

7. Designations for 2005-2006:

- (a) Official Depositories: Chase, Fleet, Key Bank
- (b) Official Newspapers:
WAYNE COUNTY MAIL (Ontario) & THE TIMES (Walworth-Macedon)
- (c) Board of Education meeting will be held in accordance with the adopted
2005-2006 Board meeting schedule

[Att. 1](#)

8. Authorizations for Chief School Officer for 2005-2006:

- (a) Certification of payrolls
- (b) Approval of attendance at conferences, workshops, conventions
- (c) Approval of budget transfers per board policy
- (d) Approval to borrow funds up to \$25,000, for short term cash flow needs, without prior Board of Education approval.
- (e) Approval of resolutions for the Issuance of Tax Anticipation Notes and Joint Purchasing Programs.
- (f) Designation to handle student residency determinations on behalf of the Board of Education as provided by part 100.2(y) of the Regulations of the Commissioner of Education.

9. Bonding of Personnel: Authorize purchase of blanket bond for each of the following school district officers at the amounts specified:

- (a) School District Treasurer (\$400,000)
- (b) School Tax Collector (\$500,000)
- (c) Internal Claims Auditor (\$15,000)
- (d) Extra-Classroom Activity Fund Treasurers (\$10,000)

10. Additional Designations and Authorizations for 2005-2006:

- (a) Authorized signatures on Extra Classroom Activity Accounts:
Middle School: Robert Armocida & Leora Stramonine
High School: Laurence Spring & Leora Stramonine
- (b) Authorized signature on all district checks:
District Treasurer's signature, using check-signing machine, and in her absence;
Assistant Superintendent for Business's signature, using check signing machine.
- (c) Mileage reimbursement rate for 2005-2006: 40.5 cents/mile
Copy fee - Freedom of Information Act: .25 cents per page
- (d) Establishment of Petty Cash Funds for 2005-2006:
High School (Laurence Spring) \$100.00
Middle School (Bob Armocida) \$50.00
District Office (Gregory Atseff & Leora Stramonine) \$50.00
School Lunch Fund (Nique Wilson) \$260.00
Transportation (Fred Prince) \$50.00

11. Establish substitute and building use rates for 2005-2006:

- (a) Custodial rates for building use \$22.50
- (b) Food Service rates for building use \$20.85

- (c) Substitute teacher rates \$85/day; \$95/day after 15 consecutive days, retroactive
\$110/day retired certified teachers
\$75/day non-certified teacher

12. Additional Trustee Appointments for 2005-2006:

- 1. Wayne-Finger Lakes BOCES Board of Education
 - (a) District Representative
 - (b) Alternate
- 2. Four County School Boards:
 - (a) Executive Committee
 - (b) Legislative Committee
 - (c) Board Development Committee

BREAK

15. Regular Business Meeting

- I. Approve Agenda/Minutes [Att. 2](#)
- II. Comments from the Public
- III. Comments from the Board President
- IV. Comments from the Board
- V. Superintendent's Report
 - 1. Review Annual District Goals
 - 2. Model Schools Conference Report
 - 3. High School AP Calculus Textbook Presentation – K. Emison
 - 4. Capital Project Report
 - 5. Finance Report
- VI. Items for Board Action **Att. 3**
 - 1. Personnel Action [Att. 4](#)
 - 2. Consensus Agenda:
 - 1. Approve Treasurer's Report
 - 2. Approve Health Contract
 - 3. Accept Gift to the District
 - 4. Award Bids
 - 5. Approve Change Orders

VII. Adjournment

OPERATIONAL VIEWPOINT

"Wayne Central School District will strive to create an environment responsive to, and providing for, the diverse educational needs of all students."

WAYNE CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING SCHEDULE
2005-2006

July 14	Ontario Elementary Gymnasium (Reorganizational Meeting)	7:00 p.m.
August 25	District Office Conference Room	7:00 p.m.
September 15	District Office	7:00 p.m.
September 29	District Office	7:00 p.m.
October 13	Ontario Primary School	7:00 p.m.
Late October	Three Boards' Meeting (Date To be Determined by Walworth)	7:00 p.m.
November 10	Middle School	7:00 p.m.
December 8	Ontario Elementary	7:00 p.m.
January 12	Freewill Elementary	7:00 p.m.
January 26	District Office	7:00 p.m.
February 9	District Office	7:00 p.m.
March 9	District Office	7:00 p.m.
March 23	District Office	7:00 p.m.
April 6	District Office	7:00 p.m.
April 26 (Wednesday)	District Office (BOCES Vote Date) (Three Boards Meeting hosted by Wayne Central)	
May 4	High School Performing Arts Center (Budget Hearing)	7:00 p.m.
May 16 (Tuesday)	District Office Gymnasium Lobby (Budget Vote and Board Election)	9:00 a.m. - 9:00 p.m.
May 25	District Office	7:00 p.m.
June 8	District Office	7:00 p.m.
June 22	District Office	7:00 p.m.
July 13	District Office (Reorganizational Meeting)	7:00 p.m.

**Adopted: 7/14/05
Board of Education**

WAYNE CENTRAL SCHOOL DISTRICT
Ontario Center, New York 14520

BOARD OF EDUCATION MINUTES**UNOFFICIAL UNTIL APPROVED**

DATE: Thursday, June 23, 2005
TYPE: Regular Business Meeting

TIME: 6:30 p.m.
PLACE: District Office

PRESENT: Trustees Brunner, Davis, Griswold, Johnson, Lyke, Robusto, Triou (arrived @ 6:32 p.m.; left @ 9:22 p.m., re-entered @ 9:24 p.m.); District Clerk Switzer; Administrators Havens, Pirozzolo, Shaffer, La Ruche, Cox, Woodard, Atseff, Spring, Callahan, Blankenberg

ABSENT: Trustees Diller & Wyse

GUESTS: Visitor's Roster filed in clerk's agenda file, this meeting

I. CALL TO ORDER: 6:30 p.m. by Frank Robusto, Jr., School Board Vice-President

II. EXECUTIVE SESSION (Personnel)

Mr. Johnson offered a **MOTION** to adjourn the meeting, at 6:31 p.m., for an executive session on personnel matters pertaining to specific persons. 6 Ayes, 0 Nays, 3 Absent (Mrs. Diller, Mr. Triou, Mr. Wyse), Carried.

(Mr. Triou entered the meeting @ 6:32 p.m.)

III. RECONVENE: 7:45 p.m.

IV. PLEDGE OF ALLEGIANCE

V. APPROVAL OF AGENDA & MINUTES (June 9, 2005)

Mrs. Brunner offered a **MOTION** to approve the agenda for this evening's meeting and the minutes of the meeting of June 9, 2005, each as presented. 6 Ayes, 0 Nays, 2 Absent (Mrs. Diller, Mr. Wyse), 1 Abstention (Mr. Griswold), Carried.

