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Wayne Central School District

LETTER to the BOARD

January 16, 2004

"The ultimate measure of a man is not where he stands in moments of comfort and convenience, but where he stands at times of challenge and controversy." - - Martin Luther King, Jr.

Greetings from Wayne Central School District. Below are some items of interest.

Board Meeting:

1. **Building Tour** – Lory Morrin will take the board on the high school building tour at 7:00. This will take about 20-25 minutes and will conclude the tours of all our district school buildings as required by SED.
2. **Educational Priorities** – Larry will lead a discussion on priorities for our budget. If any board members have items they would like included in that discussion, please forward them to me as early as possible, before the January 21 meeting.
3. **Building Project** - Greg will present a recommendation for additional asbestos abatement and provide status update on the building project. I support Greg's recommendation.
4. **Graduation Requirements** - Current regents regulations call for students to pass 5 regents with a 65 or better in order to receive a diploma. District Boards of Education can pass a waiver which will allow students to receive between 55 and 65 on one or more regents' exams and get a local diploma. The board did this four years ago. We have been preparing our students for the 65 grade. I do not want to simply drop back to the minimum that we have worked so hard to move away from. Yet given the problems the state has had with the testing program and the fact that not all students can perform for a one time high stakes paper and pencil test, I will be making the following proposal at our board meeting: All students will be expected to pass the five regents with a 65. Students who receive less than a 65 will need to take a course over either through summer school, during the school year, or through AIS. If after taking the course again, the student still does not pass the regents, they may receive local credit if they score at least a 55.

This will encourage students to get a 65 on the regents so they will not have to repeat the course, but it will still provide a safety net for students who are not able to pass the paper

and pencil test. I have talked with some schools that are using this approach and they have been very pleased with the results. I will not ask you to vote on the proposal at this meeting but will explain the details and answer any questions.

5. **Accountability Status Report** – Larry will provide information on the state process for this report and how we fit in. This is a carry over from last month when Larry had to be at a parent teacher meeting.
6. **Action Items**: There are a number of personnel items for approval. The budget transfer items are for positions that were reinstated due to the additional state aide received from the legislature. I recommend these items for approval.
7. **Policy** – There are numerous policies being presented for second reading and approval.

Newsletter:

1. **County Finance Meeting** – On Monday, January 12, a few Wayne County Superintendent's and myself made a presentation to the Wayne County Finance Committee in Lyons regarding the shared sales tax issue. They seem determined to take the revenue back. For us this would be more than \$80-0,000. I have proposed to the county that a referendum be held to decide the fate of the sales tax. We think this might be our best chance for keeping the revenue. I will be providing you with additional information at a future meeting.
2. **NYSCOSS Conference** – While attending the Mid-Winter Superintendent's Conference this past week I heard our Assembly and Senate leaders both predict an on-time budget. However, no superintendent is betting on it.
3. **January 27 Town meeting** – The Town of Ontario will be conducting a town meeting in the High School PAC on January 27. This meeting will be part of the Ontario Comprehensive Plan process and will be held to present the results of a town wide survey to the public. Russ Harris and Sheryl Idzik, Media Club Advisor, have agreed to assist the town with this project and provide a live feed to FL Channel 6. Students will assist with the broadcast and technical aspects and will aide audience question sessions.
4. **Alpine Ski Team** – The Wayne Alpine Ski Race Team was invited to join Channel 13 Broadcaster, Darren Marks, for that morning show to "teach him to ski." The students took a bus at 4:30 a.m. to Brantling ski slope for the session. Unfortunately, Channel 13 could not make the live feed work. So, they taped the segment and it should air on Monday, January 19 on the morning show (from 5:00 – 7:00 a.m.) for anyone who might be up at that time. Also unfortunately, one of the Wayne racers (and staff members' son), Adam Tewinkle broke his ankle that morning. Maybe a little more "live action" than the reporter was hoping for!

5. **Condolences** – Our condolences to John Triou and his family on the recent loss of his grandfather.

6. **Events** –

Jan. 19 – Martin Luther King, Jr. Holiday – Schools Closed

Jan. 20 – MS PTA Mtg – 7:00 p.m.

Jan. 20-22 – NYS Grade 8 Science Exams

Jan. 21 – Board of Education Meeting – DO

Jan. 21 – Four County General Membership Mtg

Jan. 26 – HS PTSA Mtg – DO – 7:0 p.m.

