

WAYNE CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION MEETING AGENDA



DATE: Tuesday, May 14, 2002
TIME: 7:00 p.m.
PLACE: District Office Board Room

Call to Order /Pledge of Allegiance

Public Forum – Budget Hearing

Approval of Agenda/Approval of [MINUTES](#)

Att. 1

Public Comment

Board Member Comments

Board President's Comments

Action Item Report

Superintendent's Report

1. Erik Larson Presentation
2. Attendance Committee Update
3. State Budget Report
4. Ginna Update
5. Three Board Meeting
6. Student Questions

Items for Board Action:

1. [Personnel](#) Action
2. [CSE/CPSE](#) Action
3. Consensus Agenda:
 - a. Treasurer's Report
 - b. 2002-2003 Private/Parochial Transportation Requests
 - c. [Gifts](#) to the District
 - d. Health Contracts - [Brighton](#) & [Pittsford](#)
 - e. Award Phys Ed/Health [Bid](#)
 - f. Appointment of School Election Personnel

Att. 2

Att. 3

Att. 4

Policy - Second Reading

Public Comment/Board Comments

Executive Session

Adjournment

Next Meeting: May 21, 2002

7:30 p.m.

District Office Board Room

District Mission Statement

Based on the belief that all students can learn, the staff of the Wayne Central School District accepts the responsibility to teach all students, regardless of differences, the fundamental skills. We further accept the responsibility to challenge all students to attain higher levels of achievement. Wayne Central will provide the opportunity, environment, and encouragement to meet this goal while developing the whole child, physically, socially, emotionally, and culturally.

WAYNE CENTRAL SCHOOL DISTRICT
Ontario Center, New York 14520

BOARD OF EDUCATION MINUTES

UNOFFICIAL UNTIL APPROVED

DATE: Wednesday, April 24, 2002
TYPE: Regular Business Meeting
Office

TIME: 7:30 p.m.
PLACE: District

PRESENT: Trustees Anderson, Brunner, Griswold, Johnson, Lyke, Ratcliffe, Robusto, Triou, Wyse; District Clerk Switzer; Administrators Havens, Young, Shaffer, Atseff, Spring, Blankenberg

GUESTS: Visitor's Roster filed in clerk's file, this meeting

I. **CALL TO ORDER:** 7:30 p.m. by Mark A. Wyse, School Board President

II. **PLEDGE OF ALLEGIANCE**

III. **APPROVAL OF AGENDA & MINUTES** (April 10, 2002)

Mr. Johnson offered a **MOTION** to approve the agenda for this evening's meeting as presented. 9 Ayes, 0 Nays, Carried.

Mrs. Lyke offered a **MOTION** to approve the minutes of the meeting of April 10, 2002 as presented. 9 Ayes, 0 Nays, Carried.

A. IV. **PUBLIC COMMENT** – None

V. **BOARD MEMBER COMMENTS**

A. Mr. Griswold noted that he had the opportunity to accompany the **middle school's science olympiad team** to state competition at SUNY New Paltz. The team's final score was one point shy of second place behind teams from Long Island and from a school with a full-time science olympiad program. He noted the fine efforts of our students and staff advisors and that their achievements are an excellent example of the "product" of our schools.

B. Mr. Anderson noted that he and Mrs. Brunner attended the **annual meeting of Wayne-Finger Lakes BOCES** at the trade and technical center in Williamson and extended compliments to the food service students for their excellent efforts.

VI. **BOARD PRESIDENT'S COMMENTS**

A. Mr. Wyse stated that he was pleased to accompany the **varsity baseball team** to Cooperstown for competition and noted the excellent efforts of our students.

B. Mr. Wyse noted that three (3) petitions were filed for the **school trustee seats** on the school election ballot on May 21st; incumbents Mr. Ratcliffe and Mr. Johnson and resident Mrs. Jo-Onna Diller are the three candidates.

- C. Mr. Wyse stated that he had the opportunity to speak with some of our seniors and some parents about the recent **senior trip** to Chicago and was pleased to learn that they enjoyed the activities at this new venue.
- D. Mr. Wyse extended **condolences** to the families of Lon Bassage, a local alumnus who served on the Board of Education from 1973 to 1977, and Roger S. Pembroke, a Walworth resident, who served on the school board of the newly centralized school district in 1949 and was later principal for grades K to 6 in Ontario and Walworth and then principal at Walworth Elementary School from 1951 to 1979, on their recent passing.

VII. REPORT ON ACTION ITEMS BY THE SUPERINTENDENT OF SCHOOLS

Mr. Havens noted he sent a **letter of congratulations** on behalf of the Board of Education to eighth grader Erik Larson and invited him and his parents to attend the May 14th school board meeting to recognize his awards for the stream study of Mill Creek in Walworth and Ontario.

