

WAYNE CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION MEETING AGENDA



March 9, 2006 6:30 p.m. District Office Conference Room

6:30 Executive Session

7:00 Call To Order Regular Board Meeting/Pledge of Allegiance

Approval of Agenda/Approval of [MINUTES](#)

Att. 1

7:15 Public Comment

7:20 Board Member Comments

7:25 Board President Comments

7:30 Action Items

7:40 Superintendent's Report

1. Project Lead the Way
2. High School Academic Goals
3. Auditing Report
4. [Budget](#) – Administrative Portion
5. Financial Report
6. Student Questions

[Att. 2](#)

Att. 3

Att. 4

Break

8:40 Board Action

1. [Personnel](#) Action
2. CSE Action
3. [Consensus](#) Agenda
 1. Bus Purchase Resolution
 2. Gullace Tax Refund
 3. Single Audit Report
 4. Health Contract
 5. Treasurer's Report
 6. Extra- Classroom Audit Report
 7. Reality Check Resolution
 8. School Vote Public Hearing

Att. 5

Att. 6

Att. 7

8:50 Policy – First and Second Readings

[Att. 8](#)

8:54 Public Comment

8:57 Board Member Comments

8:59 Adjournment

Next Meeting Date: March 23, 2005 7:00 p.m. District Office Conference Room

District Mission Statement

Based on the belief that all students can learn, the staff of the Wayne Central School District accepts the responsibility to teach all students, regardless of differences, the fundamental skills. We further accept the responsibility to challenge all students to attain higher levels of achievement. Wayne Central will provide the opportunity, environment, and encouragement to meet this goal while developing the whole child, physically, socially, emotionally, and culturally.

BOARD OF EDUCATION MINUTES

UNOFFICIAL UNTIL APPROVED

DATE: Thursday, February 9, 2006
TYPE: Regular Business Meeting

TIME: 6:30 p.m.
PLACE: District Office

PRESENT: Trustees Brunner, Davis, Griswold, Lyke, Robusto, Schultz, Triou, Wyse; District Clerk Switzer; Administrators Havens, Siracuse, Armitage, Shaffer, La Ruche, Pearles, Cox, Schiek, Atseff, Spring, Callahan, Blankenberg, Prince

ABSENT: Trustee Johnson

GUESTS: Visitor's Roster filed in clerk's agenda file, this meeting

I. **CALL TO ORDER:** 6:30 p.m. by John D. Triou, School Board President

II. **EXECUTIVE SESSION** (Legal Matters, Personnel)

Mr. Wyse offered a **MOTION** to adjourn the meeting, at 6:31 p.m., for an executive session on pending litigation and personnel matters pertaining to specific personnel. 8 Ayes, 0 Nays, 1 Absent (Mr. Johnson), Carried.

III. **RECONVENE:** 7:02 p.m.

IV. **PLEDGE OF ALLEGIANCE**

V. **PUBLIC HEARING** • Revisions to Code of Student Conduct • §2801 (3) of the NYS Education Law

Mr. Triou opened the public hearing called pursuant to §2801 (3) of the NYS Education Law and the Regulations of the Commissioner of Education to hear comments from parents, students, staff and other interested parties on proposed modifications to Board of Education Policy 7310 – Code of Conduct. (copy of legal notice filed in clerk's agenda file, this meeting)

Mr. Havens introduced Mr. Marc Blankenberg, director of athletics and physical education, to present a summary of proposed revisions to the student eligibility for athletic and extra-curricular activities portion Code of Student Conduct. Mr. Blankenberg noted that a committee comprised of coaches, a parent, students and staff members reviewed the original code of conduct adopted in September, 2003. The proposed revisions relate to the duration of probation from participation in an activity based on academic standards. (copy of proposed revisions filed in clerk's agenda file, this meeting)

Mr. Havens noted that the public hearing is also open for consideration of the remaining portions of the Code of Conduct relative to student discipline and behavior and that Mrs. Armitage and Mr. Shaffer, assistant principals at the high school and middle school, respectively, were present to answer any questions on those topics.

Mr. Triou opened the public hearing to comments from the public or the Board of Education.

Mr. Wyse asked about legal excuses for absence from the provision that students who are suspended from an activity must still attend the activity. Mr. Blankenberg provided clarification.

Mr. Triou asked for clarification on the process used to monitor student progress in meeting academic achievement standards. Mr. Blankenberg provided clarification.

Mrs. Lyke asked if each extra-curricular activity will also follow that process; Mr. Blankenberg stated that they would.

Mr. Triou asked how the non-athletic activity monitoring is handled; Mr. Havens noted that the building principal's office would handle that process.

Mrs. Susan Brown, 7518 Knickerbocker Road, Ontario, asked how the definition for alcohol and illegal drugs relates to child who takes a prescription medicine. Mr. Havens stated that the code of conduct relates to illegal, non-prescription drugs.

Mrs. Cathy Connolly, 734 Jacobs Road, Macedon, asked where "Part I" of the document begins. Clarification of this item will occur in the second reading of the proposed revisions to the policy at the next business meeting.

Mr. Robusto offered a **MOTION** to close the public hearing @ 7:20 p.m. 8 Ayes, 0 Nays, 1 Absent (Mr. Johnson), Carried.

VI. **APPROVAL OF AGENDA & MINUTES** (January 26, 2006)

Mrs. Brunner offered a **MOTION** to approve the agenda for this evening's meeting and the minutes of the meeting of January 26, 2006, each as presented. 7 Ayes, 0 Nays, 1 Absent (Mr. Johnson), 1 Abstention (Mr. Wyse), Carried.

VII. **PUBLIC COMMENT** - None

VIII. **BOARD MEMBER COMMENTS**

- A. Mrs. Lyke, Mrs. Brunner and Mr. Schultz noted that they had attended the induction ceremony for the **National Junior Honor Society at the middle school** and extended compliments to everyone involved for a job well done. They also heard many compliments from parents who attended the event.
- B. Mr. Robusto extended thanks to members of the **Wayne Central Interact Club**, for which he and his wife are advisors, for again assisting at the middle school event noted above. Mrs. Lyke noted the fine job done by those students.
- C. Mr. Robusto stated that the **Wayne Central Education Foundation** has received approval from the NYS Education Department and has filed its Certificate of Incorporation. He shared copies of an informational brochure and noted that representatives will attend varied events to promote the foundation and seek donations; the first event is the next home basketball game.

IX. **BOARD PRESIDENT'S COMMENTS**

A. Mr. Triou reported that he attended the program meeting of the Four County School Boards Association last week at which Mr. Havens presented information on our district's success with ***"interest-based" collective bargaining***. He noted the substantial interest and dialogue among other districts present that was prompted by the presentation and extended compliments to Mr. Havens for his presentation.

X. REPORT ON ACTION ITEMS BY THE SUPERINTENDENT OF SCHOOLS

Mr. Havens reported that he has provided a written response to twelve (12) of the thirteen (13) topics raised by a resident during public comment at the prior meeting and that Mr. Atseff is researching the final one.

XI. REPORTS OF THE SUPERINTENDENT OF SCHOOLS

A. PRESENTATION ON "REALITY CHECK" PROGRAM • BAN ON ADS FOR TOBACCO PRODUCTS

Mr. Havens introduced senior Blair Germain of Walworth to make a presentation on banning advertisement of tobacco products for review and consideration by the Board of Education.

She shared a PowerPoint presentation on the efforts of "Reality Check," a group of concerned teens in the region and nation, to remove ads for tobacco products from magazines with high student readership in school libraries and to have movies which include smoking changed to an "R" rating to reduce the motivation for smoking by teens.

Efforts by the group have resulted in action by state attorneys general, including New York State, to address these concerns and agreements with *Time*, *Newsweek* and *U.S. News & World Report* to issue special school editions of their magazines without tobacco ads.

Miss Germain presented a proposed resolution for consideration of the Board of Education to indicate its support for these efforts.

Mr. Havens congratulated Miss Germain on undertaking this initiative. He stated that the Board of Education has a practice of considering items at a meeting prior to taking action and the proposed resolution will appear for consideration on the agenda of the next business meeting.

Mr. Robusto & Mr. Schultz also complimented Miss Germain on her efforts. Mrs. Lyke asked if the group is also targeting magazines as a whole since she has noted absence of tobacco ads in a quilter's magazine to which she subscribes. Miss German stated that some other magazines are cooperating in the effort.

Mr. Griswold asked if there is any opportunity to expand this message to other schools through the NYS School Boards Association. Mrs. Lyke suggested that Miss Germain consider making a presentation to the Four County School Boards Association.

Kim Killigrew, "Reality Check" coordinator for Wayne County, was also present and complimented Miss German for her efforts.

B. PROGRESS REPORT • SCHOOL IMPROVEMENT PLAN • ELEMENTARY SCHOOLS

Mr. Havens presented the progress report on the school improvement plan at the elementary level for review and consideration by the Board of Education.

Mr. Havens introduced Mrs. Kim Cox, principal at Freewill Elementary School, Mr. Robert La Ruche, principal at Ontario Primary School, Michelle Scheik, director of student services, Mrs. Nicole Welch, district literacy coach and Ms. Alex Balta, a fourth grade teacher at Freewill Elementary School, to review a PowerPoint presentation on the report. (copy filed in clerk's agenda file, this meeting)

The goal set in the school improvement plan is a passing rate of 90% among students in grades K thru 4 for state assessment exams in math and language arts. They outlined progress in improving math, writing and language arts' skills and increasing passing rates by students with disabilities in those grade levels. They shared examples of lesson plans and individualized instructional strategies (e.g. co-teaching, modified blending) for those children and displayed graphs showing improvement among fourth graders in writing and language arts (25%) and predicted growth for students with disabilities based on preliminary test results (10%).

Mrs. Lyke asked how parents can assist at home on development of these skills. The group reviewed options for parental support.

Mr. Triou asked if a similar increase in achievement is expected this year and how local and state grading of the exams occurs. The group reviewed efforts to continue increases in achievement levels and explained how scoring rubrics work and the process used by the state to review the exams.

Mr. Davis asked if student results on these tests prompt any changes in the books or materials used in the classroom. The group reviewed the reading and writing materials used.

Mr. Triou noted as a parent of a kindergarten child the enthusiasm of the children for scheduled time at home for reading and writing activities.

Mr. Havens noted that tremendous growth has occurred in each of our academic programs over the past four years and he is proud of the efforts of staff members as illustrated by the results presented this evening.

Mrs. Lyke asked if we are at a point where every child will have an individual education plan. Mr. Havens noted that each child's instructional needs vary and change on a daily and weekly basis. The group added that it is also important for each child to know how much they have improved.

Trustees thanked the staff members for their report.

C. ACADEMIC REPORT • SECOND QUARTER • 2005-2006 SCHOOL YEAR

Mr. Havens presented the academic report for the second quarter of the 2005-2006 school year for review and consideration by the Board of Education.

Mr. Havens introduced Mr. Laurence Spring, assistant superintendent for instruction, to review a PowerPoint presentation on the report. (copy filed in clerk's agenda file, this meeting)

He noted the increasing achievement levels by students based on the focus on literacy and math and targeting of state standards. Passing rates and mastery levels on state exams in math, science, social studies and language arts were shared for middle school students and achievement on Regents' exams and local exams were presented for high school students.

He noted that students are making significant increases from prior years which reflects the diligent efforts of staff members at each grade level and subject area.

Discussion among trustees and school personnel is generally summarized as follows:

Mr. Wyse noted his experience working with music classes which each have their own personality. He asked if any comparisons are made of overall **achievement of a student cohort**. Mr. Spring explained the process used.

Mrs. Lyke noted that the NYS Education Department will no doubt require schools to make such **comparisons in the future**.

Mr. Davis asked if school officials are satisfied that the **content of the state exams** is taking the students where we wish to go. Mr. Spring stated that the fourth and eighth grade exams meet such expectations and closely reflect the 3R's.

Mr. Triou asked if the **freshman academy concept** will help those students increase achievement. Mr. Spring noted that the expectation is that it will.

Mr. Robusto noted the **excellent results** reflected by this report and extended compliments to all staff members involved. He asked how schools consider the possibility of **grade inflation**. Mr. Spring stated that the best effort is provided by the external measures on state exams that occur at the end of the school year. A **strong correlation** should exist between the passing rate of students during the school year and the passing rate on the final exam. It is also important to monitor student progress to ascertain if they are meeting daily objectives in their classes; the more precise the map drawn for achievement, the better the end result.

Mr. Havens thanked Mr. Spring for his report and the excellent job he is doing to insure student achievement and success.

D. PROPOSED BUDGET • 2006-2007 • INSTRUCTIONAL PROGRAM PORTION • DRAFT #1

Mr. Havens presented Draft #1 of the second portion of proposed budget for 2006-2007 school year related to instructional programs and services for review

and consideration by the Board of Education. He stated that this component represents 70% of the total proposed budget and asked Mr. Atseff to review the items in this portion of the budget document.

Mr. Gregory Atseff, assistant superintendent for business, reviewed items which are summarized as follows:

Teaching – Regular School Day: Proposed wage adjustments, projected teacher retirements, addition of the summer bridge program for the middle school, as described at the prior meeting, and addition of two (2) literacy coaches/reading teachers for grades K to 2, shared by Ontario Primary and Freewill Elementary Schools.

Students With Special Educational Needs: Programs for students placed in-district and at locations outside of the school district; decrease in tuition costs for out-of-district placements.

Co-Curricular Activities: Proposed addition of four (4) new extra-curricular activities (student clubs) as outlined in the model school's plan.

Interscholastic Athletics: Proposed addition of modified (junior high) sport's programs for baseball and softball.

Employee Benefits: Projected increase in the employer's share of teacher retirement costs from 7.25% to 7.90% and a projected increase of 12% in health insurance costs.

Occupational Education & Work Experience: Business education, applied technology and work experience programs.

Instruction – Special Schools: Tutoring services, purchase of textbooks for resident students who attend non-public schools and the summer program for driver and traffic safety education.

School Library & Audio-Visual Services: Decrease reflects conclusion this year of the five-year plan for expansion of the collection in the high school's library-media center.

Mr. Robusto asked about the lease of storefront space for the Eagle Ventures' program. Mr. Atseff stated that it includes both storefront sites, one of which also includes the tutoring center.

Mr. Triou asked for clarification on the proposed appropriation for salaries. Mr. Atseff stated that the projections are based on collective bargaining agreements, one in place for supportive staff and the other now under negotiation for the teachers' unit

Mr. Davis asked if school officials are satisfied that the proposed reduction in appropriations for school library services will insure that the collection at the high school is kept up-to-date. Mr. Havens stated that this was a five-year effort. Mr. Davis stated his concern that this effort is not lost if the efforts to upgrade the collection are not sustained. Mr. Wyse noted that the school board

expressed concern about this issue when the five-year plan was originally developed and the expansion of the collection was a long-term effort.

Mrs. Brunner stated that she appreciates the question by Mr. Davis and encouraged him to ask it again in the future.

Computer Assisted Instruction: Computer hardware, software and technology directly related to the instructional program and the instructional technology trainer. Due to a shift in allocations, a decrease occurs here which is offset in the administrative component which trustees will review at the next business meeting.

Attendance Officer: Duties of the district attendance officer for registration and enrollment of students and maintenance of family census data.

Guidance: K-12 guidance/counselor services.

Health Services: Services for school nurses at each school and the school physician.

Psychological Services: Each of the five (5) schools have a school psychologist; one (1) is paid by a federal grant.

PPS – Special Schools: Health service contracts with neighboring school districts for resident students who attend non-public schools in those districts.

Mr. Robusto asked if the budget reflects supplies and materials for the additional athletic teams. Mr. Atseff stated yes, along with funds to re-furbish some equipment scheduled for use with the new all-season track which will premiere this year. Mr. Wyse noted that the updated equipment is long overdue.

Mr. Triou stated that he looks forward to attending the first track event on the new track.

District Transportation Services: Transportation expenses include wage adjustments due to staff changes and a contingency for anticipated increases in diesel fuel costs. A revised compensation schedule for bus mechanics is included, as provided by collective bargaining, to recognize skill levels for those positions.

Mr. Robusto asked for clarification of salaries for special programs. Mr. Fred Prince, transportation supervisor, stated that it includes five (5) bus monitors for students with special needs.

Garage Building Expense: Costs to operate the bus repair garage.

Community Services: Costs to manage the performing arts center at the high school.

Debt Services: The share of district debt allocated to instructional services.

Interfund Transfers: Allocation of federal funds for local programs.

