



Letter to the Board

Michael Havens

Superintendent of Schools

Phone: 315-524-1001

Fax: 315-524-1049

November 30, 2007

"Laughter is by definition healthy."

--Doris Lessing, Nobel Prize in Literature recipient

Board Agenda:

- Building Tour:** We will tour Ontario Elementary at 6:30. Please plan to meet in the south Gym to start the tour.
- Elementary School Improvement Plan:** Mr. LaRuche, Mr. Pullen, Mrs. Scheik, Mrs. Wright and some of our teachers will be presenting the Elementary School Improvement Plan. You will recall the two elementary goals, established at the administration/board retreat were; 1. *Increase mastery rates on the ELA and math state assessments by 10%* and 2. *Increase ELA and math passing rates for at-risk students with disabilities by decreasing the amount of students earning 1 or 2 on the state assessments by 25%.*
- First Quarter Academic Report:** Mrs. Cox will provide the first quarter academic report. The Powerpoint presentation is attached. You will see that students generally continue to improve their performance from year to year. At the high school level this year, more than 50% of the student body is on merit, honor or high honor roll.
- Budget Calendar & Enrollment Projections:** Mr. Atseff's budget calendar and enrollment data is attached for our information. The budget calendar is our standard timeline to complete our budget adoption process in a timely manner. The enrollment projections show a continued downward trend in enrollment.
- Background Check:** In light of a recent event in Clyde Savannah in which a person hired as an aide had previously been convicted of larceny at 4-County, we thought we should discuss this.

6. **Financial Update:** Mr. Atseff will provide the revenue and appropriation status report to you at the meeting as a handout as requested.
7. **Student Representative:** The student representative for this meeting is senior Jessica Orchard. Jessica was here before at the beginning of the year. I believe some of you know her dad Scott.
8. **Business Items:** We will have personnel and CSE action as usual. On the Consensus agenda we have the October Treasurer's report. Several vehicles are being requested for designation as surplus and a couple items have been gifted to the district. We have a BOCES bid for Project Lead the Way computer items, and the approval of the audit report which you received earlier in November.
9. **Policy:** We have several policy items for your approval. Policies 1313, 1320, 1340 and 1520 are missing. They will be in your electronic packet for the Thursday meeting. You may wish to review them on-line.

Board Letter:

1. **MS problem:** On Wednesday there was a problem with the middle school sanitary system which required all the bathrooms, except the BOCES wing, to be shutdown for a short period of time. A back-up was discovered in the basement which required a snake to clear a blockage. It took about two hours to clear the problem.
3. **FLCC President:** I have attached a letter that I wrote to the new FLCC President Barbara Risser. In a recent article she was quoted as wanting to target Wayne Central as an expansion site. This morning, I received a phone call in response to my letter. While I don't believe I had much effect in changing any outcomes, she is very aware of the issue.
4. **Summer School meeting:** Yesterday we began the planning for summer school. In past years high school summer school has been run through FLCC. Students paid tuition to them. FLCC has not been able to make a financial go of it and so will no longer offer the program. The good news is that we will have greater control of the program. We will be able to offer some enrichment courses including summer theater, technology, photography etc. It should provide some flexibility in the schedules of those students who want to take everything. We will, of course, still offer the typical remedial courses. It looks like Williamson and Marion will be working with us on it. The bad thing is that unlike FLCC, we can't charge tuition (*free and appropriate education*). This will have budget implications. As soon as we have an idea of what the numbers are, I'll let you know.
5. **Damage to Soccer Field:** Sometime during Thanksgiving day, there were approximately 12 people who played a football game on the soccer field. Due to the wet conditions, this caused some severe damage. This was right after the maintenance staff had completed their

field renovations of the soccer field to have it all ready for the next season. At this time we are attempting to identify through the camera videos who the individuals were. It appears they are all young men between the ages of about 23-30.

6. **Holiday Concerts:** I would just like to point out the holiday concerts noted below under upcoming events. If you don't have a child involved in one of these, you should still try to take a moment and attend one or two. They are worth the time, particularly the high school concert.
7. **Mrs. Fitzgerald:** Mrs. Fitzgerald has not returned my phone call. This may mean that at this time she is satisfied with the response.

