



Michael Havens
Superintendent of Schools

Phone: 315-524-0201
Fax: 315-524-4233
mhavens@wayne.k12.ny.us

Wayne Central School District

LETTER to the BOARD

November 14, 2003

"I am looking for a lot of men who have an infinite capacity to not know what can't be done."

- Henry Ford

Greetings from Wayne Central School District. Below are some items of interest.

Agenda:

1. **Middle School Tour** - We will start the meeting with a 30 minute building tour at 7:00 p.m.
2. **Full Day Kindergarten** - The full day kindergarten presentation will be the major portion of the board meeting. We will discuss elementary boundaries, program and cost. As you probably are aware, we are one of the last Wayne County schools to not have full day kindergarten.
3. **Policy** – A first reading of policy 5430 on the use of district credit cards is attached for review. Please let me know if you have any questions about the proposed policy.

Newsletter:

1. **Winter Weather** – We had our first official winter weather related school closing on Thursday with canceled after school and evening activities. Meet the Winter coaches night has been rescheduled to November 20 at 7:00 p.m.
2. **Construction Update** - We reviewed the phasing schedule at our construction meeting today. I have enclosed a preliminary document for your information. We made some changes to it today and I will send you a new document when it is completed. As you can see, substantial portions of the high school and Freewill work will be completed the first summer. All of the Middle School and Ontario Elementary work will also be completed the first summer. Most renovations to Ontario Primary will be left for the second summer

3. **NYSSBA Program** - Don't forget to get me information about any programs you saw at the convention that you want included in the NYSSBA Booklet I am putting together.
4. **Rotary** – Each year Rotary invites our new teachers for dinner and introductions. We invited 41 staff members, including the building principals, and have 32 attending which is a very good turn out.

5. **Events:**

Nov. 17 – HS PTSA Mtg – District Office Conference Room - 7:00 p.m.

Nov. 17-21 – American Education Week

Nov. 18 – Four County Mtg – “Parents As Partners” – Club 86, Geneva

5:30 social, 6:30 dinner, 7:30 program; dinner selections: steak, chicken or whitefish

Please let Lori know if you are interested in attending

Nov. 18 – MS PTA Mtg – Ms Library – 7:00 p.m.

Nov. 19 – Board of Education Meeting – MS – 7:30 p.m.

Nov. 19 & 20 – 5th Grade Social Studies Tests

Nov. 19 & 21 – Parent Teacher Conferences – half day grades 1-8

Nov. 21-23 – NAC “Hello Dolly” @ PAC – Friday/Sat 7:30 p.m.; Sat/Sun 2:30 p.m.

Nov. 26, 27 & 28 – Thanksgiving Recess

3. **Attachments:**

- a. Construction Project Schedule
- b. Policy Committee Meeting Minutes – 11/5
- c. Ontario Town Board Meeting Minutes – 10/27
- d. Four County Information
- e. Red Ribbon Task Force Meeting Minutes – 11/5

POLICY COMMITTEE MEETING MINUTES

DATE: Wednesday, November 5, 2003 **TIME:** 4:00 p.m. **PLACE:** District Office

PRESENT: Trustee Diller, Mr. Havens, Mr. Switzer, Mr. Atseff

PRIOR MEETING MINUTES: Minutes of the meeting of September 11, 2003 were tabled until the next meeting. (Meeting of October 9, 2003 was cancelled)

OLD BUSINESS:

None

NEW BUSINESS:

Policy 5430 – Use of District Credit Cards: Mr. Atseff presented a draft of revisions to this policy (formerly Policy 6680) for review and discussion by the committee. Following discussion, the committee decided to present the proposed revisions for first reading at the November 19th meeting of the Board of Education. Mr. Atseff and Mr. Switzer will finalize text as reflected in today's discussions.

