

# WAYNE CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION MEETING AGENDA



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April 3, 2008      7:00 p.m.      District Office Conference Room

- 7:00    Call to Order  
      Pledge of Allegiance  
      Approval of Agenda/Approval of Minutes      [Att. 1](#)
- 7:05    Public Comment
- 7:10    Board Member Comments
- 7:15    Board President Comments
- 7:20    Action Item
- 7:25    Superintendent's Report
1.    Varsity Wrestling Team Recognition
  2.    Technology Presentation      [Att. 2](#)
  3.    Math Program Presentation      [Att. 3](#)
  4.    Student Representative
  5.    Student Questions
- 8:20    Board Action
1.    Personnel Action      [Att. 4](#)
  2.    CSE/CPSE Action      [Att. 5](#)
  3.    Consent Agenda Items:      [Att. 6](#)
    1.    Treasurer's Report
    2.    Approve Budget Transfers
    3.    Accept Gifts to the District
    4.    Add Extra-Classroom Signature Authorization
    5.    Approve Health Contracts
    6.    Textbook Adoption
    7.    Approve ASI and ASB Contracts
- 8:30    Policy      [Att. 7](#)
- 8:35    Public Comment
- 8:45    Board Member Comments
- 8:55    Adjournment

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Next Meeting Date:    April 7, 2007    (Three Boards Mtg – Ontario Town Hall)    7:00 p.m.

### District Mission Statement

Based on the belief that all students can learn, the staff of the Wayne Central School District accepts the responsibility to teach all students, regardless of differences, the fundamental skills. We further accept the responsibility to challenge all students to attain higher levels of achievement. Wayne Central will provide the opportunity, environment, and encouragement to meet this goal while developing the whole child, physically, socially, emotionally, and culturally

**WAYNE CENTRAL SCHOOL DISTRICT**  
**Ontario Center, New York 14520**

**BOARD OF EDUCATION MINUTES**  
**APPROVED**

**UNOFFICIAL UNTIL**

**DATE:** Thursday, March 20, 2008  
**TYPE:** Regular Business Meeting  
Office

**TIME:** 6:30 p.m.  
**PLACE:** District

**PRESENT:** Members Griswold, Lyke, Newman, Nicholson, Robusto, Schultz, Triou (arrived @ 7:24 p.m.), Wyse; District Clerk Switzer; Administrators Havens, Siracuse, Armocida, Wright, Schiek, Atseff, Cox, Callahan, Green & Blankenberg

**ABSENT:** Mr. Johnson

**GUESTS:** Visitor's Roster filed in clerk's agenda file, this meeting

**I. CALL TO ORDER:** 6:30 p.m. by Frank Robusto, Jr., School Board President

**II. EXECUTIVE SESSION** (Personnel)

Mr. Wyse offered a **MOTION**, seconded by Mrs. Lyke, to enter into an executive session at 6:31 p.m. for discussion of matters pertaining to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a specific person. 7 Ayes, 0 Nays, 2 Absent (Mr. Johnson, Mr. Triou), Carried.

**III. RECONVENE:** 7:00 p.m.

**IV. PLEDGE OF ALLEGIANCE**

**V. APPROVAL OF AGENDA & MINUTES** (March 6, 2008)

Mrs. Lyke offered a **MOTION**, seconded by Mr. Griswold, to approve the agenda for this evening's meeting and the minutes of the meeting of March 6, 2008, each as presented. 6 Ayes, 0 Nays, 2 Absent (Mr. Johnson, Mr. Triou), 1 Abstention (Mr. Wyse), Carried.

**VI. PUBLIC COMMENT** – None

**VII. BOARD MEMBER COMMENTS**

A. Mrs. Lyke reported on attendance at a recent forum in Rochester of the State Commission On Property Tax Relief; school boards and educational needs and issues were well represented.

Mrs. Lyke noted receipt by board members of *state and federal Mrs. Lyke at prop tax relifed round table at RIT ... project .. schools represented themselves well fir educaton needs and issues*

- B. ~~Mrs. Lyke .. in maio .. four co-legislative~~ **position papers** from the Four County School Boards Association. She added that substantial effort is made in preparation of these documents.
- C. Mrs. Lyke **invited feedback on the “Facts & Figures” handbook recently published** by the Four County School Boards Association which is intended to serve as both a reference for school boards and as a resource for prospective new residents and families.
- D. Mrs. Newman extended compliments to the students who performed in the **district-wide concerts in observance of “Music in Our Schools” month.** She is very proud of the students and their many talents.
- E. Mrs. Lyke stated that she received many **positive comments** on the quality of **the recent student musical production of “Brigadoon”** and extended **compliments** to all parties involved.

## VIII. BOARD PRESIDENT’S COMMENTS

- A. Mr. Robusto extended **condolences** to the family of Karen Turano, cook manager for 25 years and food service worker for 3 years at the high school, on her untimely passing on March 13<sup>th</sup>.
- B. Mr. Robusto **congratulated** second language students on **their recent visit to Quebec** and thanked to staff members who accompanied them.
- C. Mr. Robusto extended **compliments** to staff and students **at Ontario Elementary School** who participated in **the fund-raising efforts for the rain forests.**

## IX. REPORT ON ACTION ITEMS BY THE SUPERINTENDENT OF SCHOOLS

In response to a question at the prior meeting, Mr. Havens confirmed that postal increases are included in the proposed 2008-2009 budget.

## X. REPORTS OF THE SUPERINTENDENT OF SCHOOLS

### A. PROGRESS REPORT • SCHOOL IMPROVEMENT PLAN • MIDDLE SCHOOL

Mr. Havens presented the progress report on the school improvement plan for the middle school for review and consideration by the Board of Education

Robert Armocida, principal, Kathy Le Manna, special education teacher/chairperson, and Susan Mack, district enrichment coordinator, presented audio, video and graphic examples of efforts by staff and students to meet the goals of a 10% increase in student mastery and 50% decrease of failures of disabled students on state exams in math and English-language arts. (copy filed in clerk’s agenda file, this meeting)

(Mr. Triou entered the meeting @ 7:24 p.m.)

