

# WAYNE CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION MEETING AGENDA

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June 8, 2006          6:30 p.m.          District Office Conference Room

6:30      Executive Session

7:00      Call To Order /Pledge of Allegiance  
Approval of Agenda/Approval of [Minutes](#)

Att. 1

7:05      Public Comment

7:15      Board Member Comments

7:20      Board President Comments

7:25      [Policy](#) – First Reading

Att. 2

## Action Items

7:40      Superintendent's Report

1. Perfect SAT Score Presentation
2. Graduation Survey Results Presentation
3. Middle School Health and Wellness Program
4. School Report Card
5. Student Questions

Att. 3

Att. 4

8:35      Board Action

1. Approve [Personnel](#) Action
2. Approve CPSE Action
3. Approve [Consensus](#) Agenda:
  1. Accept Treasurer's Report
  2. Approve Health Contracts
  3. Award Bids
  4. Adopt Resolution
  5. Approve Superintendent Days

Att. 5

Att. 6

Att. 7

8:45      Public Comment

8:50      Board Member Comments

8:55      Adjournment

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Next Meeting Date:    June 22, 2005          7:00 p.m.          District Office Conference Room

***District Mission Statement***

*Based on the belief that all students can learn, the staff of the Wayne Central School District accepts the responsibility to teach all students, regardless of differences, the fundamental skills. We further accept the responsibility to challenge all students to attain higher levels of achievement. Wayne Central will provide the opportunity, environment, and encouragement to meet this goal while developing the whole child, physically, socially, emotionally, and culturally.*

WAYNE CENTRAL SCHOOL DISTRICT  
Ontario Center, New York 14520

BOARD OF EDUCATION MINUTES

UNOFFICIAL UNTIL APPROVED

**DATE:** Thursday, May 25, 2006  
**TYPE:** Regular Business Meeting

**TIME:** 6:00 p.m.  
**PLACE:** District Office

**PRESENT:** Trustees Brunner, Davis, Griswold, Johnson, Lyke, Robusto, Schultz, Triou, Wyse; Trustee-Elect Newman; District Clerk Switzer; Administrators Havens, Siracuse, Considine, Armocida, La Ruche, Cox, Schiek, Callahan, Blankenberg, Green

**GUESTS:** Visitor's Roster filed in clerk's agenda file, this meeting

I. **CALL TO ORDER:** 6:00 p.m. by John D. Triou, School Board President

II. **EXECUTIVE SESSION** (Personnel)

Mr. Wyse offered a **MOTION** to adjourn the meeting, at 6:01 p.m., for an executive session on personnel matters pertaining to specific persons. 9 Ayes, 0 Nays, Carried

III. **RECONVENE:** 7:07 p.m.

IV. **PLEDGE OF ALLEGIANCE**

V. **APPROVAL OF AGENDA & MINUTES** (May 6 & 16 (Annual School Election))

Mr. Havens presented an action item for appointment of an assistant purchasing agent for consideration this evening. Mr. Johnson offered a **MOTION** to approve the agenda for this evening's meeting, as revised, and the minutes of the meeting of May 6, 2006 and the annual school election of May 16, 2006, eac as presented. 9 Ayes, 0 Nays, Carried.

VI. **PUBLIC COMMENT** - None

VII. **BOARD MEMBER COMMENTS**

- A. Mrs. Lyke relayed comments from two persons who have worked with the district's **Committee on Special Education** on the excellent manner in which Mrs. Scheik conducts the meetings and the student placement process.
- B. Mrs. Lyke reported that she attended the **Victorian tea** party hosted by the high school English class students of Judy Porray and extended compliments to the students for their efforts.
- C. Mr. Johnson thanks to **thanks to residents for their support** of the proposed school budget and for use of reserve funds for purchase of school buses and congratulated trustee candidates John Triou, Scott Griswold and Susan Newman on their re-election and election, respectively.

- D. Mr. Robusto extended **compliments** to the staff, students and volunteers who produced the annual **high school talent show**, sponsored by the National Honor Society, and encouraged those who did not attend to do so in the future.
- E. Mr. Griswold echoed comments by Mr. Johnson and Mr. Robusto on **thanks to the community for their support** of the proposed budget and bus purchase and extended compliments to trustee candidates who were elected and re-elected.
- F. Mr. Griswold extended **thanks to those persons who also sought election** to the Board of Education and to the PTA and parent group leaders for hosting forums for trustee candidates. He encourages them to conduct similar forums in future years.

## VIII. BOARD PRESIDENT'S COMMENTS

- A. Mr. Triou added his **thanks and appreciation to the voters for support** of the proposed budget and school bus purchases and for support of his bid for re-election. He congratulated Mr. Griswold and Mrs. Newman for their re-election and election, respectively. He noted the many phone calls, pro and con, he received from residents and thanked residents for expressing their views.
- B. Mr. Triou **thanked the PTA and parent group leaders for** hosting forums for trustee candidates. He encourages them to conduct similar forums in future years.