Mr. Triou asked for clarification in the projected decrease in debt service. Mr. Atseff explained that the permanent bonds for the 2002 Capital Improvement Project are in place and reflect a decrease in interest rates.

Mr. Davis asked if school officials are satisfied that the allocations for computer assisted instruction will meet the technology needs of our students and if the equipment is reliable and powerful enough. Mr. Atseff stated that a cost effective approach is used based on needs presented by the technology coordinator and staff. Mr. Havens stated that efforts have occurred over the past two (2) years to upgrade this area. Mrs. Lyke asked if the district is current for these services; Mr. Havens and Mr. Spring stated that more funding is always desired but the program is in good shape.

Mr. Havens stated that the Board of Education will receive Draft #1 of the administrative component and projected revenues at the next business meeting,

E. FINANCIAL AND BUDGET REPORT

Mr. Havens introduced Mr. Atseff to present monthly financial reports for review and consideration by the Board of Education.

Mr. Atseff presented reports and information for the general fund through January 31, 2006, as follows: (copies filed in clerk's agenda file, this meeting)

(1) *Revenue Status Report*: 72% of budgeted revenues have arrived and appropriations are on target. Mr. Schultz asked for clarification on unearned balances. Mr. Atseff provided details.

(2) *Expense Report*: 41% of budgeted allocations are spent to date; appropriations in good shape.

F. STUDENT QUESTIONS

(1) Christi Fedison, 7402 Fisher Road, Ontario, noted that she has observed some students smoking on school grounds and asked what punishment is issued for students who are caught smoking on school property. Mrs. Armitage, assistant high school principal, reviewed the consequences for each incident.

(2) Ms. Fedison, supra, asked if the sidewalk is considered school property; Mr. Havens reviewed the location of the school boundary line.

(3) Jessie Eichelsbacher, 725 Clevenger Road, Ontario, asked why students are not allowed to use vending machines in the high school cafeteria during the school day. Mr. Havens noted that use of the machines is not allowed during school hours if soda is sold but the juice and water machines are allowed. Mr. Blankenberg, director of athletics, noted that steps are underway to correct internal control issues with the juice and water machines which occurred when the use of the high school by the circus occurred.

XII. RECESS: 9:13 p.m.

XIII. RECONVENE: 9:22 p.m.

XIV. ITEMS FOR BOARD OF EDUCATION ACTION

A. PERSONNEL CHANGES

Mr. Havens presented the following personnel changes for review and consideration by the Board of Education:

INSTRUCTIONAL STAFF

RESIGNATIONS:

Judith M. Fletcher, English teacher, assigned to the high school, effective April 30, 2006 (retirement, 33.5 years service to Wayne Central School District; includes prior middle school service)

Donna Stalker, teacher center director, effective June 30, 2006 with rights reserved (retirement, 32 years service to Wayne Central School District; includes prior service at Walworth Elementary School, Ontario Primary School and Ontario Elementary School)

APPOINTMENTS:

Tracy Don Vito, business teacher/school-to-work coordinator, NYS Control No. TBA (Initial, valid through 2/1/2011) assigned to the high school, a three year probationary appointment effective February 1, 2006 through January 31, 2009 at \$38,384, pro-rated (new position)

Cara VanderBrook, elementary education teacher, NYS Control No. 622380051 (Initial, valid through 09/01/2010) assigned to Ontario Elementary School, a ten (10)-week temporary appointment effective January 30 through April 7, 2006 at \$35,000, pro-rated (replacement for Eryne Altmire while on child rearing leave).

Additional Extra-Duty Appointments/Designations • 2005-2006 School Year

See Listing, Clerk's Agenda File, This Meeting

LEAVE OF ABSENCE:

Eryne Altmire, elementary education teacher, assigned to Ontario Elementary School, a combination paid and unpaid FMLA leave of absence effective January 27 through April 7, 2006 (child rearing; amended return date from January 12th minutes).

Penny Barry, school psychologist, assigned to Ontario Elementary School, a combination paid and unpaid FMLA leave of absence anticipated May 3, 2006 through September 1, 2007 (child rearing)

SUPPORTIVE STAFF:

APPOINTMENTS:

Sarah Catalano, teacher aide, assigned to the high school, a permanent civil service appointment effective February 28, 2006.(having served a successful probationary period)

Beverly Flanigan, school monitor, assigned to Ontario Primary School, a permanent civil service appointment effective March 5, 2006 (having served a successful probationary period)

Patricia Griswold, registered professional nurse, assigned to the Ontario Elementary School, a permanent civil service appointment effective February 28, 2006 (having served a successful probationary period)

Dawn Landry, bus driver, a permanent civil service appointment effective March 5, 2006 (having served a successful probationary period)

John Leone, maintenance worker, assigned to the high school, a permanent civil service appointment effective February 14, 2006 (having served a successful probationary period)

Lisa Mercurio, teacher aide, assigned to Ontario Elementary School, a permanent civil service appointment effective February 28, 2006 (having served a successful probationary period)

Sharon Oddi, food service helper, assigned to the high school, a permanent civil service appointment effective March 5, 2006 (having served a successful probationary period)

Vaughn Weston, bus driver, a six month probationary civil service appointment effective January 17 through September 16, 2006 at \$12.51 per hour (replacement for Carol Malcolm, resigned)

Stacy Wright, bus driver, a temporary civil service appointment effective January 17 through June 30, 2006 at \$12.51 per hour (replacement for Jim Klem while on a leave of absence).

Additional Substitute School Bus Driver

See Listing, Clerk's Agenda File, This Meeting

Mr. Wyse offered a **MOTION** to approve the personnel changes as recommended by the superintendent of schools. He recognized Mrs. Fletcher and Mrs. Stalker for their lengthy service and many contributions to local students and families 8 Ayes, 0 Nays, 1 Absent (Mr. Johnson), Carried.

B. CPSE PLACEMENT RECOMMENDATIONS

Mr. Havens presented the pupil placement recommendations of the Committee on Pre-School Special Education for review and consideration by the Board of Education.

Mrs. Brunner offered a **MOTION**, seconded by Mr. Wyse, to adopt a **RESOLUTION** for pupil placements by the CPSE, **TO WIT:**

**RESOLUTION TO APPROVE RECOMMENDATIONS OF THE
COMMITTEE ON PRE-SCHOOL SPECIAL EDUCATION AND
AUTHORIZE ARRANGEMENT OF RECOMMENDED
SPECIAL PROGRAMS & SERVICES**

RESOLVED, that the Board of Education approves the recommendations of the Committee on Pre-School Special Education and authorizes the Director of Student Services to arrange the recommended special programs and services.

On the question, the **RESOLUTION** was adopted by a vote of 8 Ayes, 0 Nays, 1 Absent (Mr. Johnson).

C. CONSENSUS AGENDA

- (1) Reports of the school district treasurer (A/O 12/31/05)
- (2) Gifts to the School District (Books/Tapes & Outdoor Baseball Batting Cage)
- (3) Resolution for Health Services Contract (Newark CSD)
- (4) Approve Budget Transfers
- (5) Resolution for Change Order – 2002 Capital Improvement Project

Mr. Havens presented the consensus agenda for review and consideration by the Board of Education.

Mr. Wyse offered a **MOTION**, seconded by Mr. Robusto, to adopt/approve the consensus agenda, as presented by the superintendent of schools, as follows:

- (1) Receive & file **reports of the school district treasurer** for the period ending December 31, 2005 (copies attached to these minutes in the minute book)
- (2) Accept **gifts to the school district**, as follows:
 - (1) Books and tapes donated by Joanne Beach with an estimated value of \$1,038. for use in classrooms at Ontario Primary School
 - (2) \$2,100 from the Wayne Central Booster Club to purchase an outdoor baseball batting cage
- (3) Adopt a **RESOLUTION** for a non-public health services contract with the Newark Central School District, **TO WIT:**

**RESOLUTION FOR HEALTH SERVICES CONTRACT
WITH NEWARK CENTRAL SCHOOL DISTRICT
(Non-Public School Pupils, 2005-2006)**

RESOLVED, that the Board of Education of Wayne Central School District hereby approves a contract with the Board of Education of the Newark Central School District for health service charges, pursuant to §912 of the State Education Law, for pupils at non-public schools in the 2005-2006 school year, and authorizes the President and Clerk of the Board of Education to execute said contract, pending approval of same by the superintendent of schools (copy of contract filed in clerk's files)

- (4) Approve **budget transfers** pursuant to Policy 5330 (copy attached to these minutes in the minute book)
- (5) Adopt a **RESOLUTION** for a **change order** for the 2002 Capital Improvement Project, **TO WIT:**

**RESOLUTION TO APPROVE CHANGE ORDER GC-36
FOR THE 2002 CAPITAL IMPROVEMENT PROJECT
(Christa Construction – Re-Locate Scoreboard)**

BE IT RESOLVED that, upon the recommendation of the superintendent of schools, the Board of Education of Wayne Central School District hereby approves change order GC-36 in the amount of \$17,017.00 (Christa Construction – Re-Locate Scoreboard)

Mr. Havens noted that the school architect is responsible for the cost of the proposed change order.

Mr. Triou recognized Mr. Saavedra, present in the audience, and extended thanks to the booster club for the donation of the outdoor batting cage for use in the baseball program.

On the question, the consensus agenda was approved/adopted by a vote of 8 Ayes, 0 Nays, 1 Absent (Mr. Johnson).

XV. POLICY COMMITTEE ITEMS

First Reading

- Exhibit 4210* – Organizational Chart of Management Responsibilities
- Policy 4250* – Evaluation of the Superintendent of Schools
- Policy 4270* – Evaluation of the Professional Staff
- Policy 4330* – Administrative Staff & Authority
- Policy 5321* – Reimbursement for Travel & Conference
- Regltn 5321* – Reimbursement for Travel & Conference
- Policy 5322* – Meals at Meetings and Special Events
- Regltn 5322* – Meals at Meetings and Special Events
- Policy 7310* – Code of Student Conduct

Second Reading

- Policy 3220* – Public Participation at Meetings of the Board of Education
- Policy 3290* – Speed Limit and Vehicles on School Grounds

In the absence of Mr. Johnson, Mrs. Brunner presented the policy and regulation items, noted above, for review and consideration by the Board of Education. She extended thanks to Mr. Blankenberg for his review of proposed revisions to the Code of Student Conduct at the public hearing at the start of this meeting.

Mrs. Lyke asked for clarification on the **internal audit function** set by new regulations of the NYS Comptroller. Mr. Havens provided clarification.

Mr. Griswold noted that the **school resource officer** is not shown on the revised organizational chart. Mr. Havens noted that the position is grant-funded through the NYS Police. Mr. Griswold asked who will pay for this position if grant funds expire. Mr. Havens stated that the Board of Education would need to consider options for local funding or other grants if that occurred. Mr. Griswold asked if other grant-funded positions are included on the organizational chart. Mr. Havens stated that they are included if the position is paid by our budget from grant funds issued to the school district.

Mr. Griswold asked who is responsible for the services of the school resource officer. Mr. Havens stated that the line of responsibility is the high school principal, the superintendent of schools and the NYS Police, Troop E.

Mr. Triou asked how long the current grant will continue. Mr. Havens stated it is a three (3) year grant which is renewable.

Mrs. Brunner noted the proposed revisions in the third paragraph of Policy 4250 - **Evaluation of the Superintendent of Schools**, to insure that the process is completed each year. Mr. Triou asked trustees to review this process and provide feedback to him if desired.

Mr. Griswold suggested development of a **checklist or timeline** for this process. Mr. Wyse suggested that the school board president and vice-president prepare that document.

Mr. Schultz asked how the **mileage reimbursement rate** is determined for proposed Regulation 5321. Mr. Wyse noted that this rate is set annually at the re-organizational meeting in July and there is no requirement to adopt the IRS rate. Mr. Schultz asked for a clarification of **“out-of-pocket” expenses**. Mr. Havens provided clarification.

Mr. Havens noted that the independent auditor recommended the proposed new policy and regulation statements on travel, conference and meals to comply with the new regulations of the NYS Comptroller on **use of public funds**. Mr. Schultz commented that those concepts were emphasized in the fiscal oversight training sessions for school trustees.

Mr. Schultz noted the large amount of material represented by these proposed policy and regulation items and asked if trustees will review them for a **second reading**. Mrs. Brunner noted that second reading will occur at the March 9th school board meeting with any revisions from this evening’s meeting noted.

Mrs. Brunner noted the proposed revisions to wording for second reading of Policy 3220 relative to **public comment at school board meetings** is offered to better manage such comment.

Mr. Wyse offered a **MOTION** to approve first reading of policy items and single reading of regulation items as presented, 8 Ayes, 0 Nays, 1 Absent (Mr. Johnson), Carried.

Mr. Wyse offered a **MOTION** to approve second and final reading, with the stated amendment, to Policy 3220. 8 Ayes, 0 Nays, 1 Absent (Mr. Johnson), Carried.

XVI. ADDITIONAL PUBLIC COMMENT

- A. Mrs. Susan Brown, 7518 Knickerbocker Road, Ontario, read a prepared statement that commended the Board of Education for its dedication to continual improvement of academic improvement and suggested extending active parent involvement into membership on school board committees (copy attached to these minutes in the minute book)
- B. Mrs. Brown, supra, re-stated her comments from prior meetings in support of having copies of **agenda attachments and policy revisions** available for the public at school board meetings. (copy attached to these minutes in the minute book)
- C. Mrs. Cathy Connolly, 734 Jacobs Road, Macedon (Town of Walworth), thanked the Board of Education for providing **bus transportation for athletes to and from spring season events** rather than delete it as part of original proposals to conserve costs for fuel.
- D. Mrs. Connolly, supra, noted the **excellent features of the newly installed Power School student information program** which allows parents to access student attendance and achievement records through a secure web link.
- E. Mrs. Connolly, supra, stated that her son is totally enjoying the **new applied technology space and equipment** in the new classroom wing at the high school and thanked the Board of Education for providing this new space.

XVII. ADDITIONAL BOARD MEMBER COMMENTS

- A. Mr. Griswold stated that the ***ad hoc committee on increasing voter turnout*** will present a progress report at the next school board meeting.
- B. Mrs. Brunner stated that she and Mr. Schultz are working on information for ***prospective new school board members***.
- C. Mr. Griswold stated that the preliminary work by the ad hoc committee, supra, supports the concept that more people will vote in school elections if they have a ***reason to vote***; a large number of trustee candidates might increase the voter turnout.
- D. Mr. Davis asked if ***donations to the new education foundation are tax-deductible*** and suggested incorporating that fact on the brochure, Mr. Robusto stated that the foundation is presently filing documents to receive tax exemption status under §501 (3-c).

XVIII. ADJOURNMENT

Mr. Wyse offered a **MOTION** to adjourn the meeting at 9:56 p.m. 8 Ayes, 0 Nays, 1 Absent (Mr. Johnson), Carried.

Respectfully submitted,

JAMES E. SWITZER
School District Clerk

APPROVAL OF MINUTES

The foregoing minutes of the Board of Education were submitted for review & (approved as presented)(corrected as noted) at the meeting of

March 9, 2006

JES/jes:

.....
School District Clerk

Target Setting & Achievement at the High School

2005-2006

Achieving a 95% passing rate on Math A and English Regents Exams

Target Setting & Academic Recognition at the High School

The Team: Holly Armitage Jeff Pirozzolo
Mark Callahan Marc Blankenberg
Larry Spring Michelle Scheik

Rationale:

Student performance on the English Regents Exam and the Math A Exam has been erratic and generally less than desired. We have yet to achieve our district goals in these areas and our progress has not been incremental. Great strides have been made, but often followed with a stumble or misstep. In particular, students with disabilities have been the least likely group to succeed on these assessments.

A practice that other schools have used, to ensure that all (or nearly all) students meet the standard of performance that we expect, is targeted analysis. By focusing our collective efforts on a few areas of needed improvement, and by knowing exactly which students are falling down in critical areas teachers will be more able to focus their efforts.

In addition, it appears that academic achievement is not as desirable among students as we would like. Many students appear to be OK with fair to middling achievement. Our goal is to try and impact this cultural norm and to make academic achievement more valued and desired by the student populace. If more students see academic achievement as a good thing, they will be more likely to put in efforts to achieve. We would like this to become a cultural norm.

Areas of Focus

Target Setting / Data Analysis

Desirability of academic achievement

Performance Improvement Needs

Students are underperforming on Regents Exams – especially in Math A and English,
Especially SWDs.

Intervention Overview

Embed Targeted Analysis in teacher behavior by doing two rounds of it in a
“whole school” model and then move into more departmentalized and customized
tasks. Train Admins and other leaders to assist with this process and devote
time to conversations with individuals about how to do it.