They outlined teacher training and classroom strategies in differentiated instruction and creation of individual learning plans for students with disabilities. They also noted that the middle school has received state recognition as a high

performance/gap closing school and as a top ten school by the Rochester *Democrat & Chronicle*. Announcement was made of receipt this day of an award for Outstanding Achievement in Writing among sixth graders by the Merry-Go-Round Youth Theatre, the second such award in the past three (3) years.

~~Mrs. Lyke noted the Facts and Figures ... invited review if of intersrt to purchase ahouse .... Comp web sites for more info in this bnook ... pretend uou would want to know if not ther.. ideas to Sjharon~~

Mr. Havens noted that concern was expressed at the summer workshop on achievement and goals and objectives that the goal for a 50% decrease in failures of disabled students on state exams in math and English-language arts was perhaps too difficult and that the staff is cautiously optimistic they will achieve that goal.

School board members and Mr. Havens thanked the staff for their report and presentation.

## **B. DISCUSSION AND ADOPTION • PROPOSED BUDGET • 2008-2009**

Mr. Havens presented the final version of Draft #1 of proposed budget for the 2008-2009 school year for discussion and consideration by the Board of Education.

He noted that the proposed budget represents a 3.4% increase in expenditures and a decrease in the true value tax rate from \$21.35 to \$21.00 per thousand dollars of assessed value. School taxes on a home assessed at \$200,000 in both 2007 and 2008 would decrease by \$60.00.

*Significant items in the proposal were summarized as follows:*

- Replacement of a 1997 Ford dump truck for buildings and grounds
- Increases in the local facilities plan to address building need
- \$20,000 for summer elementary and middle school enrichment institutes
- \$30,000 for the high school summer school program formerly sponsored by Finger Lakes C.C.
- Addition of 1.0 FTE for a second internship coordinator for the model school's program
- Addition of athletic teams (modified level) for boys' and girls' lacrosse
- Increase in salaries reflecting the addition of a 1.0 FTE staffing coordinator position in human resources and .50 FTE clerk/typist position in educational technology

Mrs. Lyke asked how the Board of Education would consider amendments to the proposed budget if it were adopted this evening and a drastic event occurred (*e.g.* state aid change)

Mr. Havens stated that the Board of Education could amend the total amount of the proposed budget. He does not anticipate any changes in state aid by the change of NYS Governor..

Mrs. Lyke clarified that the Board of Education adopts the amount of proposed expenditures for consideration by voters at the annual school election.

Mr. Triou asked if any future adjustments to the tax levy would effect any current reserve funds; the response was no.

Mr. Schultz noted that the tax rate could shift when the final property tax rolls are filed by the sole assessors of the six (6) component towns. Mr. Havens stated that the

school district has consistently adjusted the final tax levy to maintain the tax rate proposed at the time of the annual school election.

Mr. Wyse noted that in some years the result of that approach was good, in others, not.

Mr. Triou asked if there is a way to communicate with residents about the difference between the increase in tax levy and decrease in the tax rate. Mr. Havens stated he plans to incorporate those topics in his budget presentations to community groups.

Mrs. Lyke offered a **MOTION**, seconded by Mr. Wyse, to adopt the proposed budget in a total amount of \$40,920,580 as presented and recommended by the superintendent of schools. (copy filed in clerk's agenda file, this meeting)

Mr. Griswold asked if any additional information on tax levy or tax rates was available for neighboring districts. Mr. Havens stated that projected budget increases range from 3% to 12% and our projected tax rate is among the lowest four (4) or five (5) school districts. He added that comparison of variances in tax rate and tax levy must also include consider the assessed value of the property within each taxing jurisdiction.

On the question, the vote was 8 Ayes, 0 Nays, 1 Absent (Mr. Johnson), Carried.

Mr. Havens thanked the Board of Education for support of the proposed budget.

### ***C. FINANCIAL AND BUDGET UPDATE***

Mr. Havens presented monthly financial reports for review and consideration by the Board of Education.

Mr. Atseff presented reports and information through February 29, 2008 as follows: (copies filed in clerk's agenda file, this meeting)

*Revenue Status Report– General Fund: 77% of budgeted revenues have arrived to date.*

*Expense Status Report – General Fund: 53% of the general fund allocations spent to date; appropriations in good shape.*

Mr. Nicholson asked for clarification of the report re: budgeted and actual status. Mr. Atseff noted that adjustments occur after approval of budget transfers by the Board of Education.

Mrs. Lyke asked about the payments in lieu of taxes (P.I.L.O.T.) which reflect more revenue than budgeted. Mr. Atseff noted that several agreements are included in this revenue appropriation and that adjustments occur based on assessed valuation and new construction.

Mr. Wyse noted that escalation clauses also could have an impact on revenue received for these agreements. Mr. Havens added that reductions in the tax rate per thousand of assessed valuation result in the amount of tax paid by the P.I.L.O.T. agreements.

Mr. Triou noted that continued new construction at the Constellation Ginna Nuclear Power Station may impact their P.I.L.O.T. agreement.

#### D. STUDENT REPRESENTATIVE

Senior Jessica Orchard reported on current class and school events, including achievement by Julie Weidner and Kara Hann as valedictorian and salutatorian, respectively, of the Class of 2008, and the senior trip to New York City in April.

#### E. STUDENT QUESTIONS

(1) Mary Kate Olds, 4281 Downs Road, Walworth, stated that she feels the student internship requirement is a good idea and asked about the status of the freshman academy. Mr. Havens and Mr. Siracuse, high school principal, provided details. Mr. Griswold asked Mary Kate if she still plans to pursue a law career; she plans a career as a court reporter.

XI. RECESS: 7:55 p.m.

XII. RECONVENE: 8:05 p.m.

#### XIII. ITEMS FOR BOARD OF EDUCATION ACTION

##### A. CONSENSUS AGENDA

- (1) Adopt Session Day Calendar • 2008-2009 School Year
- (2) Resolution to Adopt Salaries for District-Wide, Confidential Employees • 2008-2009

Mr. Havens presented the consensus agenda for review and consideration by the Board of Education.

