

WAYNE CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION MEETING AGENDA



DATE: May 11, 2004
TIME: 6:30 p.m.
PLACE: District Office Board Room

- 6:30 Call to Order /Pledge of Allegiance
6:30 Executive Session
7:00 Public Hearing – 2004-05 Budget –HS Auditorium
- 7:30 Approval of Agenda/Approval of [MINUTES](#) Att. 1
7:35 Public Comment
7:40 Board Member Comments
7:45 Board President’s Comments
- 7:50 Action Item Report
- 7:55 Superintendent’s Report
1. Presentation – C. Griswold, L. Galen, D. Lee
2. Energy Project Update
3. Model Schools Conference
4. Financial Update - Greg
5. Building Project Update
6. Student Questions
- 8:40 Items for Board Action:
1. [Personnel](#) Action Att. 2
2. CSE/CPSE Action Att. 3
3. [Consensus](#) Agenda: Att. 4
1. Accept Treasurer’s Report
2. Approve Health Contracts
3. Approve Budget Transfers
4. Award Bids
5. Adopt Capital Project Resolution
- 8:45 Public Comment/Board Comments
8:50 Adjournment

Next Meeting: May 26, 2004 7:30 p.m. District Office Board Room

District Mission Statement

Based on the belief that all students can learn, the staff of the Wayne Central School District accepts the responsibility to teach all students, regardless of differences, the fundamental skills. We further accept the responsibility to challenge all students to attain higher levels of achievement. Wayne Central will provide the opportunity, environment, and encouragement to meet this goal while developing the whole child, physically, socially, emotionally, and culturally.

WAYNE CENTRAL SCHOOL DISTRICT
Ontario Center, New York 14520

BOARD OF EDUCATION MINUTES

UNOFFICIAL UNTIL APPROVED

DATE: Wednesday, April 7, 2004

TIME: 6:30 p.m.

TYPE: Regular Business Meeting

PLACE: High School Performing Arts Center

PRESENT: Trustees Brunner, Diller, Griswold, Johnson, Lyke, Ratcliffe, Robusto, Triou; District Clerk Switzer; Administrators Havens, Morrin, Armocida, Siracuse, Saxby, Woodard, Atseff, Spring, Callahan, Davis, Blankenberg

ABSENT: Trustee Wyse

GUESTS: Visitor's Roster filed in clerk's agenda file, this meeting

I. CALL TO ORDER: 6:30 p.m. by Richard A. Johnson, School Board President

II. EXECUTIVE SESSION (Personnel, Legal Matters)

Mr. Johnson offered a **MOTION** to adjourn the meeting, at 6:31 p.m., for an executive session on pending legal matters and personnel matters pertaining to specific persons. 8 Ayes, 0 Nays, 1 Absent (Mr. Wyse), Carried.

III. RECONVENE: 7:28 p.m.

IV. PLEDGE OF ALLEGIANCE

V. APPROVAL OF AGENDA & MINUTES (March 24, 2004)

Mr. Johnson presented discussion of the school board meeting schedule for the 2004-2005 school year, consideration of a resolution to waive unpaid school taxes on a tax parcel and separation of one proposed personnel item for consideration as amendments to the agenda. Mr. Triou offered a **MOTION** to approve the agenda for this evening's meeting, as revised, and the minutes of the meeting of March 24, 2004, as presented. 8 Ayes, 0 Nays, 1 Absent (Mr. Wyse), Carried.

A. VI. PUBLIC COMMENT - None

VII. BOARD MEMBER COMMENTS

A. Mr. Robusto stated that he and his family attended the recent **talent show** sponsored by the National Honor Society at the **high school** and found in very enjoyable.

B. Mr. Triou stated that he and his family attended the **dinosaur play** presented by **second graders at Freewill Elementary School** and complimented the students and staff for a job well done.

- C. Mrs. Lyke stated that she attended the **Open House hosted by the Eagle Ventures class** at the high school of their new off-campus setting at the former Gates Home on Lake Road. She was impressed by the opportunities available for our students and complimented them on the tours they conducted for visitors.

VIII. BOARD PRESIDENT'S COMMENTS

- A. Mr. Johnson stated that he also had the opportunity to attend the **Open House** hosted by the **Eagle Ventures class** at the high school of their new off-campus setting and is pleased that the students and the program were able to move from the Manor House at the RG&E nuclear power plant site to such a suitable new site.
- B. Mr. Johnson extended **congratulations to the Masterminds team** for their 10-1 record and league championship and noted their recent recognition in the *Our Towns* supplement to Gannett Rochester Newspapers.
- C. Mr. Johnson extended belated 50th **birthday congratulations** to Mr. Havens.

IX. REPORT ON ACTION ITEMS BY THE SUPERINTENDENT OF SCHOOLS – None

X. REPORTS OF THE SUPERINTENDENT OF SCHOOLS

RECOGNITION OF STAFF FOR EXEMPLARY EFFORT

Mr. Havens relayed the series of events when staff members assisted in apprehending three young persons involved with the attempted theft of automobiles from the middle school parking lot on March 4, 2004 that resulted in resolution of more than one dozen car thefts in recent weeks in the Greater Rochester area. He noted the exceptional effort and concern displayed by these staff members in this event and their excellent efforts in maintaining school facilities throughout the school year.

On behalf of the Board of Education, Mr. Johnson and Mr. Havens presented certificates of recognition to staff members Ted Hargather, J.R. Sharkey, Bob Taylor, Rick Bulman, Tom Lucieer and Bob Miller and NYS Trooper Kim Smith, school resource officer, for their exemplary efforts. Trooper Smith also presented *letters of commendation* to each of the employees from Troop E Commander Major Stephen White for their quick and decisive actions that ended a long-term car theft effort in the area. (Mr. Miller was absent due to participation as a chaperone for the senior trip).

Trustees, school officials, family members and visitors present extended a round of applause to the staff members and Trooper Smith in recognition of their efforts.

PRESENTATION ON NYS SCHOOL REPORT CARD • 2002-2003 SCHOOL YEAR

Mr. Havens introduced Mr. Larry Spring, assistant superintendent for instruction, to present information on the NYS School Report Card for the school year ending June 30, 2003. (copy filed in clerk's agenda file, this meeting)

Mr. Spring reviewed a PowerPoint presentation that illustrated and summarized the report. He noted that each of the five schools are ranked as "schools in good standing" by the NYS Education Department.

He reviewed details of graphs of student achievement for English-Language Arts, math and science at grades four and eight and Regents exams in math, science and English at the high school, the latter based on the entering freshman student cohort. He also presented graphs that illustrated the graduation rate for the cohort and the per pupil expenditures, district-wide, from 1999 to 2002 (*i.e.* \$250 increase in local rate versus \$1,225 increase, statewide)

He also reviewed specific curriculum enhancements and improvements planned to address items noted in the report.

Mr. Spring noted that the status of each of the schools in good standing and their achievement levels above the state average are commendable. He stated that district goals, however, exceed the state standards and the intent is to continue to pursue high standards for student achievement while remaining fiscally responsible.

Mr. Johnson clarified that this report reflects data for graduates in the Class of 2003. Mr. Spring confirmed that was correct and noted the report card for next year will reflect the cohort of students who were freshmen in the fall of 2000.

