



Letter to the Board

Michael Havens

Superintendent of Schools

Phone: 315-524-1001

Fax: 315-524-1049

December 7, 2007

"To give without any reward, or any notice, has a special quality of its own."

--Anne Morrow Lindbergh, Writer and Aviation Pioneer

Board Letter:

1. **Tot Spot @ OE:** The numbers at our child care center remain low. We currently have 12 children attending the center with about half being full time. This does not cover the expenses of the three staff members there. I have given the center permission to open up some slots from January through June. As I say in my attached letter to Mark Mendola, I believe this will not be a long term issue. It just takes time to grow the clientele (or have the babies).
2. **Overnight Cheerleading Trip:** I have approved an overnight trip to Ocean City, Maryland for the cheerleaders to participate in the American Cheer and Dance National Championship from February 22 – 24, 2008. I have attached the memo from Mr. Blankenberg with the details.
4. **Community Chest:** I have been elected to the Board of Directors of the Ontario Community Chest. I didn't know it existed until two weeks ago. I think it will be good for the school to be represented. There may be opportunities to help with some of our local projects. The Chest doesn't give out a lot of money (\$3600 this year) but it is an additional source for some of our service clubs to consider tapping. Former high school principal, Emory Faulks also sits on the Board. I imagine he could share some stories about a few of you.
5. **Prayer Lunch:** I have been invited to a prayer lunch by former Board member Don Davis. It is being held at the Living Word Church located on Ridge Road. I have never been to that church and do not know the pastor. I do know one of our families that attends there and whose children have done some missionary work through the church. I have been to these with Don before and had put off recent requests, but I thought this would be the right thing to do at Christmas.

6. **Tax Rate Comparison:** I had a question about comparative tax rates. I've listed the 2006-07 rates below. I haven't seen the current year's comparative number though none increased much. You will recall that our rate did not change.

Gananda	\$ 29.01
Seneca Falls	\$ 28.23
Palmyra- Macedon	\$ 26.24
Penfield	\$ 25.40
Clyde Savannah	\$ 25.29
Phelps C- Springs	\$ 24.65
Newark	\$ 23.00
Williamson	\$ 22.67
Marion	\$ 22.15
Geneva	\$ 21.72
Waterloo	\$ 21.45
Wayne	\$ 21.36
Sodus	\$ 20.71
Romulus	\$ 20.36
Lyons	\$ 20.26
North R- Wolcott	\$ 18.69
Victor	\$ 18.34
Canandaigua	\$ 18.06
Honeoye	\$ 16.68
Red Creek	\$ 16.41
Naples	\$ 15.28
Dundee	\$ 13.28
Penn Yann	\$ 12.11

7. **Upcoming Events:**

- 12/11 – FE Band & Chorus Concert @ PAC – 7:00 p.m.
- 12/12 – MS Chorus Concert @ PAC – 7:00 p.m.
- 12/16 – HS Band & Chorus Concert @ PAC – 2:30 p.m.
- 12/18 – OE Band & Chorus Concert @ PAC – 7:00 p.m.
- 12/19 – MS Band Concert @ PAC – 7:00 p.m.

8. **Attachments**

- A) Mark Mendola Letter
- B) Walworth Town Board Meeting Minutes – 11/1
- C) Overnight Athletic Trips
- D) Ontario Town Board Meeting Minutes – 11/9

Att. A)



Wayne Central School District
Office of the Superintendent

PO Box 155
6076 Ontario Center Road
Ontario Center, NY 14520
315-524-1001

December 4, 2007

Mr. Mark Mendola
Tot Spot
6225 Slocum Road
Ontario, New York 14519

Dear Mark,

Thank you for taking the time to review the Wayne Central Child Care Center you have been operating at Ontario Elementary. We both agree that the program is going well in all respects but one, that one area being numbers. Currently there are about 12 children attending the center with about half full time. That number falls far short of being enough money to pay for the staff. I feel this is a short term issue until we have time to grow the enrollment. Teachers operate on a school year and so I believe that next September will bring a large increase.

Until that time, I agree that we need to make a modification in the program so that you can stay afloat. I therefore agree, that from January 2008 through June 30, 2008, you may open some of the slots to outside children. We agree that these slots can not displace faculty students and that this is a short term solution until we can grow the program to an acceptable size.

Thank you for your continued support and faith in this program.

Respectfully,

Michael Havens
Superintendent of Schools

MH/les
Xc: Board of Education

“Students First - Excellence For All”

**WALWORTH TOWN BOARD - REGULAR MEETING
15 NOVEMBER 2007**

Presiding Supervisor Plant called the regularly scheduled Town Board meeting, held at the Walworth Town Hall, 3600 Lorraine Drive, to order at 7:33 PM.

