	8,295.08
03/23/09	WCS Special Aid	375,204.88
03/24/09	Coca Cola-Pouring Rights	25,000.00
03/26/09	Cafeteria Fund	100,000.00
03/26/09	Med/Dental Reimbursement	49,383.92
03/27/09	WCMS Extraclass	1,209.04
03/30/09	Utica Mutual	4,167.87
03/31/09	Walworth Lions	271.15
03/01-31/09	Transfer from MM to checking	1,255,000.00
03/01-31/09	Miscellaneous	2,171.02

Total Receipts 1,849,995.92

Total receipts, including balance \$2,921,440.31

DISBURSEMENTS MADE DURING MONTH

By check

From Check No.	23782	To Check No.	24009	818,671.60
				1,959,461.69
				TRANSFER TO MM
				100,000.00
				TRANSFERS TO OTHER FUNDS
				<u>506.17</u>

Total disbursements 2,878,639.46

Cash Balance \$42,800.85

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement 650,992.97

Less total of outstanding checks 608,192.12

Net balance in bank 42,800.85

Amount of receipts undeposited (add)

Total available balance

42,800.85

Received by the Board of Education
and entered as a part of the
minutes of the Board meeting held

This is to certify that the above
Cash balance is in agreement with
my bank statement as reconciled

'20

Clerk of Board of Education

John J. Stamos 4-28-09

Treasurer of School District Date

SCHOOL LUNCH FUND
 TREASURER'S MONTHLY REPORT
 March 1 - 31, 2009

Prior period available balance \$182,440.70

RECEIPTS DURING MONTH

DATE	SOURCE	AMOUNT
03/10/09	GANANDA/WAYNE RED	192.00
03/16/09	STATE AID	24,434.00
03/20/09	SENIOR CITIZEN DINNER	486.00
03/20/09	HS VENDING	789.30
03/24/09	WAYNE WRESTLING BOOSTER	564.09
03/27/09	WCHS EXTRACLASS	94.00
03/01-13/09	FREEWILL LUNCH/BREAK	2,679.62
03/01-13/09	OP LUNCH/BREAK	2,350.24
03/01-13/09	OE LUNCH/BREAK	3,061.37
03/01-13/09	MS LUNCH/BREAK	6,829.93
03/01-13/09	HS LUNBH/BREAK	12,538.59
03/16-31/09	HS VENDING	1,864.15
03/16-31/09	FREEWILL LUNCH/BREAK	3,388.14
03/16-31/09	OP LUNCH/BREAK	2,707.53
03/16-31/09	OE LUNCH/BREAK	3,983.77
03/16-31/09	MS LUNCH/BREAK	9,842.06
03/16-31/09	HS LUNBH/BREAK	16,076.54
03/01-31/09	ACH PAYMENTS	13,070.69
03/01-31/09	WCS GENERAL FUND	512.41
03/01-31/09	OTHER SALES	322.80
03/01-31/09	BANK CREDITS	0.95

Total Receipts 105,788.18

Total receipts, including balance \$288,228.88

DISBURSEMENTS MADE DURING MONTH

By check			
From Check No.	2117	To Check No.	2145
		Payroll	135,732.15
			34,238.33
By Debit Charge	NSF		115.00
		BANK DEBITS	3.00
		Total disbursements	<u>170,088.48</u>

Cash Balance \$118,140.40


RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement	108,238.82
Less total of outstanding checks	<u> </u>
Net balance in bank	108,238.82
Amount of receipts undeposited (add)	<u>9,901.58</u>
Total available balance	<u>118,140.40</u>

Received by the Board of Education
 and entered as a part of the
 minutes of the Board meeting held

This is to certify that the above
 Cash balance is in agreement with
 my bank statement as reconciled

 Clerk of Board of Education


 Treasurer of School District Date 4-28-09

CAPITAL RESERVE
TREASURER'S MONTHLY REPORT
March 1 - 31, 2009

Prior period available balance \$545.55

RECEIPTS DURING MONTH

DATE	SOURCE	AMOUNT
Total Receipts		\$0.00

Total receipts, including balance \$545.55

DISBURSEMENTS MADE DURING MONTH

By check		
From Check No.	To Check No.	-
By Debit Charge Purchase cd		
Total disbursements		\$0.00

Cash Balance \$545.55

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement	545.55
Less total of outstanding checks	-
Net balance in bank	545.55
Amount of receipts undeposited (add)	-
Total available balance	\$545.55

Received by the Board of Education
and entered as a part of the
minutes of the Board meeting held

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Cash balance is in agreement with
my bank statement as reconciled

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Clerk of Board of Education


Treasurer of School District Date 4/28/09

CAPITAL PROJECTS
TREASURER'S MONTHLY REPORT
March 1 - 31, 2009

Prior period available balance \$119,416.22

RECEIPTS DURING MONTH

DATE	SOURCE	AMOUNT
03/03/09	TRANSFER FROM MM	11,802.11

Total Receipts 11,802.11

Total receipts, including balance \$131,218.33

DISBURSEMENTS MADE DURING MONTH

By check
From Check No. 346 To Check No.