Mr. Nicholson offered a **MOTION**, seconded by Mr. Triou, to approve/adopt the consensus agenda, as presented by the superintendent of schools, as follows:

- (1) Adopt the **session day calendar** for the 2008-2009 school year (copy filed in clerk's agenda file, this meeting)
- (2) Adopt a **RESOLUTION** to establish salaries for confidential, district-wide employees for 2008-2009, **TO WIT:**

**RESOLUTION TO ADOPT SALARIES FOR  
CONFIDENTIAL, DISTRICT-WIDE EMPLOYEES  
FOR THE 2008-2009 SCHOOL YEAR**

**BE IT RESOLVED** by the Board of Education that salaries for confidential, district-wide employees are established for the 2008-09 school year, as follows:

<i>Individual</i>	<i>Title</i>	<i>Salary</i>
Michelle Scheik	Director of Student Services	\$ 103,148.
Mark Callahan	Director of Human Resources	87,323.
Kathleen Green	Director of Educational Technology	76,125.
James Switzer	Census Director/Attendance Officer & School District Clerk	33,399. (.50 FTE)
Robert Miller	Director of Facilities	73,178.
Frederick Prince	Director of Transportation	73,436.
Veronique Wilson	Director of Food Service	55,881.
Lori Eaton-Smith	Administrative Assistant	51,230.

Mr. Havens noted that the session day calendar does align with the calendar for Wayne-Finger Lakes Board of Cooperative Educational Services but not with that of Monroe #1 Board of Cooperative Educational Services.

He added that the matter was discussed among the chief school officers of our B.O.C.E.S. region with the result to adopt the calendar as proposed to prevent loss of instruction time for local students who attend programs at B.O.C.E.S. centers..

Mrs. Newman noted that these calendar variances will require difficult decisions in those families if spouses work within the two different calendars. Mr. Havens noted that similar issues arise for parents and teachers in school districts in the eastern portion of the county/region who have spouses in their neighboring counties.

On the question, the consensus agenda was approved/adopted by a vote of 8 Ayes, 0 Nays, 1 Absent (Mr. Johnson)

#### **XIV. ADDITIONAL PUBLIC COMMENT**

- A. Susan Brown, 7518 Knickerbocker Road, Ontario, requested a copy of the session day calendar adopted this evening and suggested posting it on the district web site to aid in planning by families and organizations.

#### **XV. ADDITIONAL BOARD MEMBER COMMENTS - None**

#### **XVI. ADJOURNMENT**

Mr. Triou offered a **MOTION**, seconded by Mr. Wyse, to adjourn the meeting at 8:14 p.m. 8 Ayes, 0 Nays, 1 Absent (Mr. Johnson) Carried.

Respectfully submitted,

**JAMES E. SWITZER**  
School District Clerk

**APPROVAL OF MINUTES** JTES

The foregoing minutes of the Board of Education were submitted for review & (approved as presented)(corrected as noted) at the meeting of

April 3, 2008

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School District Clerk



**Wayne Central School District  
Office of Instruction  
Memo**



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**To: The Wayne Central Board of Education, Michael Havens  
From: Kim Cox  
Re: Technology Presentation  
Date: March 27, 2008**

**Lori has sent, under separate cover, a short video entitled "Paying Attention." Please take a few minutes to view this informative and thought provoking clip about the impact of technology on our children in today's world. Stuart Shoots, technology teacher will provide a brief review of the technology available to our Wayne Central staff and students. Further details will be presented at the April 3, 2008 Board of Education meeting.**

**If you have any questions about any of the information, please feel free to contact me ahead of time, or I will be happy to answer any of your questions during the presentation.**

**To:** *Wayne Central School District Board of Education, Michael Havens*  
**From:** *The Elementary Math Committee*  
**Date:** *4-3-2008*  
**Re:** *Textbook/Program Proposal*  
*Everyday Math – Wright Group Publishing*

**Committee Members:**

Betsy Hennessy, Lori Gilbert, Jill Ghysel, Linda Bellingham, Bill Thomson, Tiffany Cotsonas, Cindy Rutan, Shari Hurny, Jason Carter, Julie Wells, Patti Dombrowski, Shari Sohn, Jona Wright, Bob LaRuche, Michael Pullen, Kim Cox

**Selected Areas of Review**

**1. Alignment to New York State and MST Standards**

The *Everyday Math* Program is tailored to meet or surpass the NYS standards. Primarily aligned to National MST Standards, The Wright Group has included a document that articulates NYS standards and key ideas corresponding to those standards as well as the pages they can be found on.

**2. Program Design:**

The *Everyday Math* series is divided into units of study based on Content Strands (Number and Numeration, Operations and Computation, Data and Chance, Measurement and Reference Frames, Geometry, Patterns Functions and Algebra). The strands are then subdivided into comprehensive chapters. Each chapter provides essential information, key vocabulary terms, opportunities for exploration, skills practice, guided inquiry, and problem solving. In addition, **Multiple Learning Styles are accounted for activities for Auditory, Kinesthetic, Tactile and Visual learners** are included in each chapter of the book. Formative and Summative observations and assessments are also key staples in the program.

**3. Instructional Coherence:**

In terms of Instructional Coherence *Everyday Math* uses a spiraled curriculum. Each chapter and each grade level is designed in the same fashion. The chapters are set up to build background knowledge, then further that background knowledge working with lesson objectives and key concepts, links to the past and links to the future are also found throughout the chapters. This offers instructional relevance on a consistent basis. (Essentially it is a teach, teach, review format to ensure the students foundation is very concrete)

- Readability – Grade level Specific
- Readiness level – chapters are designed to support whole group, small group and individual activities
- Differentiation – Chapters allow for Readiness level through D.I., there are components geared toward Extra Practice, ELL, Enrichment, as well as Adjusting the activities to account for the learning styles
- Layout – the book is laid out in a clear and concise manner, information is clear, concise and to the point. Textbook is visually appealing also, but not overdone( This accounts for the students who may be overwhelmed with too much information on the page

#### 4. Materials Component:

- Teacher Materials-Teacher's Lesson guide, teacher lesson guide II, math Masters, assessment Handbook, Differentiation Handbook, Home connection Handbook, Grades 1-3(4-6) reference manual, Minute math +, transparencies, wall charts, grids, posters and manipulatives
- Technology With the purchase of the *Everyday Math Program* each building will have access to the Technology component that includes the text being accessible at home for students and parents, games that reinforce and coincide with the topics being covered in class, a teaching component that will allow for assessment design, planning and pacing tools as well as other components to assist in the implementation.
- Assessment – In addition to the assessment handbook there is assessment assistant CD that will give teachers the ability to customize their assessments