Jan. 26-29 – NYS Regents Exams

Jan. 29 – Four County Steering Committee Mtg

Feb. 6-8 – NYSSBA Winter Academy

Athletics: (Home Games)

1/17 – Boys' JV & V Basketball vs. Penn Yan – 6:00 & 7:30 p.m.

1/21 – Girls' JV & V Basketball vs. Geneva – 6:00 & 7:30 p.m.

1/23 – Boys' JV & V Basketball vs. Pal-Mac – 6:00 & 7:30 p.m.

1/30 – Girls' JV & V Basketball vs. Canandaigua – 6:00 & 7:30 p.m.

7. **Attachments:**

a. Darcy Petrosino Ltr

b. Walworth Town Board Meeting Minutes – 12/18

c. [Ontario](#) Town Board Meeting Minutes – 1/5

d. Ontario Town [BOARD](#) Meeting Minutes – 1/12

e. Middle School [midterm](#) Letters

f. Sales Tax Article

g. MCSBI – “Newscope” - January

JANUARY 5, 2004
ONTARIO TOWN BOARD ANNUAL ORGANIZATIONAL MEETING

The organizational meeting of the Ontario Town Board was called to order by Supervisor Molino at 7:30 PM in the Ontario Town Hall. Present were Supervisor Joseph Molino Councilmembers: Mark Brewer, Donald Camp, Ronald Fillmore, Donald Shears and Town Clerk Cathy Herzog.

Twenty-seven residents and visitors were present at the meeting.
Mr. Molino led the Pledge of Allegiance

Mr. Molino asked for a motion to establish the office of Deputy Town Supervisor.

No motion was made.

A motion was made by Mr. Brewer, seconded by Mr. Camp, to **make the following appointments for 2004, with the terms of office 1/1/04 to 12/31/04 unless stated otherwise:**

Records Access Officer	Cathy Herzog
Deputy Access Officer	Diane Nichols
Records Management Officer	Cathy Herzog
Deputy Records Management Officer	Diane Nichols
Sub Registrar of Vital Statistics	Joyce Smith
Sub Registrar of Vital Statistics	Debra Kloiber
Engineer for the Town	MRB Group
Liability Insurance Agent	Concord Insurance Agency
Disability Insurance Agent	Thomas C. Briggs & Associates
Deputy Health Officer	Edward Collins
Code Enforcement Officer	Edward Collins
Deputy Code Enforcement Officer	William I. Riddell
Civil Defense Coordinator	Joseph Molino
Budget Officer	Joseph Molino
Town Historian	Elizabeth Albright
Animal Control Officer	Mark Plyter
Registrar of Vital Statistics	Cathy Herzog (01/01/04 - 12/31/07)
Dep. Reg. of Vital Statistics	Diane Nichols (01/01/04 - 12/31/07)
Receiver of Taxes & Assessments	Cathy Herzog (01/01/04 - 12/31/05)
Dep. Rec. of Taxes & Assessments	Diane Nichols (01/01/04 - 12/31/05)
Town Attorney	Patricia Crippen (01/01/04 -12/31/05)
Records Advisory Board	Joseph Molino (01/01/04 – 12/31/05)

The vote on the one-year appointments was 5 Ayes 0 Nays MOTION CARRIED

The record shows the Health Officer, Dr. Norman Loomis, has a continuing appointment from 01/1/01 to 12/31/04.

A motion was made by Mr. Shears, seconded by Mr. Brewer, to **appoint Reverend Sheldon Peterson, William Bridson, Donald Camp, Jason Ruffell and Patricia Crippen to the Board of Ethics.** 4 Ayes 0 Nays 1 Abstention (Camp) MOTION CARRIED

A motion was made by Mr. Camp, seconded by Mr. Shears, to:

- **designate the Wayne County Mail as the town's official newspaper for 2004**
- **designate Fleet Bank, Lyons National Bank, Ontario National Bank and JP Morgan Chase Bank as official depositories for the Town of Ontario for 2004**
- **set the 2004 mileage rate at \$.375 per mile.** 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Camp, seconded by Mr. Shears, to **adopt a resolution**

BE IT RESOLVED, that Fleet Bank be and hereby is designated as the Financial Institution for the Town of Ontario, and

Fleet Bank will act in normal banking capacity for the Town, and

BE IT FURTHER RESOLVED, that the following people are designated as authorized signers for financial transactions Joseph Molino, Cathy Herzog and Lois Buckalew.

