

WAYNE CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION MEETING AGENDA



August 25, 2005 6:30 p.m. Ontario Primary Cafetorium

6:30 Executive Session

7:00 Call To Order/Pledge of Allegiance

7:40 Approval of Agenda/Approval of Minutes

[Att. 1](#)

7:45 Public Comment

7:50 Board Member Comments

7:55 Action Items

8:00 Superintendent's Report

1. Music Textbook Presentation – S. Moran

2. Annual Report

[Att. 2](#)

3. Special Education Proposal

4. Ribbon Cutting Ceremony

5. Capital Project Update

6. Financial Update

7. Public Information Position Report

[Att. 3](#)

9:00 Board Action

1. Approve Personnel Action

[Att. 4](#)

2. Approve Consensus Agenda

[Att. 5](#)

1) Approve Change Orders

2) Award Bids

3) Adopt Tax Levy

4) Adopt School Lunch Prices

5) Approve Budget Transfer

6) Accept Energy Audit Design

7) Approve Litigation Fees

9:05 Policy

[Att. 6](#)

9:10 Board Member Comments

9:15 Adjournment

Next Meeting Date: September 15, 2005 7:30 p.m. District Office Conference Room

District Mission Statement

Based on the belief that all students can learn, the staff of the Wayne Central School District accepts the responsibility to teach all students, regardless of differences, the fundamental skills. We further accept the responsibility to challenge all students to attain higher levels of achievement. Wayne Central will provide the opportunity, environment, and encouragement to meet this goal while developing the whole child, physically, socially, emotionally, and culturally.

WAYNE CENTRAL SCHOOL DISTRICT
Ontario Center, New York 14520

**BOARD OF EDUCATION MINUTES
APPROVED**

UNOFFICIAL UNTIL

DATE: Thursday, July 7, 2005
TYPE: Special Meeting – Workshop Session
To Review & Set Goals & Objectives

TIME: 4:00 p.m.
PLACE: Joint Emergency Response Center
Constellation Energy – Macedon

PRESENT: Trustees Brunner, Griswold, Lyke, Robusto (entered @ 5:08 p.m.), & Triou; Trustees-Elect Johnson & Schultz; District Clerk Switzer; Administrators Havens, Armitage, Pirozzolo, Armocida, Shaffer, Siracuse, La Ruche, Cox, Scheik, Atseff, Spring, Callahan, Scheik, Blankenberg, Miller, Wilson, Prince & Green

ABSENT: Trustee-Elect Davis & Trustee Wyse

I. CALL TO ORDER: 4:00 p.m. by John D. Triou, School Board President, 2004-2005

Mr. Triou & Mr. Johnson led a tour of the facility prior to the workshop session. Thanks were extended to Constellation Energy Services for use of the facilities for today's meeting.

II. WELCOME & INTRODUCTIONS

Mr. Havens noted that the purpose of this workshop session is to review achievements in the 2004-2005 school year and establish district goals for the 2005-2006 school year in the following areas:

- Student Achievement, Grades K to 4
- Student Achievement,, Grades 5 to 8
- Student Achievement, Grades 9 to 12
- Increase in Regents Diploma Rates
- Increase Number of College-Bound Students
- Facilities and Financial Resources
- High School Programs

III. WORKSHOP SESSION • Review of Data & Development of Goals

A. REVIEW OF ACCOMPLISHMENTS • DISTRICT GOALS FOR 2004-2005 SCHOOL YEAR

Mr. Havens reviewed district-wide goals and their results during the 2004-2005 school year (copy filed in clerk's agenda file, this meeting). He noted that progress reports were also presented at Board of Education meetings during the school year.

(Mr. Robusto entered the meeting at 5:08 p.m.)

B. REVIEW OF STAFF INPUT

Mr. Havens shared additional ideas and topics for each of the areas submitted by staff members. (copy filed in clerk's agenda file, this meeting).

C. BRAINSTORM IDEAS FOR DISTRICT GOALS FOR 2005-2006

Trustees and school personnel gathered in small groups to brainstorm items in each of the areas noted above.

D. DETERMINE AREAS FOR K-12 FOCUS • 2005-2006

Each of the small groups reported on their sessions. Group discussion occurred on proposed district-wide goals in the areas noted in Item II, above. The administrative council will use these goals to develop specific objectives for the 2005-2006 school year.

N. ADJOURNMENT

7:30 p.m.

Respectfully submitted,

JAMES E. SWITZER
School District Clerk

APPROVAL OF MINUTES

The foregoing minutes of the Board of Education were submitted for review & (approved as presented)(corrected as noted) at the meeting of

August 25, 2005

School District Clerk

JES/jes:wp

WAYNE CENTRAL SCHOOL DISTRICT
Ontario Center, New York 14520

BOARD OF EDUCATION MINUTES

UNOFFICIAL UNTIL APPROVED

DATE: July 17, 2005

TIME: 7:00 p.m.

TYPE: Organizational Meeting & Business Meeting

PLACE: Ontario Elementary School

PRESENT: Trustees Brunner, Griswold, Lyke, Robusto (left @ 8:42 p.m., returned @ 8:52 p.m.), Triou (left @ 8:15 p.m., returned @ 8:20 p.m.) & Wyse; Trustees-Elect Davis, Johnson & Schultz; District Clerk Switzer; Administrators Havens, Armocida, Scheik, Spring, Atseff & Callahan

GUESTS: Visitor's Roster filed in clerk's file, this meeting

I. **CALL TO ORDER:** 7:00 p.m. by John D. Triou, School Board President
2004-2005 School Year

II. **PLEDGE OF ALLEGIANCE**

ORGANIZATIONAL MEETING FOR THE 2005-2006 SCHOOL YEAR

III. **OATH ADMINISTERED TO NEWLY ELECTED TRUSTEES**

Newly elected (May, 2005) trustees Donald M. Davis, Richard A. Johnson and Jeffrey T. Schultz assumed their new terms upon taking their oath of office from the district clerk.

IV. **ELECTION OF BOARD OF EDUCATION OFFICERS FOR 2005-2006**

A. *SCHOOL BOARD PRESIDENT*

Mr. Switzer, district clerk, opened the floor for nominations for the position of President of the Board of Education for the 2005-2006 school year.

Mrs. Brunner offered a **MOTION** to nominate Mr. Triou for the position of President of the Board of Education for the 2005-2006 school year. Mr. Switzer asked if there were additional nominations. There were none.

Mr. Wyse offered a **MOTION** to close the nominations and direct the school district clerk to cast one unanimous ballot for Mr. Triou as President of the Board of Education for the 2005-2006 school year. 9 Ayes, 0 Nays, Carried. Mr. Switzer cast one unanimous ballot for Mr. Triou and declared him duly elected as President of the Board of Education for the 2005-2006 school year.

B. *SCHOOL BOARD VICE-PRESIDENT*

Mr. Switzer, district clerk, opened the floor for nominations for the position of Vice-President of the Board of Education for the 2005-2006 school year.

Mr. Wyse offered a **MOTION** to nominate Mr. Robusto for the position of Vice-President of the Board of Education for the 2005-2006 school year. Mr. Switzer asked if there were additional nominations. There were none.

Mr. Johnson offered a **MOTION** to close the nominations and direct the school district clerk to cast one unanimous ballot for Mr. Robusto as Vice-President of the Board of Education for the 2005-2006 school year. 9 Ayes, 0 Nays, Carried. Mr. Switzer cast one unanimous ballot for Mr. Robusto and declared him duly elected Vice-President of the Board of Education for the 2005-2006 school year.

Mr. Triou and Mr. Robusto assumed their new duties upon taking their oath of office from the district clerk.

V. APPOINTMENT OF DISTRICT OFFICERS & OFFICIALS FOR 2005-2006

Mrs. Brunner offered a **MOTION** to appoint district officers & officials for 2005-2006 as follows: (stipends/compensation indicated where applicable)

SCHOOL DISTRICT CLERK:	James E. Switzer (\$10,200)
SCHOOL DISTRICT TREASURER:	Leora Stramonine (\$ 44,970)
INTERNAL CLAIMS AUDITOR:	Russell Harris (\$ 2,450)
SCHOOL TAX COLLECTOR:	Helen Jensen
RECORDS MANAGEMENT/ACCESS OFFICER:	James E. Switzer

On the question, the vote was 9 Ayes, 0 Nays, Carried.

Each of the persons appointed executed their oath of office following their appointment and filed same with the school district clerk. The school board president witnessed the oath of office of the school district clerk.

VI. APPOINTMENT OF SCHOOL DISTRICT OFFICIALS FOR 2005-2006

Mr. Johnson offered a **MOTION** to appoint district officials for 2005-2006 as follows:

SCHOOL ATTORNEY:	Wayne Vanderbyl, Attorney at Law
SCHOOL PHYSICIAN:	Cynthia Devore, MD
SCHOOL CENSUS ENUMERATOR:	James E. Switzer
PURCHASING AGENT:	Gregory J. Atseff
ATTENDANCE OFFICER:	James E. Switzer
SCHOOL DISTRICT AUDITOR:	Raymond F. Wager, CPA, P.C.
EXTRA-CLASSROOM ACTIVITY ACCOUNT TREASURERS:	Leora Stramonine (Middle School) Leora Stramonine (High School)
TITLE IX COMPLIANCE/HEARING OFFICER:	Laurence Spring
CIVIL SERVICE APPOINTING OFFICER:	Mark Callahan
SCHOOL ARCHITECT:	Clark- Patterson, P.C.
ASBESTOS COMPLIANCE DESIGNEE:	Robert Miller
SECTION 504 COMPLIANCE OFFICER:	Michelle Scheik
AMERICAN DISABILITIES ACT COORD:	Michelle Scheik
LIAISON FOR HOMELESS YOUTH:	Michelle Scheik

On the question, the vote was 9 Ayes, 0 Nays, Carried.

Each of the persons appointed executed their oath of office following their appointment and filed same with the school district clerk.

VII. DESIGNATIONS & AUTHORIZATIONS FOR 2005-2006

Mrs. Brunner offered a **MOTION** to approve designations and authorizations for 2005-2006 as follows:

OFFICIAL DEPOSITORIES: Chase, Fleet/Bank of America, Key Bank

OFFICIAL NEWSPAPERS: *WAYNE COUNTY MAIL* (Ontario) & *THE TIMES* (Walworth-Macedon)

BOARD OF EDUCATION MEETINGS: One (1) or Two (2) times each month @ 7:00 p.m. unless otherwise noted, with dates & locations noted on the Board of Education meeting schedule (copy filed in clerk's agenda file, this meeting)

Mr. Havens noted that the starting time of school board meeting is proposed at 7:00 p.m. as part of the effort to standardize event times. He asked if trustees had any positive or negative reactions to this change; by *consensus*, trustees concurred with the revised time.

On the question, the vote was 9 Ayes, 0 Nays, Carried.

VIII. AUTHORIZATIONS FOR CHIEF SCHOOL OFFICER FOR 2005-2006

Mr. Wyse offered a **MOTION** to approve authorizations for the chief school officer for 2005-2006 as follows:

- Certification of Payrolls
- Approval of attendance at conferences, conventions & workshops
- Approval of budget transfers per Board of Education policy
- Borrow funds up to \$25,000 for short-term cash flow needs, without prior Board of Education approval, per Board of Education policy
- Approval to invest funds of the general, construction, school lunch, federal & capital fund accounts
- Designation to handle student residency determinations on behalf of the Board of Education pursuant to Part 100.2 (y) of the Regulations of the Commissioner of Education.

On the question, the vote was 9 Ayes, 0 Nays, Carried.