#### 5. Coherence with District Initiatives

- **International Baccalaureate – Primary Years Program**
  - Instructional Rigor –*Everyday Math* Has been found to be very complimentary to PYP schools because of its rigor
- **Elementary Goals -**
  - With Literacy and Numeracy still serving as our focal points of our school improvement plan, *Everyday Math* will give us a great chance at developing critical math thinkers
- **Differentiated Instruction**
  - Differentiation will continue to be a focus for our teachers. *Everyday Math* has differentiation woven in to its instructional approach

#### 6. Parent Component

Everyday math oriented in a very family friendly format. Although the approach is very different from the approach of a traditional math program, Everyday Math tries to accommodate the parents in a variety of ways. In addition to the Home connection handbook, the technology component will allow for access via the web (*This includes on-line access to the text for all students*), there is also the ability to access EDM games via the web

#### 7. In-Service Training

- EDM offers a variety of (free included) workshops that aim to help teachers and administrators learn the various aspects of Everyday Math. The Trainings are provided by Teachers who are current users or former users of EDM.
- The trainings include:
  - Initial Program Orientation
  - Technology Training
  - Experienced Training
  - New York Specific issues
  - Administrator Training

#### 8. The cost

- Everyday Math - \$100,000
- Investigations – \$122,000
- Harcourt Brace - \$ 161,000

# WAYNE CENTRAL SCHOOL DISTRICT

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To: Board of Education

From: Michael Havens, Superintendent of Schools  
(Prepared by Mark D. Callahan, Director of Human Resources)

Re: Personnel Action

Date: April 3, 2008

The following is submitted for your review and approval.

<b>INSTRUCTIONAL STAFF</b>
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**RESIGNATION:**

**Sharon Lee White**, Math Teacher, assigned to the Thomas C. Armstrong Middle School, effective September 29, 2008. *For the purpose of retirement.*

**LEAVE OF ABSENCE:**

**Lisa Conner**, School Counselor, assigned to the James A. Beneway High School, a combination paid/unpaid FMLA leave of absence effective on or before April 4, 2008 through June 30, 2008. *For the purpose of child rearing.*

**Christine Uetz**, Special Education Teacher, assigned to the Freewill Elementary School, a paid FMLA leave of absence effective on or before May 7, 2008 through June 4, 2008. *FMLA Leave of absence.*

**APPOINTMENT:**

**Ashley Aman**, Elementary Education Teacher, NYS Control No. TBD (Initial valid through 9/1/2013) assigned to the Ontario Elementary School, a four month temporary appointment effective on or before April 12, 2008 through June 30, 2008 at \$36,600 (base) pro-rated and credited with no service. *Replacement for Sarah Stein (FMLA LOA).*

<b>SUPPORT STAFF</b>
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**RESIGNATIONS:** None

**LEAVE OF ABSENCE:** None

## APPOINTMENTS:

**Frank Carlesimo**, Bus Driver, assigned to the Transportation Department, a permanent Civil Service appointment having served a successful probationary period, effective April 23, 2008 at current hourly rate.

**Franklin Svatek**, Bus Driver, assigned to the Transportation Department, a permanent Civil Service appointment having served a successful probationary period, effective March 4, 2008 at current hourly rate.

**Stacy Wright**, Bus Driver, assigned to the Transportation Department, a permanent Civil Service appointment having served a successful probationary period, effective March 4, 2008 at current hourly rate.

## **2007-08 ANNUAL STIPEND APPOINTMENTS (AMENDED):**

### ❖ **Advisors: rate – varies per activity**

<u>Name</u>	<u>Activity</u>	<u>Bldg.</u>	<u>Rate</u>	<u>Amount</u>
Kylie Sawyer	Musical Choreographer	HS	\$938	\$938

## **2007-08 COACHING APPOINTMENTS (AMENDED):**

### **Original**

Name	Team	Step	WCS Years	Level	Incentive	Salary	Total
Jessica Quick	Girls JV Basketball	2	1	B		3753	3753

### **Revised**

Name	Team	Step	WCS Years	Level	Incentive	Salary	Total
Jessica Quick	Girls JV Basketball	4	1	B		4053	4053

### **Original**

Name	Team	Step	WCS Years	Level	Incentive	Salary	Total
Maureen Doyle	Girls 7 <sup>th</sup> Grade Basketball	11	8	F		3105	3105

### **Revised**

Name	Team	Step	WCS Years	Level	Incentive	Salary	Total
Maureen Doyle	Girls 7 <sup>th</sup> Grade Basketball	11	10	F	311	3105	3416

## **Spring 2008 Season Length (3-10-08 to 6-6-08)**

Name	Team	Step	WCS Years	Level	Incentive	Salary	Total
Kenneth Lumb	Modified Track	2	1	F		2398	2398

### **Competition Payment**

Name	Team	Stipend
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<b>John Cotsonas</b>	B. Varsity Basketball	\$388.00
<b>Jeff ugene</b>	B. JV Basketball	\$155.00
<b>Bill Jordan</b>	G. Varsity Basketball	\$388.00
<b>JerSSica Quick</b>	G. JV Basketball	\$155.00
<b>Scott Freischlag</b>	Varsity Wrestling	\$388.00
<b>Nikki Cheleni</b>	Varsity Cheerleading	\$388.00
<b>Jay Marino</b>	Varsity Alpine Skiing	\$388.00
<b>Todd Brockhuizen</b>	Varsity Bowling	\$388.00
<b>Ted Hargarther</b>	Asst. Varsity Wrestling	\$155.00
<b>Charlie Roods</b>	Varsity Indoor Track	\$388.00
<b>Russ Watson</b>	Asst. Varsity Indoor Track	\$155.00

**State Qualifier Competition Payment**

<b>Name</b>	<b>Team</b>	<b>Stipend</b>
Charlie Roods	Varsity Indoor Track	\$388.00
Russ Watson	Asst. Varsity Indoor Track	\$155.00
Scott Freischlag	Varsity Wrestling	\$388.00
Ted Hargarther	Asst. Varsity Wrestling	\$155.00

