

**RE-ORGANIZATIONAL MEETING OF THE
BOARD OF EDUCATION
TUESDAY, JULY 10, 2007
LYONS CENTRAL SCHOOL DISTRICT
MIDDLE SCHOOL/HIGH SCHOOL LIBRARY
10 Clyde Road
7:00 P.M.**

****REVISED****

REORGANIZATIONAL MEETING AGENDA

1. **Administration of Oath of Office** by District Clerk to newly elected Board members:
Sharon Tiballi and Andrew Richardson.

2. **Election of Officers** for the 2007-2008 school year
 - 2:1 President of the Board
 - 2:2 Vice-President
 - 2:3 Signing of the Oath of the Office by the President, Vice President and Superintendent of Schools. (District Clerk, District Treasurer, Deputy Treasurer, Tax Collector and Assistant Tax Collector may sign at the convenience of the Superintendent.)

3. **Appointment of Officers:** Recommend the following at the approved and budgeted and/or stipend salaries:
 - 3:1 Clerk of the District - Mrs. Wendy Odit/Mr. David Alena
 - 3:2 Treasurer of the District - Mrs. Rita Wlodarczyk
 - 3:3 Deputy Treasurer - Mrs. Mary Britt
 - 3:4 Tax Collector - Mrs. Mary Britt
 - Assistant Tax Collector - Mrs. Rita Wlodarczyk

4. **Other Appointments:**
 - 4:1 School Physician - Cynthia DiLaura Devore, M.D.
- Carl M. Devore, M.D.
 - 4:2 Physician Assistant - Mrs. Michelle Durham
 - 4:3 Auditor - Ray Wager, Inc.
 - 4:4 Purchasing Agent - Mr. David Alena
 - 4:5 School Attorney - Mr. Wayne VanderByl
 - School Attorney - Mr. Brent Cooley
 - Back-up Attorney - Mr. Richard Wunder
 - Back-up Attorney - Ms. Mary Katherine Villani
 - 4:6 Census Enumerator - Mrs. Dorothy Harder
 - 4:7 Records Management Officer - Ms. Rita Wlodarczyk/Wendy Odit
 - 4:8 Records Access Officer - Mr. David Alena/Mrs. Wendy Odit
 - 4:9 Activities Account Treasurer - Mrs. Denise Skinkle
 - 4:10 Asbestos Designee - Mr. Keith Sholly
 - 4:11 Chemical Hygiene Officer - Mr. Edward Kolb

 - 4:12 Title IX Officers - Mr. Matt Cook

- 4:13 Section 504 Compliance Officer - Mrs. O'Connor-Alfred
- 4:14 Internal Claims Auditor - Mr. Matthew Cook
- 4:14 Internal Claims Auditor - TBA

5. **Designations:**

- 5:1 Regular Monthly Meetings
Second Tuesday of each month and the fourth Tuesday, if needed, in the Middle School/High School Library, 10 Clyde Road at 7:00 p.m.
- 5:2 Official Bank Depository
Lyons National Bank, Lyons, New York
- 5:3 Official Newspapers
Wayne County Star, Lyons, New York
Finger Lakes Times, Geneva, New York
- 5:4 Records Management Advisory Board:
Mr. David Alena - Administrator
TBA - Board of Education
Mr. Earl Buchanan - Historian
Mrs. Rita Wlodarczyk - Clerk
Mrs. Rebecca Gamba - Consultant
- 5.5 Audit Committee:
Jim Santelli - Chairperson
Andrew Richardson
Ralph D'Amato
John Paliotti
- 5:6 Radio Stations
WACK/WNNR - Newark
WGVA/WNYR/The Wall - Geneva
WSFW - Seneca Falls
WCGR - Canandaigua
WHAM/MIX(WVORFM)/NERVE/KISS107/
WARM/WPXY/WCMF/WNZE - Rochester
WSYR/WHEN/Y94FM - Syracuse

6. **Authorizations:**

- 6:1 Authorization for the Superintendent to certify payroll.
- 6:2 Authorization for the Superintendent to approve attendance at conference, conventions, and workshops for Administration and Staff.
- 6:3 Authorization for Board of Education members and Superintendent to attend conferences, conventions as budgeted.
- 6:4 Authorization for the Assistant Superintendent for Business to establish petty cash funds: District Office/Wendy Odit - \$50.00; Elementary School office/Thea Hall - \$50.00; Junior-Senior High School Office/Joan Mark - \$50.00.
- 6:5 Authorization for the Superintendent to approve budget transfers in accordance with Section 170.2 (1) of the Commissioner's Regulations.
- 6:6 Authorization for the Superintendent to employ staff members pending Board approval at its next regular meeting.
- 6:7 Authorization for the Assistant Superintendent for Business to borrow money necessary to cover payrolls and current expenses during the school year as needed.