Present:	Daniel Keyes	Councilman
	Patti Marini	Councilwoman
	Suzi Hawkins-Mance	Councilwoman
	Susie Jacobs	Town Clerk
	George Schaller	Sewer Superintendent
	Karen Ambroz	Assessor
Absent:	Thomas Yale	Councilman

MINUTES:

Motion by Councilwoman Hawkins-Mance to approve the Minutes of October 18, 2007, as presented. Seconded by Councilwoman Marini.

Adopted: Vote Ayes 4 Nays 0

CORRESPONDENCE:

Susie C. Jacobs had nothing to enter into record.

SUPERVISOR'S REPORT:

Motion by Councilwoman Marini to approve and file the Supervisor's Monthly Report for October, 2007, as presented.

Seconded by Councilman Keyes.

Adopted: Vote Ayes 4 Nays 0

PUBLIC PARTICIPATION:

Michael Lane addressed the Town Board again with his Eagle Scout project, the sign for Sherburne Road Park. The Town Board had asked Michael to speak with the Building Inspector. He reported that he had done this and presented a drawing of the proposed sign. Michael mentioned that he would try to solicit some donations for this project.

Motion by Councilwoman Marini to approve the Eagle Scout project as presented for an amount not to exceed \$180.00. Seconded by Councilwoman Hawkins-Mance.

Adopted: Vote Ayes 4 Nays 0

Michael Lane thanked everyone.

WEST WALWORTH VOLUNTEER FIRE DEPARTMENT CONTRACT HEARING & APPROVAL:

HEARING:

The legal notice was read. As there were no comments from the public, Councilman Keyes moved that the hearing be closed. Seconded by Councilwoman Marini.

Adopted: Vote Ayes 4 Nays 0

Time: 7:38 p.m.

APPROVED:

Motion by Councilwoman Marini authorizing the Supervisor to sign a contract with the West Walworth Volunteer Fire Department for fire protection in the West Walworth Fire Protection District, for the contract amount of \$158,300.00, for the year 2008. Seconded by Councilman Keyes.

Roll call vote:	Councilman Keyes	Aye
	Councilwoman Marini	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilman Yale	Absent
	Supervisor Plant	Aye

Motion carried.

AUDIT OF CLAIMS RESOLUTION 67-07:

Councilwoman Marini offered the following Resolution **67-07** and moved its adoption. Seconded by Councilman Keyes to wit:

WHEREAS, the following claims submitted at the scheduled Town Board Meeting of November 15, 2007, have been audited and approved by the appropriate Council members.

BE IT RESOLVED that the claims be paid on **Abstract #11**, numbered 1,490 through 1,619, in the following amounts:

GENERAL FUND	\$ 23,330.23
HIGHWAY FUND	\$ 44,929.70
WALWORTH SEWER DISTRICT #1	\$ 48,368.93
BROOKSIDE LIGHT DISTRICT	\$ 11.78
GANANDA LIGHT DISTRICT	\$ 884.13
HARVEST HILL LIGHT DISTRICT	\$ 635.26
ORCHARD VIEW LIGHT DISTRICT	\$ 74.88
WALWORTH LIGHT DISTRICT	\$ 689.47
WALWORTH CONSOLIDATED DRAINAGE	\$ 2,559.30
WEST WALWORTH FIRE PROTECTION	\$ 18,560.00
MEMORIAL TREE SPECIAL REVENUE	\$ 44.90

BE IT FURTHER RESOLVED that the claims be paid on **Abstract #11**, numbered 180 through 193, in the following amounts:

TRUST & AGENCY	\$ 21,626.56
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NOW THEREFORE BE IT RESOLVED that the Town Council of the Town of Walworth adopt Resolution **67-07**.

Adopted this 15th day of November, 2007, at the meeting of the Town Council.

Roll call vote:	Councilman Keyes	Aye
	Councilwoman Marini	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilman Yale	Absent
	Supervisor Plant	Aye

Resolution carried.

LINCOLN VOLUNTEER FIRE DEPARTMENT CONTRACT HEARING & APPROVAL:

HEARING:

The legal notice was read. As there were no comments from the public, Councilwoman Marini moved that the hearing be closed. Seconded by Councilwoman Hawkins-Mance.

