

WAYNE CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION MEETING AGENDA



DATE: June 9, 2004

TIME: 7:30 p.m.

PLACE: Transportation Building

7:00 Tour of Bus Garage and Maintenance Facilities

7:30 Call to Order /Pledge of Allegiance

7:30 Approval of Agenda/Approval of [MINUTES](#) Att. 1

7:35 Public Comment

7:40 Board Member Comments

7:45 Board President's Comments

7:50 Action Item Report

7:55 Superintendent's Report

1. Board/Administrative Retreat
2. 3rd Quarter Achievement Report – L. Spring Att. 2
3. Graduation
4. HS Social Studies Textbook Recommendation – L. Spring/A. Struzik
5. 5th Grade Social Studies Textbook Recommendation – L. Spring/M. Stevenson
6. Financial Update – Greg
7. Construction Update
8. Student Questions

9:10 Break

9:20 Items for Board Action:

1. [Personnel](#) Action Att. 3
2. [Consensus](#) Agenda: Att. 4
 1. Accept Treasurer's Report
 2. Adopt Change [Order](#) Threshold Resolution
 3. Approve Non-Represented Staff [Wage](#) Adjustments 04-05

9:30 Public Comment/Board Comments

9:40 Adjournment

Next Meeting: June 26, 2004

7:30 p.m.

District Office Board Room

District Mission Statement

Based on the belief that all students can learn, the staff of the Wayne Central School District accepts the responsibility to teach all students, regardless of differences, the fundamental skills. We further accept the responsibility to challenge all students to attain higher levels of achievement. Wayne Central will provide the opportunity, environment, and encouragement to meet this goal while developing the whole child, physically, socially, emotionally, and culturally.

WAYNE CENTRAL SCHOOL DISTRICT
Ontario Center, New York 14520

BOARD OF EDUCATION MINUTES**DATE:** Wednesday, May 26, 2004**TYPE:** Regular Business Meeting**UNOFFICIAL UNTIL APPROVED****TIME:** 7:30 p.m.**PLACE:** District Office

PRESENT: Trustees Brunner, Griswold, Lyke, Ratcliffe, Robusto, Wyse; District Clerk Switzer; Administrators Havens Armitage, Shaffer, Siracuse, Saxby, Woodard, Atseff, Spring, Callahan, Blankenberg

ABSENT: Trustees Diller, Johnson & Triou

GUESTS: Visitor's Roster filed in clerk's agenda file, this meeting

I. CALL TO ORDER: 7:30 p.m. by Timothy Ratcliffe, School Board Vice-President

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF AGENDA & MINUTES (May 11 & 18, 2004)

Mrs. Brunner offered a **MOTION** to approve the agenda for this evening's meeting and the minutes of the meetings of May 11 & 18, 2004, each as presented. 6 Ayes, 0 Nays, 3 Absent (Mrs. Diller, Mr. Johnson, Mr. Triou), Carried.

A. **IV. PUBLIC COMMENT** - None

V. BOARD MEMBER COMMENTS

A. Mr. Griswold extended ***congratulations*** to administrators on the approval of the proposed budget and ballot issues at the annual school election and to trustees who were re-elected.

VI. BOARD PRESIDENT'S COMMENTS - None

VII. REPORT ON ACTION ITEMS BY THE SUPERINTENDENT OF SCHOOLS

A. Mr. Havens noted that he has clarified the inclusion of an amendment to ***specifications for the 2002 Capital Improvement Project*** re: door hardware and corresponded with the resident who raised the question at the prior meeting.

B. Mr. Havens noted that he had reviewed the issue of ***chemistry textbooks*** and corresponded with the parent who raised the question at the prior meeting; the chemistry teacher has a wealth of experience and uses a variety of materials in place of a single textbook.

VIII. REPORTS OF THE SUPERINTENDENT OF SCHOOLS

RECOGNITION OF SCIENCE OLYMPIAD TEAM • NATIONAL COMPETITION

Mr. Havens extended congratulations to the Science Olympiad team members, their coaches and parents for earning 18th place in recent national competition. The team included students from both the middle school and high school.