VI. PUBLIC COMMENT

Mr. Triou stated that public comment is some of the most valuable time spent by trustees who appreciate input from speakers. While immediate responses are not always possible, follow-up will occur if needed. He asked speakers to confine their remarks to five (5) minutes. Persons wishing to speak should first be recognized by the school board president, then identify themselves, any organization they may be representing at the meeting, and the agenda topic.

- A. Mrs. Amy Leckinger, 743 Clevenger Road, Ontario, addressed Board of Education to request re-consideration of its decision to uphold the decision of the superintendent of schools to not allow her kindergarten child to enroll at Freewill Elementary School from her residence in the Ontario Primary-Ontario Elementary School attendance area. She noted that her family has numerous connections to Freewill Elementary School, which her older child attended, and that she has written statements from other families who were shifted to Ontario Primary School in the change in attendance areas who would not object if the school board made an exception for her request. She reviewed concerns with the kindergarten screening process which reduce her confidence in Ontario Primary School.

VII. BOARD MEMBER COMMENTS

- A. Mrs. Brunner and Mr. Griswold noted that they attended the recent ***Eighth Grade Convocation*** at the middle school and extended compliments to all who worked on planning and presentation of the

event. They made special note of the class song written by language arts teacher Kevin Schumaker and the student achievements recognized at the event.

- B. Mr. Davis reported on his attendance at the **field day events at Ontario Elementary School** last week and extended compliments to everyone involved. He enjoyed observing the staff and students participate in numerous activities.

VIII. BOARD PRESIDENT'S COMMENTS - None

IX. REPORT ON ACTION ITEMS BY THE SUPERINTENDENT OF SCHOOLS - None

X. REPORTS OF THE SUPERINTENDENT OF SCHOOLS

A. REMINDERS ON COMMENCEMENT EXERCISES • CLASS OF 2005

Mr. Havens reviewed final plans for participation of trustees and school officials at commencement exercises for the Class of 2005 tomorrow evening, June 24th, at the performing arts center at Finger Lakes Community College in Canandaigua.

B. RECOGNITION & BEST WISHES TO MRS. WOODARD UPON HER RETIREMENT

Mr. Havens stated that this evening marks the final meeting for Mrs. Sandra Woodard prior to her retirement as director of student services. He noted her many contributions to local students and thanked her for her service. Mrs. Woodward stated that she is pleased to have started and ended her career in the Wayne Central School District and that she will miss everyone.

C. PROGRESS REPORT – 2004-2005 SCHOOL IMPROVEMENT PLAN – Facilities & Finance

Mr. Havens introduced Mr. Atseff, assistant superintendent for business, to present a report on the school improvement plan for facilities and school finance.

Mr. Atseff shared information on a Powerpoint report that outlined the areas of emphasis for facilities and finance for the 2004-2005 school year in four main areas: financial health, community support, management of the 2002 Capital Improvement Project and maintenance of safe and inviting facilities (copy filed in clerk's agenda file, this meeting)

He noted that a sound financial base is necessary to sustain programs, services and personnel and to insure that school facilities provide a safe and supportive environment for learning. He cited efforts to continue county sales tax as a revenue source, completion of negotiations for the payment in lieu or taxes agreement for the Constellation-Ginna nuclear power plant and successful collective bargaining with the CSEA support staff unit as **measures of financial success** during the past school year.

In terms of **community support**, Mr. Atseff noted that the continued positive response to the district's budget by voters resulted in successful implementation of the full day kindergarten program (outlined in more detail later in these minutes), the successful implementation of phase two of the model school's program, and expansion of the interscholastic athletic program.

As noted in regular progress reports to the school board, Phase I of the **2002 Capital Improvement Project** is nearing completion this month and the general contractor will turn over the new classroom space at the high school to the Board of Education in July. The project is within budgeted funds and Phase II will begin in earnest when schools close for the 2005 summer recess.

With respect to **safe and inviting facilities**, Mr. Atseff shared a sample of the written criteria used for regular inspections of interior and exterior school facilities and the rating scale for each area.

Discussion among trustees and school officials is generally summarized as follows:

Mr. Johnson noted the growing concern that county officials will reduce or eliminate **sharing of sales tax with school districts** in the future and asked if the Board of Education should consider such a loss or reduction in its financial planning. Mr. Atseff noted that efforts of the school board in prior years have resulted in a sound financial base for the school district and the best approach is to continue that practice.

Mr. Havens noted that monthly meetings are conducted of the oversight committee of school management personnel and that the educational coalition formed among school districts in Wayne County last year plans to carefully monitor the positions of specific town/county supervisor candidates on the sales tax issue in the next election. He also maintains contacts with the Ontario and Walworth Town Supervisors.

Mr. Triou asked if county officials are still considering a phase-out of sales tax revenues for school districts if they do decide to discontinue sharing those funds. Mr. Havens stated that the latest proposal was to phase-out the program over a three (3) year period.

Mr. Griswold asked what the sales tax revenue for our district (appx. \$835,000) represents on the property tax levy. Mr. Atseff stated that the property tax levy would increase between 3% and 4% if the entire amount of sales tax revenue was deleted.

Mrs. Brunner noted that other school districts would also struggle with tax levy increases if the sales tax were reduced or removed.

Mr. Griswold stated that the message that we need to send to our elected officials and our taxpayers is the potential loss of 4% of our existing revenue source if the sales tax were no longer available as revenue. Mr. Havens noted that the projected impact on our tax levy is among the lowest of the eleven (11) school districts in Wayne County.

Mr. Griswold suggested that the Wayne County Education Coalition publish such data for information of taxpayers as elections occur for town and county supervisors this fall.

Mr. Triou asked if there are any major stumbling blocks for **completion of the 2002 Capital Improvement Project** and if the new all-weather track is on schedule. Mr. Atseff stated that issues now under review are the proper amount of topsoil and final review of drainage issues on the athletic fields by a turf specialist. The application of the polyurethane surface on the new track is scheduled for early July.

Mr. Havens **thanked Mr. Atseff** for his report and **extended special recognition** for him for the diligent financial management that places our district in a leadership role in our county and the state.

Trustees added their thanks and recognition to Mr. Atseff.

D. PROGRESS REPORT – FULL DAY KINDERGARTEN PROGRAM

Mr. Havens noted that the building principals and teachers involved in the transition to the full-day kindergarten program were present this evening to provide a progress report for the Board of Education.

He shared an unsolicited letter from a parent of a kindergarten child at Ontario Primary School that complimented the efforts of Mrs. Linda Casey in making her child's first school experience successful. He noted that the school district is pleased to receive such letters and extended compliments to Mrs. Casey, present this evening, who did not have prior knowledge of this letter.

Mr. Robert La Ruche, principal of Ontario Primary School, and Mrs. Kim Cox, principal of Freewill Elementary School, joined with teachers Linda Casey, Darlene Martino, Lori Gilbert, Bonnie Zelazny and Patricia Dombrowski in reporting on the successful introduction and implementation of the full-day kindergarten program in September, 2004.