IX. BONDING OF PERSONNEL FOR 2005-2006

Mrs. Brunner offered a **MOTION** to authorize purchase of a blanket bond for each of the following school district officers at the amounts specified for 2005-2006:

SCHOOL DISTRICT TREASURER :	\$400,000
SCHOOL TAX COLLECTOR:	\$500,000
INTERNAL CLAIMS AUDITOR:	\$ 15,000
EXTRA-CLASSROOM ACTIVITY FUND TREASURERS (each)	\$ 10,000

Mr. Wyse asked if the proposed amounts of each bond are sufficient for the amount of funds for which each person is responsible. Mr. Havens noted that the independent auditor recommended the proposed amounts. On the question, the vote was 9 Ayes, 0 Nays, Carried.

X. ADDITIONAL DESIGNATIONS & AUTHORIZATIONS FOR 2005-2006

Mr. Wyse offered a **MOTION** to approve/adopt additional designations and authorizations for 2005-2006 as follows:

AUTHORIZED SIGNATURES • EXTRA-CLASSROOM ACTIVITY ACCOUNTS

Middle School: Robert Armocida & Leora Stramonine
High School: Laurence T. Spring & Leora Stramonine

AUTHORIZED SIGNATURES • ALL DISTRICT CHECKS

District Treasurer's signature, using check-signing machine, and in her absence, the signature of the assistant superintendent for business, also using check-signing machine

MILEAGE REIMBURSEMENT RATE • 2005-2006: 40.5 cents/mile

COPY CHARGE • REQUESTS FOR RECORDS: 25 cents per page
(Freedom Of Information Law)

ESTABLISH PETTY CASH FUNDS FOR 2005-2006:

High School: (Laurence T. Spring)	\$ 100.00	
Middle School: (Robert Armocida)	50.00	
District Office: (Gregory Atseff & Leora Stramonine)	50.00	
School Lunch Fund: (Veronique Wilson)	260.00	
Transportation Office: (Fred Prince)		50.00

On the question, the vote was 9 Ayes, 0 Nays, Carried.

XI. ESTABLISH RATES FOR 2005-2006 (Substitute Teachers & Rates For Building Use)

Mr. Johnson offered a **MOTION** to establish rates for 2005-2006 as follows:

- (1) *Custodial Staff* – Building Use \$ 22.50 per hour
- (2) *Food Service Staff* - Building Use \$ 20.85 per hour
- (3) *Per Diem Substitute Teachers*
 - Certified Teachers: \$ 85.00 per day
 - \$ 95.00 per day, retroactive, if filling same position for more than fifteen (15) consecutive days
 - Retired, Certified Teachers: \$110.00 per day
 - Non-Certified Persons: \$ 75.00 per day

Mrs. Brunner asked for clarification of proposed per diem rates for substitute teachers. Mr. Havens clarified the rates for non-certified and certified persons and noted that the per diem rate for retired, certified teachers is a continuation of the practice started a few years ago to recognize their experience.

Mrs. Lyke asked if the retroactive rate is applied only when a certified teacher serves as a per diem substitute for the same person for the fifteen (15) consecutive days; Mr. Havens stated that was correct.

Mrs. Brunner asked that those factors are noted in the record for this meeting and amended on the agenda for subsequent re-organizational meetings. (*viz:* format of rates, stated above, as clarification)

On the question, with clarifications noted, the vote was 9 Ayes, 0 Nays, Carried.

XII. ADOPT CONTINUING RESOLUTIONS • Revenue Anticipation Notes & Joint Purchasing

Mr. Wyse offered a **MOTION**, seconded by Mr. Johnson, to adopt **CONTINUING RESOLUTIONS** for revenue anticipation notes (RANS) and participation for joint purchasing programs, **TO WIT:**

**REVENUE ANTICIPATION NOTE RESOLUTION
DATED MARCH 12, 2003
DELEGATING POWER TO THE PRESIDENT OF THE BOARD OF EDUCATION
TO AUTHORIZE, FROM TIME TO TIME AND YEAR TO YEAR,
THE ISSUANCE AND SALE OF REVENUE ANTICIPATION NOTES
OF THE WAYNE CENTRAL SCHOOL DISTRICT, NEW YORK, IN
ANTICIPATION OF THE COLLECTION OF REVENUES**

To better provide for the accomplishment of the purposes and goals of the Wayne Central School District,

BE IT RESOLVED by the Board of Education of the Wayne Central School District, New York, as follows:

Section 1. The power to authorize, from time to time and year to year, the issuance and sale of revenue anticipation notes of the Wayne Central School District, New York, including renewals thereof, in anticipation of the collection of revenues to be received by the school district as state aid from the State of New York, is hereby delegated to the President of the Board of Education, the chief fiscal officer. Such notes shall be of such terms, and of such form and content, as may be determined by said President of the Board of Education in accordance with the Local Finance Law of the State of New York.

Section 2. It is hereby determined that any notes which may be issued by the school district pursuant to this resolution in anticipation of the collection of such revenues to be received by the school district from the State of New York for any given fiscal year shall be issued during such fiscal year or during the two weeks prior to the commencement of such fiscal year and otherwise in accordance with §25.00 of the Local Finance Law of the State of New York.

Section 3. The Vice President of the Board of Education or the District Clerk may execute such notes in place of the President of the Board of Education if s/he shall so designate.

Section 4. It is hereby determined and declared that it is the intent of this Board of Education that this resolution remains in full force and effect in perpetuity for the issuance of the aforesaid notes from year to year, until this resolution is modified, amended, rescinded, revoked or repealed by this Board of Education.

Section 5. This resolution shall take effect immediately upon its adoption.

**RESOLUTION FOR PURCHASE OF
VARIOUS COMMODITIES AND/OR SERVICES
THROUGH COOPERATIVE BIDS OF WAYNE-FINGER LAKES B.O.C.E.S**

WHEREAS, The Board of Education of Wayne Central School District of New York State desires to participate in a cooperative bidding program conducted by the Board of Cooperative Educational Services of Ontario, Seneca, Wayne, and Yates Counties from year to year, or until this resolution is rescinded, for the purchase of various commodities and/or services, and

WHEREAS, The Board of Education of Wayne Central School District of New York State is desirous of participating with the Board of Cooperative Educational Services of Ontario, Seneca, Wayne, and Yates Counties in the joint bid of the commodities and/or services mentioned below as authorized by General Municipal Law, § 119-o, and

WHEREAS, the Board of Education of Wayne Central School District of New York State has appointed the Board of Cooperative Educational Services of Ontario, Seneca, Wayne, and Yates Counties as its representative to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to the Board of Education of Wayne Central School District of New York State and making recommendations thereon, **NOW, THEREFORE:**

BE IT RESOLVED, that the Board of Education of the Wayne Central School District of New York State does hereby make, and the Board of Cooperative Educational Services of Ontario, Seneca,

Wayne, and Yates Counties hereby accepts, the appointment of the Board of Cooperative Educational Services of Ontario, Seneca, Wayne, and Yates Counties to represent it in all matters related above, and

BE IT FURTHER RESOLVED, that the Board of Education of the Wayne Central School District of New York State authorizes the above-mentioned Board of Cooperative Educational Services of Ontario, Seneca, Wayne, and Yates Counties to represent it in all matters regarding the entering into contract for the purchase of the various commodities and/or services, and

BE IT FURTHER RESOLVED, that the Board of Education of the Wayne Central School District of New York State agrees to assume its equitable share of the costs incurred as a result of the cooperative bidding,

NOW, THEREFORE, BE IT RESOLVED, that the purchasing agent on behalf of the Board of Education of the Wayne Central School District of New York State is hereby authorized to participate in cooperative bidding conducted by the Board of Cooperative Educational Services of Ontario, Seneca, Wayne, and Yates Counties for various commodities and/or services and, if requested, to furnish the Board of Cooperative Educational Services of Ontario, Seneca, Wayne, and Yates Counties an estimated minimum number of units that will be bid by the Board of Cooperative Educational Services of Ontario, Seneca, Wayne, and Yates Counties. The Board of Cooperative Educational Services of Ontario, Seneca, Wayne, and Yates Counties is hereby authorized to award cooperative bids to the bidder(s) deemed to be the lowest responsive and responsible meeting the bid specifications and otherwise complying with Article 5-A of the General Municipal Law of the State of New York relating to public bids and contracts.

XIII. ADDITIONAL TRUSTEE APPOINTMENTS & DESIGNATIONS • 2005-2006

Mr. Triou asked trustees about their interest in designations for the Wayne-Finger Lakes BOCES Board of Education, the Four County SBA and the 2002 Capital Improvement Project for the 2005-2006 school year. Following discussion, Mr. Triou made the following designations:

Board of Education • Wayne-Finger Lakes BOCES

- | | |
|------------------------------|--------------|
| (1) District Representative | Mr. Griswold |
| (2) Alternate Representative | Mrs. Brunner |

Four County School Boards Association

- | | |
|--------------------------------|------------------------|
| (1) Board of Directors | Mr. Triou, Mr. Robusto |
| (2) Legislative Committee | Mrs. Lyke, Mr. Schultz |
| (3) Program Planning Committee | Mr. Wyse, Mr. Johnson |

Liaison & Alternate to 2002 Capital Improvement Project

- (1) *Mr. Wyse*
- (2) *Mr. Robusto*

Mrs. Lyke noted the value and importance of continuing these liaison roles.

APPOINTMENT OF BOARD OF EDUCATION COMMITTEES • 2005-2006

Mr. Griswold asked if there is a need to form a ***finance committee***. Mr. Havens noted that state legislation is pending relative to new requirements for audit of school finances by school boards. Mr. Johnson asked if the new requirements were prompted by the issues in school districts on Long Island; Mr. Havens stated they were.

Mr. Griswold noted his suggestion at a prior meeting for consideration of a formal committee of the Board of Education to work on **planning for presentation of and increased voter turnout** for the annual school budget to the community.

Mr. Johnson noted that appointment of members for the **policy committee** is needed. Following discussion, Mr. Triou named Mr. Johnson, Mrs. Brunner and Mr. Davis as members of the policy committee and designated Mr. Johnson as chairperson.

Mr. Schultz expressed his preference to serve on an audit/finance committee.

Mr. Davis noted that the Board of Education is slated to hear a presentation on an **energy performance project** and suggested consideration of trustee liaison(s) to the project. Mr. Havens noted that the presentation is slated for the business meeting in August.

REGULAR BUSINESS MEETING CONVENED

XIV. APPROVAL OF AGENDA & MINUTES (June 23, 2005)

Mr. Havens requested addition of an agenda item for consideration of a new textbook for advanced placement calculus. Mrs. Brunner offered a **MOTION** to approve the agenda, for this evening's meeting, as amended, and the minutes of the business meeting of June 23, 2005 as presented. 8 Ayes, 0 Nays, 1 Abstention (Mr. Wyse), Carried.

XV. PUBLIC COMMENT

Mr. Triou stated that public comment is some of the most valuable time spent by trustees who appreciate input from speakers. While immediate responses are not always possible, follow-up will occur if needed. He asked speakers to confine their remarks to five (5) minutes. Persons wishing to speak should first be recognized by the school board president, then identify themselves, any organization they may be representing at the meeting, and the agenda topic.

- A. Jorge & Ann Saavedra, 875 Kuttruff Road, Walworth, stated that their children are members of the girls' softball team and expressed concern about safety on that field. Mr. Saavedra stated that he has had several conversations with the director of athletics and physical education on this topic this spring and displayed photographs of an injury that occurred due to the absence of sufficient fencing at the dugouts donated by the booster club. He suggested installation of netting as a temporary solution for the balance of the summer softball season while a permanent solution is developed. Trustees thanked him for his comments and referred the matter to the superintendent of schools for follow-up.

XVI. BOARD PRESIDENT'S COMMENTS

- B. Mr. Triou extended **appreciation to trustees** for their confidence in re-electing him to serve another year as school board president and thanks for their support during the past school year.

