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Superintendent of Schools

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Wayne Central School District

LETTER to the BOARD

August 13, 2004

Greetings from Wayne Central School District. Below are some items of interest.

Board Agenda:

1. **Building Tour** – For those who want a tour of our construction progress at the high school, we will meet in the conference room at 6:30. You will see that much has been done but much remains to be done.
2. **Executive Session** – There will be a short executive session to discuss a personnel item.
3. **Building Project Update** – Jeff Balcerzak of LeChase will be giving the Board an update on how the project is progressing. I have told him that three areas of particular interest will be opening of school, lights and the curbed median on the new road.
4. **Annual Report** – Enclosed is the 2003-04 annual report, which I will review with you. You will see that of the academic areas in our district goals (math and ELA 4, 8, HS) we improved in 5 of the 6 categories. There is still much work to be done but you should be proud of the improvement our students have made over the last five years.
5. **TIES Grant Update** – Enclosed is some information on the TIES program. Mrs. Woodard will provide an update to you.
6. **New York State Budget** – We apparently have a state budget. I have enclosed initial estimates of aide for Wayne. The top half of the sheet list last year's aide, the bottom is an early estimate of this year. Keep in mind that actual numbers will not be known for some time and are dependent upon our BEDS data which the State gets on October 1st. All estimates are based on old data. That being said the numbers do not look bad.
7. **Personnel Action** – As you can see there are numerous appointments which I recommend for your approval.

8. **Energy Audit** – Enclosed is a resolution authorizing Atlantic Energy to do the comprehensive energy audit. That audit will result in their final recommendations for energy savings. You will recall from their earlier presentation that those recommendations could include co-generation boilers, high efficiency lights, new windows and alternative energy such as a windmill. I recommend you approved the resolution.
9. **Alternate assessment methodology** – I have spoken to you about this before. Because of the large increase in the assessment of Ginna, the Town of Ontario has a tentative equalization rate of 118%. We would like a rate of 100%. There is a recent legislation which was passed for circumstances such as ours where there is one large tax payer (Ginna) which can distort your equalization rate. The enclosed resolution will allow us to use this provision and return the equalization rate to 100%. Some of you have spoken to Town supervisor Frank Guielli who has been asking if we would do this. I recommend we approve the resolution.
10. **Adopt Tax Levy** – Enclosed is Mr. Atseff's recommendation for the tax levy. Included in the Levy is Ginna's taxes based on their \$383,000,000 assessment. We know that won't be the final assessment and some money will have to be returned to them. We will put that money in a separate account until we know what the settlement will be.
11. **Bids**- Enclosed are three bids which I recommend you approve.
12. **Adopt School Lunch Prices** – We ended last year with a profit in our school lunch program. We are therefore recommending no price increase again this year. Nique Wilson has done a wonderful job turning this department around. She is probably underpaid for the great work.
13. **Approve Change Orders**- Enclosed are two change Orders. One is for the water leak at OP. You will recall from earlier discussions that the old piping is worn and is leaking. We will be tearing up part of a floor and running the pipe in from another place. This absolutely has to be done. The second change order is to provide the electrical for the lights on the softball field, to be able to have temporary power for our scoreboard this year, to have the electrical capacity in place to add lights to the baseball field if that should be desired at some later date, and improve the electrical circuits for the press box. I recommend you approve both change orders.
14. **Red Cross and FLCC** – These are annual approvals. The red cross agreement allows us to be a place of sheltering. The FLCC agreement allows our students to take classes here at the high school.

Newsletter:

1. **High School Lights:** We continue to work with parents regarding lights on Porray field. On Wednesday night we brought in portable lights to try them out. We asked parents, coaches and some officials to attend. The Board was represented by your president, John and construction committee member Mark. The conclusion of the group was that the lights were not sufficient to safely light the field. The lights were also not high enough to avoid the “deer in the headlights” scenario. It was also the general conclusion of the parents, players and coaches that playing under Gananda’s lights was not a great option. They would lose any home field advantage. They would not be playing on “their” field. There would be no concessions income and students would be on the road, further away from home, at night. The parents did seem appreciative that the AD, coaches, Superintendent and Board members all turned out to see what could be done. We are going to continue to explore options. We will also be reviewing what we have done and will continue exploring with our parents on coaches night. One good thing about last night was we got to see what kind of soccer players our Board president and AD are. The two Williamson boys mixed it up a bit under the lights. I won’t say much about it but one of them did have to limp off the field after about 8 minutes. Work has continued this week on taking down the existing lights. The electrician had hoped to bring the poles right over to the softball field and set them in the holes they were digging. Unfortunately they hit bedrock before reaching the required depth so some reinforced rebar and concrete has to be fabricated. This slows things down a bit.
2. **Booster Club Request** – The booster club has requested that we consider adding indoor track. They pointed out that there is little cost and they offered to pay for a coaches stipend. I said I would have to think about it. Any thoughts?
3. **Phones** – We are switching over to our new phone system. So far there haven’t been too many issues except Lori and I have realized that now people can leave me messages all night long!
4. **Marriage** – On Saturday, Wendy and I are being married in a small ceremony with our two families. Afterwards we are going to take a couple days to visit New Orleans. I will be back Wednesday afternoon. I know many of you have met Wendy. For those who haven’t, she is a school administrator at Williamson Central Schools. I have promised Greg I will have my cell phone with me while I am gone so if there are any issues the school can reach me.
5. **Events:**
August 16 – School Athletic try outs begin
August 17 – Four County Mtg – Economics
Sept. 1 – Four County Mtg – Presidents & Vice-Presidents – 6:15 p.m.