Mr. Robusto asked Mr. Spring to elaborate on the steps planned to address items noted in the report. Mr. Spring reviewed examples of efforts underway for varied grade levels and subject areas.

Mr. Johnson asked when the NYS Education Department expects to have data updated and how the issues about the Math A exam were related. Mr. Spring stated that the data was released in March this year and federal guidelines call for release in September in future years.

Mr. Johnson thanked Mr. Spring for his presentation and remarks.

DISCUSSION ON PROPOSED ENERGY PERFORMANCE CONTRACT

Mr. Havens presented the proposed energy performance contract as outlined at the March 24th meeting for review and consideration by the Board of Education.

Based on questions he has received from trustees since that presentation, he noted the following items:

- estimated cost for an energy study is \$50,000, paid 50% by NYS Energy Research Development Agency (NYSERDA) and 50% by capital project funds
- estimated time required to conduct such a study is two (2) to three (3) months
- if the school board wishes to pursue the energy performance contract, the first step is adoption of a resolution to issue requests for proposals from potential firms to conduct an energy study
- if the energy study is accepted by the BOE, an energy performance contract would occur over an 18 month period to address specific items identified by the study (e.g. window replacement)
- if the Board of Education does not accept the study, it would only have responsibility for the non-state portion of the cost the study

Mr. Robusto asked if the proposed study would include only energy costs or if it would also include co-generation of power and the potential use of a windmill as

viewed at the prior meeting. Mr. Havens stated that a study would review each of those items.

Mr. Robusto stated that he is excited about the proposed study and energy performance contract but is not clear on what options exist to extend the study for instructional uses by our students. Mr. Havens noted that although the energy study would not address instructional options he plans to enlist assistance from Mr. Currier, middle school science chairperson, who has extensive experience with NYSERDA and with energy conservation and education, on ways to incorporate the study into local curricula.

Mrs. Lyke asked if Mr. Bechtold, owner of Harbec Manufacturing Company and host to trustees and school officials for the recent tour of his windmill plant, would be willing to work with the school district. Mr. Havens stated Mr. Bechtold has expressed a willingness and interest to assist the school district whenever possible.

Mr. Johnson asked if the school district would have responsibility for the \$25,000 portion of the energy study if the report indicates that there are no economies for the school district to pursue in an energy performance contract. Mr. Havens stated that the firm conducting the energy study would absorb that expense if their report recommends that the school district not pursue the energy performance contract.

Mr. Ratcliffe asked what other school districts have pursued energy performance contracts; Mr. Havens cited Marion, Webster and Penfield as some examples.

Mr. Griswold noted recent media reports that a school district in Syracuse has installed a windmill. Mr. Ratcliffe noted our district would be the first in Western New York State to adapt use of wind power if we did pursue it as part of an energy performance contract.

Mr. Robusto offered a **MOTION**, seconded by Mrs. Brunner, to adopt a **RESOLUTION** to pursue an energy study, **TO WIT:**

**RESOLUTION TO ISSUE REQUESTS FOR PROPOSALS
FOR A STUDY OF POTENTIAL ENERGY PERFORMANCE CONTRACTS**

BE IT RESOLVED by the Board of Education that the superintendent of schools of is hereby authorized and directed to issue requests for proposals from qualified vendors for an energy services company to conduct a study and determine the feasibility of a comprehensive energy performance contract for the reduction of energy consumption and for maintenance and operational services for school district facilities, and

BE IT FURTHER RESOLVED that said authorization is granted contingent upon verification that the school district would not incur any expense should said study indicate that it is not feasible for the school district to pursue an energy performance contract.

On the question, the **RESOLUTION** was adopted by a vote of 8 Ayes, 0 Nays, 1 Absent (Mr. Wyse).

ADOPTION OF PROPOSED BUDGET • 2004-2005 SCHOOL YEAR

Mr. Havens presented the final draft of the proposed budget for the 2004-2005 school year for review and consideration by the Board of Education.

He stated that the final draft reflects a proposed tax rate increase of 3.9%, the lowest increase in the past four (4) years. For a taxpayer with a home assessed at \$100,000, the proposed budget would equal an annual increase of \$80.00 in school taxes, or appx. \$6.71 more for a monthly escrow payment. He added that this proposed tax rate increase is subject to modification based on final results of property tax assessments in the component towns of the school district.

Mr. Havens noted that the proposed budget includes funds to implement full-day kindergarten, to complete phase one of the model school's program at the high school and to add modified football and boys' volleyball as interscholastic athletic teams in the school district.

He recommended that the Board of Education adopt the proposed budget in the amount of \$33,005,020.

Mr. Atseff cited the important role of the Board of Education in development of the proposed budget as a joint endeavor with school officials. He added that the commitment of trustees to long-range financial planning is evident and valuable. Trustees extended thanks to Mr. Atseff for his efforts in overall budget development.

Mrs. Brunner offered a **MOTION** to adopt the proposed budget for the 2004-2005 school year in the total amount of \$33,005,020 as recommended by the superintendent of schools. 8 Ayes, 0 Nays, 1 Absent (Mr. Wyse).

E. PROGRESS REPORT ON 2002 CAPITAL IMPROVEMENT PROJECT

Mr. Havens asked Mr. Atseff to provide a progress report on the 2002 Capital Improvement Project.

Mr. Atseff stated that approval for the project was received yesterday (April 6, 2004) from the NYS Education Department with only minor mechanical, electrical and plumbing revisions. Based on this approval, the architect is completing contract specifications and details for advertising of bids in the next 7 to 10 days.

Mr. Atseff stated that the delay in state approvals places the overall project schedule about six (6) weeks behind but construction is still planned to begin at the start of the 2004 summer recess.

Trustees expressed their appreciation for this news and thanks to all involved for efforts to achieve the state approval.

F. STUDENT QUESTIONS

Nathan Wunder, 2704 Ridge Road, Ontario, asked when a windmill project and installation might occur. Mr. Havens reviewed the steps involved with an energy study and performance contract and noted that installation would not occur before the summer of 2005.

XI. RECESS: 8:22 p.m.

XII. RECONVENE: 8:32 p.m.

XIII. ITEMS FOR BOARD OF EDUCATION ACTION

A. DISCUSSION OF BOARD OF EDUCATION MEETING SCHEDULE • 2004-2005

Mr. Triou asked if there was any interest among trustees in shifting the regular meeting night for the Board of Education from Wednesdays to Thursdays when developing the Board of Education meeting schedule for the 2004-2005 school year.

Mr. Havens stated that such a shift would allow additional time for agenda preparation. He added that efforts are made to avoid scheduling conflicting events on school board meeting dates.

Mr. Ratcliffe and Mr. Johnson stated that they would favor a change to Thursday evenings.

Mr. Johnson asked trustees to consider this issue and provide feedback at the next business meeting to allow time for preparation of the meeting schedule and district event scheduling for 2004-2005.

B. UNIVERSAL VOTING DAY • Wayne-Finger Lakes BOCES • April 28, 2004

Mr. Switzer noted that Wayne-Finger Lakes BOCES has established Wednesday, April 28, 2004, as universal voting day for component districts. Following discussion, trustees agreed to plan a special meeting for the late afternoon that day to consider items related to trustee candidates and the tentative administrative budget for 2004-2005.