They shared examples of activities in listening, speaking, reading and writing, efforts to provide additional assistance to students and noted the achievement by 90% kindergarten children of meeting

the literacy benchmark set for 2004-2005 to illustrate the success of the full-day program. They added that the benchmark was set at a full level above prior years. They also displayed a copy of a book the children created which earned honorable mention by the Scholastic Book Club.

Mr. Johnson stated that the achievement by these children on the fourth grade language arts and math tests will provide further evidence of the impact of the shift to the full-day program and asked if plans are in place to track such achievements. Mr. Havens stated that plans are in place and added that the success evident from the achievement data of this past year, as noted above, has resulted in increased standards for achievement for the children in subsequent grade levels.

Mr. Griswold noted that the intent is that each child will have similar skills in three (3) years despite their different learning styles and asked if we could expect an increase in student achievement in younger or older years.

Mr. Spring, assistant superintendent for instruction, stated that research indicates that the effect of a full-day kindergarten program extends to the fourth grade. He noted that there are some limitations to the research and he expects a significant increase in achievement by these children as they advance through the K-12 program.

Mr. Triou noted that concerns about quiet time and rest periods he heard at the informational meetings on the new full-day kindergarten program last spring and asked if the teachers have noted any significant issues this past year.

The teachers noted that the structure of the school day was planned to meet the stamina of the children and a few did require quiet time which was used to work on social skills (e.g. sharing, taking turns and cooperation). Mr. La Ruche noted how pleased the staff was with how smoothly the entire year progressed and Mrs. Cox noted the valuable additions that the presence of the kindergarten children make to assemblies and school events.

Mr. Robusto asked how we could improve the full-day experience for kindergarten students based on the first year. The staff noted that minor changes in daily schedules and introduction of a new reading series are planned. They noted that the small class sizes were important to the success of the program and thanked the school board for supporting those staffing levels. Mr. La Ruche stated that the district is also considering re-instating the Early Start program and more integration with area pre-school programs.

Mr. Atseff noted that the success of the program is another example of the importance of a sound financial plan for a successful educational program. He thanked the principals and teachers for their input.

Trustees thanked staff members for their attendance this evening and their reports on and assistance in the successful implementation of the full-day program this year.

E. PROGRESS REPORT – TIES PROGRAM

Mr. Havens noted that this month also marks the conclusion of the first year of the **TIES** program (Together Serving Every Student) conducted with grant funds from the NYS Office of Mental Health and Developmental Disabilities (OMRDD) that allowed students with disabilities to participate in school and community activities with their peers.

He asked Mrs. Sandra Woodard, director of student services, to introduce the progress report on the program. She introduced Mrs. Val Mostrodonato, who served as program coordinator, and Mrs. Cathy Costello, state liaison for the program for OMRDD, present this evening. Mrs. Mastrodonato shared examples of student activities and plans for next year.

They noted that the grant funds (\$14,000) were awarded based on an application developed and prepared by three (3) high school students in 2004. The school district will continue the program in future years through grant funds for special education and hopes to expand the number of students served by the program.

Mr. Johnson commented that the number of students and success of the program is outstanding and relayed personal experience of the value of the program in a job site where one of the children was placed. He extended compliments to everyone involved for a successful program.

Mrs. Lyke asked if student volunteers use the experience as part of the community service requirement for graduation. Mr. Spring, interim high school principal, noted that the social studies teachers are including it in their curriculum and that some students have already included it in the community service credits.

Mrs. Mastrodanto shared copies of the program brochure published in the first year and noted that photos of local students will appear in the next edition. Mr. Havens extended thanks to her for her role in coordinating the program.

F. PROGRESS REPORT – ENERGY PERFORMANCE CONTRACT

Mr. Havens asked Mr. Atseff to introduce the guest speakers for review of the energy performance contract for the Board of Education.

Mr. Atseff introduced Robert Grant and Paul Darby from Atlantic Energy Services, Inc. and Todd Liebert of Clark-Patterson Associates, the school district's architectural firm. He noted that they worked on varied aspects of the proposed request for proposals (RFPs) and energy audit (conducted in November of 2004) since the Board of Education authorized them on April 7, 2004.

Mr. Grant noted that the energy audit included review of wind and co-generation sources as well as areas for conservation of energy (e.g. lighting, windows, heating) and the energy management system.

Their study concluded that wind or co-generation sources were not feasible due to the value of the U.S. dollar against the Euro. The study did identify potential energy savings through lighting improvements at varied locations, window replacement at the middle school and Freewill Elementary School, in heating units at the school bus repair garage and in overall weatherization (a/k/a "tightening the envelope").

Mr. Grant and Mr. Darby reviewed the financial scope of an energy management project (\$1,746,342) and projected annual energy savings (appx. \$80,000). They presented a proposed schedule beginning in July of 2005 for project design, approval by the NYS Education Department, selection of bidders and start of project work in June of 2006.

Mr. Havens noted that Atlantic Energy Services, Inc. would provide a written guarantee of annual energy savings and that approval of an energy conservation project by the NYS Education Department would require a positive cash flow and annual savings in energy costs.

*Discussion among trustees, school officials, and guest speakers
is generally summarized as follows:*

Mr. Robusto asked for clarification on lease payments; Mr. Havens and Mr. Grant provided denials.

Mrs. Brunner stated that one of her sons is employed as a mechanical engineer by General Electric Corp. and asked if that firm builds windmills. Mr. Grant noted the varied sizes of windmills and the sizes needed for power generation.

Mrs. Lyke asked if our school district might serve as a pilot project or test site for wind generated energy sources.

Mr. Robusto asked if the school district would void the written guarantee, noted above, if it does not maintain specified energy conservation measures or meet other expectations. Mr. Grant reviewed the baseline and allowance for modifications that are part of an energy performance contract. Mr. Havens asked if a change in energy conservation steps by the school district would void such an agreement; Mr. Grant reviewed appropriate contract language.

Mr. Griswold asked if there is an opportunity for increased state aid for the project if the school district incorporates the educational experiences into an energy study.

Mrs. Lyke asked if hydrogen cells were considered. Mr. Grant noted the high expenses of such an option at the present time. She asked if the school district could incorporate wind or co-generation as an energy source if it becomes cost effective in a future year. Mr. Grant stated that the school district could include such additional options in the second phase of an energy conservation project.

Mr. Triou asked if the school district would realize the projected annual energy savings if energy costs decrease in the future. Mr. Darby explained the projected annual energy savings are based on kilowatt hours, not expense.

Mr. Davis asked if state aid is based on the total amount of the energy performance contract or the amount of an annual lease. Mr. Grant reviewed the criteria for state aid. Mr. Davis asked what the length of the proposed contract is; Mr. Liebert stated eighteen (18) years.

