



Michael Havens
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Wayne Central School District

LETTER to the BOARD

April 15, 2005

“Judgment is not the knowledge of fundamental laws; it is knowing how to apply a knowledge of them.”
- - Charles Gow

Greetings from Wayne Central. Below are a few items of interest.

BOARD AGENDA:

1. **Middle School Goals Report:** Mr. Armocida will be presenting the Middle School Goals as part of the District improvement we established at our Board retreat last July. You previously heard the Elementary and High school plans. Mr. Armocida and his staff have done a fine job and I think you will be pleased with this year's results.
2. **CSEA Contract Discussion:** We have a tentative agreement with CSEA. The membership will vote on it at 5:00 the day of our meeting. I am very pleased with the details which I have highlighted for you in the attached memo. I want to commend Board members Frank Robusto, John Triou and Mark Wyse who helped negotiate the settlement. I also want to thank Greg and Mark who did a nice job. Email me if you have any questions. We will discuss the contract during the Superintendent's report and vote on it in the board action portion of the meeting.
3. **Board Retreat:** I have tentatively scheduled the retreat for Thursday July 7th-5-9 P.M. That seemed most agreeable to people. This will also allow administrators Bob LaRuche and Kim Cox to attend. You will remember that they have professional obligations the following week. I want to finalize this date with you.
4. **Business Items:** We have our standard business items of personnel actions, CSE action, Treasurers Report, bids and health contracts. As you will note, there are three change orders to the capital project ,one of which is the clock tower. It appears the general feeling is to have a clock on the South side and the West side. I am recommending approval of the CSEA contract and the board actions as presented.
5. **Policy:** Policies from the March 24 board meeting are being resubmitted for Board approval. This is our second reading. Policy chairman Johnson has asked that you read over these policies and be prepared to do the second reading.

BOARD LETTER

1. **Grade Four Teacher Coach:** I have met with Nikki Welch and she has accepted the Grade 4 Teacher Coach position for next year. I am thrilled to have her step in, as she is one of the finest teachers in the district. She will continue the work Jim Adamo has started and will be a strong leader for this program.
2. **Constellation Meeting:** On April 21 I will be attending a meeting at the OGC with the Constellation group to hear their annual safety report. Also we are working with Constellation on a \$50,000 grant for the refurbishment of the Manor House.
3. **Break Week:** Just a reminder that next week is spring recess. Monday is a floating holiday, so school offices will be closed. Since the April 27 agenda is done a week in advance, there will not be a planning meeting occurring next week either. And, since Lori is on vacation next week, there will not be a Friday letter, unless something comes up and the need arises. I will be working Tuesday through Friday so call my direct line (524-1002) if you need me.
4. **Naming Rights:** Your naming rights committee (Frank, Jeff, Michael) has met. We are pursuing three tracks a) an educational foundation; b) what things should be considered for naming and how do we market it and c) what criteria should be used. Enclosed are our minutes.
5. **Events:**
 - April 18-22 – Spring Recess – Schools Closed
 - April 25 – HS PTSA Meeting @ DO – 7:00 p.m.
 - April 26 – OP/OE Family Game Night @ Casey Park – 6:30 p.m.
 - April 27 – Board of Education Meeting @ DO – 7:00 p.m.
 - April 27 – OP/OE Storyteller Night @ OE – 6:30 p.m.
 - April 28 – OP/OE Family Read In/Book Fair @ OE – 6:30 p.m.
 - April 29, 30 & 31 – Middle School Musical “Annie” 7:00 p.m. (F & S); 2:00 (Sun.)
 - May 5 – Op/OE Dance Recital @ PAC – 7:00 p.m.

Athletics:

- 4/15 – Boys’ JV Baseball vs. Victor – 4:15 p.m.
- 4/15 – Girls JV Softball vs. Lyons – 4:15 p.m.
- 4/25 – Boys’ JV Tennis vs. Pal-Mac – 4:15 p.m.
- 4/26 – Boys’ JV Baseball vs. Penn Yan – 4:15 p.m.
- 4/26 – Girls’ JV Softball vs. Penn Yan – 4:15 p.m.
- 4/27 – Boys’ V Tennis vs. Naples – 4:15 p.m.
- 4/28 – Boys V Baseball vs. Waterloo – 4:15 p.m.
- 4/28 – Girls V Softball vs. Waterloo – 4:15 p.m.