VIII. REPORTS OF THE SUPERINTENDENT OF SCHOOLS

DISCUSSION ON OPTIONS FOR CAPITAL IMPROVEMENT PROPOSALS

Mr. Havens presented an outline of five (5) options for capital improvement projects developed following discussions at the last school board meeting for review and consideration by the Board of Education. (copy filed in clerk's agenda file, this meeting)

Discussion on the options and related details of potential capital improvement projects is generally summarized as follows:

Mr. Griswold asked what amount per thousand of assessed value the tax rate would increase for potential capital improvements in light of declining debt obligations of the district. Mr. Havens noted that the combination of the declining debt obligation, state building aid and the revenue from the pouring rights agreement with Pepsi Cola would allow a proposed capital improvement project of \$5.5 million with no increase in the tax rate.

Mr. Griswold noted that each 1.0% increase in the tax rate is equivalent to appx. \$2.1 million in additional capital project costs.

Mr. Griswold asked how the new debt amortization schedules established by the State Education Department effect us. Mr. Havens stated that the new regulations are still not clear and the new amortization schedules will not have an effect until the 2003-2004 fiscal year. He added that there is still uncertainty about the possibilities of financing through the NYS Dormitory Authority at no cost to local school districts.

Mr. Griswold stated that he is very comfortable with three (3) separate propositions, one for the "must do" items (estimated \$5.5 million with a zero tax increase), a second one for the "should do" items (appx. \$5 million), and the third proposition for a swimming pool (estimated cost of \$4 million).

Mr. Ratcliffe stated that he endorses the approach outlined by Mr. Griswold.

Mr. Anderson and Mr. Johnson noted they would support that approach as well.

Mrs. Lyke stated that she feels that the "should do" items are also extremely important and would include them in a single proposition with the "must do" items. She added that the ad hoc committee, the facilities committee and the school board has done their homework in the review and study of the needs of the district and does not support separating the "must do" and "should do" items. She feels that the community would support a proposition.

Mr. Robusto stated that he tended to agree with Mrs. Lyke on a single proposition for "must do" and "should do" items. He noted that they include items that need attention based on careful review and study by groups noted by Mrs. Lyke. He also feels that more than two (2) propositions appear to present items ala carte and he favors the more simple approach. He has always favored presentation of a swimming pool as a separate item for voter consideration.

Mr. Triou asked if the ballot would require approval of one proposition to allow the other. He supports the approach of three (3) propositions and believes that if the voters are informed, we should let them decide.

Mr. Anderson stated he agrees with the approach of a third proposition for a swimming pool and two (2) separate propositions for "must do" and "should do" items. He noted that the ad hoc and facilities committees have spent over a year in review and determination of the items and some persons on the ad hoc committee would wonder if their time were well spent if the school board combines those items into a single proposition.

Mr. Havens stated that it appears that trustees have condensed the proposed options to one or two propositions for "must do" and "should do" items and a separate proposition for a swimming pool and he would support either of them.

Mrs. Brunner noted that the school board's facilities committee felt that three (3) propositions would mean one would lose. Mrs. Lyke concurred that was a possibility.

Mr. Wyse stated he strongly supports one proposition for the "must do" and "should do" items to meet academic and facilities needs and a separate proposition for a swimming pool. He feels that the proposition should include a contingency that a swimming pool could not pass if the first proposition failed.

Mr. Ratcliffe asked how soon after a referendum the school board could present [a] proposal (s) for voter consideration. Mr. Havens noted that forty-five (45) days are required for public notice plus additional time to re-format propositions.

Mr. Griswold stated that keeping the "must do" and "should do" items in separate propositions would almost guarantee that the "must do" items would receive voter approval and views that as a good place to start.

Mr. Wyse stated he supports one proposition for both "must do" and "should do" items since the essential "should do" items could fail as a separate proposition. Mr. Havens noted the approach used to present the items would have an impact on the coalitions that might form.

Mrs. Lyke stated that she viewed the separation of the proposed capital improvements as "must do" and "should do" items as an effort to aid in review and study the needs by the Board of Education. In the final analysis, the "must do" and "should do" items were determined as needed. She added that the public has elected trustees for just that reason and feels that the school board has done its job.

Mr. Griswold is not comfortable considering "should do" and "must do" items in a single proposition.

Mr. Wyse stated he supports combining those two items in a single proposition.

Mrs. Brunner asked if it is necessary to make final decisions this evening. Mr. Havens stated no.

Mr. Wyse favors postponing a final decision on capital improvement items until the outcome of the school budget vote is known. He asked the pleasure of trustees on that approach.

Mr. Ratcliffe asked if there are any additional cost implications related to the proposed capital improvement items. Mr. Havens stated that a meeting with the school architect and the construction management firm is set for May 8th to complete final cost estimates.

Mr. Ratcliffe stated that is important to keep in mind that decisions on "must do" and "should do" items were based on needs of the district and it is a matter of how that information is presented to the community.

Mr. Wyse feels that trustees will have a better sense of voter support for capital improvement items after the school budget vote.

Mrs. Brunner disagreed. She believes that trustees should proceed with plans for a capital improvement referendum and sees no need to wait until after the budget vote since the review and study of the capital improvement items has

occurred parallel to budget development. She feels it is important for the Board of Education to look to the future; she does not wish to have these decisions made after Mr. Anderson, a member of the ad hoc committee and the school board facilities committee, retires at the end of his term on June 30, 2002.