Mrs. Lyke asked if the state aid ratio is greater for energy performance contracts than capital improvement contracts. Mr. Atseff reviewed the state aid ratios for both contracts.

Mr. Davis noted that it appears that state aid provides the positive cash flow that makes this proposed project feasible. Mr. Grant stated that the annual cash flow over the entire term of the project is carefully reviewed by the NYS Education Department prior to state approval. Mr. Havens added that state criteria require that such a project succeed on its own merits.

Mr. Robusto asked how the proposed term of eighteen (18) years would apply if the school district were to retrofit with new, emerging technology in five (5) or ten (10) years (e.g. new style windows, increases in energy efficiency). Mr. Grant and Mr. Darby explained how modifications in energy management are reflected in a performance contract. Mr. Triou asked if future modifications would require a new contract; they replied that amendments would occur.

Mr. Darby noted that Atlantic Energy Services, Inc. anticipates working with the school district on a long-term basis and would provide regular updates on new funding options or changes in technology.

Mr. Griswold asked if an increase in energy consumption or requirements by the school district would justify the costs of a wind or co-generation source. Mr. Grant provided clarifications. Mr. Havens asked if an increase in the use of kilowatt hours by the school district would result in increased energy savings. Mr. Darby stated that the additional space at the high school, for example, would increase the baseline for energy consumption and potential savings.

Mr. Havens noted that energy performance contracts have moved to the mainstream and asked Mr. Liebert to review the increased presence of same in the area of school facilities. Mr. Liebert stated that energy performance contracts were less successful before 1997 when they were better defined by the NYS Education Department. Since that time, he has worked with several clients on such contracts as a method of reducing costs for capital improvements and annual energy costs.

Mr. Davis noted that a concern expressed during last year's visit to the windmill generating facilities at Harbec Manufacturing Co. in Ontario by the owner, Mr. Bechtold, was the increasing tariff level on energy suppliers. Mr. Havens stated that school districts are exempt from such tariffs and the NYS Education Department does encourage school districts to consider wind as an energy source.

Mr. Davis asked if the steam heat systems at the high school and middle school would pose any concerns. Mr. Grant and Mr. Liebert reviewed energy efficiency levels as they relate to an energy performance contract.

Mr. Griswold asked how far the school district is from meeting its energy needs through a co-generation source. Mr. Liebert shared alternatives and options for such energy sources. Mrs. Lyke asked if such options could become part of a second phase of an energy performance contract. Mr. Darby stated yes, if it were cost effective.

Mr. Havens asked if there are any statistics on when such options are effective based on the value of the Euro or the U.S. dollar. Mr. Griswold stated that such information would have value for future reference of the Board of Education.

Mr. Havens encouraged trustees to forward additional questions or thoughts on the information and discussion this evening. Formal consideration of an energy performance contract would appear on a future meeting agenda.

Trustees thanked Mr. Grant, Mr. Darby and Mr. Liebert for their attendance and information this evening.

G. DISCUSSION OF FORMATION OF AN EDUCATIONAL FOUNDATION

Mr. Havens asked the pleasure of the Board of Education on proceeding with formation of an educational foundation as discussed at the prior meeting.

Mr. Johnson stated that he believes that it is a good idea and that it provides flexibility for donations to the school district.

Mr. Griswold noted that there are three (3) types of foundations (*e.g.* school-board controlled, autonomous, and imbedded, a hybrid of the two) and asked which approach we would pursue. Mr. Robusto reviewed details of each the alternatives.

Mr. Robusto stated that he sensed support at the prior meeting for a foundation controlled by the school board. He noted that the autonomous foundation is the most common among those now in place.

Mr. Griswold stated he supports an educational foundation that is community-based that functions in the public domain. He views it more as operating as support for the school district than as a fund-raising agency. He believes that community ownership of a foundation would lead to greater community support.

Mrs. Lyke stated she supports a structure that would allow the school board to present ideas for issues or activities that a foundation might support.

Mr. Robusto reviewed the process for obtaining foundation support for items outside of the school district's operating budget.

Mr. Griswold supports a foundation that has control of spending of funds with community oversight through its board of directors.

Mr. Havens noted that the Board of Education would retain the discretion to accept or decline contributions from an educational foundation in the same manner as it now handles gifts to the school district. He clarified that an educational foundation would consider general needs or issues facing the school district and booster and parent groups' focus on a single topic or school.

Mrs. Lyke stated that she prefers an autonomous structure for an educational foundation. She has obtained input from other districts in Four County School Boards Association that have foundations already in place.

Mr. Triou stated he has a similar view since an autonomous foundation would not function as a method to reduce or offset the property tax levy.

Mr. Griswold stated that regulations from the Internal Revenue Service (IRS) apply to foundations controlled by school districts. He noted that there is a web site that outlines varied designs and roles for educational foundations.

Mr. Davis noted that he supports the concept of an independent educational foundation with final discretion for acceptance of donations by the Board of Education. He added that it is important for the school board and foundation board or directors to maintain harmony but independence.

Mr. Havens cited his experience in a prior school district where an independent foundation was established with the superintendent of schools serving as a non-voting member of the board of directors and as a liaison to the school district.

Mr. Griswold asked what role a Board of Education has in establishing an educational foundation if it is independent of the school district. Mr. Havens stated that the ad hoc committee would call the initial meeting of interested persons who would elect a board of directors.

Mr. Griswold asked if the Board of Education would pay filing fees for an independent foundation. Mr. Havens stated that an alternative source for such expense is recommended.

Mr. Triou noted that the ad hoc committee could suggest names of persons to serve on a board of directors who would manage formation of the foundation. Mr. Robusto added that the ad hoc committee would also provide sample bylaws and mission statements for consideration by a board of directors.

Mr. Griswold asked if the bylaws would determine if meetings of the board of directors of a foundation would occur in public or private. Mr. Johnson feels such meetings should occur in public.

Mrs. Brunner asked for clarification of the nature of donations to an autonomous foundation. Mr. Robusto provided examples.

Mrs. Brunner stated that it is important that the Board of Education maintain lines of communication with a board of directors of an educational foundation and asked how that would occur. Mr. Robusto reviewed examples such as copies of meeting minutes and reports on donations.

Mr. Triou stated that school trustees could attend the public meetings of a foundation for information.

Mr. Robusto stated that the more research he obtains, the more he learns that school board members should not serve on the board of directors of an educational foundation.

By **consensus**, trustees expressed support for the ad hoc committee to proceed with organizational steps for an autonomous educational foundation.

H. DISCUSSION OF NAMING RIGHTS FOR DISTRICT FACILITIES

Mr. Havens asked the pleasure of the Board of Education on proceeding with naming rights as discussed at the prior meeting.

(Mr. Triou left the meeting at 9:22 p.m.)

Mrs. Brunner asked if the ad hoc committee had a recommendation on this topic.

Mr. Robusto stated that the committee feels that naming rights provide an excellent opportunity to expand on the educational mission of the school district.