Adopted: Vote Ayes 4 Nays 0 Time: 7:42 PM

APPROVED:

Motion by Councilman Keyes authorizing the Supervisor to sign a contract with the Lincoln Volunteer Fire Department for fire protection in the Lincoln Fire Protection District, for the contract amount of \$122,866.00 for the year 2008. Seconded by Councilwoman Hawkins-Mance. Adopted: Vote Ayes 4 Nays 0

DEPARTMENT HEAD REPORTS:

SEWER –

Nothing to report at this time.

Councilman Yale entered the meeting at 7:43 PM.

ASSESSOR –

Motion by Councilwoman Hawkins-Mance authorizing Karen Ambroz, Assessor, to attend a seminar of evaluations regarding wind turbines and wind farms for an amount not to exceed \$95.00, from budgeted line A1355.43. Seconded by Councilwoman Marini.

Adopted: Vote Ayes 5 Nays 0

TOWN CLERK –

Nothing to report at this time.

COMMITTEE REPORTS:

TOWN CLERK'S OFFICE CLOSING

Councilman Keyes stated that the Town Clerk's office would be closed on Wednesday, December 12, 2007, from 11:30 AM to 3:30 PM to attend a Wayne County Town Clerk's Association meeting.

LIBRARY TRUSTEE APPOINTMENT

Motion by Councilwoman Hawkins-Mance to approve the appointment of Ronald Wrightstone as Library Trustee, to fill the unexpired term of Allison Lee, term expiring December 31, 2010. Seconded by Councilman Keyes. Adopted: Vote Ayes 5 Nays 0

HUMANE SOCIETY OF ROCHESTER AND MONROE COUNTY CONTRACT

Motion by Councilwoman Hawkins-Mance to authorize the Supervisor to sign the contract with the Humane Society of Rochester of Monroe County, for which there is no charge if not

used and balance is billed monthly for services provided. Seconded by Councilwoman Marini.

Adopted: Vote Ayes 5 Nays 0

2008 BUDGET:

HEARING:

The legal notice was read. As there were no comments from the public, Councilman Yale moved that the hearing be closed. Seconded by Councilwoman Marini. Adopted: Vote Ayes 5 Nays 0 Time: 7:52 PM

ADOPTED:

Councilman Yale offered the following Resolution **68-07** and moved its adoption, seconded by Councilwoman Marini to wit:

BE IT RESOLVED that the Budget for the year 2008 be adopted subject to the use of fund balances as follows:

General Fund -	\$225,000.00
Highway Fund -	\$162,000.00
Library Fund -	\$ 6,000.00

Now, Therefore, **BE IT FURTHER RESOLVED**, that the Town Council of the Town of Walworth adopts Resolution **68-07**.

Comment: Councilman Yale commended Department Heads for their excellent job in working on the budget.

Roll call vote:	Councilman Keyes	Aye
	Councilwoman Marini	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilman Yale	Aye
	Supervisor Plant	Aye

Resolution carried.

ORCHARD VIEW DEVELOPMENT LETTER OF CREDIT RELEASE :

Supervisor Plant stated that this request was tabled from the meeting of November 1, 2007, at which time Mike Frederes, Highway Superintendent, had been asked to review and make his recommendations. Supervisor Plant stated that Mike had reviewed the request and approved the release.

Motion by Councilman Yale to authorize the release to Orchard View Development. Seconded by Councilwoman Marini.

Discussion: Councilman Yale commented that all requests for letter of credit releases should be reviewed by the Sewer Superintendent, Highway Superintendent and Building Inspector for their recommendations prior to coming before the Town Board.

Adopted: Vote Ayes 5 Nays 0

PROPOSED LOCAL LAW NO. 6 PUBLIC HEARING AUTHORIZED:

Councilman Keyes offered the following Resolution **66-07** and moved its adoption. Seconded by Councilwoman Hawkins-Mance to wit:

BE IT RESOLVED, that Local Law No. 6 of the year 2007, entitled “A Local Law amending the Town of Walworth Municipal Code relating to SUBDIVISION OF LAND; SITE PLAN REVIEW; THAT AMENDING PARAGRAPH 16 OF SUBDIVISION B OF CHAPTER 151-18 ENTITLED “ONE-LOT RESIDENTIAL DEVELOPMENTS”; THAT AMENDING SUBDIVISION B OF CHAPTER 180-21 ENTITLED “ACCESSORY BUILDING”; THAT AMENDING SUBPARAGRAPHS (a),

