

# WAYNE CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION MEETING AGENDA



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**DATE:** May 26, 2004  
**TIME:** 7:30 p.m.  
**PLACE:** District Office Board Room

**7:30 Call to Order /Pledge of Allegiance**

**7:30 Approval of Agenda/Approval of Minutes** **Att. 1**

**7:35 Public Comment**

**7:40 Board Member Comments**

**7:45 Board President's Comments**

**7:50 Action Item Report**

**7:55 Superintendent's Report**

- 1. Masterminds Team – Mrs. Walzer**
- 2. TIES Recognition – Chelsea Griswold, Lindsay Galan, Danielle Lee**
- 3. School-To-Work Presentation – Mrs. VanAcker, Crystal Horn, Ashley Aman**
- 4. Financial Update – Mr. Atseff**
- 5. Student Questions**

**8:45 Public Comment/Board Comments**

**Adjournment**

Next Meeting: June 8, 2004 7:30 p.m. District Office Board Room

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### ***District Mission Statement***

*Based on the belief that all students can learn, the staff of the Wayne Central School District accepts the responsibility to teach all students, regardless of differences, the fundamental skills. We further accept the responsibility to challenge all students to attain higher levels of achievement. Wayne Central will provide the opportunity, environment, and encouragement to meet this goal while developing the whole child, physically, socially, emotionally, and culturally.*

**WAYNE CENTRAL SCHOOL DISTRICT**  
**Ontario Center, New York 14520**

**BOARD OF EDUCATION MINUTES****UNOFFICIAL UNTIL APPROVED**

**DATE:** Tuesday, May 18, 2004  
**TYPE:** Annual School District Election

**TIME:** 9:00 a.m. to 9:00 p.m.  
**PLACE:** High School Gymnasium Lobby

**PRESENT:** District Clerk Switzer, Election Inspectors Althea Biviano, Jean Bassage, Lyle Bassage, Patricia Fisher, Edward Friend, Fran Hastings, Marilyn Hamman, Daughn Higgins, Norma Jock, Cindy Miller, Barbara Sass, Blanche Sones, Arline Taber, Judy Taillie, Brenda Toal, Thomas Toal; Machine Custodians Eric Lubberts & Harold O'Connor.

**I. OPENING OF THE POLLS - 9:00 a.m., local time**

Inspectors filed their oath of office statements with the school district clerk prior to service as inspectors of election. Each shift of workers designated a chief inspector, as noted on the tally sheet attached to these minutes in the minute book.

The voting machines were opened and inspected by the district clerk and the inspectors of election assigned to the morning shift that certified that all columns & rows were set at zero. Each of the write-in rolls was secured & initialed.

The voting machines were unlocked and prepared for use by eligible voters of the school district.

**II. ANNUAL SCHOOL DISTRICT ELECTION CONCLUDED - 9:00 p.m., local time**

At 9:00 p.m., Mr. Switzer announced that the polls were closed. The poll lists showed a total of 931 persons. The inspectors of election confirmed this tally by comparison to the total of the public counter tally on each of the three-(3) voting machines. Absentee ballots totaled 15.

The voting machines were locked, opened and the tallies on each recorded by the district clerk and the inspectors of election for the evening shift. The tally of votes that appeared on the voting machines for Proposition #1, Proposition #2 & Proposition #3 and trustee candidates was announced by Mr. Switzer announced as noted below.

The write-in rolls were inspected and removed from the machines. Write-in ballots for the school trustee seats were canvassed and tallied by the district clerk and inspectors of election as noted below.

**Absentee ballots were canvassed and cast by the inspectors of election with names and added to the poll list as noted below.**

The inspectors of election confirmed the results of the vote as follows:  
*(copy of election inspectors' signed tally sheet attached to these minutes in the minute book)*

**PROPOSITION #1: Proposed 2004-2005 Budget**

	<b>Yes</b>	<b>No</b>	<b>Blank</b>	
Ballot by Machine:	605	307	19	
Absentee Ballots:	11	4	0	
<b>TOTAL:</b>	<b>616</b>	<b>311</b>	<b>19</b>	<b>PROPOSITION APPROVED</b>