8. **Upcoming Events:**

11/30 & 12/1 – HS Drama Club One Act Plays @ PAC – 7:00 p.m.
12/3 – 7 – FE Gingerbread House Holiday Shop – all week
12/4 – Parent-Teacher Conferences – half day K-12
12/6 – Board of Education Meeting @ OE – 6:30 p.m.
12/11 – FE Band & Chorus Concert @ PAC – 7:00 p.m.
12/12 – MS Chorus Concert @ PAC – 7:00 p.m.
12/16 – HS Band & Chorus Concert @ PAC – 2:30 p.m.
12/18 – OE Band & Chorus Concert @ PAC – 7:00 p.m.
12/19 – MS Band Concert @ PAC – 7:00 p.m.

9. **Attachments**

- A) FLCC President Letter
- B) Policy Committee Meeting Minutes – 11/27
- C) Walworth Town Board Meetings – 11/1
- D) Wayne's World - December



Wayne Central School District
Office of the Superintendent

PO Box 155
6076 Ontario Center Road
Ontario Center, NY 14520
315-524-1001

November 26, 2007

Mrs. Barbara Risser, President
Finger Lakes Community College
4340 Lakeshore Drive
Canandaigua, NY 14424-8347

Dear Barbara,

I was pleased to read in the November 16 issue of the Finger Lakes Times that you have set a goal to double the enrollment for FLCC. I applaud your efforts. It is critically important that our students continue their education beyond high school. Four years ago only 78% of Wayne Central's seniors went on to college. For the past two years more than 90% have continued their education.

I note in the article that Wayne Central is one of the school districts you are targeting for increased enrollment. I would enjoy discussing some ways we might accomplish that. I am sure you are aware that CMAC's recent decision to cancel our Friday night graduation from your amphitheatre has strained relations somewhat. They suggested a Monday or Tuesday graduation which, of course, would not work for relatives coming from out of town. We have been holding our graduation ceremony there for many, many years. The students loved graduating out of their local community college.

This fall, two weeks after being assured that we were all set for this June's graduation, we were informed that our reservation was cancelled. I expect they feel they can earn more money from a concert than a graduation. While I am sure that is true, it doesn't seem to fit with your mission for the college. My high school has been scrambling to find an alternative site for graduation. It seems likely we will end up in Monroe County, which is disappointing but all that appears to still be available.

I don't know what influence you have on such decisions but any advocacy you could provide us would be appreciated. Regardless, I would be interested in sitting with you to discuss how we might help with your enrollment goals.

Respectfully,

Michael Havens
Superintendent of Schools

MH/les
Xc: HS Administration
Board of Education

POLICY COMMITTEE MINUTES

DATE: Tuesday, November 27, 2007 **TIME:** 4:30 p.m. **PLACE:** District Office

COMMITTEE MEMBERS: Mrs. Newman, Mr. Triou, Mr. Havens, Mr. Atseff, Mr. Switzer

PRIOR MEETING MINUTES: Minutes of the November 6, 2007 meeting were filed as presented.

OLD BUSINESS:

- (1) Draft Revisions – Board of Education Review: Note was made that the following items are scheduled for first/single reading by the Board of Education on December 6th:
 - a. Policy 5321/Regulation 5321 – Reimbursement for Travel & Conference
 - b. Draft Revisions – Section 1000 – Annual Review – Revisions and Amendments

NEW BUSINESS:

- (1) Annual Review – 50% of Existing Policy Handbook – 2007-2008- Section 2000 (internal operations): Committee members reviewed policy pages in this section and approved suggested revisions. Draft copies of the revisions were scheduled for the next committee meeting,
- (2) Annual Review – 50% of Existing Policy Handbook – 2007-2008- Section 3000 (community relations): Committee members reviewed policy pages in this section and approved suggested revisions. Draft copies of the revisions were scheduled for the next committee meeting,

NEXT MEETINGS: December 4 & 18, 2007 @ 4:30 p.m. @ District Office

ADJOURNMENT: 5:30 p.m.

NEXT & FUTURE MEETING AGENDA ITEMS:

- *Follow-Up On:* Draft Revisions – Section 2000 (internal operations)
- *Follow-Up On:* Draft Revisions – Section 3000 (community relations)
- *Presentation:* Proposed Revisions – Section 4000
- *Follow-Up On:* Schedule Discussion/Presentation – Required Annual Review Items (administration)

**WALWORTH TOWN BOARD - REGULAR MEETING
1 NOVEMBER 2007**

Presiding Supervisor Plant called the regularly scheduled Town Board meeting, held at the Walworth Town Hall, 3600 Lorraine Drive, to order at 7:30 PM.