Mrs. Brunner added that the school board needs to present the information to voters and enlist support for proposed capital improvement items by making its expectations clear.

Mr. Johnson stated he agreed with Mrs. Brunner.

Mr. Robusto asked for clarification if the swimming pool proposal would pass only if the other proposition passed because the pool would cost more as a separate item. Mr. Anderson noted that the cost for construction of a swimming pool is estimated at \$4 million with or without state aid.

Mr. Wyse stated that the reason for linking approval of capital improvement items to the approval of a pool is to insure that the "must do" and "should do" items are approved not only a pool.

Mr. Havens stated that the cost to the taxpayer for a swimming pool would equal approximately one-third of the total cost of pool construction if the NYS Education Department allows 100% of the items at the school district's aid ratio. He is working with the school architect to confirm this data.

Mr. Johnson asked what a swimming pool would actually cost the taxpayer.

Mr. Havens stated that the combined total estimated cost for the "must do" and "should do" items and a swimming pool is \$15 million. After consideration of debt reduction in the budget and revenue from pouring rights, supra, the local tax liability would equal approximately \$2.6 million.

Mr. Anderson stated that such a scenario suggests the possibility of presenting a single proposition for all of the items for a total of \$15 million as a one time level of local cost to the taxpayer.

Mr. Johnson stated that such an approach would require presentation of the capital improvement proposals in the manner outlined by Mr. Havens this evening.

Mr. Havens stated that the expectation is that our proposed capital improvements would qualify for 100% of aid at our district's building aid ratio of 67%. Mr. Johnson noted that would leave 33% of the cost for local taxpayers and a local tax increase of appx. 4.6%.

Mr. Triou noted that any increase in the tax rate for proposed capital improvements would occur in addition to the projected 9.2% increase in taxes for the proposed 2002-2003 school budget. Mr. Atseff clarified that the estimated 4.6% tax increase for capital improvements would not occur in the 2002-2003 school year but in two or three years when any new debt payments begin.

Mr. Anderson stated that it appears that including the "must do" and "should do" items in a single proposition, without a swimming pool, would result in a projected tax increase of 2.6% and, with a swimming pool, a projected tax increase of 4.6%.

Mrs. Lyke noted that after all of the considerations and discussions from prior meetings and this evening, it is still essential that the Board of Education present the information about capital improvement items to the public in a simplified format.

Mr. Triou asked if more residents would attend a public meeting about capital improvement items than the normal audience at school board meetings. Mr. Havens stated that his experience is to present information to as many persons and organizations as possible and seek support for proposed items.

Mr. Griswold recalled discussions at facilities committee meetings that a capital improvement project of appx. \$5.4 million would have no impact on the tax rate and that the tax rate would increase by appx. 1.0% for each additional \$2.1 million in cost for capital improvements. Mr. Havens confirmed that was accurate.

Mr. Griswold feels that trustees are polarized on the approach to a referendum as this point and are not ready to decide the issues this evening.

Mr. Wyse stated he is personally not comfortable making a decision on the capital improvement items prior to the May 21st budget vote.

Mr. Ratcliffe stated he is not as much concerned about making a decision prior to the budget vote than he is that trustees are fully prepared to make a decision on the approach to a capital improvement referendum.

Mr. Griswold asked how the amortization of debt for proposed capital improvement projects would occur, Mr. Havens and Mr. Atseff reviewed the new state regulations on structuring debt payments on new construction, additions or renovations/alterations. Final details on these new regulations are still unknown.

Mr. Anderson asked when the next significant reduction in the district's existing debt obligations would occur. Mr. Atseff noted that the new state regulations will also apply to existing debt and new amortization schedules are not yet developed. He added that decisions on the structure of any new debt would occur after consultation with the district's financial advisors.

Mr. Johnson suggested that new amortization of the district's debt obligations would reflect a downward progression.

Based on this evening's discussion, Mr. Wyse suggested including the option to include all capital project items, including a swimming pool, in a single proposition.

STUDENT QUESTIONS

- (1) Maria Fingar, 6487 Fisher Road, Williamson, asked what the 15, 20 and 30 year debt payments were; Mr. Havens provided an explanation.
- (2) Hillary Wentworth, 1617 Brick Church Road, Ontario, asked what items were included in the "must do" and "should do" groupings discussed this evening; Mr. Havens provided an explanation.

IX. RECESS: 8:18 p.m.

X. RECONVENE: 8:29 p.m.

XI. ITEMS FOR BOARD OF EDUCATION ACTION

A. CONSIDER RESOLUTIONS FOR Wayne-Finger Lakes BOCES

(Proposed Administrative Budget & Election of BOCES Trustees)

Mr. Wyse noted that today is the date designated to cast ballots for the three (3) vacant seats on the Wayne-Finger Lakes Board of Cooperative Educational Services and to consider the tentative BOCES administrative budget for 2002-2003.