6. **Attachments:**

- a) Walworth Town Board Meeting Minutes – 8/[5](#)/04
- b) Ontario Town Board Meeting Minutes – 7/[26](#)/04
- c) Walworth Town Board Meeting Minutes – 7/[15](#)/04
- d) Ontario Town Board Meeting Minutes – 7/[12](#)/04
- e) Four County Information

Walworth Town Board Meeting

August 5, 2004

The regular Town Board meeting, held at the Walworth Town Hall, 3600 Lorraine Drive, was called to order at 7:30 P.M. by Supervisor Frank Guelli. Board members present: Daniel Keyes, Frank Maciuska, and Thomas Yale. Absent: Patti Marini.

Other town employees present: Norman Druschel, Building Inspector
Michael Frederes, Highway Superintendent
Debora Germain, Recreation Director
Paul Russell, Engineer for the Town
George Schaller, Sewer Superintendent
Phil Williamson, Code Enforcement Officer
Marcia Englert, Town Clerk

COMMUNICATIONS:

1. **WAYNE CENTRAL SCHOOL TAX COLLECTOR APPOINTED:**

A notice was received from Wayne Central School that Helen Jensen was designated School Tax Collector.

MOTION: Motion by Councilman Maciuska to appoint Helen Jensen as School Tax Collector for the 2004-2005 school year for those portions of the Town of Walworth located in the Wayne Central School District. Seconded by Councilman Keyes.

Roll call vote: Supervisor Guelli	Aye
Councilman Keyes	Aye
Councilman Maciuska	Aye
Councilwoman Marini	Absent
Councilman Yale	Aye

Motion carried.

2. **PALMYRA-MACEDON SCHOOL TAX COLLECTOR APPOINTED:**

A notice was received from Pal-Mac Central School that Lynne Green was designated School Tax Collector.

MOTION: Motion by Councilman Maciuska to appoint Lynne Green as School Tax Collector for the 2004-2005 school year for those portions of the Town of Walworth located in the Palmyra-Macedon Central School District. Seconded by Councilman Keyes.

Roll call vote: Supervisor Guelli	Aye
Councilman Keyes	Aye

Councilman Maciuska	Aye
Councilwoman Marini	Absent
Councilman Yale	Aye

Motion carried.

3. GANANDA SCHOOL TAX COLLECTOR APPOINTED:

A notice was received from Gananda Central School designating Melissa Bowman as School Tax Collector.

MOTION: Motion by Councilman Maciuska to appoint Melissa Bowman as School Tax Collector for the 2004-2005 school year for those portions of the Town of Walworth located in the Gananda Central School District. Seconded by Councilman Keyes.

Roll call vote: Supervisor Guelli	Aye
Councilman Keyes	Aye
Councilman Maciuska	Aye
Councilwoman Marini	Absent
Councilman Yale	Aye

Motion carried.

MINUTES:

Motion by Councilman Keyes to approve the minutes of July 15, 2004 as presented. Seconded by Councilman Yale and unanimously carried.

PUBLIC PARTICIPATION: No one present offered any comments.

TOPSOIL REMOVAL APPROVED:

Motion by Councilman Maciuska authorizing Harold Greenlee to dispose of excess topsoil at 900 Walworth-Penfield Road, as witnessed by the Engineer for the Town. Seconded by Councilman Keyes.

Roll call vote: Supervisor Guelli	Aye
Councilman Keyes	Aye
Councilman Maciuska	Aye
Councilwoman Marini	Absent
Councilman Yale	Aye

Motion carried.

TOWN OFFICE EMPLOYEE SAFETY:

Concern has been raised about the safety of town employees working alone in an office. Supervisor Guelli obtained a quote of \$2,195 from Casco Security Company for a closed circuit

surveillance system with a 14" monitor for the Town Clerk's office. The cost of a panic button is \$195. A decision will be made at the August 19th meeting.

TOWN CLERK'S OFFICE:

Marcia Englert requested that, for safety reasons, the Town Clerk's Office hours be changed to 9-5 Monday through Friday, beginning September 1, 2004. She submitted an activity report stating that the office is not busy on Fridays between 5 and 6 P.M. and that the revenue from the Saturdays between January and July 2004 was only \$92.85. However, she did recommend that the office be open, staffed by 2 Clerks, the last Saturday in September for the issuance of Deer Management Permits.