5 Ayes 0 Nays RESOLUTION ADOPTED

A motion was made by Mr. Shears, seconded by Mr. Camp, to **establish \$8,000,000.00 as the maximum amount that may be on deposit at any one financial institution.**

5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Camp, seconded by Mr. Shears, to **establish the following 2004 Town Board meeting schedule: Regular Business Meetings will be held on the 2nd & 4th Monday's at 7:30 PM and Workshop Meetings on the 1st, 3rd and 5th Monday's at 7:00 PM. All meetings to be held in the Ontario Town Hall meeting room, 1850 Ridge Road, Ontario, NY unless otherwise posted.** 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Brewer, seconded by Mr. Camp, to **approve the town's operating policies: 4052P Town Investment Policy and 4051 P Town Procurement Policy as reviewed on 01/05/04.**

After discussion, Mr. Brewer **amended the Procurement Policy 4051P (b) under "Purchasing Methods for Non-Bid Items" add "e) all purchases for computer hard drives must have town board approval prior to purchase."** 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Camp, seconded by Mr. Fillmore, to **approve the following petty cash fund designations for 2004:**

<u>Department</u>	<u>Amount</u>	<u>Authorized Signatures</u>
Town Clerk	\$200.00	Cathy Herzog or Diane Nichols
Parks & Recreation (Petty Cash)	\$125.00	William Riddell, Lonna Jesse or Jason Kulik
Parks & Recreation (Change Fund)	\$ 75.00	William I. Riddell, Lonna Jesse or Jason Kulik
Town Justice	\$100.00	Justice Reginald Higgins

Town Justice	\$100.00	or Dawn Yantch Justice Mary Elizabeth Howard or Dawn Yantch
Building & Assessing	\$200.00	Edward Collins, Eileen Perkins or Donna Burolla
Water Utilities	\$100.00	Robert Wykle or Donna Heald
Highway Department	\$100.00	William Slocum or Marilee Stollery

The vote to establish petty cash designations was 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Camp, seconded by Mr. Shears, to **establish the following additional annual designations for 2004: authorize Department Heads to make purchases from County and State contracts/bids within the Town's Procurement Policy and Adopt Robert Rules of Order except where Town Law conflicts.** 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Camp, seconded by Mr. Brewer, to **appoint Tom McCune to the Planning Board for a term beginning 01/01/04 through 12/31/08.** 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Camp, seconded by Mr. Shears, to **appoint Jason Ruffell to the Zoning Board of Appeals for a term beginning 01/01/04 through 12/31/08.** 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Brewer, seconded by Mr. Camp, to **appoint Edward Newman to the Parks & Recreation Advisory Board for an unexpired term beginning 01/01/04 through 12/31/06.** 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Brewer, seconded by Mr. Camp, to **appoint Bert Sanchez to the Parks & Recreation Advisory Board for a term beginning 01/01/04 through 12/31/08.** 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Shears, seconded by Mr. Brewer, to **appoint Michael Yantch to the Watershed Management Advisory Council for a term beginning 01/01/04 through 12/31/06.** 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Camp, seconded by Mr. Shears, to **designate Craig Willoth Chairman of the Planning Board for 2004.** 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Camp, seconded by Mr. Brewer, to designate **John Smith Chairman of the Zoning Board of Appeals for 2004.** 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Brewer, seconded by Mr. Camp, to **designate Lori Eaton-Smith Chairman of the Recreation & Parks Advisory Board for 2004.** 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Shears, seconded by Mr. Camp, to designate **Alan Tyo Chairman of the Watershed Management Advisory Board for 2004.** 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Brewer, seconded by Mr. Camp, to **adopt a resolution to consent to the temporary assignment of the Town of Ontario's Judges to preside in other Town and Village Courts as the need arises during the year 2004 and approve the temporary assignment of Judges from other**

Town and Village Courts to Ontario's Court as needed during the year 2004. 5 Ayes 0 Nays
RESOLUTION ADOPTED

A motion was made by Mr. Camp, seconded by Mr. Shears, to **designate the Ontario Town Board as the Board of Water Commissioners for 2004 and appoint Joseph Molino as Chairman of the Water Board of Commissioners.** 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Brewer, seconded by Mr. Camp, to adopt a resolution for the

