

**KESHEQUA CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION  
REORGANIZATION MEETING**

**FINAL AGENDA**

\* Indicates a New Agenda Item

**JULY 7, 2005**

**6:00 p.m.**

**MS/HS BOARDROOM  
13 MILL STREET, NUNDA**

1. Call to Order – District Clerk
2. Pledge to the Flag
3. Oaths of Office
  - a. Lyle Tallman, Board of Education Member
  - b. Brandi Kelly, Ex-Officio Student Board of Education Member
4. Election of Officers
  - a. President
  - b. Vice-President
  - c. Oath to President and Vice-President
5. Approval of July 7, 2005 Agenda
  - a. Additions and Deletions  
**RESOLUTION**  
Be it resolved that the Board of Education, upon the recommendation of the Superintendent and pursuant to Education Law, approves the agenda of July 7, 2005.
6. Appointment of Officers  
**RESOLUTION**  
Be it resolved that the following officers are appointed for the 2005-2006 school year at the rate of pay indicated:
  - a. Clerk of the Board of Education – Peggy Huffman at \$3,442.73
  - b. District Treasurer – Tina Button at \$37,956.59
  - c. Deputy Treasurer – Michele Starr
  - d. Tax Collector – Brenda Simmons
  - \* e. Internal Claims Auditor – St. John & Baldwin at \$5,000
  - f. Oath of Office to Officers

## 7. Additional Appointments

### **RESOLUTION**

Be it resolved that the following individuals are appointed for the 2005-2006 school year at the rate of pay indicated:

- a. School Physician – Dr. Norman Wettereau
- b. School Attorney –
  1. David Lippitt at \$120.00 per hour
  2. David Morris(Interviews have been arranged for the following:  
7/28/05 6:00 p.m. Hodgson, Russ, Andrews & Goodyear – Buffalo  
6:45 p.m. Harris Beach – Rochester  
7:30 p.m. Start of Regular Meeting)
- c. Census Enumerator – Brenda Weaver at \$2,686.00
- d. Central Treasurer – Extra Classroom Activity Account – Tina Button
- e. Independent Auditor – Raymond F. Wager, CPA, P.C. at \$13,250.00 plus additional per hour rates as needed.
- f. Records Access Officer – Dominic Aloisio
- g. Purchasing Agent - Dominic Aloisio
- h. Alternate Purchasing Agent – Lucinda Miner
- i. Asbestos Designee: AHERA – Arthur Alexander
- j. Pesticide Officer – Arthur Alexander
- k. Chemical Hygiene Officer – Heather Pero
- l. Insurance Agency – Kemp Agency, Inc.
- m. Fiscal Advisor – Bernard P. Donegan Inc.
- n. Designated Educational Official – Lucinda Miner
- o. Title IX Coordinator – Debra Baxter
- p. Section 504 Compliance Officer – Debra Baxter
- q. Section 504 Coordinators - Craig Benson, Deb Beaumont, Annette Prince
- r. Substitute Caller – Michele Starr at \$2,412.00
- s. GVSBA Representative – To Be Determined
- t. GVSBA Alternate Representative – To Be Determined
- u. District Security Officer – James Mann at \$12.50 per hour
- v. Committee on Special Education –
  1. Chairperson – Craig Benson, Director of Special Education
  2. School Psychologist, Dalton – Treva Walker
  3. School Psychologist, Nunda – TBD
  4. Secretary – Jill Faulkner
  5. Parent – Cindy Maksymiw
- w. Committee on Preschool Special Education -
  1. Chairperson – Craig Benson, Director of Special Education
  2. Livingston County Representatives – Jim Brunner
  3. Secretary – Jill Faulkner

## 8. Designations

### **RESOLUTION**

Be it resolved that the Board of Education, upon the recommendation of the Superintendent of Schools designates the following items for the 2005-2006 school year as indicated:

- a. Official Bank Depositories –
  1. J.P. Morgan Chase Bank
  2. Wyoming County Bank
  3. M & T Bank
  4. Bank of Castile
- b. Regular Meetings – Attachment 8.b.
- c. Official Newspapers –
  1. Hornell Tribune (Daily paper)
  2. Genesee Country Express (Weekly paper)

## 9. Authorizations

### **RESOLUTION**

Be it resolved that the Board of Education, upon the recommendation of the Superintendent of Schools approves the following authorizations for the 2005-2006 school year as indicated:

- a. Certifier of Payroll – Dominic Aloisio
- b. Superintendent to authorize conferences, conventions, workshops for staff.
- c. Petty Cash Dispensers –
  1. Kim Flint, Cafeteria: \$100.00
  2. Brenda Weaver, Elementary Building: \$100.00
  3. Peggy Huffman, MS/HS Building \$100.00
  4. Craig Velej, Athletic Director, Sectional Cash Box \$200.00
- d. Designation of signatures on checks –
  1. Tina Button, District Treasurer
  2. Michele Starr, Deputy Treasurer
- e. Budget Transfers by Superintendent up to \$5,000
- f. Superintendent to apply for grants in aid (State and Federal)
- g. Business Administrator to invest funds
- h. Business Administrator to transfer funds between banks
- i. Business Administrator to approve Cooperative Bidding
- j. Principals to suspend students
  1. Marilyn Capawan, Elementary Principal
  2. Doris Marsh, Middle School Principal
  3. Mark Mattle, High School Principal
- k. Superintendent to vote on BOCES costs and services
- l. Superintendent to adjust school calendar
- m. BOE President to appoint Impartial Hearing Officers
- n. BOE President to authorize BOE conference attendance

o. School Attendance Officers:

- Erin Mann
- Elementary Nurse

10. Bonding of Officers

**RESOLUTION**

Be it resolved that the Board of Education, upon the recommendation of the Superintendent of Schools approves the bonding of the following officers for the 2005-2006 school year as indicated:

- a. District Treasurer at \$1,100,000
- b. Deputy Treasurer at \$1,100,000
- c. District Tax Collector at \$1,100,000
- d. Central Treasurer Activity Funds at \$250,000
- e. Superintendent of Schools at \$500,000
- f. School Business Administrator at \$500,000
- g. Payroll Supervisor at \$500,000
- h. Account Clerk/Typist at \$250,000
- i. Internal Auditor - \$250,000
- j. Blanket Bond (All Employees) at \$100,000

11. Other Items

**RESOLUTION**

Be it resolved that the Board of Education, upon the recommendation of the Superintendent of Schools approves the following items for the 2005-2006 school year as indicated:

- a. Readopt all Board Policies and Code of Ethics in effect during 2004-2005
- b. Mileage Reimbursement Rate at \$ .40.5 per mile
- c. Keshequa Central School as a Mass Care Shelter for Red Cross
- d. Rates of Pay
  1. Election Inspector - \$125.00 per day
  2. Election Clerk - \$100.00 per day
  3. Tutorial Services - \$16.00 per hour
- e. Substitute Pay
  1. Uncertified Teacher - \$65.00 per day
  2. Certified Teacher - \$70.00 per day
  3. Nurse - \$65.00 per day
  4. Teaching Assistant - \$9.00 per hour
  5. Teachers' Aides - \$8.00 per hour
  6. Bus Monitor \$8.00 per hour
  7. Bus Driver (Regular Route) - \$15.97 per hour
  8. Bus Driver (Retired after 10 years with no lapse in time) - \$19.14 per hour
  9. Clerical - \$6.75 per hour
  10. Cleaner - \$6.75 per hour

11. Food Service Helper - \$6.75 per hour

f. School Meal Prices

Elementary Building

1. Breakfast - \$1.10
2. Lunch - \$1.50
3. Pretzel - \$.60
4. Milk - \$.35
5. Adult meal – 3.00 plus tax

MS/HS Building

1. Breakfast - \$1.10
2. Lunch - \$1.60
3. Pretzel - \$1.00
4. Pretzel with cheese - \$.1.25
5. Milk - \$.35
6. Adult Breakfast - \$1.62 (incl. tax)
7. Adult meal - \$3.00 plus tax

- g. BOE meeting curfew will be 10:00 p.m. or three hours after meeting is called to order.

12. Community Forum

13. Presentations - None

14. Reports - None

15. Meeting Minutes

- a. Board of Education Meeting Minutes – attachment 15.a.

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent and pursuant to Education Law, approves the meeting minutes of June 23, 2005.

- b. Board of Education Meeting Minutes – attachment 15.b.

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent and pursuant to Education Law, approves the meeting minutes of June 27, 2005.

16. Business Consent Agenda:

a. Warrants – attachment 16.a

**RESOLUTION**

Be it resolved that the Board of Education, upon the recommendation of the Superintendent of Schools and pursuant to Education Law, approves the following warrants:

General Fund - \$159,514.53

School Lunch - \$14,988.79

Federal Fund - \$43,569.65

Capital Fund - \$168.00

Trust & Agency - \$926,890.89

17. Personnel Consent Agenda

a. Appointment of Computer Coordinator

**RESOLUTION**

Be it resolved that the Board of Education, upon the recommendation of the Superintendent of Schools approves the appointment of Kimberly Englert as Computer Coordinator for the 2005-2006 school year effective July 1, 2005 – June 30, 2006 at a stipend rate of pay of \$3,375.00.