FIRE FIGHTERS SERVICE AWARD PROGRAM:

A representative from Penflex, Inc. will be invited to the August 19th meeting to discuss taking over the current Service Award Program for the West Walworth and Lincoln Fire Departments. Councilman Maciuska had a concern about the legal ramifications of his and Councilman Yale's votes as they are members of the Walworth Fire Department and beneficiaries of the current program. Supervisor Guelli will request a letter from the Walworth Fire Department of their intention not to contract with Penflex, Inc. at this time.

PARKVIEW GREEN DEVELOPMENT LETTER OF CREDIT RELEASE APPROVED:

Motion by Councilman Yale authorizing the release of \$28,000 to the developer, from the Parkview Green Development Letter of Credit. Seconded by Councilman Keyes.

Roll call vote:	Supervisor Guelli	Aye
	Councilman Keyes	Aye
	Councilman Maciuska	Aye
	Councilwoman Marini	Absent
	Councilman Yale	Aye

Motion carried.

ZONING BOARD APPOINTMENT:

Motion by Councilman Keyes to appoint Karel Ambroz to the Zoning Board for a term to expire 12/31/04. Seconded by Councilman Yale.

Roll call vote:	Supervisor Guelli	Aye
	Councilman Keyes	Aye
	Councilman Maciuska	Aye
	Councilwoman Marini	Absent
	Councilman Yale	Aye

Motion carried.

RECREATION DEPT. EXPENDITURES APPROVED:

Motion by Councilman Maciuska authorizing the payment of \$1,935.00, from A7310.43, to Penfield Trophies for the purchase of soccer trophies. Seconded by Councilman Yale.

Roll call vote:	Supervisor Guelli	Aye
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Councilman Keyes	Aye
Councilman Maciuska	Aye
Councilwoman Marini	Absent
Councilman Yale	Aye

Motion carried.

FALL TOWN TOPICS FLYER PAYMENT AUTHORIZED:

Motion by Councilman Maciuska authorizing the following expenditures for the printing and mailing of the Town Topics: \$1,486.87 from A7310.45 to Quality Printers
146.48 from A1670.41 to Quality Printers
710.40 from A7310.45 to Walworth Post Office

Seconded by Councilman Yale.

Roll call vote:	Supervisor Guelli	Aye
	Councilman Keyes	Aye
	Councilman Maciuska	Aye
	Councilwoman Marini	Absent
	Councilman Yale	Aye

Motion carried.

DOLOMITE PARK USE APPROVED:

Motion by Councilman Maciuska authorizing the use of Dolomite Park by the Gananda football organization from August 2, 2004 to November 13, 2004, in accordance with the schedule provided to the Recreation Director. Seconded by Councilman Yale.

Roll call vote:	Supervisor Guelli	Aye
	Councilman Keyes	Aye
	Councilman Maciuska	Aye
	Councilwoman Marini	Absent
	Councilman Yale	Aye

Motion carried.

ALUMNI BASEBALL GAME:

The Recreation Director announced that on Sunday, August 8, 2004, there will be a Walworth Recreation Dept. alumni baseball game at Dolomite Park at 6 P.M.

SEWER:

Motion by Councilman Maciuska authorizing prepayment of the Newark Electric bill in an amount not to exceed \$10,000, from line SS8130.26, for the pump station alarm system. The prepayment will result in a 1% discount. Seconded by Councilman Yale.

Roll call vote:	Supervisor Guelli	Aye
	Councilman Keyes	Aye

Councilman Maciuska	Aye
Councilwoman Marini	Absent
Councilman Yale	Aye

Motion carried.

HIGHWAY GARAGE ADDITION CONTRACT AWARDS:

Motion by Councilman Keyes to award the contracts for the construction of the Highway Garage addition to the low bidders as follows:

- ◆ General Contractor: Building Innovation Systems \$357,623
- ◆ Mechanical: HMI Mechanical 31,700
- ◆ Electrical: Connors-Haas 36,850

and to authorize the Supervisor to sign the aforementioned contracts. Seconded by Councilman Yale.

Roll call vote:	Supervisor Guelli	Aye	
	Councilman Keyes	Aye	
	Councilman Maciuska	Aye	
	Councilwoman Marini	Absent	
	Councilman Yale	Aye	Motion carried.

MASTER PLAN (COMPREHENSIVE PLAN) REVIEW COMMITTEE:

Councilman Yale stated that a report will be submitted in October.

EXECUTIVE SESSION:

Motion by Councilman Maciuska to adjourn to executive session to discuss litigation. Seconded by Councilman Yale and unanimously carried. Time: 8:25 P.M.

RECONVENED:

Supervisor Guelli reconvened the meeting at 9:07 P.M.

DRAINAGE:

1. **STUDY AUTHORIZED:**

Motion by Councilman Maciuska authorizing the Engineer for the Town to prepare a Request for Proposal for a drainage study of the town, including various open drainage issues and remedies, to enable the Town Board to have a full understanding of which drainage issues need to be addressed. Seconded by Councilman Yale.

Roll call vote:	Supervisor Guelli	Aye
	Councilman Keyes	Aye
	Councilman Maciuska	Aye
	Councilwoman Marini	Absent
	Councilman Yale	Aye

Motion carried.