By Debit Charge

Total disbursements \$0.00

Cash Balance \$131,218.33

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement 131,218.33

Less total of outstanding checks

Net balance in bank 131,218.33

Amount of receipts undeposited (add)

Total available balance \$131,218.33

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my bank statement as reconciled

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Clerk of Board of Education


Treasurer of School District Date 4-28-09

BUS RESERVE
 TREASURER'S MONTHLY REPORT
 March 1 - 31, 2009

Prior period available balance 876.76

RECEIPTS DURING MONTH

DATE	SOURCE	AMOUNT
Total Receipts		\$0.00

Total receipts, including balance \$876.76

DISBURSEMENTS MADE DURING MONTH

By check		
From Check No.	To Check No.	
By Debit Charge	Purchase CD	
Total disbursements		\$0.00
Cash Balance		\$876.76

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement	876.76
Less total of outstanding checks	-
Net balance in bank	876.76
Amount of receipts undeposited (add)	-
Total available balance	\$876.76

Received by the Board of Education
 and entered as a part of the
 minutes of the Board meeting held

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 Cash balance is in agreement with
 my bank statement as reconciled

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 Clerk of Board of Education

Jana K. Manonine 4-28-09

 Treasurer of School District Date

TRUST AND AGENCY
TREASURER'S MONTHLY REPORT
March 1 - 31, 2009

Prior period available balance \$187,541.37

RECEIPTS DURING MONTH

DATE	SOURCE	AMOUNT
03/04/09	WCS CAFETERIA FUND	14,681.61
03/04/09	WCS GENERAL FUND	984,165.71
03/04/09	WCMS EXTRACLASS	36.77
03/03/09	HERFF JONES	959.05
03/04/09	TSA REFUND	200.00
03/04/09	WCHS EXTRACLASS SALES TAX	180.34
03/05/09	GIFT FOR WELLNESS COMMITTEE	400.00
03/16/09	AP EXAMS	1,118.00
03/23/09	ERS REFUND	54.09
03/24/09	RIT GIFT FOR PROJECT LEAD THE WAY	140.00
03/24/09	ERS REFUND	86.00
03/25/09	WCS CAFETERIA FUND	19,556.72
03/25/09	WCS GENERAL FUND	975,295.98
03/01-31/09	MEDICAL/DENT RETIREES	19,048.87
03/01-31/09	TARGET GIFT	1,008.28
03/01-31/09	INTEREST	24.98
Total Receipts		2,016,956.40

Total receipts, including balance \$2,204,497.77

DISBURSEMENTS MADE DURING MONTH

By check			
From Check No.	2982 To Check No.	3011	84,725.12
	Transfer to Flex		70,605.51
By Debit Charge	Transfers for payroll		1,915,261.17
Total disbursements			2,070,591.80
Cash Balance			\$133,905.97

RECONCILIATION WITH BANK STATEMENT


Balance as given on bank statement	189,566.67
Less total of outstanding checks	55,660.70
Net balance in bank	133,905.97
Amount of receipts undeposited (add)	-
Total available balance	\$133,905.97

Received by the Board of Education
and entered as a part of the
minutes of the Board meeting held

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Cash balance is in agreement with
my bank statement as reconciled

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Clerk of Board of Education


Treasurer of School District

4/28/09
Date

FLEX ACCOUNT
TREASURER'S MONTHLY REPORT
March 1 - 31, 2009

Prior period available balance \$253,505.63

RECEIPTS DURING MONTH

DATE	SOURCE	AMOUNT
03/05/09	TRANSFER FROM TA TO F	70,605.51
Total Receipts		70,605.51

Total receipts, including balance \$324,111.14

DISBURSEMENTS MADE DURING MONTH

By check		
From Check No.	To Check No.	
By Debit Charge	BENEFIT RESOURCE DEBIT	25,228.33
Total disbursements		\$25,228.33
Cash Balance		\$298,882.81

RECONCILIATION WITH BANK STATEMENT


Balance as given on bank statement	298,882.81
Less total of outstanding checks	-
Net balance in bank	298,882.81
Amount of receipts undeposited (add)	-
Total available balance	\$298,882.81

Received by the Board of Education
and entered as a part of the
minutes of the Board meeting held

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Cash balance is in agreement with
my bank statement as reconciled

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Clerk of Board of Education


Treasurer of School District Date 4/28/09

UNEMPLOYMENT INSURANCE RESERVE
 TREASURER'S MONTHLY REPORT
 March 1 - 31, 2009

Prior period available balance

RECEIPTS DURING MONTH

DATE	SOURCE	AMOUNT
------	--------	--------

Total Receipts

Total receipts, including balance

DISBURSEMENTS MADE DURING MONTH

By check

From Check No.

To Check No.

By Debit Charge

Total disbursements

Cash Balance

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement

Less total of outstanding checks

Net balance in bank

Amount of receipts undeposited (add)

Total available balance

MONEY MARKET

351,769.28

Received by the Board of Education
 and entered as a part of the
 minutes of the Board meeting held

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 Cash balance is in agreement with
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 Clerk of Board of Education


 Treasurer of School District Date

LIABILITY INSURANCE RESERVE
 TREASURER'S MONTHLY REPORT
 March 1 - 31, 2009

Prior period available balance

RECEIPTS DURING MONTH

DATE	SOURCE	AMOUNT
------	--------	--------

Total Receipts

Total receipts, including balance

DISBURSEMENTS MADE DURING MONTH

By check

From Check No.

To Check No.