C. PERSONNEL CHANGES

Mr. Havens presented the following personnel changes for review and consideration by the Board of Education:

INSTRUCTIONAL STAFF

TENURE APPOINTMENTS

**RESOLUTION TO GRANT TENURE
TO NAMED STAFF MEMBERS IN
RESPECTIVE TENURE AREAS
AT EFFECTIVE DATES AS NOTED**

RESOLVED, that, upon the recommendation of the superintendent of schools, the persons named below, appropriately certified, are hereby appointed to tenure in the tenure areas listed and effective on dates noted for each person.

<i>Name</i>	<i>Tenure Area</i>	<i>Effective Date</i>
Stephanie Collins	Speech and Hearing	August 31, 2004
Phillip Corleto	School Counselor	August 31, 2004
Tiffany Cotsonas	Elementary Education	August 31, 2004
Jayson Gauthier	Technology	August 31, 2004
Jennifer Klehr	Social Studies	August 31, 2004
Debra Knox	Elementary Education	August 31, 2004
Mary Rosdahl	Special Education	August 31, 2004
Joshua Schlageter	Elementary Education	August 31, 2004
Carrie St. Pierre	Elementary Education	August 31, 2004
Andrew Struzik	Social Studies	August 31, 2004
Amy Sullivan	Elementary Education	August 31, 2004
Amy Tobin	Reading	August 31, 2004
Kathleen Walker	Reading	August 31, 2004
Elizabeth Waring	Special Education	August 31, 2004
Jennifer Wing	Social Studies	August 31, 2004

RESIGNATIONS:

Jo Ann Harder, elementary teacher, assigned to the Ontario Primary School, effective June 30, 2004 (for retirement, 31 years of service to Wayne Central School District)

Jo Anne Hurley, math teacher, assigned to the middle school, effective October 25, 2004 (for retirement, 33 years service to Wayne Central School District, including Ontario Elementary School)

Ellen Miller, vocal music teacher, assigned to the Freewill Elementary School, effective September 2, 2004 (for retirement, 21.5 years service, 19.5 years to Wayne Central School District)

Patricia Morton, elementary teacher, assigned to the Ontario Primary School, effective June 30, 2004 (for retirement, 33 years service to Wayne Central School District, including Walworth Elementary School and Freewill Elementary School)

Michelle Scheik, special education teacher, assigned to district office as a teacher on special assignment, assistant to the director of student services, effective July 1, 2004 (contingent upon appointment as assistant director of student services, effective July 1, 2004)

Megan Stuart, elementary teacher, assigned to the Ontario Elementary School, effective June 30, 2004 (from leave of absence, personal reasons)

APPOINTMENTS:

Kelly Grover, school counselor, assigned to the middle school, a three-month temporary appointment effective March 29 through June 30, 2004 at \$34,750, pro-rated (temporary replacement for Joan Prevost while on child-rearing leave)

Nancy Jordan, reading teacher, assigned to the middle school, a four-month temporary appointment effective March 8 through June 30, 2004 at \$34,750, pro-rated (temporary replacement for Jennifer Borowiak while on child-rearing leave).

Renee Saba, elementary teacher, assigned to the Ontario Primary School, a four-month temporary appointment anticipated from April 8 through June 30, 2004 at \$34,750, pro-rated (temporary replacement for Rebecca Groff while on childrearing leave)

Rosa Visconte-Goebel, elementary teacher, assigned to the Ontario Elementary School, a four- month temporary appointment effective March 22 through June 30, 2004 at \$34,750, pro-rated. (temporary replacement for Stephanie Mordaci while on child-rearing leave)

Additional Per Diem Substitute Teachers • 2003-2004 School Year

See Listing, Clerk's Agenda File, This Meeting

Additional Extra-Duty Appointments/Designations • 2003-2004 School Year

(collective bargaining rates apply)

See Listing, Clerk's Agenda File, This Meeting

SUPPORTIVE STAFF:

RESIGNATIONS:

Barbara Boyce, teacher aide, assigned to the Ontario Elementary School, effective June 25, 2004 (for retirement, 24 years of service to Wayne Central School District)

APPOINTMENTS:

Lynne Howard, 1:1 teacher aide (1.0 FTE) assigned to the middle school, a three-month temporary civil service appointment effective March 15 through June 30, 2004, at \$7.65 per hour (position to support new student)

John Leone, cleaner (.50 FTE) assigned to the middle and high schools, a three-month temporary civil service appointment effective March 31 through June 30, 2004, at \$8.10 per hour (temporary replacement during leave of absence of Susan Anseeuw)

Lisa Mercurio, 1:1 teacher aide (1.0 FTE) assigned to the Ontario Elementary School, a four-month temporary civil service appointment effective February 23 through June 30, 2004 at \$7.65 per hour (position to support new student)

Mrs. Brunner offered a **MOTION**, seconded by Mr. Griswold, to approve/adopt the personnel changes as recommended by the superintendent of schools. 8 Ayes, 0 Nays, 1 Absent (Mr. Wyse). Carried/Adopted.

Mrs. Brunner noted and recognized the lengthy service and many contributions of the persons who are retiring as noted in the personnel actions.

B. ADDITIONAL PERSONNEL ACTIONS

Mr. Havens presented the following additional personnel changes for review and consideration by the Board of Education:

ADMINISTRATIVE STAFF

CREATION OF POSITION:

1.0 FTE, assistant director of student services, assigned to the district office, 12-month position, effective July 1, 2004 (new position)

APPOINTMENT:

Michelle Scheik, assistant director of student services, assigned to the district office, a three year probationary appointment effective July 1, 2004 through June 30, 2007, at \$68,000 annually (prior service, July 1, 2001 to present as teacher on special assignment as assistant to the director of student services)

Mrs. Brunner offered a **MOTION**, to approve the additional personnel changes as recommended by the superintendent of schools. 7 Ayes, 1 Nay (Mr. Triou), 1 Absent (Mr. Wyse), Carried.

C. CSE & CPSE PLACEMENT RECOMMENDATIONS

Mr. Havens presented the pupil placement recommendations of the Committees on Special Education and Pre-School Special Education for review and consideration by the Board of Education.

Mrs. Brunner offered a **MOTION**, seconded by Mr. Griswold, to adopt the following **RESOLUTIONS** for pupil placements by the CSE/CPSE, **TO WIT:**

(1) to approve the recommendation for CSE pupil placements,

**RESOLUTION TO APPROVE RECOMMENDATIONS OF THE COMMITTEE ON SPECIAL EDUCATION AND
AUTHORIZE ARRANGEMENT OF RECOMMENDED SPECIAL PROGRAMS & SERVICES**

RESOLVED, that the Board of Education approves the recommendations of the Committee on Special Education and authorizes the Director of Student Services to arrange the recommended special programs and services.

- (2) to approve the recommendation for CPSE pupil placements:

RESOLUTION TO APPROVE RECOMMENDATIONS OF THE COMMITTEE ON PRE-SCHOOL SPECIAL EDUCATION AND AUTHORIZE ARRANGEMENT OF RECOMMENDED SPECIAL PROGRAMS & SERVICES

RESOLVED, that the Board of Education approves the recommendations of the Committee on Pre-School Special Education and authorizes the Director of Student Services to arrange the recommended special programs and services.