## IX. REPORT ON ACTION ITEMS BY THE SUPERINTENDENT OF SCHOOLS - None

## X. REPORTS OF THE SUPERINTENDENT OF SCHOOLS

### A. RECOGNITION OF ONTARIO ELEMENTARY SCHOOL AS A HIGH PERFORMANCE SCHOOL

Mr. Havens announced recognition of Ontario Elementary School by Dr. Richard Mills, NYS Commissioner of Education, as a **"high performance school"** based on student achievement on state tests and recognized the students, parents, staff and former principal, Joseph Siracuse, for their extraordinary efforts in earning this award.

He shared framed copies of the Certificate of Award from the NYS Education Department with trustees.

### B. PRESENTATION BY ERIK LARSON

Mr. Havens introduced Edward Currier, retired middle school science teacher, to present special recognition for senior Erik Larson.

Mr. Currier noted the diligent efforts made and the many honors and achievements earned by Erik since he was an eighth grader and the distinctions that Erik's work represents for him, his parents and for the school district. He noted that Erik is the

only local student to have competed and earned awards in the Regional Science Congress Competition each year since grade 6.

On behalf of the Board of Education, Mrs. Brunner presented a plaque to Erik for **outstanding achievement, perseverance and scientific study** in his work on the environmental features and developments in the Mill Creek watershed from its origin near Atlantic Avenue in the Town of Walworth to its outlet at Lake Ontario.

His research, analysis and photography, which each earned him numerous local, regional and state awards, were documented by a series of display boards which filled the meeting room.

Mr. Johnson recalled when Erik first presented his work to the Board of Education while an eighth grader and stated that he admires the persistence and effort that his work represents. He noted the contributions that this research has made to both the school district and to the community.

Mrs. Lyke asked Erik if he had any prediction on the future of the Mill Creek watershed. Eric stated that he is working with the watershed management advisory council and staff at the Town of Ontario and he is hopeful that the Mill Creek watershed will replenish itself in a few years.

Mr. Triou noted the many honors and awards that Erik has earned and the great strides in research and knowledge he has made since the first presentation of his work to the Board of Education when he was in eighth grade.

Mr. Wyse noted that Erik's achievements are great compliment to him, his family and our school district. He noted that a Rotary International Group Study Exchange Team from Australia is visiting our area at this time and includes several persons who work with watershed and drainage issues. He invited Erik and his parents to attend the next meeting of the Ontario-Walworth Rotary Club to share his work.

Erik's efforts and the support of his parents for his work were acknowledged by applause by trustees, school officials and visitors present

### **C. DISCUSSION OF DATE FOR ANNUAL GOALS & OBJECTIVES WORKSHOP**

Mr. Havens asked the pleasure of the Board of Education for time, date and location of the annual summer workshop session for review of student achievement and determination of goals for the next school year.

Following discussion, the **consensus** was to set a special meeting for the workshop session on Monday, June 26, 2006 beginning at 3:00 p.m.

Mr. Triou noted that the Constellation Energy Emergency Operations Center on Research Forest in Gananda worked well for this event last year and suggested returning there this year. The **consensus** was to seek to use that venue again this year.

Mr. Triou invited trustee-elect Susan Newman to join the Board of Education for this event.

## **D. INFORMATION ON SPECIAL OLYMPICS**

Mr. Havens introduced staff members to review plans for the First Annual Special Olympics for which the school district is host tomorrow, Friday, May 26<sup>th</sup>.

Special education teachers Ronnie Steele, high school, and Carol Genzken, from Ontario Elementary School, joined with Marc Blankenberg, director of athletics, to review a PowerPoint presentation about the **Special Olympics for Finger Lakes Schools** set for the new track and field venue on the Ontario Center campus. Just over 100 students from ages 8 to 21 from 12 school districts will participate in the event.

Trustee Scott Griswold noted that the organizational work by local school personnel for this premiere event has set a high standard for future years.

Mr. Blankenberg noted that the chief school officers and athletic directors of the region had this event as a long-term goal and our school district was selected to organize and host this premiere event. He shared copies of the schedule of events and noted the many school and community individuals and organizations who have assisted in planning and preparations.

## **E. STUDENT QUESTIONS**

- (1) Michael Rutan, 4567 Lincoln Road, Macedon, asked if rumors are true that the middle school is shifting to a block schedule, now used at the high school, next school year. Mr. Havens stated that such an option does provide for time for instruction and is under review.
- (2) Matt Murawski, 345 Lake Road, Ontario, asked who the principal of the high school is now. Mr. Havens introduced him to Mr. Siracuse, present this evening.
- (3) Nicholas Derleth, 6715 Knickerbocker Road, Ontario, asked what the state trooper does at school. Mr. Havens explained the role of the school resource officer.
- (4) Lauren Bogardus, 2011 Bear Creek Drive, asked why transportation services are not available to students who have early dismissal. Mr. Havens provided details.
- (5) Jason Hillegeer, 242 Cortland Drive, Ontario, asked about plans for the Eagle Ventures' program for next year. Mr. Havens provided details.

**XI. RECESS:** 8:00 p.m.

**XII. RECONVENE:** 8:09 p.m.

## **XIII. ITEMS FOR BOARD OF EDUCATION ACTION**

### **A. APPOINTMENT OF ASSISTANT PURCHASING AGENT**

Mr. Havens presented the appointment of Mr. Mark Callahan, director of human resources, as assistant purchasing agent during the medical absence of Mr. Atseff for review and consideration by the Board of Education.