**State Championship Competition Payment**

<b>Name</b>	<b>Team</b>	<b>Stipend</b>
Scott Freischlag	Varsity Wrestling	\$388.00
Ted Hargarther	Asst. Varsity Wrestling	\$155.00

**2007-08 SUBSTITUTE TEACHER APPOINTMENTS (AMENDED)**

<b>First Name</b>	<b>Last Name</b>
Diane	Davis
Scott	Paepflow
Jamie	Loucks
Tyler	Stevens
Mandy	Ford
Sonya	Gorski

**Committee Recommendations for Board of Education Review (April 3, 2008)**

<b>Meeting</b>	<b>Alt. ID#</b>	<b>Age</b>	<b>Committee</b>	<b>Grade</b>	<b>Reason</b>	<b>Decision</b>	<b>Disability</b>	<b>Rec. School</b>	<b>Rec. Program</b>
02/07/2008	96006	17:5	CSE	11	Initial Eligibility Determination Mtg.	Classified	Learning Disability	Wayne Center High School	Consultant Teacher Consultant Teacher



Att. 6

## **WAYNE CENTRAL SCHOOL DISTRICT Consensus Agenda**

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**TO: Board of Education**

**FROM: Michael Havens**

**RE: Consensus Agenda**

**DATE: April 3, 2008**

The following items are being recommended for approval in a consensus agenda:

- [Item #1](#) Treasurer's Report – February
- [Item #2](#) Approve Budget Transfers
- [Item #3](#) Accept Gifts to the District
- [Item #4](#) Add Extra-Classroom Signature Authorization
- [Item #5](#) Approve Health Contract with Webster Central School District
- [Item #6](#) Approve Health Contract with Newark Central School District
- [Item #7](#) Approve Health Contract with Rush-Henrietta Central School District
- [Item #8](#) Adopt Math Textbook
- [Item #9](#) Approve ASI and ASB Contracts



TREASURER'S MONTHLY REPORT  
ENDING BALANCES OF ALL WUSD FUNDS AS OF FEBRUARY 29, 2008

<u>GENERAL FUND</u>	
Checking Account	263,465.09
Money Market	9,816,903.77
TOTAL AVAILABLE CASH	<u>10,080,368.86</u>

<u>SCHOOL LUNCH FUND</u>	
Checking Account	41,675.59
Certificate of Deposit	300,000.00
Money Market Account	36,935.87
TOTAL AVAILABLE CASH	<u>378,611.46</u>

<u>CAPITAL RESERVE FUND</u>	
Checking Account	545.55
Money Market Account	4,757,120.61
TOTAL AVAILABLE CASH	<u>4,757,666.16</u>

<u>CAPITAL PROJECTS</u>	
Checking Account	130,928.22
Money Market Account	1,666,396.76
TOTAL AVAILABLE CASH	<u>1,797,324.98</u>

<u>BUS RESERVE</u>	
Checking Account	18,754.76
Money Market Account	1,562,506.77
TOTAL AVAILABLE CASH	<u>1,581,261.53</u>

<u>TRUST AND AGENCY ACCOUNT</u>	
Checking Account (Now)	123,558.41

<u>FLEX ACCOUNT</u>	249,336.68
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<u>UNEMPLOYMENT INSURANCE ACCOUNT</u>	
Money Market	398,339.60

<u>LIABILITY INSURANCE ACCOUNT</u>	
Money Market	886,795.57

<u>DEDUCTIBLE INSURANCE ACCOUNT</u>	
Money Market	587,682.20

<u>RETIREMENT BENEFITS RESERVE</u>	
Money Market	246,900.38

<u>EMPLOYEES RETIREMENT RESERVE</u>	
Money Market	438,934.04

<u>SPECIAL AID ACCOUNT</u>	
Checking Account	549,718.42

Date \_\_\_\_\_ Leora L. Stramonine, Treasurer

Received by the Board of Education  
and entered as a part of the  
minutes of the Board meeting held

\_\_\_\_\_  
Clerk of Board of Education

GENERAL FUND  
TREASURER'S MONTHLY REPORT  
February 1 - 29, 2008

Prior period available balance \$24,201.39

RECEIPTS DURING MONTH

DATE	SOURCE	AMOUNT
02/ 01/ 08	State Aid	40,723.83
02/ 04/ 08	Wayne Education Foundation	2,000.00
02/ 06/ 08	Transfer from SA to GF	97,271.56
02/ 06/ 08	Coca-Cola Pouring Rights Agreement	103,500.00
02/ 06/ 08	County of Monroe, Sales Tax	1,150.95
02/ 13/ 08	Wayne Finger Lakes Boces	212,755.00
02/ 13/ 08	Coca-Cola - Commission	687.15
02/ 25/ 08	Wayne Finger Lakes Boces	11,949.84
02/ 25/ 08	Wayne Finger Lakes Boces	19,457.76
02/ 25/ 08	Rochester Cirty School Dist	7,566.26
02/ 27/ 08	Wayne County Treasurer Office	518,800.33
02/ 27/ 08	Wayne Finger Lakes Boces	57,393.51
02/ 27/ 08	Wayne County Action Program	500.00
02/ 27/ 08	Medicaid	898.50
02/ 27/ 08	Utica Mutual	15,482.31
02/ 27/ 08	Seth Beneowitz, Cheryl & Sons	6,600.00
02/ 28/ 08	WCS Lunch Fund	200,000.00
02/ 28/ 08	Medical/ Dental Reimburasment	67,338.34
02/ 01-29/ 08	Admissions	989.00
02/ 01-29/ 08	Transfers from Money Market	1,450,000.00
02/ 01-29/ 08	Miscellaneous	877.10
	void checks	475.00
Total Receipts		2,816,416.44
Total receipts, including balance		\$2,840,617.83

DISBURSEMENTS MADE DURING MONTH

By check			
From Check No.	19800	To Check No.	20086
	Payrolls		632,474.12
			1,920,200.62
	Transfer to Bus Reserve for Bus Sales		24,478.00
Total disbursements			2,577,152.74
Cash Balance			\$263,465.09

