

EduTech Steering Committee
November 14, 2003
RIT Inn and Conference Center

Members Present:

Joe Backer, Letchworth

Richard Boyes, Marion

Gary Hammond, GV BOCES

Robert Leiby, Manchester-Shortsville

Tom Manko, York

Tim McElheran, Victor

Mike Glover, GV BOCES

Joe Marinelli, W-FL BOCES

Jack McCabe, W-FL BOCES

Camille Sorenson, EduTech

Members Absent:

Daniel Starr, North Rose-Wolcott

Robert Smith, Elba

Guests:

Chris Saxby, EduTech

Budget

Camille opened the budget presentation with a recap of EduTech service management statistics on Help Desk activity, SAA dollar activity, SAA Service Delivery Statistics.

Action Item: Camille to provide Help Desk statistics by District, by category.

The presentation continued on the budget -

Total Budget	\$10,148,034
Change for Current Budget	+\$263,219
Percentage of Change	+2.7%

Factors driving the budget –

Increase areas--

+ 4 % Salary

+11% ERS, 4.5% TRS

+16% Medical, 4% Dental

+ 4% Workers Comp

Decrease areas -

- 14.9 % Equipment, - 2.6% Supplies

- 9.4% Travel, - 2.9% Other Expenses

Budget areas -

Equipment- includes replacement equipment (for staff and infrastructure), contingency equipment, R & D

Supplies - includes forms for Schoolmaster, SASI, Finance, staff supplies

Travel - includes mileage for staff, training travel

Training - includes technical, application (Student, Finance, Test Scoring) training

Other Expenses - includes

Hardware and Software Maintenance, Communications Line Charges,
Consultants,
Payments to Other BOCES (i.e. Part 200, Test Scoring),
Contingency Expenditures

Revenue Sources

- Annual Service Fees (Required Service Delivery Standards, Buy-In Services [i.e. Finance, Student])
- One-Time Service Fees (Install income, extra reports)
- Grants
- Cross Contracts (Project Accelerate, Student, Finance)

Budget Summary

- +2.7% Increase over last year's budget
- Budget increases in salary, health care, retirement
- Budget decreases in equipment, supplies, travel

District Pricing -

- Increase all EduTech services by +7%

Questions, comments, or follow up items for December 12 meeting –

Fringe Benefits from 02-03 actual to 03-04 current appropriation appear to be inconsistent

Provide budgeted and actuals for multiple years

Mid year to date expenditures would be helpful

Pricing increase options / with impact to miscellaneous revenue would be helpful

Why is the district pricing increase x% across the board ?

Answer, because the expenditure increases were in all service areas (health care, retirement, salary)

Why did we move away from the cost center approach ?

Answer, we did not move away from the cost center approach, matching expenditures to revenues with the help of a cost accountant is a process we use every few years

A caution, we will adjust pricing based on regional financial need, however further reductions will degrade service level delivery

Perhaps pricing should be by service level desired i.e. 4 hours response is a different fee than 24 hour response

Base costs on 1/1 services, cost can go up when additional services are purchased but not down, if services are cut

- **Next meeting**

March 12 at Rochester Inn and Conference Center