Mr. Havens noted that Mr. Atseff is working an abbreviated schedule during recovery from his illness. Mr. Callahan has nine (9) years of purchasing experience from a prior post.

Mr. Wyse offered a **MOTION** to appoint Mark Callahan as assistant purchasing agent, effective May 26 to June 30, 2006, as recommended by the superintendent of schools, at no change in salary. 9 Ayes, 0 Nays, Carried.

#### **XIV. ADDITIONAL PUBLIC COMMENT**

- A. Dennis Landry, 365 Jacobs Road, Macedon, recounted a recent visit to the Robert F. Kennedy Memorial in Washington, D.C. and shared a copy of a 1966 speech by Mr. Kennedy that he feels has application to the diligent efforts of local students in support of the high school technology teacher at recent school board meetings and offers a valuable lesson. (copy filed in clerk's agenda file, this meeting).
- B. Mr. Landry, supra, expressed his disappointment about the process used in the recent personnel matter related to a high school technology teacher and a matter related to test grading by another high school teacher. He asked that the school board review the issues related to the tension he senses in the high school and efforts to insure that quality instructors are retained.

#### **XV. ADDITIONAL BOARD MEMBER COMMENTS**

- A. Mr. Griswold suggested that the Board of Education appoint a **trustee to serve as a mentor** to Mrs. Newman as she begins her role as a school trustee on July 1<sup>st</sup>, Mr. Triou named Mr. Schultz to serve in that role.
- B. Mr. Wyse noted that the Board of Education can **not legally discuss or respond** to questions or concerns raised by the public on personnel matters.
- C. Mr. Johnson stated that some of the reasons he serves as a **school trustee** was confirmed by the excellent presentation and reports by Erik Larson and the reports on the Special Olympics.
- D. Mrs. Lyke stated that she concurs with Mr. Johnson and added that she was **proud of the manner** in which students presented and prepared themselves during discussions at prior meetings. They were very articulate and demonstrated their understanding of the democratic process.

#### **XVI. ADJOURNMENT**

Mr. Johnson offered a **MOTION** to adjourn the meeting at 8:17 p.m. 9 Ayes, 0 Nays, Carried.

Respectfully submitted,

**JAMES E. SWITZER**  
School District Clerk

APPROVAL OF MINUTES

## **APPROVAL OF MINUTES**

The foregoing minutes of the Board of Education were submitted for review & (approved as presented)(corrected as noted) at the meeting of

**June 8, 2006**

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School District Clerk

JES/jes:wp



Policy Submitted for First Reading

7580 Wellness and Nutrition

Policy Submitted for Second Reading

None

*June 8, 2006  
Board of Education Meeting*

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## **STUDENTS**

### **WELLNESS & NUTRITION**

The Board of Education is committed to providing a school environment that promotes a comprehensive nutrition education program and protects children's health, well-being and the ability to learn by fostering healthy eating and physical activity.

#### **SECTION 1: NUTRITION EDUCATION**

The Board of Education recognizes that sound nutrition and optimal physical fitness correlate with learning readiness, academic achievement, decreased discipline problems and improved emotional well-being. Research validates that healthy eating is directly correlated with the amount of nutrition education received.

The district shall provide a consistent nutrition education program in grades K through 12 that is integrated into standards' based curriculum using science, math, language arts, and social studies as well as through the district's health education program.

This instruction will be age-appropriate and include information on:

- (a) benefits and components of healthy eating,
- (b) importance of a healthy breakfast,
- (c) importance of making healthy choices when eating out and snacking
- (d) dietary guidelines
- (e) the new food guide pyramid
- (f) use of food labels
- (g) preparation of healthy meals and snacks,
- (h) influences on dietary behavior
- (i) locating valid information and services related to healthy eating and physical activity
- (j) goal-setting and decision-making skills for healthy eating and fitness,
- (k) balancing food intake with physical activity
- (l) body image
- (m) healthy weight management
- (n) eating disorders
- (o) food safety
- (p) risks associated with poor nutrition and lack of exercise

**POLICY ADOPTED:** June xx, 2006  
**DISTRICT**  
York 14520

**WAYNE CENTRAL SCHOOL**  
Ontario Center, New

**WELLNESS & NUTRITION****SECTION 2: PHYSICAL ACTIVITY**

The school district shall provide opportunities for every student to develop the knowledge and skills for specific physical activities, to maintain physical fitness, to regularly participate in physical activity and to understand the short-term and long-term benefits of a physically active and healthy lifestyle.

The district's physical education program shall be based on the New York State Standards and provide opportunities in the following ways:

- (a) all pupils in grades K-3 shall participate in physical activity on a daily basis
- (b) all pupils in grades 4-6 shall participate in the physical education program no less than three (3) times per week with a minimum of at least 120 minutes in each calendar week, exclusive of any time required for dressing and showering
- (c) all students in grades 7-12 shall have regular physical education no less than three (3) times per week in one semester and two (2) times per week in the other semester

Upon graduation from high school, all students shall have earned the equivalent of two (2) units of credit in physical education in accordance with the requirements set forth §135.4©(2)(ii) of the Regulations of the Commissioner of Education.