By Debit Charge

Total disbursements

Cash Balance

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement

Less total of outstanding checks

Net balance in bank

Amount of receipts undeposited (add)

Total available balance

MONEY MARKET

904,918.78

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 minutes of the Board meeting held

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 Cash balance is in agreement with
 my bank statement as reconciled

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 Clerk of Board of Education


 Treasurer of School District Date: 4/28/09

DEDUCTIBLE INSURANCE RESERVE
 TREASURER'S MONTHLY REPORT
 March 1 - 31, 2009

Prior period available balance

RECEIPTS DURING MONTH

DATE	SOURCE	AMOUNT
Total Receipts		_____
Total receipts, including balance		_____
DISBURSEMENTS MADE DURING MONTH		
By check		
From Check No.	To Check No.	
By Debit Charge		_____
Total disbursements		_____
Cash Balance		=====

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement	_____
Less total of outstanding checks	_____
Net balance in bank	_____
Amount of receipts undeposited (add)	_____
Total available balance	=====
MONEY MARKET	2,600,586.14

Received by the Board of Education
 and entered as a part of the
 minutes of the Board meeting held

This is to certify that the above
 Cash balance is in agreement with
 my bank statement as reconciled

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 Clerk of Board of Education

[Signature]

 Treasurer of School District Date: 4/8/09

RETIREMENT BENEFITS RESERVE
 TREASURER'S MONTHLY REPORT
 March 1 - 31, 2009

Prior period available balance

RECEIPTS DURING MONTH

DATE	SOURCE	AMOUNT
------	--------	--------

Total Receipts

Total receipts, including balance

DISBURSEMENTS MADE DURING MONTH

By check

From Check No.

To Check No.

By Debit Charge

Total disbursements

Cash Balance

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement

Less total of outstanding checks

Net balance in bank

Amount of receipts undeposited (add)

Total available balance

MONEY MARKET

251,533.37

Received by the Board of Education
 and entered as a part of the
 minutes of the Board meeting held

This is to certify that the above
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 my bank statement as reconciled

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 Clerk of Board of Education


 Treasurer of School District Date

EMPLOYEES RETIREMENT RESERVE
 TREASURER'S MONTHLY REPORT
 March 1 - 31, 2009

Prior period available balance

RECEIPTS DURING MONTH

DATE	SOURCE	AMOUNT
------	--------	--------

Total Receipts

Total receipts, including balance

DISBURSEMENTS MADE DURING MONTH

By check

From Check No.

To Check No.

By Debit Charge

Total disbursements

Cash Balance

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement

Less total of outstanding checks

Net balance in bank

Amount of receipts undeposited (add)

Total available balance

MONEY MARKET

779,888.18

Received by the Board of Education
 and entered as a part of the
 minutes of the Board meeting held

This is to certify that the above
 Cash balance is in agreement with
 my bank statement as reconciled

20

 Clerk of Board of Education

Jana K. Stramone
 Treasurer of School District

4/6/09
 Date

SPECIAL AID
TREASURER'S MONTHLY REPORT
March 1 - 31, 2009

Prior period available balance \$66,495.83

RECEIPTS DURING MONTH

DATE	SOURCE	AMOUNT
03/02/09	STATE AID	260,008.00
03/03/09	STATE AID	113,503.00
03/23/09	WAYNE CO TREAS	500.00
03/26/09	STATE AID	16,947.87
03/30/09	WCS GENERAL FUND	506.17
03/30/09	void check	209.52

Total Receipts 391,674.56

Total receipts, including balance \$458,170.39

DISBURSEMENTS MADE DURING MONTH

By check			
From Check No.	1511 To Check	1515	9,980.47
By Debit Charge			
	Trans to GF		375,204.88
Total disbursements			<u>385,185.35</u>
Cash Balance			<u>\$72,985.04</u>

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement	79,323.04
Less total of outstanding checks	<u>6,338.00</u>
Net balance in bank	72,985.04
Amount of receipts undeposited (add)	<u> </u>
Total available balance	<u>\$72,985.04</u>

Received by the Board of Education
and entered as a part of the
minutes of the Board meeting held

This is to certify that the above
Cash balance is in agreement with
my bank statement as reconciled

20

Clerk of Board of Education


Treasurer of School District Date 4/28/09

TO: Michael Havens
Superintendent of Schools
FROM: Gregory J. Atseff
Assistant Superintendent for Business
DATE: May 7, 2009
RE: Health Service Contract – East Irondequoit

Attached is the contract for health services for Wayne students attending a private or parochial school in the East Irondequoit School District for the 2008-20089 school year.

The cost of the contract is:

19 Student(s) @ 420.04 = \$7,980.76

The student(s) listed on the health service contract have been verified by the attendance office.

RESOLUTION

Be it resolved, that the Board of Education of the Wayne Central School District hereby approves the contract for health services with the East Irondequoit School District for the 2008-2009 school year, and hereby authorizes the Superintendent of Schools, Board President, and District Clerk to execute the contract.

/db

Attachment



EAST IRONDEQUOIT CENTRAL SCHOOL DISTRICT
ADMINISTRATIVE OFFICES
600 PARDEE ROAD
ROCHESTER, NY 14609

(585) 339-1200 • FAX (585) 288-0713
<http://eicsd.k12.ny.us>

Susan K. Allen
Superintendent of Schools

John D. Abbott
Deputy Superintendent
(585) 339-1260
John_Abbott@eastiron.monroe.edu

CONTRACT FOR HEALTH AND WELFARE SERVICES

THIS AGREEMENT, made in duplicate this 13th day of April 2009, by and between Frank Robusto as trustee of the Board of Education of Wayne Central School District, Party of the First Part, and the Board of Education, East Irondequoit Central School District, Town of Irondequoit, County of Monroe, New York, Party of the Second Part.

WITNESSETH, that whereas Party of the First Part has been duly empowered by the provisions of section 912 of the Education Law to enter into a contract for the purpose of providing health and welfare services for children residing in said school district and attending non-public schools in East Irondequoit Central School District, Town of Irondequoit, County of Monroe, New York to begin on September 1, 2008 and to end June 30, 2009.