XVII. BOARD MEMBER COMMENTS

- A. Mrs. Brunner noted discussion at prior meetings about **attendance at conferences and workshops by trustees** and stated that she will present a proposed policy for same for consideration by the policy committee. She invited trustee feedback on this idea, noting that workshops for the model school's program as a separate item due to the long-range commitment for this program.
- B. Mrs. Brunner noted that the Board of Education has traditionally scheduled **recognition of retirees** at a meeting in October and volunteered to work on planning for same this year. By **consensus**, trustees endorsed continuing with this tradition.
- C. Mrs. Brunner noted that school trustees and officials from throughout Wayne County have organized the **Wayne County Education Coalition** in the past few years and suggested designation of a **delegate and alternate** from the Board of Education. Following discussion, Mrs. Brunner was named delegate and Mr. Triou as alternate. Mr. Havens noted that the next meeting is set for August 8th @ 7 p.m. at K. M. Davies in Williamson. Mr. Griswold asked if any component school boards have multiple representatives; Mr. Havens stated several do. Mr. Triou will share dates for coalition meetings with trustees.
- D. Mrs. Brunner noted that her planned retirement as a school trustee in 2006 will result in a single female incumbent trustee. She suggested that trustees visit PTA and parent group meetings during the 2005-06 school year to **encourage potential candidates** and encourage females to consider that office. She volunteered to attend these meetings; Mr. Robusto volunteered to assist.
- E. Mrs. Lyke stated that the attendance by school trustees at PTA and parent group meetings, as Mrs. Brunner has faithfully done for several years, is very important and relates to comments at prior meetings about increasing **support and participation by residents** at the annual school election.
- F. Mr. Johnson distributed two CD-ROMs to each trustee, one containing the **updated policy handbook** based on revisions and additions during the 2005-2006 school year and the other containing the **proposed regulations and exhibits** portion of the policy handbook as developed by the policy committee during the past school year. He noted that the policy committee had a busy and challenging year and reached the goals set last fall; he **extended thanks** to Mr. Switzer for his efforts in insuring that those goals and the policy updates were completed. He invited trustees to relay any comments on the proposed regulations and exhibits to Mr. Switzer prior to formal consideration of the items at the next business meeting.
- G. Mr. Robusto extended his **thanks to trustees** for their past and continued support in his role as vice-president.
- H. Mr. Davis noted the importance of **safe access by emergency vehicles to athletic fields, dugouts and spectator areas** and the difficulties for same in spring and fall when turf conditions are poor. He stated that the taxpayers now have a large investment in athletic fields and facilities and, as an emergency response volunteer, he is conscious of the difficulty for vehicles when soil conditions are poor. He noted proposals in prior years for a **perimeter roadway** on the Ontario Center campus and

suggested review of **access to fields** as well as between the east and west sides of the campus.

- I. Mr. Wyse noted that the **access to the varsity baseball diamond** is a challenge and that vehicle access between buildings and to park closer to fields is a long term concern. He added that the perimeter of the Ontario Center campus is a wet area and would require additional drainage provisions if a roadway were installed.
- J. Mr. Johnson feels it is important to explore the topic of access to and within the campus for the sake of **safety** of everyone. He asked what access now exists to the new field areas; Mr. Havens noted that paved walkways are provided.
- K. Mrs. Brunner noted the value of an **interior roadway** between Ontario Primary/Ontario Elementary Schools and the middle and high schools, bus compound and maintenance center. Mr. Havens noted that while funds were not included in the current capital project, the needs as expressed do exist.

Mr. Triou asked that trustee liaisons to 2002 Capital Improvement Project explore the topic.

XVIII. REPORTS OF THE SUPERINTENDENT OF SCHOOLS

A. RECOGNITION OF SERVICE BY RETIRED TRUSTEES (Mrs. Diller, Mr. Ratcliffe)

Mr. Havens noted that a plaque in recognition of service as a trustee and a letter were forwarded to Mrs. Diller and a similar plaque and recognition is planned for Mr. Ratcliffe.

B. REVIEW OF PROPOSED DISTRICT GOALS – 2005-2006 SCHOOL YEAR

Mr. Havens presented a draft of proposed district-wide goals for the 2005-2006 school year for review and consideration by trustees. (copy filed in clerk's agenda file, this meeting)

He noted that these proposal goals were developed based on discussions among trustees and school officials as the special meeting and workshops on goals and objectives on July 7th. They range from increasing the passing rate in math and language arts for students with disabilities and implementing a writing process program for grades K to 5 to more training for middle school teachers in reading and writing in the content area, increased recognition of student achievement, increased motivation for high school students to attend college and ensuring that students achieve success in earning a Regents diploma.

He noted the diligent efforts by trustees to assist in development of these goals and that school officials will expand them into specific objectives at the summer retreat next week. Reports on progress in meeting the goals will also occur at school board meetings during the school year.

C. REPORT ON ATTENDANCE AT NATIONAL MEETING ON MODEL SCHOOLS

Mr. Havens noted that Mr. Triou and Mr. Schultz joined with school staff members, parents and students at the national **workshop on model schools** in Washington, D.C. at the end of June and invited them to share highlights of their participation.

Mr. Schultz noted the strong work ethic of district representatives who attended and shared information he obtained at workshop sessions on the international baccalaureate (IP) program, establishing an “it’s cool to be smart” culture and the ninth grade academy concept, among others. He expressed appreciation for the opportunity to attend the event.

Mr. Triou stated that he was also impressed with the organized approach to the attendance of district personnel at the workshops and highlighted the valuable information he obtained at sessions on leadership, student achievement and managing change, among others. He also noted the expertise of keynote speakers and expressed appreciation for the chance to attend.

Mr. Johnson noted that local participation at such national meetings was also very evident when he attended the event.

Mr. Havens noted comments from participants to him that none of the issues learned at the national meeting were beyond the ability of our students to achieve and the importance of establishing high expectations for student achievement by school officials and the community.

D. PROPOSED NEW TEXTBOOK • Advanced Placement Calculus

Mr. Havens introduced Mrs. Kathy Emison, math department chairperson at high school, to present information on a proposed new textbook for advanced placement calculus for review and consideration by the Board of Education.

Mrs. Emison noted that she has taught the course for the past eight (8) years and inherited a textbook that was last updated in 1992. She added that the calculus curricula were re-aligned in 1998. She reviewed information on the three (3) textbooks considered by the selection committee and the ranking of features ranging from readability and application to real-world problems to uses of technology (e.g. graphing calculators) and alignment to standards for advanced placement courses.

Based on the well-defined sequence of topics, quality of supplementary materials, frequent inclusion of review material, availability of detail on solutions to problems for students and competitive price of the book, the committee recommends adoption of the Prentice-Hall textbook by Finney, Demanan, Waits and Kennedy.

Mr. Havens noted that Mrs. Emison presented details of the proposed textbook to the administrative council which also recommends it for adoption.

Mr. Wyse offered a **MOTION** to adopt the Prentice-Hall textbook series for advanced placement calculus as presented by the selection committee and recommended by the superintendent of schools.

Mr. Johnson asked if purchase and delivery of the new textbooks would occur by the start of school in September.

Mr. Griswold asked how many books are proposed for purchase. Mrs. Emison stated thirty (30).

Mr. Schultz asked what happens to the former textbooks. Mrs. Emison stated that a few copies are retained for reference and the remainder is declared as surplus property. Mr. Havens noted that procedures are in place for discarding surplus property.

Mr. Griswold asked if the existing textbook was retained too long. Mrs. Emison noted that much of the material is outdated and that the course content has changed as well.

Mrs. Lyke if there are ample resources and support materials; Mrs. Emison stated that there are, including access to computerized items.

Mr. Wyse stated he is pleased that the proposed new textbook includes software and computer resources to support students and staff in today's high technology learning environment.

Mr. Griswold asked if there is any correlation between the proposed new textbook and increasing student achievement. Mr. Havens noted that he has never conducted research on that topic; Mrs. Emison does not expect that the new textbook alone will result in improved student achievement. Mr. Havens noted the excellent record of student achievement in Mrs. Emison's advanced placement calculus courses.

On the question, the vote was 9 Ayes, 0 Nays, Carried. Trustees thanked Mrs. Emison for her presentation.

E. PROGRESS REPORT – 2002 Capital Improvement Project

Mr. Havens introduced Mr. Michael Jordan, project manager with Le Chase Construction Company, to present a progress report on 2002 Capital Improvement Project.

Mr. Jordan used a PowerPoint presentation to outline highlights of project activities at each of the school buildings, including digital photographs, as part of Phase 2 now underway.

At the middle school, new sidewalks were poured and final work on cabinets in the counseling office is scheduled. Mr. Robusto asked why the sidewalks that were installed last year were replaced. Mr. Jordan stated that the quality of the installation was not satisfactory and that replacement was made at the expense of the contractor.

At Ontario Elementary School, final work is underway on the lift for persons with disabilities in the gym/stage/auditorium and corridor floor replacements and final touches the new entry stair rails will occur.

(Mr. Triou left the meeting @ 8:15 p.m.)

At Ontario Primary School, carpeting and floor replacements will occur, final air samples are expected and the replacement of the exterior stone panels is underway.

At Freewill Elementary School, an upgrade to the natural gas service will occur and installation of new carpeting and flooring materials is planned.

(Mr. Triou returned to the meeting at 8:20 p.m.)

At the Ontario Center campus, asphalt paving of sidewalks to the bleachers and fencing for the new all-weather track are both underway as well as final grading and seeding. Drainage, box-outs and curbs are in progress for the new bus loop and two (2) flag poles at the west front of the high school were moved to prevent intermingling of flags with the center flagpole.

The polyurethane surface and seal coat for the new all-weather track is scheduled for late July, with the final coat and striping set for mid-August, and irrigation is occurring on the newly graded and seeded fields.

Field goal posts are installed, the new scoreboard and visitors' bleachers are installed, the press box is in place and asphalt walkways were replaced where damage was caused by contractor vehicles.

In the high school building, final wiring and casework is completed in the new science labs, display cases and lighting are in place in the entry area to the new wing, and renovations of cupboards and wall units in the older sections of the building are underway. Asbestos removal is ahead of schedule and installation of the new roof over the cafeteria area has started. Expansion of the cafeteria dining room will begin next week and the expansion of the counseling office and relocation of the nurse's office has started.

Waterproofing of a portion of the pit area in the performing arts center is scheduled as are new corridor floors in "D" and "E" wings.

Discussion among trustees, school officials and Mr. Jordan is generally summarized as follows:

Mr. Wyse asked what caused the **water leak** in the performing arts center pit; Mr. Atseff stated it was caused by the collapse of a drain tile during demolition of the old auditorium. Mrs. Brunner asked who is responsible to pay for this repair. Mr. Havens stated it was an installation issue.

Mr. Robusto asked Mr. Jordan what he considers the **greatest challenge** in this project. Mr. Jordan cited the discovery of unexpected items such as smaller than expected space for lighting improvements in the ceiling of the old gym and slower than expected pace of completion in some areas an example.

Mrs. Brunner asked why additional **asbestos abatement** was discovered when a survey for same was completed some time ago. Mr. Havens noted additional areas were discovered in floor surfaces under carpeting and in places where original, structural walls or original wall cabinets were removed as part of renovations in the building. Mrs.

Brunner asked if Mr. Jordan could estimate additional areas where unknown asbestos might exist; Mr. Jordan noted that removal of roof areas, walls or wall units could result in need for additional abatement.

Mr. Wyse noted that discovery of asbestos is likely in any structure built prior to government regulations governing asbestos.

Mrs. Brunner asked what **warranty** against future leakage is in place for **roof replacement**. Mr. Jordan noted that the majority of repairs are for additional flashing that suffered wind damage. Mrs. Brunner noted that the goal is that none of our roofs will leak.