- 6:8 Authorization for the following banks use by the Lyons Central School District: Lyons National Bank, J.P. Morgan Chase, Fleet Bank, M&T Bank, Key Bank, HSBC and any other bank as authorized by the Board of Education that is properly collateralized and insured as outlined in the New York State Education Law.
- 6:9 Authorization for the Superintendent to sign applications for approved Title Funds, Handicapped and other State, Federal, or local grants or laws.
- 6:10 Authorization for the Director of Special Programs as the Title, Federal, State and local programs coordinator.

7. **Appointment of the Districts Committee on Special Education:**

- 7:1 Committee on Special Education 2007-2008.
- | | | |
|---|---|------------------------|
| Director of Special Programs | - | Chairperson of the CSE |
| Ms. Janette Sherry | - | Recorder |
| Mrs. Jessica Edgington | - | School Psychologist |
| Mrs. Jill Norris | - | School Psychologist |
| Mr. Jesse Strazzabosco | - | School Psychologist |
| Lynn Bacon | - | Parent Representative |
| Gehrig Lohrmann | - | Parent Representative |
| Kelly Porter | - | Parent Representative |
| Cynthia DiLaura Devore, M.D. | | |
| Carl M. Devore, M.D. | - | Physicians |
| Special Education Teacher of the Student; | | |
| General Education Teacher of the Student | | |
- 7:2 Committee on Pre-School Special Education 2007-2008
- | | | |
|--|---|--|
| Director of Special Programs | - | Chairperson of the Committee on Pre-School Special Education |
| Evaluation Team Member | | |
| Program Representative | | |
| Wayne County Representative | | |
| Pre-School Teacher of the Student/Service Provider | | |
| Parent Representative | | |
| General Education Teacher (UPK) | | |
- 7:3 Committee on Special Education Sub Committee 2007-2008.
- | | | |
|--|---|-------------------------------|
| Mr. Matthew Cook | - | CSE Sub Committee Chairperson |
| Mrs. Jessica Edgington | - | CSE Sub Committee Chairperson |
| Mrs. Jill Norris | - | CSE Sub Committee Chairperson |
| Mr. Jesse Strazzabosco | - | CSE Sub Committee Chairperson |
| Mrs. Jessica Edgington | - | School Psychologist |
| Mrs. Jill Norris | - | School Psychologist |
| Mr. Jesse Strazzabosco | - | School Psychologist |
| Special Education Teacher of the Student | | |
| General Education Teacher of the Student | | |

8. **Bonding of Personnel**, as mandated by law:

- 8:1 District Treasurer
- 8:2 Account Clerk
- 8:3 Tax Collector
- 8:4 Activity Account Treasurer

9. **Readoption of All Policies, Policy Additions, and Code of Ethics** in effect during the 2006-2007 school year.

10. **Readoption of Mileage Reimbursement Rate** at 44 cents a mile.

11. **Adoption of the following Substitute Rates** during the 2007-2008 school year:

Teacher Aide, Study Hall Monitor	\$7.27/hour
Food Service	\$7.27/hour
Clerical	\$9.60/hour
Custodian	\$9.60/hour
Teaching Assistant	\$10.14/hour
In-school suspension/After School Detention	\$10.14/hour
Bus Monitor	\$10.25/hour
Bus Drivers	\$18.95/run
Teacher (non-certified)	\$71.00/day
Teacher (certified)	\$82.00/day
Registered Nurse	\$82.00/day
Tutor (no mileage) + prep time (included)	\$25.00/hour
Voting Registrars	\$85.00/day
Voting Machine Custodian	\$65.00/day

12. Recommend approval to participate in Cooperative bids coordinated by Wayne Finger Lakes BOCES for the 2007-2008 school year.

13. Recommend authorization of the Superintendent to direct an employee to be examined pursuant to Section 913 of Education Law.