**SECTION 3: NUTRITION GUIDELINES****School Meals**

The school district shall provide meals within guidelines of the National School Lunch and Breakfast Program which:

- are appealing and attractive to students
- are served in clean and pleasant settings
- meet minimum nutrition requirements established by local, state, and federal statutes and regulations
- offer a variety of fruits and vegetables
- are served with only low-fat (1%) and fat-free milk and nutritionally-equivalent non-dairy alternatives as defined by the U.S. Department of Agriculture, and
- ensure that half of the served grains are whole grain

In consideration of special dietary needs of students and staff and in order to identify new, healthy, and appealing food choices, the food service staff will conduct taste-tests of new entrees among students and survey parents on the selection of foods sold through the school meal program. In addition, the district will provide information about the nutritional content of meals to parents and students through menus, on menu boards, placecards, point-of-purchase materials or other print, non-print or electronic means, including the school district's website.

**POLICY ADOPTED:** June xx, 2006  
**DISTRICT**  
York 14520

**WAYNE CENTRAL SCHOOL**  
Ontario Center, New

**WELLNESS & NUTRITION*****Breakfast***

To ensure that all children have breakfast, either at home or at school, and to meet the nutritional needs to enhance their ability to learn, the school district will, to the extent possible:

- operate and notify parents and students of the availability of the school breakfast program
- arrange bus schedules and utilize methods to serve school breakfasts that encourage participation such as breakfast in the classroom, “grab-and-go” breakfast choices or breakfast during morning break or recess
- encourage parents to provide a healthy breakfast for their children through print, non-print or electronic means

***Free and Reduced-Priced Meals***

The school district shall make every effort to eliminate any stigma attached to, and prevent the overt identification of, students who are eligible for free and/or reduced-price school meals. The food service staff will utilize electronic identification and payment systems, provide meals at no charge to all eligible children, regardless of income; promote the availability of school meals to all students, and/or use non-traditional methods for serving school meals such as “grab-and-go” or classroom breakfast choices.

***Meal Times and Scheduling***

The school district will, to the extent possible,

- provide students with at least ten (10) minutes to eat after sitting down for breakfast and twenty (20) minutes after sitting down for lunch,
- schedule meal periods at appropriate times (e.g., lunch between 11 a.m. and 1 p.m.)
- not schedule tutoring, club, extra-curricular, or organizational meetings or activities during mealtimes unless students may eat during such activities,
- schedule recess periods to follow lunch periods in grades K-5,
- provide students access to hand-washing or hand-sanitizing services before they eat meals or snacks,
- take reasonable steps to accommodate the tooth-brushing regimens of students with special oral health needs (e.g., orthodontia or high-risk tooth decay)

***Sharing of Foods and Beverages***

The school district shall discourage students from sharing their foods or beverages with one another during meal or snack times, given concerns about allergies and other restrictions on some children’s diets.

## STUDENTS

### WELLNESS & NUTRITION

#### ***Individually Sold Foods and Beverages***

For foods sold outside of reimbursable school meals such as through vending machines, cafeteria a la carte or snack lines, fundraisers, or the school stores, the food service staff will observe the following guidelines.

In grades K-5, food service supervisor will approve and provide all food and beverage sales to students. Foods and beverages sold to these students will reflect balanced meals and meet nutrition and portion-size standards and guidelines as outlined in this policy.

In grades 6-12, all foods and beverages sold to these students will meet the following nutrition and portion size standards:

#### ***Beverages – Allowed***

- water or seltzer water without added caloric sweeteners;
- fruit and vegetable juices and fruit-based drinks that contain at least 25% fruit juice and that do not contain additional caloric sweeteners;
- unflavored or flavored low-fat or fat-free fluid milk and nutritionally-equivalent non-dairy beverages as defined by the U.S. Dept. of Agriculture
- Sale of soft drinks containing non-caloric sweeteners will be allowed after the school day

#### ***Beverages – Not Allowed***

- all soft drinks containing caloric sweeteners;
- fruit-based drinks that contain less than 25% real fruit juice;
- beverages containing caffeine, excluding low-fat or fat-free chocolate milk with trivial amounts of caffeine.

#### ***Foods***

Food items sold individually shall contain no more than

- 35% of its calories from fat (excluding nuts, seeds, peanut butter, and other nut butters)
- 10% of its calories from saturated and trans fat combined
- 35% of its *weight* from added sugars
- 360 mg of sodium per serving for chips, cereals, crackers, French fries, baked goods, and other snack items
- 480 mg of sodium per serving for pastas, meats, and soups
- 600 mg of sodium for pizza, sandwiches, and main dishes

A choice of at least two (2) fruits and/or non-fried vegetables will be offered for sale at any location in the school district where foods are sold. Such items could include, but are not limited to, fresh fruits and vegetables, 100% fruit or vegetable juice, fruit-based drinks that are at least 25% fruit juice and that do not contain additional caloric sweeteners; cooked, dried, or canned fruits (canned in fruit juice or light syrup), and cooked, dried, or canned vegetables that meet the fat and sodium guidelines outlined in this policy.

**POLICY ADOPTED:** June xx, 2006

**WAYNE CENTRAL SCHOOL DISTRICT**  
Ontario Center, New York 14520

**WELLNESS & NUTRITION*****Portion Sizes***

Foods of minimal nutritional value may not be served, sold or distributed as free promotion anywhere on school property before the end of the school day.