2. **MORATORIUM:**

Motion by Councilman Yale authorizing a moratorium on any off the road right-of-way drainage work, except for health and safety issues, until the drainage study is completed. Seconded by Councilman Maciuska.

Roll call vote:	Supervisor Guelli	Aye
	Councilman Keyes	Aye
	Councilman Maciuska	Aye
	Councilwoman Marini	Absent
	Councilman Yale	Aye

Motion carried.

ADJOURNMENT:

Motion by Councilman Keyes to adjourn. Seconded by Councilman Maciuska and unanimously carried. Time: 9:10 P.M.

Respectfully submitted,

Marcia Englert, RMC
Town Clerk

Att. b

ONTARIO TOWN BOARD MEETING
July 26, 2004

A regular meeting of the Ontario Town Board was called to order by Supervisor Molino at 7:30 PM in the Ontario Town Hall. Present were Supervisor Joseph Molino, Councilmembers: Mark Brewer, Donald Camp, Ronald Fillmore and Town Clerk Cathy Herzog.

Absent: Councilman Donald Shears

Twenty residents and visitors were present at portions of the meeting.

Mr. Brewer led the Pledge of Allegiance.

Comments From the Public – Roger Bellows, 581 Ontario Drive, asked what progress has been made relative to the letters sent to Ontario Drive residents on sump pump connections to the sanitary sewer? He wanted to know what the next step would be if the residents did not allow the town in to do an inspection? He also asked about drainage in the Ontario on the Lake area.

Mr. Molino stated he, the Highway Superintendent and a representative from MRB Group looked over the situation and are working on options and costs to improve the drainage. He stated if the residents let the town in to do inspections and correct problems the situation may improve but it

will take full cooperation. He added the town has done what it can do legally to enter homes to do inspections.

Mr. Brewer gave a report on the sanitary sewer problems from his conversation with the Superintendent of Water Utilities, Bob Wykle. He stated that manhole covers are being looked at and sealed for storm water leakage. Other options are being looked at and will be considered in next year's budget.

Mr. Charles Bellittera, 599 Ontario Drive, asked if he could install a shut off to the sanitary sewer and hook up to his old septic system?

Mr. Molino stated he would have to talk with Mr. Wykle about that.

Mr. Molino asked for approval of the minutes of the July 12, 2004 town board meeting. A motion was made by Mr. Camp, seconded by Mr. Brewer, to **approve the minutes as presented.** 4 Ayes 0 Nays 1 Absent (Shears) MOTION CARRIED

Old Business – None

New Business – A motion was made by Mr. Camp, seconded by Mr. Brewer, to **accept the Supervisor's fiscal report for the month of June 2004 as presented.** 4 Ayes 0 Nays 1 Absent (Shears) MOTION CARRIED

A motion was made by Mr. Brewer, seconded by Mr. Camp, to **adopt a RESOLUTION TO ESTABLISH THE SCHEDULE FOR THE 2005 TOWN BUDGET DEVELOPMENT**

2004 Dates are:

September 20th Town Board Workshop Meeting: Town Clerk presents tentative budget to Town Board

October 11th Adopt the legal notice Public Hearing for Budget Hearing, determine wage limits for elected officials

October 25th Regular Town Board Meeting for Public Hearings on proposed contracts/ budgets

Public Hearings are as follows:

7:00 PM OVES Contract

7:30 PM Medic 10 Contact

7:35 PM Union Hill/Ambulance Contract

7:40 PM Ontario Fire Districts Budgets

7:45 PM Ontario Rural Fire Protection
7:50 PM General, Highway, Library, Water, Sewer, Watershed
Management & Lighting Districts and budgets

- November 1st Final revisions and adjustments for preliminary budget
- November 8th Town Board to adopt budget for 2005 including any changes presented since budget hearing
- November 12th Last Day for Town Clerk to deliver two (2) certified copies of the adopted budget, with estimated revenues, to the Town Supervisor
- November 17th Last Day for the Town Supervisor to file the final budget with the Clerk of the Wayne County Board of Supervisors
4 Ayes 0 Nays 1 Absent (Shears) RESOLUTION ADOPTED

A motion was made by Mr. Camp, seconded by Mr. Brewer, to **authorize the Supervisor to execute the renewal agreement between Time Warner Cable and the Town of Ontario Highway Department for Road Runner Commercial Service for a 24 month term retroactive to 5/13/04 and to also authorize the Supervisor to execute agreements for all of the road runner business accounts for all of the town departments for a 24 month term.**
4 Ayes 0 Nays 1 Absent (Shears) MOTION CARRIED

A motion was made by Mr. Brewer, seconded by Mr. Camp, to **authorize the Town Clerk to purchase a Dell Computer at State Bid price for an amount not to exceed \$1,309.84, as requested by the Town Clerk in a memo dated 7/16/04.** 4 Ayes 0 Nays 1 Absent (Shears)
MOTION CARRIED

A motion was made by Mr. Camp, seconded by Mr. Brewer, to **authorize the Supervisor to execute an easement between the Town of Ontario and Kenneth Horn, 2013 Ridge Road, for improving and maintaining a parking lot for the use of the general public.** 4 Ayes 0 Nays 1 Absent (Shears) MOTION CARRIED