14. Recommend that the following organizations be designated Community Partners for the 2007-2008 school year as defined by the Lyons Central School Community Partners policy: FLCC, Wayne Finger Lakes BOCES, Boy Scouts, Girls Scouts, The Lyons Community Center, The Youth Baseball/Softball League, the American Legion, The Pony League, Lyons Youth Football, Lyons PTSA, Youth Inspiration, The Elks Lodge #869, The Lyons Police Department, Village of Lyons, Town of Lyons, Wayne County Multicultural Arts Project, Inc. and all Board of Education approved booster organizations.

15. Use of Fitness Room fee:

Single	-	\$17.00 per month
Family	-	\$26.00 per month
Senior Citizen	-	\$10.00 per month

(60 years of age or older)

16. School Lunch and Breakfast charges:

Elementary Breakfast:	\$.75
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Elementary Lunch	\$1.30
Middle/High Breakfast:	\$.75
Middle/High Lunch:	\$1.50
Adult Breakfast:	\$1.75 +tax
Adult Lunch:	\$2.75 +tax

17. Recommend approval to continue the appointment of Mrs. Donna Hontz, 4920 Congdon Road, Williamson, New York 14589 as an Occupational Therapist from September 1, 2007 through August 31, 2008. Certification area and status is Occupational Therapist – Registration Certificate Number 006010-1.
18. Recommend approval to continue the appointment of Mrs. Jessica Zeafra, 90 Wildherd Drive, Henrietta, New York 14467 as a Physical Therapist from September 1, 2008 through August 31, 2008. Certification area and status is Physical Therapist – Registration Certificate Number 013781-1.

**REGULAR MEETING OF THE BOARD OF EDUCATION
TUESDAY, JULY 10, 2007
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10 Clyde Road**

- I. REGULAR BUSINESS
 - A. Examination and/or alteration of agenda.
 - B. Public Comment.
 - C. Superintendent recommends approval of:
 1. Minutes for June 26, 2007.
 2. Treasurer’s Report.
 3. Bills and Warrants.
 4. Clerk’s Report.
 5. Revenue Report
 6. Lyons Committee on Special Education – Mid/High Sub Comm. – Conference Room minutes for June 5, 2007. (See attached).
- II. PERSONNEL ACTIONS

Superintendent recommends the approval of the following:

 - A. Letter of Resignation
 1. Recommend the acceptance of a letter of resignation from Dr. David Blaszczak, 2 West Genesee Street, Clyde, New York 14433 from his position as the School Physician effective July 10, 2007.
 - B. Instructional
 1. Instructional

- a. Recommend approval of the contract of employment between the Lyons Central School District and Richard Amundson, 3972 Middle Sodus Road, Lyons, New York 14489 effective July 1, 2007 to and through June 30, 2012, and that the President of the Board of Education be authorized to execute the contract on behalf of the Board.
 - b. Recommend approval of the appointment of Cynthia DiLaura Devore, M.D., F.A.A.P. and Carl M. Devore, M.D., M.P.H., 9 Split Rock Road, Pittsford, New York 14534 as Lyons School Physicians for the 2007-2008 school year.
 - c. Recommend the following 2007 Summer School staff:
 Grade 1 & 2 Teachers: Misty Mancine and Kathy Ford
 Grade 1 & 2 Aide: Steve Ferguson
 Grade 3 Teacher: Kelly Frind
 Grade 4 Teacher: Deb Dale
 Grade 3 & 4 Aide: Jeanette Gansz
 Grade 5 & 6 ELA Teacher: Karen Galbraith
 Grade 5 & 6 Math Teacher: Linda Andrews
 Grade 5 & 6 Aide: Kari Kellman
 Grade 7 & 8 Math: Rebecca DeNeef
 Grade 7 & 8 ELA: **Jennifer Cocco**
 Grade 7 & 8 Social Studies: Matt Barr
 Grade 7 & 8 Science: Bridgette Barr
 Grade 7 & 8 Special Education: Don Winslow
 Nurse: Lynn Maslyn
 - d. Recommend approval to continue the appointment of Ms. Alicia Linzy, 86 Broad Street, Lyons, New York 14489 as the Lead Teacher for the Lyons 21st Century Grant program from July 1, 2007 through August 31, 2008.
 - e. Recommend approval to continue the appointment of Ms. Margaret Osenbach, 30 Pineview Drive, Penfield, New York 14526 as a part-time ESL teacher from September 1, 2007 through June 30, 2008.
2. Long-term Substitutes – None
 3. Part-time appointment – None
 4. Coaching - None
 5. Substitutes
 - a. Recommend approval of the following as a substitute teacher, monitor or aide:

- 1. Mrs. Cynthia DiSanto, 932 Route 14 S, Lyons, New York 14489, pending receipt of security clearance documentation, for grades K-6. (Not certified).

