

EduTech Steering Committee
December 10, 2004
RIT Inn and Conference Center

Members present:

Bruce Amey, Avon
Joe Backer, Letchworth
Maria Ehresman, Williamson
Mike Glover, GV BOCES
Gary Hammond, GV BOCES

Joe Marinelli, WFL BOCES
Jack McCabe, WFL BOCES
Camille Sorenson, EduTech
Dan Starr, NR-Wolcott

Members Absent:

Joan Cole, Elba
Bob Leiby, Manchester Shortsville

Guests:

Ray Wager, Wager & Associates
Chris Saxby, EduTech

Keith Henry, W-FL BOCES

- EduTech Cost Study – Raymond F. Wager, CPA
Ray Wager presented and explained the process used in developing the cost study.

Cost study will be shared at the respective CSO meetings.

- EduTech Budget Process
 - Expenditure Budget
 - Cost Study
 - District Pricing
 - GV & WFL CSO
 - Review by WFL Board
- Healthy functional budget that support infrastructure, flexible balance in a changing environment
- Budget flat across the board except for benefits, salaries
- Continued but stable demand for workstations
- Continued demand for technology to support instructional and administrative needs
- Assessment processing, reporting, analysis

Budget – determine expenditures for the year

Cost Study – determine direct and indirect costs, allocate by billable cost centers

Match proposed costs against revenue using existing prices

Estimate miscellaneous revenue based on historical trends for revenue and services

Adjust services pricing

Analyze impact to districts.

Revenue sources

Annual service fees

One time service fees

Grants

Cross contracts

Miscellaneous revenue

One-time charges to the district for services

The budget is based on the existing services base. If a district subsequently drops a service, then the loss of that income must be made up by miscellaneous income

Cost study/Pricing

Cost centers changes –

SAA support – project coordination, warehouse, % techs

Score Reporting – test scoring, state data collection, NCLB reporting, data warehousing, district reporting

Cost Center Interdependence –

Tech Support = LAKENet

Student = Part 200 = Test Scoring

Project Coordination = warehouse = techs

Joe Backer – supports making the adjustment to put the money where it is being spent

Mike Glover – thanked Camille and everyone involved with the budget. You held the line and feel that you heard us last year.

Camille shared a comparison of last year's costs and this year's costs individualized for each district. This will be shared with each district by the first of the year.

Any service a district adds after November 1, 2004 will not be reflected in the figures

Reassignment of costs-

\$4,000 decrease tech support

\$4,000 increase in LAKENet

\$2,000 decrease in LAKENet telecommunication

2.2% increase in all other services.

Next meeting March 11, RIT Inn and Conference Center

Minutes are available in DocuShare (Edutech services, Steering Committee, Ongoing committee work, Meeting minutes) for all Superintendents/ District Technology Coordinators