RECOGNITION OF MASTERMINDS TEAM • LEAGUE CHAMPIONSHIP

Mr. Havens introduced Miss Rebecca Walzer, faculty advisor, and members of the Masterminds team from the high school and extended congratulations to them for their ranking as league champions this year.

Miss Walzer and team members invited trustees and the audience to join them in an adjacent classroom for a sample of team competition. Several trustees joined with students on the teams as part of the activity.

Following several rounds of sample competition, Mr. Havens presented certificates to team members in recognition of their achievement this year. He noted that the school district is proud of the many achievements of students, several noted this evening.

Team members include (varsity) TJ Heald, Eric Haak, John Britt, Justin Hanagan, Jordan Cole, Tim Russell, Gerald Aragon, Alex Miner, Kris Staub, Jim Link, Jessica Walden, Joe Gieger, Stephanie Williams and (junior varsity) Jessica Heald, Blair Germain, Lindsay Steffen, Sarah Kester, Joel VanWagnen, Randy Mason, Rob Coward and Emma Fink, many of whom were present.

Trustees and the audience extended a round of applause to the students present.

*RECOGNITION OF STUDENTS FOR GRANT FOR "TIES" PROGRAM • HIGH SCHOOL
(Together Including Every Student)*

Mr. Havens introduced juniors Chelsea Griswold, Lindsey Galen and Danielle Lee who organized the "TIES" program and obtained grant funding from the Finger Lakes Office of the NYS Office of Mental Retardation and Developmental Disabilities (OMRDD). It is directed to students in grades eight to 12 and provides an activities-based program to integrate students who have disabilities with their peers in activities such as sports, dances and other school social events. He noted that the students identified a need and took steps to meet those needs. The program will begin in the 2004-2005 school year.

In recognition of their efforts, Mr. Havens and Mrs. Woodard, director of student services, presented certificates to each of the students. Mr. Havens noted that their achievement is an example of practical application of classroom skills to seek something the students feel is important to the high school. Trustees and the audience extended a round of applause to the students present.

Mrs. Woodard noted that the grant is already underway with recruitment and selection of a parent of a child with disabilities who will coordinate the program.

PRESENTATION ON SCHOOL TO WORK PROGRAM • High School

Mr. Havens introduced Mrs. Susan Van Acker, school-to-work coordinator, to introduce students present to share highlights of the career exploration and preparation program and how it is related to the model school's concept of rigor and relevance in the instructional program.

Mrs. Van Acker gave an overview of the program's components and introduced seniors Crystal Horn and Ashley Aman to provide a sample of the personal statements and self-portraits they developed as part of the course. She noted that many of the students who have completed the course in prior years are pursuing chosen careers or working at job sites where they were hosted as interns during high school.

Crystal and Ashley shared information on their personal statement, sample interviews and work sites. They also shared information about their career plans and aspirations .

Mr. Havens asked each of the students if there was anything they would change about their high school experiences to make them more beneficial for future studies or careers. The students noted that they would have preferred to have enrolled in the school-to-work program prior to their senior year and that they found the networking and contacts at their job sites helpful.

Trustees and the audience extended a round of applause to the students

UPDATE ON 2002 CAPITAL IMPROVEMENT PROJECT

Mr. Havens introduced Mr. Atseff to provide an update on the bidding process for the 2002 Capital Improvement Project.

Mr. Atseff noted that bids were opened on May 20th and preliminary review indicates that the bid totals are appx. \$150,000 less than the funding approved by voters in the capital project. He and Mr. Havens are meeting with the construction management firm tomorrow to begin detailed review of the bids. He invited Mr. Robusto and Mr. Wyse, trustee liaisons to the capital project, to join them at the meeting.

Mr. Atseff stated that the final bid recommendations are scheduled for the **special Board of Education meeting** on Tuesday, June 1, 2004 at 5:30 p.m. at the district office.

Mr. Griswold asked what percentage of the total project is represented by the \$150,000 and if the Board of Education could allocate any unused funds for other purposes.

Mr. Havens noted that the \$150,000 represents appx. 1.0 percent of the total capital project. He added that the Board of Education has previously cited two topics for consideration if funding allowed, namely, providing access to the gymnasium/auditorium/stage area by persons with disabilities and addressing the air cooling issues on the third floor, both at Ontario Elementary School.