9. **Attachments:**

- a) Walworth [Town](#) Board Meeting Minutes - 4/7
- b) [Safety](#) Committee Meeting Minutes – 4/14
- c) [Naming](#) Rights Committee Minutes - 4/14

WALWORTH TOWN BOARD MEETING MINUTES

APRIL 7, 2005

The regular Town Board meeting, held at the Walworth Town Hall, 3600 Lorraine Drive, was called to order at 7:30 P.M. by Supervisor Frank Guelli. Board members present: Frank Maciuska, and Thomas Yale. Absent: Daniel Keyes and Patti Marini.

Other town employees present: Norman Druschel, Building Inspector
Michael Frederes, Highway Superintendent
Debora Germain, Recreation Director
Richard Morris, Attorney for the Town
Paul Russell, Town Engineer
George Schaller, Sewer Superintendent
Phil Williamson, Code Enforcement Officer
Marcia Englert, Town Clerk

MINUTES:

Motion by Councilman Yale to approve the minutes of March 17, 2005 as presented.
Seconded by Councilman Maciuska and unanimously carried.

PUBLIC PARTICIPATION:

1. LINCOLN FIRE DEPT: BASIC LIFE SUPPORT FIRST RESPONSE AGENCY APPLICATION:

Ed Collins, Lincoln Fire Dept. Chief, inquired about the decision regarding his request at the March 17, 2005 meeting to obtain a letter from the town stating that Lincoln Fire Department has the authority to provide emergency medical services on a regular and ongoing basis, in order to obtain an agency code as a Basic Life Support First Response (BLSFR) agency from the State Dept. of Health. Councilman Yale stated that he wants to review the information Again to determine that Town Board approval will not create an opportunity for the establishment of a second ambulance service within the town. A decision will be made at the April 21, 2005 meeting.

TOWN CLEANUP DATES:

Supervisor Guelli stated that the Town cleanup dates are May 12-14, Thursday, Friday and Saturday.

CAREY TOPSOIL REMOVAL APPROVED:

Motion by Councilman Yale approving the removal of 1200 cubic yards of topsoil from property owned by Bruce Carey at 937 Walworth-Penfield Road (Carey Lake), which resulted from the excavation of the large parking lot. Seconded by Councilman Maciuska.

Roll call vote: Supervisor Guelli Aye
Councilman Keyes Absent
Councilman Maciuska Aye

Councilwoman Marini	Absent
Councilman Yale	Aye

Motion carried.

CAREY FIREWORKS DISPLAY:

A Fireworks Permit application, including a \$4 million certificate of liability, has been received from Bruce Carey for a display to occur on July 23, 2005. It was noted that Town Board approval is not required. A letter was received from Susan Yara and an e-mail from Susan Hopf requesting that the neighbors be notified prior to the event to enable them to confine their livestock. Supervisor Guelli will advise Mr. Carey to notify Susan Yara and Susan Hopf prior to the event.

WEST WALWORTH SERVICE AWARD PROGRAM:

Motion by Councilman Maciuska authorizing the Supervisor to sign the statement verifying the service points of members of the West Walworth Volunteer Fire Department. Seconded by Councilman Yale.

Roll call vote:	Supervisor Guelli	Aye
	Councilman Keyes	Absent
	Councilman Maciuska	Aye
	Councilwoman Marini	Absent
	Councilman Yale	Aye

Motion carried.

HIGHWAY DEPT. BACKHOE PURCHASE:

Motion by Councilman Yale authorizing the Highway Superintendent to purchase a John Deere Backhoe, with options and extra buckets, as per the New York State O.G.S. contract for a total cost of \$63,755.00, to be expended from line DA5130.24. Seconded by Councilman Maciuska.

Roll call vote:	Supervisor Guelli	Aye
	Councilman Keyes	Absent
	Councilman Maciuska	Aye
	Councilwoman Marini	Absent
	Councilman Yale	Aye

Motion carried.

HIGHWAY DEPT. SURPLUS EQUIPMENT:

Motion by Councilman Yale to declare the 1990 John Deere backhoe as surplus and sold at the municipal auction on May 21, 2005. Seconded by Councilman Maciuska.

Roll call vote:	Supervisor Guelli	Aye
	Councilman Keyes	Absent
	Councilman Maciuska	Aye
	Councilwoman Marini	Absent

Councilman Yale

Aye

Motion carried.