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement	315,048.64
Less total of outstanding checks	52,058.55
Net balance in bank	262,990.09
Amount of receipts undeposited (add) (void checks not on bank recon yet)	475.00
Total available balance	263,465.09

Received by the Board of Education  
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minutes of the Board meeting held

This is to certify that the above  
Cash balance is in agreement with  
my bank statement as reconciled

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\_\_\_\_\_  
Clerk of Board of Education

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Treasurer of School District      Date

SCHOOL LUNCH FUND  
 TREASURER'S MONTHLY REPORT  
 February 1 - 29, 2008

Prior period available balance \$287,395.23

RECEIPTS DURING MONTH

DATE	SOURCE	AMOUNT
02/ 05/ 08	Crandall- Redeposit	15.00
02/ 13/ 08	State Aid	4,606.00
02/ 1-15/ 08	HSLunch/ Break Rec	12,041.93
02/ 1-15/ 08	MSLunch/ Break Rec	7,377.93
02/ 1-15/ 08	OP Lunch/ Break Rec	2,397.17
02/ 1-15/ 08	OE Lunch/ Break Rec	2,922.91
02/ 1-15/ 08	Fr Lunch/ Break Rec	3,049.09
02/ 1-15/ 08	HSVending	565.55
02/ 16-29/ 08	HSLunch/ Break Rec	6,993.25
02/ 16-29/ 08	MSLunch/ Break Rec	5,378.98
02/ 16-29/ 08	OE Lunch/ Break Rec	1,880.59
02/ 16-29/ 08	OP Lunch/ Break Rec	1,199.27
02/ 16-29/ 08	Fr Lunch/ Break Rec	1,698.71
02/ 16-29/ 08	HSVending	1,234.75
2/ 01-29/ 08	ACH payments	4,752.14
2/ 01-29/ 08	Other Sales	1,229.02
2/ 01-29/ 08	Bank debits	2.00
Total Receipts		57,344.29

Total receipts, including balance \$344,739.52

DISBURSEMENTS MADE DURING MONTH

By check			
From Check No.	1812	To Check No.	1836
		Payroll	242,947.57
			60,116.36
By Debit Charge	Bank Debits		
Total disbursements			303,063.93
Cash Balance			\$41,675.59

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement	293,511.26
Less total of outstanding checks	264,324.50
Net balance in bank	29,186.76
less bank error	30.00
Amount of receipts undeposited (add)	12,518.83
Total available balance	41,675.59

Received by the Board of Education  
 and entered as a part of the  
 minutes of the Board meeting held

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 Cash balance is in agreement with  
 my bank statement as reconciled

\_\_\_\_\_  
 Clerk of Board of Education

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 Treasurer of School District      Date

CAPITAL RESERVE  
 TREASURER'S MONTHLY REPORT  
 February 1 - 29, 2008

Prior period available balance \$545.55

RECEIPTS DURING MONTH

DATE	SOURCE	AMOUNT
Total Receipts		\$0.00

Total receipts, including balance \$545.55

DISBURSEMENTS MADE DURING MONTH

By check		
From Check No.	To Check No.	-
By Debit Charge Purchase cd		
Total disbursements		\$0.00
Cash Balance		\$545.55

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement	545.55	
Less total of outstanding checks	-	
Net balance in bank	545.55	
Amount of receipts undeposited (add)	-	
Total available balance		\$545.55

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 Clerk of Board of Education

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 Treasurer of School District      Date

CAPITAL PROJECTS  
 TREASURER'S MONTHLY REPORT  
 February 1 - 29, 2008

Prior period available balance \$130,928.22

RECEIPTS DURING MONTH

DATE	SOURCE	AMOUNT
Total Receipts		-

Total receipts, including balance \$130,928.22

DISBURSEMENTS MADE DURING MONTH

By check		
From Check No.	346 To Check No.	
By Debit Charge		
Total disbursements		\$0.00
Cash Balance		\$130,928.22

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement	130,928.22
Less total of outstanding checks	-
Net balance in bank	130,928.22
Amount of receipts undeposited (add)	-
Total available balance	\$130,928.22

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 Clerk of Board of Education

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 Treasurer of School District      Date

BUS RESERVE  
 TREASURER'S MONTHLY REPORT  
 February 1 - 29, 2008

Prior period available balance 876.76

RECEIPTS DURING MONTH

DATE	SOURCE	AMOUNT
02/ 27/ 08	Transfer from Gen fund, bus:	17,878.00
Total Receipts		<u>\$17,878.00</u>

Total receipts, including balance \$18,754.76

DISBURSEMENTS MADE DURING MONTH

By check		
From Check No.	To Check No.	
By Debit Charge	Purchase CD	
	Total disbursements	<u>\$0.00</u>
	Cash Balance	<u>\$18,754.76</u>

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement	18,754.76
Less total of outstanding checks	<u>                    </u>
Net balance in bank	18,754.76
Amount of receipts undeposited (add)	<u>                    -</u>
Total available balance	<u>\$18,754.76</u>

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 Clerk of Board of Education

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 Treasurer of School District      Date

TRUST AND AGENCY  
 TREASURER'S MONTHLY REPORT  
 February 1 - 29, 2008

Prior period available balance \$232,305.61

RECEIPTS DURING MONTH

DATE	SOURCE	AMOUNT
02/ 05/ 08	Transfer from Unemployment Ins Res	23,854.91
02/ 13/ 08	Transfer from Cafeteria for PR	18,789.84
02/ 13/ 08	Transfer from GF for PR	960,366.01
02/ 25/ 08	Wrestling Sect. V Admissions	4,332.00
02/ 27/ 08	AP Exam Receipts	2.00
02/ 28/ 08	Transfer from Cafeteria for PR	20,128.06
02/ 28/ 08	Transfer from GF for PR	959,582.92
02/ 29/ 08	Transfer from GF to TA for FICA	251.69
02/ 29/ 08	void old checks, never cashed	257.00
02/ 01-29/ 08	Medical/ Dental Reimbursement, Retirees	13,563.10
02/ 01-29/ 08	interest	67.66

Total Receipts 2,001,195.19

Total receipts, including balance \$2,233,500.80

DISBURSEMENTS MADE DURING MONTH

By check			
From Check No.	2583	To Check No.	2622
		NSF CHECKS	243,976.68
By Debit Charge	Transfers for payroll		<u>1,865,965.71</u>
	Total disbursements		<u>2,109,942.39</u>
	Cash Balance		\$123,558.41