Nominated candidates (listed in the order determined by lot, with their school district of residence), are Nancy Scher (Penn Yan CSD), Clay Bishop (North Rose Wolcott CSD) and Lynn Gay (Bloomfield).

Mr. Anderson offered a **MOTION**, seconded by Mrs. Brunner, to adopt a **RESOLUTION** to elect Nancy Scher to fill the vacant seat as a member of the Wayne-Finger Lakes Board of Cooperative Educational Services, **TO WIT:**

**RESOLUTION FOR ELECTION OF A MEMBER OF
THE BOARD OF EDUCATION OF THE WAYNE-FINGER LAKES
BOARD OF COOPERATIVE EDUCATIONAL SERVICES**

RESOLVED that the Board of Education of the Wayne Central School District at its April 24, 2002 meeting has voted for Nancy Scher to fill the vacant seat as a member of the Wayne-Finger Lakes Board of Cooperative Educational Services, effective immediately upon election and will continue until the term expires on June 30, 2005.

Upon roll call, the **RESOLUTION** was adopted by a vote of 9 Ayes, 0 Nays.

Mrs. Brunner offered a **MOTION**, seconded by Mr. Johnson, to adopt a **RESOLUTION** to elect Clay Bishop to fill the vacant seat as a member of the Wayne-Finger Lakes Board of Cooperative Educational Services, **TO WIT:**

**RESOLUTION FOR ELECTION OF A MEMBER OF
THE BOARD OF EDUCATION OF THE WAYNE-FINGER LAKES
BOARD OF COOPERATIVE EDUCATIONAL SERVICES**

RESOLVED that the Board of Education of the Wayne Central School District at its April 24, 2002 meeting has voted for Clay Bishop to fill the vacant seat as a member of the Wayne-Finger Lakes Board of Cooperative Educational Services, effective immediately upon election and will continue until the term expires on June 30, 2005.

Upon roll call, the **RESOLUTION** was adopted by a vote of 9 Ayes, 0 Nays.

Mrs. Brunner offered a **MOTION**, seconded by Mr. Anderson, to adopt a **RESOLUTION** to elect Lynn Gay to fill the vacant seat as a member of the Wayne-Finger Lakes Board of Cooperative Educational Services, **TO WIT:**

**RESOLUTION FOR ELECTION OF A MEMBER OF
THE BOARD OF EDUCATION OF THE WAYNE-FINGER LAKES
BOARD OF COOPERATIVE EDUCATIONAL SERVICES**

RESOLVED that the Board of Education of the Wayne Central School District at its April 24, 2002 meeting has voted for Lynn Gay to fill the vacant seat as a member of the Wayne-Finger Lakes Board of Cooperative Educational Services, effective immediately upon election and will continue until the term expires on June 30, 2005.

Upon roll call, the **RESOLUTION** was adopted by a vote of 9 Ayes, 0 Nays.

Mr. Havens noted that the superintendents of the component districts have reviewed the tentative administrative budget and he recommends it for approval by trustees.

Mrs. Brunner offered a **MOTION**, seconded by Mr. Johnson, to adopt a **RESOLUTION** to approve the 2002-03 tentative administrative budget of the Wayne-Finger Lakes Board of Cooperative Educational Services **TO WIT:**

**RESOLUTION IN SUPPORT OF THE
TENTATIVE ADMINISTRATIVE BUDGET OF THE
WAYNE-FINGER LAKES BOCES FOR 2002-2003**

RESOLVED that the Board of Education of the Wayne Central School District, at its April 24, 2002 meeting has voted for approval of the 2002-03 tentative administrative budget of the Wayne-Finger Lakes Board of Cooperative Educational Services in the amount of \$2,365,398.

Upon roll call, the **RESOLUTION** was adopted by a vote of 9 Ayes, 0 Nays.

B. ADOPTION OF SESSION DAY CALENDAR FOR THE 2002-2003 SCHOOL YEAR

Mr. Havens presented the proposed session day calendar for the 2002-2003 school year for review and consideration by the Board of Education. He reviewed details of the proposed calendar.

Mr. Ratcliffe noted that he has received questions about the absence of spring recess at Easter time this year asked when spring recess at Easter would occur in 2002-2003. Mr. Havens noted that Easter Sunday was early this year and that the recess will fall at Easter time (April 20th) next year.

Mrs. Lyke asked if Monroe County schools have a similar calendar to our region for 2002-2003. Mr. Havens noted that alignment is attempted as much as possible. Mrs. Lyke asked if the the third week in April is standard for spring recess; Mr. Havens state it is.

Mr. Anderson offered a **MOTION** to adopt the session day calendar for the 2002-2003 school year as recommended by the superintendent of schools. 9 Ayes, 0 Nays, Carried.

Mrs. Brunner asked if there is any discussion of eliminating the mid-winter recess in February in the future; Mr. Havens stated not at this time.

C. ADOPTION OF RESOLUTIONS RE: SEQRA FOR CAPITAL IMPROVEMENT PROJECTS

Mr. Havens presented the proposed resolutions related to the state environmental review (SEQRA) process for capital improvement projects for review and consideration by the Board of Education.

