

**KESHEQUA CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION  
REORGANIZATION MEETING**

**JULY 1, 2004**

**7:00 p.m.**

**MS/HS BOARDROOM  
15 MILL STREET, NUNDA**

1. Call to order – District Clerk
2. Pledge to the Flag
3. Oaths of Office
  - a. Lori Gray, Board of Education Member
4. Election of Officers
  - a. President
  - b. Vice-President
  - c. Oath to President and Vice-President

5. Approval of July 1, 2004 Agenda

- a. Additions and Deletions

**RESOLUTION**

Be it resolved that the Board of Education, upon the recommendation of the Superintendent and pursuant to Education Law, approves the agenda of July 1, 2004.

6. Appointment of Officers

**RESOLUTION**

Be it resolved that the following officers are appointed for the 2004-2005 school year at the rate of pay indicated:

- a. Clerk of the Board of Education – Peggy Shaver at \$3,183.00
- b. District Treasurer – Tina Button at \$36,496.72
- c. Deputy Treasurer – Michele Starr
- d. Tax Collector – Tracy Woodarek
- e. Internal Claims Auditor – Theron Foote, John Gordinier, Patricia Kreuzer
- f. Oath of Office to Officers

7. Additional Appointments

**RESOLUTION**

Be it resolved that the following individuals are appointed for the 2004-2005 school year at the rate of pay indicated:

- a. School Physician – Dr. Norman Wettereau

- b. School Attorney –
  - 1. David Lippitt at \$120.00 per hour
  - 2. David Morris
- c. Census Enumerator –No Appointment for 2004-2005 for economic reasons
- d. Central Treasurer – Extra Classroom Activity Account – Tina Button
- e. Independent Auditor – Raymond F. Wager, CPA, P.C. at \$12,300.00 plus additional per hour rates as needed.
- f. Records Access Officer – Dominic Aloisio
- g. Purchasing Agent - Dominic Aloisio
- h. Alternate Purchasing Agent – Lucinda Miner
- i. Asbestos Designee: AHERA – Arthur Alexander
- j. Pesticide Officer – Arthur Alexander
- k. Chemical Hygiene Officer – Heather Pero
- l. Insurance Agency – Kemp Agency, Inc.
- m. Fiscal Advisor – Bernard P. Donegan Inc.
- n. Designated Educational Official – Lucinda Miner
- o. Title IX Coordinator – Lucinda Miner
- p. Section 504 Compliance Officer – Lucinda Miner
- q. Section 504 Coordinators - Craig Benson, Deb Beaumont, Jessica Bedell
- r. Substitute Caller – Michele Starr at \$2,319.00
- s. GVSBA Representative – John Gordinier
- t. GVSBA Alternate Representative – Lori Gray
- u. Committee on Special Education –
  - 1. Chairperson – Craig Benson, Director of Special Education
  - 2. School Psychologist, Dalton – Treva Walker
  - 3. School Psychologist, Nunda – Beverlea Hamilton
  - 4. Secretary – Jill Faulkner
  - 5. Parent – Cindy Maksymiw
- v. Committee on Preschool Special Education -
  - 1. Chairperson – Craig Benson, Director of Special Education
  - 2. Livingston County Representatives – Jim Brunner
  - 3. Secretary – Jill Faulkner

## 8. Designations

### **RESOLUTION**

Be it resolved that the Board of Education, upon the recommendation of the Superintendent of Schools designates the following items for the 2004-2005 school year as indicated:

- a. Official Bank Depositories –
  - 1. J.P. Morgan Chase Bank
  - 2. Wyoming County Bank
  - 3. M & T Bank
  - 4. Bank of Castile

- b. Regular Meetings – See attached proposal
- c. Official Newspapers –
  - 1. Hornell Tribune (Daily paper)
  - 2. Genesee Country Express (Weekly paper)

9. Authorizations

**RESOLUTION**

Be it resolved that the Board of Education, upon the recommendation of the Superintendent of Schools approves the following authorizations for the 2004-2005 school year as indicated:

- a. Certifier of Payroll – Dominic Aloisio
- b. Superintendent to authorize conferences, conventions, workshops for staff.
- c. Petty Cash Dispensers –
  - 1. Kim Flint, Cafeteria: \$100.00
  - 2. Brenda Weaver, Elementary Building: \$100.00
  - 3. Peggy Shaver, MS/HS Building \$100.00
  - 4. Craig Veley, Athletic Director, Sectional Cash Box \$200.00
- d. Designation of signatures on checks –
  - 1. Tina Button, District Treasurer
  - 2. Michele Starr, Deputy Treasurer
- e. Budget Transfers by Superintendent up to \$5,000
- f. Superintendent to apply for grants in aid (State and Federal)
- g. Business Administrator to invest funds
- h. Business Administrator to transfer funds between banks
- i. Business Administrator to approve Cooperative Bidding
- j. Principals to suspend students
  - 1. Elementary Principal
  - 2. Gary Collichio, Middle School Principal
  - 3. Mark Mattle, High School Principal
- k. Superintendent to vote on BOCES costs and services
- l. Superintendent to adjust school calendar
- m. BOE President to appoint Impartial Hearing Officers
- n. BOE President to authorize BOE conference attendance
- o. School Attendance Officers:
  - Chris Meissel
  - Elaine Cromwell