NEXT MEETINGS: District Office @ 4:00 p.m. on the following dates (all Thursdays):

November 20th, December 11th, January 22nd, February 26th, March 25th, May 27th, June 10th

NEXT & FUTURE MEETING AGENDA ITEMS:

- *Follow-Up On:* First Draft – Policy 5430 – Use of District Credit Cards
- *Review of:* Minutes of September 11th and November 5th Policy Committee Meetings
- *Follow-Up On:* Proposed Revisions & Additions – Computer & Internet Use Policy, Regulations, Procedures
- *Follow-Up On:* Potential Policy on Student Privacy & Parental Access (NCLB) & Protected Prayer
- *Follow-Up On:* Matrix of Required Actions/Notifications/Distribution
- *Follow-Up On:* Transfer & Creation of Regulations & Exhibits
- *Follow-Up On:* Table of Annual Review, Notification and Publication of Policies & Regulations

ADJOURNMENT: 4:30 p.m.

Recorded by Jim Switzer

JES/jes:wp

OCTOBER 27, 2003
ONTARIO TOWN BOARD MEETING & BUDGET PUBLIC HEARINGS

A regular meeting of the Ontario Town Board was called to order by Supervisor Clark at 7:00 PM in the Ontario Town Hall. Present were Supervisor Richard Clark Councilmen: Mark Brewer, Donald Camp, Donald Shears, Superintendent of Water Utilities Robert Wykle, Library Director Laura Viau and Town Clerk Cathy Herzog.

Absent: Councilman Ronald Fillmore

Fourteen residents and visitors were present at portions of the meeting.

Mr. Shears led the Pledge of Allegiance.

The public hearing legal notice on the 2004 preliminary budget of the Town of Ontario was posted on the Town Clerk's bulletin board and published in the Wayne County Mail on 10/16/03 and 10/23/03.

Mr. Clark opened the public hearing on the proposed 2004 contract with the Ontario Volunteer Emergency Squad (OVES) at 7:00 PM.

Mr. and Mrs. David Stark, representing OVES, reviewed the number of calls billed and collected in 2002 and 2003. They stated payments are not mandated so that the cash flow fluctuates and that makes it hard to stay operational. They noted there are eight new EMT members and four trainees at the advanced level. The budget request is for \$20,000.00 for 2004. This will be used for bills and capital expenditures.

Mr. Roy Herrmann, 6623 Furnace Road, asked what was the fund balance, unexpended funds?

Mr. Stark stated there is approximately \$57,000.00 in reserve.

There was a discussion on rig replacement, accounts receivable and the timeframe for collections.

A motion was made by Mr. Camp, seconded by Mr. Brewer, **to close the public hearing at 7:09 PM.**

4 Ayes 0 Nays 1 Absent (Fillmore) MOTION CARRIED

Mr. Brewer stated, on behalf of the Town Board, he would like to extend a sincere thank you to the volunteers and the organizations that provide such vital services to the community. The time and talents that the volunteers give to the community is deeply appreciated by the board and by the residents of Ontario.

Mr. Clark opened the public hearing for the proposed 2004 contract with Northeast Quadrant Advanced Life Support, Inc. (NEQALS or Medic 10) at 7:10 PM.

Mr. Robert Meddaugh was present on behalf of Medic 10. He stated this has been a busy year with third party billing started for the first time. They too do not mandate payment and they do not bill for out-of-pocket expenses. He noted the revenue is not what they had hoped for yet, it takes time.

Mr. Meddaugh stated they (Medic 10) are the last volunteer service in Monroe County. He explained the vehicle repair and replacement policy and stated they will be purchasing a new vehicle in 2004. He added they have one new member and three new students, all Webster residents.

Mr. Clark stated the 2004 budget request is for \$5,399.00 a decrease of \$3,575.00 from last year. He asked if there were any comments on the proposed budget.

A motion was made by Mr. Camp, seconded by Mr. Shears, to **close the public hearing at 7:16 PM.**

4 Ayes 0 Nays 1 Absent (Fillmore) MOTION CARRIED

Mr. Clark opened a public hearing for the proposed 2004 contract for fire and ambulance service with the Union Hill Volunteer Firemen's Association at 7:16 PM.

Mr. Clark reviewed the areas they cover and explained how they derive Ontario's portion of their budget. The request for 2004 is \$86,000.00, up \$2,000.00 from last year. He asked for comments on the proposed budget.