Appointments/Resignations – A motion was made by Mr. Camp, seconded by Mr. Brewer, to **accept the resignation of Craig Willoth from the Ontario Planning Board effective 8/1/04 with regret and direct the Town Clerk to write him a letter thanking him for his many years of service to the Town.** 4 Ayes 0 Nays 1 Absent (Shears) MOTION CARRIED

A motion was made by Mr. Camp, seconded by Mr. Brewer, to **appoint Eduard Kerkhoven to the vacated position of Chairman of the Planning Board for a term ending 12/31/04.** 4 Ayes 0 Nays 1 Absent (Shears) MOTION CARRIED

Reports by Town Board Members – Mr. Brewer announced that the next town board workshop on Monday, August 2nd will be held at Casey Park at 7:00 PM. The purpose of the workshop is an informational meeting with the Comprehensive Plan Committee.

Mr. Brewer asked that the liaison to the Justice Court Department contact them relative to funding a new copier then submit their request at the next meeting.

Mr. Brewer announced that this was the Wayne County Mail editor Patrick O'Mahen's last town board meeting. He stated Patrick will be furthering his education at the University of Michigan. Mr. Brewer thanked him for his attendance and reporting on the Town of Ontario and wished him well in his future endeavors. Mr. Brewer invited those present to stay after the meeting for cake and coffee for Patrick.

Approval of Claims – A motion was made by Mr. Camp, seconded by Mr. Brewer, to **approve the abstract of claims for the month of July 2004 including voucher # 1630 through # 1741 with a grand total of \$77,216.55 and to authorize the Supervisor to issue payments for same.** 4 Ayes 0 Nays 1 Absent (Shears) MOTION CARRIED

Comments From the Public – Mr. Robert Steele, President of the Library Board of Trustees, introduced the newest member of the Library Board, Mr. Jim Davies. Mr. Davies will fill an unexpired term that will end 12/31/06.

Adjourn - A motion was made by Mr. Brewer, seconded by Mr. Camp, to adjourn at 7:50 PM.
4 Ayes 0 Nays 1 Absent (Shears) MOTION CARRIED

Respectfully submitted,

Cathy Herzog
Ontario Town Clerk

The above minutes will become official upon approval of the town board.

The regular Town Board meeting, held at the Walworth Town Hall, 3600 Lorraine Drive, was called to order at 7:30 P.M. by Supervisor Frank Guelli. Board members present: Daniel Keyes, Frank Maciuska, Patti Marini and Thomas Yale.

Other town employees present: Norman Druschel, Building Inspector
Michael Frederes, Highway Superintendent
Debora Germain, Recreation Director
Richard Morris, Attorney for the Town
Paul Russell, Engineer for the Town
Phil Williamson, Code Enforcement Officer
Louise Weller, Deputy Town Clerk

MINUTES:

Motion by Councilman Keyes to approve the minutes of July 1, 2004 as presented. Seconded by Councilwoman Marini and unanimously carried.

JUNE 2004 SUPERVISOR'S REPORT:

Motion by Councilwoman Marini to approve the June 2004 Supervisor's report as presented. Seconded by Councilman Keyes and unanimously carried.

CLAIMS:

1. **GENERAL:**

Motion by Councilman Yale to approve payment of General Claims totaling \$53,596.83. Seconded by Councilwoman Marini.

Roll call vote:	Supervisor Guelli	Aye
	Councilman Keyes	Aye
	Councilman Maciuska	Aye
	Councilwoman Marini	Aye
	Councilman Yale	Aye

Motion carried.

2. **HIGHWAY:**

Motion by Councilman Keyes to approve payment of Highway Claims totaling \$17,693.52. Seconded by Councilwoman Marini.

Roll call vote:	Supervisor Guelli	Aye
	Councilman Keyes	Aye
	Councilman Maciuska	Aye
	Councilwoman Marini	Aye
	Councilman Yale	Aye

Motion carried.

3. LIGHTING:

Motion by Councilman Maciuska to approve payment of the following Lighting Claims:

Walworth Light District	\$ 666.33
Harvest Hills Light District	644.70
Gananda Light District	957.82
Brookside Light District	9.91

Seconded by Councilman Yale.

Roll call vote: Supervisor Guelli	Aye
Councilman Keyes	Aye
Councilman Maciuska	Aye
Councilwoman Marini	Aye
Councilman Yale	Aye

Motion carried.

4. MEMORIAL TREE FUND:

Motion by Councilman Maciuska to approve payment of Memorial Tree Fund Claims totaling \$17.00. Seconded by Councilman Yale.

Roll call vote: Supervisor Guelli	Aye
Councilman Keyes	Aye
Councilman Maciuska	Aye
Councilwoman Marini	Aye
Councilman Yale	Aye

Motion carried.

5. SEWER DISTRICT:

Motion by Councilman Maciuska to approve payment of Sewer District Claims totaling \$196,595.37. Seconded by Councilman Yale.