Recognize academic achievement in similar way to athletics (assemblies, trophy
Cases etc...)

Details/ Timeline/ Responsibilities/ Resources:

Date	Task	Person Responsible
August	Distribute Results to team	Principal
August	Discuss book and develop plan	Principal
September	develop dept. chairs understanding of Target Setting	Principal
September	Faculty meeting (not 9/1) present rationale What is it? Why is it powerful? What has it done for us already?	Principal
October	Whole group develop task & rubric	Principal & Department Chairs
November	Implement – 1 st Task, whole building	Principal & Department Chairs
Week 1	Collect data	Principal & Department Chairs
Week 2	Set targets, elicit strategies	Principal & Department Chairs
Weeks 3, 4 & 5	Repeat	
	As this is happening at faculty meetings, it is important that administrators model this process in other areas – discipline referrals, suspensions, failures etc... in a very public and explicit way	Administrators
December	Department Chairs select department specific targets with their staff	Department Chairs
Week 2	Implement – 1 st Task, whole department	Department Chairs
Week 2	Collect data	Department Chairs
January	Set targets, elicit strategies	Department Chairs
Weeks 2 & 3	Repeat	Department Chairs
September	New policy that all academic ceremonies have an academic component (with Athletic Director & Varsity Club Advisor)	Principal
October	Model Schools elicit participants to cast wider net of participation for “Soaring Eagles”	Model Schools Coordinator
November	Ad Hoc Committee of staff charged to design use and direction for new display cases	Principal

1) Other Elements in The Interventions:

1. Reading and discussing Results by Schmoker

2. Developing new relationships with dept chairs around this

3. Administrators internalizing process and replicating on other arenas

4. Added responsibilities for those administrators and teachers listed

(Callahan, Scheik Blankenberg, Emison, MacMillan)

1. Involve athletic Director & Varsity Club Advisors in conversations about each assembly

2. Model Schools team will develop a broader scope of involvement for staff & Students (more staff being responsible for the drawings & more prizes so more students “win” recognition for their achievements

3. Continue the Eagle Pass luncheons

2) Planning Implications for Implementation

1. Meetings – most of the work and instruction will take place in faculty meetings

2. There will be targeted conversations with staff to help them understand and “get it”

3. An intranet page will be developed that will have examples and admin models posted

1. Feedback loop? How will we ensure people can and will give feedback?

By having the department chairs assist in the implementation and training.

2. Whole building target setting for first three months and then move into department specific targets

TO: Michael Havens
Superintendent of Schools
FROM: Gregory Atseff
Assistant Superintendent for Business
DATE: March 9, 2006
RE: 2006/2007 Budget

Att. 4

Attached is the first draft of the Administrative portion of the 2006/2007 proposed budget. The following are included:

1. A cover sheet that shows the functions of the budget, broken out into the three-part budget format.
2. A three-part budget comparison, which shows the proposed Administrative budget in comparison to the existing Administrative budget.
3. A budget summary of the 2006/2007 proposed budget.
4. The complete breakdown of the budget, by budget code, for the Administrative portion of the budget.
5. The first draft of the estimated revenues for the 2006/2007 proposed budget.

Budget Highlights for the Administrative portion include:

Auditing

- Increase to address internal audit function requirement from comptrollers plan

Central Data Processing

- Increase in salaries to reflect the contractual change from 7.5 to 8 hours per day

Supervision – Regular School

- Estimated salary increase due to contract negotiations
- Increase in clerical salaries to reflect the contractual change from 7.5 to 8 hours per day for building secretaries

Budget changes from first draft:

Maintenance

- Increase in salaries to accurately reflect staffing plan

Teaching Regular School

- Budget decrease for salary adjustments to reflect staff changes

Occupational Education/Work Experience

- Budget increase to reflect moving internship coordinator salary from 2110 code to 2280 code

Employee Benefits

- Increase in TRS to reflect rate adjustment from 7.97% to 8.6%

**WAYNE CENTRAL SCHOOL DISTRICT
THREE PART 2006/2007 BUDGET**

Function	Code	2005/06 Budget	2006/07 Budget	Admin	Program	Capital
Board of Education	1099	30,460	36,520	36,520		
Central Admin	1299	196,605	205,940	205,940		
Finance	1399	357,345	394,935	394,935		
Legal Services	1420	25,000	25,000	25,000		
Personnel	1430	327,230	338,495	338,495		
Records Mgt.	1460	6,200	6,200	6,200		
Public Information	1480	44,200	50,080	50,080		
Operation of Plant	1620	1,883,295	2,195,990			2,195,990
Maint of Plant	1621	536,230	701,320			701,320
Other Cent Service	1699	793,440	859,370	859,370		
Refund of Taxes	1964	500	500	500		
Other Spec Items	1998	558,150	579,920	579,920		
Curriculum Dev	2010	252,585	257,580	257,580		
Supv Reg School	2020	977,565	1,012,645	1,012,645		
Instruction	2999	18,440,495	18,927,815		18,927,815	
District Trans	5510	1,805,325	2,043,970		2,043,970	
Garage Bldg	5530	61,000	67,100		67,100	
Community Service	8998	12,000	12,000		12,000	
Employee Benefits	9098	6,574,535	7,264,615	839,566	6,037,848	387,201
Debt Service	9898	3,333,540	3,260,000			3,260,000
Transfer to Capital	9901.9	0	0			0
Transfer to Debt	960	0	0			0
Other Transfers	9951	65,000	65,000		65,000	
Total		36,280,700	38,304,995	4,606,751	27,153,733	6,544,511
Percent of Total				12.03%	70.89%	17.09%

THREE PART BUDGET COMPARISON - 2006/2007

Expenditure Categories	Administrative Expense		Program Expense		Capital Expense		Total Budget	
	2005/2006	2006/2007	2005/2006	2006/2007	2005/2006	2006/2007	2005/2006	2006/2007
General Support	\$2,339,130	\$2,496,960	\$0	\$0	\$2,419,525	\$2,897,310	\$4,758,655	\$5,394,270
Instruction	1,230,150	1,270,225	18,440,495	18,927,815	0	0	19,670,645	\$20,198,040
Transportation	0	0	1,866,325	2,111,070	0	0	1,866,325	\$2,111,070
Community Service	0	0	12,000	12,000	0	0	12,000	\$12,000
Undistributed	756,932	839,566	5,533,943	6,102,848	3,682,200	3,647,201	9,973,075	\$10,589,615
Total	\$4,326,212	\$4,606,751	\$25,852,763	\$27,153,733	\$6,101,725	\$6,544,511	\$36,280,700	\$38,304,995
Percent	11.92%	12.03%	71.26%	70.89%	16.82%	17.09%	100.00%	100.00%

March 9, 2006

2006/2007 BUDGET SUMMARY

	2005/2006	Proj. Exp. 2005/2006	Proposed 2006/2007	Budget Change
Function - General Support	4,758,655	4,655,931	5,394,270	635,615
Instruction	19,670,645	19,200,785	20,198,040	527,395
Transportation	1,866,325	1,932,675	2,111,070	244,745
Community Service	12,000	10,565	12,000	0
Undistributed	9,973,075	9,077,840	10,589,615	616,540
TOTAL BUDGET	36,280,700	34,877,796	38,304,995	2,024,295

BOARD OF EDUCATION

Budget Code		2005/2006	Proj. Exp. 2005/2006	Proposed 2006/2007	Budget Change
A1010 .400 -10	Contractual Expenses	3,000	3,000	3,000	0
.401	Mileage/Conferences	5,000	5,000	10,000	5,000
.490 -06	BOCES Services	0	0	0	0
.500	Supplies	800	800	800	0
A1010 .0	BD. OF EDUC.	8,800	8,800	13,800	5,000

DISTRICT CLERK

Budget Code		2005/2006	Proj. Exp. 2005/2006	Proposed 2006/2007	Budget Change
A1040 .160 -10	Dist. Clerk & Clerk Pro Tem	10,200	10,200	10,200	0
.200	Equipment	550	0	0	(550)
.400	Contractual Expenses	700	400	700	0
.401	Mileage/Conferences	950	350	950	0
.500	Supplies	1,800	1,300	2,350	550
A1040 .0	DIST. CLERK	14,200	12,250	14,200	0

DISTRICT MEETING

Budget Code		2005/2006	Proj. Exp. 2005/2006	Proposed 2006/2007	Budget Change
A1060 .400 -10	Contractual Expenses	1,520	1,200	2,580	1,060
.402	Printing	1,540	700	1,540	0
.403	Postage	2,000	1,500	2,000	0
.406	Display/Reader Ads	400	400	400	0
.409	Legal Notices	1,000	1,000	1,000	0
.451	Photographic Services	0	0	0	0
.500	Supplies	1,000	700	1,000	0
A1060 .0	DIST. MEETING	7,460	5,500	8,520	1,060

CENTRAL ADMINISTRATION

Budget Code		2005/2006	Proj. Exp. 2005/2006	Proposed 2006/2007	Budget Change
A1240 .150 -10	Superintendent - Salary	141,835	141,835	146,800	4,965
.160	Sec. to Sup't. - Salary	45,270	45,270	47,140	1,870
.162	Sub/OT Salaries	0	0	0	0
.163	Extra Help	0	0	0	0
.200	Equipment	2,000	2,060	2,000	0
.400	Contractual Expenses	1,000	900	1,000	0
.401	Mileage/Conferences	3,500	5,000	6,000	2,500
.500	Supplies	3,000	3,000	3,000	0
A1299 .0	CENTRAL ADM.	196,605	198,065	205,940	9,335

BUSINESS ADMINISTRATION

Budget Code		2005/2006	Proj. Exp. 2005/2006	Proposed 2006/2007	Budget Change
A1310 .150 -10	Ass't Super. for Business - Salary	105,575	105,575	109,270	3,695
.160	Clerical - Salaries	135,240	135,240	140,565	5,325
.162	Sub/OT Salaries	2,000	750	2,000	0
.163	Extra Help Salaries	750	500	750	0
.200	Equipment	5,000	5,000	5,000	0
.400	Contractual Expenses	7,010	6,500	7,010	0
.401	Mileage/Conferences	2,000	2,000	2,000	0
.445	Financial Consultant	2,500	1,000	2,500	0
.490 -06	BOCES Services	9,000	11,021	12,945	3,945
.500	Supplies	4,000	4,000	4,000	0
A1310 .0	BUS. ADM.	273,075	271,586	286,040	12,965

Clerical Salaries	Amount
Sr. Typist	41,745
Account Clerk/Payroll	36,497
Clerk/Accounts Payable	33,345
Account Clerk/Accounts Payable	28,978

AUDITING

Budget Code		2005/2006	Proj. Exp. 2005/2006	Proposed 2006/2007	Budget Change
A1320 .160 -10	Internal & Ass't Internal Auditor-Salary	2,450	2,450	3,000	550
.400	Contractual Expenses	18,350	18,350	40,350	22,000
.500	Supplies	50	50	50	0
A1320 .0	AUDITING	20,850	20,850	43,400	22,550

TREASURER

Budget Code		2005/2006	Proj. Exp. 2005/2006	Proposed 2006/2007	Budget Change
A1325 .160 -10	Treasurer & Ass't Treasurer - Salary	44,970	44,970	46,545	1,575
.161	Extra Classroom Activities - Salaries	1,750	1,750	2,250	500
.200	Equipment	500	500	500	0
.400	Contractual Expenses	1,300	1,000	1,300	0
.401	Mileage/Conferences	750	600	750	0
.500	Supplies	700	500	700	0
A1325 .0	TREASURER	49,970	49,320	52,045	2,075

TAX COLLECTOR

Budget Code		2005/2006	Proj. Exp. 2005/2006	Proposed 2006/2007	Budget Change
A1330 .200 -10	Equipment	750	400	650	(100)
.400	Contractual Expenses	3,600	3,400	3,600	0
.403	Postage	500	300	500	0
.409	Legal Notices	200	150	200	0
.500	Supplies	250	300	350	100
A1330 .0	TAX COLLECTOR	5,300	4,550	5,300	0

PURCHASING

Budget Code		2005/2006	Proj. Exp. 2005/2006	Proposed 2006/2007	Budget Change
A1345 .400 -10	Contractual Expenses	1,500	800	1,500	0
.490 -06	BOCES Services	3,550	3,250	3,550	0
.500	Supplies	700	500	700	0
A1345 .0	PURCHASING	5,750	4,550	5,750	0

FISCAL AGENT FEES

Budget Code		2005/2006	Proj. Exp. 2005/2006	Proposed 2006/2007	Budget Change
A1380 .442 -10	Fiscal Agent Fees	2,400	2,000	2,400	0
A1380 .0	FISCAL AGENT FEES	2,400	2,000	2,400	0

LEGAL

Budget Code		2005/2006	Proj. Exp. 2005/2006	Proposed 2006/2007	Budget Change
A1420 .441 -10	Contractual Expenses	25,000	25,000	25,000	0
A1420 .0	LEGAL	25,000	25,000	25,000	0

PERSONNEL

Budget Code		2005/2006	Proj. Exp. 2005/2006	Proposed 2006/2007	Budget Change
A1430 .160 -10	Director of Human Resources-Salary	69,630	73,630	80,210	10,580
.160	Clerical - Salaries	27,510	27,510	28,785	1,275
.162	Sub/OT Salaries	500	0	500	0
.200	Equipment	500	500	0	(500)
.400	Contractual Expenses	59,500	50,000	57,000	(2,500)
.401	Mileage/Conferences	2,500	2,000	3,000	500
.408	Classified Advertisement	5,000	5,000	5,000	0
.446	School Physicians	3,000	3,020	3,000	0
.470	Tuition Reimbursement	108,800	85,000	110,000	1,200
.490 -06	BOCES Services	47,700	47,700	49,000	1,300
.500	Supplies	2,590	1,750	2,000	(590)
A1430 .0	PERSONNEL	327,230	296,110	338,495	11,265

Clerical Salaries	Amount
Sr. Typist	28,785

RECORDS RETENTION

Budget Code		2005/2006	Proj. Exp. 2005/2006	Proposed 2006/2007	Budget Change
A1460 .163 -10	Extra Help Salaries	1,500	500	1,500	0
.200	Equipment	1,600	1,600	1,600	0
.400	Contractual Expenses	1,750	1,500	1,750	0
.401	Mileage/Conferences	200	200	200	0
.490 -06	BOCES Services	400	400	400	0
.500	Supplies	750	750	750	0
A1460 .0	RECORDS RETENTION	6,200	4,950	6,200	0

PUBLIC INFORMATION & SERVICES

Budget Code		2005/2006	Proj. Exp. 2005/2006	Proposed 2006/2007	Budget Change
A1480 .160 -10	Salary - Public Information Officer	35,000	32,000	39,330	4,330
.162	Sub/OT Salaries	1,000	0	1,000	0
.163	Extra Help Salaries	1,000	0	1,000	0
.200	Equipment	1,000	2,800	1,500	500
.400	Contractual Expenses	3,550	1,750	3,550	0
.401	Mileage/Conferences	0	200	500	500
.406	Display/Reader Ads	0	0	0	0
.451	Photographic Services	1,000	1,000	1,000	0
.490 -06	BOCES Services	200	200	200	0
.500	Supplies	1,450	1,450	2,000	550
A1480 .0	PUBLIC INFOR. & SERVICES	44,200	39,400	50,080	5,880

OPERATION

Budget Code		2005/2006	Proj. Exp. 2005/2006	Proposed 2006/2007	Budget Change
A1620 .161 -08	Custodial Salaries	756,520	725,000	728,685	(27,835)
.162	Sub/OT Salaries	5,000	5,000	5,000	0
.163	Extra Help Salaries	35,150	35,150	41,995	6,845
.200	Equipment	28,700	28,700	9,650	(19,050)
.401	Mileage/Conferences	0	0	0	0
.411	Rubbish Disposal	15,925	15,925	17,925	2,000
.416	Natural Gas	405,000	405,000	659,025	254,025
.417	Electric	525,000	485,000	616,710	91,710
.418	Telephone	7,000	7,000	7,000	0
.490 -06	BOCES Services	50,000	50,000	50,000	0
.500	Supplies	55,000	55,000	60,000	5,000
.554	Fuel Oil	0	0	0	0
A1620 .0	OPERATION	1,883,295	1,811,775	2,195,990	312,695

	FTE	HS	MS	OE	OP	FW	District	Total
Custodian	6.0	36,610	38,300	30,665	27,610	53,355		186,540
Cleaner	18.0	144,580	125,880	60,720	50,245	39,400	29,200	450,025
Sr. Custodian	2.0	37,460	34,660					72,120
Night Diff.							20,000	20,000