**DEFERRED COMPENSATION COMMITTEE RESOLUTION TO
AMEND AND RESTATE THE MODEL PLAN**

WHEREAS, the New York State Deferred Compensation Board (the "Board"), pursuant to Section 5 of the New York State Finance Law ("Section 5") and the Regulations of the New York State Deferred Compensation Board (the "Regulations"), has promulgated the Plan Document of the Deferred Compensation Plan for Employees of the Town of Ontario (the "Model Plan")

WHEREAS, the Town of Ontario, pursuant to Section 5 and the Regulations, has adopted and currently administers the Model Plan known as the Deferred Compensation Plan for Employees of the Town of Ontario;

WHEREAS, Joseph P. Molino assumed the role of Ontario Town Supervisor on January 1, 2004

NOW, THEREFORE, BE IT

RESOLVED, that the Town of Ontario hereby amends the Deferred Compensation Plan for Employees of the Town of Ontario effective January 5, 2004 by naming Joseph P. Molino as Trustee of the Model Plan

IN WITNESS WHEREOF, the undersigned have executed this Resolution in Wayne County, New York the 5th day of January 2004 and directed that it be filed as appropriate. 5 Ayes 0 Nays RESOLUTION ADOPTED

Mr. Molino opened a regular business meeting and he asked for approval of the minutes of the December 22, 2003 town board meeting. A motion was made by Mr. Camp, seconded by Mr. Shears, to **approve the minutes as presented.** 5 Ayes 0 Nays MOTION CARRIED

Comments From the Public – Ms. Nan Mazzuco, 6741 Knickerbocker Road, asked why a motion was not made to create the position of Deputy Supervisor? And she asked each Councilman to state the reason why they did not make that motion.

Mr. Shears stated the Town Board has the option to create or they can choose not to create the position. He noted Mr. Herrmann did not have a Deputy Supervisor for over one year when he was Supervisor.

Mr. Camp stated the Town Board has not had an opportunity to talk about creating the position with Mr. Molino.

Mr. Fillmore stated he has been out ill and this is his first night back. He stated that it should be discussed.

Mr. Brewer stated this is a business meeting held in public not a debate. He stated the law is clear that the Town Board may or may not create the position and that it could happen at any time.

Ms. Virginia Molino, 6485 Knickerbocker Road, pointed out that Mr. Brewer held the position of Deputy Supervisor for two years. She stated she feels that the position is necessary to assist the Supervisor.

There was a discussion on the duties of the Deputy Supervisor.

Mr. Eric Lubberts, 6825 Knickerbocker Road, stated he feels the new Supervisor should have the same opportunity as the previous Supervisor, to have the position of a Deputy Supervisor. He asked the board, in a bipartisan spirit, to create the position.

There was a lengthy discussion on the reasons for the Deputy Supervisor position, the specific duties at the Town level and the lack of duties at the County level, the Town Board's desire to discuss this with the new Supervisor prior to creating the position and a timeline for creation of the position.

Mr. James Switzer, 1291 Centennial Drive, stated he has spoken with the Wayne County Highway Superintendent relative to the intersection of Ferguson Street and Furnace Road. He was assured that work would be done to correct the turning problem. He also spoke to Mr. Brady about a drainage issue at the southeast corner of Ridge Road and Route 350.

Mr. Switzer, at a prior meeting, had requested the Town Board look into an access parallel road on Route 104 between the Ames Plaza and Ontario Center Road. He stated the Town of Macedon has received State and Federal dollars to redirect a road in Macedon and he suggested the Town contact Macedon to find out about the funding sources.

Mr. Switzer repeated a prior request for interior road signs for housing developments. Mr. Shears stated he would speak again with the Superintendent of Highways about that matter.

Mr. Lubberts asked why tonight's meeting was posted and advertised for 7:00 PM and didn't begin until 7:30 PM. The Town Clerk stated that was her error and that the meeting was scheduled and should have started at 7:00 PM.

Correspondence – The Town Clerk received information from the Association of Towns relative to the 2004 Training School and Annual Meeting of the Association of Towns to be held in New York City, February 15-18, 2004. Enclosed was a certificate for the town to designate the voting delegate and alternate.