**PROPOSITION #2: *Renewal of Capital Reserve Fund***

	<b>Yes</b>	<b>No</b>	<b>Blank</b>	
Ballot by Machine:	611	273	47	
Absentee Ballots:	11	4	0	
<b>TOTAL:</b>	<b>622</b>	<b>277</b>	<b>47</b>	<b>PROPOSITION APPROVED</b>

**PROPOSITION #2: *Expenditure From School Bus Purchase Reserve Fund 2002***

	<b>Yes</b>	<b>No</b>	<b>Blank</b>	
Ballot by Machine:	603	246	82	
Absentee Ballots:	9	5	1	
<b>TOTAL:</b>	<b>612</b>	<b>251</b>	<b>83</b>	<b>PROPOSITION APPROVED</b>

**ELECTION OF SCHOOL TRUSTEES** (Vote Tallies by Candidate in Ballot Order)

	<i>Frank Robusto, Jr.</i>	<i>Mark A. Wyse</i>	<i>Joyce A. Lyke</i>
Ballot by Machine:	664	655	711
Absentee Ballot	11	13	13
<b>TOTAL:</b>	<b>675</b>	<b>668</b>	<b>724</b>

**WRITE-IN CANDIDATES** (Tallies by Candidate in Vote Count Order)

	<i>Voting Machine</i>	<i>Absentee Ballot</i>	<i>Total Vote</i>
Don Anderson	1	0	1
Nancy Anderson	1	0	1

Based on the foregoing vote tallies for school trustee, the following persons were declared elected as school trustees. Their new three-year term begins on July 1, 2003.

**Three Year Term  
Three Year Term  
Three Year Term**

The annual school election was concluded @ .....

Respectfully submitted,

**JAMES E. SWITZER**  
School District Clerk

**APPROVAL OF MINUTES**

The foregoing minutes of the Board of Education were submitted for review & (approved as presented) (corrected as noted) at the meeting of **May 16, 2004**

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School District Clerk

**WAYNE CENTRAL SCHOOL DISTRICT**  
**Ontario Center, New York 14520**

**BOARD OF EDUCATION MINUTES**

**UNOFFICIAL UNTIL APPROVED**

**DATE:** Tuesday, May 11, 2004

**TIME:** 6:30 p.m.

**TYPE:** Public Hearing • Proposed 04/05 Budget  
& Regular Business Meeting

**PLACE:** High School & District Office

**PRESENT:** Trustees Brunner, Griswold, Johnson, Lyke, Robusto, Triou, Wyse; District Clerk Switzer; Administrators Havens, Armitage, Armocida, La Ruche, Siracuse, Saxby, Woodard, Atseff, Spring, Callahan, Blankenberg

**ABSENT:** Trustees Diller & Ratcliffe

**GUESTS:** Visitor's Roster filed in clerk's agenda file, this meeting

**I. CALL TO ORDER:** 6:30 p.m. by Richard A. Johnson, School Board President

*EXECUTIVE SESSION (Pending Litigation, Personnel Matters)*

Mr. Wyse offered a **MOTION** to adjourn the meeting, at 6:31 p.m., for an executive session on pending litigation and personnel matters pertaining to specific personnel. 7 Ayes, 0 Nays, 2 Absent (Mrs. Diller, Mr. Ratcliffe), Carried.

**III. RECONVENE:** 7:00 p.m., Performing Arts Center, High School

**IV. PLEDGE OF ALLEGIANCE**

**V. PUBLIC HEARING • Proposed Budget • 2004-2005 School Year**

**Mr. Johnson opened the public hearing on the proposed school budget for the 2004-2005 school year @ 7:01 p.m. pursuant to §§1608 (1), 1716 (1) and 2022(1) of the NYS Education Law.**

Mr. Havens outlined highlights of student achievements in the past year, priorities for programs and improvements and projected expense and revenue appropriations for the 2004-2005 school year. He shared a PowerPoint video presentation with the theme "We Are The Keeper Of Dreams" that featured local students and their future aspirations.

He also reviewed the projected tax rate for the ensuing school year and the ballot propositions seeking voter approval to renew the capital reserve fund and to spend money from the school bus purchase replacement fund. Voters will also elect three (3) members of the Board of Education.