MAINTENANCE

Budget Code		2005/2006	Proj. Exp. 2005/2006	Proposed 2006/2007	Budget Change
A1621 .160 -08	Maintenance Salaries	238,330	250,000	303,970	65,640
.162	Sub/OT Salaries	12,000	12,000	12,000	0
.163	Extra Help Salaries	1,200	1,200	1,200	0
.200	Equipment	9,700	9,700	29,600	19,900
.209	Non/Transportation Vehicles	35,800	37,630	62,000	26,200
.400	Contractual Expenses	18,000	12,000	18,000	0
.401	Mileage/Conferences	1,100	1,000	1,100	0
.410	Boiler Clean/Repr	6,500	5,000	6,500	0
.412	Building & Equip. Repr/Contr	113,780	113,780	139,720	25,940
.413	Roof Maintenance	2,000	2,000	2,000	0
.414	Snow Removal Contracts	2,000	0	2,000	0
.415	Upkeep of Grounds	1,500	1,500	1,500	0
.423	Ins./Liab./Comp.	14,400	12,000	14,400	0
.443	Architects Fees	10,000	10,000	10,000	0
.490 -06	BOCES Services	13,720	13,720	14,630	910
.500	Supplies	47,200	54,000	68,700	21,500
.508	Health/Safety	500	300	500	0
.571	Gasoline	5,000	9,000	10,000	5,000
.572	Oil	500	300	500	0
.573	Tires & Tubes	2,500	1,000	2,500	0
.574	Lubricants	500	200	500	0
A1621 .0	MAINTENANCE	536,230	546,330	701,320	165,090

Salaries	FTE	Amount
Director of Facilities	1.0	63,505
Sr. Maintenance Mechanic	1.0	55,165
Maintenance Person	5.5	143,695
Clerk/Typist	0.5	11,225
Groundskeeper	1.0	30,380

CENTRAL STOREROOM

Budget Code		2005/2006	Proj. Exp. 2005/2006	Proposed 2006/2007	Budget Change
A1660 .160 -08	Salaries	63,810	63,810	66,445	2,635
.162	Sub/OT Salaries	1,200	2,400	1,200	0
.163	Extra Help Salaries	1,000	0	1,000	0
.200	Equipment	0	0	0	0
.400	Contractual Expenses	100	100	100	0
.401	Mileage/Conferences	0	0	0	0
.500	Supplies	1,500	1,200	1,500	0
A1660 .0	CENTRAL STOREROOM	67,610	67,510	70,245	2,635

Salaries	Amount
Stores Clerk	36,230
Courier	30,215

CENTRAL PRINTING & MAILING

Budget Code		2005/2006	Proj. Exp. 2005/2006	Proposed 2006/2007	Budget Change
A1670 .200 -10	Equipment	0	0	0	0
.400	Contractual Expenses	5,300	5,000	5,300	0
.402	Printing	30,000	27,000	30,000	0
.403	Postage	54,500	51,500	54,500	0
.404	Copier Machine Rentals	19,200	17,000	5,000	(14,200)
.405	Copier Machine Service	0	0	0	0
.409	Legal Advertisements	2,000	1,600	2,000	2,000
.490 -06	BOCES Services	125,000	125,000	135,000	10,000
.500	Supplies	600	500	600	0
.501	Copier Supplies	46,000	44,000	46,000	0
A1670 .0	CENTRAL PRINTING & MAILING	282,600	271,600	278,400	(2,200)

CENTRAL DATA PROCESSING

Budget Code		2005/2006	Proj. Exp. 2005/2006	Proposed 2006/2007	Budget Change
A1680 .160 -07	Technology Coordination Salaries	281,200	290,000	306,830	25,630
.200	Equipment	92,000	92,000	88,400	(3,600)
.400	Contractual Expenses	28,060	28,060	47,040	18,980
.401	Mileage/Conferences	8,320	5,000	17,760	9,440
.420	Repair	2,000	1,400	2,000	0
.490 -06	BOCES Services	21,650	21,650	22,735	1,085
.500	Supplies	10,000	10,000	25,960	15,960
A1680 .0	CENTRAL DATA PROCESSING	443,230	448,110	510,725	67,495

Salaries (.160)	FTE	Amount
Coordinator	1.0	70,045
Technician	2.0	113,650
Technician Assistant	2.0	86,860
Teacher Assistant (Help Desk)	1.0	29,275
Summer Help	1.0	7,000

SPECIAL ITEMS

Budget Code		2005/2006	Proj. Exp. 2005/2006	Proposed 2006/2007	Budget Change
A1910 .421 -10	Multi-Peril Insurance	168,900	160,000	168,900	0
.422	Student Accident Ins.	7,500	9,315	10,000	2,500
A1910 .0	TOTAL	176,400	169,315	178,900	2,500
A1920 .474 -10	Board Membership Dues	13,500	13,360	14,000	500
A1950 .473 -10	Assessments on School Property	40,000	40,000	41,000	1,000
A1964 .489 -10	Refund - Real Property Taxes	500	0	500	0
A1981 .490 -06	BOCES - Adm. Charges	328,250	345,000	346,020	17,770
A1998 .0	SPECIAL ITEMS	558,650	567,675	580,420	21,770

CURRICULUM DEVELOPMENT AND SUPERVISION

Budget Code		2005/2006	Proj. Exp. 2005/2006	Proposed 2006/2007	Budget Change
A2010 .150 -07	Instructional Salaries	198,875	198,875	203,005	4,130
.160	Clerical - Salaries	24,280	18,475	25,145	865
.200	Equipment	0	0	0	0
.400	Contractual Expenses	10,130	10,130	10,130	0
.401	Mileage/Conferences	7,500	4,110	7,500	0
.490 -06	BOCES Services	4,210	5,240	4,210	0
.500	Supplies	7,590	6,500	7,590	0
A2010 .0	CURR. DEV. & SUPERVISION	252,585	243,330	257,580	4,995

Budget Code	Object of Expense	FTE	Curr.	K-12 Art	K-12 AV	K-12 Music	Summer Curr.	Total
A2010 .150-07	Inst. Salaries	1.0	113,705	3,100	2,590	3,610	80,000	203,005
.160	Clerical Salaries	1.0	25,145					25,145

SUPERVISION - REGULAR SCHOOL

Budget Code		2005/2006	Proj. Exp. 2005/2006	Proposed 2006/2007	Budget Change
A2020 .150 -07	Building Principals - Salaries	692,845	741,535	714,910	22,065
.160	Clerical Salaries	184,370	188,800	200,210	15,840
.162	Sub/OT Salaries	7,000	7,000	7,000	0
.200	Equipment	5,640	5,640	2,500	(3,140)
.400	Contractual Expenses	5,900	5,900	5,850	(50)
.401	Mileage/Conferences	37,220	25,000	38,950	1,730
.470	Tuition Reimbursement - Adm.	10,000	0	10,000	0
.490 -06	BOCES Services	10,200	10,200	10,610	410
.500	Supplies	24,390	22,100	22,615	(1,775)
A2020 .0	SUPERVISION - REGULAR SCHOOL	977,565	1,006,175	1,012,645	35,080

Budget Code	Object of Expense	FTE	High School	Middle School	Ontario Elementary	Ontario Primary	Freewill Elementary	Total
A2020 .150-07	Principals Salaries	8.0	256,265	180,540	91,960	94,185	91,960	714,910
.160	Clerical Salaries	8.0	59,505	49,225	30,590	23,805	37,085	200,210

Budget Code	Object of Expense	High School	Middle School	Ontario Elementary	Ontario Primary	Freewill Elementary	District	Total
A2020 .200	Equipment	0	1,500	1,000	0	0		2,500
.400	Contractual Expenses	5,000	600	250	0	0		5,850
.401	Mileage/Conferences	2,450	1,500	3,000	1,000	1,000	30,000	38,950
.500	Supplies	5,000	3,915	1,500	100	2,100	10,000	22,615

INSERVICE TRAINING - INSTRUCTION

Budget Code		2005/2006	Proj. Exp. 2005/2006	Proposed 2006/2007	Budget Change
A2070 .150 -07	Instructional Salaries	20,295	20,295	20,295	0
.160	Grant Writer Salary	30,000	30,000	30,000	0
.400	Contractual Expenses	7,750	3,000	7,750	0
.401	Mileage/Conferences	6,000	7,000	6,000	0
.490 -06	BOCES Services	52,000	65,000	54,080	2,080
.500	Supplies	2,200	2,700	2,200	0
A2070 .0	INSERVICE TRAINING - INSTR.	118,245	127,995	120,325	2,080

TEACHING - REGULAR SCHOOL

Budget Code		2005/2006	Proj. Exp. 2005/2006	Proposed 2006/2007	Budget Change
A2110 .120 -04	K - 2 Salaries	1,409,995	1,370,000	1,426,000	16,005
.120 -05	K - 5 Salaries	1,471,260	1,351,400	1,535,000	63,740
.120 -07	Enrichment & Reading Coord.	113,860	114,120	118,270	4,410
.120 -03	3 - 5 Salaries	1,330,850	1,283,800	1,420,600	89,750
.120 -02	6 - Salaries	447,630	384,000	353,800	(93,830)
.121 -07	K-6 Salary Adjustments, Hours, etc.	25,000	25,000	25,000	0
.130 -02	7 - 8 Salaries	1,895,870	1,767,550	1,988,900	93,030
.130 -07	Teacher Mentor	35,000	25,000	35,000	0
.130 -01	9 -12 Salaries	2,700,720	2,640,440	2,858,700	157,980
.131 -07	7-12 Salary Adjustments, Hours, etc.	25,000	25,000	25,000	0
.132 -07	AIS Program	0	0	0	0
.140 -07	Tchr. Substitute Salaries	225,000	230,000	250,000	25,000
.162 -07	Sub/OT Salaries	20,000	20,000	20,000	0
.168 -07	Tchr. Aides - Salaries	640,200	565,000	630,850	(9,350)
.200 -07	Equipment	19,555	19,555	20,400	845
.400 -07	Contractual Expenses	44,485	44,485	48,420	3,935
.401 -07	Mileage/Conferences	25,025	21,050	23,465	(1,560)
.480 -07	Textbooks	147,345	147,345	154,490	7,145
.490 -06	BOCES Instructional Services/All Others	180,200	181,045	187,410	7,210
.500 -07	Supplies	176,985	172,100	167,000	(9,985)
A2110 .0	TEACHING - REGULAR SCHOOL	10,933,980	10,386,890	11,288,305	354,325

Budget Code	Object of Expense	FTE	HS	MS	OE	OP	FW	District	Total
A2110 .120	K-2 Salaries	31.0				1,426,000		0	1,426,000
.120	K-5 Salaries	29.5					1,535,000	0	1,535,000
.120-07	Enrichment & Reading Coord.	2.0						118,270	118,270
.120	3-5 Salaries	29.0			1,420,600			0	1,420,600
.120	6-Salaries	7.0		353,800				0	353,800
.130	7-8 Salaries	40.8		1,988,900				0	1,988,900
.130-07	Teacher Mentor							35,000	35,000
.130	9-12 Salaries	57.0	2,858,700					0	2,858,700
.168	Tchr. Aides/Ass't Salaries	40.0	122,700	72,020	97,120	124,500	180,660	33,850	630,850
.200	Equipment		5,160	7,070	6,070	0	1,500	600	20,400
.400	Contractual Expenses		8,795	6,000	4,035	3,500	1,250	24,840	48,420
.401	Mileage/Conferences		4,350	7,060	450	1,000	3,500	7,105	23,465
.480	Textbooks		50,450	38,365	21,950	22,350	21,375		154,490
.500	Supplies		44,775	38,485	18,550	25,740	22,900	16,550	167,000

BREAK-DOWN OF DISTRICT REQUESTS:											
Budget Code	Object of Expense	Art	Academ Comp.	Enrich.	Music	P/E	PCEN	Bi-Ling.	Reading Buddies	District	Total
.120-07	Salaries			50,330						67,940	118,270
.200-07	Equipment	0	0	0	100	500	0	0	0		600
.400-07	Contractual Expenses	75	1,085	6,580	1,800	1,000	0	0	14,300		24,840
.401-07	Mileage/Conferences	825	5,530	0	250	500	0	0	0		7,105
.500	Supplies	1,600	0	10,600	350	500	3,300	200	0		16,550

PROGRAMS FOR STUDENTS WITH SPECIAL NEEDS

Budget Code		2005/2006	Proj. Exp. 2005/2006	Proposed 2006/2007	Budget Change
A2250 .150 -07	Instructional Salaries	2,061,155	2,140,000	2,199,660	138,505
.151	Tchr. Substitute Salaries	40,000	38,000	40,000	0
.160	Clerical - Salaries	88,510	80,030	84,285	(4,225)
.162	Sub/OT Salaries	5,000	8,000	10,000	5,000
.168	Tchr. Aides - Salaries	762,200	805,000	745,740	(16,460)
.200	Equipment	12,250	12,250	9,000	(3,250)
.400	Contractual Expenses	60,750	75,000	83,200	22,450
.401	Mileage/Conferences	16,295	10,000	16,145	(150)
.471	Tuition - Public Schools	103,605	71,405	40,000	(63,605)
.472	Tuition - Private Schools	398,685	390,000	300,000	(98,685)
.490 -06	BOCES Instructional Services	487,000	487,000	525,000	38,000
.500	Supplies	49,700	49,700	47,550	(2,150)
A2250 .0	PROGRAMS-SPECIAL NEEDS CHILDREN	4,085,150	4,166,385	4,100,580	15,430

Budget Code	Object of Expense	HS	MS	OE	OP	FW	District	Total
	Instructional FTE	16.0	10.5	7.0	7.0	7.5	3.0	
A2250 .150-07	Instructional Salaries	733,600	347,500	307,800	338,300	285,800	186,660	2,199,660
	Teacher Aides FTE	17.0	9.0	7.0	9.0	8.0		
.168	Tchr Aides - Salaries	228,600	139,300	110,500	151,180	116,160		745,740
.200	Equipment	1,000	0	0	0	0	8,000	9,000
.400	Contractual Expenses	46,800	800	600	0	0	35,000	83,200
.401	Mileage/Conferences	5,170	2,950	1,800	1,250	1,000	3,975	16,145
.500	Supplies	16,000	5,450	3,600	2,650	2,000	17,850	47,550

OCCUPATIONAL EDUCATION/WORK EXPERIENCE

Budget Code		2005/2006	Proj. Exp. 2005/2006	Proposed 2006/2007	Budget Change
A2280 .150 -01	Instructional Salaries	264,550	263,010	320,730	56,180
.151	Tchr. Substitute Salaries	5,000	4,000	5,000	0
.200	Equipment	2,450	2,000	1,500	(950)
.400	Contractual Expenses	660	660	1,160	500
.401	Mileage/Conferences	5,000	4,200	4,500	(500)
.480	Textbooks	8,370	8,370	2,900	(5,470)
.490 -06	BOCES Instructional Services/Full-Time	412,100	412,100	428,585	16,485
.500	Supplies	10,100	9,030	16,680	6,580
A2280 .0	OCCUPATIONAL EDUCATION	708,230	703,370	781,055	72,825

OCCUPATIONAL EDUCATION/WORK EXPERIENCE – High School

Budget Code	Object of Expense	FTE	Business Education	Technology	Work Experience	Total
A2280 .150-01	Instructional Salaries	7.0	109,335	124,285	87,110	320,730
.200	Equipment		0	1,500	0	1,500
.400	Contractual Expenses		0	500	660	1,160
.401	Mileage/Conferences		1,500	1,000	2,000	4,500
.480	Textbooks		2,500	0	400	2,900
.500	Supplies		8,770	7,250	660	16,680

SPECIAL SCHOOLS

Budget Code		2005/2006	Proj. Exp. 2005/2006	Proposed 2006/2007	Budget Change
A2330 .150 -07	Instructional Salaries	65,000	65,000	75,000	10,000
.160	Continuing Ed - Salaries	0	0	0	0
.200	Equipment	1,000	500	0	(1,000)
.400	Contractual Expenses	0	0	0	0
.401	Mileage/Conferences	0	0	250	250
.471	Tuition	8,500	8,500	8,840	340
.480	Textbooks (Non-Public Schools)	10,000	9,300	10,000	0
.490 -06	BOCES Services	14,560	14,560	15,145	585
.500	Supplies	500	500	500	0
A2330 .0	TEACHING - SPECIAL SCHOOLS	99,560	98,360	109,735	10,175