A motion was made by Mr. Camp, seconded by Mr. Shears, to **accept and file the correspondence.** 5 Ayes 0 Nays MOTION CARRIED

Old Business – None

New Business – A motion was made by Mr. Shears, seconded by Mr. Camp, to **authorize the following persons: Joseph Molino, Donald Shears and Patricia Crippen to attend the 71st Annual 2004 Association of Towns Training School and Annual meeting at the New York Hilton and Towers, New York City, NY in February, to charge all necessary and actual expenses as a town charge and to further authorize the accounting office to issue payment for travel expenses prior to audit.** 5 Ayes 0 Nays MOTION CARRIED

Reports by Town Board Members – Mr. Shears stated he spoke with Mr. Slocum relative to intersection signs in developments, and he will check back with him again. He also stated he is working with Mr. Collins on access to the building for picking up and dropping off Library media.

Mr. Camp thanked the public for coming to the Town Board meeting. He stated it is good to see that there is an interest in local government.

Mr. Brewer stated the board needs to conduct an executive session on a union personnel matter pertaining to a specific person.

Comments From the Public - Mr. Eric Lubberts thanked the board members for allowing a free discussion on the Deputy Supervisor position and he stated he would like to emphasize that the election is over and he hopes that the citizens of the community and Town Board will work in a positive way for the benefit of the community.

Mr. Richard Clark, representing the ad hoc committee for the Comprehensive Plan, gave a review of the survey response. He stated the response was better than 25% and he announced that an informational meeting on the results of the survey will be held at the Wayne Central Performing Arts Center on 1/27/04 at 7:00 PM.

Mr. Brewer stated there are going to be sub-committees for the Comprehensive Plan development and anyone interested in serving, please submit your name.

Executive Session- A motion was made by Mr. Brewer seconded by Mr. Camp, to **adjourn at 8:21 PM for personnel matters pertaining to specific persons.**

5 Ayes 0 Nays MOTION CARRIED

Reconvene – 9:40 PM

A motion was made by Mr. Brewer, seconded by Mr. Camp, **to establish the office of Deputy Town Supervisor, pursuant to Town Law Section 42.** 5 Ayes 0 Nays MOTION CARRIED

Mr. Molino appointed Robert Pinkney as Deputy Town Supervisor.

Adjourn – A motion was made by Mr. Brewer, seconded by Mr. Camp, **to adjourn at 9:41 PM.** 5 Ayes 0 Nays MOTION CARRIED

Respectfully submitted,
Cathy Herzog
Ontario Town Clerk

JANUARY 12, 2004

ONTARIO TOWN BOARD MEETING

A regular meeting of the Ontario Town Board was called to order by Supervisor Molino at 7:30 PM in the Ontario Town Hall. Present were Supervisor Joseph Molino, Councilmen: Mark Brewer, Donald Camp, Ronald Fillmore, Donald Shears and Superintendent of Highway William Slocum, Superintendent of Water Utilities Robert Wykle, Building Inspector/Code Enforcement Officer Edward Collins, Director of Recreation & Parks William Riddell, Accounting Supervisor Lois Buckalew, Sole Assessor Eileen Perkins, Library Director Laura Viau, Dog Control Officer Mark Plyter, Chairman of the Watershed Management Advisory Council Allan Tyo and Town Clerk Cathy Herzog.

Absent: Town Attorney Patricia Crippen

Twenty-six residents and visitors were present at portions of the meeting.

Mr. Shears led the Pledge of Allegiance.

Comments From the Public – Mr. James Switzer, 1291 Centennial Drive, noted the Wayne County Mail had the term of office for advisory boards incorrect in their report from the Organizational meeting. He also stated, in his comments on page 5 of the minutes, the “Village of Macedon” not the “Town of Macedon” received grants to redirect a road.

Approval of Minutes - Mr. Molino asked for approval of the minutes of the January 5, 2004, Town Board meeting. A motion was made by Mr. Camp, seconded by Mr. Shears, to approve the minutes as presented. 5 Ayes 0 Nays MOTION CARRIED

Correspondence – None

Town Attorney Report – None

Department Head Reports -

Superintendent of Water Utilities – A motion was made by Mr. Brewer, seconded by Mr. Camp, to accept the December 2003 report as presented. 5 Ayes 0 Nays MOTION CARRIED

Mr. Wykle noted, on page 2 of his report, the Water Utilities Department completed 1,335 job orders in 2003.

Superintendent of Highways – A motion was made by Mr. Shears, seconded by Mr. Camp, to accept the December 2003 report as presented. 5 Ayes 0 Nays MOTION CARRIED

Mr. Shears commended Mr. Slocum and his highway crews for their efforts in keeping the roads clear during almost constant snow.