(1), [a], [b], [c], [d], [e], (2), [a], [b] of PARAGRAPH 1 OF SUBDIVISION C OF CHAPTER 180-10 ENTITLED “RR-1 DISTRICTS: SINGLE-FAMILY RESIDENTIAL”; THAT AMENDING PARAGRAPH 1 OF SUBDIVISION C OF CHAPTER 180-10 ENTITLED “RR-1 DISTRICTS: SINGLE-FAMILY RESIDENTIAL”; THAT AMENDING SUBSECTION D OF CHAPTER 180-10 ENTITLED “RR-1 DISTRICTS: SINGLE-FAMILY RESIDENTIAL”; THAT AMENDING PARAGRAPHS (a) and (b) OF PARAGRAPH (4) OF SUBSECTION F OF CHAPTER 180-10 ENTITLED “RR-1 DISTRICTS: SINGLE-FAMILY RESIDENTIAL”; THAT AMENDING SUBDIVISION B OF CHAPTER 180-15 ENTITLED “B-2 DISTRICTS: GENERAL BUSINESS / PROFESSIONAL OFFICE / OFFICE RESEARCH / PARK HIGH – DENSITY RESIDENTIAL”; THAT AMENDED BY DELETING AND REPEALING CHAPTER 180-11 ENTITLED “RR-2 DISTRICTS: SINGLE-FAMILY RESIDENTIAL” OF ARTICLE IV ENTITLED “DISTRICT REGULATIONS” AND ALL AREAS PREVIOUSLY ZONED AS “RR-2 DISTRICTS: SINGLE-FAMILY RESIDENTIAL” SHALL NOW BE ZONED AS IN CHAPTER 180-10 “RR-1 DISTRICTS: SINGLE-FAMILY RESIDENTIAL”; OF THE TOWN OF WALWORTH MUNICIPAL CODE be and is hereby introduced before the Town Board of the Town of Walworth in the County of Wayne in the State of New York, and

BE IT FURTHER RESOLVED that copies of the aforesaid proposed Local Law be laid upon the desk of each member of the Town Board, and

BE IT FURTHER RESOLVED that the Town Board hold a Public Hearing on said Proposed Local Law at the Town Hall, 3600 Lorraine Drive, in the Town of Walworth, New York, at 7:50 o'clock PM on December 6, 2007, and

BE IT FURTHER RESOLVED that the Town Clerk publish or cause to be published a public notice in the official newspaper of the Town of said public hearing at least ten (10) days prior thereto.

Roll call vote:	Councilman Keyes	Aye
	Councilwoman Marini	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilman Yale	Aye
	Supervisor Plant	Aye

Resolution carried.

CROWN CASTLE AGREEMENT:

Motion by Councilman Yale authorizing the Supervisor to sign the agreement for Crown Castle. Seconded by Councilwoman Marini.

Adopted: Vote Ayes 5 Nays 0

SHARED HIGHWAY SERVICES INCENTIVE 2007-2008 SMSI GRANT PROGRAM

RESOLUTION 70-07:

Councilman Keyes offered the following Resolution 70-07 and moved its adoption. Seconded by Councilwoman Hawkins-Mance to wit:

BE IT RESOLVED,

1. The Town Board of the Town of Walworth authorizes the Town Supervisor, Robert Plant, to submit an application to the Shared Municipal Services Incentive (SMSI) Grant Program for the 2007-2008 Program Year.
2. The Town of Palmyra shall act as the "Lead Applicant" for the SMSI grant application, The Town of Walworth will as a "Co-Applicant".
3. The Town Board authorizes the Town Supervisor to execute all financial and/or administrative processes relating to the grant program.
4. The grant application shall be submitted for a "Shared Highway Services Incentive" award that would enable the Town and Village of Palmyra and the neighboring Towns of Macedon and Walworth to jointly purchase and share the use of specialized highway equipment. The Towns and Village have identified the need to purchase a combination vacuum truck/street sweeper, a bucket truck and a rubber-tired excavator. The project has been proposed to reduce the cost of government services by the cooperative purchase of expensive equipment that will be used to maintain storm water drainage systems, sweep roads and streets, trim municipally-owned trees, replace traffic signal lights and street lights, for excavating soil for various highway and street projects and maintenance activities.
5. The Town of Palmyra will apply for the SMSI grant program with the Village of Palmyra and the Towns of Macedon and Walworth as co-applicants.
6. Based on the estimated cost of \$517,360 for the equipment to be purchased and shared, the Town will apply for a maximum grant amount of \$465,624. The local share of the project cost will be \$51,736.
7. The Town of Palmyra is committed to providing 36.00 percent of the local share of the project cost, or \$18,624.50.
8. The Village of Palmyra is committed to providing 29.70 percent of the local share of the project cost, or \$15,362.50.
9. The Town of Macedon is committed to providing 17.15 percent of the local share of the project cost, or \$8,874.50.
10. The Town of Walworth is committed to providing 17.15 percent of the local share of the project cost, or \$8,874.50.
11. The source of the funds to pay the Towns' local shares will come from the respective Highway Equipment Reserve Accounts of the Lead Applicant and the two Town Co-applicants. The source of the funds to pay the Village's will come from the Village's General Fund Budget Line Item A1640.2 entitled "Equipment Capital Outlay for Central Garage."