Budget Code	Object of Expense	Driver's Ed	Tutors	Total
A2330.150-07	Instructional Salaries	15,000	60,000	75,000

SCHOOL LIBRARY & AUDIOVISUAL

Budget Code		2005/2006	Proj. Exp. 2005/2006	Proposed 2006/2007	Budget Change
A2610 .150 -07	Librarians - Salaries	257,450	257,440	268,020	10,570
.151	Tchr. Substitute Salaries	5,000	5,000	5,000	0
.162	Sub/OT Salaries	1,500	300	1,500	0
.168	Tchr. Aides - Salaries	15,200	15,120	16,020	820
.200	AV & Library Equipment	0	0	0	0
.400	Contractual Expenses	3,935	3,935	3,930	(5)
.401	Mileage/Conferences	2,815	2,000	3,400	585
.460	School Library & AV Loan Program	58,170	58,170	16,200	(41,970)
.490 -06	BOCES Services	0	0	0	0
.500	Supplies	27,600	27,600	33,265	5,665
A2610 .0	SCHOOL LIBRARY & AUDIOVISUAL	371,670	369,565	347,335	(24,335)

Budget Code	Object of Expense	FTE	HS	MS	OE	OP	FW	District K-12	Total
A2610 .150-07	Librarians – Salaries	5.0	81,345	45,560	49,150	44,825	47,140		268,020
.168	Teacher Aides Salaries	1.0					16,020		16,020
.200	AV & Library		0	0	0	0	0	0	0
.400	Contractual Expenses		1,265	1,080	85	500	500	500	3,930
.401	Mileage/Conferences		500	400	350	400	250	1,500	3,400
.460	Library Materials Program		5,590	3,730	2,300	2,340	2,240	0	16,200
.500	Supplies		14,985	2,260	3,010	6,760	3,750	2,500	33,265

COMPUTER ASSISTED INSTRUCTION

Budget Code		2005/2006	Proj. Exp. 2005/2006	Proposed 2006/2007	Budget Change
A2630 .150 -07	Computer Assisted Instruction - Salaries	41,645	41,000	43,100	1,455
.220	Computer Hardware	211,300	211,300	195,350	(15,950)
.400	Contractual Expenses	300	300	900	600
.401	Mileage/Conferences	0	0	0	0
.420	Repair	2,000	1,000	2,000	0
.460	State Aided Computer Software	74,395	74,395	61,020	(13,375)
.490 -06	BOCES Services	77,360	92,325	81,975	4,615
.500	Supplies	71,830	71,830	56,385	(15,445)
A2630 .0	COMPUTER ASSISTED INSTR.	478,830	492,150	440,730	(38,100)

Budget Code	Object of Expense	FTE	HS	MS	OE	OP	FW	District	Total
A2630 .150-07	Computer Assisted Instruction - Salaries	1.0						43,100	43,100
.220-07	Computer Hardware		0	0	0	0	0	195,350	195,350
.400	Contractual Expenses		0	0	0	0	0	900	900
.401	Mileage/Conferences		0	0	0	0	0	0	0
.420	Repairs		0	0	0	0	0	2,000	2,000
.460	State Aided Computer Software		13,950	9,305	5,740	5,845	5,990	20,190	61,020
.500	Supplies		12,840	9,115	4,740	4,170	4,320	21,200	56,385

ATTENDANCE

Budget Code		2005/2006	Proj. Exp. 2005/2006	Proposed 2006/2007	Budget Change
A2805 .150 -07	Attendance Officer - Salary	19,500	19,490	20,530	1,030
.400	Contractual Expenses	3,500	3,500	3,500	0
.401	Mileage/Conferences	500	300	500	0
.403	Postage	600	100	600	0
.490 -06	BOCES Services	50,495	50,495	52,515	2,020
.500	Supplies	800	300	800	0
A2805 .0	ATTENDANCE	75,395	74,185	78,445	3,050

GUIDANCE

Budget Code		2005/2006	Proj. Exp. 2005/2006	Proposed 2006/2007	Budget Change
A2810 .150 -07	Guidance Counselors - Salaries	505,860	471,100	486,410	(19,450)
.160	Clerical - Salaries	70,600	65,000	68,900	(1,700)
.162	Sub/OT Salaries	2,000	2,000	2,000	0
.200	Equipment	300	300	200	(100)
.400	Contractual Expenses	1,610	1,610	4,075	2,465
.401	Mileage/Conferences	2,200	1,650	2,350	150
.490 -06	BOCES Services	64,830	64,830	67,425	2,595
.500	Supplies	4,480	4,480	3,885	(595)
A2810 .0	GUIDANCE	651,880	610,970	635,245	(16,635)

Budget Code	Object of Expense	FTE	HS	MS	OE	OP	FW	District	Total
A2810 .150-07	Guidance Counselors - Salaries	10.0	191,100	152,200	40,650	52,560	49,900		486,410
.160	Clerical - Salaries	3.0	47,300	21,600	0	0	0	0	68,900
.200	Equipment		0	200	0	0	0	0	200
.400	Contractual Expenses		3,475	600	0	0	0	0	4,075
.401	Mileage/Conferences		600	500	250	250	500	250	2,350
.500	Supplies		835	750	550	500	500	750	3,885

District column shows Community Service Liaison expenditures. Salary is in Federal Grant.

HEALTH SERVICES

Budget Code		2005/2006	Proj. Exp. 2005/2006	Proposed 2006/2007	Budget Change
A2815 .160 -07	School Nurses - Salaries	136,400	136,400	150,030	13,630
.162	Sub/OT Salaries	9,000	7,000	9,000	0
.200	Equipment	600	600	1,000	400
.400	Contractual Expenses	500	500	500	0
.401	Mileage/Conferences	1,250	960	1,250	0
.446	School Physicians	21,500	24,390	24,900	3,400
.490 -06	BOCES Services	0	0	0	0
.500	Supplies	8,150	8,000	8,400	250
A2815 .0	HEALTH SERVICES	177,400	177,850	195,080	17,680

Budget Code	Object of Expense	FTE	HS	MS	OE	OP	FW	District	Total
A2815 .160-07	School Nurses - Salaries	5.0	36,600	30,060	25,355	27,340	30,675		150,030
.200	Equipment		0	0	0	0	0	1,000	1,000
.400	Contractual Expenses		100	100	100	100	100		500
.401	Mileage/Conferences		250	250	250	250	250		1,250
.500	Supplies		1,700	1,200	1,000	1,000	1,000	2,500	8,400

PSYCHOLOGICAL SERVICES

Budget Code		2005/2006	Proj. Exp. 2005/2006	Proposed 2006/2007	Budget Change
A2820 .150 -07	Psychologists - Salaries	218,550	218,550	225,185	6,635
.200	Equipment	3,900	3,900	0	(3,900)
.400	Contractual Expenses	500	300	5,000	4,500
.401	Mileage/Conferences	2,250	2,250	2,500	250
.490 -06	BOCES Services	0	0	0	0
.500	Supplies	4,800	4,800	9,400	4,600
A2820 .0	PSYCHOLOGICAL SERVICES	230,000	229,800	242,085	12,085

Budget Code	Object of Expense	HS	MS	OE	OP	FW	Summer	Total
	FTE	1.0	1.0	1.0	1.0	1.0		5.0
A2820 .150-07	Psychologists Salaries	40,685	61,260	0	69,540	53,700		225,185

PPS SPECIAL SCHOOLS

Budget Code		2005/2006	Proj. Exp. 2005/2006	Proposed 2006/2007	Budget Change
A2830 .400 -07	Contractual Expenses	49,000	57,000	60,000	11,000
A2830 .0	PPS - SPECIAL SCHOOLS	49,000	57,000	60,000	11,000

CO-CURRICULAR ACTIVITIES

Budget Code		2005/2006	Proj. Exp. 2005/2006	Proposed 2006/2007	Budget Change
A2850 .150 -07	Co-Curricular Salaries	65,920	72,000	83,870	17,950
A2850 .0	CO-CURRICULAR ACTIVITIES	65,920	72,000	83,870	17,950

Budget Code	Object of Expense	HS	MS	OE	OP	FW	Total
	FTE	26.0	10.0	2.0	1.0	2.0	41.0
A2850 .150-07	Co-Curricular Salaries	55,000	20,440	3,920	590	3,920	83,870

INTERSCHOLASTIC ATHLETICS

Budget Code		2005/2006	Proj. Exp. 2005/2006	Proposed 2006/2007	Budget Change
A2855 .150 -07	Coaching Salaries	220,950	220,950	235,790	14,840
.160	Athletic Events Personnel	41,000	38,000	41,000	0
.200	Equipment	9,760	9,760	23,870	14,110
.400	Contractual Expenses	36,475	36,000	41,695	5,220
.401	Mileage/Conferences	1,900	1,600	1,900	0
.449	Official Fees	38,700	32,000	38,700	0
.490 -06	BOCES Services	780	780	810	30
.500	Supplies	45,670	45,670	61,260	15,590
A2855 .0	INTERSCHOLASTIC ATHLETICS	395,235	384,760	445,025	49,790

DISTRICT TRANSPORTATION SERVICES

Budget Code		2005/2006	Proj. Exp. 2005/2006	Proposed 2006/2007	Budget Change
A5510 .160 -09	Transportation Office Salaries	127,885	127,885	131,670	3,785
.161	Mechanics' Salaries	139,500	150,250	155,890	16,390
.163	Extra Help	15,000	8,000	15,000	0
.164	Bus Drivers' RR & NP/H Salaries	875,040	850,000	880,050	5,010
.165	Sub R/R & NP/H	55,000	45,000	55,000	0
.166	Athletic Trips - Salaries	43,000	43,000	45,000	2,000
.167	Field Trips - Salaries	30,000	27,000	30,000	0
.168	Special Programs - Salaries	57,400	59,090	66,680	9,280
.200	Equipment	7,750	7,750	4,500	(3,250)
.400	Contractual Expenses	9,000	8,000	9,000	0
.401	Mileage/Conferences	2,000	1,700	2,000	0
.407	Laundry (Uniforms)	4,000	4,000	4,500	500
.408	Classified Ads	400	400	400	0
.412	Bus Equipment Repr/Contr.	35,000	32,450	35,000	0
.423	Ins., Liab., & Comp.	132,650	125,000	132,650	0
.446	School Physicians	8,500	8,500	8,500	0
.490 -06	BOCES Services	13,900	17,650	18,330	4,430
.550	Bus Supplies	10,000	10,000	10,500	500
.551	Cleaning Supplies	1,500	1,000	1,500	0
.552	Custodial Supplies	300	300	300	0
.570	Bus Parts	72,000	72,000	76,000	4,000
.571	Diesel Fuel/Gasoline	135,000	250,000	330,000	195,000
.572	Oil	10,000	6,500	10,000	0
.573	Tires & Tubes	18,000	16,000	18,000	0
.574	Lubricants	2,500	3,300	3,500	1,000
A5510 .0	DIST. TRANSPORTATION SERVICES	1,805,325	1,874,775	2,043,970	238,645

Salaries	Amount
Transportation Supervisor	67,570
Head Bus Driver	35,600
Senior Bus Driver	28,500

DISTRICT TRANSPORTATION SERVICES

Budget Code		2005/2006	Proj. Exp. 2005/2006	Proposed 2006/2007	Budget Change
A5530 .163 -09	Extra Help Salaries	1,000	1,000	1,000	0
.200	Equipment	2,000	2,000	2,000	0
.400	Contractual Expenses	5,900	5,900	7,000	1,100
.411	Rubbish	2,000	2,000	2,000	0
.412	Bldg. & Equipment Repr/Contracts	2,500	4,300	5,000	2,500
.414	Snow Removal	1,000	0	1,000	0
.416	Natural Gas	10,000	7,000	10,000	0
.417	Electric	15,000	13,000	15,000	0
.418	Telephone	10,000	9,700	10,000	0
.423	Insurance	5,700	6,100	6,700	1,000
.473	Assessment on School Property	1,500	1,400	1,500	0
.500	Supplies	4,000	5,100	5,500	1,500
.551	Cleaning Supplies	200	200	200	0
.552	Custodial Supplies	200	200	200	0
A5530 .0	GARAGE BUILDING O & M	61,000	57,900	67,100	6,100

COMMUNITY SERVICES

Budget Code		2005/2006	Proj. Exp. 2005/2006	Proposed 2006/2007	Budget Change
A8060 .200 -10	Equipment	2,000	2,000	2,000	0
.400	Contractual Expense	0	1,065	1,000	1,000
.432	Facilities Use	5,000	4,500	5,000	0
.500	Supplies	5,000	3,000	4,000	(1,000)
A8060.0	CIVIC ACTIVITIES	12,000	10,565	12,000	0

EMPLOYEE BENEFITS

Budget Code		2005/2006	Proj. Exp. 2005/2006	Proposed 2006/2007	Budget Change
A9010 .800 -10	NYS Employees Retirement	475,000	425,000	475,000	0
A9020 .800 -10	NYS Teachers Retirement	1,184,210	1,150,000	1,355,900	171,690
A9030 .801 -10	Social Security (FICA)/Medicare	1,573,025	1,540,000	1,636,795	63,770
A9040 .802 -10	Worker's Compensation	156,120	156,120	188,420	32,300
A9045 .803 -10	Life Insurance	8,000	7,800	8,500	500
A9060 .805 -10	Hospital/Medical/Disability Insurance	2,963,180	3,038,180	3,325,000	361,820
.806	Dental Insurance	215,000	255,000	275,000	60,000
A9098 .0	EMPLOYEE BENEFITS	6,574,535	6,572,100	7,264,615	690,080

DEBT SERVICE

Budget Code		2005/2006	Proj. Exp. 2005/2006	Proposed 2006/2007	Budget Change
A9711 .610 -10	Principal - Serial Bond (School Construction)	2,220,000	1,670,000	2,300,000	80,000
.710	Interest - Serial Bond	1,103,540	790,740	950,000	(153,540)
A9731 .710 -10	Interest - Bond Anticipation Notes	0	0	0	0
A9760 .710 -10	Interest - Tax Anticipation Notes	10,000	0	10,000	0
A9770 .710 -10	Interest - Revenue Anticipation Notes	0	0	0	0
A9898 .0	DEBT SERVICE	3,333,540	2,460,740	3,260,000	(73,540)

INTERFUND TRANSFERS

Budget Code		2005/2006	Proj. Exp. 2005/2006	Proposed 2006/2007	Budget Change
A9901 .950 -10	Transfer to Special Aid Fund	65,000	45,000	65,000	0
A9950 .970 -10	Transfer to Capital Fund	0	0	0	0
A9951 .0	INTERFUND TRANSFERS	65,000	45,000	65,000	0

WAYNE CENTRAL SCHOOL DISTRICT

REVENUES

	<u>2002/2003</u>	<u>2003/2004</u>	<u>2004/2005</u>	<u>2005/2006</u>	<u>2006/2007</u>
<u>STATE AID:</u>					
Basic Formula	\$ 9,167,000	8,999,865	4,820,485	9,908,500	10,245,900
Building	1,180,000	799,670	838,765	1,356,500	1,800,000
BOCES	548,000	572,700	638,000	626,500	827,630
Textbook, Software, etc.	235,000	231,865	227,770	226,600	223,000
Full Day K Conversion			304,000	0	0
	<u>\$ 11,130,000</u>	<u>10,604,100</u>	<u>6,829,020</u>	<u>12,118,100</u>	<u>13,096,530</u>
<u>OTHER:</u>					
Admissions	\$ 16,000	16,000	16,000	16,000	16,000
BOCES Lease	194,246	248,511	0	0	0
County Sales Tax	835,000	835,000	835,000	835,000	835,000
Interest	150,000	100,000	100,000	100,000	175,000
Tuition	60,000	60,000	60,000	60,000	60,000
Miscellaneous	200,000	200,000	200,000	200,000	200,000
Interfund Transfer	0	0	0	0	0
Payment in Lieu Of	0	0	0	5,501,600	5,600,000
Transfer from Liability Reserve	0	0	75,000	0	0
	<u>\$ 1,455,246</u>	<u>1,459,511</u>	<u>1,286,000</u>	<u>6,712,600</u>	<u>6,886,000</u>
<u>APPLIED FUND BALANCE:</u>					
Applied Levy Offset	\$ 1,350,000	1,350,000	1,350,000	900,000	900,000
	<u>\$ 1,350,000</u>	<u>1,350,000</u>	<u>1,350,000</u>	<u>900,000</u>	<u>900,000</u>
<u>TAX LEVY:</u>	\$ 16,110,000	17,340,000	23,540,000	16,550,000	17,422,465
<u>TOTAL REVENUES</u>	<u>\$ 30,045,246</u>	<u>30,753,611</u>	<u>33,005,020</u>	<u>36,280,700</u>	<u>38,304,995</u>
		1,230,000	6,200,000		
		7.64%	35.76%		

WAYNE CENTRAL SCHOOL DISTRICT

Att. 5

To: Board of Education

From: Michael Havens, Superintendent of Schools
(Prepared by Mark D. Callahan, Director of Human Resources)

Re: Personnel Action

Date: March 9, 2006

The following is submitted for your review and approval.