Comments from the audience touched on class sizes for primary and intermediate grades, the impact of 2004 property re-assessments on taxes, alternative locations during athletic field improvements on the Ontario Center campus, curricular changes in the new full-day kindergarten program and long-range costs to taxpayers of the football program that was started with donated funds from local football boosters. Students asked about the new personal resource management and parenting courses planned as part of expansion of the model school's program at the high school.

Mr. Johnson adjourned the public hearing at 8:00 p..m.

VI. **RECESS:** 8:01 p.m.

VII. **RECONVENE:** 8:15 p.m., District Office

VIII. **APPROVAL OF AGENDA & MINUTES** (April 7, 22 & 28, 2004)

Mr. Johnson proposed the addition of an action item for consideration by trustees on a shift in school board meeting days in the 2004-2005 school year and Mr. Griswold presented postponement of the student recognition for the TIES project to the May 26<sup>th</sup> meeting as amendments to the agenda. Mrs. Brunner offered a **MOTION** to approve the agenda for this evening's meeting, as revised, and the minutes of the meetings of April 7, 22 & 28, 2004, as presented. 7 Ayes, 0 Nays, 2 Absent (Mrs. Diller, Mr. Ratcliffe), Carried.

#### A. IX. PUBLIC COMMENT

Mr. Johnson stated that public comment is some of the most valuable time spent by trustees who appreciate input from speakers. While immediate responses are not always possible, follow-up will occur if needed. He asked speakers to confine their remarks to five (5) minutes. Persons wishing to speak should first be recognized by the school board president, then identify themselves, any organization they may be representing at the meeting, and the agenda topic.

A. Mrs. Doreen Biviano, 6187 Furnace Road, and Mrs. Marcia Standera, 5939 Walworth Road, both of Ontario, were present to announce the performance by the Rochester Philharmonic Orchestra on May 28<sup>th</sup> at the high school performing arts center sponsored by The Presenters. The event is billed as an *Americana* Concert to help commemorate the Memorial Day weekend and will also feature performances by RPO musicians on the restored Steinway Baby Grand Piano which was dedicated at the opening of the performing arts center five (5) years ago to long-time music teacher, supervisor and community arts promoter Roberta Updaw, who purchased the piano as instrumental music teacher when the high school was first built in 1952 and coordinated refurbishing of the instrument in 1998.

B. Craig Sarbou, 6160 Lincoln Road, Ontario, asked about the provision in the specifications now in circulation for bids on the 2002 Capital Improvement Project that excludes or limits the door hardware to a single manufacturer. He cited state laws and regulations on public bidding and stated that he has made numerous attempts to discuss the matter with the director of facilities. Mr. Havens stated that he would contact Mr. Sarbou to discuss the matter in detail.

C. Mrs. Anne Tobin, 2014 Bear Creek Drive, Ontario, stated her concern that chemistry students do not have textbooks this year and that students and parents have had to purchase review books for use as classroom materials. She cited district policy published in the 2002-2003 district-calendar handbook that the school district supplies supplemental materials, including review books, for students. She requested that the school board reimburse students and parents who may have paid for the review books to use as the course textbook. Mr. Havens stated that he would investigate the matter and contact Mrs. Tobin.

X. **BOARD MEMBER COMMENTS** - None

XI.

*BOARD PRESIDENT'S COMMENTS*

- A. Mr. Johnson extended **condolences** to Jim Karg and his family on the recent death of their son in an automobile accident; Mr. Karg is a former assistant principal at the middle school.
- B. Mr. Johnson extended **condolences** to the family of Douglas May who died from complications after surgery; Mr. May was a coach for the district in the 1980's.
- C. Mr. Johnson extended **concern** to Frances Trieble, a teacher at Freewill Elementary School, and her family on the recent fire that destroyed most of their home in Marion.
- D. Mr. Johnson extended **congratulations** to the middle school science Olympiad team and the high school Masterminds team for their recent victories.
- E. Mr. Johnson **thanked** residents and students in the audience at the public hearing on the proposed budge for their attendance at the event and their thoughtful questions.