He added that agreements for naming rights would include specific terms if the vendor selected changed to a product that did not properly reflect the school facility bearing its name. The school board would award the naming rights to the most appropriate bidder, not always the highest bidder. By written agreement, the Board of Education controls the placement of naming rights.

(Mr. Triou re-entered the meeting @ 9:24 p.m.)

Mr. Robusto stated that naming rights provide opportunities for positive public support and often include links to an educational foundation. He noted that the ad hoc committee that researched this topic has suggested the new science wing at the high school as the first potential site for naming rights. He cited the old gym, new gym, new athletic fields and performing arts center as additional facilities for to consider for naming rights.

Mr. Triou asked if the Board of Education retains total control of naming rights or if there is any link to the board of directors of an educational foundation.

Mrs. Brunner asked if the Board of Education designs the written contract or agreement for naming rights and if the educational foundation has any role in such a contract or agreement.

Mr. Griswold cautioned that donation of funds to a foundation might surrender naming rights.

Mr. Robusto noted that the Board of Education retains control and approval of agreements for naming rights and the sources of funding for same.

Mr. Havens stated that naming rights could also provide funding for specific programs (e.g. science, energy education) within the approved agreement for same. He stated that he initially had doubts about naming rights but, after review and study over the past several months, has learned the positive features that naming rights can produce.

Mr. Triou noted that an agreement for naming rights could limit the term of the donation and the naming rights.

Mrs. Brunner cautioned against changing names of facilities and presenting the perception that “parts and pieces” of the school district are for sale.

Mr. Havens stated that companies or individuals who offer funds for naming rights most often seek agreements for fifteen (15) to twenty (20) years.

Mrs. Lyke asked where identification signs would appear; Mr. Robusto stated that those locations are determined in the written agreement for naming rights.

Mrs. Brunner recalled concerns expressed by administrators in prior years about confusion which can arise with different names for facilities within the same school district when the school district is ranked with other schools or participates in regional, state or national competition.

Mr. Triou asked the pleasure of the Board of Education to continue to explore this topic.

Mr. Robusto noted that the Board of Education retains the final decision on accepting funds and designating facilities under naming rights. If the nature or scope of a bid for naming a facility is not acceptable, the Board of Education can decline it.

Mr. Griswold stated he supports the concept but not the naming of every facility.

Mrs. Lyke noted that the Board of Education would still need to develop the process for inviting and accepting proposals.

Mr. Johnson and Mrs. Lyke expressed their support for the ad hoc committee to continue with its work on naming rights.

Mr. Triou expressed concern about public perceptions that the Board of Education is selling naming rights to pay for something the school budget can not afford.

Mr. Johnson stated that the Board of Education needs to insure that its members and the public at large fully understanding what is intended by naming rights through every available means of communication.

Mr. Robusto stated that if the process is handled correctly, the public will applaud the effort.

Mrs. Brunner supports continued review of the process by the committee and would like to have the committee share more information on how the foundation functions.

Mr. Davis stated that he would like more information and cautioned against losing the vision of the school district in the effort for obtaining naming rights. He believes this topic requires a very cautious process

Mr. Robusto agreed that the ad hoc committee need to proceed with integrity.

By **consensus**, trustees expressed support for the ad hoc committee to proceed with organizational steps for an naming rights.

I. SPECIAL MEETING • SCHOOL IMPROVEMENT PLAN • 2005-2006

Mr. Havens noted that a special meeting of the Board of Education is set for Thursday, July 7th for a workshop session on goals and objectives of the school improvement plan for the 2005-06 school year. The meeting is scheduled from 4 to 8 p.m. at the new joint emergency operations center of Constellation Energy Services on Research Forest in Macedon.

XI. ITEMS FOR BOARD OF EDUCATION ACTION

A. RESOLUTIONS TO ESTABLISH RESERVE FUNDS

(NYS Employee Retirement System (ERS), Benefits for Retired Employees)

Mr. Havens presented the proposal to create two (2) new reserve funds for review and consideration by the Board of Education and asked Mr. Atseff to review the rationale for same.

Mr. Atseff noted that the proposed new reserve funds are in line with recommendations made by Mr. Ray Wager, independent auditor, at the workshop session portion of the school board meeting on March 24th on long-range planning to provide stability for the general fund.

He added that the two reserve funds would allow the Board of Education to offset costs by setting aside funds for future obligations for the employer share of the NYS Employees Retirement System (ERS), for non-teaching staff, and for cost incurred by the school district for benefits of retirees as provided by collective bargaining or wage agreements.

Mr. Johnson offered a **MOTION**, seconded Mrs. Brunner, to adopt the following **RESOLUTIONS** for creation of reserve funds, **TO WIT:**

**RESOLUTION TO CREATE A RESERVE FUND
FOR PAYMENT OF EMPLOYER CONTRIBUTIONS
TO THE NYS EMPLOYEES RETIREMENT SYSTEM (ERS)
(ERS Contributions Reserve Fund)**

BE IT RESOLVED that, upon the recommendation of the superintendent of schools, the Board of Education of Wayne Central School District hereby approves creation of a reserve fund for payment of employer contributions to the NYS Employees Retirement System (ERS), to be known as the ERS Contributions Reserve Fund

**RESOLUTION TO CREATE A RESERVE FUND
FOR PAYMENT OF THE SCHOOL DISTRICT SHARE
OF BENEFITS TO RETIRED SCHOOL DISTRICT EMPLOYEES
PURSUANT TO COLLECTIVE BARGAINING OR WAGE AGREEMENTS
(Employee Retiree Benefits Reserve Fund)**

BE IT RESOLVED that, upon the recommendation of the superintendent of schools, the Board of Education of Wayne Central School District hereby approves creation of a reserve fund for payment of benefits to retired school district employees pursuant to collective bargaining or wage agreements, to be known as the Employee Retiree Benefits Reserve Fund.

On the question, the **RESOLUTIONS** were adopted by a vote of 7 Ayes, 0 Nays, 2 Absent (Mrs. Diller, Mr. Wyse).

B. ACCEPT GIFT TO THE SCHOOL DISTRICT - MIDDLE SCHOOL PTA – Library-Media Center Items

Mr. Havens presented the donation from the PTA at Thomas C. Armstrong Middle School for review and consideration of the Board of Education.

Mr. Robusto asked if the Board of Education would consider donations from a future educational foundation in a format similar to this donation. Mr. Havens stated that was correct.

Mrs. Brunner asked if the donation from the PTA was made for a specific purpose at the library-media center at the middle school. Mr. Havens stated that the donation is made to purchase an updated circulation desk and area for the library-media center. The hard work and generous contributions of the Middle School PTA were also noted.

Mr. Robusto offered a **MOTION** to accept the donation of \$8,000 from the PTA for the Thomas C. Armstrong Middle School to purchase items for the library-media center as recommended by the superintendent of schools. 7 Ayes, 0 Nays, 2 Absent (Mrs. Diller, Mr. Wyse), Carried.

