



Letter to the Board

Michael Havens

Superintendent of Schools

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July 8, 2005

"True independence and freedom can only exist in doing what's right." Brigham Young

Greetings from Wayne Central. Below are a few items of interest.

Board Agenda Items:

- 1. Reorganizational Meeting** – The Board meeting will begin with the swearing in of our three newly elected Board of Education Members. Then the Board will elect their Board President and Board Vice President. There will be a request for several liaisons and alternates to fill four county and BOCES positions. The rest of the agenda remains the same with the usual annual appointments with the following changes:
 - We will not be appointing Dr. Koretz as a second District Physician this year. When the state mandated certain staff members receive hepatitis B immunizations, his services worked well for us. As most of our staff have been immunized now, we find it is no longer a service that is warranted. Doctor Devore will absorb his duties as part of her own.
 - Lee Stramonine has been appointed as the HS Extra Classroom Treasurer in the interim of Linda Elmer's retirement.
 - Larry Spring has been appointed as the HS Extra Classroom Officer in the interim of Lory Morrin's replacement
 - Bob Miller has been appointed to the positions previously filled by Don Davis
 - Michelle Scheik has been appointed to the positions previous filled by Sandy Woodard
 - The mileage reimbursement rate has been increased to 40.5 cents per mile, which is a national rate used by the district auditors.
 - Larry Spring has been appointed as the HS petty cash officer
 - The custodial building use rate has decreased by .48 cents/hour due to a change in personnel.
 - The food service building use rate has increased by .09 center/hour
- 2. Annual Goals**- We will publicly announce the annual goals that were developed last night. I congratulate you on your efforts as we continue to seek excellence for our students.
- 3. Model Schools Conference Report**- This year John Triou and Jeff Schultz attended the Model Schools Conference. This will be a time for them to report on the conference and their thoughts about where our high school is/should be heading.
- 4. Capital Project Report**- With school opening less than seven weeks from this Board meeting, we will give an update on our progress. Additional asbestos has been found in a couple of new areas, including the high school office, and is being abated.

5. **Finance Report-** Mr. Atseff will give his financial report in preparation for moving money into capital reserve accounts. The closing of the books is not yet complete so we will not be recommending the exact placement of the funds until next month.
6. **Board Action** – The 2005-06 Board of Education Meeting Schedule is attached for your review and approval. We worked around the recess weeks and tried to come up with best schedule possible both for your busy lives and the needs of the district. Please let me know if you have any changes or suggestions before we make it official. The board minutes and May Treasurer’s Report are submitted for your approval. The personnel action is also submitted for your approval. There are bids for bus tires and TV production equipment. We are recommending we not award the second part of the TV production bid which is editing equipment/software (see memo). It would put us over bid and after conversations with the instructor we do not believe we will be in a position to teach the students this aspect until next year. Attached also is what should be the last health contract from Brighton School District. There are three change orders included for your approval. (#002) the track scoreboard support foundation – CPA left this off their drawings (#003) the removal and salvage of the mezzanine stairs and the installation of new stairs and doors- the stairs will be much better for student supervision and (#004) the revision of science lab table aprons from 6” to 4” (tall students couldn’t fit their legs under the 6 inch ones). I recommend approval of these actions as submitted.
7. **Public Information Specialist Position** - The interview team has submitted the names of two finalists to me for the position. I will be interviewing them next week and bringing you a name at the August meeting. There were a number of strong candidates for the grant writing position. I am still waiting for Mr. Callahan to finalize the names of the top two candidates.
8. **Upcoming Events:**
Month of July – Monday – Friday – Reading Camp at OE 8:30 – 11:30 a.m.
July 5 – August 8 – Summer Conditioning Programs – Athletics in AM
7/14 – Board of Education Reorganizational Meeting - OE Gymnasium
7/18-20 – Administrative Retreat – Hamilton College
7/25 – 8/8 – Administrative Vacation Block Out Dates – No Meetings Scheduled
9. Attachments:
 - a. [Ontario](#) Town Board Meeting Minutes – 6/27
 - b. [Walworth](#) Town Board Meeting Minutes – 6/16

JUNE 27, 2005

ONTARIO TOWN BOARD MEETING

A regular meeting of the Ontario Town Board was called to order by Supervisor Joseph Molino at 7:00 PM in the Ontario Town Hall. Present were Supervisor Joseph Molino, Councilmen: Mark Brewer, Donald Camp, Ronald Fillmore and Director of Parks and Recreation William Riddell, Chairman of the Planning Board Eduard Kerkhoven and Town Clerk Cathy Herzog.

Absent: Councilman Donald Shears

Six residents and visitors were present at portions of the meeting.