12. The Town of Palmyra will issue a Bond Anticipation Note (BAN) in the amount of \$517,360 to have the funds on hand to pay for the equipment on delivery. Palmyra will request reimbursement from the State for \$465,624 and \$33,111.50 from the three co-applicants to be used with its local share of \$18,624.50 to retire the BAN.
13. The Town of Palmyra will work with the Village of Palmyra and the Towns of Macedon and Walworth to prepare and execute an inter-municipal agreement setting forth individual responsibilities for the implementation of the project including, but not limited to, the required financial commitments, use and maintenance of the equipment, storage of the equipment, insuring the equipment, and scheduling use of the equipment.

Roll call vote:	Councilman Keyes	Aye
	Councilwoman Marini	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilman Yale	Aye
	Supervisor Plant	Aye

Resolution carried.

PERMIT TO BURN - 4522 ONTARIO CENTER ROAD:

Motion by Councilman Yale approving the burn permit for 4522 Ontario Center Road; based on the size of the burn pile as shown and relative to its location, it is thought to be safe and non-detrimental to the environment. Seconded by Councilman Keyes.

Adopted: Vote Ayes 5 Nays 0

AUTHORIZATION TO GO OUT FOR BID – TOWN COMPLEX NEW ROOF:

Supervisor Plant discussed possible options available. Discussion ensued.

Motion by Councilwoman Hawkins-Mance approving the Supervisor to go out for bids for the Town Complex new roof as soon as the specifications are prepared.

Seconded by Councilwoman Marini. Adopted: Vote Ayes 5 Nays 0

FINANCIAL TRANSACTIONS RESOLUTION 69-07:

Councilwoman Marini offered the following Resolution **69-07** and moved its adoption. Seconded by Councilman Keyes.

BE IT RESOLVED that the Account Clerk be authorized to transfer from the following:

- \$660.64 from A1620.41 Utilities to A1670.41 Central Printing & Mailing.
Coverage of postage costs to year-end.
- \$35.15 from A8020.41 Training to A8020.42 Planning Board Signs/Copies
Coverage of bill for Farmen & Son Signs
- \$2,984.67 from Highway Fund Balance to DA5110.42 General Repairs – Road Stripping. To cover stripping cost increases.
- \$44.90 from Memorial Tree Fund to CM4-7110.42 Plaques. To cover cost of Memorial Plaques for Vallone & Ginegaw. Funds to offset transfer were credited to CM4-2705 Gifts & Donations
- \$22.16 from A1410.41 Town Clerk Office Conferences & Training to A1410.42 Town Clerk Office Expense. To cover bill of Fulkerson Services Inc.

\$797.01 from A7110.11 Groundskeeper to A7110.12 Summer Help.

To cover expanded mowing season.

Roll call vote:	Councilman Keyes	Aye
	Councilwoman Marini	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilman Yale	Aye
	Supervisor Plant	Aye

Resolution carried.

DESIGN CRITERIA BOOK DISCUSSION:

Motion by Councilman Yale authorizing the Supervisor to move forward with Parrone Engineering for the Design Criteria Book and related zoning ordinance, including legal fees, for an amount not to exceed \$14,000.00.

Seconded by Councilwoman Marini.

Roll call vote:	Councilman Keyes	Aye
	Councilwoman Marini	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilman Yale	Aye
	Supervisor Plant	Aye

Motion carried.

OVERWEIGHT/OVER-WIDTH VEHICLE POLICY DISCUSSION:

Supervisor Plant read the first draft of this policy. Discussion ensued with the final wording as follows, pending review by the Town Attorney:

“If any Town of Walworth employee is ticketed for having an overweight or over-width vehicle due to direction of the Town while performing their Town duties, the Town will pay any fines.”

ADJOURNMENT:

Motion by Councilman Keyes to adjourn.

Seconded by Councilwoman Marini and unanimously carried.

Time: 8:15 PM.