On the question, the **RESOLUTIONS** were adopted by a vote of 8 Ayes, 0 Nays, 1 Absent (Mr. Wyse).

C. CONSENSUS AGENDA

- (1) Reports of the School District Treasurer (A/O 2/29/04)
- (2) Resolution for Non Public Health Services Contract • West Irondequoit CSD • 2003-2004
- (3) Award Bids for Cleaning Supplies • Operations & Maintenance • 2004-2005 School Year
- (4) Approve Budget Transfers
- (5) Resolution for Waiver of Unpaid Taxes • First Academy Apartments

Mr. Havens presented the consensus agenda for review and consideration by the Board of Education.

Mr. Triou offered a **MOTION**, seconded by Mr. Johnson, to approve/adopt the consensus agenda, as presented by the superintendent of schools, as follows:

- (1) Receive & file **reports of the school district treasurer** for the period ending February 29, 2004 (copies attached to these minutes in the minute book)
- (2) Adopt a **RESOLUTION** for a **non public health services contract** with the West Irondequoit CSD, **TO WIT:**

**RESOLUTION FOR HEALTH SERVICES CONTRACT
WITH WEST IRONDEQUOT CENTRAL SCHOOL DISTRICT
(Non-Public School Pupils, 2003-2004)**

RESOLVED, that the Board of Education of Wayne Central School District hereby approves a contract with the Board of Education of West Irondequoit Central School District for health service charges, pursuant to §912 of the State Education Law, for pupils at non-public schools in the 2003-2004 school year, and authorizes the President and Clerk of the Board of Education to execute said contract, pending approval of same by the superintendent of schools (copy of contract filed in clerk's files)

- (3) Award **bids for cleaning supplies** for operations & maintenance for the 2004-2005 school year to the lowest responsible bidders, multiple bid award (copies filed in clerk's files)
- (4) Approve **budget transfers** pursuant to Policy 5330 (copy attached to these minutes in the minute book)
- (5) Adopt a **RESOLUTION** re: waiver of unpaid taxes on former First Academy Apartments in the Town of Walworth, **TO WIT:**

RESOLUTION TO WAIVE RE-LEVIED SCHOOL TAXES

FOR PROPERTY KNOWN AS FIRST ACADEMY APARTMENTS
(3655 High Street, Town of Walworth, 544400-63114-15-654378)

WHEREAS, the Town of Walworth is preparing to assume ownership of the First Academy Apartments, 3655 High Street in the Hamlet of Walworth, *and*

WHEREAS, the First Academy Apartments have fallen into disrepair, become a hazard for the immediate area, and, over the past several years, a safety and law enforcement issue, *and*

WHEREAS, the structure has been vacated, further adding to the speed of its decay, the surrounding safety issues, and security concerns of the neighborhood, *and*

WHEREAS, the Town of Walworth intends to develop senior citizen housing and a community center using the First Academy Apartments building and to improve the appearance of the neighborhood by rehabilitating a blighted and unsafe structure, *and*

WHEREAS, there are unpaid school taxes on the facility totaling \$2,391.82 as of June 30, 2003 that impede the ability of the Town of Walworth to assume ownership of First Academy Apartments, **NOW, THEREFORE,**

BE IT RESOLVED that the Board of Education of Wayne Central School District hereby authorizes the County Treasurer of the County of Wayne to waive unpaid school taxes in the amount of \$2,391.82 or a greater amount if late fees are calculated into the total, upon assumption of ownership of said property by the Town of Walworth, at a date no later than December 31, 2003, *and*

BE IT FURTHER RESOLVED that the County Treasurer of the County of Wayne is authorized to deduct such amount from a sales tax payment to the school district at future date, *and*

BE IT FURTHER RESOLVED that the school district clerk is hereby directed to provide a certified copy of this resolution to the Walworth Town Supervisor, the Clerk of the Wayne County Board of Supervisors, and the County Treasurer of the County of Wayne

On the question, the consensus agenda was approved/adopted by a vote of 8 Ayes, 0 Naysm 1 Absent (Mr. Wyse).

XIV. POLICY COMMITTEE ITEMS

Mr. Triou shared a copy of minutes of the last policy committee meeting for information of trustees.

He noted that the committee has completed its review of those policies that require annual review by the Board of Education and finds no needed revisions or additions. This includes the 48-page Code of Conduct policy.

The committee is now directing its attention to review and conversion of regulations and exhibits to the new policy rubric for consideration and review by the Board of Education later in this school year. He added that the entire policy handbook, as updated, and each of the regulations and exhibits, as re-adopted, is now available on the district web site for public use with hyper-links to the table of contents for convenience of users. As new policies and converted regulations or exhibits are adopted or approved, updates will occur. This effort and the production of CD-ROM copies have reduced the number of printed copies of those materials to less than six (6).

Mr. Triou noted that the next meeting of the policy committee is planned for April 21st at the district office.

Mr. Havens extended compliments to Mr. Triou for his efforts to insure completion of the policy update and conversion

Mr. Johnson added his thanks to Mr. Triou and the policy committee for their diligent efforts on the daunting task they have accepted and the effort to provide web based and

electronic access to the materials. Mr. Triou noted the special assistance of Mr. Switzer in reaching those achievements.

Mrs. Lyke noted feedback she has received from other districts who are impressed with the web site access to the policy materials.

XV. ADDITIONAL PUBLIC COMMENT - None

XVI. ADDITIONAL BOARD MEMBER COMMENTS

A. Mr. Johnson extended wishes for a ***safe and happy spring recess*** to everyone.

B. Mr. Johnson noted that a ***joint meeting*** of the Walworth and Ontario Town Boards and the Board of Education is set for Thursday, April 22, 2004 at 7 p.m, at the Walworth Town Hall.

XVII. ADJOURNMENT

Mr. Triou offered a **MOTION** to adjourn the meeting at 8:47 p.m. 8 Ayes, 0 Nays, 1 Absent (Mr. Wyse), Carried.

Respectfully submitted,

JAMES E. SWITZER
School District Clerk

APPROVAL OF _____ JTES

The foregoing minutes of the Board of Education were submitted for review & (approved as presented)(corrected as noted) at the meeting of

May 11, 2004

School District Clerk

JES/jes:wp

WAYNE CENTRAL SCHOOL DISTRICT
Ontario Center, New York 14520

BOARD OF EDUCATION MINUTES

UNOFFICIAL UNTIL APPROVED

DATE: Thursday, April 22, 2004

TIME: 7:30 p.m.

TYPE: Joint Meeting – Board of Education &
Walworth & Ontario Town Boards

PLACE: Walworth Town Hall

PRESENT: Board of Education: Jackie Brunner, Jo-Anna Diller, Scott Griswold, Richard Johnson, Joyce Lyke, John Triou, Mark Wyse; District Clerk Jim Switzer; Administrators Michael Havens, Gregory Atseff, Laurence Spring **Walworth Town Board:** Frank Guelli, Patricia Marini, Frank Maciuska **Ontario Town Board:** Mark Brewer, Ronald Fillmore, Joseph Molino

I. **CALL TO ORDER:** 7:30 p.m. by Frank Guelli, Walworth Town Supervisor

II. **PLEDGE OF ALLEGIANCE**

School and town board members present introduced themselves.