NOW, THEREFORE, the said Party of the First Part hereby agrees to pay to the Party of the Second Part the sum of **\$7,980.76** for health and welfare services to be provided under section 912 to approximately nineteen (19) child(ren) residing in the Wayne Central School District and attending non-public schools in said East Irondequoit Central School District.

And the Party of the Second Part hereby agrees with the Party of the First Part as follows:

1. That the health and welfare services provided under section 912 shall consist of the following:

Physician Services
Nurse Services
School Psychological Services
School Social Work Services
School Speech Correctionist Services

Such services may include, but are not limited to all services performed by a physician, nurse, school psychologist, school social worker or school speech correctionist, and may also include vision and hearing tests, the taking of medical histories and the administration of health screening tests, the maintenance of cumulative health records and the administration of emergency care programs for ill or injured pupils.

2. The Part of the Second Part will also furnish the following equipment to be used in providing such services if requested by the authorities in charge of the non-public school:

"BUILDING A FUTURE, ONE STUDENT AT A TIME"

Supplies and equipment for use by physician, health aides, psychologist, social worker, and speech correctionist (i.e. scales, vision and hearing testing devices, health record forms, first-aid supplies, and all other readily transportable equipment and supplies pertaining to delivery of services).

It is expressly agreed by and between the parties hereto that the services agreed to be supplied under this contract shall not include any teaching service.

It is mutually agreed that this contract shall not become valid and binding upon either party thereto until the same shall be approved by the (district) superintendent of schools.

IN WITNESS WHEREOF, the parties have hereunto set their hands the day and year above written.

Trustee/President of Board of Education Frank Robusto, Jr.	Wayne Central School District Party of First Part	PO Box 155 Ontario Center, NY 14520 Post Office Address
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Clerk of Board of Education James Switzer	Wayne Central School District Party of First Part	PO Box 155 Ontario Center, NY 14520 Post Office Address
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Trustee/President of Board of Education	East Irondequoit Central School District Party of Second Part	600 Pardee Road Rochester, NY 14609 Post Office Address
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Clerk of Board of Education	East Irondequoit Central School District Party of Second Part	600 Pardee Road Rochester, NY 14609 Post Office Address
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APPROVAL OF SUPERINTENDENT

I have examined the above contract and hereby approve the same.

<u>Susan K. Allen</u> Superintendent of Schools	<u>4/14/09</u> Date
--	------------------------

Michael Havens, Superintendent of Schools

TO: Michael Havens
Superintendent of Schools
FROM: Gregory J. Atseff
Assistant Superintendent for Business
DATE: May 7, 2009
RE: Health Service Contract - Penfield Central School District

Attached is the contract for health services for Wayne students attending a private or parochial school in the Penfield Central School District for the 2008-2009 school year.

The cost of the contract is:

26 Student(s) @ \$ 477.04 = \$12,403.04

The student(s) listed on the health service contract have been verified by the attendance office.

RESOLUTION

Be it resolved, that the Board of Education of the Wayne Central School District hereby approves the contract for health services with the Penfield Central School District for the 2008-2009 school year, and hereby authorizes the Board President, School Superintendent, and District Clerk to execute the contract.

/db

Attachment



PENFIELD CENTRAL SCHOOLS

PO BOX 900, PENFIELD, NEW YORK 14526-0900
John D. Carlevatti
Superintendent of Schools

Phone (585) 249-5700
FAX (585) 248-8412

Contract for Health Services

THIS AGREEMENT, made in duplicate the 10th day of April 2009, by and between Frank Robusto, Jr. as President of the Board of Education of Wayne Central School District, Party of the First Part, and Mr. Stephen Zilora as President of the Board of Education of Penfield Central School District, Penfield, New York, Party of the Second Part.

WITNESSETH, that whereas Party of the first part has been duly empowered by a vote of the majority of the qualified voters present at a school meeting of said School District under the provisions of Section 912 of the Education Law, to enter into a contract for the purpose of providing health services for children residing in said school district and attending non-public schools in Penfield Central School District, of the Towns of Penfield, Pittsford, Perinton, and Brighton, Monroe County, and Macedon and Walworth, Wayne County, New York, to begin on the 1st day of July 2008 and to end on the 30th day of June 2009.

NOW THEREFORE, the Party of the first part hereby agrees to pay the Party of the second part the sum of \$12,403.04 (\$477.04 per pupil) for health services to be provided to approximately 26 child(ren) residing in the Wayne Central School District and attending nonpublic schools in said Penfield Central School District. And the Party of the first part hereby agrees with the Party of the second part as follows:

1. That the services to be provided shall consist of the following:
 - Medical examinations
 - School nursing service
 - Vision and hearing testing devices
 - Psychological services
 - Examinator for Employment Certificates
 - Examination for Participation in Athletics
 - Notification to parents regarding defects and follow-up
 - Speech correctionist service
 - Instructions for first aid care for school emergencies

2. The Party of the Second Part will also furnish the following equipment to be used in providing such services if requested by the authorities in charge of the non-public school:
 - Scales
 - Vision and hearing testing devices
 - Health record forms
 - First aid supplies


It is expressly agreed by and between the parties hereto that the services agreed to be supplied under this Agreement shall not include any teaching service.