Present:	Daniel Keyes	Councilman
	Thomas Yale	Councilman
	Patti Marini	Councilwoman
	Suzi Hawkins-Mance	Councilwoman
	Susie Jacobs	Town Clerk
	Mike Frederes	Highway Superintendent
	George Schaller	Sewer Superintendent
	Jacqueline Van Lare	Recreation Director
	Karen Ambroz	Assessor
	Ed Parrone	Engineer

EXECUTIVE SESSION:

Motion by Councilwoman Marini to adjourn to Executive Session to discuss the employment history of a particular person/corporation, or matters leading to said dismissal, removal, promotion, appointment, employment, discipline, demotion, or suspension.

Seconded by Councilwoman Hawkins-Mance.

Adopted: Vote Ayes 5 Nays 0

Time: 7:32 PM.

RECONVENE:

Motion by Councilman Yale to reconvene the regularly scheduled Town Board meeting.

Seconded by Councilwoman Hawkins-Mance.

Adopted: Vote Ayes 5 Nays 0

Time: 7:43 PM.

MINUTES:

Motion by Councilwoman Hawkins-Mance to approve the Minutes of October 4, 2007, as presented.

Seconded by Councilwoman Marini.

Adopted: Vote Ayes 5 Nays 0

CORRESPONDENCE:

Susie Jacobs, Town Clerk, read a note card that stated: "Dear Mr. Plant, Thank you for allowing the Wayne Central School District use of your beautiful conference room last week. It was a perfect location to be able to focus on important work. We appreciate your generosity. Sincerely, Kim Cox, Assistant Superintendent for Instructions."

PUBLIC PARTICIPATION:

1. A resident from Atlantic Avenue addressed the Board stating that he was a little confused. He went on to say that on June 15, 2006, the Board passed a resolution that Council members and Receiver of Taxes were full time jobs - 5 days per week, 6 hours per day - or 30 hours per week. This resolution was passed so that these people would be viewed by the State of New York as full-time employees for retirement purposes. At that time, he remembers submitting a "FOIL" request for the time sheets that were submitted to the State for certification. To date he has not received a response to his request. He further stated that on October 25, after reading the Wayne County Mail, he became more confused when Councilwoman Marini stated that the reason for the 13% increase in Councilpersons' salaries was because Town Board members work at least 20 hours per week, which is 10 hours less than what is being requested from the State. Councilwoman Marini clarified that she made the statement, "even if they worked 20 hours a week". Discussion ensued pertaining to the hourly rate of pay Council members received based on number of hours worked and there being a discrepancy in what was reported by Council. This resident further stated that he hoped that the rest of the budget was not as skewed as the \$2.00 raise and continued to say that he did not have a problem with a 13% increase but he did have a problem with some of the other items that could be discussed at the upcoming budget hearing.
2. Stephen Lane, a Boy Scout with Troop 167 that presented his Eagle project to the Town Board on October 4, 2007, returned subsequent to being given some recommendations to present again this evening. For his project he proposed building a 16-foot bridge over a drainage ditch in Sherburne Road Park, so that people can more easily utilize that trail system in the park. After meeting with Mr. Frederes, Councilwoman Marini and Ms. Van Lare, he presented a new proposal with a new design. This bridge is designed with culvert pipe, cement, stone, and rope railings. Mr. Parrone assured the Town that Parrone Engineering would make sure that the culvert pipe would be the correct size to assure for proper drainage. Councilman Yale inquired if this project was in keeping with the parks planning project. Councilwoman Marini stated, "yes, it is." Supervisor Plant and Councilman Yale concurred that this is a good project.

Motion by Councilwoman Marini to approve the Eagle Scout project as presented to the Board. Seconded by Councilman Yale. Adopted: Vote Ayes 5 Nays 0

Stephen Lane thanked everyone.

3. Michael Lane addressed the Town Board on October 4, 2007, with his Eagle Project. The Town Board suggested some recommendations to Michael then and he returned this evening to present another Eagle Project that was suggested to him by Ms. Van Lare. His new proposal is to create a sign to be posted in Sherburne Road Park. Discussion ensued with the dimensions for the sign and clarification of the zoning codes. Supervisor Plant recommended that Michael Lane speak with the Building Inspector. Discussion was tabled until the next Town Board meeting on November 8, 2007.

DEPARTMENT HEAD REPORTS:

HIGHWAY - SNOW AND ICE CONTRACT AGREEMENT FOR 2009/2010

Councilman Keyes offered the following Resolution **64-07** and moved its adoption.