Roll call vote: Supervisor Guelli	Aye
Councilman Keyes	Aye
Councilman Maciuska	Aye
Councilwoman Marini	Aye
Councilman Yale	Aye

Motion carried.

6. TRUST & AGENCY:

Motion by Councilwoman Marini to approve payment of Trust & Agency Claims totaling \$19,492.15. Seconded by Councilman Keyes.

Roll call vote: Supervisor Guelli	Aye
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Councilman Keyes	Aye
Councilman Maciuska	Aye
Councilwoman Marini	Aye
Councilman Yale	Aye

Motion carried.

PUBLIC PARTICIPATION: No one present offered any comments.

TOWN CLERK OFFICE HOURS:

Motion by Councilman Yale, effective immediately, to set summer hours of Monday through Friday 9:00 A.M.-5:00 P.M. with no Saturday hours until September 1, 2004. Seconded by Councilwoman Marini.

Roll call vote:	Supervisor Guelli	Aye
	Councilman Keyes	Aye
	Councilman Maciuska	Aye
	Councilwoman Marini	Aye
	Councilman Yale	Aye

Motion carried.

SURPLUS COMPUTERS-EASTERN SERVICE WORKERS:

Supervisor Guelli noted that the computers, which previously had been declared surplus, would be given to the Eastern Service Workers after all programs and files have been removed.

HIGHWAY GARAGE ADDITION:

Paul Russell presented the bids for the garage addition to the Board. He will make recommendations for the awards at the next Board meeting after evaluations. The apparent low bidders are as follows:

- | | | |
|----|--|--------------|
| 1. | A-1 General Construction Contract: Building Innovation | \$349,900.00 |
| 2. | A-2 Heating System: HMI Mechanical Systems | \$ 18,000.00 |
| | In-floor radiant heating | \$ 13,700.00 |
| 3. | A-3 Electrical Construction: Connors-Haas | \$ 36,250.00 |
| | In-floor radiant heating | \$ 600.00 |

ORCHARD VIEW ESTATES:

Paul Russell stated that the developer's punch list is almost completed. Sidewalks will be constructed by the end of July.

PARKVIEW GREEN-SECTION 4:

Paul Russell noted that, although there has been progress, there are still items on the punch list to be completed.

ROOKERY WAY-PHASE 2:

Paul Russell stated that the water system is complete, the drainage is nearly complete and paving of the roadway will start July 16.

SHERBURNE ROAD ATHLETIC FIELDS:

Paul Russell noted that the Contractor stated that a few remaining items on the project would be completed by the end of the month.

STALKER ROAD STANDBY GENERATOR CHANGE ORDER #1:

Motion by Councilman Maciuska authorizing Change Order #1 to install the transformer for the generator auxiliaries, on a time and material basis, in the amount not to exceed \$1,000.00.

Seconded by Councilman Yale.

Roll call vote:	Supervisor Guelli	Aye
	Councilman Keyes	Aye
	Councilman Maciuska	Aye
	Councilwoman Marini	Aye
	Councilman Yale	Aye

Motion carried.

COMPREHENSIVE PLAN MEETING:

Councilman Yale reminded those invited that the next Comprehensive Plan meeting will be held at the Town Hall, on July 29, at 7:00 P.M.

FINANCIAL TRANSACTIONS:

Councilman Yale offered the following resolution and moved its adoption, seconded by Councilman Keyes to wit:

BE IT RESOLVED that the Account Clerk be authorized to transfer the following:

\$209.77 from A599 Fund Balance to A1440.41 Town Engineer Contractual.

\$4,800.00 from A599 Fund Balance to A1620.46 Academy Apts.

\$180.00 from A599 Fund Balance to A8989.41 Lawn Maintenance.

\$17.00 from CM4-599 Fund Balance to CM4-7110.42 Memorial Tree Plaques.

\$10,000.00 from SS599 Fund Balance to SS8130.408 Sludge Disposal.

\$5,000.00 from SS599 Fund Balance to SS8130.409 Maintenance.

Roll call vote:	Supervisor Guelli	Aye
	Councilman Keyes	Aye
	Councilman Maciuska	Aye
	Councilwoman Marini	Aye
	Councilman Yale	Aye

Resolution adopted.

MEETING WITH THE ATTORNEY FOR THE TOWN:

Motion by Councilman Maciuska to adjourn to a meeting with the Attorney for the Town to discuss a personnel matter. Seconded by Councilwoman Marini and unanimously carried.

Time: 8:15 P.M.

RECONVENED:

Supervisor Guelli reconvened the meeting at 8:40 P.M.

LORRAINE DRIVE CLOSED FOR PARADE:

Motion by Councilman Yale that Lorraine Drive at Sherburne Road be closed on July 23, at 7: 00 P.M. until approximately 8:30 P.M because of safety concerns due to the number of emergency vehicles in the parade, unless deemed by the Fire Police that the conditions warrant a continuation. Seconded by Councilwoman Marini.

Roll call vote:	Supervisor Guelli	Aye	
	Councilman Keyes	Aye	
	Councilman Maciuska	Aye	
	Councilwoman Marini	Aye	
	Councilman Yale	Aye	Motion carried.