No forms of candy may be served, sold or distributed as free promotions anywhere on school property before the end of the school day.

The food service staff will limit portion sizes of foods and beverages sold individually according to the following guidelines:

- One and one-quarter ounces for chips, crackers, popcorn, cereal, trail mix, nuts, seeds, dried fruit, or jerky
- 2.5 ounces for cereal bars, granola bars, pastries, muffins, doughnuts, bagels, and other bakery items
- Four (4) fluid ounces for frozen desserts, including, but not limited to, low-fat or fat-free ice cream in grades K-5
- no more than 40 percent of all ice cream and frozen desserts in grades 6-12 shall be allowed to exceed the standards for sugar, fat and saturated fat noted in this policy
- Eight (8) ounces for non-frozen yogurt
- Twelve (12) fluid ounces for beverages, excluding water
- Limit the size of a la carte entrees and side dishes, including potatoes to not greater than the size of comparable portions offered as part of school meals. Fruits and non-fried vegetables are exempt from portion-size limits

***Fund-Raising Activities***

To support children's health and school nutrition education efforts, the school district will encourage groups to be more creative in their fund-raising activities. Schools will encourage fund-raising activities that promote physical activity. Fund-raising activities that include the sale of non-nutritious foods cannot be promoted or sold during the school day. The school district will make available a list school fund-raising raising activities.

***Snacks***

Snacks served during the school day or in after-school care or enrichment programs will make a positive contribution to children's diets and health with an emphasis on serving fruits and vegetables as the primary snacks and water as the primary beverage.

School principals will assess if and when to offer snacks based on timing of school meals, children's nutritional needs, children's ages, and other considerations.

The food service supervisor will disseminate a list of healthful snack items to teachers, after-school program personnel, and parents through print, non-print and electronic means.

If eligible, schools that provide snacks through after-school programs will pursue reimbursement through the National School Lunch Program.

**POLICY ADOPTED:** June xx, 2006

**WAYNE CENTRAL SCHOOL DISTRICT**  
Ontario Center, New York 14520

**WELLNESS & NUTRITION****Rewards**

Schools will limit the use of foods or beverages, especially those that do not meet the nutrition standards for individually sold foods and beverages as outlined in this policy, as rewards for academic performance or good behavior and will not withhold food or beverages, including food served through school meals, as a punishment. School personnel are encouraged to offer only rewards of foods that meet the nutritional requirements outlined in this policy.

**Celebrations**

Celebrations shall not be held prior to the lunch period, unless the classroom schedule does not allow, and should include no more than one (1) food or beverage that does not meet nutrition standards for individually sold foods and beverages.

**School-Sponsored Events**

The school district encourages groups that sponsor after-school events such as, but not limited to, athletic events, dances, or performances to sell only foods and beverages that meet the nutrition standards for meals or for foods and beverages sold individually, as outlined in this policy, whenever possible without impeding on profitability of sales for the group.

**SECTION 4: SCHOOL-BASED WELLNESS ACTIVITIES**

The school district is committed to establishing a school environment that presents consistent wellness messages and is conducive to healthy eating and physical activity for all. The school environment shall include the following opportunities for wellness activities.

**Staff Wellness Team**

Each building within the district will be responsible to establish a staff wellness team that will meet on a regular basis and will be responsible for promoting healthy lifestyle choices among faculty and staff. One (1) member from each building's wellness team should be a member of the district-wide school health council.

**School Health Council**

The school district shall designate a group of district administrators, faculty and staff, students and community members and at least one (1) member of the Board of Education as members of the district-wide school health council. This group will meet a minimum of once each school year or more often, as requested, to assist in the monitoring of the district's wellness & nutrition policy. This group will also monitor the health and physical education programs within the district and plan a district health event on an annual basis to benefit students, staff and community members.

**WELLNESS & NUTRITION*****Access To School Facilities For Physical Activity***

The school district shall make every effort to make school facilities available for physical activities for students, staff and community members. The school district will communicate and promote opportunities for use of school facilities through print, non-print or electronic means school facilities through print, non-print or electronic means.

***After School Programs For Students***

The school district shall provide an athletic program as well as an intramural program to provide students with opportunities after school hours to participate in physical activities. Designation of intramural programs offered in each building is determined by the building principal and the director of athletics and physical education.

**SECTION 5: MONITORING & EVALUATION**

The superintendent of schools or a designee will ensure district compliance to the wellness and nutrition policy. In each school building, the principal or a designee will ensure compliance with the policy provisions regarding nutrition and physical education as well as other school-based activities designed to promote student wellness in his or her building. The principal or a designee will report on the building's compliance to these policies to the superintendent of schools on an annual basis.

Food service staff members at the school building or district level, will ensure compliance with nutritional components of this wellness and nutrition policy and report needs or concerns to the superintendent of schools or a designee.

The superintendent of schools or a designee will develop a summary report each year on district-wide compliance with the district's established local wellness and nutrition policy based on input from schools within the district. The superintendent of schools will provide copies of the summary report to the Board of Education and to the district wellness council, all parent/teacher organizations within the school district as well as school principals and school health service personnel in the district. In addition, the report is also available to the public by posting on the district website.