Seconded by Councilwoman Hawkins-Mance to wit:

BE IT RESOLVED that the Supervisor be authorized to sign the NYS "AGREEMENT TO EXTEND INDEXED LUMP SUM MUNICIPAL SNOW AND ICE AGREEMENT" for 2009/2010.

Roll call vote:	Councilman Keyes	Aye
	Councilwoman Marini	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilman Yale	Aye
	Supervisor Plant	Aye

Resolution carried.

SEWER –

Nothing to report at this time.

PARKS & RECREATION –

Jacqueline Van Lare, Recreation Director, reported that the basketball season is starting up.

ASSESSOR –

Nothing to report at this time.

ENGINEER – MS4 BOUNDARIES AND APPLICATION UPDATE

Ed Parrone, Parrone Engineering, presented an update on the MS4. He is working with Carl Hewings on the DEC boundaries and application and will keep the Town posted.

TOWN CLERK –

Nothing to report at this time.

COMMITTEE REPORTS:

RECREATION COMMITTEE

Susie Jacobs, Town Clerk, informed Councilwoman Marini that Mr. O'Connor had not signed his Oath of Office for the appointment to the Recreation Committee within the required 30-day period.

Motion by Councilwoman Marini to appoint Tom O'Connor to the Recreation Committee with a term expiring December 31, 2010.

Seconded by Councilwoman Hawkins-Mance.

Adopted: Vote Ayes 5 Nays 0

SNOWMOBILE COMMITTEE

Councilwoman Marini reported that the Snowmobile Committee met and they are sending a draft to the District Attorney to make sure that it is enforceable, as well as to police agencies for further comment as to whether or not they feel it is an appropriate ordinance that is enforceable.

TOWN COMPLEX STUDY

Councilwoman Hawkins-Mance reported that the Town Complex Study Group met on October 24, 2007, and things are going quite well. She would imagine that after the first of the year they will come to the Town Board with some suggestions.

BURN PERMIT –1974 FINLEY ROAD:

Motion by Councilman Yale approving the burn permit for 1974 Finley Road.

Seconded by Councilwoman Hawkins-Mance.

Councilman Yale stated that based on its size and location, it should not be a burden to its neighbors or the environment.

Adopted: Vote Ayes 5 Nays 0

BURN PERMIT – 3636 ONTARIO CENTER ROAD:

Supervisor Plant presented the burn permit application for 3636 Ontario Center Road.

Approval denied as no motion was made by Council members.

ORCHARD VIEW DEVELOPMENT LETTER OF CREDIT RELEASE :

Supervisor Plant stated the he had received a letter requesting a release from the Letter of Credit from Orchard View Development LLC for an amount of \$15,745.01. Supervisor Plant stated that Parrone Engineering had reviewed the request and they recommended this release. Councilman Yale asked if Mike Frederes, Highway Superintendent, was in agreement with this request. Mike Frederes stated that he had not seen the request. Councilman Yale asked that Mike Frederes review this request and make his recommendations. Councilman Yale tabled this until the next Town Board meeting.

FILL PERMIT APPROVAL – 4613 COUNTY LINE ROAD:

Supervisor Plant opened the discussion tabled from the Town Board meeting on October 18, 2007, in which Councilwoman Marini had inquired whether there was a tributary or stream. He reported that research was done to clarify that it was not anywhere near DEC wetlands or blue line stream.

Motion by Councilwoman Hawkins-Mance approving the fill permit for 4613 County Line Road.

Seconded by Councilman Keyes.

Adopted: Vote Ayes 5 Nays 0

PROPOSED LOCAL LAW NO. 5 PUBLIC HEARING AUTHORIZED:

Councilman Yale offered the following Resolution **65-07** and moved its adoption. Seconded by Councilwoman Hawkins-Mance to wit:

BE IT RESOLVED, that Local Law No. 5 of the year 2007, entitled “A Local Law amending the Town of Walworth Municipal Code relating to FIRE PREVENTION AND BUILDING CONSTRUCTION, ALL IN CHAPTER 85; CHAPTER 85-1 ENTITLED “PURPOSE”; A NEW CHAPTER ADDED AND DESIGNATED AS CHAPTER 85-1.1 ENTITLED “INTERMUNICIPAL CONTRACTS”; A NEW CHAPTER BE ADDED AND DESIGNATED CHAPTER 85-1.2 ENTITLED “PARTIAL INVALIDITY”; THAT CHAPTER 85-2 ENTITLED “BUILDING INSPECTOR AND CODE ENFORCEMENT OFFICER; APPOINTMENT; COMPENSATION; SHARING OF DUTIES”; THAT AMENDING SUBDIVISION E OF CHAPTER 85-5 ENTITLED “POWERS AND DUTIES”; A NEW CHAPTER BE ADDED AND DESIGNATED AS CHAPTER 85-6.1 ENTITLED “PROGRAM REVIEW AND REPORTING”; THAT AMENDING CHAPTER 85-8 ENTITLED “BUILDING PERMIT REQUIRED; EXCEPTION”; THAT AMENDING PARAGRAPH 7 OF CHAPTER 85-9 ENTITLED “APPLICATION”; A NEW PARAGRAPH IS ADDED TO SUBDIVISION A OF CHAPTER 85-9 ENTITLED “APPLICATION” AND DESIGNATED AS (8); THAT AMENDING SUBDIVISIONS A AND B OF CHAPTER 85-11 ENTITLED “TERM OF PERMIT AND CONFORMANCE WITH PLANS REQUIRED”; A NEW SUBDIVISION C IS ADDED TO CHAPTER 85-11

ENTITLED "TERM OF PERMIT AND CONFORMANCE WITH PLANS REQUIRED"; THAT AMENDING CHAPTER 85-14 "STOP-WORK ORDERS"; A NEW CHAPTER BE ADDED AND DESIGNATED AS CHAPTER 85-15.1 ENTITLED "CONSTRUCTION INSPECTIONS"; THAT AMENDING CHAPTER 85-16 ENTITLED "CERTIFICATE OF OCCUPANCY OR CERTIFICATE OF COMPLIANCE REQUIRED"; THAT AMENDING CHAPTER 85-18 ENTITLED "ISSUANCE OR REFUSAL"; THAT A NEW SUBDIVISION B OF CHAPTER 85-18 ENTITLED "A CERTIFICATE OF OCCUPANCY OR CERTIFICATE OF COMPLIANCE SHALL CONTAIN THE FOLLOWING INFORMATION"; THAT A NEW CHAPTER BE ADDED AND DESIGNATED AS CHAPTER 85-19.1 ENTITLED "A CERTIFICATE OF OCCUPANCY OR CERTIFICATE OF COMPLIANCE ISSUED IN ERROR"; THAT A NEW CHAPTER BE ADDED AND DESIGNATED AS CHAPTER 85-19-2 ENTITLED "OPERATING PERMITS"; THAT A NEW CHAPTER BE ADDED AND DESIGNATED AS CHAPTER 85-19.3 ENTITLED "FIRE PREVENTION, PROPERTY MAINTENANCE INSPECTIONS"; THAT A NEW CHAPTER BE ADDED AND DESIGNATED AS CHAPTER 85-19.4 ENTITLED "NOTIFICATION REGARDING FIRE OR EXPLOSION"; THAT A NEW CHAPTER BE ADDED AND DESIGNATED AS CHAPTER 85-19.5 ENTITLED "COMPLAINTS"; THAT AMENDING CHAPTER 85-20 ENTITLED "TESTING TO PROVE COMPLIANCE"; THAT A NEW CHAPTER BE ADDED AND DESIGNATED AS CHAPTER 85-20.1 ENTITLED "VIOLATIONS"; THAT AMENDING CHAPTER 85-21 ENTITLED "INDEPENDENT ELECTRICAL INSPECTION FIRMS; APPROVAL" OF THE TOWN OF WALWORTH MUNICIPALCODE" be and is hereby introduced before the Town Board of the Town of Walworth in the County of Wayne in the state of New York, and

BE IT FURTHER RESOLVED that copies of the aforesaid proposed Local Law be laid upon the desk of each member of the Town Board, and

BE IT FURTHER RESOLVED that the Town Board hold a Public Hearing on said Proposed Local Law at the Town Hall, 3600 Lorraine Drive, in the Town of Walworth, New York, at 7:45 o'clock PM on December 6, 2007, and

BE IT FURTHER RESOLVED that the Town Clerk publish or cause to be published a public notice in the official newspaper of the Town of said public hearing at least ten (10) days prior thereto.

Adopted: Vote Ayes 5 Nays 0

2008 BUDGET PUBLIC HEARINGS SCHEDULED:

Motion by Councilman Yale to hold the 2008 Budget public hearings at the Walworth Town Hall as follows:

- WEST WALWORTH VOLUNTEER FIRE DEPARTMENT contract request hearing to be held November 8, 2007, at 7:35 PM;
- LINCOLN VOLUNTEER FIRE DEPARTMENT contract request hearing to be held November 8, 2007, at 7:40 PM;
- 2008 BUDGET hearing to be held November 8, 2007, at 7:45 PM.