It is mutually agreed that this contract shall not become valid and binding upon either party hereto until the (district) superintendent of schools shall approve same.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands the day and year above written:

_____ President, Board of Education Frank Robusto, Jr.	Wayne Central School District <i>Party of the First Part</i>	PO Box 155 Ontario Center, NY 14520 Post Office Address
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_____ Clerk, Board of Education James Switzer	Wayne Central School District <i>Party of the First Part</i>	PO Box 155 Ontario Center, NY 14520 Post Office Address
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 _____ President, Board of Education	Penfield Central School District <i>Party of the Second Part</i>	PO Box 900 Penfield, NY 14526 Post Office Address
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 _____ Clerk, Board of Education	Penfield Central School District <i>Party of the Second Part</i>	PO Box 900 Penfield, NY 14526 Post Office Address
---	--	---

APPROVAL OF SUPERINTENDENT

I have examined the above contract and hereby approve the same.

Dated: _____

(District) Superintendent of Schools
Michael Havens

I have examined the above contract and hereby approve the same.

Dated: 4-14-09



John D. Caravatti, Superintendent
Penfield Central School District

TO: Michael Havens
Superintendent of Schools
FROM: Gregory J. Atseff
Assistant Superintendent for Business
DATE: May 7, 2009
RE: Health Service Contract - Pittsford Central School District

Attached is the contract for health services for Wayne students attending a private or parochial school in the Pittsford Central School District for the 2008/2009 school year.

The cost of the contract is:

3 Student(s) @ \$ 406.18 = \$1,218.54

The student(s) listed on the health service contract have been verified by the attendance office.

RESOLUTION

Be it resolved, that the Board of Education of the Wayne Central School District hereby approves the contract for health services with the Pittsford Central School District for the 2008 - 2009 school year, and hereby authorizes the Board President, Superintendent of Schools, and District Clerk to execute the contract.

/db

Attachment

**PITTSFORD CENTRAL SCHOOL
PITTSFORD, NEW YORK**

CONTRACT FOR HEALTH SERVICES

THIS AGREEMENT made on this 13th day of April, 2009, by and between the Board of Education of Wayne Central School District, Party of the first part, and the Board of Education of Pittsford Central School District, Pittsford, New York 14534, Party of the second part.

WITNESSETH, That whereas party of the first part has been duly empowered by the provisions of Section 912 of the Education Law to enter into a contract for the purpose of providing health services for children residing in said school district and attending non-public schools in Pittsford Central School District, Counties of Monroe and Ontario, New York, to begin on July 1, 2008 and to end June 30, 2009.

NOW, THEREFORE, The said party of the first part hereby agrees to pay to the party of the second part the sum of \$1,218.54 for health services to be provided to approximately 3 child(ren) residing in said School District and attending non-public schools in said Pittsford Central School District, Monroe and Ontario Counties, New York.

And the party of the second part hereby agrees with the party of the first part as follows:

1. That the services to be provided shall consist of the following:

- *School Nursing Service*
- *Vision and Hearing Tests*
- *Scoliosis Screening*
- *Examinations for Employment Certificates*
- *Examinations for Participation in Athletics*
- *Notification of Parents regarding Defects and Follow-up*
- *Instructions for First Aid Care for School Emergencies*

Such services may include, but are not limited to all services performed by a physician, nurse, school psychologist, school social worker, or school speech therapist, and may also include the taking of medical histories and the administration of health screening tests, the maintenance of cumulative health records and the administration of emergency care programs for ill or injured pupils.

2. The party of the second part will also furnish the following equipment to be used in providing such services if requested by the authorities in charge of the non-public school:

Supplies and equipment for use by physician, school nurse-teacher, psychologist, social worker, speech therapist (i.e., scales, vision and hearing testing devices, health record forms, first-aid supplies, and all other readily transportable equipment and supplies pertaining to delivery of services).

It is expressly agreed by and between the parties hereto that the services agreed to be supplied under this contract shall not include any teaching service.

It is mutually agreed that this contract shall not become valid and binding upon either party thereto until the same shall be approved by the (district) superintendents of schools.

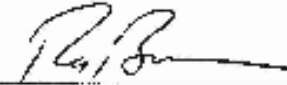
**PITTSFORD CENTRAL SCHOOL
PITTSFORD, NEW YORK**


CONTRACT FOR HEALTH SERVICES

IN WITNESS WHEREOF, the parties have hereunto set their hands the day and year above written.

(Trustee or President of Board of Education) Frank Robusto, Jr.	Wayne Central School District (Party of the First Part)	PC RCX 155 Ontario Center, NY 14520 (Address)
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(Trustee or Clerk of Board of Education) James Switzer	Wayne Central School District (Party of the First Part)	PO Box 155 Ontario Center, NY 14520 (Address)
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 (President of Board of Education)	Pittsford Central School District (Party of Second Part)	42 W. Jefferson Road Pittsford, NY 14534 (Address)
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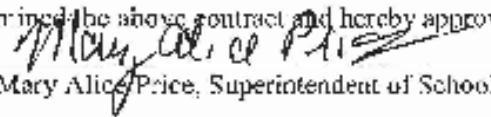
 (Clerk of Board of Education)	Pittsford Central School District (Party of Second Part)	42 W. Jefferson Road Pittsford, NY 14534 (Address)
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APPROVAL OF SUPERINTENDENT'S

I have examined the above contract and hereby approve the same.

Superintendent of Schools Michael Havens
Wayne Central School District District
Wayne County

I have examined the above contract and hereby approve the same.


Mary Alice Price, Superintendent of Schools

Pittsford Central Schools
Monroe County

TO: Michael Havens
Superintendent of Schools
FROM: Gregory J. Atseff
Assistant Superintendent for Business
DATE: May 7, 2009
RE: Gifts to the District

Recommend that the Board of Education, at their regular meeting to be held on Thursday, May 7, 2009, accept a \$2,000 gift from the TC Armstrong's PTO. This gift will be used to help offset the cost of the 8th grade field trip to Darien Lake.