*XII. REPORT ON ACTION ITEMS BY THE SUPERINTENDENT OF SCHOOLS*

Mr. Havens stated that he was pleased to report that the plaque is ready for mounting on the **refurbished Steinway baby grand piano** in the performing arts center prior to showcasing the piano as part of the RPO concert on May 28<sup>th</sup>. A copy of the resolution of dedication of the refurbished piano in honor of Mrs. Updaw is also framed for placement in the performing arts center.

**XIII. REPORTS OF THE SUPERINTENDENT OF SCHOOLS**

**UPDATE ON ENERGY STUDY**

Mr. Havens reported that requests for proposals were issued and a proposed contract is anticipated for school board review in mid-June.

**2004 MODEL SCHOOL'S CONFERENCE**

Mr. Havens noted that, after a brief hiatus, school district personnel will attend a national conference on model schools in Washington, D.C. in late June.

He noted that trustee representatives have attended the conference in the past and asked if any trustees had an interest to attend this year. Mrs. Lyke and Mr. Robusto expressed interest in attending; Mr. Johnson has previously indicated an interest to attend as well.

Mr. Havens added that Mrs., Nikki Miller, high school health teacher, would have time assigned to coordinate expansion of the model school's program at the high school in the 2004-2005 school year.

**FINANCIAL AND BUDGET UPDATE**

Mr. Havens introduced Mr. Atseff to present monthly financial reports for review and consideration by the Board of Education.

Mr. Atseff presented reports and information through April 30, 2004 as follows: (copies filed in clerk's agenda file, this meeting)

- (1) *Revenue Status Report*: Revenues are within estimates for 2003-2004. 84% of budgeted revenues have arrived.
- (2) *Expense Report – General Fund*: 71% of the general fund allocations spent to date; appropriations are within goals for this year.

## **PROGRESS REPORT • 2002 CAPITAL IMPROVEMENT PROJECT**

Mr. Atseff reported that legal advertisement for bids for the 2002 Capital Improvement Project were published during the week of April 19<sup>th</sup> and the bid opening is set for May 20<sup>th</sup>. After a week's time period for review of bids, review and consideration by the Board of Education will occur.

There is a need for a special school board meeting on June 1<sup>st</sup> or 2<sup>nd</sup> to consider award of bids and remain within the construction timeline. June 7<sup>th</sup> is the estimated start date for the capital project at the high school.

### **E. APPROVAL GUIDELINES • CAPITAL PROJECT CHANGE ORDERS**

Mr. Atseff noted that the Board of Education established a ***limit for approval of change orders*** by the superintendent of schools without prior school board approval for the 1997 Capital Improvement Project to avoid project delays. He stated that he would present a recommendation at the next Board of Education meeting to consider a similar approach for the upcoming capital project with a limit of \$10,000.

Mr. Wyse asked what the limit for pre-approval of change orders was for the 1997 Capital Improvement Project; Mr. Atseff stated that it was \$7,000. Mr. Wyse asked if \$10,000 is adequate for the upcoming project; Mr. Havens stated it was.

### **F. STUDENT QUESTIONS**

Kaley Catlin, 597 Whitney Road, Ontario, asked why food service workers at the high school are not required to wear hair nets and gloves when ***handling food***. Mr. Havens will explore the matter and report at the next meeting.

## **XIV. ITEMS FOR BOARD OF EDUCATION ACTION**

### **A. PERSONNEL CHANGES**

Mr. Havens presented the following personnel changes for review and consideration by the Board of Education:

#### ***INSTRUCTIONAL STAFF***

##### **RESIGNATIONS:**

**Sheryl Idzik**, physical education teacher, assigned to the high school, effective June 30, 2004 (personal reasons)

**Martha Schillaci**, special education teacher, assigned to the high school, effective June 25, 2004. (personal reasons)



**APPOINTMENTS:**

**Marcia Stander**, mathematics teacher, assigned to the high school, a three month temporary appointment anticipated from May 7 through June 30, 2004 at \$34,750, pro-rated (temporary replacement for Lisa Twitchell while on child-rearing leave)

**Mary Ann Sullivan**, elementary education teacher, assigned to Freewill Elementary School, a three month temporary appointment effective April 19 through June 30, 2004 at \$34,750, pro-rated. (temporary replacement for Kimberly Adamson while on child-rearing leave)