Mrs. Brunner asked if **electronic flush valves** are planned for lavatory areas of the high school. Mr. Jordan reviewed the areas where battery-operated flush drives are planned and noted that some additional activators were purchased for installation at a later time by district staff members. Mr. Havens added this will allow the district to standardize these items in the future.

Mrs. Lyke asked if the faucets will have **electric eye activators** as well; the response was no.

Mrs. Brunner noted the **change orders** for the 2002 Capital Improvement Project included on this evening's agenda. She asked how the location of the scoreboard on the new field, the desk height changes in the science labs, location of the stairways in the new applied technology classrooms and the change in size of science tables were overlooked in the planning and design stages.

(Mr. Robusto left the meeting @ 8:42 p.m.)

Mr. Johnson noted that the change order for **re-location of the scoreboard** at the new field is not acceptable. When the new scoreboard was donated and installed at Porray Field, these details were resolved prior to installation of the posts and scoreboard.

Mr. Havens noted that potential damage from foul shots with placement of the scoreboard directly behind the goal posts was not detected in the planning and design stage. Mr. Johnson noted that the \$16,000 change order is a substantial cost.

Mrs. Brunner asked if relocation of the **storage loft stairway** in the new applied technology classroom has occurred yet and if it is necessary. Mr. Havens explained that a portion of the classroom where power tools are used is not visible to the teacher and this proposal was reluctantly developed after review of several options. Mrs. Brunner asked why this was not considered in the planning and design of the classroom. Mr. Havens stated it was not obvious until the stairway was in place. Mrs. Brunner stated that she was annoyed that we had made modifications in the welding areas before final construction yet this was not apparent to the architect. She believes the change order is a costly corrective step.

Mr. Havens stated that the goal is to make the high school the very **best of facilities** when the 2002 Capital Improvement Project is completed.

(Mr. Robusto returned to the meeting @ 8:52 p.m.)

Mrs. Brunner believes this is a design issue and that the work should proceed with some option for using the **architect's insurance coverage**. Mr. Havens stated that he and Mr. Atseff are working on options to address the noted omissions.

Mr. Johnson noted that the two (2) proposed change orders equal \$32,000. Mr. Havens noted that authorization to proceed with the modifications is sought now and discussions with the architect would follow at a later time.

Mr. Wyse noted that the architectural firm has **errors and omissions coverage** with a fixed deductible in prior capital projects and suggested that review of same for this project.

Mr. Griswold stated it appears that trustees believe that the architectural firm should bear responsibility for the cost of these modifications. Mrs. Brunner asked if the architectural firm is aware of these items; they answer is yes.

Mr. Triou asked how close the capital project is to original budget. Mr. Havens stated the project is now within \$140,000 of the voter authorization for this project.

Mrs. Brunner noted that one of the trees at the west front of the performing arts center has not survived and suggested seeking a recommendation from the director of facilities on a solution. Mr. Havens noted that he and Mr. Miller are having discussions of that nature at this time.

Trustees thanked Mr. Jordan for his presentation and information.

F. FINANCIAL AND BUDGET UPDATE

Mr. Havens introduced Mr. Atseff to present monthly financial reports for review and consideration by the Board of Education.

Mr. Atseff stated that the business office is presently busy with activities for the end of the prior fiscal year, on June 30th, and the start of the new fiscal year, on July 1st. The independent auditing firm has conducted the preliminary audit. He noted that financial projections for 2004-2005 are on target and that trustees will receive recommendations for year-end allocations at the conclusion of the full audit in August.

Mr. Havens extended thanks to Mr. Atseff for his management of district funds this year.

XIX. ITEMS FOR ACTION BY THE BOARD OF EDUCATION

A. PERSONNEL CHANGES

Mr. Havens presented the following personnel changes for review and consideration by the Board of Education:

INSTRUCTIONAL STAFF

Resignations:

Gregory Kunzer, special education teacher, assigned to the Ontario Primary School, effective September 1, 2005 (re-assigned to kindergarten resulting in change of tenure area)

Leaves of Absence:

Jane Del Guidico, Spanish teacher, assigned to middle and high schools, an unpaid leave of absence from September 1, 2005 through June 30, 2006 (child rearing)

Tracy Harvey, elementary education teacher, assigned to Ontario Elementary School, a combination paid and unpaid FMLA disability leave anticipated from September 9, 2005 through January 20, 2006 (child rearing)

Francene Pucci, special education teacher, assigned to Ontario Elementary School, a paid FMLA disability leave anticipated from September 1, 2005 through January 3, 2006 (surgery)

Kim Sherwin, school counselor, assigned to the Eagle Ventures Program, high school, an unpaid leave of absence from September 1, 2005 through June 30, 2006 (caring for ill parent)

Appointments:

Linda Bellingham, elementary education teacher, assigned to Ontario Primary School, a two year probationary appointment (one year credit for previous tenure) effective September 1, 2005 through August 31, 2007 at \$44,754 (replacement for Sandra Nail who is re-assigned to replace Joanne Beach, retired).

Jeremiah Brandt, physical education teacher, assigned to Ontario Elementary School, a three year probationary appointment effective February 3, 2005 through February 2, 2008 at \$35,620 (replacement for Daniel Harris, re-assigned to the high school)

Lisa Housler-Rojas, elementary education teacher, assigned to Ontario Elementary School, a five month temporary appointment effective September 1, 2005 through January 20, 2006 at \$36,250, pro-rated (replacement for Tracy Harvey, child rearing leave).

Justin Marino, social studies teacher, assigned to the high school, a three year probationary appointment effective September 1, 2005 through August 31, 2008 at \$35,620 (replacement for John DonVito, retired).

Gregory Kunzer, elementary education teacher, assigned to Ontario Primary School, a three year probationary appointment effective September 1, 2005 through August 31, 2008 at \$35,620 (base), credited with one year of experience (replacement for Julie Wells, re-assigned to Ontario Elementary School).

Jennifer Piede, school counselor, assigned to the middle school, a two year probationary appointment (one year Jareema credit) effective September 1, 2005 through August 31, 2007 at \$38,384 (replacement for Laurie Rogers, resigned).

Jessica Rice, special education teacher, NYS Control No. 595256051 (Initial, valid through 9/1/10) assigned to Ontario Primary School, a three year probationary

appointment effective September 1, 2005 through August 31, 2008 at \$36,250 (base + MS). (replacement for Gregory Kunzer, re-assigned to kindergarten).

Lisa Schlegel, elementary education teacher, sixth grade science, assigned to the middle school, a three probationary appointment effective September 1, 2005 through August 31, 2008 at \$35,000 (replacement for Nancy Driscoll, retired).

Erica Staab, elementary education teacher, assigned to Ontario Elementary School, a two year probationary appointment (one year Jareema credit) effective September 1, 2005 through August 31, 2007 at \$36,234 (new section, fourth grade)

SUPPORT STAFF

Resignations:

Kimberly Wernert, school bus driver, effective June 27, 2005 (to accept position as senior bus driver)

Appointments:

Carol Dunlap, food service worker, assigned to the Ontario Primary School, a six month probationary civil service appointment effective March 21 through December 20, 2005, at \$7.45 per hour (replacement for Bonnie Scott, re-assigned to the middle school)

Francesca Masisak, food service worker assigned to the high school, a six month probationary Civil Service appointment effective April 20, 2005 through January 19, 2006, at \$7.45 per hour (replacement for Veronica Crysel, resigned)

Joanne McCulloch, 1:1 teacher aide, assigned to the middle school, a temporary civil service appointment effective September 1, 2005 through June 30, 2006, at \$8.25 per hour (support returning students)

Kimberly Wernert, senior bus driver, a six month probationary civil service appointment effective June 27 through December 26, 2005 at \$11.25 per hour (replacement for Michelle Di Salvatore, promoted to head bus driver)

Annual Appointment of School Bus Drivers - Amended:

Harry Kowalski, effective May 18, 2005 at \$10.50 per hour
Vaughn Weston, effective May 18, 2005 at \$10.50 per hour

Part-Time Summer Appointments – Special Education Program - Amended:

Additions: Patricia Genesky, Teaching Assistant
Nancy Bolton, Teacher Aide
Elise Cantwell, Job Coach

Deletion: Kathy Tortorella Cross, Teacher Aide

Temporary Appointments • Summer, 2005

(1) Maintenance, Cleaners & Buildings & Grounds Staff

See Listing, Clerk's Agenda File, This Meeting

(2) Educational Technology Staff

See Listing, Clerk's Agenda File, This Meeting

Mr. Wyse offered a **MOTION** to approve the personnel changes as recommended by the superintendent of schools. 9 Ayes, 0 Nays, Carried.

B. CONSENSUS AGENDA

- (1) Receive & File Reports of the School District Treasurer (5/31/05)
- (2) Adopt Resolution for Non-Public Health Services Contract • Brighton CSD • 2004-2005
- (3) Accept Gift to the School District (Stramonine School of Dance; Performing Arts Program)
- (4) Award Bids for TV Production Studio Equipment
- (5) Award Bids for Tires & Tubes – 2005-2006 School Year
- (6) Approve Change Order – Science Room Table Modifications – High School
- (7) Approve Change Order - Install Foundation for Track Scoreboard – High School
- (8) Approve Change Order – Relocate Mezzanine Stair – Applied Technology Room – High School

Mr. Havens presented the consensus agenda for review and consideration by the Board of Education.

Mrs. Brunner offered a **MOTION**, seconded by Mr. Wyse, to approve/adopt the consensus agenda, as recommended by the superintendent of schools, as follows:

- (1) Receive & file **reports of the school district treasurer** for the period ending May 31, 2005 (copy attached to these minutes in the minute book)
- (2) Adopt a **RESOLUTION** to approve a **contract for health services** for students at non-public schools, **TO WIT:**

**RESOLUTION FOR HEALTH SERVICES CONTRACT
WITH BRIGHTON CENTRAL SCHOOL DISTRICT
(Non-Public School Pupils, 2004-2005)**

RESOLVED, that the Board of Education of Wayne Central School District hereby approves a contract with the Board of Education of the Brighton Central School District for health service charges, pursuant to §912 of the State Education Law, for pupils at non-public schools in the 2004-2005 school year, and authorize the President and Clerk of the Board of Education to execute said contract, pending approval of same by the superintendent of schools (copy of contract filed in clerk's files)

- (3) Accept a **cash gift** of \$1,200 from the Sandy Stramonine School of Dance, 3992 West Walworth Road, Macedon, NY, for use in performing arts programs in the school district
- (4) Award **bids for TV production studio control equipment** to Univisions, 107 Twin Oaks Drive, Syracuse, NY 13205, the lowest responsible bidder for Section A of bid specification, only, and reject bids for Section B of the bid specification due to budgetary restrictions (copy attached to these minutes in the minute book)
- (5) Award **bids for tires & tubes** to Tallmadge Tire Service, 1285 Route 318, Waterloo, NY 13165, the lowest responsible bidder, in a total amount of \$21,062.28 for the 2005-2006 school year (copy of bids in clerk's files)

(6) Adopt a **RESOLUTION** for a change order for science room table modifications at the high school for the 2002 Capital Improvement Project, **TO WIT:**

**RESOLUTION TO APPROVE CHANGE ORDER #4
FOR THE 2002 CAPITAL IMPROVEMENT PROJECT**

(Christa Construction - Science Room Table Modifications – High School)

BE IT RESOLVED that, upon the recommendation of the superintendent of schools, the Board of Education of Wayne Central School District hereby approves change order #4 in the amount of \$10,520.