A motion was made by Mr. Shears, seconded by Mr. Camp, to **close the public hearing at 7:17 PM.**

4 Ayes 0 Nays 1 Absent (Fillmore) MOTION CARRIED

Mr. Clark opened a public hearing for the proposed 2004 Ontario Fire District budget at 7:17 PM.

Mr. Clark stated their request for 2004 is \$46,351.00, up from \$44,710.00 in 2003.

Mr. Brewer saw a legal notice for bonding in the paper and he asked what that was for?

Mr. Gary Flatt, representing the Fire Company, stated they are purchasing a new fire engine and may bond a portion of the cost. The new engine will have all the tools for rescue and fire and meets all codes. There was a discussion on the purchase and the financing.

Mr. Flatt stated the new communication system was operational in early October. They have received a federal grant for \$54,000.00 for pagers and equipment.

A motion was made by Mr. Brewer, seconded by Mr. Camp, to **close the public hearing at 7:20 PM.**

4 Ayes 0 Nays 1 Absent (Fillmore) MOTION CARRIED

Mr. Clark opened a public hearing for the proposed 2004 contract with Ontario Rural Fire Protection at 7:20 PM.

Mr. Clark stated their request for 2004 is \$256,814.00 up approximately \$11,000.00. He noted this is the first full year of debt for the new building.

Mr. James Switzer, 1291 Centennial Drive, asked about fund balance and will it be depleted with the purchase of the fire truck?

Mr. Flatt answered that the funds for the fire truck are in an equipment replacement fund and bonding will cover a portion of the cost so that the fund is not depleted.

There was a discussion on funding, debt and the timeframe for ordering and receiving the new equipment.

A motion was made by Mr. Brewer, seconded by Mr. Shears, to **close the public hearing at 7:26 PM.**

4 Ayes 0 Nays 1 Absent (Fillmore) MOTION CARRIED

Mr. Clark opened a public hearing for the proposed 2004 General budget at 7:26 PM.

As shown in the Wayne County Mail Preliminary 2004 Budget on October 16th the proposed town tax rate for the General Fund, Highway Fund and Public Library is \$2.62.

Mr. Clark stated the general fund appropriation increase is approximately \$350,000.00. That money is for building a salt barn at highway. Other significant increases are for the town's contribution to the state retirement and for OVES. Mr. Clark stated there would be new cost this year for maintaining the abandoned cemetery behind town hall.

On the revenue side of the proposed budget they have increased estimated sales tax revenue and mortgage tax revenue. The mortgage tax revenue was higher than the estimated amount in 2003 because of low interest rates.

There was a discussion on the proposed sale of the Ginna Nuclear Power Plant and refinancing of their mortgage.

Mr. Switzer stated he appreciates the handout and budget article in the newspaper but he would like to see the figures from last year for comparison. He asked about the town keeping an additional portion of the sales tax from the county and he asked if the town used the funds to reduce the tax rate?

Mr. Clark stated Ontario is one of four towns in Wayne County that opted to keep an additional portion of sales tax that previously was used by the county to reduce the county taxes. He explained how the tax rate is determined, how the sales tax is disbursed and he stated the proposed tax rate before county add-ons was \$2.81 in 2003 and it is \$2.62 this year. The Town Board's philosophy is to use the sales tax to reduce the town tax rate. Mr. Clark went on to explain how the county tax rate is derived and the impact of equalization rates on that rate.

Mr. Switzer asked about the impact on taxes with the sale of Ginna Nuclear Power Plant.

Mr. Clark answered he has met with three of five potential buyers via phone. There was a discussion on the impact if the plant is sold for more or less than the current assessed value. Mr. Clark stated this was also discussed with Wayne Central School and the Town of Walworth at a recent three-board meeting and the consensus was to consider a pilot agreement depending on the sale price.

Mr. Switzer had questions on specific budget lines of the proposed general budget.

Mr. Clark answered his questions and he stated \$178,000.00 of fund balance is being used to reduce the tax rate.