Mrs. Lyke asked if there was a recent state ruling on use of unspent funds from a capital improvement project. Mrs. Brunner stated that the ruling might have pertained to investment of funds in a capital project. Mr. Atseff addressed the issues.

STUDENT QUESTIONS

Jessica Walden, 1279 Centennial Drive, Ontario, asked what process a student would use to organize a new extra-curricular activity at the high school. She has specific interest in developing a local chapter of the Students Against Driving Drunk (SADD). Mr. Havens outlined the process used to organize extra-curricular activities. Mr. Griswold noted that the SADD web site may provide further options. Mr. Wyse noted the potential of grant funds to aid in the process. Mr. Havens note that Jessica is traveling to the Czech Republic as a foreign exchange student next year through Rotary International.

Jessie Price, 259 Lake Road, Ontario, asked about the scope of the 2002 Capital Improvement Project. Mr. Havens outlined the components of the project at each of the school buildings.

Timothy Heald, 2637 Walworth-Marion Road, Walworth, noted that since elementary school, his graduating class has missed capital improvements by just a year and he is disappointed he will not have an opportunity to use the new features at the high school.

James Link, 6499 Lakeside Road, Ontario, asked what the television production studio features in the capital project would bring to the high school; he is jealous that he will graduate without the chance to use the new features. Mr. Havens outlined the proposed television production and broadcasting spaces included in the capital project.

James Link, supra, noted that there is a pressing need for additional space for construction and storage of sets and scenery in the performing arts center at the high school and asked if any provisions to improve that situation are included in the capital project. Mr. Havens commented on present constraints and future uses when the classrooms leased to Wayne-Finger Lakes BOCES are available for district use (e.g. 7 and the scope 7/1/04) He also reviewed the fine arts programs planned as part of the rigorous and relevant features of the model school's program.

IX. ADDITIONAL PUBLIC COMMENT - None

X. ADDITIONAL BOARD MEMBER COMMENTS

A. Mr. Robusto relayed a question from a parent about the status of a coach for *junior varsity cheerleading* in the 2004-2005 budget. Mr. Havens and Mr. Blankenberg confirmed that funds are included in the budget for that position which was funded by a donation from the booster club this past year.

XI. ADJOURNMENT

Mr. Griswold offered a **MOTION** to adjourn the meeting at 8:33 p.m. 6 Ayes, 0 Nays, 3 Absent (Mrs. Diller, Mr. Johnson, Mr. Triou), Carried.

Respectfully submitted,

JAMES E. SWITZER
School District Clerk

APPROVAL OF MINUTES

The foregoing minutes of the Board of Education were submitted or review & (approved as presented)(correctedas noted) at the meeting of

June 9, 2004

School District Clerk

WAYNE CENTRAL SCHOOL DISTRICT
Ontario Center, New York 14520

BOARD OF EDUCATION MINUTES

UNOFFICIAL UNTIL APPROVED

DATE: Tuesday, June 1, 2004
TYPE: Special Meeting

TIME: 5:20 p.m.
PLACE: District Office

PRESENT: Trustees Brunner, Diller, Johnson, Lyke, Ratcliffe, Wyse; District Clerk Switzer; Administrators Havens, Atseff, Davis

ABSENT: Trustees Griswold, Robusto & Triou

GUESTS: Visitor's Roster filed in clerk's agenda file, this meeting

I. CALL TO ORDER: 5:20 p.m. by Richard A. Johnson, School Board President

II. APPROVAL OF AGENDA

Mrs. Brunner offered a **MOTION** to approve the agenda for this evening's meeting as presented. 6 Ayes, 0 Nays, 3 Absent (Mr. Griswold, Mr. Robusto, Mr. Triou), Carried.

B. III. PUBLIC COMMENT – None

IV. AWARD BIDS – 2002 CAPITAL IMPROVEMENT PROJECT

Mr. Havens asked Mr. Atseff to present the ***bid recommendations for the 2002 Capital Improvement Project*** for review and consideration by the Board of Education.