Seconded by Councilman Keyes.

Adopted: Vote Ayes 5 Nays 0

DECLARE ITEMS SURPLUS:

Supervisor Plant presented the following items to be declared surplus. Discussion ensued regarding how to properly surplus some of the items.

2 Monitors Compaq MV7301

5 Printers: Epson LQ-570E
HP Deskjet 842C
HP Deskjet 952C
Apolo P2500 HP
Avery 5160

6 Computer Towers: Court – Dell Dimension XPS R400 - **DESTROY**
Receptionist – MTRP 50X (Hard Drive Removed) **DESTROY**
Assessment – Dell Dimension L466C
Supervisor – BENG 56X Max
Compaq Prosignia – Door Missing
Recreation – Gateway (Hard Drive Removed) **DESTROY**

2 Letter-Size File Cabinets 4-Door (not fire-proof)

Court Copier (does not work) Canon NP 6012F

Old Metal Desk

Microfiche Reader

2 Ping Pong Tables

2 Humidifiers

Motion by Councilman Yale to destroy specified items and advertise the remaining materials for public material exchange; if no response, dispose of accordingly. The ping-pong tables will be donated to a charitable organization.

Seconded by Councilman Keyes.

Adopted: Vote Ayes 5 Nays 0

RESOLUTION 61-07:

Councilwoman Hawkins-Mance offered Resolution **61-07** and moved it adoption.

Seconded by Councilwoman Marini to wit:

WHEREAS; eligible voters of the West Walworth Fire Protection District approved a referendum to establish a Service Award Program for active volunteer firefighter members of the West Walworth Fire Department effective January 1, 1998, in accordance with Article 11-A of the New York State General Municipal Law; and,

WHEREAS; Article 11-A authorizes the Town Board of the Town of Walworth to seek voter approval of amendments to the Service Award Program; and,

WHEREAS; many of these amendments are intended to enable the Town to improve the Service Award Program benefits for active volunteer firefighters; and,

WHEREAS; such improvement in Service Award Program benefits is consistent with the intent of the Program to help the West Walworth Fire Department recruit and retain active volunteer firefighters;

Now, Therefore, **BE IT RESOLVED**, That:

The Town Board of the Town of Walworth, as authorized by Article 11-A of the New York State General Municipal Law, directs that there shall be a public referendum of eligible voters of the West Walworth Fire Protection District in an election to be held at **West Walworth Fire Department, 3870 West Walworth Road, Macedon, New York, 14502**, on **Tuesday** day of **December 11, 2007**, between the hours of **12:00 o'clock PM** and **8:00 o'clock PM** to determine whether the Town of Walworth – West Walworth Fire Protection District Defined Benefit Service Award Program shall be amended effective January 1, 2008, to increase the Service Award from \$10 to \$20 for years of service credit earned after calendar year 2007 under the Service Award Program Point System.

The current annual estimated cost of funding to the Town of Walworth – West Walworth Fire Protection District Defined Benefit Service Award Program adopted on May 1, 1997 was including the cost of administration, \$22,007.00. And that to increase the benefit from \$10 to \$20 is estimated to cost no more than \$22,007.00.

All other provisions of the Town of Walworth – West Walworth Fire Protection District Service Award Program which required voter approval shall not change and the program shall continue to be administered by the Town of Walworth in accordance with Article 11-A of the New York State General Municipal Law as such law is amended from time to time; and, Now, Therefore, **BE IT FURTHER RESOLVED**, that the Town Council of the Town of Walworth adopts Resolution **61-07**.

Roll call vote:	Councilman Keyes	Aye
	Councilwoman Marini	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilman Yale	Aye
	Supervisor Plant	Aye

Resolution carried.