b. Appointment of Bus Washer

**RESOLUTION**

Be it resolved that the Board of Education, upon the recommendation of the Superintendent of Schools, to appoint Llydon Buchholz Jr. as Bus Washer effective July 1, 2005 – June 30, 2006 at a rate of pay of \$7.50 per hour.

c. Approval of Resignations – attachment 17 c.1-5

**RESOLUTION**

Be it resolved that the Board of Education, upon the recommendation of the Superintendent of Schools approves the following individuals resignations from the positions currently held on the indicated dates:

1. Laura Sawyer, Bus Driver effective June 24, 2005

2. Thomas Howe, Bus Driver effective June 30, 2005

3. John Utley, Special Education Teacher effective June 30, 2005

4. Brian Wood, Cleaner effective July 8, 2005

\* 5. Beverlea Hamilton, School Psychologist effective July 5, 2005

d. Approval of Reading Teacher – attachment 17.d.

**RESOLUTION**

Be it resolved that the Board of Education, upon the recommendation of the Superintendent of Schools approves the appointment of Candice Oliver, 10 North Street, Canaseraga, NY 14822 as a Reading Teacher effective September 1, 2005 with a three-year probationary period beginning

September 1, 2005 and ending August 31, 2008 at a salary equal to Step1 of the Keshequa Central School Teachers' Association contract.

- e. Approval of Special Education Teacher – attachment 17.e

**RESOLUTION**

Be it resolved that the Board of Education, upon the recommendation of the Superintendent of Schools approves the appointment of Christy Downey, 7692 Camp Road, Portageville, NY 14536 as a Special Education Teacher Grades 1 – 6 effective September 1, 2005 with a three-year probationary period beginning September 1, 2005 and ending August 31, 2008 at a salary equal to Step1 of the Keshequa Central School Teachers' Association contract, plus a \$600.00 Master's Degree stipend.

- f. Approval of Elementary Teacher – attachment 17.f.

**RESOLUTION**

Be it resolved that the Board of Education, upon the recommendation of the Superintendent of Schools approves the appointment of Sara Janyne Clark, 9449 Meyers Road, Nunda, NY 14517 as a Elementary Teacher effective September 1, 2005 with a three-year probationary period beginning September 1, 2005 and ending August 31, 2008 at a salary equal to Step1 of the Keshequa Central School Teachers' Association contract.

- g. Approval of Long-Term Substitute – attachment 17.g.

**RESOLUTION**

Be it resolved that the Board of Education, upon the recommendation of the Superintendent of Schools approves the appointment of Jessica Schmidt, 54 Archer Road, Rochester, NY 14624 as a Long-term Substitute effective September 1, 2005 and ending December 23, 2005 or upon the return of Stephanie Gehrig from Child Rearing Leave, whichever occurs first at a salary equal to Step1 of the Keshequa Central School Teachers' Association contract pro-rated with no benefits. This appointment is pending receipt of Notice of Certification Extension.

- h. Approval of Summer Cleaners – attachment 16.h.

**RESOLUTION**

Be it resolved, that the Board of Education, upon the recommendation of the Superintendent of Schools approves the appointment of Tracy Ressler, as Summer Cleaner effective June 28, 2005 at a rate of pay of \$6.50 per hour.

18.Consent Action Items

- a. Approval of District Treasurer Contract – attachment 18.a.

**RESOLUTION**

Be it resolved that the Board of Education, upon the recommendation of the Superintendent of Schools approves the July 1, 2005 – June 30, 2006 Contract for District Treasurer.

- b. Second Reading of Athletic Handbook Guidelines

**RESOLUTION**

Be it resolved that the Board of Education, upon the recommendation of the Superintendent of Schools approves the Keshequa Athletic Handbook Guidelines effective August 1, 2005 for the second reading.

- c. Second Reading of Policy

**RESOLUTION**

Be it resolved that the Board of Education, upon the recommendation of the Superintendent of Schools approves the second reading of the Suspension of Students Policy.

- d. Second Reading of Policy

**RESOLUTION**

Be it resolved that the Board of Education upon the recommendation of the Superintendent of Schools approves the second reading of Students Presumed to Have a Disability for Discipline Purposes Policy.

- e. Second Reading of Policy Revisions

**RESOLUTION**

Be it resolved that the Board of Education, upon the recommendation of the Superintendent of Schools approves the second reading of revisions of the policy Parent Involvement for Children with Disabilities Policy.

19.New Business:

- \* a. BOE Committee Structure – K. Whiteman

20.Old Business

21.Community Forum

22.Information Items:

- a. Tier II Reading Coach Contract  
b. The Board Brochure