Mr. Atseff noted that bids were opened on May 20, 2004, and reviewed by the construction management team. Discussions were conducted with each of the apparent low bidders to verify the bids and the timeline for construction.

Mr. Havens stated that a ***future use and location of the existing athletic field lights*** at the high school is presently under review. Two potential options are to use them as lighting for the tennis courts or for the baseball/softball fields. Storage of the existing fixtures and poles is not an option since they could quickly become obsolete.

Mr. Wyse noted discussion in a prior year about the tradition of not providing lighting for junior varsity or practice fields. He noted that the only varsity level sports without lighting at the present time are tennis and baseball/softball.

Mrs. Lyke suggested seeking input from the booster club in the location of these lights. Mr. Havens stated he would make appropriate contacts. Mr. Ratcliffe cautioned that these steps should not occur prematurely.

Mr. Wyse offered a **MOTION**, seconded by Mr. Johnson, to adopt a **RESOLUTION to award bids for the 2002 Capital Improvement Project, TO WIT:**

RESOLUTION TO AWARD BIDS FOR
THE 2002 CAPITAL IMPROVEMENT PROJECT

RESOLVED that, upon the recommendation of the superintendent of schools, the Board of Education of the Wayne Central School District does hereby award bids for the 2002 Capital Improvement Project, totaling \$11,362,612 to the lowest responsible bidders meeting specifications, multiple bid award, as follows:

ROOFING \$1,349,177

Elmer W. Davis, Inc.
1217 Clifford Avenue
Rochester, New York 14621

Base Bid & Alternate #10A (Additional Roof Section @ Ontario Primary School)

GENERAL CONSTRUCTION \$6,796,500

Christa Construction
119 Victor Heights Parkway
Victor, New York 14564

Base Bid & Alternates As follows
Alternate#1(High School Team Rooms)
Alternate #2 (Terrazzo Floor, New Addition, High School)
Alternate #5 (Corridor Wall Tile, New Addition, High School)
Alternate #11 (Clayton Bleachers, New Field, High School)
Alternate #12 (Repoint Masonry, High School Gym)
Alternate #13 (HVAC Convector Covers, High School)

HVAC MECHANICAL \$1,136,000

Landry Mechanical
3049 Rush-Mendon Road
Honeoye Falls, New York 14472

Base Bid & Alternate #13 (HVAC Convector Covers, High School)

PLUMBING \$587,000

Unified Mechanical
Post Office Box 366
Bloomfield, New York 14469

Base Bid & Alternate #1 (High School Team Rooms)

ELECTRICAL \$1,186,210

Blackmon-Farrell Electric
57 Halstead Street
Rochester, New York 14610
Base Bid & Alternates As Follows:
Alternate #1 (High School Team Rooms)
Alternate #7 (Access Road Lights, High School & Middle School)
Alternate #8 (Relocate Existing Varsity Field Lights)

ASBESTOS ABATEMENT Base Bid \$307,725

Excel Insulation
2282 Hamburg Turnpike
Wayne, New Jersey 07470

Extended discussion followed on the scope, nature, installation and warranty of **roofing systems** included in the bid. Issues in prior years on transition of roof surfaces, repairs and related topics were also discussed. Mr. Porray from Le Chase Construction Co., the construction management firm for the project, shared a letter from The Garland Company relative to the bid award for roof work (copy filed in clerk's agenda file, this meeting)

Mr. Johnson asked what provisions are in place for **access and security of construction personnel** during the project. Mr. Havens noted that a process is in place, including identification badges with a specific color for project workers.

Mr. Jordan, project supervisor, noted that the interviews with and references by each of the apparent low bidders indicate that they meet the project specifications and requirements.

On the question, the **RESOLUTION** was adopted by a vote of 6 Ayes, 0 Nays, 3 Absent (Mr. Griswold, Mr. Robusto, Mr. Triou).

AWARD BIDS – 2002 TELECOMMUNICATIONS SYSTEM

Mr. Havens asked Mr. Atseff to present the bid recommendations for the telecommunications system included in the 2002 Capital Improvement Project for review and consideration by the Board of Education.