Respectfully Submitted,

Susie C. Jacobs
Town Clerk

Wayne Central School District
Athletic Department
Home of the Eagles



TO: Mr. Havens
FROM: Marc Blankenberg
DATE: November 28, 2007
RE: Additional Request for Overnight Trip



I am requesting that the following overnight athletic trip be approved:

Girls Varsity Cheerleading – to American Cheer and Dance National Championship -
Ocean City Maryland – 2/22/08 to 2/24/08

- (29) Varsity Cheerleaders will attend. Each student will complete an “Extended Field Trip Permission Form”.
- Chaperones: Coach Chelini, Coach Cavallaro, Coach Gray. Parents employees (Brenda Prinsen & Mary DeWolf)
- Transportation will be provided by Star Travel –cost covered by Cheerleading Booster Club
- Lodging cost will be covered by the Wayne Central Volleyball Booster Club – Quality Inn 3301 Atlantic Ave. Ocean City Maryland
- Depart: 2/22//08 – TBA. – Return 2/25/08 following the tournament

Wayne Varsity Cheerleading
National Competition 2008

Trip Dates – Friday 2/22/08, Saturday 2/23/08, Sunday 2/24/08

American Cheer & Dance Academy – Saturday, February 23, 2008
“Reach The Beach Recreation & School Open National Championships”
Ocean City Convention Center, Ocean City, Maryland

Bus Information:

Star Travel & Tours (54 – 56 passenger bus)
1124 Route 104
Ontario, NY 14519
524-8247 (contact – Sharon – we will obtain abstract for driver)
Cost for 3 days - \$2775 (plus driver’s gratuity & hotel room for 2 nights)

Hotel information:

Quality Inn & Suites Beachfront
3301 Atlantic Avenue
Ocean City, MD 21843
(410) 289-1234
Cost - \$89 per night (4 cheerleaders per room)

2007/2008 Fundraisers:

Carwash/Bottle & Can Drive (7/07)
Summer Cheer Camp (8/07)
Gold Card Fundraiser (8/07 – 9/07)
Sponsor Donations (4/07 – 9/07)
Football Games (bake sale & items sold at home games)
Dessert Night (9/25/07)
Uno’s Chicago Grill (12/2/07)
Basketball Games (Bake sale & items sold at home games)
Youth Cheer Clinic during basketball season (?)
Spaghetti Dinner (?)

NOVEMBER 26, 2007

ONTARIO TOWN BOARD MEETING

A regular meeting of the Ontario Town Board was called to order by Supervisor Joseph Molino at 7:00 PM in the Ontario Town Hall. Present were Supervisor Joseph Molino, Council members: Jason Ruffell, Lori Eaton-Smith, James Switzer, Stephen Tobin, Superintendent of Water Utilities Robert Wykle, Building Inspector/Code Enforcement Officer Edward Collins, Sole Assessor Christine Luteyn, Director of Recreation and Parks William Riddell, Amy Reichhart, representing the Attorney for the Town and Town Clerk Cathy Herzog.

Sixteen residents and visitors were present at portions of the meeting.

Mr. Tobin led the Pledge of Allegiance.

Revisions to the Agenda – The following revisions to the agenda were presented: resolution for stormwater grant funding and for work on three detention ponds and State Environmental Quality Review (SEQR) for each project, permission to seek bids for a mower, resolution to execute a contract for a technical assistant grant for the Business Improvement District (BID), revision to action item for appointment for a clerk in the Assessing office and memo from the Superintendent of Highways for an increase in hourly wage for a highway department employee.

A motion was made by Mr. Switzer, seconded by Mr. Ruffell, to **approve the agenda as revised**.
5 Ayes 0 Nays MOTION CARRIED

Comments From the Public – Mr. Craig Litt thanked the Highway and Watershed Management Departments for clearing an obstruction in the creek near his home on Ridge Road.

Approval of Minutes – **Mr. Molino asked for approval of the minutes of the November 14, 2007 Town Board meeting.** A motion was made by Mr. Switzer, seconded by Mr. Tobin, to **approve the minutes as presented**. 5 Ayes 0 Nays MOTION CARRIED

Correspondence – The Town Clerk received notification that Konstantinou's Restaurant, Inc., 2030 Route 104, has applied for a renewal of their liquor license.

A motion was made by Mr. Switzer, seconded by Mrs. Smith, to **accept and file the correspondence**.
5 Ayes 0 Nays MOTION CARRIED

Watershed Management Advisory Council – A motion was made by Mr. Ruffell, seconded by Mrs. Smith, to **accept the October 2007 report as presented**. 5 Ayes 0 Nays MOTION CARRIED

Old Business – A motion was made by Mr. Tobin, seconded by Mrs. Smith, to **increase the hourly rate for Cindy Passantino, part-time clerk in the Highway Department, to \$10.16 per hour, effective 9/10/07**, as requested by the Superintendent of Highways in a memo dated 9/10/07. 5 Ayes 0 Nays MOTION CARRIED

New Business - A motion was made by Mr. Switzer, seconded by Mr. Tobin, **to accept the Supervisor's fiscal report for the month of October 2007 as presented.** 5 Ayes 0 Nays MOTION CARRIED

Business Improvement District (BID) Presentation – Ms. Lori Furguson-Kenney, President of the BID Managers, on behalf of the BID, thanked the town for the holiday decorations in the downtown area. She stated she was asked, by the members of the BID, to request assistance by the town with snow removal on the sidewalks and for replacement of the trash receptacles in the BID.