A motion was made by Mr. Shears, seconded by Mr. Camp, to **close the public hearing at 7:45 PM.** 4 Ayes 0 Nays 1 Absent (Fillmore) MOTION CARRIED

Mr. Clark opened a public hearing for the proposed 2004 Highway budget at 7:45 PM.

Mr. Clark stated the amount to be raised by taxes is considerably less and they are using \$380,000.00 from highway fund balance to reduce the highway budget. Mr. Clark reminded those present that the building of the salt barn and highway building expenses are covered in the general fund budget. The state retirement costs are up about \$34,000.00 from last year in this budget.

Mr. Switzer asked if the highway department has the same number of employees. Mr. Clark stated yes, the same.

There was a discussion on the highway fund balance, state allowance for new equipment, what expenses are covered in the highway budget and general fund budgets for the highway department.

Mr. Switzer asked if the town received extra money for salting and sanding the county highways because of the bad winter?

Mr. Clark answered yes.

A motion was made by Mr. Shears, seconded by Mr. Camp, to **close the public hearing at 7:50 PM**. 4 Ayes 0 Nays 1 Absent (Fillmore) MOTION CARRIED

Mr. Clark opened a public hearing for the proposed 2004 Library budget at 7:50 PM.

Mrs. Viau reviewed the proposed budget and she stated there are some ups and downs but they tried to keep the bottom line stable.

Mr. Clark stated the increase is 4.2%

Mr. Switzer asked where the breakdown of expenses is in the budget?

Mrs. Viau presented copies with the line items, in the town budget only the bottom line is shown. She stated they will be doing some fund raising and a big revenue source is the ongoing book sale and the Friends of the Library annual book sale.

A motion was made by Mr. Shears, seconded by Mr. Camp, to **close the public hearing at 7:55 PM**. 4 Ayes 0 Nays 1 Absent (Fillmore) MOTION CARRIED

Mr. Clark opened a public hearing for the proposed 2004 Water, Sewer 01 and Sewer 02 budgets at 7:55 PM.

Mr. Wykle stated the water fund proposed budget is \$1,572,450.00 an increase of \$2,450.00, there is no rate increase for water usage in 2004. In Sewer 01 the appropriations are reduced approximately \$61,000.00 with no user fee increases planned and Sewer 02 is stable and the budget is mostly for debt. Like the other town budgets the largest increases are for state retirement and health insurance cost.

Mr. Wykle stated he has completed most of the future 5-year plan for improvements and is working with the financial advisor prior to making the study available in December. He will also be looking at the new Comprehensive Plan for future planning.

There was a discussion on expansion of sewers. Mr. Wykle explained the procedure; cost and problems with extending sewers outside of developer installed systems.

Mr. Switzer asked about the projected number of new homes to be connected to the system, why so low when so many new homes are being built each year.

Mr. Wykle clarified the numbers as being houses build outside of developer installed systems.

A motion was made by Mr. Brewer, seconded by Mr. Camp, to **close the public hearing at 8:05 PM**. 4 Ayes 0 Nays 1 Absent (Fillmore) MOTION CARRIED

Mr. Clark opened a public hearing for the proposed 2004 Watershed Management budget at 8:05 PM.

Mr. Clark stated the primary purpose for this budget is to maintain the main creeks and solve drainage problems around town. He explained how the unit charge is applied to taxes (the unit charge is \$2.17 and a residential home charged 10 units). The total budget to be raised by taxes is \$90,760.00.

Mr. Brewer added the Watershed Management Council is made up of three residents, the Superintendent of Highways, Superintendent of Water Utilities and the Building Inspector. He stated they don't get enough recognition and so he thanked them for all the time they put in.

A motion was made by Mr. Camp, seconded by Mr. Shears, to **close the public hearing at 8:10 PM**. 4 Ayes 0 Nays 1 Absent (Fillmore) MOTION CARRIED

Mr. Clark opened a public hearing for the proposed 2004 Lighting District #1 and Lighting District # 2 budgets at 8:10 PM.

Mr. Clark stated these budgets are up 5% from last year.