Mr. Atseff noted that requests for proposals were issued for this portion of the project since the new equipment is a state contract item. The request for proposals identified the type of equipment desired and the scope of installation.

Following review of the quotations submitted, the construction management team recommends award of the work to Rel Comm, Inc.

Mr. Wyse offered a **MOTION**, seconded by Mrs. Brunner, to adopt a **RESOLUTION** to accept quotations for the 2002 Telecommunications System, **TO WIT:**

**RESOLUTION TO ACCEPT QUOTATION FOR
THE 2002 TELECOMMUNICATIONS SYSTEM**

RESOLVED that, upon the recommendation of the superintendent of schools, the Board of Education of the Wayne Central School District does hereby accept the quotation for the 2002 Telecommunications System to Rel Comm, Inc. 250 Cumberland Street, Rochester, New York 14605, in a total amount of \$11,362,612, the lowest responsible quotation meeting specifications.

Mr. Ratcliffe asked if anyone has experience with this vendor. Mr. Atseff stated that our telecommunications consultant has had experience with this vendor.

Mr. Johnson asked if the work in this portion of the project will meet all of the school district's telecommunication needs. Mr. Atseff stated it is state of the art technology (e.g. auto-attendant, voice mail)

Mrs. Brunner asked what ability the proposed system has to expand and adapt as technology continues to change at a brisk pace. Mr. Atseff stated that the system could expand and adapt to meet new technologies.

On the question, the **RESOLUTION** was adopted by a vote of 6 Ayes, 0 Nays, 3 Absent (Mr. Griswold, Mr. Robusto, Mr. Triou).

Mrs. Brunner asked who would serve as the telecommunications consultant for the project. Mr. Atseff stated that the firm is ECC Technologies, the vendor used on both our 1997 project and who designed the Lake Net e-mail system used by Wayne-Finger Lakes BOCES.

Mrs. Lyke asked if this vendor will also handle our technology labs. The response was yes. Mr. Patterson of the school architect's office added that his firm has used the consultant for many years. Mr. Atseff added that final payments for work completed would not occur until data transmission is confirmed.

Mrs. Brunner asked if steps are planned to locate and protect the existing fiber optic cable lines on the Ontario Center campus during project work and what insurance is in place if damage does occur. Mr. Atseff stated that the existing lines are installed at a deep level and identification of their location will occur. The vendors carry insurance to handle any damage that may occur during construction.

VII. BOARD MEMBER COMMENTS - None

VIII. ADJOURNMENT

Mr. Wyse offered a **MOTION** to adjourn the meeting at 5:54 p.m. 6 Ayes, 0 Nays, 3 Absent (Mr. Griswold, Mr. Robusto, Mr. Triou), Carried.

Respectfully submitted,

JAMES E. SWITZER
School District Clerk

APPROVAL OF MINUTES

The foregoing minutes of the Board of Education were submitted for review & (approved as presented)(corrected as noted) at the meeting of

June 9, 2004

School District Clerk

WAYNE CENTRAL SCHOOL DISTRICT

To: Michael Havens, Superintendent of Schools
From: Mark D. Callahan, Director of Human Resources
Re: Personnel Action
Date: June 9, 2004

The following is submitted for your review and approval.

INSTRUCTIONAL STAFF**❖ Tenure Recommendation:**

Penny Barry is being recommended by the Superintendent for appointment to tenure in the tenure area of School Psychologist effective June 1, 2004.

❖ Resignations:

Nancy Shearer, Elementary Education Teacher, assigned to the Ontario Primary School, effective June 30, 2004. *For purpose of retirement.*

Adam Wyse, Math Teacher assigned to the James A. Beneway High School, effective August 31, 2004. *For personal reasons.*

❖ Leave of Absence:

Lora Farber, Art Teacher, assigned to the Thomas C. Armstrong Middle School, an unpaid leave of absence, effective September 1, 2004 through June 30, 2005. *For purpose of child rearing.*

Megan Zipprich, Elementary Education Teacher, assigned to the Ontario Elementary School, a combination paid and unpaid FMLA leave of absence, anticipated October 15, 2004 through June 30, 2005. *For purpose of child-rearing.*