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement	264,365.82
Less total of outstanding checks	<u>140,807.41</u>
Net balance in bank	123,558.41
Amount of receipts undeposited (add)	<u>-</u>
Total available balance	<u><u>\$123,558.41</u></u>

Received by the Board of Education  
 and entered as a part of the  
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FLEX ACCOUNT  
 TREASURER'S MONTHLY REPORT  
 February 1 - 29, 2008

Prior period available balance \$275,633.97

RECEIPTS DURING MONTH

DATE	SOURCE	AMOUNT
Total Receipts		-

Total receipts, including balance \$275,633.97

DISBURSEMENTS MADE DURING MONTH

By check		
From Check No.	To Check No.	
By Debit Charge	BENEFIT RESOURCE DEBIT:	26,297.29
Total disbursements		\$26,297.29
Cash Balance		\$249,336.68

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement	249,336.68	
Less total of outstanding checks		
Net balance in bank	249,336.68	
Amount of receipts undeposited (add)	-	
Total available balance		\$249,336.68

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 Clerk of Board of Education

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 Treasurer of School District      Date



UNEMPLOYMENT INSURANCE RESERVE  
 TREASURER'S MONTHLY REPORT  
 February 1 - 29, 2008

Prior period available balance

RECEIPTS DURING MONTH

DATE	SOURCE	AMOUNT
02/ 05/ 08	TRANSFER FROM SAVINGS	23,854.91
	Total Receipts	<u>\$23,854.91</u>
	Total receipts, including balance	

DISBURSEMENTS MADE DURING MONTH

By check		
From Check No.	To Check No.	23,854.91
By Debit Charge		<u>                    </u>
	Total disbursements	<u>32,854.91</u>
	Cash Balance	<u><u>                    -</u></u>

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement		
Less total of outstanding checks	<u>                    </u>	
Net balance in bank		
Amount of receipts undeposited (add)	<u>                    </u>	
Total available balance		<u><u>                    </u></u>
		398,339.60

MONEY MARKET

Received by the Board of Education  
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 minutes of the Board meeting held

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 Clerk of Board of Education

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 Treasurer of School District      Date

LIABILITY INSURANCE RESERVE  
 TREASURER'S MONTHLY REPORT  
 February 1 - 29, 2008

Prior period available balance

RECEIPTS DURING MONTH

DATE	SOURCE	AMOUNT
	Total Receipts	_____

Total receipts, including balance

DISBURSEMENTS MADE DURING MONTH

By check		
From Check No.	To Check No.	
By Debit Charge		_____
	Total disbursements	_____
	Cash Balance	_____

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement	
Less total of outstanding checks	_____
Net balance in bank	
Amount of receipts undeposited (add)	_____
Total available balance	_____

MONEY MARKET

886,795.57

Received by the Board of Education  
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 my bank statement as reconciled

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 Clerk of Board of Education

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 Treasurer of School District      Date

DEDUCTIBLE INSURANCE RESERVE  
 TREASURER'S MONTHLY REPORT  
 February 1 - 29, 2008

Prior period available balance

RECEIPTS DURING MONTH

DATE	SOURCE	AMOUNT
	Total Receipts	_____
	Total receipts, including balance	
DISBURSEMENTS MADE DURING MONTH		
By check		
From Check No.	To Check No.	
By Debit Charge		_____
	Total disbursements	_____
	Cash Balance	=====

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement		
Less total of outstanding checks		_____
Net balance in bank		
Amount of receipts undeposited (add)		_____
Total available balance		=====
	MONEY MARKET	587,682.20

Received by the Board of Education  
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 minutes of the Board meeting held

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 Clerk of Board of Education

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 Treasurer of School District      Date

RETIREMENT BENEFITS RESERVE  
 TREASURER'S MONTHLY REPORT  
 February 1 - 29, 2008

Prior period available balance

RECEIPTS DURING MONTH

DATE	SOURCE	AMOUNT
	Total Receipts	_____
	Total receipts, including balance	
DISBURSEMENTS MADE DURING MONTH		
By check		
From Check No.	To Check No.	
By Debit Charge		_____
	Total disbursements	_____
	Cash Balance	=====

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement	
Less total of outstanding checks	_____
Net balance in bank	
Amount of receipts undeposited (add)	_____
Total available balance	=====

MONEY MARKET

246,900.38

Received by the Board of Education  
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 Clerk of Board of Education

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 Treasurer of School District      Date

EMPLOYEES RETIREMENT RESERVE  
 TREASURER'S MONTHLY REPORT  
 February 1 - 29, 2008

Prior period available balance

RECEIPTS DURING MONTH

DATE	SOURCE	AMOUNT
	Total Receipts	_____
	Total receipts, including balance	
DISBURSEMENTS MADE DURING MONTH		
By check		
From Check No.	To Check No.	
By Debit Charge		_____
	Total disbursements	_____
	Cash Balance	=====

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement	
Less total of outstanding checks	_____
Net balance in bank	
Amount of receipts undeposited (add)	_____
Total available balance	=====

MONEY MARKET 438,934.04

Received by the Board of Education  
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 my bank statement as reconciled

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 Clerk of Board of Education

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 Treasurer of School District      Date

SPECIAL AID  
 TREASURER'S MONTHLY REPORT  
 February 1 - 29, 2008

Prior period available balance \$155,855.51

RECEIPTS DURING MONTH

DATE	SOURCE	AMOUNT
02/ 07/ 08	STATE AID TRC GRANT	9,325.00
02/ 28/ 08	STATE AID 611, TITLE II, DRUG GR, PRE K	455,394.00
02/ 28/ 08	STATE AID 619, CPSE, TRC	39,780.00
02/ 28/ 08	VOID CHECK	383.00
Total Receipts		<u>\$504,882.00</u>

Total receipts, including balance \$660,737.51

DISBURSEMENTS MADE DURING MONTH

By check				
From Check No.	1323	To Check	1334	13,747.53
By Debit Charge		Trans to GF		97,271.56
Total disbursements				<u>\$111,019.09</u>
Cash Balance				<u>\$549,718.42</u>