III. **ITEMS SUBMITTED BY THE BOARD OF EDUCATION**

A. PROGRESS REPORT ON THE 2002 CAPITAL IMPROVEMENT PROJECT

Mr. Havens noted that the NYS Education Department has granted approval of the 2002 Capital Improvement Project. With this approval, the architect, construction management firm and school officials have finalized bid documents and plan to review and award bids in June.

Mr. Atseff outlined the timeline for the varied items included in the project, noting those items scheduled for completion in the summer of 2004 as follows: all weather track, new classroom wing (e.g. science, applied technology, art), partial roof replacement and phase one of asbestos abatement at the high school, improved access and security features, re-locate office and nurse's office and new sidewalks at the middle school, asbestos abatement at Ontario Elementary School, new floor tiles and roof work at Ontario Primary School, improved access and security features, asbestos abatement and partial roof replacement at Freewill Elementary School, excavation and preparation for the access road between the middle and high schools (e.g. also staging site for construction) and installation of a new phone system on a district-wide level

B. DISCUSSION OF COOPERATIVE OR SHARED EFFORTS & POTENTIAL ECONOMIES

Mr. Havens noted that school and town officials have established cooperative or shared services in varied areas (e.g. salting and sanding of school driveways and parking lots with Walworth & Ontario, joint watershed management project on the Ontario Center campus with the Town of Ontario, waiving building uses fees for schools by town recreation and parks programs by both towns) and asked if there were additional topics or interests for discussion this evening.

Mr. Guelli noted that the Town of Macedon has a cooperative effort for fueling school and town vehicles and shares a common structure for repair and maintenance of school busses and town vehicles with the Gananda Central School District. He noted that the highway garage for the Town of Walworth and Freewill Elementary School are located on neighboring parcels on Canandaigua Road and that the Town of Walworth would consider any additional cooperative efforts.

Discussion followed on a potential agreement between the Town of Walworth and the school district for plowing of school parking lots and driveways at Freewill Elementary School in addition to salting and sanding to reduce the time and expense presently expended by school district staff and vehicles.

Mr. Havens asked if there was any interest for joint fueling facilities for school and town uses or joint purchasing of consumable items such as office supplies or copier paper. Mr. Switzer noted that a joint fueling depot with the Town of Ontario for highway, fire and emergency vehicles did function at the school transportation center for a few years about 15 years ago but were discontinued.

Mr. Brewer stated that potential joint purchasing of consumable items has potential.

C. DISCUSSION OF ENERGY CONSERVATION & WINDMILL POWER SOURCE ISSUES

Mr. Brewer asked about background on the windmill generated energy issue noted in recent news media reports of school board discussions.

Mr. Havens noted that the Board of Education has authorized a study of potential energy savings that may include a windmill as part of generation of electricity for school facilities on the Ontario Center campus. School trustees and officials recently toured the windmill and co-generation facility at the Harbec Manufacturing Company in Ontario. Completion of the study and review of potential energy savings are expected by August of 2004.

Mr. Brewer asked what payback time period is anticipated for an energy performance contract. Mr. Havens provided details. He noted that a windmill facility on the school campus might allow incorporation of facilities on the Ontario Town Hall site.

ITEMS SUBMITTED BY THE WALWORTH TOWN BOARD

STATUS OF CONVERSION OF FIRST ACADEMY APARTMENTS FOR TOWN USES

Mr. Guelli noted that the Walworth Town Board has met with an architectural firm and discussed potential uses of the former apartment building that was built as Walworth High School in 1930 and served as Walworth Elementary School from 1949 to 1979. They plan another meeting with the architect in three (3) to four (4) weeks.

Mr. Guelli asked if interest still exists to provide space in the structure for local school districts to offer educational programs and how many students it might serve.

Mr. Havens noted that there is interest among Wayne Central, Gananda, Marion and Palmyra-Macedon school districts to jointly offer an alternative school setting in the proposed community center. They anticipate the use of two (2) classrooms, depending on enrollment for the program, and project appx. thirty (30) students would participate at various times during a school year.

Mr. Havens noted that a classroom-related setting is preferred by component districts to provide tutors or an alternative setting for students who are not enrolled in the regular day school setting as required by state law. The districts are still reviewing options and costs for such a program and asked if there is a projected occupancy and use date for space in a future community center at the academy site.

Mr. Guelli stated that the Walworth Town Board would prefer to present the question of use of the former academy/school site as a public referendum among town voters on the ballot for General Election Day in November, 2004. Town officials are now sharing information with residents and community groups on the topic.

USE OF SCHOOLS DURING CAPITAL PROJECT • FREEWILL ELEMENTARY SCHOOL

Mr. Maciuska stated that there is some confusion on the availability of the space for the recreation and parks department of the Town of Walworth at Freewill Elementary School during the fall 2004 season due to the capital project work. He noted that program decisions and announcements are necessary by the end of July, 2004 for the fall season.

Mr. Havens stated he would review the issue and provide clarification for town officials.

COMMUNITY DEVELOPMENT

Mr. Maciuska noted that new housing development continues at varied sites within the Town of Walworth. Many are in portions of the town not within the Wayne Central School District; however, the new homes in Orchard View Estates, east of Orchard Street, are within the Wayne Central School District.

ITEMS SUBMITTED BY THE ONTARIO TOWN BOARD

UPDATE • NUCLEAR POWER PLANT SALE & VALUATION

Mr. Molino reviewed recent meetings among Ontario town officials and the buyers of the nuclear power station relative to the taxable assessed value of the plant and property on Lake Road in the Town of Ontario.

COMPLIMENTS ON NUCLEAR POWER PLANT VALUATION

Mr. Brewer extended compliments to Mr. Havens for his leadership and efforts on the recent efforts related to the taxable assessed value of the nuclear power station in the Town of Ontario.

VI. COMMENTS FROM BOARD MEMBERS

- D. Mrs. Brunner noted recent **media recognition** of the 175th Anniversary of the founding of the Town of Walworth. Mr. Maciuska noted that 2004 also marks the 75th anniversary of the Walworth Volunteer Fire Company.
- E. Mr. Maciuska noted that participation by the school district in the form of marching bands or floats is welcomed for the **Walworth community parade** sponsored by the Walworth Volunteer Fire Company and the Walworth Lions Club on July 23, 2004 at 7 p.m.
- F. Mr. Maciusaka noted recent media reports about **windmill power** by local utilities and by the school district and encouraged school officials to consider stand-alone options to achieve maximum economies.
- G. Mr. Havens extended thanks to Mr. Guelli for his support as a member of the Wayne County Board of Supervisors in recent deliberations to continue **distribution of the county sales tax** among school districts in the county.

VII. PUBLIC COMMENT - None

VIII. ESTABLISH NEXT MEETING DATE OF SCHOOL & TOWN OFFICIALS

Following discussion, the next joint meeting was set for Thursday, October 14, 2004 at 7 p.m. The Board of Education will host the meeting in the district office at the high school.