❖ Appointments

Tracy Davis, Special Education Teacher, assigned to the Ontario Primary School, a three year probationary appointment effective September 1, 2004 through August 31, 2007 at \$35,500 (base + MS), credited with no experience. *New position.*

Jessica Kleindienst, Health Education Teacher, assigned to the James A. Beneway High School, a three year probationary appointment effective September 1, 2004 through August 31, 2007 at \$35,422 (base), credited with 1 year experience. *New position.*

Gregory Kunzer, Special Education Teacher, assigned to the Ontario Primary School, a three year probationary appointment effective September 1, 2004 through August 31, 2007 at \$34,250 (base), credited with no experience. *Replacement for Mary Rosdahl (re-assigned to Kindergarten).*

Colleen Havranek, Speech Pathologist (.5 FTE), assigned to the Freewill Elementary School, a three year probationary appointment effective September 1, 2004 through August 31, 2007 at \$41,250 pro-rated (base + MS), credited with 9 years of experience. *To replace a contracted service provided through a joint contract with Gananda CSD.*

Christopher Moore, Earth Science Teacher, assigned to the James A. Beneway High School, a two year probationary appointment effective September 1, 2004 through August 31, 2006 at \$48,150 (base + MS), credited with 13 years of service. *New position.*

Mary Rosdahl, Elementary Education Teacher, assigned to the Ontario Primary School, a two year probationary appointment effective September 1, 2004 through August 31, 2006 at current contract rate. Mary will be transferring from her current assignment as Special Education Teacher at the Ontario Primary School.

Rene Saba, Elementary Education Teacher, assigned to the Ontario Primary School, a two year probationary appointment effective September 1, 2004 through August 31, 2006 at \$43,000 (base + MS), credited with 7 years of experience. *New position.*

Matthew Wisniewski, Technology Teacher, assigned to the James A. Beneway High School, a three year probationary appointment effective September 1, 2004 through August 31, 2007 at \$34,250 (base), credited with no experience. *New position.*

❖ **Informational Items:** None

❖ ADDENDUM TO ANNUAL APPOINTMENT OF SUBSTITUTE TEACHERS FOR 2003-04

Last Name	First Name
Affronti	Angela
Barkau	Melissa
Byron	Paul
Deichmiller	Ryan
Hiller	Brittney
Oakes	Christopher
Olcott	Paul
Patterson	Michael
Pike	Daniel
Reetz	David
Viau	Elric

SUPPORT STAFF

❖ **Resignations:** None

❖ **Leave of Absence:**

Carol Ann Malcolm, School Bus Driver, an unpaid leave of absence effective May 12, 2004 through June 30, 2004. *For personal reasons.*

❖ **Appointments**

Colleen Pechulis, Food Service Worker assigned to the Ontario Elementary School, a six month probationary Civil Service appointment effective May 10, 2004 through January 9, 2005 at \$7.05/hr. *Replacement for Linda Cone (resignation).*

RESOLUTION TO TERMINATE EMPLOYMENT

WHEREAS, Darcy Petrosino has been employed as a school nurse; and

WHEREAS, Darcy Petrosino has been continuously absent from work since November 15, 2002; and

WHEREAS, the one year leave of absence granted by this Board of Education on December 11, 2002 pursuant to Section 71 and Section 73 of the Civil Service Law has expired; and

WHEREAS, Darcy Petrosino continues to be unable to perform the duties of her position as a result of a disability resulting from occupational injury or disease as defined in the workers' compensation law; and

WHEREAS, a hearing before an impartial hearing officer was conducted on May 14, 2004 pursuant to Section 71 of the Civil Service Law resulting in a determination that Darcy Petrosino remains unable to fully perform all of the essential functions of her position as a registered nurse, NOW THEREFORE;

BE IT FURTHER RESOLVED, by the Board of Education of the Wayne Central School District that Darcy Petrosino's employment with the Wayne Central School District shall be terminated effective June 9, 2004.

❖ **ADDENDUM TO ANNUAL APPOINTMENT OF SUBSTITUTE SUPPORT STAFF FOR 2003-04**

Thomas Hemstreet, Substitute Bus Driver effective May 18, 2004 at \$10.50/hr.