GINEGAW PARK USES APPROVED:

Motion by Councilman Maciuska authorizing the use of Ginegaw Park by the:

1. United Methodist Church Youth Group on April 9, 2005, rain date April 16, 2005, for a car wash;
2. Gananda Racing Aquatic Team on June 12, 2005 for an end of the year award program;
3. Lions Club on April 23, 2005 for Environmental Cleanup Day;
4. Lions Club on July 21-24, 2005 for the Festival in the Park.

Seconded by Councilman Yale and unanimously carried.

GANANDA SIDEWALK DISTRICT TRACTOR/MOWER/SNOW BLOWER:

1. BIDS RECEIVED:

◆ Saxby:	20,995.00
Option 1:	310.00
Option 2:	165.00
◆ Bob James Equip:	20,976.80
Option 1:	n/a
Option 2:	165.00
◆ SV Moffett:	24,662 .00
Option 1:	485.00
Option 2:	260.00

2. BID AWARDED:

Motion by Councilman Maciuska authorizing the purchase of a Kubota tractor/mower/snow blower from Saxby as per the bid price, with options, of \$21,470.00, to be expended from line SM5410.21. Seconded by Councilman Yale.

Roll call vote:

Supervisor Guelli	Aye
Councilman Keyes	Absent
Councilman Maciuska	Aye
Councilwoman Marini	Absent
Councilman Yale	Aye

Motion carried.

FILL PERMIT APPROVED:

Motion by Councilman Yale authorizing the issuance of a fill permit to Mike Langdon, 4084 Canandaigua Road, to raise the elevation of the sides and rear of the house. Seconded by Councilman Maciuska.

Roll call vote:

Supervisor Guelli	Aye
Councilman Keyes	Absent
Councilman Maciuska	Aye
Councilwoman Marini	Absent
Councilman Yale	Aye

Motion carried.

ACADEMY BUILDING SPECIAL ELECTION:

Supervisor Guelli stated that the referendum to convert the Walworth Academy Building to a Community Center was soundly defeated. He further stated that the current Board will not pursue the development of a community center. A copy of the election results is attached.

MEETING WITH THE ATTORNEY FOR THE TOWN:

Motion by Councilman Yale to adjourn to a meeting with the Attorney for the Town to discuss several legal issues. Seconded by Councilman Maciuska and unanimously carried.

Time: 7:55 P.M.

RECONVENED:

Supervisor Guelli reconvened the meeting at 8:27 P.M.

WHITNEY MEADOWS LETTER OF CREDIT RELEASE APPROVED:

Motion by Councilman Yale authorizing the release of \$1,073.23 to the developer from the Whitney Meadows Letter of Credit, as recommended by the Engineer for the Town.

Seconded by Councilman Maciuska.

Roll call vote:	Supervisor Guelli	Aye
	Councilman Keyes	Absent
	Councilman Maciuska	Aye
	Councilwoman Marini	Absent
	Councilman Yale	Aye

Motion carried.

SEWER USE LAW TO BE AMENDED:

Richard Morris will prepare an amendment to the Sewer Use Law whereby the sewer use fee is waived when the water is turned off for a period greater than 30 days.

ADJOURNMENT:

Motion by Councilman Yale to adjourn. Seconded by Councilman Maciuska and unanimously carried. Time: 8:30 P.M.

Respectfully submitted,

Marcia Englert, RMC
Town Clerk

TO: Safety Committee Members:
Chris Shaffer - Committee Co-Chairperson (MS Asst. Principal)
Fred Prince - Transportation
Maureen Doyle – MS PE
Tom Lucieer – OE Maintenance
Mark Callahan - DO Administration
Lori Sensenbach – OP SCRIP
Bob Magin – FE Instructional
Frank Gough – HS Science Dept.
Kim Smith - SRO

FROM: Don Davis – Committee Co-Chairperson (Dir. of Facilities)

RE: Meeting Minutes

DATE: April 14, 2005

This is a recap of today's safety committee meeting.

New Business:

I introduced **Bob Miller** as my replacement starting on May 1st. Although Bob was not able to attend the pm session today, most everyone on our committee knows him anyway.

Student & staff accidents: The only issue deals with student accidents in the middle school gym. Another student ran into the unpadded section of the gym wall and suffered a dislocated shoulder. I am currently soliciting quotations for this work to be performed during summer recess. The new/additional padding will be in place before school starts next September.