Ms. Kenney stated residents are opening the current trash receptacles and using them for their household garage, causing them to overflow. She presented options for replacement of the waste containers with heavy-duty, large capacity containers that have security cables. She stated they are available in concrete and coated metal.

There was a discussion on the unit weight, capacity and style, and the town's procurement policy. Mr. Riddell stated he would look at the 2007 economic development budget for possible funding. Ms. Kenney stated she would get back to him with cost estimates.

There was a lengthy discussion on the proposal for snow removal. Ms. Kenney stated the area includes the entire BID boundaries. Discussion included options used by surrounding towns in their BID areas, use of town forces, equipment needs, liability and contract for services. Mr. Ruffell asked for a detailed written request with estimates for the cost.

A motion was made by Mr. Switzer, seconded by Mr. Tobin, **to adopt a**

RESOLUTION IN RECOGNITION OF SERVICE TO THE TOWN OF ONTARIO

WHEREAS, Robert Fenn began his employment with the Highway Department as a part time employee on February 5, 1976 to assist with snow removal operations and was hired as a full time employee in the Highway Department on July 26, 1976, and

WHEREAS, Robert Fenn, after 31 years of 24 hour on call dedicated service to the Town of Ontario and its residents, has elected to retire on November 29, 2007, and

WHEREAS, Robert Fenn served as President of the CSEA Blue Collar Unit for the employees of the Town of Ontario and fought for fairness and benefits for all employees, and

WHEREAS, Robert Fenn was knowledgeable in all phases of road and underground construction and could operate all on-road and off-road equipment with safety and expertise, and

WHEREAS, Robert Fenn attended training for Sanitary Landfill Operations, air brake system adjustment under 49 CFR 396.25 of the Federal Motor Carrier Safety Regulations, Right To Know Law, Hazardous Waste Training, and

WHEREAS, Robert Fenn successfully completed the Highway Maintenance Welding Workshop through the Cornell Local Roads Program and attended the Annual School for Superintendent of Highways Roads Scholar Program in Ithaca, NY, and

WHEREAS, Robert Fenn received annual training for Mine Safety and Health as required by the NYS Department of Labor and was responsible for making sure that Material Safety Data Sheets from manufacturers were received as required by OSHA Regulations, and

WHEREAS, Robert Fenn attended training for New York State Disaster Preparedness, and

WHEREAS, Robert Fenn was responsible for acting on behalf of the Superintendent of Highway in his absence,

NOW, THEREFORE, in recognition of **Robert Fenn's** contributions and service to the Town of Ontario and the County of Wayne, **BE IT THEREFORE RESOLVED** that the Ontario Town Board commends him for his service and dedication, and

BE IT FURTHER RESOLVED, that this **RESOLUTION** be entered into the minutes of the Ontario Town Board Meeting on the 26th day of November, 2007 and that a certified copy of this resolution be presented to Mr. Fenn by the Town Clerk. 5 Ayes 0 Nays **RESOLUTION ADOPTED**

A motion was made by Mr. Switzer, seconded by Mr. Ruffell, to **adopt a RESOLUTION to DECLARE NEGATIVE IMPACT ON STORMWATER IMPROVEMENTS**

WHEREAS, the Ontario-Wayne Stormwater Coalition applied for and has conditionally received approval for grant funding of Water Quality Improvement Projects (WQIP); and

WHEREAS, under this Round 9 funding, the Town of Ontario specifically identified three existing detention ponds (the "Detention Ponds") that would benefit from WQIP – Southbrook Estates, Summer Lake and Tops Plaza Detention Ponds; and

WHEREAS, the Town proposes to undertake work (the "Work") at the three Detention Ponds under this 50/50 matching grant program would include modifications to the outfall structures and other pond enhancements in order to bring them more in compliance with current stormwater standards, utilizing Phase II Best Management Practices ("BMP"); and

WHEREAS, the Town Engineer has prepared short environmental assessment forms for the proposed Work on each of the three Detention Ponds;