C. APPROVE WAGE ADJUSTMENTS FOR CONFIDENTIAL DISTRICT OFFICE EMPLOYEES

Mr. Havens presented the proposed wage adjustments for confidential employees for review and consideration by the Board of Education.

He noted that each year the Board of Education determines wage increases for confidential employees in the district office. As in past years, it is recommend that their salaries be adjusted by the same amount as the comparable union represented employees.

Mr. Johnson offered a **MOTION**, seconded by Mrs. Brunner, to adopt a **RESOLUTION** to approve wage adjustments for confidential district office employees, **TO WIT:**

**RESOLUTION TO APPROVE WAGE ADJUSTMENTS FOR
CONFIDENTIAL DISTRICT OFFICE EMPLOYEES
(July 1, 2005)**

BE IT RESOLVED by the Board of Education of Wayne Central School District that, upon the recommendation of the superintendent of schools, the wages of the following named positions are adjusted by 65 cents per hour, or 3.50%, whichever is greater, effective July 1, 2005:

- | | |
|---------------------------------|--|
| Administrative Assistant | Payroll Account Clerk |
| Senior Typist - Business Office | Senior Typist – Human Resources Office |
| School District Treasurer | |

On the question, the **RESOLUTION** was adopted by a vote of 7 Ayes, 0 Nays, 2 Absent (Mrs. Diller, Mr. Wyse).

D. WAGE ADJUSTMENTS FOR DISTRICT-WIDE SUPERVISORY EMPLOYEES

Mr. Havens presented a recommendation to adjust the wages of district-wide supervisory employees by 3.50% effective July 1, 2005 for review and consideration by the Board of Education.

Mr. Johnson offered a **MOTION**, seconded by Mrs. Brunner, to adopt a **RESOLUTION** to approve wage adjustments for district-wide supervisory employees, **TO WIT:**

**RESOLUTION TO APPROVE WAGE ADJUSTMENTS
FPR DISTRICT-WIDE SUPERVISORY EMPLOYEES
(Effective July 1, 2005)**

BE IT RESOLVED by the Board of Education of Wayne Central School District that, upon the recommendation of the superintendent of schools, the salary of the following named positions is adjusted by 3.50% effective July 1, 2005:

- Assistant Superintendent for Business Assistant Superintendent for Instruction

Director of Student Services Director of Human Resources
Food Service Supervisor Director of Facilities
Transportation Manager Coordinator of Technology
School District Clerk/Attendance Officer

On the question, the **RESOLUTION** was adopted by a vote of 7 Ayes, 0 Nays, 2 Absent (Mrs. Diller, Mr. Wyse)

E. RESOLUTION TO ESTABLISH SALARY, BENEFITS & WORKING CONDITIONS OF CONFIDENTIAL DISTRICT OFFICE EMPLOYEES

Mr. Havens presented the proposal to establish salary, benefits and working conditions of confidential district office employees for review and consideration by the Board of Education.

Mr. Johnson offered a **MOTION**, seconded by Mrs. Brunner, to adopt a **RESOLUTION** to establish salary, benefits & working conditions for confidential district office employees, **TO WIT:**

RESOLUTION TO ESTABLISH SALARY, BENEFITS & WORKING CONDITIONS OF CONFIDENTIAL DISTRICT OFFICE EMPLOYEES

BE IT RESOLVED by the Board of Education of Wayne Central School District that, upon the recommendation of the superintendent of schools, confidential district office personnel serving in the positions of administrative assistant, payroll account clerk, senior typist in the business office, senior typist in the human resources office and school district treasurer shall be entitled to the salary, benefits and working conditions (exclusive) defined in the collective bargaining agreement between the superintendent of schools and the Wayne Central School District Employee Unit Local 859/9112 of the Civil Service Employees Association, Inc..

On the question, the **RESOLUTION** was adopted by a vote of 7 Ayes, 0 Nays, 2 Absent (Mrs. Diller, Mr. Wyse).

XII. POLICY COMMITTEE ITEMS

Regulation 4531 – Field Trip Guidelines – Single Review

Regulation 5790 – Transportation on School Busses of Persons Other Than Students – New – Final Review

Policy 7220 – Graduation Requirements – Revised – Second Reading

Regulation 7220 – Graduation Requirements – New – Final Review

Mr. Johnson presented the policy and regulation items, noted above, for review and consideration by the Board of Education.

Mr. Johnson offered a **MOTION** to approve second reading of proposed policy revisions and final approval for proposed revisions to regulations, noted above, as presented by the policy committee. 7 Ayes, 0 Nays, 2 Absent (Mrs. Diller, Mr. Wyse), Carried.

XIII. ADDITIONAL PUBLIC COMMENT - None

XIV. ADDITIONAL BOARD MEMBER COMMENTS

- A. Mr. Griswold asked if the model school's program could include a **class on grant-writing** for our students; he is supportive of such a course.
- B. Mr. Griswold extended **thanks** to Mrs. Costello from the NYS Office of Mental Health and Developmental Disabilities (OMRDD) for attending the meeting this evening and her support and assistance in throughout the grant development and implementation process for the TIES program.
- C. Mr. Griswold extended **congratulations** to Mr. Spring and his wife on the birth of their daughter.

- D. Mr. Griswold noted that the margin of approval of ballot items at the annual school election this past May was a bit closer than in prior years and that he had expected that more residents would visit the polls since the proposed tax levy increase was the lowest in several years. He suggested that the Board of Education consider **forming a committee** at the re-organizational meeting in July to consider ways **to increase voter turnout** and present information for the annual budget and proposition items. He believes that support exists in the community.
- E. Mr. Johnson suggested including this issue as a **topic for the special meeting – workshop** session on July 7th.
- F. Trustees extended **best wishes to Mrs.** Woodard and thanks for her service and contributions to our schools as a special education teacher and administrator.

XV. ADJOURNMENT

Mr. Robusto offered a **MOTION** to adjourn the meeting at 9:46 p.m. 7 Ayes, 0 Nays, 2 Absent (Mrs. Diller, Mr. Wyse), Carried.

Respectfully submitted,

JAMES E. SWITZER
School District Clerk

APPROVAL OF MINUTES

The foregoing minutes of the Board of Education were submitted for review & (approved as presented)(corrected as noted) at the meeting of

July 14, 2005

School District Clerk

WAYNE CENTRAL SCHOOL DISTRICT

To: Board of Education

From: Michael Havens, Superintendent of Schools
(Prepared by Mark D. Callahan, Director of Human Resources)

Re: Personnel Action

Date: July 14, 2005

The following is submitted for your review and approval.