Mr. Fillmore led the Pledge of Allegiance.

Comments From the Public – None

Approval of Minutes – A motion was made by Mr. Camp, seconded by Mr. Brewer, **to approve the June 13, 2005 minutes as presented.** 4 Ayes 0 Nays 1 Absent (Shears) MOTION CARRIED

Correspondence – None

Old Business –None

New Business - A motion was made by Mr. Camp, seconded by Mr. Brewer, to **accept the Supervisor's fiscal report for the month of May 2005 as presented.** 4 Ayes 0 Nays 1 Absent (Shears) MOTION CARRIED

Director of Recreation & Parks - A motion was made by Mr. Brewer, seconded by Mr. Camp, to **accept the May 2005 report as presented.** 4 Ayes 0 Nays 1 Absent (Shears) MOTION CARRIED

Policy Items – None

Budget Transfers/Adjustments – A motion was made by Mr. Brewer, seconded by Mr. Camp, to **approve a GENERAL FUND budget transfer of \$3,936.00 from A 1990.4 to A 1620.4** for cleaning services for the new Library addition. 4 Ayes 0 Nays 1 Absent (Shears) MOTION CARRIED

Appointments/Resignations – None

Reports by Town Board Members – Mr. Brewer asked Mr. Molino to schedule an executive session in the future to discuss two employees on long term disability leaves. He stated he would also like to know how they are doing and how the workload is being handled in their respective departments. Mr. Brewer also asked that an executive session be held after the July 11, 2005 town board meeting relative to an assessment matter and pending litigation. He stated the Town Attorney and a school and county representative should also be invited.

Approval of Claims – A motion was made by Mr. Camp, seconded by Mr. Brewer, to **approve the abstract of claims for the month of June 2005, including vouchers # 1299 through # 1414 with a grand total of \$41,598.80 and to authorize the Supervisor to issue payments for same.** 4 Ayes 0 Nays 1 Absent (Shears) MOTION CARRIED

Comments from the Pubic – Beth Emley, from the Wayne County Mail, asked if the pending litigation executive session on 7/11/05 pertained to the Ginna Plant?

Mr. Brewer stated no.

Executive Session – A motion was made by Mr. Brewer, seconded by Mr. Camp, to **adjourn at 7:07 PM for an executive session on a personnel matter pertaining to a specific person. He invited members from the Ontario Volunteer Ambulance Squad to stay for the executive session.** 4 Ayes 0 Nays 1 Absent (Shears) MOTION CARRIED

Reconvene – 7:40 PM

Adjourn – A motion was made by Mr. Brewer, seconded by Mr. Camp, to **adjourn at 7:40 PM.** 4 Ayes 0 Nays 1 Absent (Shears) MOTION CARRIED

Respectfully submitted,

Cathy Herzog
Ontario Town Clerk

The above minutes will become official upon approval of the town board.

The regular Town Board meeting, held at the Walworth Town Hall, 3600 Lorraine Drive, was called to order at 7:30 P.M. by Supervisor Frank Guelli. Board members present: Daniel Keyes, Frank Maciuska, Patti Marini and Thomas Yale.

Other town employees present: Norman Druschel, Building Inspector
Michael Frederes, Highway Superintendent
Debora Germain, Recreation Director
Susie Jacobs, Receiver of Taxes
Richard Morris, Attorney for the Town
Paul Russell, Town Engineer
George Schaller, Sewer Superintendent
Phil Williamson, Code Enforcement Officer
Marcia Englert, Town Clerk

MINUTES:

Motion by Councilwoman Marini to approve the minutes of June 2, 2005 as presented. Seconded by Councilman Keyes and unanimously carried.

MAY 2005 SUPERVISOR’S REPORT:

Motion by Councilwoman Marini to approve the May 2005 Supervisor’s report as presented. Seconded by Councilman Keyes and unanimously carried.

CLAIMS:

1. **DRAINAGE:**

Motion by Councilman Yale to approve payment of Drainage Claims totaling \$1,036.15. Seconded by Councilwoman Marini.

Roll call vote:	Supervisor Guelli	Aye
	Councilman Keyes	Aye
	Councilman Maciuska	Aye
	Councilwoman Marini	Aye
	Councilman Yale	Aye

Motion carried.

2. **GANANDA SIDEWALK DISTRICT:**

Motion by Councilman Maciuska to approve payment of Gananda Sidewalk District Claims totaling \$21,430.00. Seconded by Councilman Yale.

Roll call vote:	Supervisor Guelli	Aye
	Councilman Keyes	Aye
	Councilman Maciuska	Aye
	Councilwoman Marini	Aye
	Councilman Yale	Aye

Motion carried.