**SECTION 6: SCHOOL HEALTH INDEX & POLICY REVIEW**

To assist with the initial development of the district's local wellness and nutrition policy, each school building will conduct a baseline assessment of that school's existing nutrition and physical activity environments and program on an annual basis.

The results of that assessment, known as the School Health Index, will be compiled at the district level to identify and prioritize needs. These assessments will be repeated every year to help review policy compliance, assess progress, and determine areas in need of improvement. As part of that review, the Board of Education will review all components of the local wellness and nutrition policy and make revisions or modifications, as necessary.

**POLICY ADOPTED: June xx, 2006**

**WAYNE CENTRAL SCHOOL DISTRICT  
Ontario Center, New York 14520**



# WAYNE CENTRAL SCHOOL DISTRICT

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To: Board of Education

From: Michael Havens, Superintendent of Schools  
(Prepared by Mark D. Callahan, Director of Human Resources)

Re: Personnel Action

Date: June 8, 2006

The following is submitted for your review and approval.

<b>ADMINISTRATIVE STAFF</b>
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**RESIGNATIONS:**

**Laurence Spring**, Assistant Superintendent for Instruction, assigned to the District Office, effective June 30, 2006. *For personal reasons.*

<b>INSTRUCTIONAL STAFF</b>
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**Tenure Recommendation:**

The following teachers are being recommended by the Superintendent for appointment to tenure according to the tenure area and date listed:

Name	Tenure Area	Date
Dawn Chelini	K-6 Elementary Education	August 31, 2006
Mary Rosdahl	K-6 Elementary Education	August 31, 2006
Rene Saba	K-6 Elementary Education	August 31, 2006
Catherine Grisley	K-6 Elementary Education	August 31, 2006
Debra Maier	School Media Specialist	August 31, 2006
Colleen Meagher	K-6 Elementary Education	August 31, 2006
Anne Marie Pesantes	Special Education	August 31, 2006
Megan Zipprich	K-6 Elementary Education	August 31, 2006
Shari Hurny	K-6 Elementary Education	August 31, 2006
Eileen Zilliox	K-6 Elementary Education	August 31, 2006
James Herendeen	Music Education	August 31, 2006
Amy Stahl	Math	August 31, 2006
Tina Smith-Cieplinski	Special Education	August 31, 2006

<u>Name</u>	<u>Tenure Area</u>	<u>Date</u>
Molly Doyle	Science	August 31, 2006
Elizabeth Smith	Instrumental Music	August 31, 2006
Scott Partridge	Science	August 31, 2006
John Pilato	Art	August 31, 2006
Andrew Shearer	Technology	August 31, 2006
Brian Grayson	Math	August 31, 2006
Kathryn Crane	School Psychologist	August 31, 2006
Robert Doran	Science	August 31, 2006
Brian Knebel	Technology	August 31, 2006
Thomas Siembor	Social Studies	August 31, 2006
Gail Streeter	Business	August 31, 2006
Riley Wheaton	Science	August 31, 2006
Christopher Moore	Science	August 31, 2006

### **RESIGNATIONS:**

**Terese Manfredi-Hill**, Art Teacher, assigned to the James A. Beneway High School, effective May 7, 2006. *For personal reasons.*

**Carol Neild**, Library Media Specialist, assigned to the Thomas C. Armstrong Middle School, effective July 1, 2006. *For the purpose of retirement.*

**LEAVE OF ABSENCE:** None

### **APPOINTMENTS:**

**Michael Elliot**, Technology Teacher, NYS Control No. 651460051 (Initial valid through 8/31/10) assigned to the James A. Beneway High School, a three year probationary appointment effective September 1, 2006 through August 31, 2009 at \$35,800 (base) credited with no prior service. *Replacement for Matthew Wisniewski.*

**Julie West**, L.O.T.E. (German) Teacher, NYS Control No. 493265041 (Provisional Renewal valid through 1/31/09) assigned to the James A. Beneway High School, a three year probationary appointment effective September 1, 2006 through August 31, 2009 at \$36,962 (base) credited with two years of service. *Replacement for Carolyn Straub.*

<b>SUPPORT STAFF</b>
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### **RESIGNATIONS:**

**Lindsay Wilbert**, Teacher Aide, assigned to the James A. Beneway High School, effective June 30, 2006. *For personal reasons.*

**LEAVE OF ABSENCE:**

**Donna White**, Teaching Assistant, assigned to the Thomas C. Armstrong Middle School, a combination paid/unpaid FMLA leave of absence effective March 20, 2006 through June 30, 2006. *For personal reasons.*

**APPOINTMENTS:**

**Rosalind McCall**, Cleaner assigned to the James A. Beneway High School, a six month Civil Service probationary appointment effective May 1, 2006 through October 31, 2006 at \$8.71 per hour.  
*Replacement for Richard Powers (promoted).*

**Nancy Frederes**, Teaching Assistant, assigned to the Freewill Elementary School, a six month Civil Service probationary appointment effective March 30, 2006 through March 29, 2009 at \$10.20per hour.  
*Replacement for Deborah Phalen.*

**Thomas Giglio**, Maintenance Worker, assigned to the Facilities and Maintenance Department and Food Service Department, a six month probationary Civil Service appointment effective June 5, 2006 through December 4, 2006 at \$10.15 per hour. *New position funded through realignment of staff.*