Mr. Atseff reviewed the SEQRA process and noted that there are two resolutions, one for potential additional space in excess of 10,000-sq. ft. at James A. Beneway High School and another for potential renovations and repairs at the other four schools. Once the NYS Education Department completes the review process, the Board of Education will need to adopt another resolution formally declaring no environmental impact.

Mr. Johnson offered a **MOTION**, seconded by Mrs. Brunner, to adopt the following **RESOLUTIONS** relative to proposed actions under the NYS Environmental Quality Review Act (SEQRA), **TO WIT:**

**RESOLUTION REGARDING THE IMPACT ON
THE ENVIRONMENT OF PROPOSED ACTION UNDER
THE STATE ENVIRONMENTAL QUALITY REVIEW ACT**
(Type II Action, No Impact, Ontario Primary School, Ontario Elementary School,
Freewill Elementary School, Thomas C. Armstrong Middle School)

WHEREAS, the Board of Education of Wayne Central School District (the "Board") has considered the impact on the environment of the proposed action:

- (1) *Thomas C. Armstrong Middle School (SED # 65-08-01-06-0-006-007)*: The project consists of general renovations including asbestos abatement, finish upgrades, and minor space modifications
- (2) *Ontario Elementary School (SED # 65-08-01-06-0-002-008)*: The project consists of general renovations including asbestos abatement, finish upgrades, and minor space modifications
- (3) *Ontario Primary School (SED # 65-08-01-06-0-004-009)*: The project consists of general renovations including asbestos abatement, finish upgrades, and minor space modifications
- (4) *Freewill Elementary School (SED # 65-08-01-06-0-007-006)*: The project consists of general renovations including asbestos abatement, finish upgrades, and minor space modifications,

WHEREAS, the Board has reviewed the scope of proposed project prepared for the proposed action, and has further consulted with its architects with respect to the environmental impacts of the proposed action, **NOW THEREFORE**

BE IT RESOLVED, by the Wayne Central School District, as follows:

- (1) The Board hereby determines the proposed action is a Type II action in accordance with Article 8 of the Environmental Conservation Law (State Environmental Quality Review Act, SEQRA) having no significant environmental impact
- (2) No further review of the proposed action is required under SEQRA
- (3) This resolution shall be effective immediately.

**RESOLUTION REGARDING THE IMPACT ON
THE ENVIRONMENT OF PROPOSED ACTION UNDER
THE STATE ENVIRONMENTAL QUALITY REVIEW ACT**
(High School, Unlisted Action)

WHEREAS, the Wayne Central School District Board of Education (the "Board") has considered the impact on the environment of the proposed action:

(1) *James A. Beneway High School (SED # 65-08-01-06-0-001-006)*: The project consists of general renovations including asbestos abatement, finish upgrades, and minor space modifications. It will also include the construction of approximately 18,740 square feet of additional educational space, construction of a new pool occupying approximately 14,200 square feet within the existing building footprint, and renovations to the District's main athletic field.

WHEREAS, the Board has reviewed the scope of proposed project prepared for the proposed action, and has further consulted with its architects with respect to the environmental impacts of the proposed action, **NOW THEREFORE**

BE IT RESOLVED, by the Wayne Central School District as follows:

- (1) The Board hereby determines the proposed action is an unlisted action in accordance with Article 8 of the Environmental Conservation Law (State Environmental Quality Review Act, SEQRA)
- (2) The Board establishes itself as lead agency for the SEQRA process for the proposed action
- (3) This resolution shall be effective immediately.

Mr. Anderson asked if the Board of Education would need to adopt a separate resolution if a swimming pool were approved by voters and built as additional space at Thomas C. Armstrong Middle School. Mr. Havens stated yes.

On the question, the **RESOLUTIONS** were adopted by a vote of 9 Ayes, 0 Nays.

D. DISCUSSION OF PRESENTATION OF COMMUNITY SWIMMING POOL PROPOSAL

Mr. Wyse asked the pleasure of the Board of Education on the motion adopted at a prior meeting (cf: Page 8533 of minutes, January 16, 2002) to include a proposition relative to a swimming pool on the May 21, 2002 school election ballot.

Mr. Havens noted that the school district has since learned that the required SEQRA environmental review prevents consideration of that issue at the upcoming annual school election.

Mr. Anderson offered a **MOTION** to **RESCIND** the **MOTION** of January 16, 2002 (cf: Page 8533 of minutes) to include a proposition for a swimming pool on the May, 2002 school election ballot. 9 Ayes, 0 Nays, Carried.

Mr. Anderson offered a MOTION to include a proposition on a swimming pool at the same time as other capital improvement projects and, if no other capital improvement propositions are presented, at a time when a proposition for a swimming pool can be presented for voter consideration. 9 Ayes, 0 Nays, Carried.

XII. POLICY & REGULATIONS • First Reading

Policy 4000 - District Mission Statement Regulation 4311.1 Display of the American Flag
Policy 4300 – Curriculum Content Regulation 4327 Homebound Instruction
Policy 4322 – Enrichment Program • Policy 4331 – Summer Schools • Policy 4720 – Testing Programs

Mr. Triou presented the above noted policy items for review and consideration as first reading by the Board of Education.