(7) Adopt a **RESOLUTION** for a change order to install a foundation for track scoreboard at the high school for the 2002 Capital Improvement Project, **TO WIT:**

**RESOLUTION TO APPROVE CHANGE ORDER #2
FOR THE 2002 CAPITAL IMPROVEMENT PROJECT**

(Christa Construction - Install A Foundation For Track Scoreboard)

BE IT RESOLVED that, upon the recommendation of the superintendent of schools, the Board of Education of Wayne Central School District hereby approves change order #2 in the amount of \$16,705.

(8) Adopt a **RESOLUTION** for a change order to relocate the mezzanine stair in the applied technology room at the high school, for the 2002 Capital Improvement Project, **TO WIT:**

**RESOLUTION TO APPROVE CHANGE ORDER #3
FOR THE 2002 Capital Improvement Project**

(Christa Construction - Relocate Mezzanine Stair In The Applied Technology)

BE IT RESOLVED that, upon the recommendation of the superintendent of schools, the Board of Education of Wayne Central School District hereby approves change order #2 in the amount of \$15,358.

Mrs. Brunner asked determined that the second portion of the TV studio installation should wait a year. Mr. Havens stated that the recommendation was made based on discussions with Mr. Harris of the tech support staff and Ms. Kulick of the English department who will work with the students in the program. They advised that the additional equipment is not needed until next year and would allow for additional software changes. Mr. Wyse concurred with that approach.

Mrs. Brunner and Mrs. Lyke asked if the 2006-2007 budget will have adequate funds for completion of Phase 2. Mr. Johnson stated we need to insure that such funds are budgeted.

Mr. Schultz asked why the percentage of funds in available checking accounts is greater in the school lunch fund than other funds reported by the school district treasurer. Mr. Havens will obtain a clarification.

On the question, the consensus agenda was approved/adopted by a vote of 9 Ayes, 0 Nays.

XX. ADDITIONAL PUBLIC COMMENT - None

XXI. ADDITIONAL BOARD MEMBER COMMENTS – None

XXII. ADJOURNMENT

Mr. Wyse offered a **MOTION** to adjourn the meeting at 9:00 p.m. 9 Ayes, 0 Nays, Carried.

Respectfully submitted,

JAMES E. SWITZER
School District Clerk

APPROVAL OF MINUTES

The foregoing minutes of the Board of Education were submitted for review & (approved as presented)(corrected as noted) at the meeting of

August 25, 2005

School District Clerk

JES/jes:wp

Memorandum

To: Board of Education
From: Michael Havens
Date: 7/22/2024
Re: Public Information Position

I have listed the answers to Mr. Davis' questions below. I will be available to answer any additional questions at the meeting.

1. Amount your secretary received in a raise for her promotion.

Answer: For the 2002-2003 school year the Board approved a change in a number of district office positions including treasurer, payroll and superintendent's secretary. The superintendent secretarial position was changed from senior stenographer to administrative assistant. At my recommendation the Board approved a salary increase from \$35,607 to \$41,282.

2. The \$38,000.00 plus benefits for the new position.

Answer: The salary is \$38,000.00. She will also receive sick days, personal days, and health care similar to other employees. She does not receive any different benefits.

3. Minus the amount Mr. Switzer's salary was reduced.

Answer: When we eliminated the public relations position we reduced Mr. Switzer's position from \$51,750 to \$26,780.

CONFIDENTIAL

WAYNE CENTRAL SCHOOL DISTRICT

To: Board of Education

From: Michael Havens, Superintendent of Schools
(Prepared by Mark D. Callahan, Director of Human Resources)

Re: Personnel Action

Date: August 25, 2003

The following is submitted for your review and approval.

INSTRUCTIONAL STAFF

Resignations:

Jane DelGudico, Spanish Teacher, assigned to the Thomas C. Armstrong Middle and James A. Beneway High Schools, effective August 4, 2005. *For the purpose of child rearing.*

Leave of Absence:

Amy Tobin, Reading Teacher, assigned to the Thomas C. Armstrong Middle School, an unpaid leave of absence from September 1, 2005 through June 30, 2006. *For the purpose of child rearing.*

Appointments:

Heather Armstrong, Special Education Teacher, NYS Control No. 074321011 (Provisional, valid through 9/1/06) assigned to the Freewill Elementary School, a one year temporary appointment effective September 1, 2005 through June 30, 2006 at \$36,250 (base + MS). *Replacement for Melanie Stevenson (teacher on special assignment).*

Janice Becker, Science Teacher, NYS Control No. 581489051 (Initial, valid through 2/1/10) assigned to the Thomas C. Armstrong Middle School, a three year probationary appointment effective September 1, 2005 through August 31, 2008 at \$36,893 (base) credited with three years experience. *Replacement for Edward Currier (retirement).*

Sarah Cooman, Special Education Teacher, NYS Control No. **TBA** (Initial, valid through 09/01/09) assigned to the Ontario Elementary School, a five month temporary appointment anticipated September 1, 2005 through January 27, 2006 at \$35,000 (base) pro-rated. *Replacement for Francene Pucci (medical LOA).*

Michele Farley, Special Education Teacher, NYS Control No. 071892011 (Pending, valid through 9/1/10) assigned to the Ontario Elementary School, a three year probationary appointment effective September 1, 2005 through August 31, 2008 at \$38,143 (base + MS) credited with three years experience. *Replacement for Rebecca Krause (transfer to MS).*

Stacy Fravel, School Counselor, NYS Control No. 600425051 (Initial, valid through 09/01/10) assigned to the James A. Beneway High School, a one year temporary appointment effective September 1, 2005 through June 30, 2006 at \$36,250 (base + MS) credited with no prior experience. *Replacement for Kim Sherwin (LOA).*

Jeffrey Kloptowski, Driver Education Teacher, assigned to James A. Beneway High School, a part-time temporary appointment effective July 1, 2005 through July 30, 2005 at \$6030.

Anna McGrath, Science Teacher- Chemistry, NYS Control No. 534563041 (Permanent) assigned to the James A. Beneway High School, a three year probationary appointment effective September 1, 2005 through August 31, 2008 at \$45,250 (base + MS) credited with eleven years experience. *New position.*

Jennifer Saul, English Teacher, NYS Control No. 362131031 (Provisional, valid through 09/01/10) assigned to the Thomas C. Armstrong Middle School, a three year probationary appointment effective September 1, 2005 through August 31, 2008 at \$36,250 (base + MS) credited with no prior experience. *Replacement for Charles Roods (transfer to HS).*

Julie Schwartz, School Counselor, NYS Control No. 525858041 (Provisional, valid through 09/01/2009) assigned to the James A. Beneway High School, a three year probationary appointment effective September 1, 2005 through August 31, 2008 at \$36,250 (base + MS) credited with no prior experience. *Replacement for Richard Galvin (retirement).*

Penny Spina, Special Education Teacher, NYS Control No. 162647021 (Permanent) assigned to the Thomas C. Armstrong Middle School, a two year probationary appointment (one year prior tenure credit) effective September 1, 2005 through August 31, 2007 at \$43,798 (base + MS) credited with seven years experience. *Replacement for Laura Schoenberger (resignation).*

Melanie Stevenson, Special Education Teacher assigned to the Freewill Elementary School, has been placed on special assignment as the Assistant to the Director of Student Services assigned to the District Office effective September 1, 2005 through June 30, 2006 at contract salary. *Temporary replacement for Michelle Scheik (promotion).*

Jeffrey Ugine, Science Teacher- Biology, NYS Control No. 093085011 (Provisional, valid through 9/1/06) assigned to the James A. Beneway High School, a three year probationary appointment effective September 1, 2005 through August 31, 2008 at \$37,484 (base + MS) credited with two years experience. *Replacement for Diana Page (resignation).*

Cara VanderBrook, Elementary Education Teacher, NYS Control No. TBA (Pending, valid through 09/01/2010) assigned to the Ontario Elementary School, a five month temporary appointment anticipated September 1, 2005 through January 20, 2006 at \$35,000 (base) pro-rated. *Replacement for Suellen Terranova (child rearing leave).*

Appointment Amendment from July 14, 2005 Personnel Action:

Lisa Housler-Rojas, Elementary Education Teacher, NYS Control No. 452055041 (Provisional, valid through 2/1/09) assigned to Ontario Elementary School, a *one year* temporary appointment effective September 1, 2005 through June 30, 2006 at \$36,250 (base + MS). *Replacement for Nicole Welch (teacher on special assignment).*

Appointment Amendment from June 9, 2005 Personnel Action:

Christine Uetz will be tenured in the area of Special Education, not Elementary Education as recorded.

Post Season Coaching Stipends - Spring 2005

Sectionals Competition Payment

Name	Team	Stipend
Andy Struzik	Varsity Baseball	\$347.00
Brian Knebel	JV Baseball	\$139.00
Bob Taylor	Varsity Softball	\$347.00
Tracy Watson	JV Softball	\$139.00
Charlie Roods	B. Varsity Track	\$347.00
Colin Roods	B. Varsity Track Asst.	\$139.00
Riley Wheaton	G. Varsity Track	\$347.00
Josh Dougherty	G. Varsity Track Asst.	\$139.00
Tim Mattle	B. Varsity Tennis	\$347.00

State Qualifier Payment

Name	Team	Stipend
Charlie Roods	B. Varsity Track	\$139.00
Colin Roods	B. Varsity Track Asst.	\$139.00
Riley Wheaton	G. Varsity Track	\$139.00
Josh Dougherty	G. Varsity Track Asst.	\$139.00

State Championship Payment

Name	Team	Stipend
Charlie Roods	B. Varsity Track	\$139.00
Riley Wheaton	G. Varsity Track	\$139.00

SUPPORT STAFF

Resignations:

Audrey Anderson, Food Service Helper, assigned to the James A. Beneway High School, effective July 12, 2005. *For the purpose of retirement.*

Kathleen Beck, Teacher Aide, assigned to Freewill Elementary School, effective August 8, 2005. *For personal reasons.*

Laura Bushey, Teacher Aide, assigned to Freewill Elementary School, effective 7/1/05. *For the purpose of retirement.*

Linda Dye, Teacher Aide, assigned to the Ontario Elementary School, effective August 1, 2005. *For the purpose of retirement.*

John Leone, Food Service Helper, assigned to the James A. Beneway High School, effective August 15, 2005. *For the purpose of promotion.*

Marian Mazura, Teaching Assistant, assigned to the Ontario Elementary School, effective August 1, 2005. *For the purpose of retirement.*

Leave of Absence: None

Appointments:

Laurie Anderson, Teacher Aide (1:1) assigned to Ontario Elementary School, a temporary Civil Service appointment effective September 1, 2005 through June 30, 2006 at \$11.50/hr.

Kristen Bauerschmidt, Teacher Aide (1:1) assigned to James A. Beneway High School, a temporary Civil Service appointment effective September 1, 2005 through June 30, 2006 at \$8.70/hr.

Ruth Beck, Teacher Aide (1:1) assigned to James A. Beneway High School, a temporary Civil Service appointment effective September 1, 2005 through June 30, 2006 at \$8.70/hr.

Jacqueline Boerschlein, Teacher Aide (1:1), assigned to the Freewill Elementary School, a temporary Civil Service appointment effective September 1, 2005 through June 30, 2006 at \$8.70/hr.

Colleen Boyce, Teacher Aide (1:1) assigned to Ontario Elementary a temporary Civil Service appointment effective September 1, 2005 through June 30, 2006 at \$10.75/hr.

Sarah Catalano, Teacher Aide, assigned to the James A. Beneway High School, a six month probationary Civil Service appointment effective September 1, 2005 through February 28, 2006, at \$8.95/hr.

Myra Jane Cotsonas, 1:1 Teacher Aide (.5 FTE), assigned to Project Show at the James A. Beneway High School, a temporary Civil Service appointment effective September 1, 2005 through June 30, 2006, at \$10.10/hr.