Mr. Jason Ruffell, 1953 Kenyon Road, asked if Ontario has applied for a grant for lighting improvements?

Mr. Shears stated he has looked into improvements for the downtown street lighting and Mr. Clark added a quote was obtained from RG&E for carriage style lights. There was a costly problem with the poles that has not been solved but the project has not been given up on.

A motion was made by Mr. Shears, seconded by Mr. Camp, to **close the public hearing at 8:12 PM**. 4 Ayes 0 Nays 1 Absent (Fillmore) MOTION CARRIED

Mr. Brewer extended the board's appreciation to the department heads and staff who compiled the data for the budget worksheets.

Mr. Clark stated the last day to adopt the budget will be November 20th, the board will probably look it over one more time and will vote at the next official meeting on November 10th.

Mr. Herrmann asked if the public present liked the presentation that was mailed to every home and he stated he was happy to see people at the budget hearings, but there should be more.

Mr. Switzer liked the presentation but he'd like to see a comparison with last year's budget figures.

Mr. Clark opened a regular meeting at 8:12 PM. He had two additions to the agenda. There are two resolutions to be adopted for the Deferred Compensation Plan, only one was listed on the agenda but the second resolution for approval of plan administrator was attached. He asked to add one additional budget transfer from the Recreation Department.

Mr. Clark asked for approval of the minutes of the October 13, 2003 town board meeting. A motion was made by Mr. Brewer, seconded by Mr. Camp, to **approve the minutes with a correction on page 4, paragraph 3, change "Superintendent of Water Utilities" to "Chairman of the Watershed Advisory Council" and on page 5, paragraph 5 change "\$340.00" to "\$240.00".**
4 Ayes 0 Nays 1 Absent (Fillmore) MOTION CARRIED

Comments from the Public – Mr. Switzer offered a proposal for consideration that he thought would enhance economic development on Route 104. He asked the board to consider renewing efforts for an access/parallel road to continue from Wooster Way to Ontario Center Road.

There was a discussion on the benefits; how/who would pay for the improvement, a similar situation on Lincoln Road to the Industrial Park, convenience and public safety.

Mr. Switzer noted the entrance to Casey Park on Knickerbocker Road doesn't have reflectors or good lighting and it is hard to find in the dark. He suggested park entrance signs 500 feet in either direction.

He also asked for street signs for the subdivisions to include interior road signs, specifically streets in the Centennial Village Subdivision off of Alyssum Lane (Lillypond Way, Honeysuckle Trail and Mountain Laurel).

Mr. Switzer stated it made him angry when he saw political ads where candidates had their pictures taken in town buildings. He thought that there is a law against using public buildings for any political purpose.

Correspondence – The Town Clerk announced her office will be open on Saturday, November 1, 2003 from 9:00 AM until 12:00 noon for the sale of left over deer management permits. She also received notification from the NYS Office of Real Property Services that STAR Administrative Aid will be disbursed and the 2003 aid allocation schedule was attached.

A motion was made by Mr. Camp, seconded by Mr. Brewer, to **accept and file the correspondence.** 4 Ayes 0 Nays 1 Absent (Fillmore) MOTION CARRIED

Old Business – None

New Business – A motion was made by Mr. Camp, seconded by Mr. Shears, to **accept the Supervisor's fiscal report for the month of September 2003 as presented.** 4 Ayes 0 Nays 1 Absent (Fillmore) MOTION CARRIED

A motion was made by Mr. Brewer, seconded by Mr. Camp, to adopt a resolution for the

**DEFERRED COMPENSATION COMMITTEE RESOLUTION TO
AMEND AND RESTATE THE MODEL PLAN**

WHEREAS, the New York State Deferred Compensation Board (the "Board"), pursuant to Section 5 of the New York State Finance Law ("Section 5") and the Regulations of the New York State Deferred Compensation Board (the "Regulations"), has promulgated the Plan Document of the Deferred Compensation Plan for Employees of the Town of Ontario (the "Model Plan")

WHEREAS, the Town of Ontario, pursuant to Section 5 and the Regulations, has adopted and currently administers the Model Plan known as the Deferred Compensation Plan for Employees of the Town of Ontario;