XIX. ADJOURNMENT 7:55 p.m.

Respectfully submitted,

JAMES E. SWITZER
School District Clerk

APPROVAL OF _____ JTES

The foregoing minutes of the Board of Education were submitted for review & (approved as presented)(corrected as noted) at the meeting of

May 11, 2004

School District Clerk

**WAYNE CENTRAL SCHOOL DISTRICT
Ontario Center, New York 14520**

BOARD OF EDUCATION MINUTES

UNOFFICIAL UNTIL APPROVED

DATE: Wednesday, April 28, 2004

TIME: 5:00 p.m.

TYPE: Special Meeting

PLACE: District Office

PRESENT: Trustees Brunner, Griswold, Johnson, Lyke, Robusto, Wyse; District Clerk Switzer; Michael Havens, Superintendent of Schools

ABSENT: Trustees Diller, Ratcliffe & Triou,

I. **CALL TO ORDER:** 5:00 p.m. by Richard A. Johnson, School Board President

II. **PLEDGE OF ALLEGIANCE**

III. **COMMENTS FROM THE PUBLIC** – None

IV. **ITEMS FOR BOARD OF EDUCATION ACTION**

**A. CONSIDERATION OF TENTATIVE ADMINISTRATIVE BUDGET • 2004-2005
Wayne-Finger Lakes BOCES**

Mr. Johnson noted that today is the date established by Wayne-Finger Lakes BOCES as universal voting day and presented the tentative administrative budget (Part 1) for the 2004-2005 school year for review and consideration by the Board of Education.

Mrs. Brunner offered a **MOTION**, seconded by Mrs. Lyke, to adopt a **RESOLUTION** to cast a ballot to approve the tentative 2004-2005 administrative budget (Part 1) of the Board of Education of Wayne-Finger Lakes BOCES, **TO WIT:**

**RESOLUTION TO APPROVE THE 2004-2005
TENTATIVE ADMINISTRATIVE BUDGET (Part 1)
OF THE WAYNE-FINGER LAKES
BOARD OF COOPERATIVE EDUCATIONAL SERVICES**

RESOLVED, that the Board of Education of the Wayne Central School District, at its April 28, 2004 meeting, approves the 2004-2005 tentative administrative budget Part 1) of the Board of Education of Wayne-Finger Lakes BOCES in the amount of \$2,392,514

On the question, the **RESOLUTION** was adopted by a vote of 6 Ayes, 0 Nays, 3 Absent (Mrs. Diller, Mr. Ratcliffe. Mr. Triou).

**B. CONSIDERATION OF TRUSTEE CANDIDATES • Board of Education of W-F.L.
BOCES**

Mr. Johnson noted that today is the date designated by Wayne-Finger Lakes BOCES to cast ballots for the three (3) vacant seats on the Board of Education. Mr. Johnson asked the pleasure of the Board of Education on the nominees submitted by component districts.

BOCES BOARD SEAT #1

Mrs. Brunner offered a **MOTION**, seconded by Mr. Johnson, to adopt a **RESOLUTION** to cast one vote for Nadina K. Stevens to a seat on the Board of Education of Wayne-Finger Lakes BOCES for a three-year term commencing July 1, 2004 **TO WIT:**

**RESOLUTION TO CAST A BALLOT FOR NADINA K. STEVENS
TO FILL A SEAT ON THE BOARD OF EDUCATION
OF WAYNE-FINGER LAKES BOCES COMMENCING July 1, 2004**

RESOLVED, that the Board of Education of the Wayne Central School District, at its April 28, 2004 meeting, has voted for Nadina K. Stevens to fill a seat as a member of the Wayne-Finger Lakes Board of Cooperative Educational Services for a three-year term commencing July 1, 2004.

On the question, the **RESOLUTION** was adopted by a vote of 6 Ayes, 0 Nays, 3 Absent (Mrs. Diller, Mr. Ratcliffe. Mr. Triou).

BOCES BOARD SEAT #2

Mr. Johnson offered a **MOTION**, seconded by Mrs. Lyke, to adopt a **RESOLUTION** to cast a ballot for Thomas C. De Rue to fill a seat on the Board of Education of Wayne-Finger Lakes BOCES for a three-year term commencing July 1, 2004 **TO WIT:**

**RESOLUTION TO CAST A BALLOT FOR THOMAS C. DE RUE
TO FILL A VACANT SEAT ON THE BOARD OF EDUCATION
OF WAYNE-FINGER LAKES BOCES COMMENCING July 1, 2004**

RESOLVED, that the Board of Education of the Wayne Central School District, at its April 28, 2004 meeting, has voted for Thomas K. De Rue to fill a seat as a member of the Wayne-Finger Lakes Board of Cooperative Educational Services for a three-year term commencing July 1, 2004

On the question, the **RESOLUTION** was adopted by a vote of 6 Ayes, 0 Nays, 3 Absent (Mrs. Diller, Mr. Ratcliffe. Mr. Triou).

BOCES BOARD SEAT #3

Mrs. Lyke offered a **MOTION**, seconded by Mr. Wyse, to adopt a **RESOLUTION** to cast a ballot for Patrick J. Crowe to fill a seat on the Board of Education of Wayne-Finger Lakes BOCES for a three-year term commencing July 1, 2004 **TO WIT:**

**RESOLUTION TO CAST A BALLOT FOR PATRICK K. CROWE
TO FILL A VACANT SEAT ON THE BOARD OF EDUCATION
OF WAYNE-FINGER LAKES BOCES COMMENCING July 1, 2004**

RESOLVED, that the Board of Education of the Wayne Central School District, at its April 28, 2004 meeting, has voted for Patrick J. Crowe to fill a seat as a member of the Wayne-Finger Lakes Board of Cooperative Educational Services for a three-year term commencing July 1, 2004

On the question, the **RESOLUTION** was adopted by a vote 6 Ayes, 0 Nays, 3 Absent (Mrs. Diller, Mr. Ratcliffe. Mr. Triou).

IV. ADJOURNMENT

Mr. Robusto offered a **MOTION** to adjourn the meeting at 5:04 p.m. 6 Ayes, 0 Nays, 3 Absent (Mrs. Diller, Mr. Ratcliffe. Mr. Triou), Carried.

Respectfully submitted,

JAMES E. SWITZER
School District Clerk

APPROVAL OF JTES

The foregoing minutes of the Board of Education were submitted for review & (approved as presented)(corrected as noted) at the meeting of

May 11, 2004

School District Clerk

JES/jes:wp

WAYNE CENTRAL SCHOOL DISTRICT

To: Michael Havens, Superintendent of Schools
From: Mark D. Callahan, Director of Human Resources
Re: Personnel Action
Date: May 11, 2004

The following is submitted for your review and approval.