Construction Project: You may recall that we have an obligation to tour the construction project (Commissioner's Regulation – RESCUE) prior to the beginning of school next September to approve that the buildings are safe and ready for students and staff to arrive. Bob Miller will be scheduling this meeting and the format will be similar to what we did last August. Bob will be in contact with you.

Committee Membership: Please get back to me as soon as possible if you desire to step-down from being on this committee. It would be nice to get a replacement on board before school is dismissed at the end of June. If you wish to continue, please get back to me with a phone number that you can be reached at over the summer, not only to contact you to schedule the pre-school walk-through but to communicate any other problems that need to be addressed by the committee during summer recess.

Lori Sensenbach has been working on a **"Safe Schools" grant** with a number of other school district employees. She hi-lited some of the areas of interest; digital cameras for school busses, communication devices for playgrounds and field trips, funding for safety training, and cameras in schools for security. The grant needs to be submitted by April 29th.

It was discussed that a number of us have seen **students running on the new track** area. Apparently, one student on the track team fell and hit their head on the new drain in the track area. In addition, there seems to be a great deal of community use of the new track area on evenings and weekends. Our committee expressed concern for the district's liability as this is still a construction zone. I said I would send emails to appropriate staff notifying them of our concern.

Fred Prince notified me of the growing problem with **vehicles passing stopped school busses** while they are parked in our loading zones and have the red flashers going. He had talked to Trooper Smith about this. Kim has some ideas about this and a recommendation for some more effective signage. I will set up a time to meet with her and begin to implement those safety strategies.

Old Business:

I took the initiative to contact the principals at OE and OP and Fred (transportation dept.) to remind people to **keep the speed down** in that area. With warmer temperatures arriving, sometimes the feet get a little heavier on the gas peddle. Tom Lucieer did state, at our PM meeting, that traffic has been beginning to move a little faster lately.

Our next safety committee meeting will be scheduled in late August in order for us to tour district facilities before the start of school in September. Bob Miller will be contacting you. It has been my pleasure to have chaired this committee for the past (approximately) 18 years. Two major elements that have made this initiative successful has been the support from our administration and Board of Education as well as the fine people that have served on this committee over the years. In parting, I wish everyone all the best and feel confident that the tradition of safety will continue in our district. Thank you and be blessed.

TO: Safety Committee Members:
Chris Shaffer - Committee Co-Chairperson (MS Asst. Principal)
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FROM: Don Davis – Committee Co-Chairperson (Dir. of Facilities)

RE: Meeting Minutes

DATE: April 14, 2005

I followed-up with Greg Atseff, and Jeff Balcerzak (LeChase Project Superintendent) regarding the use of the new track area. Jeff is going to expedite the installation of a 4' high fence going around the outside perimeter of the track. This will provide a barrier between the running track and the area of the stadium that still has a great deal of work to be performed yet (eg. bleacher & press box installation, final grading). The area of the field inside the track area was agreed to pose little concern for safety. The contractors have agreed to work with us to finish the tasks needing completion in that area and perform their work around our schedules. I feel these provisions will be adequate for the safety of those using the facility. We will continue to monitor this situation.

Naming Rights/Wayne Central Education Foundation Minutes

April 14, 2005

Present: Frank Robusto, Michael Havens, Jeff Shultz

1. The following list of prioritized naming projects were identified;
 - a. science wing
 - b. athletic field
 - c. old and new gyms
2. There were a number of ideas and things to consider regarding naming rights;
 - a. use 10-20 years with them paying a certain amount up-front and the rest each year
 - b. create marketing packets for the potential bidders
 - c. a foundation would do the leg work
 - d. the BOE would have final say about who was accepted or rejected
 - e. should not do these all the same time since it would saturate the market
 - f. need to develop criteria for bidders
 - g. need to consider that the company chosen could fall from grace i.e. Enron
3. The following ideas about a foundation were generated;
 - a. needs to be a 504-C3
 - b. make up might be an administrator, 1-2 Board members and 4-5 influential and respected community members
 - c. need to develop bi-laws
 - d. foundation will need to create a mission
 - e. should see how other foundations operate
 - f. foundation could have contract with Board to handle naming rights
4. The preparation work was divided ;
 - a. Michael: Foundation information
 - b. Jeff: Bidding process
 - c. Frank: Finalize what is named and marketing
5. Next meeting April 28 1:00 in Franks office. We will send materials out ahead of time