NOW, THEREFORE, IT IS RESOLVED that the Town Board has considered the proposed Work at the Detention Ponds, and its potential for environmental impacts; reviewed and considered the EAFs, the criteria contained in 6 N.Y.C.R.R. §617.7(c), and other supporting information to identify the relevant areas of environmental concern; and thoroughly analyzed the identified relevant areas of environmental concern to determine if the Work may have a significant adverse impact on the environment, and finds that the Work would protect the environment, because the proposed Work will promote BMPs to address stormwater runoff; upon completion of these improvements, it is anticipated that the quality of water will be improved over existing conditions by using BMPs, resulting in a greater level of protection to the downstream tributaries; and noise levels and surface water quality would at most only be temporarily impacted during the course of the Work; and it is

FURTHER RESOLVED, that pursuant to the State Environmental Quality Review Act, the Town Board finds that the Work at each of the Detention Ponds will not have a significant impact on the environment, so that a Negative Declaration shall be made and duly filed, and an environmental impact statement need not be prepared; and it is

FURTHER RESOLVED, that the Town Board authorizes the Supervisor and the Superintendent of Water Utilities to take such other action as may be necessary to accept such grant funds and undertake the Work. 5 Ayes 0 Nays RESOLUTION ADOPTED

A motion was made by Mrs. Smith, seconded by Mr. Switzer, to **authorize the Director of Recreation and Parks to seek bids for a replacement fifteen (15) foot mower, and direct the Town Clerk to post and publish a legal notice to bidders**, as requested the Director of Recreation and Parks in memorandum PR32-2007. 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Switzer, seconded by Mr. Tobin, to **adopt a RESOLUTION**

**AUTHORIZATION TO EXECUTE CONTRACT FOR VISIONING SERVICES WITH
THE RESEARCH FOUNDATION OF THE STATE UNIVERSITY OF NEW YORK**

WHEREAS, the Town received a \$15,000 Technical Assistance grant from the NYS Office for Small Cities to complete a Downtown Vision Plan in coordination with the Ontario Business Improvement District (BID); and

WHEREAS, per the grant application, the Center for Community Design Research (CDDR), a division of the SUNY College of Environmental Science and Forestry, will assist the Town and the BID in the development of said Plan; and

WHEREAS, CCDR has prepared and submitted a proposal for services and a budget which are consistent with the provisions of those in the original grant proposal; and

WHEREAS, a contract for services must be executed to secure the scope and cost of these services and is in the process of being prepared by the SUNY Research Foundation; now, therefore, be it RESOLVED, that the Town understands and accepts the project scope and budget as described the CCDR proposal; and be it further

RESOLVED, that Joseph Molino, Supervisor, is authorized and directed to execute a contract for visioning services, subject to review and approval by the Attorney for the Town as to form and content.

5 Ayes 0 Nays RESOLUTION ADOPTED

Budget Transfers/Adjustments – A motion was made by Mr. Switzer, seconded by Mr. Ruffell, to **approve a Highway Fund budget adjustment to increase 960/expense DA 9060.800 \$11,000. from 510/revenue DA 599 appropriated fund balance.** 5 Ayes 0 Nays MOTION CARRIED

Appointments/Resignations – A motion was made by Mrs. Smith, seconded by Mr. Switzer, to **approve the appointment of Patricia Ledain, as a casual clerk in the Assessor's office, at wage grade 7, for an hourly rate of \$10.16 per hour, effective December 4, 2007**, as requested by the Sole Assessor in a memo dated 11/21/07. 5 Ayes 0 Nays MOTION CARRIED

Reports by Town Board Members – Mr. Ruffell stated he is preparing a memo relative to Chapter 80 – Fire Prevention and Building Construction Compliance for an amendment to remove the necessity of having a permit for a fence.

Mr. Collins stated the town's code is more restrictive than NYS requirements.

Mr. Switzer asked about the status of the grant application for the bucket truck by the towns and school district.

Approval of Claims – A motion was made by Mr. Switzer, seconded by Mr. Tobin, to **approve the abstract of claims for November 26, 2007 including vouchers # 2606 through # 2711, except voucher #2659 for \$102. be removed, for a grand total of \$174,492.49 and to authorize the Supervisor to issue payments for same.** 5 Ayes 0 Nays MOTION CARRIED

Comments from the Public – None

Mr. Switzer stated interviews for Advisory Board positions will be conducted following the meeting.

Adjourn – A motion was made by Mr. Switzer, seconded by Mr. Ruffell, **to adjourn at 7:40 p.m.**
5 Ayes 0 Nays MOTION CARRIED

Respectfully submitted,

Cathy Herzog
Ontario Town Clerk

The above minutes will become official upon approval of the town board.