RESOLUTION 62-07:

Councilwoman Marini offered Resolution **62-07** and moved it adoption.
Seconded by Councilwoman Hawkins-Mance to wit:

WHEREAS; eligible voters of the Lincoln Fire Protection District approved a referendum to establish a Service Award Program for active volunteer firefighter members of the Lincoln Fire Department effective January 1, 1998, in accordance with Article 11-A of the New York State General Municipal Law; and,

WHEREAS; Article 11-A authorizes the Town Board of the Town of Walworth to seek voter approval of amendments to the Service Award Program; and,

WHEREAS; many of these amendments are intended to enable the Town to improve the Service Award Program benefits for active volunteer firefighters; and,

WHEREAS; such improvement in Service Award Program benefits is consistent with the intent of the Program to help the Lincoln Fire Department recruit and retain active volunteer firefighters;

Now, Therefore, **BE IT RESOLVED**, That:

The Town Board of the Town of Walworth, as authorized by Article 11-A of the New York State General Municipal Law, directs that there shall be a public referendum of eligible voters of the Lincoln Fire Protection District in an election to be held at **Lincoln Fire Department, 719 Plank Road, Walworth, New York, 14568**, on **Tuesday** day of **December 11, 2007**, between the hours of **12:00 o'clock PM** and **8:00 o'clock PM** to determine whether the Town of Walworth – Lincoln Fire Protection District Defined Benefit Service Award Program shall be amended effective January 1, 2008, to increase the Service Award from \$10 to \$20 for years of service credit earned after calendar year 2007 under the Service Award Program Point System.

The current annual estimated cost of funding to the Town of Walworth – Lincoln Fire Protection District Defined Benefit Service Award Program adopted on May 1, 1997 was including the cost of administration, \$16,928.00. And that to increase the benefit from \$10 to \$20 is estimated to cost no more than \$16,928.00.

All other provisions of the Town of Walworth – Lincoln Fire Protection District Service Award Program which required voter approval shall not change and the program shall continue to be administered by the Town of Walworth in accordance with Article 11-A of the New York State General Municipal Law as such law is amended from time to time; and, Now, Therefore, **BE IT FURTHER RESOLVED**, that the Town Council of the Town of Walworth adopts Resolution **62-07**.

Roll call vote:	Councilman Keyes	Aye
	Councilwoman Marini	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilman Yale	Aye
	Supervisor Plant	Aye

Resolution carried.

FINANCIAL TRANSACTIONS RESOLUTION:

Councilwoman Marini offered the following Resolution **63-07** and moved it adoption. Seconded by Councilwoman Hawkins-Mance to wit:

BE IT RESOLVED that the Account Clerk be authorized to modify budget to transfer \$4,000.00 from General Fund Balance to A1420.42 Litigation. To cover bills of Harris Beach LLPC to year end.

Roll call vote:	Councilman Keyes	Aye
	Councilwoman Marini	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilman Yale	Aye
	Supervisor Plant	Aye

Resolution carried.

SUPPORT LETTER FOR FARMLAND PROTECTION PROGRAM TO GOVERNOR SPITZER:

Motion by Councilman Yale authorizing the Supervisor to sign the letter of support to Governor Eliot Spitzer for the Environmental Protection Fund Expansion Act.

Seconded by Councilwoman Hawkins-Mance.

Adopted: Vote Ayes 5 Nays 0

2008 PROPOSED BUDGET DISCUSSION:

Councilman Keyes stated that he is in a vulnerable position since he will be retiring this year. However, he would like to say that the Town Board asked all the Town employees to stay within a 3.5% increase for next year and they have done a very good job doing that, and we should do the same for the Council people. He continued to say that he did not have a problem with the Supervisor since that is a full-time job and we need to get that to full-time salary; but he believed the Council people should stay at the same increase as the other employees.

2008 BUDGET SUGGESTED AMENDMENTS

General Fund

Expense Line Increases:

A1010.11	Councilpersons	\$1,548.00
A1220.11	Supervisor	4,737.00

A1220.12	Account Clerk	723.00
A1220.43	Software Support	75.00
A1450.11	Election Custodians	400.00

Expense Line Decreases:

A1220.44	Admin Pyrl/Benefits	\$3,900.00
A1355.44	Assessment Assoc of Towns	1,200.00
A1410.47	Town Clerk Vault Repair	3,975.00
A1620.24	Town Hall Telephone System	14,000.00
A1620.49	Secretary to Boards	2,500.00
A3120.41	Crossing Guard	2,487.00
A6989.41	Farm Land Grant Services	500.00
A9010.81	NYS Retirement	7,000.00

Income Line Increases:

A1120	County Sales Tax	60,000.00
A1170	Cable TV Franchise Fee	8,000.00
A2115	Planning Board Review Fees	2,500.00
A2401	Interest Earnings	5,000.00
A2701	Refund Prior Yrs. Expenses	8,000.00
A2770R	Reimbursement Review Fees	11,000.00

Income Line Decreases:

A2665	Sale of Equipment	2,000.00
-------	-------------------	----------

After Changes – General Fund

Appropriations:	1,628,766.00
Less Revenue	992,040.00
Less Fund Balance	225,000.00
Less Reserve Funds	<u>30,000.00</u>

Tax Amount	381,726.00
------------	------------

Highway Fund:

Appropriations:	1,401,042.00	(Addition of Line DA5130.21R)
Less Revenue	244,836.00	
Less Fund Balance	162,000.00	
Less Reserve Funds	<u>8,000.00</u>	

Tax Amount	986,206.00
------------	------------

Debit Service – Same

Library Fund: Decrease of \$50,000.00 to Building Fund

Appropriations:	290,272.00
Less Revenue:	30,500.00
Less Fund Balance	<u>6,000.00</u>

Tax Amount:	253,772.00
-------------	------------

Total Tax Amount:		
General		381,726
Highway		986,206
Library		<u>253,772</u>
Total		1,621,704

Budget discussion ensued with the Town tax rate, fund balances and the options available to the Town. Councilman Yale presented the history of the fund balances back to the 1970's and the Town's position on a financial strategic plan with these balances. He continued to say that we should look at these options rather than raising any more taxes whatsoever. Councilman Yale proposed that the Town should set up a fund for records management using some of the fund balance.

Motion by Councilman Yale to set up a reserve fund for records management in the amount of \$50,000.00.

Seconded by Councilwoman Hawkins-Mance.

Roll call vote:	Councilman Keyes	Aye
	Councilwoman Marini	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilman Yale	Aye
	Supervisor Plant	Aye

Motion carried.

Motion by Councilwoman Marini authorizing a resolution to prepare bids for the new roof.

Seconded by Councilwoman Hawkins-Mance.

Roll call vote:	Councilman Keyes	Aye
	Councilwoman Marini	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilman Yale	Aye
	Supervisor Plant	Aye

Motion carried.

Motion by Councilman Yale authorizing between the amount of \$12,000.00 and \$14,000.00 for the Town Hall Reserve Fund.

Seconded by Councilwoman Marini.

Roll call vote:	Councilman Keyes	Aye
	Councilwoman Marini	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilman Yale	Aye
	Supervisor Plant	Aye

Motion carried.

Motion by Councilwoman Hawkins-Mance approving the suggested amendments to the 2008 budget.

Seconded by Councilman Yale.

Roll call vote:	Councilman Keyes	Nay
	Councilwoman Marini	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilman Yale	Aye

Supervisor Plant

Aye

Motion carried.

Motion by Councilwoman Marini setting and publishing the salaries for Elected Officials as follows:

Supervisor:	\$40,000.00
Councilpersons: 4@ \$5,500	\$22,000.00
Town Clerk	\$40,896.00
Highway Superintendent:	\$62,255.00
Town Justices: 2@ \$10,469	\$20,938.00
Receiver of Taxes:	\$ 7,862.00

Seconded by Councilman Yale.

Roll call vote:	Councilman Keyes	Nay
	Councilwoman Marini	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilman Yale	Aye
	Supervisor Plant	Aye

Motion carried.

TRAVEL POLICY:

Supervisor Plant stated that the Travel Policy would be issued to the Department Heads.

EMPLOYEE HANDBOOK:

Supervisor Plant stated that the new Employee Handbooks were issued. Discussion ensued with the one question asked regarding overweight/over-width vehicles driven by Town employees under Town direction and responsibility of the fine. Supervisor Plant stated that he would draw up a policy for Town Board review.

FIREWORKS DISPLAY PERMITS DISCUSSION:

Supervisor Plant stated that according to the latest "Talk of the Town," the Town can not be issuing fireworks display permits for private properties, such as a wedding at Carey Lake. He further stated that fireworks permits can be issued for public events. Councilman Yale read the comment from the Attorney General and requested that this be sent to the Town Attorney for his research.

AMENDING 2007 TOWN OFFICES HOLIDAY SCHEDULE:

Motion by Councilwoman Marini amending the 2007 Town Offices Holiday Schedule to reflect the day after Christmas, Wednesday, December 26, in place of Monday, December 24, 2007. Seconded by Councilman Yale. Adopted: Vote Ayes 5 Nays 0

ADJOURNMENT:

Motion by Councilwoman Hawkins-Mance to adjourn. Seconded by Councilman Keyes and unanimously carried. Time: 9:10 PM

Respectfully Submitted,

Susie C. Jacobs
Town Clerk