INSTRUCTIONAL STAFF

Resignations:

Gregory Kunzer, Special Education Teacher assigned to the Ontario Primary School, effective September 1, 2005. *Re-assigned to Kindergarten resulting in change of tenure area.*

Leave of Absence:

Jane DelGuidico, Spanish Teacher, assigned to the Thomas C. Armstrong Middle and James A. Beneway High Schools, an unpaid leave of absence from September 1, 2005 through June 30, 2006. *For the purpose of child rearing.*

Tracy Harvey, Elementary Education Teacher, assigned to the Ontario Elementary School, a combination paid and unpaid FMLA disability leave anticipated September 9, 2005 through January 20, 2006. *For the purpose of child rearing.*

Francene Pucci, Elementary Education Teacher, assigned to the Ontario Elementary School, a paid FMLA disability leave anticipated September 1, 2005 through January 3, 2006. *For the purpose of surgery.*

Kim Sherwin, School Counselor, assigned to the Eagle Ventures Program, an unpaid leave of absence from September 1, 2005 through June 30, 2006. *For the purpose of caring for ill parent.*

Appointments:

Linda Bellingham, Elementary Education Teacher, NYS Control No. 140039861 (Permanent) assigned to the Ontario Primary School, a two year probationary appointment (one year credit for previous tenure) effective September 1, 2005 through August 31, 2007 at \$44,754 (base + MS), credited with ten years of experience. *Replacement for Sandra Nail (re-assigned to replace Joanne Beach-retired).*

Jeremiah Brandt, Physical Education Teacher, NYS Control No. 237924031 (Provisional, valid through 9/1/06) assigned to the Ontario Elementary School, a three year probationary appointment effective February 3, 2005 through February 2, 2008 at \$35,620 (base), credited with one year of experience. *Replacement for Daniel Harris (re-assigned to HS).*

Lisa Housler-Rojas, Elementary Education Teacher, NYS Control No. 452055041 (Provisional, valid through 2/1/09) assigned to Ontario Elementary School, a five month temporary appointment effective September 1, 2005 through January 20, 2006 at \$36,250 (base + MS) pro-rated. *Replacement for Tracy Harvey (child rearing leave).*

Justin Marino, Social Studies Teacher, NYS Control No. 530310041 (Initial, valid through 9/1/09) assigned to the James A. Beneway High School, a three year probationary appointment effective September 1, 2005 through August 31, 2008 at \$35,620 (base), credited with one year of experience. *Replacement for John DonVito (retired).*

Gregory Kunzer, Elementary Education Teacher, NYS Control No. 346912031 (Provisional, valid through 9/1/08) assigned to the Ontario Primary School, a three year probationary appointment effective September 1, 2005 through August 31, 2008 at \$35,620 (base), credited with one year of experience. *Replacement for Julie Wells (re-assigned to OE).*

Jennifer Piede, School Counselor, NYS Control No. 507925041 (Provisional, valid through 2/1/09) assigned to the Thomas C. Armstrong Middle School, a two year probationary appointment (one year Jareema credit) effective September 1, 2005 through August 31, 2007 at \$38,384 (base + MS), credited with 2 years of experience. *Replacement for Laurie Rogers (resigned).*

Jessica Rice, Special Education Teacher, NYS Control No. 595256051 (Initial, valid through 9/1/10) assigned to the Ontario Primary School, a three year probationary appointment effective September 1, 2005 through August 31, 2008 at \$36,250 (base + MS). *Replacement for Gregory Kunzer (re-assigned to OP Kindergarten).*

Lisa Schlegel, Elementary Education Teacher- 6th Grade Science, NYS Control No. 574116051 (Initial, valid through 2/1/10) assigned to the Thomas C. Armstrong Middle School, a three probationary appointment effective September 1, 2005 through August 31, 2008 at \$35,000 (base). *Replacement for Nancy Driscoll (retired).*

Erica Staab, Elementary Education Teacher, NYS Control No. 177038021 (Provisional, valid through 9/1/07) assigned to the Ontario Elementary School, a two year probationary appointment (one year Jareema credit) effective September 1, 2005 through August 31, 2007 at \$36,234 (base), credited with two years experience. *To fill new 4th grade class.*

SUPPORT STAFF

Resignations:

Kimberly Wernert, School Bus Driver, effective June 27, 2005. *To accept position as Senior Bus Driver.*

Leave of Absence: None

Appointments:

Carol Dunlap, Food Service Worker assigned to the Ontario Primary School, a six month probationary Civil Service appointment effective March 21, 2005 through December 20, 2005, at \$7.45/hr. *Replacement for Bonnie Scott (re-assigned to Middle School).*

Francesca Masisak, Food Service Worker assigned to the James A. Beneway High School, a six month probationary Civil Service appointment effective April 20, 2005 through January 19, 2006, at \$7.45/hr. *Replacement for Veronica Crysel.*

Joanne McCulloch, 1:1 Teacher Aide, assigned to the Thomas C. Armstrong Middle School, a temporary Civil Service appointment effective September 1, 2005 through June 30, 2006, at \$8.25/hr. *Position required to support returning students.*

Kimberly Wernert, Senior Bus Driver, assigned to the Transportation Department, a six month probationary Civil Service appointment effective June 27, 2005 through December 26, 2005 at \$11.25/hr. *Replacement for Michelle DiSalvatore (promoted).*

Substitute Support Staff (Amended):

Harry Kowalski, Substitute Bus Driver effective May 18, 2005 at \$10.50/hr.

Vaughn Weston, Substitute Bus Driver effective May 18, 2005 at \$10.50/hr.

Summer School Appointments (Amended):

Summer Special Education Program: Rate- contract (Paraprofessional)

Add: Patricia Genesky, Teaching Assistant
Nancy Bolton, Teacher Aide
Elise Cantwell, Job Coach

Delete: Kathy Tortorella Cross, Teacher Aide

Summer Labor Appointments:

SUPERVISORS (35 days @ 6.5hours/day ; 7:15 am - 2:15 pm)

Marlene Cook	6.25/hr.	MS
Tanya Lucieer	8.20/hr.	OE
Mark Amend	7.00/hr.	FE
Mary Grice	7.25/hr.	HS
Janine Lubberts	7.25/hr	OP

CLEANERS (35 days @ 6 hours/day ; 7:30 am - 2:00 pm)

Shana Jordan	6.50/hr.	HS	
Amber Doty	6.75/hr.	HS	
Daniel Lee	6.25/hr.	HS	
Brian Atseff	6.00/hr	HS	(8 days total)
Seth Palmer	6.00/hr.	MS	
Courtney Miller	6.00/hr.	MS	
Eric Larson	6.00hr.	MS	
Jake Keymel	6.00/hr.	MS	
Keith Sharpe	6.00/hr.	MS	
Nathaniel White	6.00/hr.	OE	
Jeremy Miller	6.50hr.	OE	
Ben Pritchett	6.00/hr	OP	
Jared Winder	7.00/hr.	OP	
Matt Saxby	6.25/hr.	FE	
Tim Rutan	6.00/hr.	FE	
Tim VanLare	6.00/hr.	HS	(27 days total)

GROUNDS HELPER (35 days @ 7 1/2 hr./day ; 7:00 am - 3:00 pm)

Sean Gefell	6.50/hr.
Luke Rounds	6.25/hr.