ADMINISTRATIVE STAFF

APPOINTMENTS:

Michael Consadine, Assistant Principal, assigned to the James A. Beneway High School, a two year probationary appointment effective April 10, 2006 through April 9, 2008 at \$75,119 (credited with 4 years of service) prorated. *Replacement for Jeffrey Pirozzolo (resigned).*

Robert Pearles, Principal, assigned to the Ontario Elementary School, a four month temporary appointment effective March 6, 2006 through June 30, 2006 at \$350 per day. *Replaces Joseph Siracuse (assigned to high school).*

INSTRUCTIONAL STAFF

TENURE RECOMMENDATION:

Lorraine Willis is being recommended by the Superintendent for appointment to tenure in the tenure area of Special Education effective March 14, 2006.

RESIGNATIONS:

Francis Gough, Science Teacher, assigned to the James A. Beneway High School, effective February 1, 2006. *For personal reasons.*

LEAVE OF ABSENCE:

Krista Surowy, Special Education Teacher assigned to the Thomas C. Armstrong Middle School, a combination paid and unpaid FMLA leave of absence effective February 9, 2006 through June 30, 2006. *For the purpose of child rearing.*

APPOINTMENTS:

Heather Estabrook, Special Education Teacher, NYS Control No. TBA (Initial, valid through 2/1/2011) assigned to the Thomas C. Armstrong School, a three year probationary appointment effective February 13, 2006 through February 12, 2009 at \$36,250 (base + MS) pro-rated. *Replacement for Tracey Weismore.*

Keith Horan, Special Education Teacher, NYS Control No. 641850051 (Initial, valid through 09/01/2010) assigned to the Thomas C. Armstrong Middle School, a four month temporary appointment effective February 9, 2006 through June 30, 2006 at \$36,250 (base + MS) pro-rated. *Replacement for Krista Surowy (child rearing leave).*

SUPPORT STAFF

RESIGNATIONS:

Dawn Heintzelman, Food Service Helper, assigned to the James A. Beneway High School, effective February 10, 2006. *For personal reasons.*

Kim Maira, Grant Writer (0.5 FTE) assigned to the District Office, effective March 2, 2006. *For personal reasons.*

LEAVE OF ABSENCE: None

APPOINTMENTS:

Bunny Trost, Typist, assigned to the James A. Beneway High School, a permanent Civil Service appointment having served a successful probationary period, February 28, 2006.

Kim Wernert, Senior School Bus Driver, assigned to the Transportation Department, a permanent Civil Service appointment having served a successful probationary period, effective December 26, 2005.

ANNUAL STIPEND APPOINTMENTS (AMENDED)
--

❖ **Advisors: rate – varies per activity**

<u>Name</u>	<u>Activity</u>	<u>Bldg.</u>	<u>Rate</u>
Andrew Shearer	Detention (1/3)	MS	\$926.00
Michael Uchal	Detention (1/3)	MS	\$926.00

**Wayne Central School District
Ontario Center, NY 14520**

TO: Board of Education

FROM: Michael Havens

RE: Consensus Agenda

DATE: March 9, 2006

The following items are being recommended for approval in a consensus agenda:

1. Approve Bus Purchase
2. Approve Resolution for Refund of Taxes
3. Accept Independent Auditor's Single Audit Report
4. Approve Health Contract with East Irondequoit Central School District
5. Accept Treasurer's Report – January 2006
6. Accept Independent Auditor's Extra-Classroom Audit Report
7. Adopt Reality Check Resolution
8. Resolution for Public Hearing for Annual School Election

To: Michael Havens, Superintendent of Schools
From: Gregory Atseff, Assistant Superintendent for Business
Date: March 2, 2006
Re: Bus Purchase Recommendation

The following is the bus purchase recommendation for the 2006/2007 school year:

Three (3) 66 passenger buses	@ \$82,022.60 = \$246,067.80
Three (3) 30 passenger buses	@ \$40,439.44 = \$121,318.32
One (1) 22 passenger bus with Wheelchair lift	@ \$58,013.86 = \$58,013.86
 TOTAL	 \$425,399.98

The replacement schedule is based on large buses being replaced after ten (10) years, and the mini buses to be replaced after five (5) years. All the buses will be purchased from New York State contracts. We anticipate delivery to be at the beginning of the 2006/2007 school year. This allows the district to utilize the new buses for the entire school year. All bus purchases require voter approval (which will be presented to the voters at the annual school budget vote in May), and are paid for from the district's Bus Purchase reserve Fund.

To: Michael Havens, Superintendent of Schools
From: Gregory Atseff, Assistant Superintendent for Business
Date: March 2, 2006
Re: Refund of Taxes – Orchard Grove Park

Please present the following resolution to the Board of Education at their meeting on March 9, 2006, authorizing a refund of school taxes for Orchard Grove Park:

WHEREAS, the Wayne Central School District has received a copy of court order index #44314/98, 46091/99, 47966/00, 49816/01 and 51748/02 to refund a single total sum of \$300,000.00 for town, county & school taxes paid for tax years 1998, 1999, 2000, 2001& 2002 for real property assessed to Orchard Grove Park, L.L.C., (TAX ID. #54-3400 – 63177-00-754578 and 63117-00-653565), and

WHEREAS, the portion of said total amount ordered for the Wayne Central School District is \$177,927.65, and the County of Wayne & the Town of Ontario are responsible for their respective shares of the total refund ordered by the court,

BE IT RESOLVED, by the Board of Education of the Wayne Central School District that the district treasurer, is authorized to issue the refund on behalf of the Wayne Central School District for its share in the amount stated above.

TO: Michael Havens
Superintendent of Schools
FROM: Gregory J. Atseff
Assistant Superintendent for Business
DATE: March 9, 2006
RE: Acceptance of Single Audit Report

The Single Audit Report for the fiscal year ended June 30, 2005, has been completed by Mr. Raymond F. Wager, CPA, P.C., Corona Executive Commons, 332 Jefferson Road, Rochester, NY 14623. This audit is as required by the New York State Education Department and the Single Audit Act of 1984 (Public Law 98-502).

The Board of Education should take action to accept this audit report at the regular board meeting to be held on Thursday, March 9, 2006.

A copy of the Single Audit Report and an excerpt of the Board of Education minutes of the meeting when the audit was accepted must be filed with the New York State Education Department. A copy of the Single Audit Report must also be sent to the New York Office of the Comptroller and the Single Clearinghouse, Jeffersonville, Indiana. In addition, a notice must be published within ten days that such report is available for inspection.

/db

c: Laurence Spring, Assistant Superintendent for Instruction
Michelle Scheik, Director of Pupil Personnel Services
Nique Wilson, Cafeteria Supervisor
Lee Stramonine, District Treasurer
Jim Switzer, District Clerk

TO: Michael Havens
FROM: Gregory J. Atseff
Assistant Superintendent for Business
DATE: March 9, 2006
RE: Health Service Contract – East Irondequoit

Attached is the contract for health services for Wayne students attending a private or parochial school in the East Irondequoit School District for the 2005-2006 school year.

The cost of the contract is:

11 Student(s) @ \$401.71 = \$4,418.81

The attendance officer has verified the students listed on the health service contract.

RESOLUTION

Be it resolved, that the Board of Education of the Wayne Central School District hereby approves the contract for health services with the East Irondequoit School District for the 2005-2006 school year, and hereby authorizes the Superintendent of Schools, Board President, and District Clerk to execute the contract.

/db

Attachment

TO: Michael Havens
Superintendent of Schools
FROM: Gregory J. Atseff
Assistant Superintendent for Business
DATE: March 9, 2006
RE: Acceptance of Extra-Classroom Activities Funds

The Regulations of the Commissioner of Education of the State of New York require that an independent and impartial audit of the extra-classroom activity accounts be made at least annually in conjunction with the audit of district records. A copy of the audit and an excerpt of the Board of Education minutes of the meeting when the audit was accepted by the Board of Education must be filed with the New York State Department of Education. In addition, a notice must be published within ten days that such a report is available for public inspection.

The audit of Extra-Classroom Activity Accounts for the year ended June 30, 2005, as conducted by the C.P.A. firm of Mr. Raymond Wager, Rochester, New York, has been received. A copy of the audit has been forwarded to the building principals for their review.

Recommend that the Board of Education, at their regular meeting to be held on Thursday, March 9, 2006, accept the 2004/2005 audit of Extra-Classroom Activity Accounts as prepared by Mr. Wager, C.P.A.

/dmb

Attachment

c: Joe Siracuse, High School Principal
Robert Armocida, Wayne Middle School Principal
Jim Switzer, District Clerk
Lee Stramonine, District Treasurer

TOBACCO ADVERTISEMENT FREE MAGAZINE RESOLUTION
Wayne Central School District

WHEREAS, Smoking is the number one cause of preventable death in the United States; and

WHEREAS, Each day more than 4,000 youth try smoking for the first time, and another 2,000 youth become regular daily smokers; and

WHEREAS, The Surgeon General has concluded that tobacco advertising contributes to youth smoking rates; and

WHEREAS, An estimated 1/3 of adolescent experimentation with smoking can be directly attributed to tobacco advertising and promotional activities; and

WHEREAS, In 2003 tobacco companies spent \$15.1 billion to market cigarettes in the United States; and

Whereas, These marketing expenditures tend to overwhelm and counteract efforts by school systems, government, and the medical community to decrease smoking rates, particularly when advertisements are displayed in educational and health care settings; and

WHEREAS, In the fall of 2003, the National Association of Attorneys General (NAAG) and four tobacco companies (Philip Morris, RJ Reynolds (Reynolds America), US Smokeless Tobacco Company and Santa Fe Tobacco Company) reached an agreement to eliminate tobacco advertising in the classroom program versions of *Time*, *Newsweek* and *US News and World Report*; and

WHEREAS, Reality Check surveyed 233 school libraries across New York and found that magazines carried in school libraries contained tobacco ads thus encouraging youth to begin smoking; and

WHEREAS, School is a place where children and teenagers can learn and grow in a safe and secure environment; and

WHEREAS, Schools and school libraries should not be an outlet for the tobacco industry to target youth and find replacement smokers; and

WHEREAS, In June of 2005, NAAG, tobacco companies and magazine publishers reached an arrangement that eliminates all tobacco advertisement in *Newsweek*, *Sport Illustrated*, *People* and *Time* going to schools including school libraries.

THEREFORE BE IT RESOLVED that the school board of Wayne Central hereby expresses its opposition to tobacco advertisements in magazines in the school setting including school libraries and enthusiastically supports the tobacco advertisement free arrangement reached between NAAG, the tobacco companies and the publishers of *Newsweek*, *Time*, *Sports Illustrated* and *People* to eliminate tobacco advertising from editions of these four magazines that are sent to school setting, including school libraries.

BE IT FURTHER RESOLVED because there are still many magazines in school libraries that contain tobacco advertisements, the school board of Wayne Central supports future efforts of Reality Check and the Attorney General to limit tobacco company access to youth by eliminating tobacco advertising in all editions of all magazines in schools.

BE IT FURTHER RESOLVED because *Ebony*, *Essence*, *Jet*, *Outdoor Life*, *Field and Stream* and *Popular Science* are carried in so many school libraries, these magazines should be included in the tobacco advertisement free arrangement immediately.

PASSED AND ADOPTED this _____ by _____ vote.
Date #

WAYNE CENTRAL SCHOOL DISTRICT
6200 Ontario Center Road • P.O. Box 155 • Ontario Center, New York 14520-0155

Trusteeoffered a **MOTION**, seconded by Trustee, to adopt a **RESOLUTION** for Notice of Public Hearing and Call of The Annual School District Election, **TO WIT:**

**RESOLUTION FOR NOTICE OF PUBLIC HEARING
AND CALL OF THE ANNUAL SCHOOL DISTRICT ELECTION
(May 16, 2006)**

BE IT RESOLVED by the Board of Education as follows:

Section 1: That, pursuant to §2004 (1) of the Education Law, as amended, the annual school election of the Wayne Central School District, Ontario Center, Wayne County, New York, shall be conducted in the lobby of the large gymnasium of James A. Beneway High School, located at 6200 Ontario Center Road, Ontario Center, New York, in said school district, on the 16th day of May, 2006, for the purpose of voting by voting machines upon the propositions hereinafter set forth. Polls for the purpose of voting shall be kept open between the hours of 9 a.m. and 9 p.m., local time.

Section 2: That, pursuant to §1707(2) of the Education Law, the public hearing on the proposed school budget will occur on Tuesday, May 4, 2006, @ 7:00 p.m. in the performing arts center of James A. Beneway High School, in said school district.

Section 3: That the notice of said public hearing and annual school election, including the propositions to be voted upon, shall be in substantially the following form, **TO WIT:**

LEGAL NOTICE

**NOTICE OF
ANNUAL SCHOOL DISTRICT ELECTION**
Wayne Central School District
Ontario Center, Wayne County, New York

NOTICE IS HEREBY GIVEN by the Board of Education of Wayne Central School District, Wayne County, New York, that the annual election of said school district shall occur on the 16th day of May, 2006, in the lobby of the large gymnasium of James A. Beneway High School, located at 6200 Ontario Center Road, Ontario Center, Wayne County, New York, for the purpose of voting, by voting machine, upon the propositions hereinafter set forth.

(1) 2006-2007 BUDGET PROPOSITION

(which may include separate propositions for special budgetary expenditures)

(2) EXPENDITURE FROM BUS PURCHASE RESERVE FUND 2005

RESOLVED, that the Board of Education be authorized to make an expenditure from the Bus Purchase Reserve Fund 2005 for the authorized purpose of such fund in an amount not to exceed \$..... in the 2006-2007 fiscal year.

(3) ELECTION OF SCHOOL TRUSTEES

Polls for the purpose of voting will be kept open between the hours of 9:00 a.m. and 9:00 p.m., local time.

NOTICE IS FURTHER GIVEN that, pursuant to §1707 (2) of the Education Law, a public hearing on the proposed budget is scheduled for Tuesday, May 4, 2006 @ 7:00 p.m. in the performing arts center of James A. Beneway High School in said school district.

NOTICE IS FURTHER GIVEN that the petitions to nominate candidates for the office of school trustee must be filed with the school district clerk no later than 5:00 p.m., local time, on Monday, April 17, 2006.

Vacancies will occur for three (3) terms of three (3) years each to succeed the following incumbents:

Jacqueline Brunner
Scott Griswold
John Triou

Petitions to nominate a school trustee may be secured from the school district clerk at the district office located in James A. Beneway High School (north wing), at 6200 Ontario Center Road, Ontario Center, New York, 14520, Monday thru Friday, exclusive of legal holidays, between the hours of 9:00 a.m. and 5:00 p.m. Such petition shall be signed by at least twenty-five (25) qualified voters of the school district, shall state the name and residence address of the candidate, and the name and residence address of each signer.

(more)

NOTICE IS FURTHER GIVEN that the election of school trustees is at large. The three-(3) candidates receiving the greatest number of votes cast for the three (3) offices shall be declared elected.

NOTICE IS FURTHER GIVEN THAT a copy of the statement of the estimated amount of monies which will be required, for school purposes, for the ensuing 2006-2007 school year may be obtained by any taxpayer of the school district during the fourteen (14) days immediately preceding the adjourned annual school election, except Saturdays, Sundays and holidays, between the hours of 8:00 a.m. and 4:00 p.m., local time, at any of the schools of the district or at the district office.

NOTICE IS FURTHER GIVEN THAT applications for absentee ballots may be sought by qualified voters of the school district from the school district clerk at his office in the district office.

Such applications must be received by the district clerk at least seven (7) days before the annual school election, if the ballot is to be mailed to the voter, or by 5:00 p.m. on the day before the annual school election, if the ballot is to be delivered personally to the voter. A list of all persons to whom absentee ballots is available for public inspection during regular business hours at the district office.