Bonnie Scott, Substitute Food Service Worker effective May 21, 2004 at \$5.90/hr.

Margaret Tomkins, Substitute Bus Driver effective May 11, 2004 at \$10.50/hr.

❖ **Temporary Appointments • Buildings & Grounds Staff • Summer, 2004**

SUPERVISORS (35 days @ 6.5 hours/day - 7:15 am - 2:15 pm)

Audrey Anderson	7.75/hr.	MS
Tanya Lucieer	7.35/hr	OE
Nancy Bolton	6.40/hr.	FE
Mary Grice	6.40/hr.	HS
Janine Lubberts	6.40/hr.	OP

CLEANERS (35 days @ 6.0 hours/day - 7:30 am - 2:00 pm)

Shana Jordan	5.15/hr.	HS
Amber Doty	5.65/hr.	HS
Danielle Lee	5.15/hr.	HS
Richard Hargarther	5.65/hr	HS
Ashley Behringer	5.65/hr.	MS
Kelsea Smith	5.15/hr.	MS
Eli Lubberts	5.15/hr.	MS
Chris Miller	5.15/hr.	MS
Sean Gefell	5.15/hr.	MS
Denise Uerz	5.40/hr.	OE
Jeremy Miller	5.40/hr.	OE
Michael Winder	6.15/hr.	OP
Jared Winder	5.90/hr.	OP
Matthew Saxby	5.15/hr.	FE
John Lawrence	5.15/hr.	FE

GROUND'S HELPERS (32 days @ 7.5 hours/day - 7:00 am - 3:00 pm)

Nathan Winder	6.40/hr.
Jeff Brayer	6.40/hr.

PAINTERS (32 days @ 7.5 hours/day - 7:00 am - 3:00 pm)

Jordan Cole	5.90/hr.
Jacklyn Gurnett	6.25/hr.

WAYNE CENTRAL SCHOOL DISTRICT
Ontario Center, New York

TO: Board of Education
FROM: Michael Havens
RE: Consensus Agenda
DATE: June 9, 2004

The following items are recommended for approval as presented in a Consensus Agenda:

1. Accept April Treasurer's Report
2. Accept Change Order [Threshold](#) Resolution
3. Approve Non-Represented Staff [Wage](#) adjustments for 2004-05

Consensus Agenda #2

To: Michael Havens, Superintendent of Schools
From: Gregory Atseff, Assistant Superintendent for Business
Date: June 2, 2004
Re: Change Order Approval Threshold

One of the procedures used in the past to help keep a Capital Project on schedule, is to establish a change order approval threshold. This procedure allows the Superintendent of Schools to approve change orders up to a certain dollar limit. It is important to have this procedure in place as issues will arise which require immediate action due to scheduling and work crew availability. I am recommending establishing the threshold @ \$10,000, for the 2002 Capital Project.

Please present the following resolution to the Board of Education at their meeting on June 9,2004:

Resolution

Resolved; that the Board of Education approves establishing the Change Order Threshold @ \$10,000 for the 2002 Capital Project.

MEMORANDUM

Wayne Central Schools
Office of the Superintendent



TO: Board of Education
FROM: Michael Havens
RE: Wage Adjustments
DATE: June 9, 2004

Each year the Board of Education determines wage increases for confidential employees of the district. As in past years, I recommend that their salaries be adjusted by the same amount as the comparable union represented people. Those amounts and positions are stated below.

CONFIDENTIAL DISTRICT OFFICE PERSONNEL

Upon the recommendation of the Superintendent of Schools, the salary of the following named positions is adjusted by \$.65/hour effective July 1, 2004:

Administrative Assistant
Payroll Account Clerk
Senior Typist - Business Office
Senior Typist – Human Resources Office
District Treasurer

DISTRICT-WIDE SUPERVISORY PERSONNEL

Upon the recommendation of the Superintendent of Schools, the salary of the following named positions is adjusted by 3.5% effective July 1, 2004:

Assistant Superintendent for Business
Assistant Superintendent for Instruction
Director of Student Services
Director of Human Resources
Director of Food Service
Director of Facilities
Director of Transportation
Technology Coordinator
School District Clerk