Mr. Triou offered a **MOTION** to **REMOVE FROM THE TABLE** the first reading of above noted policy items (cf: Page 8584 of Minutes, April 10, 2002). 9 Ayes, 0 Nays, Carried.

By **consensus**, first reading of the above noted policy revisions was approved,

Mr. Triou noted that the policy committee has completed its annual review of one-third of the policy handbook review (§§ 3000, 4000, 5000) and continues work on the policy review service with Erie #1 BOCES. The committee will present proposed new policy items at a future date.

Mr. Triou noted that the next committee meeting is on Tuesday, May 7th @ 4 p.m. at the district office.

XIII. ADDITIONAL PUBLIC COMMENT

- A. Mrs. Cathy Contino, 2754 Daansen Road, Palmyra, president of the Wayne Teachers' Association, urged trustees to present capital improvement projects clearly so the public understands the scope and finances. She suggested tailoring such presentations to the individual audiences and that voters give a quick, one-time, review to such information. She also believes that a proposition for a swimming pool should be separate from the other items. Trustees welcomed Mrs. Contino back after her surgery and wished her well.

XIV. ADDITIONAL BOARD MEMBER COMMENTS – None

XV. EXECUTIVE SESSION (Personnel)

Mr. Johnson offered a **MOTION** to adjourn the meeting, at 8:45 p.m., for an executive session on personnel matters pertaining to specific persons. 9 Ayes, 0 Nays, Carried.

XVI. RECONVENE: 9:12 p.m.

XVII. ADJOURNMENT

Mr. Triou offered a **MOTION to** adjourn the meeting at 9:13 p.m. 9 Ayes, 0 Nays, Carried.

Respectfully submitted,
(Closing Motions by G. Atseff)

JAMES E. SWITZER
School District Clerk

APPROVAL OF _____ ES

The foregoing minutes of the Board of Education were submitted for review & (approved as presented)(corrected as noted) at the meeting of

May 14, 2002

School District Clerk

WAYNE CENTRAL SCHOOL DISTRICT

To: Michael Havens, Superintendent of Schools
From: Robert E. Pearles, Jr., Director of Human Resources
Re: Personnel Action
Date: May 14, 2002

The following is submitted for your review and approval.

INSTRUCTIONAL STAFF

Resignations:

Shelly LaLonde-Koeberle – Elementary Teacher assigned to Ontario Elementary School, effective June 30, 2002. *For personal reasons*

Elena R. Samson – Social Studies Teacher assigned to Thomas C. Armstrong Middle School, effective June 30, 2002. *For personal reasons.*

Leave of Absence:

Lisa R. Cook – Reading Recovery Teacher (.5 FTE) assigned to Freewill Elementary School, an unpaid leave of absence effective September 1, 2002 through June 30, 2003. *For the purpose of child rearing.*

Megan M. Stuart – Elementary Teacher assigned to Ontario Elementary School, an unpaid leave of absence effective September 1, 2002 through June 30 2004. *For personal reasons.*

Appointments:

Danielle R. Butler – Technology Teacher assigned to Thomas C. Armstrong Middle School, a three-year probationary appointment effective September 1, 2002 through August 31, 2005 at \$32,750. (AS degree from Monroe Community College; BA degree from SUNY Oswego) *Replacement for Brian Jeary.*

Jessica Harper – Health Teacher assigned to James A. Beneway High School, a temporary appointment effective June 3, 2002 through June 30, 2002, at \$32,000 prorated. (BS degree from SUNY Brockport; provisional certification in Health). *Replacement for Nicki Miller who is on a leave of absence.*

Amy Hmurcik - Reading Teacher assigned to Thomas C. Armstrong Middle School, a probationary appointment effective September 1, 2002 through June 30, 2004, at \$33,800. (AS degree from Monroe Community College; BS degree from SUNY Oneonta; one year of experience) Ms. Hmurcik worked this year on a temporary appointment.

Lisa M. Reid - English Teacher assigned to James A. Beneway High School, a temporary appointment effective September 1, 2002 through June 30, 2003, at \$33,280 (AA degree from Finger Lakes Community College; BS degree from SUNY Brockport) *Replacement for Lisa Golubjatnikov who is on a leave of absence.*

Mary Rosdahl – Special Education Teacher assigned to Ontario Primary School, a probationary appointment effective September 1, 2002 through August 31, 2004 at \$34,580. (AAS degree from Monroe Community College; BA and MS degree from Nazareth College) Mrs. Rosdahl worked this year on a temporary appointment. *Replacement for Trista Wilson.*

Andris Silins - Technology Teacher assigned to Thomas C. Armstrong Middle School, a probationary appointment effective September 1, 2002 through August 31, 2004 at \$34,320. (AA degree from Finger Lakes Community College; BS degree from SUNY Oswego; 2 years experience). Mr. Silins worked this year on a temporary appointment.