10. Bonding of Officers

**RESOLUTION**

Be it resolved that the Board of Education, upon the recommendation of the Superintendent of Schools approves the bonding of the following officers for the 2004-2005 school year as indicated:

- a. District Treasurer at \$1,100,000
- b. Deputy Treasurer at \$1,100,000
- c. District Tax Collector at \$1,100,000
- d. Central Treasurer Activity Funds at \$250,000
- e. Superintendent of Schools at \$500,000
- f. School Business Administrator at \$500,000
- g. Payroll Supervisor at \$500,000
- h. Account Clerk/Payroll Clerk at \$250,000
- i. Internal Auditors - \$250,000
- j. Blanket Bond (All Employees) at \$100,000

## 11. Other Items

### **RESOLUTION**

Be it resolved that the Board of Education, upon the recommendation of the Superintendent of Schools approves the following items for the 2004-2005 school year as indicated:

- a. Readopt all Board Policies and Code of Ethics in effect during 2003-2004
- b. Mileage Reimbursement Rate at \$ .37.5 per mile
- c. Keshequa Central School as a Mass Care Shelter for Red Cross
- d. Rates of Pay
  - 1. Election Inspector - \$125.00 per day
  - 2. Election Clerk - \$100.00 per day
  - 3. Tutorial Services - \$14.50 per hour
- e. Substitute Pay
  - 1. Uncertified Teacher - \$60.00 per day
  - 2. Certified Teacher - \$65.00 per day
  - 3. Nurse - \$60.00 per day
  - 4. Teacher's Aide - \$5.25 per hour
  - 5. Teacher's Aide with High Need Students - \$7.25 per hour
  - 6. Bus Monitor with High Need Student - \$7.25 per hour
  - 7. Bus Drive (Regular Route) - \$15.50 per hour
  - 8. Bus Driver (Retired after 10 years with no lapse in time) - \$18.58 per hour
  - 9. Clerical - \$6.50 per hour
  - 10. Cleaner - \$6.50 per hour
  - 11. Food Service Helper - \$5.25 per hour
- f. School Meal Prices
  - Elementary Building
    - 1. Breakfast - \$1.10
    - 2. Lunch - \$1.50
    - 3. Pretzel - \$.60
    - 4. Milk - \$.35
    - 5. Adult meal – 3.00 plus tax
  - MS/HS Building

1. Breakfast - \$1.10
2. Lunch - \$1.60
3. Pretzel - \$1.00
4. Pretzel with cheese - \$.1.25
5. Milk - \$.35
6. Adult Breakfast - \$1.62 (incl. tax)
7. Adult meal - \$3.00 plus tax

- g. BOE meeting curfew will be 10:00 p.m. or three hours after meeting is called to order.
- h. District Safety Plan renewed and approved
- i. District Code of Conduct renewed and approved (to be approved at the July 22, 2004 meeting)

## 12. Community Forum

## 13. Presentations

## 14. Reports

## 15. Meeting Minutes

- a. Board of Education Meeting Minutes – attachment 15.a.

### **RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent and pursuant to Education Law, approves the meeting minutes of June 24, 2004.

## 16. Business Consent Agenda

- a. Warrants – None at this time.

## 17. Personnel Consent Agenda

- a. Appointment of Computer Coordinator

### **RESOLUTION**

Be it resolved that the Board of Education, upon the recommendation of the Superintendent of Schools approves the appointment of Kimberly Englert as Computer Coordinator for the 2004-2005 school year effective July 1, 2004 – June 30, 2005 at a stipend rate of pay of \$3,375.00.

- b. Approval of .5 Title I Math Teacher – attachment 17.b.

### **RESOLUTION**

Be it resolved upon the recommendation of the Superintendent of Schools that Jill Wood, 9712 Nunda-Dalton Road, Dalton, NY 14836, be appointed as a Part-time (.5) Math Teacher effective September 1, 2004 at a rate of pay equal to Step 1 (prorated) or \$16,825 of the KCTA contract.

18.Action Items

- a. Approval of District Treasurer Contract – attachment 18.a.

**RESOLUTION**

Be it resolved that the Board of Education, upon the recommendation of the Superintendent of Schools approves the July 1, 2004 – June 30, 2005 Contract for District Treasurer.

19.New Business

20.Old Business

21.Community Forum

22.Information Items:

- a. School Law Conference
- b. Wyoming County Bank letter
- c. Sheldon Silver email
- d. Clarion letter
- e. Keshequa Elementary School Library Media Report
- f. Cabinet Retreat information