/db

c: Robert Armocida
Lee Stramonine
Helen Jensen

TO: Michael Havens
 Superintendent of Schools
FROM: Gregory J. Atseff
 Assistant Superintendent for Business
DATE: May 7, 2009
RE: Phys Ed/Athletic/Health Bid

In accordance with Section 103A, Article 5-A, of the New York State General Municipal Law, a legal notice was advertised in the official school newspapers inviting the submission of sealed bids for Phys Ed, Interscholastic Athletic, and Health Supplies and Equipment for use by the school district.

Sealed bids were received and opened publicly on Thursday, March 19, 2009, at 1:00 p.m. at the district administrative offices.

Bids were advertised to be evaluated on either an item-by-item basis or total basis, whichever best suited the district. Prices submitted are to be f.o.b. Wayne Central School District. Where indicated, the vendor responded to a request for a discount for non-bid items purchased during the school year.

The lowest responsible bidders are identified as follows:

	Vendor	Discount	Bid Total
1.	Henry Schein 135 Duryea Rd. Melville, NY 11747	15%	1,524.51
2.	Medco Supply Co. 500 Fillmore Ave. Tonawanda, NY 14150	10%	2,753.14
3.	School Health Corp. 865 Muirfield Dr. Hanover Park, IL 60133	10%	414.54
4.	William V. MacGill & Co. 1000 Lombard Rd. Lombard, IL 60148	5%	674.06
5.	Cannon Sports PO Box 11179 Burbank, CA 91510-1179	25%	136.00
6.	FlagHouse, Inc. 610 Flaghouse Dr. Hasbrouck Heights, NJ 07604-32116	10%	259.58
7.	Gopher Sport PO Box 998 Owatonna, MN 55060-0998	10%	1,513.82
8.	Greg Larson Sports 1300 Hwy 210W Brainerd, MN 56401		208.31
9.	Jim Dalberth Sporting Goods 926 Genesee Street Rochester, NY 14611	10%	1,995.60

	Vendor	Discount	Bid Total
10.	Laux Sporting Goods 25 Pineview Dr., Aud. Ind. Pk Amherst, NY 14228		2,179.89
11.	NEFF 8022 Fir Drive Clay, NY 13041		1,771.50
12.	Passon's Sports PO Box 49 Jenkintown, PA 19046	10%	3,894.56
15.	S&S Worldwide Sports 75 Mill Street Colchester, CT 06415		326.73
16.	Scholastic Sports Sales Ltd. 8195 Cazenovia Rd. Manilus, NY 13104	10%	780.04
17.	Sportime 2155 Northwoods Pkwy Norcross, GA 30071	10%	1,611.51
18.	Toth's Sports 71 Victor Heights Pkwy. Victor, NY 14564	25%	588.00
	Total		<u>20,631.79</u>

The following companies were not awarded any items but have offered a discount during the school year:

William V. MacGill & Co.	5%
1000 Lombard Rd. Lombard, Il 60148	
Aluminum Athletic Equipment	5%
1000 Enterprise Dr. Royersford, PA 19468	
Riddell All American	5-20%
7655 Hillside Dr. Victor, NY 14564	
Softball Sales/Baseball Express PO Box 792310 San Antonio, TX 78279-2310	

Attached is a copy of the vendor bid list for your reference.

/db

Phys Ed/Interscholastic Athletic/Health Bid
March 19, 2009

Henry Schein Inc.
Ms. Maria Lombardi
135 Duryea Road
Melville, NY 11747

Medco Supply Co.
Priority Bid Department
500 Fillmore Ave
Tonawanda, NY 14150

Moore Medical
Bid Department
PO Box 2740
New Britain, CT 06050

School Health Supply
865 Muirfield Dr.
Hanover Park, IL 60133

School Nurse Supply Inc.
Bid Department
PO Box 68968
Schaumburg, IL 60168

William V. MacGill & Co.
Bid Department
1000 Lombard Rd.
Lombard, IL 60148

Aluminum Athletic Equipment
Mr. Dan McCann
1000 Enterprise Dr.
Royersford, PA 19468

Anaconda Sports, Inc.
Bid Department
85 Katrine Ln
Lake Katrine, NY 12449-5138

Boat House
Bid Department
425 East Hunting Park Ave
Philadelphia, PA 19124

Cannon Sports
Bid Department
PO Box 11179
Burbank, CA 91510-1179

FlagHouse, Inc.
Bid Department
601 Flaghouse Dr.
Hasbrouck Heights, NJ 07604-32116

G&G Fitness
Mr. Kevin Downey
38 Melbourne Green
Fairport, NY 04450

Gill Athletics
2808 Gemini Court
Champaign, IL 61822

Gopher Sport
Bid Department
PO 998
Owatonna, MN 55060-0998

Great Lakes Sports
Bid Department
PO Box 447
Lambertville, MI 48144

Greg Larson Sports
Bid Department
PO Box 567
Brainerd, MN 56401

Jim Dalberth Sporting Goods
Bid Department
925 Genesee Street
Rochester, NY 14611

JKP Sports, Inc.
Bid Department
PO Box 3126, 19333 S.W. 118th Ave.
Tualutin, OR 97062

Laux Sporting Goods
Mr. Don Oppedisano
25 Pineview Dr., Aud. Ind. Pk.
Amherst, NY 14228