**Interscholastic Coaching Appointments • Fall 2004**

(effective September 1, 2004 through June 30, 2005, at collective bargaining rates)

See Listing, Clerk's Agenda File, This Meeting

**SUPPORTIVE STAFF:**

**RESIGNATIONS:**

**Jean Gardner**, teacher aide, assigned to Freewill Elementary School, effective July 1, 2004 (for retirement, 31 years of service to Wayne Central School District)

**Catherine Kelliher, senior typist, assigned to the district office, effective May 6, 2004**  
(personal reasons)

**Margaret Wachob**, senior typist, assigned to the high school, effective June 25, 2004 (for retirement, 16 years of service to Wayne Central School District, prior service @ middle school)

**APPOINTMENTS:**

**Durwood Adams**, bus driver, a five month temporary civil service appointment effective April 26 through June 30, 2004 at \$11.80 per hour (replacement for Pam Sawyer while on long term illness leave)

**APPOINTMENT OF AN IMPARTIAL HEARING OFFICER FOR EMPLOYMENT MATTER**

**Garry Luke**, impartial hearing officer for the purpose of taking testimonies in the appeal of an employment termination pursuant to § 71-73 of the NYS Civil Service Law (as recommended by Matthew Fletcher, Esq.)

Mrs. Brunner offered a **MOTION** to approve the personnel changes as recommended by the superintendent of schools. 7 Ayes, 0 Nays, 2 Absent (Mrs. Diller, Mr. Ratcliffe), Carried.

**B. CPSE PLACEMENT RECOMMENDATIONS**

Mr. Havens presented the pupil placement recommendations of the Committee on Pre-School Special Education for review and consideration by the Board of Education.

Mrs. Brunner offered a **MOTION**, seconded by Mr. Wyse, to adopt a **RESOLUTION** for pupil placements by the CPSE, **TO WIT:**

**AUTHORIZE ARRANGEMENT OF RECOMMENDED  
SPECIAL PROGRAMS & SERVICES**

**RESOLVED**, that the Board of Education approves the recommendations of the Committee on Pre-School Special Education and authorizes the Director of Student Services to arrange the recommended special programs and services.

On the question, the **RESOLUTION** was adopted by a vote of 7 Ayes, 0 Nays, 2 Absent (Mrs. Diller, Mr. Ratcliffe).

**C. CONSENSUS AGENDA**

- (1) Reports of the School District Treasurer (A/O 3/31/04)
- (2) Resolution for Non-Public Health Services Contract • Rush-Henrietta CSD • 2003-2004
- (3) Resolution for Non-Public Health Services Contract • Pittsford CSD • 2003-2004
- (4) Resolution for Non-Public Health Services Contract • Gates-Chili CSD • 2003-2004
- (5) Approve Budget Transfers
- (6) Award Bids for Sale of Surplus School Busses & Vehicles
- (7) Appoint School Election Personnel • May 18, 2004
- (8) Adopt Resolution for Renewal of Records Management Funds
- (9) Adopt Resolution for Transfer of Unspent Funds of 1997 Capital Project Fund to 2002 Capital Project Fund

Mr. Havens presented the consensus agenda for review and consideration by the Board of Education.

Mr. Wyse offered a **MOTION**, seconded by Mrs. Brunner, to adopt/approve the consensus agenda, as presented by the superintendent of schools, as follows:

- (1) Receive & file **reports of the school district treasurer** for the period ending March 31, 2004 (copies attached to these minutes in the minute book)
- (2) Adopt a **RESOLUTION** for a **non-public health services contract** with the Rush-Henrietta CSD, **TO WIT:**

**RESOLUTION FOR HEALTH SERVICES CONTRACT  
WITH RUSH-HENRIETTA CENTRAL SCHOOL DISTRICT  
(Non-Public School Pupils, 2003-2004)**

**RESOLVED**, that the Board of Education of Wayne Central School District hereby approves a contract with the Board of Education of Rush-Henrietta Central School District for health service charges, pursuant to §912 of the State Education Law, for pupils at non-public schools in the 2003-2004 school year, and authorizes the President and Clerk of the Board of Education to execute said contract, pending approval of same by the superintendent of schools (copy of contract filed in clerk's files)