**COACHING APPOINTMENTS (AMENDED)**

2006-07 Season

<b>Name</b>	<b>Team</b>	<b>Stipend</b>
<b>John Cotsonas</b>	B. Varsity Basketball	\$5,136.00
<b>Rich Miles</b>	B. JV Basketball	\$4,047.00

**SUBSTITUTE SUPPORT STAFF**

**Gary Himes**, Substitute Bus Driver, effective May 8, 2006 at \$10.80/hr.

Wayne Central School District  
Ontario Center, NY 14520

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**TO: Board of Education**  
**FROM: Michael Havens**  
**RE: Consensus Agenda**  
**DATE: June 8, 2006**

The following items are being recommended for approval in a consensus agenda:

1. Accept April 2006 Treasurer's Report
2. Approve Health Contract with [Webster](#) Central School District
3. Approve Health Contract with [Penfield](#) Central School District
4. Approve Health Contract with [Pittsford](#) Central School District
5. Award [Bus](#) & Vehicle Parts Bid
6. Award [Tire](#) & Tube Bid
7. Award Technology and [Art](#) Supplies Bid
8. Approve [Internal](#) Auditor Resolution
9. Approve Superintendent's [Unused](#) Vacation Days

**TO:** Michael Havens  
Superintendent of Schools  
**FROM:** Gregory J. Atseff  
Assistant Superintendent for Business  
**DATE:** June 8, 2006  
**RE:** Health Service Contract - Webster Central School District

Attached is the contract for health services for Wayne students attending a private or parochial school in the Webster Central School District for the 2005-2006 school year.

The cost of the contract is based on an approximate number of enrollments with billing to take place at the end of the school year.

Approximately 81 students @ 345.67 = \$27,999.27

The attendance officer has verified the students charged for on the health service contract.

### **RESOLUTION**

**Be it resolved,** that the Board of Education of the Wayne Central School District hereby approves the contract for health services with the Webster Central School District for the 2005-2006 school year, and hereby authorizes the Board President, Superintendent, and District Clerk to execute the contract.

/db

Attachment

**TO:** Michael Havens  
**FROM:** Gregory J. Atseff  
Assistant Superintendent for Business  
**DATE:** June 8, 2006  
**RE:** Health Service Contract - Penfield Central School District

Attached is the contract for health services for Wayne students attending a private or parochial school in the Penfield Central School District for the 2005-2006 school year.

The cost of the contract is:

30 Student(s) @ 426.27 = \$12,788.10

The attendance office has verified the students listed on the health service contract.

### **RESOLUTION**

**Be it resolved,** that the Board of Education of the Wayne Central School District hereby approves the contract for health services with the Penfield Central School District for the 2005-2006 school year, and hereby authorizes the Board President, School Superintendent, and District Clerk to execute the contract.

/db

Attachment

**TO:** Michael Havens  
Superintendent of Schools  
**FROM:** Gregory J. Atseff  
Assistant Superintendent for Business  
**DATE:** June 8, 2006  
**RE:** Health Service Contract - Pittsford Central School District

Attached is the contract for health services for Wayne students attending a private or parochial school in the Pittsford Central School District for the 2005/2006 school year.

The cost of the contract is:

$$3 \text{ Student(s)} @ 327.69 = \$ 983.07$$

The attendance office has verified the students listed on the health service contract.

### **RESOLUTION**

**Be it resolved,** that the Board of Education of the Wayne Central School District hereby approves the contract for health services with the Pittsford Central School District for the 2005-2006 school year, and hereby authorizes the Board President, Superintendent of Schools, and District Clerk to execute the contract.

/db

Attachment

**TO:** Michael Havens  
Superintendent of Schools  
**FROM:** Gregory J. Atseff  
Assistant Superintendent for Business  
**DATE:** June 8, 2006  
**RE:** Bus & Vehicle Parts Bid

In accordance with Section 103A, Article 5-A, of the New York State General Municipal Law, a legal notice was advertised in the official school newspapers inviting the submission of sealed bids for Bus & Vehicle Parts for use on school owned vehicles for the 2006/2007 school year.

Sealed bids were received and opened publicly on Thursday, May 11, 2006 at 1:00 p.m. at the district administrative offices.

Bids were advertised to be evaluated on a discount off list price. Prices submitted are to be f.o.b. Wayne Central School District.

The following bids were received:

Hoselton Chevrolet 909 Fairport Road East Rochester, NY 14445	30% off list
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Joseph Neri Chevrolet 3740 Rt 104 Williamson, NY 14589	33% off list
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Recommend that the bid be awarded to Joseph Neri Chevrolet as the lowest bidder.

Attached is a copy of the vendor bid list for your reference.

/db

Attachment



## Consensus Agenda #6

**TO:** Michael Havens  
Superintendent of Schools  
**FROM:** Gregory J. Atseff  
Assistant Superintendent for Business  
**DATE:** June 8, 2006  
**RE:** Tire & Tube Bid

In accordance with Section 103A, Article 5-A, of the New York State General Municipal Law, a legal notice was advertised in the official school newspapers inviting the submission of sealed bids for Tires and Tubes for use on school owned vehicles for the 2006/2007 school year.