Mr. Slocum gave a verbal report on snow removal, he stated he has used over 100 ton of salt/sand already this year. He added it is very hard to keep up.

Building Inspector/Code Enforcement Officer – A motion was made by Mr. Camp, seconded by Mr. Brewer, to **accept the December 2003 report as presented.** 5 Ayes 0 Nays MOTION CARRIED

Mr. Collins reported there were eleven less new homes built in 2003 than the previous year. He has been very busy so far this year but new building starts are slow because of the weather.

Director of Recreation & Parks – A motion was made by Mr. Brewer, seconded by Mr. Camp, to **accept the December 2003 report as presented.** 5 Ayes 0 Nays MOTION CARRIED

Mr. Riddell stated the new spring program flyer will be out in February. He reminded the public that memorial plaques need to be ordered real soon to have them fabricated and installed before Memorial Day.

Sole Assessor – A motion was made by Mr. Shears, seconded by Mr. Camp, to **accept the December 2003 report as presented.** 5 Ayes 0 Nays MOTION CARRIED

Mr. Shears read portions of a letter from the NYS Office of Real Property Tax Service congratulating the town for successfully completing an annual reassessment of the 2003 assessment roll and notifying the town that they will be receiving \$5.00 per parcel, for a total of \$18,795.00, for 3,759 parcels. The letter read “You should be proud of your Assessor’s exemplary efforts in maintaining assessments that meet the highest standards set by the state”. Mr. Shears congratulated Mrs. Perkins and commended her and her staff for their efforts in maintaining equitable assessments.

Ontario Public Library - A motion was made by Mr. Shears, seconded by Mr. Camp, to **accept the December 2003 report as presented.** 5 Ayes 0 Nays MOTION CARRIED

Mr. Shears thanked Mrs. Viau and her staff for their efforts. He stated use of the Library’s services have grown substantially this past year.

Mrs. Viau stated circulation increased 16% in December from last year. She gave a verbal report on upcoming programs.

Ontario Town Court – A motion was made by Mr. Fillmore, seconded by Mr. Brewer, to **receive the December 2003 report as presented.** 5 Ayes 0 Nays MOTION CARRIED

Dog Control Officer – A motion was made by Mr. Camp, seconded by Mr. Shears, to **accept the December 2003 report as presented.** 5 Ayes 0 Nays MOTION CARRIED

Watershed Management Advisory Council – A motion was made by Mr. Fillmore, seconded by Mr. Brewer, to **accept the December 2003 report as presented.** 5 Ayes 0 Nays MOTION CARRIED

Mr. Brewer noted, on the report, that year-to-date there have been 66 calls received and 22 residents have appeared before the Watershed Advisory Board regarding drainage issues. He thanked the committee for their efforts this past year.

Economic Development - A motion was made by Mr. Shears, seconded by Mr. Camp, to **accept the December 2003 report as presented.** 5 Ayes 0 Nays MOTION CARRIED

Mr. Molino reviewed activity by the Economic Development Coordinator this past month. Mr. Camp added that any applications before the Zoning Board in January were postponed because the building was closed because of bad weather.

Old Business – A motion was made by Mr. Camp, seconded by Mr. Shears, to **untable a motion made at the 12/22/03 Town Board meeting.** 5 Ayes 0 Nays MOTION CARRIED

The motion was to approve a proposal for sign public notification for the Planning and Zoning Board and to amend the fee schedule on Part A: Application Fees, Section 1 under Planning Board add “Public Posting Fee - \$35.00” and under Section 2 Zoning Board of Appeals add “Public Posting Fee - \$35.00”.

Mr. Camp explained how this would be handled and he stated Mr. Collins has agreed that the cost to the applicant would be reduced from the original motion from \$35.00 to \$25.00.

A motion was made by Mr. Camp, to **amend the motion and the fee schedule as follows: approve a proposal for sign public notification for the Planning and Zoning Board and to amend the fee schedule on Part A: Application Fees, Section 1 under Planning Board add “Public Posting Fee - \$25.00” and under Section 2 Zoning Board of Appeals add “Public Posting Fee - \$25.00”.**

5 Ayes 0 Nays MOTION CARRIED

New Business – Prior to the meeting, the Town Board audited the Town Clerk’s Annual monthly reports and cash receipt book for fees collected and disbursed in 2003.