INSTRUCTIONAL STAFF

❖ **Resignations:**

Sheryl Idzik, Physical Education Teacher, assigned to the James A. Beneway High School effective June 30, 2004. *For personal reasons.*

Martha Schillaci, Special Education Teacher, assigned to the James A. Beneway High School effective June 25, 2004. *For personal reasons.*

❖ **Leave of Absence:** None

❖ **Appointments**

Marcia Standera, Math Teacher, assigned to the James A. Beneway High School, a three month temporary appointment anticipated May 7, 2004 through June 30, 2004 at \$34,750 pro-rated. *Temporary replacement for Lisa Twitchell (childrearing leave).*

MaryAnne Sullivan, Elementary Education Teacher, assigned to the Freewill Elementary School, a three month temporary appointment effective April 19, 2004 through June 30, 2004 at \$34,750 pro-rated. *Temporary replacement for Kimberly Adamson (childrearing leave).*

SUPPORT STAFF

❖ **Resignations:**

Jean Gardner, Teacher Aide, assigned to the Freewill Elementary School effective July 1, 2004. *For the purpose of retirement.*

Catherine Kelliher, Senior Typist, assigned to the District Office effective May 6, 2004. *For personal reasons.*

Margaret Wachob, Senior Typist, assigned to the James A. Beneway High School effective

June 25, 2004. *For the purpose of retirement.*

❖ **Appointments:**

Durwood Adams, School Bus Driver, a five month temporary Civil Service appointment effective April 26, 2004 through June 30, 2004 at \$11.80/hr. *Replacement for Pam Sawyer (long term illness).*

❖ **Appointment of an Impartial Hearing Officer:**

At the recommendation of Matthew Fletcher, Esq., it is recommended that Mr. Garry Luke be appointed as an impartial hearing officer for the purpose of taking testimonies in the appeal of an employment termination pursuant to Sections 71-73 of the New York State Civil Service Law.



The Superintendent recommends the following annual appointments of Athletic Coaches for 2004-2005. These appointments will be effective September 1, 2004 through June 30, 2005, at contractual rates.

❖ **COACHING APPOINTMENT (AMENDED)**

Fall 2004

<u>Name</u>	<u>Team</u>	<u>Step</u>	<u>WCS Years</u>		<u>Level</u>	<u>Incentive</u>	<u>Salary</u>
Jackie Senecal	Girls Varsity Volleyball	4	4	D	No	\$3036	
Dave Marean	Head Varsity Football	9	9	B	No	\$3760	

WAYNE CENTRAL SCHOOL DISTRICT
Ontario Center, New York

TO: Board of Education
FROM: Michael Havens
RE: Consensus Agenda
DATE: May 11, 2004

The following items are recommended for approval as presented in a Consensus Agenda:

1. Accept March Treasurer's Report
2. Approve Health Contract with [Rush](#)-Henrietta Central School District
3. Approve Health Contract with [Pittsford](#) Central School District
4. Approve Health Contract with [Gates](#)-Chili Central School District
5. Approve [Budget](#) Transfers
6. Award Surplus Bus [Bid](#)
7. Appoint School [Election](#) Personnel
8. Adopt Resolution in support of [Records](#) Management Grant Renewal
9. Adopt Resolution to authorize the use of unspent 1997 [Capital](#) Project Funds in the 2002 Capital Project

Consensus Agenda #2

TO: Michael Havens
FROM: Gregory J. Atseff
Assistant Superintendent for Business
DATE: May 11, 2004
RE: Health Service Contract - Rush-Henrietta Central School District

Attached is the contract for health services for Wayne students attending a private or parochial school in the Rush-Henrietta Central School District for the 2003-2004 school year.

The cost of the contract is:

8.5 Students @ \$98.28 = \$835.38

The attendance office has verified the students listed on the health service contract.

RESOLUTION

Be it resolved, that the Board of Education of the Wayne Central School District hereby approves the contract for health services with the Rush-Henrietta Central School District for the 2003-2004 school year, and hereby authorizes the Board **President**, School Superintendent, and District Clerk to execute the contract.

/db

Attachment

Commented [DB1]: Page: 24
Check to see who has to sign the contract. May need to add superintendent and delete others.

Consensus Agenda #3

TO: Michael Havens
Superintendent of Schools
FROM: Gregory J. Atseff
Assistant Superintendent for Business
DATE: May 11, 2004
RE: Health Service Contract - Pittsford Central School District

Attached is the contract for health services for Wayne students attending a private or parochial school in the Pittsford Central School District for the 2003/2004 school year.

The cost of the contract is:

1 student @ \$273.91 ea = \$273.91

The attendance office has verified the students listed on the health service contract.

RESOLUTION

Be it resolved, that the Board of Education of the Wayne Central School District hereby approves the contract for health services with the Pittsford Central School District for the 2003/2004 school year, and hereby authorizes the Board President, Superintendent of Schools, and District Clerk to execute the contract.

/db

Attachment

Commented [DB2]: Page: 25
Check to see who has to sign the contract. May need to add superintendent and delete others.

Consensus Agenda #4

TO: Michael Havens
Superintendent of Schools
FROM: Gregory J. Atseff
Assistant Superintendent for Business
DATE: May 11, 2004
RE: Health Service Contract - Gates Chili Central School District

Attached is the contract for health services for Wayne students attending a private or parochial school in the Gates Chili Central School District for the 2003-2004 school year.

The cost of the contract is:

1 student @ \$386.39 = \$386.39

The attendance office has verified the student(s) listed on the health service contract.

RESOLUTION

Be it resolved, that the Board of Education of the Wayne Central School District hereby approves the contract for health services with the Gates Chili Central School District for the 2003-2004 school year, and hereby authorizes the Board President, Superintendent of Schools, and District Clerk to execute the contract.

/db

Attachment

Consensus Agenda #5

TO: Michael Havens
Superintendent of Schools
FROM: Gregory J. Atseff
Assistant Superintendent for Business
DATE: May 11, 2004
RE: Budget Transfers

In accordance with Policy #5330, please present the attached list of budget transfers to the Board of Education for their approval at their meeting on May 11, 2004.

The transfers are necessary to cover increases in payroll codes attributable to maternity leaves.

GJA/db

Attachment

Consensus Agenda #6

TO: Michael Havens
Superintendent of Schools
FROM: Gregory J. Atseff
Assistant Superintendent for Business
DATE: May 11, 2004
RE: Surplus Bus Bid

At the regular board meeting held March 10, 2004, the Board of Education declared school buses #173, #174, #175, #181, #189, #194 and a Mack Plow Truck as surplus vehicles. A legal notice was advertised in the local newspapers inviting the submission of sealed bids for these vehicles. The bids were publicly opened on Thursday, April 29, 2004, at 1:00 p.m. at the district administrative offices.

The highest bidders are:

Vendor	Bus #	Bid Price
1. R. Stauble	173	\$2,899.99
1641 NW 12 th Ave.	175	2,899.99
Homestead, FL 33030	181	3,499.99
2. Tampa Bus Market Inc.	174	2,701.00
3401 N. Florida Ave.		
Tampa, FL 33603		
3. Mathies & Sons, Inc	194	3,290.00
190-193 Fisher Rd.		
Slippery Rock, PA 16057		
4. Yellow Bus	189	1,281.00
59590 CR 9, Box 88	Plow	4,281.00
Newcomerstown, OH 43832		
		<hr/>
		<u>\$20,852.97</u>

Recommend that the Board of Education award these surplus buses to the highest bidders as outlined above.

/db

Attachment

FOR: Board of Education, Mr. Havens
FROM: Jim Switzer, School District Clerk
TOPIC: Appointment of School Election Personnel
DATE: May 11, 2004

Persons listed below are presented for appointment as election personnel for the annual school election on Tuesday, May 18, 2004.