Sealed bids were received and opened publicly on Thursday, May 11, 2006, at 1:15 p.m. at the district administrative offices.

Bids were advertised to be evaluated on a total basis with estimated quantities. Prices submitted are to be f.o.b. Wayne Central School District.

The lowest bidder was Tallmadge Tire Service with a bid price of \$20,279.00 which was based on estimated quantities.

Bid Summary:

	<u>Vendor</u>	<u>Bid Price</u>
1.	Parmenter, Inc. 1800 Route 14N Geneva, NY 14456	\$24,716.04
2.	Tallmadge Tire Service 1285 Route 318 Waterloo, NY 13165	\$20,279.00

Attached is a copy of the vendor bid list for your reference.

/db

Attachment

**Consensus Agenda #7**

**TO:** Michael Havens  
 Superintendent of Schools  
**FROM:** Gregory J. Atseff  
 Assistant Superintendent for Business  
**DATE:** June 8, 2006  
**RE:** Technology/Art Bid

In accordance with Section 103A, Article 5-A, of the New York State General Municipal Law, a legal notice was advertised in the official school newspapers inviting the submission of sealed bids for Technology and Art Supplies and Equipment for use by the school district.

Sealed bids were received and opened publicly on Thursday, April 6, 2006 at 1:00 p.m. at the district administrative offices.

Bids were advertised to be evaluated on either an item-by-item basis or total basis, whichever best suited the district. Prices submitted are to be f.o.b. Wayne Central School District. Where indicated, the vendor responded to a request for a discount for non-bid items purchased during the school year.

The lowest responsible bidders are identified as follows:

Vendor	Discount	Bid Total
1. Nasco 901 Janesville Ave., PO 901 Fort Atkinson, WI 53538-0901	5&20%	334.10
2. Rochester Ceramics 102 Commercial St. Webster, NY 14617	40% - tools 25% - glaze 15 - paint	368.20
3. Valley Litho Supply Co. 1047 Haugen Ave. Rice Lake, WI 54868	5%	762.00
4. Freestyle 5124 Sunset Blvd Los Angeles, CA 90027	5%	933.62
5. HPI International, Inc. 186-188 21st Street Brooklyn, NY 11232		580.12
6. Porter's Camera Stores Inc. PO Box 628 Cedar Falls, IA 50613		247.24
7. Cook Iron PO Box 31237 Rochester, NY 14603	2%	449.34
8. Downes & Reader Hardwood Co., Inc. PO Box 456, 60 Evans Dr. Stoughton, MA 02072		2,078.00
9. Fastenal 1238 Route 104 Ontario, NY 14519	State Contract	226.50
10. IASCO 5724 West 36 <sup>th</sup> St. Minneapolis, MN 55416	5%	1,019.41
11. Kelvin Electronics 280 Adams Blvd. Farmingdale, NY 11735		287.90
12. Metco		962.02

Vendor	Discount	Bid Total
81 Kiski Ave. Leechburg, PA 15656		
13. Midwest Technology Products PO Box 3717 Soux City, IA 51102		1,729.83
14. Paxton-Patterson 5719 W. 65 <sup>th</sup> St. Chicago, IL 60638	3%	337.16
15. SATCO Supply 441 Old Highway 8 NW, Suite 202 St. Paul, MN 55112		572.52
16. Sax Arts & Carfts PO Box 51710 New Berlin, WI 53151	15%	260.11
17. Secor Hardware 6260 Furnace Rd. Ontario, NY 14519	5%	679.10
18. Specialty Tools Inc. 3861 Buffalo Road Rochester, NY 14624	5%	430.21
19. Williamson Hardware, Inc. PO Box 163 Williamson, NY 14589	10%	362.12
Total		\$12,619.50

The following companies were not awarded any items but have offered a discount during the school year:

Dick Blick PO Box 1267 Galesburgh, IL 61402	15%	0
Sheffield Pottery Inc. US Route 7, PO 399 Sheffield, MA 01257-0399	5%	0
Wright Image Camera & Video 3333 W. Henrietta Rd. Rochester, NY 14623	5%	0

Attached is a copy of the vendor bid list for your reference.

/db

Attachment

## Consensus Agenda #8

To: Michael Havens, Superintendent of Schools  
From: Gregory Atseff, Assistant Superintendent for Business  
Date: June 1, 2006  
Re: Internal Audit Resolution

Below is a resolution to formally establish the Internal Audit function. There is a July 1<sup>st</sup> deadline to establish the internal audit function.

Please present the following resolution to the Board of Education at their meeting on June 8, 2006:

### Resolution

Resolved that the Board of Education is hereby establishing the Internal Audit Function to be performed by personnel or entities in accordance with section 170.12 of the Regulations of the Commissioner of Education. Furthermore this function will be operational on or before December 31, 2006.



**Wayne Central School District  
Office of the Superintendent of Schools**

**Memorandum**

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**TO: Board of Education**  
**FROM: Michael Havens**  
**RE: Unused Vacation Days**  
**DATE: June 8, 2006**

**As of today, I have 10 unused vacation days left from the 2005-2006 school year. I request reimbursement for those days under section 7 of my contract. Please note that is considerably less than the 17 unused days from last year.**

MH/les