A motion was made by Mr. Brewer, seconded by Mr. Camp, to **accept and file the Town Clerk's Annual Report for 2003.** 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Camp, seconded by Mr. Shears, to **authorize the Supervisor to execute the contract with the Humane Society of Wayne County Agreement for Shelter Services for a period beginning 1/01/04 through 12/31/06.** 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Brewer, seconded by Mr. Camp, to **designate Supervisor Joseph Molino as the voting delegate at the 2004 Business Session at the NYS Association of Towns meeting and to designate Councilman Donald Shears as the alternate.** 5 Ayes 0 Nays MOTION CARRIED

DEDICATION OF MELKERSON DRIVE – HAYWARD FARM SUBDIVISION

A motion was made by Mr. Brewer, seconded by Mr. Camp, to adopt a resolution for the

ACCEPTANCE OF DEED FOR MELKERSON DRIVE

WHEREAS, Peter T. Geoca, has offered to deliver a deed conveying to the TOWN the fee title to lands to be known as MELKERSON DRIVE which lies to the east of Ontario Center Road and is part of the subdivision known as Hayward Farm Subdivision (Geoca Section 2); and

WHEREAS, the TOWN wishes to accept a Deed to the lands known as MELKERSON DRIVE;

THEREFORE, BE IT RESOLVED, that the TOWN agrees to accept delivery of the Deed from Peter T. Geoca dated January 12, 2004, which describes the lands known as Melkerson Drive as said lands and are more particularly shown on a subdivision map prepared by FRA Engineering, P.C., dated March 10, 2003, filed in the Wayne County Clerk's Office on September 16, 2003 as Number M026168. Dated 1/12/04 5 Ayes 0 Nays RESOLUTION ADOPTED

A motion was made by Mr. Camp, seconded by Mr. Brewer, to **accept the dedication for highway purposes known as Melkerson Drive in the Hayward Farm Subdivision.** 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Shears, seconded by Mr. Camp, to adopt a resolution

DEDICATION OF HIGHWAYS – MELKERSON DRIVE

WHEREAS, Peter T. Geoca has offered to dedicate lands to the TOWN OF ONTARIO for highway purposes for a street or highway to be known as Melkerson Drive, which lies to the east of Ontario Center Road and is part of the Hayward Farm Subdivision (Geoca Section 2) filed in the Wayne County Clerk's office on September 16, 2003 as Number M026168

WHEREAS, the consent of the Town Board is required before the Superintendent of Highways will order the highway to be laid out;

THEREFORE, BE IT RESOLVED, that consent be and the same is hereby given to the Town Superintendent of Highways of the Town of Ontario to make an order laying out the lands described in said dedication, dated January 12, 2004, for the highway purposes, in accordance with the provisions of the Highway Law and other statutes applicable thereto.

FURTHER RESOLVED, that the Supervisor is directed to execute a consent of the Town Board to be delivered to the Town Superintendent of Highways. Dated 1/12/04. 5 Ayes 0 Nays
RESOLUTION ADOPTED

A motion was made by Mr. Brewer, seconded by Mr. Camp, to **accept the Offer of Dedication for the sewer, water, and/or drainage facilities part of the Hayward Farm Subdivision as presented.**

5 Ayes 0 Nays MOTION CARRIED

Policy Items – Mr. Brewer informed the Department heads that the Procurement Policy has been amended that all purchases for computers have to have Town Board approval prior to purchase. That action was taken at the organizational meeting.

Budget Transfers/Adjustments - None

Appointments/Resignations – None

Reports by Town Board Members – Mr. Molino reported a letter was received from the NYS Department of Agriculture and Markets that the Town of Ontario's Agricultural and Farmland Protection Implementation Grant application was not selected for funding. The department received thirty-five proposals and only sixteen were approved. Mr. Brewer asked that a copy of the letter be sent to Mr. Johnson Albright, the owner of the farmland in the grant application and that the Town's unhappiness that we did not receive a grant be expressed to Mr. Albright.

Mr. Camp reported Mr. Collins has twenty applications for the part-time Assistant Building Inspector/Code Enforcement Officer position. They will be reviewing those in the near future.

Mr. Brewer asked for an executive session on a personnel matter pertaining to a specific person.