Six (6) inspectors are assigned to each of three (3) shifts during between 9 a.m. and 9 p.m. Assignment of election personnel is made from this list based upon availability on school election day and balance of experience among the three shifts of inspectors. The election machine custodian(s) work with me prior to school election day on preparation of election machines, before, during and after the opening and closing of the polls on election day, and following election day on return of machine keys and related voting equipment.

ELECTION INSPECTORS

Mrs. Jean Bassage, 3785 Walworth-Ontario Road, Walworth
Mr. Lyle Bassage, 3785 Walworth-Ontario Road, Walworth
Mrs. Nancy Benton, 2187 Lake Road, Ontario
Mrs. Althea Biviano, 6484 Furnace Road, Ontario
Mrs. Polly Crombe, 7216 Knickerbocker Road, Ontario
Mrs. Diane Dana, 5979 Walworth Road, Ontario
Mrs. Patricia Fisher, 1612 Hennessey Road, Walworth
Mr. Edward Friend, 404 Ida Red Lane, Ontario
Mrs. Marilyn Hamman, 1283 Plank Road, Walworth
Mrs. Frances Hastings, 2504 Putnam Road, Ontario
Mrs. Daughn Higgins, 656 Clevenger Road, Ontario
Mrs. Jean Hosier, 1855 Ridge Road, Ontario
Mrs. Norma Jock, 5701 Walworth Road, Ontario
Mrs. Carolyn Lyon, 393 Hillside Circle, Macedon (Town of Walworth)
Mrs. Cynthia Miller, 7355 Lakeside Road, Ontario
Mrs. Barbara Sass, 5547 Walworth Road, Ontario (Town of Walworth)
Mrs. Joyce Smith, 1845 Ridge Road, Ontario
Mrs. Bonnie Snyder, 1018 Willits Road, Ontario
Mrs. Blanche Sones, 2028 Country Club Lane, Ontario
Mrs. Jean Susser, 6011 Walworth Road, Ontario
Mrs. Judy Taillie, 6075 Arbor Road, Ontario
Mrs. Arline Taber, 2203 Walworth-Penfield Road, Walworth
Mrs. Brenda Toal, 1232 Paddy Lane Road, Ontario
Mr. Thomas Toal, 1232 Paddy Lane Road, Ontario

ELECTION MACHINE CUSTODIANS

Eric Lubberts, 6825 Knickerbocker Road, Ontario
Harold O'Connor, 2096 Brookway Crescent, Ontario

As required by NYS Education Law, the appointing **MOTION** for this action will include the compensation rates of \$6.50 per hour for election inspectors and a flat fee of \$260.00 shared by election machine custodians. The machine custodian is trained and certified by the Wayne County Board of Elections. Orientation for school election workers is provided prior to school election day.

Consensus Agenda #8

FOR: Board of Education Members, Michael Havens
FROM: Jim Switzer, District Clerk/Records Management Officer
TOPIC: Resolution in Support of Renewal of Records Management Grants
DATE: May 11, 2004

When the NYS Legislature enacted the Local Government Records Management Information Fund in 1989, they include a "sunset clause" which requires renewal of the program and funding every five (5) years. The next renewal is due on December 31, 2005 and local government agencies are invited to encourage support by state legislators for such renewal by adoption of a resolution, a sample of which is provided here for your review and consideration.

Our district has received \$56,832 in grants from this fund over the past ten (10) years and another grant application for 2004-2005 is now pending for over \$20,000 I have also taken advantage of the many excellent training sessions and resources provided by NYS Archives and Records Administration (SARA), which manage these funds. Continuation of the grant program and training materials are essential for effective management of public records.

Local governments will still generate their tons of records each day and their dwindling tax dollars will not adequately fund records management, if at all. Local governments will lose records or destroy them illegally, thereby becoming indefensible in audit or litigation and lacking the records that demonstrate due process and the genesis or abolition of programs and the expenditure of public funds. In short, local governments will lack the wherewithal and the specialized knowledge to carry on alone. The past tells us this, and the increasing use of computers and other technologies serves only to worsen such a situation in the long run.

The proposed **RESOLUTION** appears on the next page.

Thank you for your consideration of this action.

(more)

RESOLUTION OF SUPPORT
FOR THE ELIMINATION OF THE SUNSET PROVISIONS OF THE
**LOCAL GOVERNMENT RECORDS MANAGEMENT IMPROVEMENT FUND (LGRMIF) AND THE
CULTURAL EDUCATION FUND (CEF)**
(Assembly Bill A-10843 & Senate Bill S-06666)

WHEREAS, the **Local Government Records Management Improvement Fund (LGRMIF)** was created in 1989 to provide technical assistance and grants to establish, improve or enhance records management programs in more than 4300 local governments in New York State, *and*

WHEREAS, the closely related Documentary Heritage Program (DHP) for grants and technical assistance to non-governmental historical records repositories also is supported by the LGRMIF, *and*

WHEREAS, a sunset date for the LGRMIF was established in the original legislation to permit its operation as a five-year experiment, *and*

WHEREAS, the NYS Legislature has extended the sunset date on two occasions, most recently to December 31, 2005, *and*

WHEREAS, the LGRMIF has effectively supported essential advisory services and 6,300 grants totaling over \$113 million to improve the management of records for over half of all NYS local governments, *and*

WHEREAS, the LGRMIF and the programs it supports continue to operate at a high standard of excellence and provide direct and significant benefit to local governments at no cost to the taxpayers, *and*

WHEREAS, Wayne Central School District has benefited from technical assistance, training, publications and three (3) grants totaling \$56,832, supported by the LGRMIF, *and*

WHEREAS, the NYS Legislature created the closely-related Cultural Education Fund (CEF) to support the State Archives, State Library and State Museum on behalf of all New Yorkers, and the Office for Public Broadcasting, and provided the CEF with an identical sunset date, *and*

WHEREAS, the LGRMIF and the CEF continue to be critically important in the fulfillment of the many records and information related responsibilities of the Wayne Central School District and to the cultural and scientific needs of the people of New York State, **NOW, THEREFORE,**

BE IT RESOLVED that the Board of Education of Wayne Central School District supports the elimination of said sunset provisions in order to make the LGRMIF and the CEF permanent as proposed in Assembly Bill A-10843 and Senate Bill S-06666 and authorizes and directs the school district clerk to forward certified copies of this resolution to appropriate state legislators and officials.

JES/jes:wp

Consensus Agenda #9

To: Michael Havens, Superintendent of Schools

From: Gregory Atseff, Assistant Superintendent for Business

Date: May 6, 2004

Re: Capital Project Resolution

The State Education Department is requiring the district to adopt a resolution authorizing the use of the unspent 1997 Capital Project money, in the upcoming 2002 Capital Project.

Please present the following resolution to the Board of Education, at their meeting on May 11, 2004:

RESOLVED; that upon the recommendation of the Superintendent of Schools, the Board of Education of the Wayne Central School District hereby authorizes the use of \$223,690 of unspent funds from the 1997 Capital Project, be used for health and safety related items in the 2002 Capital Project.