WAYNE COUNTY FLAG:

Motion by Councilman Yale to order a pole and Wayne County flag for a cost not to exceed \$250.00. Seconded by Councilman Maciuska.

Roll call vote:	Supervisor Guelli	Aye	
	Councilman Keyes	Aye	
	Councilman Maciuska	Aye	
	Councilwoman Marini	Aye	
	Councilman Yale	Aye	

Motion carried.

ADJOURNMENT:

Motion by Councilman Yale to adjourn. Seconded by Councilman Keyes and unanimously carried. Time: 8:50 P.M.

Respectfully submitted,

Louise Weller
Deputy Town Clerk

JULY 12, 2004
ONTARIO TOWN BOARD MEETING

A regular meeting of the Ontario Town Board was called to order by Supervisor Molino at 7:30 PM in the Ontario Town Hall. Present were Supervisor Joseph Molino, Councilmen: Mark Brewer, Donald Camp, Ronald Fillmore, Donald Shears and Superintendent of Water Utilities Robert Wykle, Assistant Building Inspector/Code Enforcement Officer Todd Luke, Director of Recreation & Parks William Riddell, Accounting Supervisor Lois Buckalew, Sole Assessor Eileen Perkins, Library Director Laura Viau, Chairman of the Watershed Management Advisory Council Allan Tyo and Town Clerk Cathy Herzog

Absent: Superintendent of Highways William Slocum, Building Inspector/Code Enforcement Officer Edward Collins, Dog Control Officer Mark Plyter and Town Attorney Patricia Crippen.

Twenty-four residents and visitors were present at portions of the meeting.

Mr. Shears led the Pledge of Allegiance.

Comments from the Public – Mr. Edward Swan, 473 Ontario Drive, directed his questions to Mr. Brewer on his attempt to communicate with the Nuclear Regulatory Commission. He stated that the number given to him from the town was a recorded message and his calls have not been returned. He also asked for an update on problems talked about at the last meeting relative to water, sewage and drainage issues.

Mr. Brewer stated he too would probably have problems communicating with the federal government and he added he did not feel that he or any member of the board was qualified to answer Mr. Swan's questions. On the water, sewer and drainage matters, Mr. Brewer stated the department heads will report on these matters when their monthly reports are approved later in the meeting.

Approval of Minutes - Mr. Molino asked for approval of the minutes of the June 28, 2004, Town Board meeting. A motion was made by Mr. Shears, seconded by Mr. Brewer, to **approve the minutes as presented.** 4 Ayes 0 Nays 1 Abstention (Camp) MOTION CARRIED

Correspondence – The Town Clerk read a note from the Ontario Town Festival Committee thanking the Town Board and town employees for their support during the summer festival.

The Town Clerk received correspondence from Mr. Roland Heimberger requesting an appointment to the town's Economic Development Committee.

A motion was made by Mr. Camp, seconded by Mr. Shears, to **accept and file the correspondence.**

5 Ayes 0 Nays MOTION CARRIED

Town Attorney Report – None

Department Head Reports -

Superintendent of Water Utilities – A motion was made by Mr. Brewer, seconded by Mr. Camp, to **accept the June 2004 report as presented.** 5 Ayes 0 Nays MOTION CARRIED

Mr. Wykle reported on the letters sent relative to voluntary sump pump inspections at Ontario on the Lake. He stated he sent 142 letters and has conducted 46 inspections to date. There was a discussion on the problem and Mr. Wykle stated he hopes the good response continues.

Superintendent of Highways – A motion was made by Mr. Shears, seconded by Mr. Camp, to **accept the June 2004 report as presented.** 5 Ayes 0 Nays MOTION CARRIED

Building Inspector/Code Enforcement Officer – A motion was made by Mr. Camp, seconded by Mr. Shears, to **accept the June 2004 report as presented.** 5 Ayes 0 Nays MOTION CARRIED

Mr. Luke reported single family housing is up, and many people have been coming in for pool and deck permits. He stated he has had some violations from rubberized pools that are being used without a building permit. He informed the press and the public that any pool with an electrical source needs to have an inspection and permit.

Director of Recreation & Parks – A motion was made by Mr. Brewer, seconded by Mr. Camp, to **accept the June 2004 report as presented.** 5 Ayes 0 Nays MOTION CARRIED

Mr. Riddell reported on summer programs and progress on the Wayne Eagle Football press box/storage building.

Sole Assessor – A motion was made by Mr. Shears, seconded by Mr. Camp, to **accept the June 2004 report as presented.** 5 Ayes 0 Nays MOTION CARRIED

Mrs. Perkins stated the final roll has been installed on her computers and they are busy bringing the data up to date.

Ontario Public Library - A motion was made by Mr. Shears, seconded by Mr. Camp, to **accept the June 2004 report as presented.** 5 Ayes 0 Nays MOTION CARRIED

Mrs. Viau reported on the Summer Reading Program, circulation of loaned items and use of the Library. She stated it has been very busy and she thanked the local merchants who have donated prizes for the Summer Reading Program. She invited all ages to participate.