WHEREAS, effective January 1, 2004, the Board amended the Model Plan to adopt provisions relating to regulations pertaining to Section 457 and Section 401(a)(9) of the internal Revenue Code, technical amendments to the Economic Growth and Tax Relief Reconciliation Act of 2001 ("EGTRRA") as they apply to the Model Plan and to adopt modifications that update certain administrative provisions;

WHEREAS, the Board has offered for adoption the amended and restated Model Plan to each Model Plan sponsored by a local employer in accordance with the Regulations; and

WHEREAS, upon due deliberation, the Town of Ontario has concluded that it is prudent and appropriate to amend the Deferred Compensation Plan for Employees of the Town of Ontario by adopting the amended and restated Model Plan.

NOW, THEREFORE, BE IT

RESOLVED, that the Town of Ontario hereby amends the Deferred Compensation Plan for Employees of the Town of Ontario effective December 31, 2003 by adopting the amended and restated Model Plan effective January 1, 2004, in the form attached hereto as Exhibit A.

IN WITNESS WHEREOF, the undersigned have executed this Resolution in Wayne County, New York the 27th day of October, 2003 and directed that it be filed as appropriate. Supervisor Richard

Clark, Councilman Donald Shears, Councilman Mark Brewer, Councilman Donald Camp. 4 Ayes
0 Nays 1 Absent (Councilman Fillmore) RESOLUTION ADOPTED

A motion was made by Mr. Brewer, seconded by Mr. Camp, to adopt a **RESOLUTION** for

**APPROVAL OF PLAN ADMINISTRATOR FOR THE
TOWN OF ONTARIO DEFERRED COMPENSATION PLAN**

WHEREAS, the Town of Ontario has established a Deferred Compensation Plan pursuant to Section 457 of the Internal Revenue Code, and,

WHEREAS, procedures established by New York State Deferred Compensation Board require employers to request proposals on a periodic basis in order to continue a deferred compensation plan and,

WHEREAS, a request for a proposals has been made and five proposals have been received which conform with the rules and regulations promulgated by the New York State Deferred Compensation Board and federal and state laws governing public employee deferred compensation programs and,

WHEREAS, said proposals have been reviewed and compared by the Personnel Officer in consultation with the Negotiating Committee and,

WHEREAS, as the result of this review the Personnel Officer and the Negotiating Committee recommend that Nationwide Retirement Solutions become the Plan Administrator for the Town of Ontario Deferred Compensation Plan.

WHEREAS, the Town of Ontario Board has determined that Nationwide Trust Company will serve for the deferred compensation plan provided by Nationwide Retirement Solutions pursuant to the proposed trust agreement and the Richard Clark, Supervisor of the Town of Ontario, will serve as trustee for the deferred compensation plan provided by the Town of Ontario pursuant to the proposed trust agreement until such time, if any, as one or more successor trustee(s) will be appointed in accordance with the Regulations

BE IT FURTHER RESOLVED, that the Town of Ontario hereby selects Richard Clark, Supervisor of the Town of Ontario to serve as trustee of the respective deferred compensation plans pursuant to the proposed trust agreements

NOW, THEREFORE, BE IT RESOLVED, that the Town of Ontario Board hereby amends the Deferred Compensation Plan for Employees of the Town of Ontario by adopting the amended and restated Model Plan effective January 1, 2004, in the form filed with the Clerk of this Board this October 27, 2003. ROLL CALL VOTE Supervisor Richard Clark, Councilman Donald Shears, Councilman Mark Brewer, and Councilman Donald Camp. 4 Ayes 0 Nays 1 Absent (Councilman Fillmore) RESOLUTION ADOPTED

A motion was made by Mr. Brewer, seconded by Mr. Camp, to **authorize the designation of Synergy Services Team, Inc. as the sole source vendor for control work at the water treatment**

plant as defined and documented in the Office of the State Comptroller Financial Management Guide Section 8.3020, and as requested by the Superintendent of Water Utilities in memo # 32-2003.