DATED: March 9, 2006 @ Ontario Center, Wayne County, New York

**BY ORDER OF THE BOARD OF EDUCATION
OF WAYNE CENTRAL SCHOOL DISTRICT**
Ontario Center, Wayne County, New York
BY: **JAMES E. SWITZER**
School District Clerk

4T: Weeks of March 27, April 10 & 24 & May 8, 2006

Section 4: That the school district clerk be, and hereby is, authorized and directed to cause such notice of the public hearing and annual school election to be given in substantially the form hereinbefore prescribed by publishing the same four (4) times within the seven (7) weeks next preceding the public hearing (May 4, 2006) and the annual school election (May 16, 2006), the first publication to appear at least forty-five (45) days before each event, in the *Wayne County Mail* (Ontario-Walworth) and *The Times of Wayne County* (Walworth-Macedon), the official district newspapers, each having a general circulation in said school district, and by giving such other notice as, in his discretion, may be deemed advisable.

Section 5: This **RESOLUTION** shall take effect immediately upon adoption.

JES/jes:wp

Policy Submitted for First Reading

- 3150-E Volunteer References and Background Inquiry Form
- 3150-R Volunteers In the School

Policy Submitted for Second Reading

- 4210-E Wayne Central Organizational Chart of Management Responsibility
- 4250 Evaluation of the Superintendent of Schools
- 4270 Evaluation of Professional Staff
- 4330 Administrative Staff and Authority
- 5321 Reimbursement for Travel and Conference
- 5321-R Reimbursement for Travel and Conference Regulation
- 5322 Meals at Meetings or Special Events
- 5322-R Meals at Meetings or Special Events Regulations
- 7310 Student Code of Conduct (selected pages)

**P
O
L
I
C
Y**

COMMUNITY RELATIONS

WAYNE CENTRAL SCHOOL DISTRICT

6200 Ontario Center Road • P.O. Box 155 • Ontario Center, New York 14520-0155

Students First - Excellence For All™



VOLUNTEER REFERENCES & BACKGROUND INQUIRY FORM

Name:

Address: (Home)

Address: (Work)

Telephone Number: (Home) **(Work)**

Building(s) Locations Where You Wish To Volunteer

.....
.....

REFERENCES

1. **Name:**

Contact Information:

2. **Name:**

Contact Information:

3. **Name:**

Contact Information:

Have You Ever Volunteered Anyplace Else ? If YES, Please List Location(s) Below:

.....
.....

Have You Ever Been Convicted Of A Crime Involving Children ? If YES, Please Explain Below:

.....
.....

EXHIBIT APPROVED: March ..., 2006

**COMMUNITY RELATIONS
REGULATION**

VOLUNTEERS IN THE SCHOOLS

School volunteers provide needed support to instructional and extracurricular activities of the school district and are encouraged in each building. Building principals shall develop plans for effective use of volunteers in their individual buildings.

To safeguard the students of the school district, the following procedures shall be followed by all district staff regarding volunteers;

- (1) The classroom teacher will inform and gain permission from the building principal for all classroom volunteers.
- (2) All volunteers register at the main office upon arrival where they are verified by the building secretary.
- (3) Each volunteer will receive and display a volunteer name badge
- (4) In the event that a volunteer arrives for an event for which prior permission was not obtained, the building principal will contact the classroom teacher to make a decision regarding the individual.
- (5) For special events such as plays or parties for which the classroom teacher may not know which parents and relatives will attend, the classroom teacher will inform the principal of the event. The parent or relative will register in the office upon arrival and before proceeding to any other location in the school building.
- (6) Volunteers who work for a specified period of time with individual students (*e.g.* reading buddies, volunteer coaches) will complete the *Volunteer References and Background Inquiry* form as provided as an exhibit in this handbook
- (7) The *Volunteer References and Background Inquiry* form, along with a copy of a driver's license, will be submitted to the school district resource officer.
- (8) The school district resource officer will complete a background check of the individual and advise the human resources director of his or her findings.
- (9) The human resources' office will review the findings with the superintendent of schools who will approve or disapprove the applicant as a volunteer in schools of the district
- (10) The human resources' office will publish an updated list of volunteers each month and provide copies to all administrators.
- (11) If at any time a school district employee has concerns about a particular volunteer, he or she must make those concerns known to his or her supervisor.

REGULATION APPROVED: March ..., 2006

Policy Regulations Handbook • Wayne Central School District

Underlined Text Deleted; ***New Text in Bold Italic***

Presented for Second Reading by Board of Education on March 9, 2006

Administration

EVALUATION OF THE SUPERINTENDENT OF SCHOOLS

The Board of Education recognizes that student growth, district progress and community satisfaction are all affected by the performance of the superintendent of schools. The superintendent of schools cannot function effectively without periodic feedback about his/her performance. Therefore, the Board of Education recognizes its responsibilities to evaluate the superintendent of schools.

The evaluation of the superintendent of schools is a valuable tool for strengthening planning and communications, promoting professional leadership and development, improving accountability and ultimately enhancing the functioning of the entire school district. In addition, this evaluation process contributes to the development and maintenance of a constructive working partnership between the Board of Education and the superintendent of schools.

During each year of the employment contract between the Board of Education and the superintendent of schools, the Board of Education and the superintendent of schools will meet to discuss a plan of performance and accountability for that school year. ***The President of the of the Board of Education will schedule dates for school board discussions to fulfill the terms of the employment contract with the superintendent of schools.***

The evaluation plan shall be based on written goals as identified in the school improvement plan and performance criteria mutually developed and agreed upon by the Board of Education and the superintendent of schools. It shall be reduced to writing in a form mutually developed and agreed upon by the Board of Education and the superintendent of schools. ***The Board of Education present and discuss this document with the superintendent of schools no later than the last business day of the school year (June 30th).***

Criteria upon which the performance appraisal will be based on the following:

- a) Keeps the Board of Education informed on the conditions of the district's educational system
- b) Assures preparation of agendas for school board meetings with supportive materials
- c) Assists the Board of Education with developing the overall goals and long-range planning of the educational system
- d) Maintains high standards of ethics, honesty and integrity in all professional matters and honors confidentiality where appropriate
- e) Implements procedures to appropriately safeguard funds, physical assets and property of the school district
- f) Delegates authority to staff appropriate to their positions
- g) Maintains professional development
- h) Encourages participation of appropriate staff members in professional growth materials
- i) Coordinates a planned program of staff evaluation and improvement with administrative personnel
- j) *Assures preparation and administration of the annual budget in compliance with school board and state guidelines*
- k) Demonstrates ability to work well with individuals and groups

8 New York Code of Rules and Regulations (NYCRR) §100.2(o)(2)
Education Law § 3031 8 NYCRR §100.2(o)(1)

Adopted: September 10, 2003

Revised: March ..., 2006

Administration

EVALUATION OF THE PROFESSIONAL STAFF

Principles and criteria for evaluation of the professional staff should be drawn from and reflect a philosophy that insures the continuing existence of a learning environment for the academic, vocational, physical, cultural and social growth of all students. The evaluation process should produce an outcome which is positive and emphasizes excellence in the teaching process. After each evaluation is made, a full written report will be submitted to the superintendent of schools.

The purposes of the performance appraisals are:

- a) To improve the instructional program and personnel policies and procedures.
- b) To assist the classroom teacher in improving and upgrading teaching performance. In-service programs may be developed as a result of the appraisals;
- c) To assist the superintendent of schools, or his or her designee, in properly evaluating employees; and
- d) To provide a formal procedure for communication between the teacher and the administrator regarding the instructional program and student progress.

Teacher performance will be measured by clearly stated and commonly understood criteria that provide the superintendent of schools with an objective basis for making staff recommendations to the Board of Education.

The procedures and guidelines for formal and informal observations and evaluations of teachers shall be ***based on NYS Education Law and*** those ***guidelines*** agreed to with the employee organization representing the teaching staff and set forth in the collective bargaining agreement.

8 New York Code of Rules and Regulations
(NYCRR) §§ 801.1 and 100.2(o)(2)

Adopted: September 10, 2003

Revised: March ..., 2006

Administration

ADMINISTRATIVE STAFF & AUTHORITY

The superintendent of schools will delegate administrative authority to the building principal of each school and to his/her assistant(s) for the internal management of the schools within established Board of Education policy and administrative regulations.

In addition to being directly responsible to the superintendent of schools, building principals are responsible to the assistant superintendent for business ***for items related to finance, facilities, food service and transportation*** and to the assistant superintendent for instruction ***items related to*** program coordination and communication.

Adopted: September 10, 2003

Revised: March ..., 2006

REIMBURSEMENT FOR TRAVEL & CONFERENCE

The Board of Education recognizes that it is necessary for school district employees to travel in conducting the normal course of school business and operations. The Board of Education also recognizes the need for continuing in-service training and development for staff members.

The superintendent of schools will develop regulations regarding travel and reimbursement for school business purposes and conferences.

POLICY ADOPTED: March ..., 2006

REIMBURSEMENT FOR TRAVEL & CONFERENCE

The Board of Education recognizes that it is necessary for school district employees to travel in conducting the normal course of school business and operations. The Board of Education also recognizes the need for continuing in-service training and development for staff members. The following guidelines will apply to travel and conference reimbursement:

Mileage Reimbursement – Travel Outside District

School vehicles must be used if available. When an employee travels on school business using their personal automobile, the district will reimburse mileage at the mileage rate established by the Board of Education. Prior approval from an employee's immediate supervisor is required to receive mileage reimbursement. The employee will fill out a mileage reimbursement claim form, which must be approved by their immediate supervisor. The administrator will forward complete mileage claim form to the business office for processing

Meal Reimbursement

If school business travel occurs during a meal period, the school district will reimburse the employee for such meals up to \$60.00 per diem with no single meals cost to exceed \$35.00. Original receipts are required for meal reimbursement. Sales tax is not reimbursable. Gratuity is limited to 15% unless a larger gratuity is automatically charged.

Conferences Attendance

Prior approval for all conference expenses including hotel, air travel, registration costs, meals, and miscellaneous costs, is required for an employee to receive reimbursement.

Reimbursements are authorized for the following items:

- (a) ***Lodging***: The school district will reimburse costs for a standard hotel room in the immediate proximity of the conference site.
- (b) ***Air Travel***: The school district will reimburse the cost for coach tickets. Employees must seek the lowest price airline ticket to maximize the use of district funds.
- (c) ***Out of Pocket Costs***: The school district will reimburse for out-of-pocket expenses up to a limit of 10% of the initially submitted and approved expense
- (d) ***Personal Expenses***: The school district will not reimburse personal expenses (e.g. room service, entertainment, use of in-room bar & snacks, alcohol, personal phone calls)
- (e) ***Receipts***: Original receipts are required for conference travel reimbursement.

Cancellation

If it is necessary to cancel a conference due to unforeseen professional or personal circumstances, the employee will not be liable for any unrecoverable costs.

Distribution

A copy of these regulations will be placed in employee handbooks.

REGULATION APPROVED: March ..., 2006

MEALS AT MEETINGS OR SPECIAL EVENTS

The Board of Education recognizes that it may be necessary for the District to provide a full meal, snack or beverages while conducting district meetings, or at special events to recognize the contributions of staff and/or students.

The Superintendent of Schools will develop regulations regarding meals at meetings or special events.

POLICY ADOPTED: March ..., 2006

MEALS AT MEETINGS OR SPECIAL EVENTS

The Board of Education recognizes that the school district may need to provide a full meal, snack or beverages while conducting district meetings or at special events to recognize the contributions of staff members and/or students. The following guidelines are established.

Meals at Meetings

The district may provide meals at meetings if the meeting is scheduled during a traditional meal period or extends beyond the allotted time into the traditional meal time. Whenever possible, the school district's food service department will provide such meals.

Meals for Staff Development or Working Meetings

The district may choose to provide meals at full-day staff development or working meetings when the district wishes to avoid employees leaving for the traditional meal break. Whenever possible, the school district's food service department will provide such meals. The administrator deciding to provide meals shall complete a purchase order, use their building credit card, or notify the school food service department that provides the meal. Upon completion, the school food service department will bill the administrator for this service through a claim form.

Reimbursed Meals While Traveling

For full day meetings, the school district will reimburse meals while traveling at a cost of no more than \$60.00 per day. The school district will not provide meal reimbursement for any single meal above \$35.00. Gratuity is limited to 15% unless a larger gratuity is automatically charged. The school district will not reimburse the costs of alcohol or sales tax. The employee must complete and submit a claim form, including original receipts, to his or her supervisor. The supervisor will review, approve through signature, and send the completed claim form to the business office for processing..

Snacks at Meetings

If a meeting is anticipated to exceed two (2) hours, the school district may choose to provide small snacks and beverages. Coffee may be provided at the discretion of any administrator at any meeting. Whenever possible, the school district's food service department will provide such snacks and beverages.

Special Events

In recognition of the contributions of staff, students, and others, the superintendent of schools, or his or her designee, may choose to provide meals or snacks at special events such as the opening day of school, staff or student recognition days or any other such event.

REGULATION APPROVED: March ..., 2006

Policy Handbook • Wayne Central School District • Ontario Center, New York 14520

Students

CODE OF CONDUCT

SAFE SCHOOLS AGAINST VIOLENCE IN EDUCATION

ATHLETIC, EXTRACURRICULAR ACTIVITIES & OTHER PRIVILEGES

Philosophy Of Interscholastic Athletic & Extra-Curricular Activities

The Board of Education recognizes that athletic and extra-curricular activity programs are an integral part of the educational process. They support the school district's overall mission to educate the whole child by stimulating the intellect academically and by providing varied common experiences to develop the social, physical, and ethical values that are necessary to become a productive member of society.

Athletic and extra-curricular programs are an extension of the school curriculum. Participation in these activities is a privilege, not a right. They should promote greater desire among the student body and the community to take an active role either as participants or spectators. They occupy a position in the curriculum comparable to that of other subjects or activities and play an important role in the total development of each student and in promoting excellent student morals.

The Board of Education supports a competitive athletic program and varied extra-curricular program that emphasizes educational values such as sportsmanship, health, and scholastic attainment. The programs should provide unique experiences where students can develop:

- Good Character
- Self-Discipline
- Teamwork
- Goal-Setting
- Social Skills

As a pre-requisite for participation in athletic and/or extra-curricular activities, students, parents and guardians must sign a statement that commits the student to follow this *Code of Conduct* and requires parents and guardians to do everything in their power to make sure the student follows the *Code of Conduct*.

This *Code of Conduct* remains in effect during the entire calendar year and throughout the student's educational career at Wayne Central. Students and parents/guardians will be required to review the *Code of Conduct* and sign a statement each year thereafter. A record that the student and parent or guardian has signed the statement will be on file in the main office of each school building.

Adopted: September 10, 2003

Revised: March .., 2006

Students

CODE OF CONDUCT
SAFE SCHOOLS AGAINST VIOLENCE IN EDUCATION

STUDENT ELIGIBILITY FOR INTERSCHOLASTIC & EXTRA-CURRICULAR ACTIVITIES

A. PHYSICAL EXAMINATION REQUIREMENT

Each student must have the approval of a physician before he or she can participate in athletic activities. They may, if they wish, have their family physician, conduct an examination. The approval of the school health officer is also required before the student can participate in the athletic activity based on Eligibility Standard #10 of the Handbook of the NYS Public High School Athletic Association (NYSPHSAA), which provides that

“.... A student who may engage in inter-school competition shall receive an adequate health examination or health history update when required and may not practice or participate without the approval of the school medical officer...”

NOTE: Medical examinations may be scheduled at any time during the school year and shall be valid until the end of the school year. Unless the medical examination is conducted within thirty (30)-days of the start of a sports' season, a health history update is required. Any student whose safe participation is in question as a result of the health history interview or as a result of an injury or prolonged absence must be re-qualified by the school physician prior to participation. The student is required to obtain a signed approval form from the school nurse's office prior to the start of each season in which they wish to participate.

B. PERMISSION BY PARENT OR GUARDIAN

Each student must have a “Sports Approval Form” signed by their parent(s) or guardian(s) filed with the school nurse’s office one (1) week prior to the start of each athletic season. A separate, signed form is required for each season (e.g. fall, winter, spring). Forms are available from the director of athletics.

C. INFORMATIONAL MEETINGS

Prior to the start of each season, an informational meeting is conducted by the coaching staff for team sign-up. At this meeting, each student will receive the following items:

- Sports Approval Form
- Physical Examination Form
- Team Try-Out & Selection Information
- Code of Conduct
- Signature Form to Acknowledge Code of Conduct

Each student must have the Signature Form to Acknowledge the Code of Conduct signed and returned to the team coach in order to try-out for the team.

Once final team selections are made, a “Meet The Coaches Night” is conducted for students and their parent(s) or guardian(s).