- (3) Adopt a **RESOLUTION** for a **non-public health services contract** with the Pittsford CSD, **TO WIT:**

**RESOLUTION FOR HEALTH SERVICES CONTRACT  
WITH PITTSFORD CENTRAL SCHOOL DISTRICT  
(Non-Public School Pupils, 2003-2004)**

**RESOLVED**, that the Board of Education of Wayne Central School District hereby approves a contract with the Board of Education of the Pittsford Central School District for health service charges, pursuant to §912 of the State Education Law, for pupils at non-public schools in the 2003-2004 school year, and authorizes the President and Clerk of the Board of Education to execute said contract, pending approval of same by the superintendent of schools (copy of contract filed in clerk's files)

- (4) Adopt a **RESOLUTION** for a *non-public health services contract* with the Gates-Chili CSD, **TO WIT:**

**RESOLUTION FOR HEALTH SERVICES CONTRACT  
WITH GATES-CHILI CENTRAL SCHOOL DISTRICT  
(Non-Public School Pupils, 2003-2004)**

**RESOLVED**, that the Board of Education of Wayne Central School District hereby approves a contract with the Board of Education of Gates-Chili Central School District for health service charges, pursuant to §912 of the State Education Law, for pupils at non-public schools in the 2003-2004 school year, and authorizes the President and Clerk of the Board of Education to execute said contract, pending approval of same by the superintendent of schools (copy of contract filed in clerk's files)

- (5) Approve *budget transfers* pursuant to Policy 5330 (copy attached to these minutes in the minute book)
- (6) Award *bids for sale of surplus school busses & vehicles* to the highest responsible bidders, multiple bid award (copy filed in clerk's agenda file, this meeting)
- (7) Appoint *election personnel* for the annual school election of May 18, 2004 (copy filed in clerk's election file, this meeting)
- (8) Adopt a **RESOLUTION** for renewal of *local records management and cultural education* funds, **TO WIT:**

**RESOLUTION OF SUPPORT FOR THE  
ELIMINATION OF THE SUNSET PROVISIONS OF THE  
LOCAL GOVERNMENT RECORDS MANAGEMENT IMPROVEMENT FUND (LGRMIF) AND THE  
CULTURAL EDUCATION FUND (CEF)  
(Assembly Bill A-10843 & Senate Bill S-06666)**

**WHEREAS**, the Local Government Records Management Improvement Fund (LGRMIF) was created in 1989 to provide technical assistance and grants to establish, improve or enhance records management programs in more than 4,300 local governments in New York State, *and*

**WHEREAS**, the closely related Documentary Heritage Program (DHP) for grants and technical assistance to non-governmental historical records repositories also is supported by the LGRMIF, *and*

**WHEREAS**, a sunset date for the LGRMIF was established in the original legislation to permit its operation as a five-year experiment, *and*

**WHEREAS**, the NYS Legislature has extended the sunset date on two occasions, most recently to December 31, 2005, *and*

**WHEREAS**, the LGRMIF has effectively supported essential advisory services and 6,300 grants totaling over \$113 million to improve the management of records for over half of all NYS local governments, *and*

**WHEREAS**, the LGRMIF and the programs it supports continue to operate at a high standard of excellence and provide direct and significant benefit to local governments at no cost to the taxpayers, *and*

**WHEREAS**, Wayne Central School District has benefited from technical assistance, training, publications and three (3) grants totaling \$56,832, supported by the LGRMIF, *and*

**WHEREAS**, the NYS Legislature created the closely-related Cultural Education Fund (CEF) to support the State Archives, State Library and State Museum on behalf of all New Yorkers, and the Office for Public Broadcasting, and provided the CEF with an identical sunset date, *and*

**WHEREAS**, the LGRMIF and the CEF continue to be critically important in the fulfillment of the many records and information related responsibilities of the Wayne Central School District and to the cultural and scientific needs of the people of New York State, **NOW, THEREFORE,**

**BE IT RESOLVED** that the Board of Education of Wayne Central School District supports the elimination of said sunset provisions in order to make the LGRMIF and the CEF permanent as proposed in Assembly Bill A-10843 and Senate Bill S-06666 and authorizes and directs the school district clerk to forward certified copies of this resolution to appropriate state legislators and officials.