M-F Athletic
Bid Department
PO Box 8090
Cranston, RI 02920-0090

NEFF
Mr. Dominic Palumbo
8022 Fir Drive
Clay, NY 13041

Office Playground, Inc.
83 Hamilton Drive, Suite 100
Novato, CA 94949-5674

Passon's Sports
Bid Department
PO Box 49
Jenkintown, PA 19046

Perform Better
Bid Department
PO Box 8090
Cranston, RI 02920-0090

Pocket Full of Therapy
Bid Department
PO Box 174
Morganville, NJ 07751

Power Systems
Bid Department
PO Box 51030
Knoxville, TN 37950-1030

Reliable Racing Supply
Bid Department
643 Upper Glen St.
Queensburg, NY 12804

Riddell All American
Mr. Kyle Finn
7655 Hillside Dr.
Victor, NY 14564

S & S Worldwide Sports
Bid Department
75 Mill Street
Colchester, CT 06415

Scholastic Sports Sales Ltd.
Mr. Josh Miller
8195 Cazenovia Rd., PO Box 240
Manlius, NY 13104

Softball Sales/Baseball Express
PO Box 792310
San Antonio, TX 78279-2310

Sportdecals
Bid Department
PO Box 860
Spring Grove, IL 60081-0860

Sportime
Bid Department
3155 Northwoods Pkwy
Norcross, GA 30071

Sportmaster
Bid Department
PO Box 5000
Pittsburgh, PA 15206

Therapy Shoppe Inc.
Bid Department
PO Box 8875
Grand Rapids, MI 49518

Toth's Sports
Bid Department
71 Victor Heights Pkwy.
Victor, NY 14564

Vantage Products Intl
Mr. Neal Halvorson
8410 Wolf Lake Dr., Ste 106
Bartlett, TN 38133-4188

VIP Labs
Bid Department
PO Box 32
Pittsford, NY 14534-0032

Wolverine Sports
Bid Department
745 State Circle, PO 1941
Ann Arbor, MI 48106

Worldwide Sport Supply
Bid Department
145 North Jensen Road
Vestal, NY 13850

TO: Michael Havens
 Superintendent of Schools
FROM: Gregory J. Atseff
 Assistant Superintendent for Business
DATE: May 7, 2009
RE: BOCES Cooperative Bid - Athletic & Physical Education

In addition to our own local bid, Wayne Central School District participated in a cooperative bid with Wayne-Finger Lakes BOCES for Athletic & Physical Education Supplies & Equipment. Bids included all shipping & delivery charges unless there was a minimum purchase requirement. Where indicated, some vendors offered a discount for non-bid items purchased during the school year.

I recommend that we accept the recommendation of Wayne-Finger Lakes BOCES to award the bids to the lowest bidders for items we requested as stated below.

	Vendor	Discount	Bid Total
13.	S&S Worldwide 75 Mill Street Colchester, CT 06415	14%	\$ 2,225.04
14.	Nasco 901 Janesville Ave PO Box 901 Fort Atkinson, WI 53538-0901	10%	122.80
15.	Pyramid School Products 6510 North 5 th St. Tampa, FL 33610-1908	15%	147.09
16.	Aluminum Athletic Equip. Co. 1000 Enterprise Dr. Royersford, PA 19468	5%	243.00
17.	Laux Sporting Goods 25 Pineview Dr., Aud. Ind. Pk Amherst, NY 14228-2168		3,311.76
18.	Riddell 669 Sugar Lane Elyria, OH 44035	15%	1,691.78
19.	Watkins Sporting Goods 123 4 th St. PO Box 190 Watkins, Glen NY 14891	25%	69.80
20.	Sport Supply Group, Inc. dba Passon's PO Box 49 Jenkintown, PA 19046	10%	808.17
21.	Hamlin Sports 1700 Lake Rd. Hamlin, NY 14464		2,482.50
22.	Scholastic Sports Sales 8195 Cazenovia Rd. PO Box 240 Manilus, NY 13104	10%	1,657.14

	Vendor	Discount	Bid Total
23.	Flaghouse Inc. 610 Flaghouse Dr. Hasbrouck Heights, NJ 07604	10%	46.06
24.	Sportime 3155 Northwoods Pkwy Norcross, GA 30071	15%	108.48
25.	Anaconda Sports 85 Katrine Lane Lake Katrine, NY 12449	2%	1,458.12
26.	Cannon Sports PO Box 11179 Burbank, Ca 91510-1179	25%	83.22
27.	Pioneer Mfg. Company 4529 Industrial Pkwy Cleveland, OH 44135		110.00
	Total		<u>\$14,564.96</u>

/db

TO: Michael Havens
 Superintendent of Schools
 FROM: Gregory J. Atseff
 Assistant Superintendent for Business
 DATE: May 7, 2009
 RE: Budget Transfers

In accordance with Policy #5330, please present the attached list of budget transfers to the Board of Education for their approval at their meeting on May 7. 2009

GJA/db

c: Helen Jensen, Clerk

Attachment

WAYNE CENTRAL SCHOOL DISTRICT
 ONTARIO CENTER, NY 14520

2008/2009

REQUEST FOR BUDGETARY TRANSFER

-----TRANSFER TO -----

-----TRANSFER FROM -----

BUDGET CODE	BUDGET TITLE	AMOUNT	BUDGET CODE	BUDGET TITLE	AMOUNT
A2110.480-01-1900	Textbooks/Science	12,000.00	A2110.480-01-2800	Textbooks/Model Schools	12,000.00

RECOMMEND APPROVAL _____ DISAPPROVAL _____

REMARKS: _____

ADMINISTRATOR _____ DATE _____ ASSISTANT SUPERINTENDENT FOR BUSINESS _____ DATE _____
 AUTHORIZED _____ DISAPPROVED _____ SUPERINTENDENT OF SCHOOLS _____ DATE _____

WAYNE CENTRAL SCHOOL DISTRICT
6200 Ontario Center Road • P.O. Box 155 • Ontario Center, New York 14520-0155

FOR: Board of Education, Mr. Havens
FROM: Jim Switzer, School District Clerk
TOPIC: Appointment of School Election Personnel
DATE: May 7, 2009

Persons listed on the reverse side of this page are presented for appointment as election personnel for the annual school election on Tuesday, May 19, 2009.