PAINTER (35 days @ 7 ½ hr./day ; 7:00 am - 3:00 pm)

Jacqueline Campbell	6.25/hr.
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COMPUTER/TECHNOLOGY (35 days @ 6 ½ hr/day; 8:00 am – 3:00 pm)

Christopher Miller	6.25/hr
Michael Powers	6.25/hr
Aaron Colburn	6.00/hr
Michael TeWinkle	6.00/hr

WAYNE CENTRAL SCHOOL DISTRICT
ONTARIO CENTER, NY 14520

TO: Board of Education

FROM: Michael Havens

RE: Consensus Agenda

DATE: July 14, 2005

The following items are being recommended for approval in a consensus agenda:

1. Accept Treasurer's Report
2. Approve Health Contract with [Brighton](#) Central School District
3. Accept [Gift](#) to the District
4. Approve Production [Studio](#) Bids
5. Approve [Tire](#) & Tube Bid
6. Approve Change Order [CO-4](#)
7. Approve Change Order [CO-2](#)
8. Approve Chance Order [CO-3](#)

TO: Michael Havens
Superintendent of Schools
FROM: Gregory J. Atseff
Assistant Superintendent for Business
DATE: July 14, 2005
RE: Health Service Contract - Brighton Central School District

Attached is the contract for health services for Wayne students attending a private or parochial school in the Brighton Central School District for the 2004-2005 school year.

The cost of the contract is:

13 Students @ \$268.05 = \$3,484.65

The attendance office has verified the students listed on the health service contract.

RESOLUTION

Be it resolved, that the Board of Education of the Wayne Central School District hereby approves the contract for health services with the Brighton Central School District for the 2004-2005 school year, and hereby authorizes the Board President and Superintendent to execute the contract.

/db

Attachment

TO: Michael Havens
Superintendent of Schools
FROM: Gregory J. Atseff
Assistant Superintendent for Business
DATE: July 14, 2005
RE: Gift to the District

Recommend that the Board of Education, at their meeting to be held on July 14, 2005, accept from Sandy Stramonine School of Dance a gift of \$1,200 to be used for the Wayne Central Performing Arts programs.
/db

c: Lee Stramonine
Helen Jensen

To: Michael Havens, Superintendent of Schools

From: Gregory Atseff, Assistant Superintendent for Business

Date: July 6, 2005

Re: TV Production Studio Bid

In accordance with Section 103A, Article 5-A, of the New York State General Municipal Law, a legal notice was advertised in the official school newspapers inviting the submission of sealed bids for TV Production Studio equipment.

Sealed bids were received and opened publicly on Wednesday, June 22, 2005, at 1:00 p.m. at the district administrative offices.

The bid was structured in two parts; Section A and Section B. Section A was for control room equipment, lights, and electrical connections. Section B was for an AVID video editing system.

Bids were sent to nine vendors, as per the attached list.

The following is a summary of bids received:

<u>Vendor</u>	<u>Bid Price</u>
1. Univisions	
Section A	\$190,182.07
Section B	14,092.54
2. Imperatives	
Section A	No Bid
Section B	\$14,114.00

If both sections of the bid are awarded, it will put us over budget.

Therefore, I recommend the district reject the bids for Section B, and award the bid for Section A, to Univisions for a total of \$190,182.07, as the lowest responsible bidder meeting bid specifications.

TO: Michael Havens
Superintendent of Schools
FROM: Gregory J. Atseff
Assistant Superintendent for Business
DATE: July 14, 2005
RE: Tire & Tube Bid

In accordance with Section 103A, Article 5-A, of the New York State General Municipal Law, a legal notice was advertised in the official school newspapers inviting the submission of sealed bids for Tires and Tubes for use on school owned vehicles for the 2005/2006 school year.

Sealed bids were received and opened publicly on Thursday, June 9, 2005 at 1:15 p.m. at the district administrative offices.

Bids were advertised to be evaluated on a total basis with estimated quantities. Prices submitted are to be f.o.b. Wayne Central School District.

The lowest bidder was Tallmadge Tire Service with a bid price of \$21,062.28 which was based on estimated quantities.

Bid Summary:

	<u>Vendor</u>	<u>Bid Price</u>
1.	Lewis General Tire 3870 W. Henrietta Rd. Rochester, NY 14623	\$26,823.00
2.	Tallmadge Tire Service 1285 Route 318 Waterloo, NY 13165	\$21,062.28

Attached is a copy of the vendor bid list for your reference.

/db

Attachment

Tire & Tube Vendors
2005

Lewis General Tire, Inc.
Mr. John Russell
3870 W. Henrietta Rd.
Rochester, NY 14623

Tallmadge Tire Auto & Truck
Mr. Peter Ufholz
1285 Route 318
Waterloo, NY 13165

To: Michael Havens, Superintendent of Schools
From: Gregory Atseff, Assistant Superintendent for Business
Date: July 6, 2005
Re: Change Order CO-4

Attached is a copy of Change Order CO-4, from Christa Construction. This change order is for the cost to modify the new science room student lab table aprons from 6" to 4". Currently, the 6" table aprons prohibit larger students legs to fit underneath the lab tables.

Please present the following resolution to the Board of Education at their meeting on July 14, 2005:

Resolution

Resolved; that upon the recommendation of the Superintendent of Schools, the Board of Education of the Wayne Central School District hereby approves Change Order CO-4 from Christa Construction for \$10,520.00.

To: Michael Havens, Superintendent of Schools
From: Gregory Atseff, Assistant Superintendent for Business
Date: July 1, 2005
Re: Change Order CO-2

Attached is a copy of Change Order CO-2, from Christa Construction. This change order is for the cost to install the track scoreboard foundation for the new varsity field. Due to an error and omission, the foundation for the scoreboard was not shown on the project drawings.

Please present the following resolution to the Board of Education at their meeting on July 14, 2005:

Resolution

Resolved; that upon the recommendation of the Superintendent of Schools, the Board of Education of the Wayne Central School District hereby approves Change Order CO-2 from Christa Construction for \$16,705.00.

To: Michael Havens, Superintendent of Schools

From: Gregory Atseff, Assistant Superintendent for Business

Date: July 6, 2005

Re: Change Order CO-3

Attached is a copy of Change Order CO-3, from Christa Construction. This change order is for the cost to modify and move the mezzanine stair in the new technology room. The current location of the mezzanine stair has raised safety concerns because it greatly reduces the teacher's ability to supervise students when they are using power equipment.

Please present the following resolution to the Board of Education at their meeting on July 14, 2005:

Resolution

Resolved; that upon the recommendation of the Superintendent of Schools, the Board of Education of the Wayne Central School District hereby approves Change Order CO-3 from Christa Construction for \$15,358.00.