Faye Thompson – English Teacher (.4 FTE) assigned to James A. Beneway High School, a temporary appointment effective April 1, 2002 through June 30, 2002 at \$47,886 prorated. Mrs. Thompson is a former employee of the district. *Replacement for Lisa Reid who accepted another position.*

Jennifer L. Vaccarella – Art Teacher assigned to James A. Beneway High School, a temporary appointment effective September 1, 2002 through June 30, 2003, at \$33,280. (BS degree from SUNY Brockport; provisional certification in Art; one year experience) *Replacement for Mary Kate Pilletteri who is on an unpaid leave of absence.*

The following individual is being recommended to teach adult education computer classes for the spring semester:

George Komorowski 1 Section Introduction to Computers 4 weeks at 2.5 hours/week at \$20/hour

SUPPORT STAFF

Resignations:

Eve Galek – Teacher Aide assigned to James A. Beneway High School, effective June 30, 2002. *For personal reasons.*

Kevin Halstead – Maintenance Person assigned to the Maintenance Department, effective May 2, 2002. *For personal reasons.*

Bonnie Walden – School Nurse assigned to Thomas C. Armstrong Middle School, effective June 30, 2002

Leave of Absence:

Thomas Brandt - Senior Custodian assigned to Thomas C. Armstrong Middle School, an unpaid FMLA intermittent leave of absence, effective May 2, 2002 through May 27, 2002. *For medical reasons.*

Linda Fisher – Teacher Aide assigned to Freewill Elementary School, an unpaid FMLA intermittent leave of absence, effective May 1, 2002 through June 30, 2002. *For personal reasons.*

Tammy Nappi - School Bus Driver assigned to the Transportation Department, an unpaid leave of absence effective April 29, 2002 through June 30, 2002. *For personal reasons.*

Appointments:

Paul Blake - School Bus Driver assigned to the Transportation Department, a six-month probationary appointment effective April 22, 2002 through December 21, 2002 at \$11.40/hour. *Replacement for Janice Rowley who resigned.*

Dave Brandon – School Bus Driver assigned to the Transportation Department, a temporary appointment effective April 29, 2002 through June 30, 2002 at \$11.40/hour. *Replacement for Tammy Nappi who is on an unpaid leave of absence.*

Joyce Jackson – School Nurse assigned to Thomas C. Armstrong Middle School, a six-month probationary appointment effective September 1, 2002 through February 28, 2002 at \$15.18/hour. *Replacement for Bonnie Walden who resigned.*

Nancy Otnod – Typist assigned to Thomas C. Armstrong Middle School, a permanent Civil Service appointment having served a successful probationary period, effective May 11, 2002 at current salary.

Margaret Wachob - Senior Typist assigned to the District Office (Human Resources), a change in Civil Service title, effective April 11, 2002.

Denise West - Teacher Aide (1:1) assigned to Thomas C. Armstrong Middle School, a temporary Civil Service appointment effective April 2, 2002 through June 30, 2002 at \$7.25/hour. *Replacement for Beth Burns who is on an unpaid leave of absence.*

Att. 3

CSE Recommendations to the Board of Education

Date: 5/14/02

The Committee recommends that the following program be arranged, or approved, for the following students. Parents are in agreement with this recommendation.

A

Student: # 00-6672	Grade & Year: 08 (01-02)
School: Wayne Central Middle School	Time of Services: 2 1/2 hours/day
Classification: ED	
Recommended Placement : Home Tutoring	Triennial Due: 2005/02
	Last Program: Resource Room

Reason for Placement/Services: Alternative approach for behavioral needs

Other Placement/Services Considered, but Not Selected: Resource Room

Related	Speech and/or Language:	None
	Occupational Therapy:	None
	Physical Therapy:	None
	Counseling:	None
	Adapted Physical Education:	None
	Other:	None

Student: # 6497	Grade & Year: 09 (01-02)
School: Monroe BOCES-Foreman Center-ODX	Time of Services: 2 hours/day
Classification: ED	
Recommended Placement : Home Tutoring pending placement at START Special Class, 6:1:1 structured class to meet intense social/emotional needs.	Triennial Due: 2002/06
	Last Program: Consultant Teacher

Reason for Placement/Services: Continuation of current services.

Other Placement/Services Considered, but Not Selected:

Related	Speech and/or Language:	None
	Occupational Therapy:	None
	Physical Therapy:	None
	Counseling:	None
	Adapted Physical Education:	None
	Other:	None

Student: # 97256	Grade & Year: K (01-02)
School: Webster Christian-ODX	Time of Services: See Related Services
Classification: SI	
Recommended Placement : Related Services Only	Triennial Due:
	Last Program: Regular Education

Reason for Placement/Services:

Other Placement/Services Considered, but Not Selected:

Related	Speech and/or Language:	3X30 minutes/week, small group
	Occupational Therapy:	None
	Physical Therapy:	None
	Counseling:	None
	Adapted Physical Education:	None
	Other:	None