There was a discussion on the use of this vendor in the past and the guidelines for defining a vendor as a sole source. Mr. Wykle stated the town has used their services for twelve years, their expertise is the best for our complex equipment, and they have saved the town money in the past.

After further discussion the vote was 4 Ayes 0 Nays 1 Absent (Fillmore) MOTION ADOPTED

Budget Transfers/Adjustments - A motion was made by Mr. Brewer, seconded by Mr. Camp, to **approve the following budget transfers and adjustments:**

Sewer Fund transfer of \$3,500.00 from SS 1990.4 to SS 1440.4

Water Fund transfer of \$4,700.00 from F 1990.4 to F 1440.4

General Fund transfer of \$64.92 from A 5650.1 to A 8160.4

General Fund transfer of \$1,350.00 from A 1990.4 to A 7110.4

General Fund transfer of \$4,000.00 from A 1990.4 to A 8020.4

General Fund transfer of \$600.00 from H-65-03 7110.201 to H-65-03-7110.202

Highway Fund budget adjustment to increase 599/appropriated fund balance \$25,000.00 from DA 5140.4

4 Ayes 0 Nays 1 Absent (Fillmore) MOTION CARRIED

Appointments/Resignations –A motion was made by Mr. Brewer, seconded by Mr. Camp, to **appoint Todd Bennett to fill the vacant position of Assistant Plant Operator/Laborer within the Water Utilities Department with a probationary period of 26 weeks in accordance with New York State Civil Service Law and CSEA Local 1000 AFSCME Agreement**, as recommended by the Superintendent of Water Utilities in memo # 31-2003. 4 Ayes 0 Nays 1 Absent (Fillmore) MOTION CARRIED

Reports by Town Board Members – Mr. Camp stated he attended the NRC exit meeting with Rochester Gas & Electric on 10/22/03 relative to the Ginna Nuclear Power plant shutdown and inspection.

Mr. Clark announced the Comprehensive Plan Committee will hold a meeting tomorrow to review the draft copy of the survey to be mailed to residents in November.

Mr. Clark stated he has received a reply to his request to make the intersection of Paddy Lane and Route 350 safer. He read from a letter he received from the NYS Department of Transportation regarding their investigation of that intersection. They have concluded that although there is a pattern of right angle accidents the traffic volume does not meet the criteria for a three-color traffic light. However they will be making the following improvements: installing left side stop signs to increase visibility of this message, the size of stop signs will be increased from standard to larger

size, the stop and stop ahead signs will be upgraded to a diamond-grade that is ten time brighter and they will be re-locating some signs not pertinent to the intersection which may be distracting motorists attention. After the improvements they will continue to monitor the intersection to evaluate the effectiveness of these measures.

Approval of Claims - A motion was made by Mr. Camp, seconded by Mr. Shears, to **approve the abstract of claims for the month of October 2003, including vouchers # 2195 through # 2299 with a grand total of \$52,423.30 and to authorize the supervisor to issue payments for same.**

4 Ayes 0 Nays 1 Absent (Fillmore) MOTION CARRIED

Comments from the Public – Mr. Switzer asked if the Town Board will formally be appointing the members of the ad hoc Comprehensive Plan Committee?

Mr. Clark stated no, basically everyone who inquired was appointed to the committee.

Mr. Switzer asked if the town was notified about a parcel of land the New York State Department of Transportation is considering for a land bank? He could not give many details and Mr. Clark stated no the Town Board has not heard of any proposal.

Executive Session - A motion was made by Mr. Brewer, seconded by Mr. Camp, to **adjourn for an executive session at 8:45 PM for a personnel matter pertaining to specific persons.** 4 Ayes 0

Nays 1 Absent (Fillmore) MOTION CARRIED

Reconvene – 9:14 PM

Adjourn - A motion was made by Mr. Camp, seconded by Mr. Shears, to **adjourn at 9:14 PM for a workshop.** 4 Ayes 0 Nays 1 Absent (Fillmore) MOTION CARRIED

Respectfully submitted,

Cathy Herzog, Ontario Town Clerk

The above minutes will become official upon approval of the town board.