Ontario Town Court – A motion was made by Mr. Fillmore, seconded by Mr. Brewer, to **receive the June 2004 report as presented.** 5 Ayes 0 Nays MOTION CARRIED

Dog Control Officer – A motion was made by Mr. Camp, seconded by Mr. Shears, to **accept the June 2004 report as presented.** 5 Ayes 0 Nays MOTION CARRIED

Watershed Management Advisory Council – A motion was made by Mr. Fillmore, seconded by Mr. Brewer, to **accept the June 2004 report as presented.** 5 Ayes 0 Nays MOTION CARRIED

Mr. Tyo reported that the joint watershed project with Wayne Central School will begin August 1st, then the next large project will be Mill Creek. He reported that the town engineer and watershed council members are reviewing the problems at Ontario on the Lake.

There was a lengthy discussion on drainage issues. When the town engineer completes his investigation, an informational meeting will be held.

Old Business - None

New Business –A motion was made by Mr. Brewer, seconded by Mr. Camp, to **authorize the Town Clerk to enroll Michael Semans, 7228 Byron Circle, in voting machine custodian training at the Emergency Service Conference Center in Waterloo, NY on August 5-6, 2004, with all fees for registration, mileage and meals to be a town expense,** as requested by the Town Clerk in a memo dated 7/1/2004. 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Brewer, seconded by Mr. Camp, to **authorize the Assessor to attend the New York State Assessors Association conference and seminar in Kerhonkson, NY on October 3-6, 2004, with all fees for registration, mileage and meals to be a town expense,** as requested by the Assessor in a memo dated 7/8/2004. 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Camp, seconded by Mr. Shears, to **authorize the Town Justices to attend the NYS Magistrates Association Annual Conference and the Court Clerks to attend the NYS Association of Magistrates Court Clerks Annual Conference, both on October 3-4, 2004 in Saratoga Springs, NY with all cost for registration, mileage, lodging and meals to be a town expense,** as requested by Town Justice Mary Elizabeth Howard in a memo dated 7/2/04. 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Brewer, seconded by Mr. Camp, to **authorize the Supervisor to execute the proposal from MRB Group for engineering services for the survey and planning**

phase of the Ontario Landfill Closure project for a total amount not to exceed \$22,000.00. 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Camp, seconded by Mr. Shears, to **accept the proposal from KR Applin & Associates to prepare a closure investigation work plan for the Ontario Landfill Closure project for an amount not to exceed \$6,000.00 and direct the Supervisor to send authorization to proceed. 5 Ayes 0 Nays MOTION CARRIED**

Policy Items – A motion was made by Mr. Brewer, seconded by Mr. Camp, to **adopt a resolution to adopt an amendment to the Town of Ontario Employee Handbook for part-time holiday pay Section 803 as presented. 5 Ayes 0 Nays RESOLUTION ADOPTED**

Budget Transfers/Adjustments - A motion was made by Mr. Brewer, seconded by Mr. Shears, to **approve the following General Fund budget transfers and budget adjustment:**
transfer of \$1,780.00 from A 1990.4 to A 8161.4 for the landfill closure project
transfer of \$350.00 from A 7110.4 to a 7550.4 for fireworks
budget adjustment: to increase 510/revenue \$2579.84 and increase 960/expense A 7110.4 \$2579.84
grant funds for trees
5 Ayes 0 Nays MOTION CARRIED

Appointments/Resignations –A motion was made by Mr. Camp, seconded by Mr. Shears, to **appoint Gerald Smith, 7312 Slocum Road, to the Planning Board to finish the unexpired term of William Quinn, effective 8/1/04 – 12/31/05. 5 Ayes 0 Nays MOTION CARRIED**

Reports By Town Board Members – Mr. Molino announced he presented a “Catch a Kid Who Cares” certificate to Wade Braman, age 12, of Paddy Lane. Wade recognized a giant hogweed plant on Ontario Center Road and informed his Mother who let the proper authorities know the plant’s location. He recognized it as a caustic plant and did not want anyone to get hurt. Mr. Molino stated Wade is to be commended and he will be sending him a certificate of appreciation.

There was a discussion on the “Catch a Kid” program. Mr. Brewer asked that an application form be added to the town’s web site for the public to use. He hopes that it will generate more people to nominate deserving youths.

Mr. Shears reported on the meeting with the Library Board of Trustees relative to an expansion of the Library.

Approval of Claims - A motion was made by Mr. Brewer, seconded by Mr. Camp, to **approve the abstract of claims for the month of July 2004, including vouchers # 1530 through # 1629 with a grand total of \$91,960.58 and to authorize the supervisor to issue payments for same. 5 Ayes 0 Nays MOTION CARRIED**

Comments From the Public –None

Adjourn - A motion was made by Mr. Shears, seconded by Mr. Camp, to **adjourn at 8:12 PM**
5 Ayes 0 Nays MOTION CARRIED

Respectfully submitted,

Cathy Herzog
Ontario Town Clerk

The above minutes will become official upon approval of the town board.