Approval of Claims - A motion was made by Mr. Brewer, seconded by Mr. Camp, to **approve the abstract of claims for the month of January 2004, including vouchers #2764 through #2768 and # 1 through # 134 with a grand total of \$260,756.29 and to authorize the supervisor to issue payments for same.** 5 Ayes 0 Nays MOTION CARRIED

Comments from the Public –Mr. Switzer, stated on the offer of dedication for utilities there are no sewers in that area. Should sewers have been accepted?

A motion was made by Mr. Brewer, seconded by Mr. Camp, to delete sewers from the Offer of Dedication motion for the Hayward Subdivision. 5 Ayes 0 Nays MOTION CARRIED

Executive Session - A motion was made by Mr. Brewer, seconded by Mr. Camp, to **adjourn for an executive session at 8:00 PM for a personnel matter pertaining to a specific person.** 5 Ayes 0 Nays MOTION CARRIED

Reconvene – 8:30 PM

Adjourn - A motion was made by Mr. Camp seconded by Mr. Brewer **to adjourn at 8:30 PM** 5 Ayes 0 Nays MOTION CARRIED

Respectfully submitted,

Cathy Herzog
Ontario Town Clerk

The above minutes will become official upon approval of the town board.

January 6, 2004

Dear Parent/Guardian(s):

In an effort to better prepare our students for the New York State Assessments, we will be requiring all students to participate in midterm examinations for their core area subjects. The examinations will take place on **Tuesday, January 27** and **Wednesday, January 28**. The purpose of these examinations is twofold:

1. To measure academic progress
2. To find out more about the abilities of our students in the identified subject areas.

Our schedule for the examination will be as follows:

<u>DATE:</u>	<u>TIME:</u>	<u>EXAMINATION:</u>
1/27/04	7:30 a.m. – 10:00 a.m.	6 th & 7 th grade ELA
	10:00 a.m. – 10:20 a.m.	8 th grade Foreign Language
home to eat		Break (students will be able to bring snacks from
		& drink)
	10:20 a.m. - 12:30 p.m.	6 th , 7 th & 8 th grade Science
<u>STUDENTS WILL BE DISMISSED FOR HOME @ 12:30 P.M.</u>		
1/28/04	7:30 a.m. – 10:00 a.m.	6 th , 7 th & 8 th grade Math
	10:00 a.m. – 10:20 a.m.	Break (students will be able to bring snacks from
home to eat		& drink)
	10:20 a.m. – 12:30 p.m.	6 th , 7 th & 8 th grade Social Studies

STUDENTS WILL BE DISMISSED FOR HOME @ 12:30 P.M.

The results of the examinations will comprise 10% of your child's final grade in each subject area tested. I hope you will assist your child in setting the necessary time aside to review all their materials and prepare for this very important assessment.

If you have any questions or concerns feel free to contact me at (315) 524-0246.

Sincerely,



Robert C. Armocida
Principal

January 6, 2004

Dear Board of Education Members and Mr. Havens:

In an effort to conduct med-term examinations at the middle school I was asked to research the attendance requirements for middle school students. The outcome of these test will allow us to assess our studnets' current learning and make adjustments to address their instructional needs to increase their achievement. A State Education Representative informed me that middle school student must attend school for a minimum of 5 hours per day for 180 days of instruction. In order for the middle school to adhere to these requirements I am proposing the following mid-term examination schedule:

Date	Time	Examination
Tuesday, January 27, 2004	7:30-10:00	6 th and 7 th ELA
		8 th grade Foreign Language
	10:00-10:20	Break (students will be able to bring snacks from home to eat and drink)
	10:20-12:30	6 th , 7 th and 8 th Science
Students will be dismissed for home at 12:30 pm.		
Wednesday, January 28, 2004	7:30-10:00	6 th , 7 th , and 8 th Math
		Break (students will be able to bring snacks from home to eat and drink)
	10:00-10:20	
	10:20-12:30	6 th , 7 th and 8 th Social Studies
Students will be dismissed for home at 12:30 pm.		

Please note that we have made accommodations for students to have a break between examinations to address personal needs and provide an opportunity to obtain nourishment. We recognize we will be unable to feed all our 725 students between tests thus we are requesting that they bring a snack and drink from home to reduce fatigue and provide energy. We believe this schedule will allow us to duplicate the State testing conditions, maintain examination security and analyze data to improve student achievement.

If you have any questions or concerns regarding this scheduled please feel free to contact me.

Sincerely,