Adopted: September 10, 2003

Revised: March .., 2006

Students

CODE OF CONDUCT
SAFE SCHOOLS AGAINST VIOLENCE IN EDUCATION

REGULATIONS FOR
INTERSCHOLASTIC ATHLETICS & EXTRA-CURRICULAR ACTIVITIES

Students who violate the *Code of Conduct* who are involved in both athletics and extra-curricular activities will face consequences in both areas. The superintendent of schools is directed to assure the development of the *Code of Conduct* to implement this policy and annual review of same prior to June 30th of each year. A student must be given the opportunity to appear informally before the disciplinarian and/or disciplinary committee and present his or her side of the story as a part of a general discussion of the conduct under review. Penalties for violations during the summer recess will be administered during the school year.

[Roman Numeral" I." added in next line to indicate Part I of this portion of document; align to later references]

[I.] Substance Use/Abuse/Possession

Students at Wayne Central will refrain, at all times, from use and/or possession of alcohol, tobacco products, and other illegal, non-prescription drugs. If an athlete or member of an extra-curricular activity does not refrain, the following actions will be taken. Should the student be involved in both athletics and extra-curricular activities, actions for both activities will be enforced simultaneously.

NOTE: In the event that a middle school student is found to be in violation of the substance use/abuse/possession portion of the *Code of Conduct*, disciplinary suspension will not carry over to a student's high school experience. Any such student will be given the opportunity to enter the high school with a clean slate except for those middle school students who are participating in a high school interscholastic athletic or extra-curricular activity.

Should a student be in violation while not in an athletic season, the suspension will be imposed during the next athletic season in which the student participates. Should the suspension be longer than the remainder of the athletic season, the suspension will be continued during the next athletic season in which the student participates. A student will be permitted to try out for the athletic team. However, once the student has made the team, the suspension will begin.

Adopted: September 10, 2003

Revised: March .., 2006

Students

CODE OF CONDUCT
SAFE SCHOOLS AGAINST VIOLENCE IN EDUCATION

INTERSCHOLASTIC ATHLETICS & EXTRA-CURRICULAR ACTIVITIES

(Proposed as a single, combined section; previously separate sections existed for athletics & extra-curricular activities)

First Offense

1. Conference among student, school administrator, **school** counselor, and coach
2. Phone call and letter home from athletic director **school administrator** to parents
3. Suspension from **participation in** practices and competitions, **meetings, rehearsals and performances** equal to 20% of the total season **or activity**
4. **Mandatory meeting with student's counselor to determine the next step for drug prevention counseling** with a certified substance abuse counselor for a period determined by a school administrator in conjunction with the counselor **which could include attendance at school-sponsored programs for classes on drug/alcohol prevention for a determined period of time.**
5. **Students must also attend, but can not participate in, all practices or contests**

REFUSAL TO PARTICIPATE IN COUNSELING WILL RESULT IN SUSPENSION FROM INTERSHOLASTIC ATHLETICS FOR THE REMAINDER OF THE STUDENT'S CAREER AT WAYNE CENTRAL.

Second Offense

1. Conference among student, school administrator, **school** counselor, and coach
2. Phone call and letter home from athletic director to parents/**guardians**
3. Suspension **from participation in** practices and competitions, **meetings, rehearsals and performances** equal to ~~30%~~ **40%** of the total season **or activity**
4. Forfeiture of participation points and all awards for that season
5. **Mandatory meeting with student's counselor to determine the next step drug prevention counseling** with a certified substance abuse counselor for a period determined by a school administrator in conjunction with the counselor **which could include attendance at school-sponsored programs for classes on drug/alcohol prevention for a determined period of time.**
6. **Students must also attend, but can not participate in, all practices or contests**

REFUSAL TO PARTICIPATE IN COUNSELING WILL RESULT IN SUSPENSION FROM INTERSHOLASTIC ATHLETICS FOR THE REMAINDER OF THE STUDENT'S CAREER AT WAYNE CENTRAL

Adopted: September 10, 2003

Revised: March..., 2006

Students

**CODE OF CONDUCT
SAFE SCHOOLS AGAINST VIOLENCE IN EDUCATION**

Third Offense

Suspension from participation in interscholastic athletics for the remainder of the student athlete's career at Wayne Central.

II. Possession by ASSOCIATION

A student who associates with or remains in the presence of another person, knowing that such other person is using or is in possession of alcohol, tobacco products or illegal nonprescription drugs in violation of Part I of these regulations is presumed to be in possession by association.

Unless the presumption of possession by association is rebutted to the satisfaction of a school administrator responsible for student discipline, If a student attends (and stays) at an event where alcohol, tobacco products, and other illegal, non-prescription drugs are in evidence, the student is deemed to be in possession by association. If substantiated by investigation by the school administrator, The following sanctions will be invoked:

1st Time: Parent/**guardian** informed; meeting with student, coach and school administrator; letter of reprimand in athletic **department** records

2nd Time: Parent/**guardian** informed; meeting with parent/**guardian**, coach, school administrator, student, and **school** counselor; suspension from competition and practices equal to 15% of total season

3rd Time: Parent/**guardian** informed; meeting held with parent/**guardian**, coach, school administrator, student and counselor; suspension from competition and practices equal to 30% of total season

4th Time: Review Council convened to determine further sanctions

EXTRA-CURRICULAR ACTIVITIES

First Offense

1. Conference among student, school administrator, counselor, and advisor
2. Phone call and letter home from school administrator to parents
3. Suspension from meetings (i.e. competitions, practices, meetings, rehearsals, performances) of the activity equal to 20% of the total meetings
4. Mandatory drug prevention counseling with a certified substance abuse counselor for a period determined by a school administrator in conjunction with the counselor
REFUSAL TO PARTICIPATE IN COUNSELING WILL RESULT IN SUSPENSION FROM EXTRA-CURRICULAR ACTIVITIES FOR THE REMAINDER OF THE STUDENT'S CAREER AT WAYNECENTRAL

Adopted: September 10, 2003

Revised: March .., 2006

Students

CODE OF CONDUCT
SAFE SCHOOLS AGAINST VIOLENCE IN EDUCATION

Second Offense

1. Conference among student, school administrator, counselor and advisor
2. Phone call and letter home from athletic director to parents
3. Suspension from meetings (i.e. competitions, practices, meetings, rehearsals, performances) of the activity equal to 30% of the total meetings
4. Forfeiture of participation points and all awards for that season.
5. Mandatory drug prevention counseling with a certified substance abuse counselor for a period determined by the school administrator in conjunction with the counselor

REFUSAL TO PARTICIPATE IN COUNSELING WILL RESULT IN SUSPENSION FROM EXTRA-CURRICULAR ACTIVITIES FOR THE REMAINDER OF THE STUDENT'S CAREER AT WAYNE CENTRAL

Third Offense

Suspension from participation in extra-curricular activities for the remainder of the student's career

DISCIPLINARY PROCEDURES AND PENALTIES

Code of Conduct - Interscholastic Athletic/Extra-Curricular Activities

Possession by Association:

If a student attends (and stays) at an event where alcohol, tobacco products, and other illegal, non-prescription drugs are in evidence, the student is deemed to be in possession by association. If substantiated by investigation by the school administrator, the following sanctions will be invoked:

1st Time: Parent/guardian informed; meeting with student, advisor and school administrator; letter of reprimand in record

2nd Time: Parent/guardian informed; meeting with parent, advisor, school administrator, student and counselor; suspension from meetings (i.e. competitions, practices, meetings, rehearsals, performances) and practices equal to 15% of total meetings

3rd Time: Parent/guardian informed; meeting held with parent, coach, school administrator, student and counselor; suspension from competition and practices equal to 30% of total season

4th Time: Review Council convened to determine further sanctions

Adopted: September 10, 2003

Revised: March ..., 2006

Students

CODE OF CONDUCT SAFE SCHOOLS AGAINST VIOLENCE IN EDUCATION

NOTE: In the event that a middle school student is found to be in violation of the substance use/abuse/possession portion of the *Code of Conduct*, disciplinary suspension will not carry over to a student's high school experience. Any such student will be given the opportunity to enter the high school with a clean slate (except for those middle school students who are participating in a high school interscholastic athletic or extra-curricular activity).

Should a student be in violation while not participating in an extra- curricular activity, the suspension will be imposed during the next extra-curricular activity in which the student participates. A student will be permitted to try out for the activity; however, once the student is accepted, the suspension will begin. Should the suspension be longer than the remainder of the extra-curricular activity, the suspension will be continued during the next extra-curricular activity in which the student participates.

III. ACADEMIC STANDARDS

- A. Students who are failing one (1) or two (2) subjects at the end of a ten-week marking period are automatically placed on academic probation for participation in interscholastic athletic/extra-curricular activities for the subsequent five-(5) weeks. **At the end of the five-week probationary period, the student will need to be passing (65%) all courses or be making satisfactory progress towards achieving a passing grade as determined by a school administrator.** "Incompletes" will be considered as failing grades until a passing grade is earned.
- B. A student **who is** on academic probation must complete an Academic Contract with a school administrator before he or she will be permitted to continue participation in athletic or extra-curricular activities. Failure to complete the Academic Contract will result in suspension from all participation until the student earns passing grades in **all** (*not new, bold for emphasis*) subjects at the end of a ten (10)-week marking period.
- C. Students who are failing three (3) or more subjects at the end of a ten-week marking period are automatically ineligible to participate in any athletic or extra-curricular activities until the end of the next ten-week **five(5)-week** marking period. **At that time, the student must have a passing grade in all subjects to retain athletic eligibility.**
- D. If a student drops a course, he or she will be considered as having a passing grade if passing at the time the course is dropped. The student will be considered having a failing grade if failing at the time the course is dropped.
- E. Students who fail **are failing** one (1) or two (2) subjects in the fourth marking period shall be on academic probation for the following fall season for the first five (5)-week marking period. Students who fail three (3) or more subjects in the fourth marking period shall be ineligible for the following ten-week **five (5)-week** marking period in the fall season unless the student successfully completes and passes those course(s) in summer school.

Adopted: September 10, 2003

Revised: March ..., 2006

Students

CODE OF CONDUCT SAFE SCHOOLS AGAINST VIOLENCE IN EDUCATION

- F. A middle school student who fails one (1) or more subjects in the fourth marking period will be given the opportunity to enter the high school with a clean slate except for those ***middle school*** students ***who*** are participating in a high school interscholastic athletic or extra-curricular activity.
- G. ***Students who are academically ineligible must still attend practices and games or activities. There may be additional tutoring or plans developed between a coach and a student-athlete for academic improvement.***

IV. SCHOOL ATTENDANCE STANDARD

A student must be in proper attendance in at all scheduled classes for the entire school instructional day in order to participate in extra-curricular or athletic activities on that day (e.g. junior prom, senior banquet, rehearsals, performances, athletic competitions/practices, school dances, club meetings/***competitions***) unless they he or she receives written approval from a school administrator or the absence is due to legal reasons.

Students who cut a class or study hall will not be permitted to participate in a practice or competition on the day the consequence is rendered. Students who are excused from school must be certain that such excuse is for a valid reason. A student is considered tardy to school if he or she is not in class at the start of the school day for general announcements.

V. BEHAVIORAL AND CITIZENSHIP STANDARDS

Students are expected to be good citizens in all areas of the educational process. ***Students must demonstrate good citizenship both within the school setting and within the community at-large.*** Students are expected and required to demonstrate the following characteristics ***at all times:***

- Demonstrate ***Self-control*** and respect for others at all times
- Treat all ***Show opponents with*** respect ***to opponents***
- Respect the integrity and judgment of ***event*** officials
- Abide by all rules and laws (both in and out of school)
- ***Not quit a team or activity***
- Respect the rights of others (including property rights)
- ***Do not participate in any activities that are considered "hazing"****

(*) "Hazing" means intentionally or recklessly committing an act against another student, or coercing another student into committing such an act that creates a substantial risk of harm to a person in order for the student to be initiated into or affiliated with a student organization, school sponsored or not or for any other purpose

Adopted: September 10, 2003

Revised: March .., 2006

Students

CODE OF CONDUCT
SAFE SCHOOLS AGAINST VIOLENCE IN EDUCATION

Any violations of **these** behavior and citizenship standards could will result in a suspension from athletic or extra-curricular participation as determined by a school administrator consequences, based on the severity of the actions, which may include any of the following:

- Verbal warning and/or reprimands
- Assignments (e.g. letters of apology, community service)
- Meetings with school personnel
(e.g. **school** counselor, director of athletics, activity advisor, administrators)
- Suspension or dismissal from participation
- Outside authorities, civil or criminal charges

VI. STUDENT APPEAL PROCESS

A student and his or her parent(s)/guardian(s) shall be given notice of a decision to suspend and/or remove him/her from the team/activity and the reason(s) for such suspension.

Appeals may be made to a review council. The purpose of the review council is to rule on all appeals that deal with infractions of interscholastic athletic or extra-curricular standards.

A decision of the review council may be appealed to the building principal or director of athletics. That decision may be appealed to the superintendent of schools with final appeal resting with the Board of Education.

REVIEW COUNCIL MEMBERSHIP

- Two (2) administrators – one functioning as a non-voting meeting facilitator
- Two (2) coaches/advisors (not parties to the complaint)
- School counselor of the student involved in the complaint
- One (1) teacher (not the coach or advisor of the complaint)
- Two (2) students in good standing
(from teams/activities other than team/activity involved in the complaint)

Adopted: September 10, 2003

Revised: March..., 2006

Students

CODE OF CONDUCT
SAFE SCHOOLS AGAINST VIOLENCE IN EDUCATION

APPEAL PROCESS

- All communication to and from the review council shall be in writing (**e.g. printed, electronic**)
- All appeals will be scheduled by a school administrator
- The review council will be convened by a school administrator whenever an infraction of the *Code of Conduct* has taken place and the student involved wants to appeal the decision
- All non-designated members will be selected at the discretion of a school administrator
- If a situation exists where students do not wish to participate, the hearing will continue without him or her
- A student may appear before the review council for the purpose of presenting his or her case. Students may be accompanied by their parent(s)/guardian(s)

A. VI. DISTRIBUTION OF THE CODE OF CONDUCT

A copy of this *Code of Conduct* shall be given to every teacher and student in grades 6 through 12 at the beginning of each school year. Coaches and advisors will disseminate a copy of the *Code of Conduct* to all students and parents at the start of each school year and explain the scope and application of the standards of conduct. Once the ***Signature Form to Acknowledge*** the *Code of Conduct* is signed at the beginning of the seventh grade year, it shall be in effect until the student graduates from Wayne Central School District.

The student and his or her parent/guardian shall sign a statement at the beginning of each year to acknowledge that they have received and reviewed the policy and regulations contained in the *Code of Conduct*.

ADDITIONAL REGULATIONS GUIDELINES

1. Team/Activity and Individual Discipline

Each coach/advisor will have disciplinary rules for minor infractions. These rules shall be made known to the students and will carry the consequences so prescribed.

2. Equipment

The student is responsible for all equipment issued to him or her. The student or his or her parent/guardian must pay for lost, stolen, or damaged equipment before he or she can participate in any further interscholastic athletic or extra-curricular activities.

Students

CODE OF CONDUCT
SAFE SCHOOLS AGAINST VIOLENCE IN EDUCATION

3. *Transportation*

All team/activity members will travel to and from out-of-town contests/activities by means of the transportation provided or organized by the school district. The only exception to this rule is by pre-approval from a school administrator or if a parent/guardian is in attendance at a contest/activity and asks the coach/advisor (in writing) for permission to transport his or her child home from the contest/activity.

4. *Injuries*

All injuries should be reported immediately to the coach/advisor and the coach/advisor should file an accident report with the building nurse. The coach/advisor will inform parents/guardians immediately either verbally or in writing. If a student is seriously injured or is absent because of a prolonged illness (2 weeks), he or she must have a physician's release before he or she can practice or compete in another athletic/extra-curricular activity.

5. Quitting a Team/Activity

Students quitting a team/activity, during the season, make themselves ineligible for any other sport/activity during the season that has already begun. A student who tries out for a sport/activity, but is "cut" or quits before "cuts" are made, would be eligible to try out for, and participate in, another sport/activity that season providing the other team/activity selection has not already been completed.

6. (5) *Letters & Awards*

Letters and awards will be given **presented** as specified by the school awards program. Awards are issued contingent upon the student **finishing completing** the entire season or activity in good standing. All participants are expected to attend these programs in the same manner as they would be expected to attend a practice, meeting, or competition.

7. *Physical Education*

Participation in physical education class is required for graduation. Students who do not participate in physical education class at an accepted level may jeopardize their athletic participation or eligibility.

Adopted: September 10, 2003

Revised: March .., 2006