3. **GENERAL:**

Motion by Councilman Yale to approve payment of General Claims totaling \$52,340.10. Seconded by Councilwoman Marini.

Roll call vote:	Supervisor Guelli	Aye
	Councilman Keyes	Aye
	Councilman Maciuska	Aye
	Councilwoman Marini	Aye

Councilman Yale Aye
Motion carried.

4. HIGHWAY:

Motion by Councilman Keyes to approve payment of Highway Claims totaling \$36,967.43.
Seconded by Councilwoman Marini.

Roll call vote: Supervisor Guelli Aye
Councilman Keyes Aye
Councilman Maciuska Aye
Councilwoman Marini Aye
Councilman Yale Aye

Motion carried.

5. HIGHWAY GARAGE PROJECT:

Motion by Councilman Keyes to approve payment of Highway Project Claims totaling \$6,041.36. Seconded by Councilwoman Marini.

Roll call vote: Supervisor Guelli Aye
Councilman Keyes Aye
Councilman Maciuska Aye
Councilwoman Marini Aye
Councilman Yale Aye

Motion carried.

6. LIGHTING:

Motion by Councilman Maciuska to approve payment of the following Lighting Claims:

Walworth Light District	\$ 722.67
Harvest Hills Light District	680.34
Gananda Light District	863.35
Brookside Light District	11.28

Seconded by Councilman Yale.

Roll call vote: Supervisor Guelli Aye
Councilman Keyes Aye
Councilman Maciuska Aye
Councilwoman Marini Aye
Councilman Yale Aye

Motion carried.

7. SEWER DISTRICT:

Motion by Councilman Maciuska to approve payment of Sewer District Claims totaling \$9,382.41. Seconded by Councilman Yale.

Roll call vote: Supervisor Guelli Aye
Councilman Keyes Aye
Councilman Maciuska Aye
Councilwoman Marini Aye
Councilman Yale Aye

Motion carried.

8. TRUST & AGENCY:

Motion by Councilwoman Marini to approve payment of Trust & Agency Claims totaling \$16,617.20. Seconded by Councilman Keyes.

Roll call vote: Supervisor Guelli Aye
Councilman Keyes Aye

Councilman Maciuska	Aye
Councilwoman Marini	Aye
Councilman Yale	Aye

Motion carried.

9. WATER EXTENSIONS:

Motion by Councilman Keyes to approve payment of the following Water Extension Claims:

Ext. #5: \$ 263.25
Ext. #12: 1,257.75
Ext. #15: 1,126.13
Ext. #16: 1,224.00
Ext. #17: 2,006.00
Ext. #18: 1,530.00

Seconded by Councilwoman Marini.

Roll call vote:	Supervisor Guelli	Aye
	Councilman Keyes	Aye
	Councilman Maciuska	Aye
	Councilwoman Marini	Aye
	Councilman Yale	Aye

Motion carried.

FIREMEN'S SERVICE AWARD PROGRAM:

A letter received from David Rogers, Investment Advisor, stated that he is no longer with UBS Financial Services, Inc., but has joined the investment firm of RBC Dain Rauscher. He requested that the accounts be transferred to the aforementioned company. Mr. Rodgers stated that the \$75.00 termination fee imposed by UBS would be reimbursed and there would be a savings in administrative costs.

PUBLIC PARTICIPATION:

1. CANANDAIGUA ROAD SEWER AVAILABILITY INQUIRY:

- ◆ Dan Teske, real estate broker, inquired as to when sewers would be available on Canandaigua Road, south of Walworth-Penfield Road. He complained that the property had been rezoned as a PUD. Supervisor Guelli stated that the Town is currently negotiating with the Wayne County Industrial Development Agency for funding to extend the sewer line from Gananda Parkway to the north side of the creek at the same time the Canandaigua Road bridge is replaced. Councilman Maciuska stated that the cost to extend the sewer is over \$100,000. He emphasized that the residents in the sewer district cannot be expected to finance the project. Supervisor Guelli stated that although grants are not accessible as the town's median income is too high, money may be available if there were commitments from developers. Councilman Maciuska commented that the developer usually pays for the sewer line. Mr. Teske stated that if the sewer line was extended to the north of the bridge, the property could be marketed. Paul Russell advised that he is preparing a trunk sewer plan, which should be completed by the end of July. Supervisor Guelli noted that a PUD is the best possible zoning as anything is permitted.
- ◆ Ken Nortier asked when the bridge replacement was scheduled. Supervisor Guelli stated that it will be done this fall.