Mary DeWolf, Teacher Aide (1:1) assigned to the Thomas C. Armstrong Middle School, a temporary Civil Service appointment effective September 1, 2005 through June 30, 2006, at \$8.70/hr.

Patricia Dell'Olio, Teacher Aide (1:1) assigned to Freewill Elementary School, a temporary Civil Service appointment effective September 1, 2005 through June 30, 2006 at \$8.30/hr.

Joan DiFabio, Teacher Aide (1:1) assigned to the Freewill Elementary School, a temporary Civil Service appointment effective September 1, 2005 through June 30, 2006 at \$11.50/hr.

Ellen Ebert, Teacher Aide (1:1) (.5 FTE), assigned to Project Show at the James A. Beneway High School, a temporary Civil Service appointment effective September 1, 2005 through June 30, 2006, at \$11.50/hr.

Rachel Ford, Teacher Aide (1:1) assigned to the Thomas C. Armstrong Middle School, a temporary Civil Service appointment effective September 1, 2005 through June 30, 2006, at \$10.10/hr.

Jaime Gallo, Teacher Aide (1:1) assigned to James A. Beneway High School, a temporary Civil Service appointment effective September 1, 2005 through June 30, 2006 at \$9.35/hr.

Amy Gebhart, Public Information Specialist, assigned to the District Office, a provisional Civil Service appointment effective August 25, 2005 at \$38,000. *New position.*

Patricia Gommenginger, Teacher Aide (1:1) assigned to James A. Beneway High School, a temporary Civil Service appointment effective September 1, 2005 through June 30, 2006 at \$8.70/hr.

Lynne Howard, Teacher Aide (1:1) assigned to the Thomas C. Armstrong Middle School, a temporary Civil Service appointment effective September 1, 2005 through June 30, 2006, at \$8.95/hr.

Suzanne Johnson, 1:1 Teacher Aide (.5 FTE), assigned to Project Show at the James A. Beneway High School, a temporary Civil Service appointment effective September 1, 2005 through June 30, 2006, at \$11.50/hr.

Lois Kashmer, Teaching Assistant assigned to Ontario Elementary School, a three year probationary appointment effective September 1, 2005 through August 31, 2008 at \$12.05/hr.
Replacement for Marion Mazura (retirement).

Dawn Kittleson, Teacher Aide (1:1) assigned to Ontario Elementary School, a temporary Civil Service appointment effective September 1, 2005 through June 30, 2006 at \$8.95/hr.

Denise Kolb - Teacher Aide (1:1) assigned to Thomas C. Armstrong Middle School, a temporary Civil Service appointment effective September 1, 2004 through June 30, 2005 at \$10.75/hr.

Kim Kramer - Teacher Aide (1:1), assigned to James A. Beneway High School, a temporary civil service appointment effective September 1, 2005 through June 30, 2006 at \$9.60/hour.

MaryAnn Kritall, Teacher Aide (1:1) assigned to Freewill Elementary School, a temporary Civil Service appointment effective September 1, 2005 through June 30, 2006 at \$11.50/hr.

John Leone, Maintenance Worker, assigned to the James A. Beneway High School, a six month probationary Civil Service appointment effective August 15, 2005 through February 14, 2006 at \$11.51/hr. *New position.*

Kim Maira, Grant Writer (.5 FTE) assigned to the District Office, a provisional Civil Service appointment effective September 1, 2005 at \$25,000. *New position.*

Lisa Mercurio, Teacher Aide, assigned to the Ontario Elementary School, a six month probationary Civil Service appointment effective September 1, 2005 through February 28, 2006 at \$8.95/hr. *Replacement for Linda Dye (retirement).*

Kristine Murray, Teacher Aide (1:1) assigned to Freewill Elementary School, a temporary Civil Service appointment effective September 1, 2005 through June 30, 2006 at \$10.30/hr.

Laura Packer, Teacher Aide (1:1) assigned to Ontario Elementary School, a temporary Civil Service appointment effective September 1, 2005 through June 30, 2006 at \$9.60/hour.

Karin Pickard, 1:1 Teacher Aide, assigned to Project Show at the James A. Beneway High School, a temporary Civil Service appointment effective September 1, 2005 through June 30, 2006, at \$11.50/hr.

Julie Schueler, Teacher Aide (1:1) assigned to Thomas C. Armstrong Middle School, a temporary Civil Service appointment effective September 1, 2005 through June 30, 2006 at \$9.60/hr.

Bunny Trost, Typist assigned to the James A. Beneway High School, a six month probationary Civil Service appointment effective August 29, 2005 thru February 28, 2006 at \$9.43/hr.

Jayne VerSchage, Teacher Aide (1:1) assigned to James A. Beneway High School, a temporary Civil Service appointment effective September 1, 2005 through June 30, 2006 at \$10.50/hr.

Heidi Ward, Teacher Aide (1:1) assigned to Ontario Primary School, a temporary Civil Service appointment effective September 1, 2005 through June 30, 2006 at \$8.70/hr.

Lindsay Wilbert - Teacher Aide (1:1) assigned to James A. Beneway High School, a temporary Civil Service appointment effective September 1, 2004 through June 30, 2005 at \$10.75/hr.

The Superintendent recommends the following annual appointments of Assistant Principals, K-12 Advisors, Department Chairpersons, Team Leader and Other Stipend Positions, and Coaches and Substitute Teachers for 2005-2006. These appointments will be effective September 1, 2005 through June 30, 2006, at contractual rates.

Elementary Assistant Principals: rate - \$1,807

Robert Magin	Freewill
Donna Stalker	Ontario Elementary
Patricia Yates	Ontario Primary

❖ Department Chairpersons: rate - \$1,807 plus \$171 per supervised teacher

<u>Name</u>	<u>Department</u>	<u>Bldg.</u>	<u>#Tchr</u>	<u>Rate</u>
Kelly Gallup	Counseling	District	8	\$3,175
Jodi Mutchler	Eagle Ventures	Eagle Ventures	5.5	\$2,748
Jackie Siwicki	English	MS		
Carolyn Straub	Foreign Language	HS/MS	8	\$3,175
Kathy Emison	Mathematics	HS	7	\$3,004
Brad LaBarge	Mathematics	MS	5	\$2,662
D. Powelczyk, J. Gauthier	Technology (1/2)	MS (.5)	2	\$1,246
J. Gauthier	Technology (1/2)	HS (.5)	5	\$1,759
TBA	Science	MS	6.5	\$2,919
Marc Binsack	Social Studies	MS	5	\$2,662
Mark MacMillan	Social Studies	HS	8	\$3,175
TOSA	Special Education	MS	10	\$3,517
Deborah Valinzo	Special Education	HS	8	\$3,175
				<u><u>\$39,736</u></u>

❖ **K-12 Advisors: rate - \$1,807 plus \$171 per supervised teacher**

<u>Name</u>	<u>Department</u>	<u>#Tchr</u>	<u>Rate</u>
Patrice Ott	Art	7	\$3,004
Tami Adams-King	Media	4	\$2,491
Sarah Moran	Music	10	\$3,517
			\$9,012

❖ **Advisors: rate – varies per activity**

<u>Name</u>	<u>Activity</u>	<u>Bldg.</u>	<u>Rate</u>
Jay Gauthier	Detention (1/2)	MS	\$1,389.00
Danielle Powelczyk	Detention (1/2)	MS	\$1,389.00
Jackie Courtney	Freshman Class	HS	\$703.00
TBA	Government (1/2)	MS	\$534.00
TBA	Government (1/2)	MS	\$534.00
TBA	History Club (1/2)	MS	\$967.00
Jay Gauthier	History Club (1/2)	MS	\$967.00
Judith Fletcher	Honor Society	HS	\$585.00
Joanna Bucci	Junior Class (1/2)	HS	\$768.50
Cheryl Raleigh	Junior Class (1/2)	HS	\$768.50
Thomas Siembor	Key Club	HS	\$568.00
Rebecca Walzer	Masterminds	HS	\$1,463.00
Jim Tiffin	Math Team	HS	\$2,048.00
Molly Doyle	Science Olympiad (1/2)	MS	\$731.50
Scott Patridge	Science Olympiad (1/2)	MS	\$731.50
Frank Gough	Science Olympiad	HS	\$568.00
Lisa Marlowe	Senior Class	HS	\$3,073.00
Tom Gentile	Ski Club	HS	\$732.00
Kevin Shoemaker	Ski Club	MS	\$732.00
Rebecca Walzer	Student Senate (Gov't)	HS	\$732.00
Gwen Hoffman	Sophomore Class	HS	\$877.00
Dave Marean	Varsity Club	HS	\$1,128.00
Teresa Lawrence	Yearbook	HS	\$2,924.00
Deb Bussard	Yearbook (1/2)	MS	\$1,037.00
Wendy Herrick	Yearbook (1/2)	MS	\$1,037.00
			\$38,568.00

❖ **Team Leaders: rate - \$1,807 plus \$92 per supervised teacher**

<u>Name</u>	<u>Grade Level</u>	<u>Bldg.</u>	<u>#Tchr</u>	<u>Rate</u>
Tracy LaBarge	Kindergarten (1 st Qtr)	FE	3.5	\$532.25
Patty Dombroski	Kindergarten (2 nd Qtr)	FE	3.5	\$532.25
Bonnie Zelazny	Kindergarten (3 rd Qtr)	FE	3.5	\$532.25
Laurie Gilbert	Kindergarten (4 th Qtr)	FE	3.5	\$532.25
Linda Casey	Kindergarten	OP	6	\$2,359.00
Deb Knox	Grade Two (1 st Qtr)	FE	3	\$520.75
Fran Trieble	Grade Two (2 nd Qtr)	FE	3	\$520.75
Jill Ghysel	Grade Two (3 rd Qtr)	FE	3	\$520.75
Cheryl Fry	Grade Two (4 th Qtr)	FE	3	\$520.75
Brenda Drexler	Grade One	OP	6	\$2,359.00
Tiffany Cotsonas	GradeOne (1 st Qtr)	FE	3	\$520.75
Amy Sullivan	Grade One (2 nd Qtr)	FE	3	\$520.75
Darlene Martino	Grade One (3 rd Qtr)	FE	3	\$520.75

Kim Adamson	Grade One (4 th Qtr)	FE	3	\$520.75
Bill Thomson	Grade Two	OP	6	\$2,359.00
Cindy Rutan	Grade Three (1 st tri-mester)	FE	3	\$694.33
Kim Collazo	Grade Three (2 nd tri-mester)	FE	3	\$694.33
Alex Balta	Grade Three (3 rd tri-mester)	FE	3	\$694.33
Sandy Karpp	Grade Three	OE	5	\$2,267.00
Andrea Dysart	Grade Four (1 st Trimester)	FE	3	\$694.33
Jason Carter	Grade Four (2 nd Trimester)	FE	3	\$694.33
Carrie St. Pierre	Grade Four (3 rd Trimester)	FE	3	\$694.33
Kathy Bristol	Grade Four	OE	5	\$2,267.00
Robert Magin	Grade Five	FE	3	\$2,083.00
Heather Glossner	Grade Five	OE	5	\$2,267.00
TBA	Grade 6 Neptune	MS	6.17	\$2,374.64
Barb Thiele	Grade 6 Pluto (1 st)	MS	6.17	\$1,187.32
TBA	Grade 6 Pluto (2 nd)	MS	6.17	\$1,187.32
Terry Lindsay	Grade 7 Jupiter	MS	5.67	\$2,328.64
Eileen Schwarz	Grade 7 Saturn	MS	5.67	\$2,328.64
TBA	Grade 8 Mars	MS	6.67	\$2,420.64
TBA	Grade 8 Mercury (1st semr)	MS	6.67	\$1,210.32
TBA	Grade 8 Mercury (2nd sem)	MS	6.67	\$1,210.32
				<u>\$39,459.51</u>