C. Non-Instructional

- 1. Teacher Aides – None
- 2. Clerical - None
- 3. Food Service - None
- 4. Transportation - None
- 5. Building and Grounds - None
- 6. Substitutes - None

- D. Based upon receipt of security clearance documentation, recommend the continuation of the employment of the following: - None

III. NEW BUSINESS

- A. Four County School Boards Association requests the following Lyons Board representatives to the Association committees by July 13, 2007:

Board of Directors delegate _____
(formerly Executive Committee)

Board of Directors alternate _____

Legislative Committee representative _____

Legislative Committee alternate _____

Labor Relations Committee representative _____

Labor Relations Committee alternate _____

Program Planning representative _____
(formerly Board Development committee)

Program Planning alternate _____

- B. The following are liaison/representatives/delegates for various other committees:

Board Liaison to the District Planning Team representative _____

BOCES Board Delegate for the 2007-2008 school year _____

Cultural Competency Committee Representative _____

Joint Fuel Facilities Representative _____

Advantages After School Program Board Representative _____

Board Liaison to Community Center Meetings _____

Voting Delegate for NYS School Board Association _____

Board Liaison to the Lyons Educational Enrichment Fund _____

Board Representative to the Audit Committee _____

- C. Recommend approval of the following Summer Athletic Programs: Boys/Girls Basketball, Wrestling, Tennis, Football, Cross County, Track and Soccer. (Mr. Steve Veeder).
- D. Recommend approval of the following field trip requests from the Lyons Community Center for the 2007 Summer Program at no cost to the school district:
1. Tuesday, July 10, 2007 to Sodus Point, Sodus, New York. Depart: 10:00 a.m. Return: 3:00 p.m.
 2. Friday, July 13, 2007 to Burnett Park Zoo, Syracuse, New York. Depart: 9:30 a.m. Return: 4:30 p.m.
 3. Friday, July 20, 2007 to Horizon Fun Effect, Syracuse, New York. Depart: 9:00 a.m. Return: 3:30 p.m.
 4. Thursday, July 26, 2007 to Red Wings Game, Rochester, New York. Depart: 9:15 a.m. Return approximately: 4:00 p.m.
 5. Friday, July 27, 2007 to Watkins Glen, Watkins Glen, New York. Depart: 9:00 a.m. Return: 3:30 p.m.
 6. Friday, August 3, 2007 to Seabreeze Park, Rochester, New York. Depart: 9:00 a.m. Return: 3:30 p.m.
 7. Friday, August 10, 2007 to Seneca Lake/Bowling, Geneva, New York. Depart: 9:00 a.m. Return: 3:30 p.m.
 8. Friday, August 17, 2007 to Roseland, Canandaigua, New York. Depart: 9:00 a.m. Return: 3:30 p.m.
- E. Recommend approval of the Lyons Peppermint Days Tractor Show to use the Middle/High School Parking Lot on Saturday, July 14, 2007 to be used for loading and unloading their tractors.
- F. **Recommend approval of the request from the Jennifer Mortier, Wayne County Civil Service Office, 26 Church Street, Lyons to use the Lyons Elementary School gym and the High School track on Saturday, July 28, 2007 at 9:00 a.m. to administer Police Officer agility tests.**
- IV. OLD BUSINESS - None
- V. SUPERINTENDENT’S REPORTS
- A. Policy – Provision of Special Education Services to Non-Public School Students with Disabilities who are Parentally Placed. (2nd Reading). (See attached).
- VI. COMMUNICATIONS

VII. EXECUTIVE SESSION

- A. Recommend an Executive Session to discuss a personnel issue.

VIII. ADJOURNMENT

Sincerely,

Richard P. Amundson
Superintendent

HANDOUTS:

1. Final Report on the Class of 2007. Student Counseling and Guidance Office. (Mrs. O'Connor-Alfred).
2. Senior Bulletin #1. Student Counseling and Guidance Office. July, 2007. (Mrs. O'Connor-Alfred).