Tips to Study Better...

| How to stay awake: | Sit at a desk or table Get a chair with firm seat and back Get enough sleep the night before |
|------------------------------|--|
| How to stay focused: | Close your door and blinds Post a "Do Not Disturb" sign Turn off the TV |
| 3. How to avoid phone calls: | Wear ear plugs Use an answering machine Have your family take your messages |