❖ Model School Club Advisors -

<u>Name</u>	<u>Activity</u>	<u>Bldg.</u>	<u>Rate</u>	
Beth Peters	Homework Helpers	FE	\$568.00	
Martha Hanley	KICKS Club (1/2)	FE	\$284.00	
Tammy Scheuer	KICKS Club (1/2)	FE	\$284.00	
Sandra Karpp	Ecology Club	OE	\$568.00	
Jay Gauthier	Skateboard Club	MS	\$568.00	
Jay Gauthier	Technology Student Assoc	MS	\$568.00	
Brian Knebel	Technology Student Assoc	HS	\$568.00	
TBA	Spanish Club	HS	\$568.00	
Carolyn Staub	German Club	HS	\$568.00	
Corrine Robideau	Art	HS	\$568.00	
TBA	Natural Helpers	HS	\$568.00	
Jackie Courtney	Book Club	HS	\$568.00	
Gail Streeter	FBLA	HS	\$568.00	
Mike Lester	Jazz Band	HS	\$568.00	
Peter Derse	Select Chorus	HS	\$568.00	
Judy Porray	Drama Club	HS	\$568.00	
TBA	Media Club	HS	\$568.00	
Jessica Kleindiest	Newspaper (1/2)	HS	\$284.00	
Anne Bishop	Newspaper (1/2)	HS	\$284.00	
				<u>\$9,656.00</u>

2005-06 Coaching Recommendations

Fall 2005

Name	Team	Step	WCS Years	Level	Incentive	Salary	Total
Erin Button	Girls Modified Soccer	1	1	F		2245	2245
Bill Thomson	Boys Modified Soccer	7	15	F	432	2543	2975
David Hosenfeld	Girls Varsity Volleyball	3	1	D		3142	3142
Gissela Bueso	Girls JV Volleyball	3	3	E		2694	2694
Sandy Bueso	Boys JV Volleyball	2	2	E		2543	2543
Todd Brockhuzien	G & B Varsity X-C	9	10	E	287	2842	3129
Alan Balcaen	Asst. Varsity Football	6	2	E		2842	2842
Elizabeth Cavallero	Fall Varsity Cheerleading	22	5	D		4340	4340
Linda Powers	Co- Fall JV Cheerleading	2	2	G		972.50	972.50
Corina Grasta	Co- Fall JV Cheerleading	2	2	G		972.50	972.50

Winter 2005-06

Name	Team	Step	WCS Years	Level	Incentive	Salary	Total
Bill Jordan	Girls Varsity Basketball	12	13	A	287	5163	5450
Dan Harris	Girls JV Basketball	8	8	B		3891	3891
Bill Thomson	Boys Varsity Basketball	15	15	A	432	5462	5894
John Cotsonas	Boys JV Basketball	4	3	B		3592	3592
Justin Marino	G & B Varsity Alpine Skiing	3	3	C		3292	3292
Scott Freischlag	Head Varsity Wrestling	19	19	A	432	5462	5894
Ted Hargarther	Asst. Varsity Wrestling	23	23	F	577	3441	4018
Chris Moore	Head JV Wrestling	14	2	D		3666	3666
Brian Knebel	Modified Wrestling	2	2	F		2245	2245
Todd Brockhuizen	Varsity G. & B. Bowling	5	10	G	287	2247	2534
Charlie Roods	G & B Varsity Indoor Track	7	7	D		3292	3292

Spring 2006

Name	Team	Step	WCS Years	Level	Incentive	Salary	Total
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Robert Taylor	Varsity Softball	8	8	C		3592	3592
Tracy Watson	JV Softball	2	2	E		2543	2543
Cal Seitz	Modified Softball	4	4	F		2395	2395
Andrew Struzik	Varsity Baseball	6	4	C		3592	3592
Brian Knebel	JV Baseball	2	2	E		2543	2543
Doug Casey	Modifed Baseball	29	24	F	577	3441	4018
Charlie Roods	Head Varsity Boys Track	7	7	D		3292	3292
David Leone	Boys Modified Track	3	6	F		2395	2395
Tim Mattle	Boys Varsity Tennis	14	13	F	287	2768	3055
Thomas Gentile	Boys JV Tennis	11	29	G	720	2469	3189

Fall Athletic Event Staff:

Tim Mattle
 Dan Harris
 Justin Marino
 Brian Knebel
 Riley Wheaton
 Randy Emison
 Rick Bulman
 Sandy Weis
 Joanna Bucci
 Becky Walzer
 Cheryl Raleigh
 Andy Struzik
 Dick Galvin
 Kathy Emison
 Bob Magin
 Lisa Marlowe
 Judy Fletcher
 Judy Marino
 Donna Schumacher

Summer Conditioning Program Supervisors:

Dan Harris - Sub

Annual Appointment of Substitute Teachers

First Name	Last Name	First Name	Last Name
Erica	Abbott	Robert	King
Angela	Affronti	Jeremiah	King
Caitlin	Agnello	Mindy	Klos
Karl	Aman	Melanie	Knapp
Kathryn	Aman	Urban	Kress
Mark	Amend	Nancy	Krutenat
Denise	Anderson	Julie	Kunzer

Amanda	Ashton
Amy	Austin
Evelyn	Baccoli-Lang
Gordon	Bacon
Andrea	Baggott
Cindy	Bailey
Kevin	Baldwin
Pamela	Baum
Betina	Bebernitz
Donna	Becker
David	Benwell
Leah	Besaw
Margaret	Birx
Doreen	Biviano
Nicole	Blue
Ann	Bohonos
Doug	Bolton
Jennifer	Boscarino
Jeremy	Bozzelli
Joseph	Bradbury
Kim	Brebeau
Mary Lou	Breed
Kelly	Bridson
Ronald	Brust
Heather	Bundschuh
Erin	Button
Anthony	Cappadonia
Krista	Catherwood
Tori	Chapman
Lisa	Cheetham
Stacey	Clark
Kimberly	Cleason
Kimberly	Codding
Doris	Coffman
Craig	Connelly
Danielle	Conte
John, Jr	Contino
John	Contino
Wally	Cordero
Jantina	Cornelison
Kerry	Cort
Terrance	Crawford
Ivory	Cutri
James	Davies
Sue	DeGraff
Kathryn E.	DePerna
Tracy	DonVito
Jared	Drexler
Kathleen	Drexler
Bryan	Duffy

Jennifer	LaFlam
Allison	Leahy
Elaine	Leasure
Jaime	LeBerth
Grace	Lee
Nancy	LeFevre
Elizabeth Ann	Liebert (I)
Adrienne	Livadas
Rebekah	Loveless
Denae	LoVerde
Cori	Lubberts
Nisha	Lubberts
Karen	Lukasik
Tracy	Maier
Patric	Malone
Tracy	Mares
Lisa	Marino
Leslie	Marks
Carol	May
Tim	McBride
Daniel	McGillicuddy
Bernice	McGovern
Meghan	McQuade
Raymond	McQuade
Andrea	Messmer
Brian	Michalski
Brian	Miller
Ellen	Miller
Michelle	Mitchell
Deborah	Monette
Jason	Mordaci
Kimberly	Munding
Dennis	Muoio
Beth	Murray
Paul	Olcott
Peggy	Osterhout
Monica	Panipinto
Jeremy	Parsons
Michael	Patterson
Carol	Pembroke
Bobbi Sue	Peper
Vaughn	Petersen
Daniel	Pike
Anthony	Porpora
Sharon	Pray
David	Reetz
Cheryl	Rickard
Jeanette	Riley
Carl E.	Rivard
Barbara	Riviere

Dorothy	Dusza
Jeremy	Eaton
Stacey	Faragher
Martin J.	Finnegan
Billie	Frantz
Kim	Gabriel
Peter	Galan
Susan	Gaylord
Genine	Glavich
Rebecca	Goater-Corrigan
Cynthia	Goodwin
David	Greene
Tina	Griep
Lidia	Grzegorek
Michelle	Haak
Yvonne	Hartley
Roland	Heimberger
Gail	Heimberger
Mark	Herden
Richard D.	Herendeen
Melissa	Herman
Jileen	Herman
Kay	Herrmann
Zachary	Hill
James	Hill
John D.	Hill
Julie	Hillegeer
Margaret M.	Hinds
Mary Ashley	Hoch
John	Hogan
Dawn	Housser
Kathleen	Houston
Victor	Ingrassia
George	Isgrigg
Elizabeth	Johns
Nancy	Jordan
Kerstin	Kapture
Nicole	Karpp
Jean M.	Katchmar
Robert	Kayser
John	Kiever

Carrie	Roods
Michael	Rose
Amberly	Rounds
James	Rousseau
Dan	Ruetz
Damien	Rzepka
Heather	Salamone
Abbey	Saxby
Heather	Scheidt
Tracy	Schoonerman
Scott	Schultz
Nicole	Schultz
Richard	Seeley
Aleya	Shehata
Effi	Sherelis
Charles	Smith
Carolyn	Smith
Becky	Sollame
Carol Ann	Stafford
Marcia	Standera
Janis	Stead
Virginia	Steven
Kenneth	Stoker
Margaret	Stoner
Heather	Strack
Yolanda	Supersad
Jessica	Sutherland
Andrew	Sytsma
Faye	Thompson
Perlis J.	Trahan
Brian	Tripp
Paul	Truax
Carrie	VanCassele
Linda	VanderBrook
Sarah	VanLare
Elric	Viau
Rosa	Visconti-Goebel
Bridgette	Waldron
Fred	Walker
Andrea	Warner
Donald	Warters
Jennifer	Weller
Malinda	Wesley
Greg	Wilcox
Cassandra	Wilson
Fayne	Winter
Greg	Wood
Thomas	Woodarek
Kathleen	Wright
Patrick	Yandow

Mary Ann	Young
Anastasia	Yuschak
Adam	Zastowny

Att. 5

**Wayne Central School District
Ontario Center, NY 14520**

TO: Board of Education
FROM: Michael Havens
RE: Consensus Agenda
DATE: August 25, 2005

The following items are being recommended for approval in a consensus agenda:

- 1) Approve Change Order [CO-5](#) to add a wall in the new technology room
- 2) Approve Change Order [CO-6](#) to replace a portion of gym floor that was damaged during asbestos abatement work.
- 3) Award Ford [Truck](#) Bid
- 4) Award WFL [BOCES](#) Cooperative Bid for Food Service Commodities and Supplies
- 5) Award Bids for [Computer](#) Supplies
- 6) Adopt [Tax](#) Levy
- 7) Adopt [School](#) Lunch Prices for the 2005-2006 School Year
- 8) Approve [Budget](#) Transfer
- 9) Accept [Energy](#) Audit Design
- 10) Approve [Gullace](#) Assessment Litigation Process Fees

To: Michael Havens, Superintendent of Schools

From: Gregory Atseff, Assistant Superintendent for Business

Date: August 25, 2005

Re: Change Order CO-5

Attached is a copy of Change Order CO-5, from Christa Construction. This change order is for the cost to add a wall in the new technology electronics room.

Please present the following resolution to the Board of Education at their meeting on August 15, 2005:

Resolution

Resolved; that upon the recommendation of the Superintendent of Schools, the Board of Education of the Wayne Central School District hereby approves Change Order CO-5 from Christa Construction for \$10,686.00.

To: Michael Havens, Superintendent of Schools

From: Gregory Atseff, Assistant Superintendent for Business

Date: August 25, 2005

Re: Change Order CO-6

Attached is a copy of Change Order CO-6, from Christa Construction. This change order is for the cost to replace a portion of the wood floor (approx 27' x 24') that was damaged by water during the asbestos abatement operation in the old gym at the high school. The cost of this work will be backcharged to Excel Insulation, the asbestos abatement contractor.