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement	558,931.22
Less total of outstanding checks	<u>9,212.80</u>
Net balance in bank	549,718.42
Amount of receipts undeposited (add)	<u>                    </u>
Total available balance	<u>\$549,718.42</u>

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 minutes of the Board meeting held

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 my bank statement as reconciled

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\_\_\_\_\_  
 Clerk of Board of Education

\_\_\_\_\_  
 Treasurer of School District      Date

**TO:** Michael Havens  
Superintendent of Schools  
**FROM:** Gregory J. Atseff  
Assistant Superintendent for Business  
**DATE:** April 3, 2008  
**RE:** Budget Transfers

In accordance with Policy #5330, please present the attached list of budget transfers to the Board of Education for their approval at their meeting on April 3, 2008

GJA/db

c: Helen Jensen, Clerk

Attachment

**WAYNE CENTRAL SCHOOL DISTRICT  
ONTARIO CENTER, NY 14520**

2007/2008

**REQUEST FOR BUDGETARY TRANSFER**

-----T R A N S F E R   T O -----

-----T R A N S F E R   F R O M -----

BUDGET CODE	BUDGET TITLE	AMOUNT	BUDGET CODE	BUDGET TITLE	AMOUNT
A2110.200-01-2800		14,200.00	A2110.400-01-2800		14,200.00
A2110.200-01-2800		19,000.00	A2110.500-01-2800		19,000.00
<b>FOR PURCHASE OF C &amp; C MILL</b>					
A2805.490-06-0000		10,736.94	A2250.490-06-5400		10,736.94
<b>FOR BOCES SERVICE - CONNECT-ED</b>					

RECOMMEND APPROVAL \_\_\_\_\_ DISAPPROVAL \_\_\_\_\_

REMARKS: \_\_\_\_\_

\_\_\_\_\_  
ADMINISTRATOR DATE ASSISTANT SUPERINTENDENT FOR BUSINESS DATE  
AUTHORIZED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_  
SUPERINTENDENT OF SCHOOLS DATE

**TO:** Michael Havens  
Superintendent of Schools  
**FROM:** Gregory J. Atseff  
Assistant Superintendent for Business  
**DATE:** April 3, 2008  
**RE:** Gifts to the District

I Recommend that the Board of Education, at their regular meeting to be held on Thursday, April 3, 2008, accept the following gifts:

1. \$1,900 from the Ontario PTA to cover the purchase of a Smart Board. The Smart Board will be placed in the Ontario Elementary library.
2. \$1,000 from Macro International Inc., Calverton, MD as a gift of appreciation for participation in the 2008 New York Youth Tobacco Survey. This gift will be used by the Middle School Health Department.

/db

c: Robert LaRuche  
Michael Pullen  
Bob Armocida  
Lee Stramonine  
Helen Jensen



**To: Michael Havens, Superintendent of Schools**

**From: Gregory Atseff, Assistant Superintendent for Business**

**Date: March 26, 2008**

**Re: Extra Classroom Authorization for 2007/2008**

At the re-organizational meeting in July, the board approves authorized signatures on Extra Classroom Activity Accounts. Two signatures are required for checks for high school and middle school. Currently there are only two persons approved for both buildings. This creates a problem if one of those persons is out and a check needs to be drawn. I am recommending adding a back up person for both buildings, so checks can still be drawn in a timely fashion if one of the authorized signers is absent. The back up people would only sign a check in the absence of one of the authorized signers. I am recommending adding Leora Stramonine for the high school and myself for the middle school. If approved the accounts would be structured as follows:

**Authorized signatures on Extra Classroom Activity Accounts:**

**Middle School : Robert Armocida & Leora Stramonine – Backup: Gregory Atseff**

**High School: Joseph Siracuse & Kim Muir – Backup: Leora Stramonine**

**Please present the following resolution to the board of education at their April 3, 2008 meeting;**

### **Resolution**

**Be it resolved, that upon recommendation of the Superintendent of Schools, the Board of Education of the Wayne Central School District hereby approves adding Leora Stramonine as backup signature for the high school and Gregory Atseff as backup signature for the middle school Extra Classroom Activity Accounts.**

**Item #5**

**TO:** Michael Havens  
Superintendent of Schools  
**FROM:** Gregory J. Atseff  
Assistant Superintendent for Business  
**DATE:** April 3, 2008  
**RE:** Health Service Contract - Webster Central School District

Attached is the contract for health services for Wayne students attending a private or parochial school in the Webster Central School District for the 2007-2008 school year.

Approximately 54 Student(s) @ \$401.02 = \$21,655.08

The student(s) listed on the health service contract have been verified by the attendance office.

**RESOLUTION**

**Be it resolved,** that the Board of Education of the Wayne Central School District hereby approves the contract for health services with the Webster Central School District for the 2007-2008 school year, and hereby authorizes the Board President, Superintendent, and District Clerk to execute the contract.

/db

Attachment

**TO:** Michael Havens  
Superintendent of Schools  
**FROM:** Gregory J. Atseff  
Assistant Superintendent for Business  
**DATE:** April 3, 2008  
**RE:** Health Service Contract - Newark Central School District

Attached is the contract for health services for Wayne student(s) attending a private or parochial school in the Newark Central School District for the 2007-2008 school year.

The cost of the contract is:

1 Student(s) @  $\frac{\$227.2}{2}$  = \$ 227.22

The student(s) listed on the health service contract have been verified by the attendance office.

#### **RESOLUTION**

**Be it resolved,** that the Board of Education of the Wayne Central School District hereby approves the contract for health services with the Newark Central School District for the 2007-2008 school year, and hereby authorizes the School Superintendent and District Clerk to execute the contract.

/db

Attachment

**TO:** Michael Havens  
Superintendent of Schools  
**FROM:** Gregory J. Atseff  
Assistant Superintendent for Business  
**DATE:** April 3, 2008  
**RE:** Health Service Contract – Rush-Henrietta School District

Attached is the contract for health services for Wayne students attending a private or parochial school in the Rush-Henrietta School District for the 2007-2008 school year.

The cost of the contract is:

2 Student(s) @ \$ 140.09 = \$ 280.18