Assignment of election personnel is made from this list based upon availability on school election day and a balance of experience among the three (3) shifts of inspectors.

Six (6) inspectors are assigned to each of three (3) shifts during between 8 a.m. and 10:00 p.m. (Polls are open from 9:00 a.m. to 9:00 p.m. The additional time is for inspection and certification of voting machines prior to opening of the polls and for canvas of absentee ballots and for tallies and reports following close of the polls).

The election machine custodian(s) have responsibilities for voting machines prior to school election day, before, during and after the opening and closing of the polls and on return of machines following election day.

We are still using the traditional lever machines for school elections; final certification and logistics on electronic voting machines is still pending at the county, state and federal level.

As required by NYS Education Law, the appointing **MOTION** for this action will include the compensation rates of \$7.25 per hour for election inspectors and \$200.00 each for the election machine custodians.

The machine custodians are trained and certified by the Wayne County Board of Elections. Orientation for school election workers is provided prior to school election day.

--WCSD--

JES/jes:wp
Attachment (over)

ELECTION INSPECTORS

Mrs. Jean Bassage, 3785 Walworth-Ontario Road, Walworth
Mr. Lyle Bassage, 3785 Walworth-Ontario Road, Walworth
Mr. Eugene R. Bavis, 3655 Main Street, Walworth
Mrs. Hope Benjamin, 6018 Slocum Road, Ontario
Mrs. Nancy Benton, 2187 Lake Road, Ontario
Mrs. Christine Butler, 6633 Lakeside Road, Ontario
Mrs. Diane Dana, 2102 Brown Square, Apartment 412, Ontario
Mrs. Mary Jane Devlin, 2247 Walworth-Marion Road, Walworth, New York 14568
Mrs. Carol Fisher, 6685 Slocum Road, Ontario, New York 14519
Mrs. Patricia Fisher, 1612 Hennessey Road, Walworth
Mrs. Vera Graves, 2128 Bear Creek Drive, Ontario
Mrs. Marilyn Hamman, 1283 Plank Road, Walworth
Mrs. Frances Hastings, 2504 Putnam Road, Ontario
Mrs. Cathy Herzog, 854 Laurelwood Way, Ontario
Mrs. Daughn Higgins, 656 Clevenger Road, Ontario
Mrs. Jean Hosier, 1855 Ridge Road, Ontario
Mrs. Carolyn Lyon, 393 Hillside Circle, Macedon (Town of Walworth)
Mrs. Cynthia Miller, 7355 Lakeside Road, Ontario
Mrs. Evelyn Nersinger, 5873 Hopewell Drive, Ontario
Mrs. Diane Nichols, 2613 Ridge Road, Ontario, New York 14519
Mrs. Barbara Sass, 5547 Walworth Road, Ontario (Town of Walworth)
Mrs. Rosemary Sgabellone, 486 Bills Road, Macedon
Mrs. Joyce Smith, 6027 Walworth Road, Ontario
Mrs. Blanche Sones, 2028 Country Club Lane, Ontario
Mrs. Jean Susser, 6011 Walworth Road, Ontario
Mrs. Judy Taillie, 6075 Arbor Road, Ontario
Mrs. Judy Tulloch, 2017 Walworth-Penfield Road, Walworth
Mrs. Brenda Toal, 1232 Paddy Lane Road, Ontario
Mr. Thomas Toal, 1232 Paddy Lane Road, Ontario
Mrs. Margaret Wachob, 1251 Paddy Lane Road, Ontario
Mrs. Anne Welker, 669 Boston Road, Ontario

ELECTION MACHINE CUSTODIANS

Eric Lubberts, 6825 Knickerbocker Road, Ontario
William Nichols, 2613 Ridge Road, Ontario

Policy Submitted for First Reading

None

Policy Submitted for Second Reading

3410 Policy Code of Public Conduct on School Property

Policy Submitted for Single Reading

None

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Revisions in Blue;

Deletions Bold Underlined Italic; Presented for Second Reading by Board of Education on May 7, 2009

Community Relations

3410

CODE OF CONDUCT ON SCHOOL PROPERTY

The Code of Conduct of the Wayne Central School District shall be reviewed on an annual basis and updated as necessary, in accordance with law.

The Board of Education shall approve any amendments or revisions to the Code of Conduct only after at least one (1) public hearing that provides for the participation of school personnel, parents/guardians, students, and any other interested parties.

The Board of Education shall file a copy of its Code of Conduct, including all amendments, with the Commissioner of Education no later than thirty (30)-days after their respective adoptions.

Education Law §§ 2801 and 3214

Family Court Act Articles 3 and 7

Vehicle and Traffic Law § 142

8 New York Code of Rules and Regulations (NYCRR) §100.2(l)(2)

Adopted: September 10, 2003

Revised: May ..., 2009