Please present the following resolution to the Board of Education at their meeting on August 15, 2005:

Resolution

Resolved; that upon the recommendation of the Superintendent of Schools, the Board of Education of the Wayne Central School District hereby approves Change Order CO-6 from Christa Construction for \$10,161.00.

**TO: Michael Havens
Superintendent of Schools**

**FROM: Gregory J. Atseff
Assistant Superintendent for Business**

DATE: August 25, 2005

RE: Ford Truck Bid

In accordance with Section 103A, Article 5-A, of the New York State General Municipal Law, a legal notice was advertised in the official school newspapers inviting the submission of sealed bids for a Ford Truck with a plow for use in the school district.

Sealed bids were received and opened publicly on Thursday, August 11, 2005, at 1:00 p.m. at the district administrative offices.

Bids were advertised to be evaluated on total basis.

Bids were received from three vendors as follows:

<u>Vendor</u>	<u>Bid Total</u>
1. Fairport Ford LLC 71 Marsh Rd. E. Rochester, NY 14445	\$ 32,557.00
2. Shepard Brothers Ford 20 Eastern Blvd. Routes 5 & 20 Canandaigua, NY 14424	33,619.00
3. Van Bortel Ford, Inc. 7325 State Rt. 96 Victor, NY 14564	38,175.00

I recommend that the bid for the Ford Truck be awarded to Fairport Ford LLC, the lowest responsible bidder.

/db

**TO: Michael Havens
Superintendent of Schools**
**FROM: Gregory J. Atseff
Assistant Superintendent for Business**
DATE: August 25, 2008
RE: BOCES Cooperative Bids

Wayne Central School District participates in a cooperative bid with the schools in the Wayne-Finger Lakes BOCES area for Various Commodities and/or Services. I recommend that we accept the recommendation of the Wayne-Finger Lakes BOCES to award the bids to the lowest bidders as stated below.

ICE CREAM & ICE CREAM PRODUCTS

The BOCES Cooperative Bid contract for Ice Cream and Ice Cream Products has been extended with no additional price increases to Perry's Ice Cream Co, One Ice Cream Plaza, Akron, NY 14001, for the period of August 1, 2005 to July 31, 2006.

CAFETERIA PAPER PRODUCTS

The BOCES Cooperative Bid for Cafeteria Paper Products that was awarded to Sofco, 202 Daniel Zenker Dr., Big Flats, NY 14814, for the period of August 1, 2005 to July 31, 2006

BREAD & BREAD PRODUCTS

The BOCES Cooperative Bid for Bread and Bread Products that was awarded to Freihofer Sales Co., Inc. 1238 Albany Street, Schenectady, NY 12304, for the period of August 1, 2005 to July 31, 2006.

SNACK & SPECIALTY FOOD ITEMS

The BOCES Cooperative Bid for Snack and Specialty Food Items for the period of August 1, 2005 through July 31, 2006, has been awarded to Zappia Vending Service Inc., 201 Ford Street, Newark, NY 14513, Snyder of Hanover Pretzels, Inc., 130 Thruway Park Drive, West Henrietta, NY 14586, and to McKee Foods Corp., PO Box 750. Collegedale, TN 37315-0750.

MILK, MILK PRODUCTS & JUICES

The BOCES Cooperative Bid for Milk, Milk Products, and Juices for the period of September 1, 2005 to August 31, 2006, has been awarded to Upstate Farmers Cooperative, Inc., 25 Anderson Road, Buffalo, NY 14225.

MEAT, MEAT PRODUCTS, CHEESE, FROZEN FOODS, CANNED AND PACKAGED FOODS

The BOCES Cooperative Bid for Meat, Meat Products, Cheese & Frozen Foods and Canned and Packaged Foods for the period of August 1, 2005 to July 31, 2006, has been awarded to Palmer Distributing Co., 100 Hoffman Street, Newark, NY 14513.

/db

**TO: Michael Havens
Superintendent of Schools**
**FROM: Gregory J. Atseff
Assistant Superintendent for Business**
DATE: August 25, 2005
RE: Computer Supplies

In accordance with Section 103A, Article 5-A, of the New York State General Municipal Law, a legal notice was advertised in the official school newspapers inviting the submission of sealed bids for Computer Supplies.

Sealed bids were received and opened publicly on Thursday, August 11, 2005, at 1:15 p.m. at the district administrative offices.

Bids were advertised to be evaluated on either an item-by-item basis or total basis, whichever best suited the district. Prices submitted are to be f.o.b. Where indicated, the vendor responded to a request for a discount for non-bid items purchased during the school year.

The lowest responsible bidders are identified as follows:

	Vendor	Bid Award	Discount
1.	American Toner Products Route 17M, Box 597 Harriman, NY 10926	\$1,400.20	15%
2.	Creative Merchandise 192 Hewes St. Brooklyn, NY 11211	4,994.00	5%
3.	Point-N-Click 320 N. Washington St. Rochester, NY 14625	9,355.50	
4.	Sentry Business Products 3910 Niagara Falls Blvd. North Tonawanda, NY 14120	255.06	30%
5.	Valiant I.M.C 55 Ruta Ct., PO Box 3171 S. Hackensack, NJ 07606	1,417.89	5%
	Total	\$17,422.65	

Attached is a copy of the vendor bid list for your reference.

/db

Attachment

TO: Michael Havens
Superintendent of Schools
FROM: Gregory J. Atseff
Assistant Superintendent for Business
DATE: August 25, 2005
RE: Resolutions to Adopt Tax Levy

Recommend that the Board of Education at their regular meeting to be held on August 25, 2005, approve the Resolutions to adopt the tax levy.

**WAYNE CENTRAL SCHOOL DISTRICT
ONTARIO CENTER, NEW YORK**

RESOLUTION FOR LEVY OF 2005-2006 SCHOOL TAXES

WHEREAS, the amount authorized to be raised for school tax purposes for the 2005-2006 school year, for the current school year's budget, is a sum not to exceed \$16,550,000.00.

THEREFORE, BE IT RESOLVED, that the Board of Education set and fix the equalized school tax rates for 2005-2006 by towns and confirm the extension of said taxes as they appear on the tax rolls of the component townships (see attached worksheet).

AND, BE IT FURTHER RESOLVED, that the school tax warrant of the Board of Education, duly signed, shall be affixed to the 2005-2006 school tax rolls authorizing the collection of said school taxes begin on Thursday, September 1, 2005 with an effective period of said school tax warrant of 61 days, at the expiration of which the school tax collector shall make an accounting, in writing, to the Clerk of the Board of Education of the amount of paid and unpaid school taxes,

AND, BE IT FURTHER RESOLVED, that Helen Jensen, School Tax Collector for the Wayne Central School District, be, and hereby is authorized and directed to give legal notice and to start collection of school taxes, beginning Thursday, September 1, 2005, in accordance with provisions of law, and to give notice that school tax collection will conclude on Monday, October 31, 2005, and to collect school taxes in the amount of \$16,550,000.00 as set by the attached school tax warrant;

AND, BE IT FURTHER RESOLVED, that delinquent school tax penalties shall be fixed as follows: 2 per cent, payments made from October 1 to October 31, 2005
2 per cent, plus additional penalty, from October 31, 2005, on, as levied by the county treasurer in the re-levy in town/county taxes

AND, BE IT FURTHER RESOLVED, that the 2005-2006 school taxes will be collected at the District Office of the Wayne Central School District, 6200 Ontario Center Road, Ontario Center,

NY 14520, from September 1 to October 28, 2005 No taxes received or postmarked after October 31, 2005, shall be accepted by the school tax collector.

/db - Attachments:

Tax Rate Worksheet

To: Michael Havens, Superintendent of Schools

From: Gregory Atseff, Assistant Superintendent for Business

Date: August 25, 2005

Re: School Lunch Prices

Currently the cost for a School breakfast and lunch for our students are:

Breakfast - \$.75 (full price), \$.25 (Reduced)

Lunch - \$1.60 (full price), \$.25 (Reduced)

It is my recommendation that these prices remain the same for the 2005/2006 school year.

I am recommending that milk prices be increased from \$.35 to \$.40.

They have not been raised for years and this price increase better reflects our actual costs.

The school lunch program had an operating gain of approximately \$80,000 for the 2004/2005 school year (please note this amount is unaudited). Nique Wilson, our school lunch director, has done an outstanding job in operating a program that generates a profit.

At this time, we are estimating the fund balance at year-end in the school lunch fund will be approximately \$224,000. We have a quality school lunch program. I feel that we can maintain that same level of quality at the current price levels, while keeping the school lunch fund in good financial shape.

Please let me know if you have any questions, or need additional information.

**TO: Michael Havens
Superintendent of Schools**

**FROM: Gregory J. Atseff
Assistant Superintendent for Business**

DATE: August 25, 2005

RE: Budget Transfers

In accordance with Policy #5330, please present the attached list of Budget transfers to the Board of Education for their approval at their meeting on August 25, 2006.

GJA/db

c: Helen Jensen, Clerk

Attachment

WAYNE CENTRAL SCHOOL DISTRICT
ONTARIO CENTER, NY 14520

REQUEST FOR BUDGETARY TRANSFER

-----TRANSFER TO-----			-----TRANSFER FROM-----		
BUDGET CODE	BUDGET TITLE	AMOUNT	BUDGET CODE	BUDGET TITLE	AMOUNT
A2630.400-07-0000		11,460.00	A1680.400-07-0000		11,460.00
A1620.418-08-0000		15,000.00	A1620.490-06-4418		15,000.00

RECOMMEND APPROVAL _____ DISAPPROVAL _____

REMARKS: _____ Funds budgeted in wrong codes. _____

ADMINISTRATOR _____ DATE _____ ASSISTANT SUPERINTENDENT FOR BUSINESS _____ DATE _____

AUTHORIZED _____ DISAPPROVED _____ SUPERINTENDENT OF SCHOOLS _____ DATE _____

To: Michael Havens, Superintendent of Schools

From: Gregory Atseff, Assistant Superintendent for Business

Date: August 18, 2005

Re: Energy Performance Contract

At the June 23rd Board of Education meeting, Atlantic Energy presented the recommended final scope for the energy performance contract. Attached is a copy of the presentation. We need for the board to approve the final scope, so the design team can start to develop the plans and specifications.

Please present the following resolution to the Board of Education at their meeting on August 25, 2005:

Resolution

Resolved; that upon the recommendation of the Superintendent of Schools, the Board of Education of the Wayne Central School District hereby approves the final scope for the energy performance contract with Atlantic Energy.

Memorandum

To: Board of Education
CC: Greg Atseff
From: Michael Havens
Date: 7/22/2024
Re: Assessment Litigation

Earlier I explained to you that the Town and County have asked that we join them in defending the assessment on the Gullace property. The trailer park is assessed at about 8 million while the owners claim it is worth 2 million. This difference represents approximately \$126,000 each year. The claim goes back a few years. If we lose we would have to pay the amount back plus 9% interest. At this time, I am asking that you approve joining with the Town and County in defending the assessment and authorize the district to spend up to \$15,000. If that amount does not prove sufficient, I will return to you to discuss our options.

Thank you.

WAYNE CENTRAL SCHOOL DISTRICT
6200 Ontario Center Road • P.O. Box 155 • Ontario Center, New York 14520-0155

Board of Education

FOR: Board of Education
FROM: Rick Johnson, Policy Committee Chairperson
TOPIC: Revisions – Regulations & Exhibits
DATE: August 25, 2005

At the July 14th meeting, I provided CD-ROMS of the proposed revisions to regulations and exhibits for our policy handbook.

The policy committee will present these proposed revisions for review at the August 25th meeting.

Please let me know if you have questions.

Thank you.