- (9) Adopt a **RESOLUTION** for *transfer of unspent funds* of 1997 Capital Project Fund to the 2002 Capital Project Fund, **TO WIT:**

**RESOLUTION FOR USE OF FUNDS FROM 1997 CAPITAL IMPROVEMENT PROJECT FOR  
HEALTH & SAFETY-RELATED ITEMS  
IN THE 2002 CAPITAL IMPROVEMENT PROJECT**

**BE IT RESOLVED** that, upon the recommendation of the superintendent of schools, the Board of Education of Wayne Central School District does hereby authorize the use of \$223,690 of unspent funds from the 1997 Capital Improvement Project for use for health and safety-related items in the 2002 Capital Improvement Project.

Mrs. Brunner asked how surplus busses are delivered to bidders in Florida. Mr. Havens stated they are driven there and very often re-sold for use in Caribbean Island countries for tour busses.

On the question, the consensus agenda was approved/adopted by a vote of 7 Ayes, 0 Nays, 2 Absent (Mrs. Diller, Mr. Ratcliffe).

*D. DISCUSSION OF CHANGE OF SCHOOL BOARD MEETING DAY • 2004-2005*

Mr. Johnson asked the pleasure of the Board of Education on the suggestion by Mr. Triou at the prior meeting to shift the day for regular meetings of the Board of Education in the 2004-2005 from Wednesday to Thursday evenings.

Mr. Wyse stated that he has a conflict with another fixed meeting and that Thursday evenings are not his top choice for an alternate meeting night.

Mr. Robusto noted that Wednesdays are a long tradition in the school district and asked if a change to a different day next year would establish a precedent that a future school board could not change.

Mrs. Brunner noted that each school board could establish its meeting schedule. Mr. Switzer noted that the schedule is established at the annual re-organizational meeting of the Board of Education in July.

Mrs. Brunner noted that this is the first time a change in meeting day has occurred in many years. Mr. Switzer noted that school board meetings have occurred on Wednesday evenings for more than 25 years and were set then to accommodate deadlines for the working press to allow for press coverage in the week following the school board meeting.

Mr. Robusto offered a **MOTION** to establish the day for Board of Education meetings in the 2004-2005 school year as the second and fourth Thursday after the first Tuesday. 6 Ayes, 0 Nays, 2 Absent (Mrs. Diller, Mr. Ratcliffe), 1 Abstention (Mr. Wyse), Carried.

By **consensus**, trustees established a **special meeting** on June 2, 2004 at 5:30 p.m. at the district office to consider award of bids for the 2002 Capital Improvement Project,

**XV. ADDITIONAL PUBLIC COMMENT – None**

**XVI. ADDITIONAL BOARD MEMBER COMMENTS**

- A. Mr. Triou presented **July 17, 2004** for a social event among trustees and school personnel.
- B. Mr. Triou noted that **policy meetings** are set for 4 p.m. at the district office on May 20<sup>th</sup> & May 27<sup>th</sup>.
- C. Mr. Griswold noted that public comment at the public hearing on the **proposed budget earlier** this evening indicated that the speakers understood the impact of the 1.5% projected tax rate increase for the proposed 2004-2005 budget.
- D. Mr. Johnson complimented Mr. Atseff on the amount received for sale of the **surplus dump truck**.
- E. Mr. Johnson stated that it is likely he will not attend the **May 26<sup>th</sup> business meeting** due to out-of-town travel for a family wedding.

**XVII. ADJOURNMENT**

Mr. Triou offered a **MOTION** to adjourn the meeting at 9:00 p.m. 7 Ayes, 0 Nays, 2 Absent (Mrs. Diller, Mr. Ratcliffe), Carried.

Respectfully submitted,

**JAMES E. SWITZER**  
School District Clerk

APPROVAL OF  JTES

The foregoing minutes of the Board of Education were submitted for review & (approved as presented)(corrected as noted) at the meeting of

**May 26, 2004**

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School District Clerk