LOCAL LAW NO. 3:

1. **HEARING:**

The legal notice was read. Richard Morris reviewed the changes. As there were no comments from the public, there was a motion by Councilman Yale to close the hearing. Seconded by Councilman Maciuska and unanimously carried. Time: 8:10 P. M.

2. **ADOPTION:**

Councilman Yale offered the following resolution and moved its adoption, seconded by Councilman Maciuska to wit:

BE IT RESOLVED that Local Law No. 3 of the year 2005, Entitled “A LOCAL LAW AMENDING THE TOWN OF WALWORTH MUNICIPAL CODE MORE PARTICULARLY AMENDING PROVISIONS PERTAINING TO SEWER RENTS SETTING FORTH SEWER RENT CHARGES AND PROVISION FOR MINIMUM SEWER RENT NOT TO BE CHARGED IN CASE OF DISCONNECT FOR MORE THAN 30 CONTINUOUS DAYS; ADDITIONAL RESTRICTIONS IN ISSUANCE OF A CERTIFICATE OF OCCUPANCY UNTIL RECORDING OF CONVEYANCES OFFERED IN DEDICATION; AMENDING PROVISIONS IN RESIDENTIAL SUBDIVISIONS TO PROVIDE THAT BROADCAST RADIO ANTENNAS NOT INTENDED FOR COMMERCIAL USE (INCLUDING HAM RADIOS) SHALL BE A PERMITTED ACCESSORY USE UPON ISSUANCE OF A SPECIAL USE PERMIT; ADDING INVISIBLE FENCE PROVISIONS; AMENDING SIGN REQUIREMENTS; NEW BUILDING PERMIT FEES SHALL BE REQUIRED AND CERTAIN EXISTING FEES SHALL BE INCREASED BEFORE A BUILDING PERMIT MAY BE ISSUED ALL AS SET FORTH IN CHAPTERS 85, 139, 151 AND 180 OF SUCH CODE” is hereby adopted.

Roll call vote:	Supervisor Guelli	Aye
	Councilman Keyes	Nay
	Councilman Maciuska	Aye
	Councilwoman Marini	Nay
	Councilman Yale	Aye

Motion carried.

ORCHARD VIEW PHASE 2A & 2B OFFER OF DEDICATION:

Motion by Councilman Maciuska to accept the offer of dedication of the easements, deeds, and other necessary documents for Phase 2A and 2B of the Orchard View subdivision, subject to the approval of the Attorney for the Town. Seconded by Councilman Yale.

Roll call vote:	Supervisor Guelli	Aye
	Councilman Keyes	Aye
	Councilman Maciuska	Aye
	Councilwoman Marini	Aye
	Councilman Yale	Aye

Motion carried.

Richard Morris noted that no permits will be issued, nor any soil moved until the subdivision maps are filed.

ORCHARD VIEW DEVELOPMENT LETTER OF CREDIT RELEASE APPROVED:

Motion by Councilman Yale authorizing the release of \$22,877.29 to the developer, from the Orchard View Development Letter of Credit. Seconded by Councilwoman Marini.

Roll call vote:	Supervisor Guelli	Aye	
	Councilman Keyes	Aye	
	Councilman Maciuska	Aye	
	Councilwoman Marini	Aye	
	Councilman Yale	Aye	Motion carried.

WATERFORD ROAD SIDEWALK UPGRADE ALTERNATIVES:

Paul Russell presented the report. Copy is attached.

SHERBURNE ROAD PARK OPEN:

Debora Germain stated that the gates are opened in the morning and closed at dusk.

DRAINAGE:

Priorities and goals will be decided at the July 7, 2005 meeting.

FINANCIAL TRANSACTIONS:

Councilman Yale offered the following resolution and moved its adoption, seconded by Councilman Keyes to wit:

BE IT RESOLVED that the Account Clerk be authorized to transfer the following:
\$ 525.67 from A1990.41 to A8560.42 for supplies for the Center Street tennis courts;
54.00 from SS8130.402 to SS8110.41 for membership dues
\$2,138.33 from HG8340.410 to HG8340.430 for the change order.

Roll call vote: Supervisor Guelli Aye
Councilman Keyes Aye
Councilman Maciuska Aye
Councilwoman Marini Aye
Councilman Yale Aye

Resolution adopted.

CENTER STREET TENNIS COURTS:

Councilman Keyes commended James Johnston for the refurbishing of the tennis courts on Center Street.

ADJOURNMENT:

Motion by Councilman Keyes to adjourn. Seconded by Councilwoman Marini and unanimously carried. Time: 8:32 P.M.

Respectfully submitted,

Marcia Englert, RMC
Town Clerk