WAYNE CENTRAL SCHOOL DISTRICT
Ontario Center, New York

TO: Board of Education
FROM: Michael Havens
RE: Consensus Agenda
DATE: May 14, 2002

The following items are recommended for approval as presented in a Consensus Agenda:

1. Accept Treasurer's Report – March, 2002
2. Approve 2002-2003 Private/Parochial Transportation Requests
3. Accept Gifts to the District
4. Approve Health Contract with Brighton Central School District
5. Approve Health Contract with Pittsford Central School District
6. Award Physical Education and Health Bid
7. Appoint School Election Personnel

/les

TREASURER'S MONTHLY REPORT
 ENDING BALANCES OF ALL WCSD FUNDS AS OF March 31, 2002

GENERAL FUND

Checking Account	28,596.89
Money Market	3,170,387.08
	3,198,983.97

SCHOOL LUNCH FUND

Checking Account	92,395.59
Money Market Account	57,978.21
	150,373.80

CAPITAL RESERVE FUND

Checking Account	545.55
Money Market	538,977.84
	539,523.39

CAPITAL PROJECTS

Checking Account	593.55
Money Market	522,457.85

BUS RESERVE

Checking Account	1,233.50
Money Market	209,025.25
	210,258.75

TRUST AND AGENCY ACCOUNT

Checking Account (Now)	49,961.92
------------------------	-----------

UNEMPLOYMENT INS. ACCOUNT

Interest Account	6.55
Certificate of Deposit	100,550.81

LIABILITY INSURANCE ACCOUNT

Interest Account	58.82
Certificate of Deposit	74,419.07

SPECIAL AID ACCOUNT

Checking Account	\$43,081.43
------------------	-------------

Date	Leora L. Stramonine, Treasurer
------	--------------------------------

Received by the Board of Education
 and entered as a part of the
 minutes of the Board meeting held

20

Clerk of Board of Education

GENERAL FUND
 TREASURER'S MONTHLY REPORT
 From the period of March 1 - 31, 2002

Prior period available balance \$397,751.60

RECEIPTS DURING MONTH

DATE	SOURCE	AMOUNT
03/ 01/ 02	WCSTrust and Agency	\$ 112,251.44
03/ 01/ 02	Wayne Finger Lakes BOCES	\$ 15,524.45
03/ 08/ 02	WCSTrust and Agency	\$ 111,378.06
03/ 04/ 02	Thomson Learning	\$ 462.98
03/ 08/ 03	WCS Special Aid	\$ 30,000.00
03/ 05/ 02	Wayne Finger Lakes BOCES	\$ 1,890.78
03/ 08/ 02	Medicaid	\$ 22,819.50
03/ 15/ 02	State Aid	\$ 468,625.45
03/ 18/ 02	Section V NYSPHSA, Inc	\$ 423.00
03/ 19/ 02	Wayne Finger Lakes BOCES	\$ 397.50
03/ 19/ 02	Ontario Primary Elementary PTA	\$ 585.00
03/ 25/ 02	Bureau of Ed and Res. Inc	\$ 175.00
03/ 25/ 02	National Education Assoc	\$ 662.00
03/ 26/ 02	Pal-Mac Tuition	\$ 6,527.47
03/ 27/ 02	Wayne Finger Lakes BOCES	\$ 332.89
03/ 01-31/ 02	Transfers from Money Market	\$ 2,593,625.45
03/ 01-31/ 02	Building Use	\$ 450.00
03/ 01-31/ 02	Adult Ed	\$ 912.50
03/ 01-31/ 02	Misc.	\$ 1,044.63

Total Receipts 3,368,088.10

Total receipts, including balance \$3,765,839.70

DISBURSEMENTS DURING MONTH

From Check No. 22618	To Check No. 22918	\$ 836,158.27
	Payrolls	\$ 2,351,084.54
	Money Market	\$ 550,000.00
	Total disbursements	<u>\$3,737,242.81</u>
	Cash Balance	<u><u>\$28,596.89</u></u>

BANK RECONCILIATION

Balance as given on bank statement	55,527.03
Less total of outstanding checks	<u>27,437.74</u>
Net balance in bank	28,089.29
Amount of receipts undeposited (add)	<u>507.60</u>
Total available balance	<u><u>\$28,596.89</u></u>

Received by the Board of Education
 and entered as a part of the
 minutes of the Board meeting held

This is to certify that the above
 Cash balance is in agreement with
 my bank statement as reconciled

 '20

 Clerk of Board of Education

 Treasurer of School District Date

SCHOOL LUNCH FUND
 TREASURER'S MONTHLY REPORT
 From the period of March 1 - 31, 2002

Prior period available balance \$61,848.85

RECEIPTS DURING MONTH

DATE	SOURCE	AMOUNT
03/ 01/ 02	State Aid	25,786.00
03/ 20/ 02	State Aid	20,656.00
03/ 01-31/ 02	HSLunch/ Break Receipts	21,342.28
03/ 01-31/ 02	MSLunch/ Break Receipts	16,172.33
03/ 01-31/ 02	OELunch/ Break Receipts	7,742.86
03/ 01-31/ 02	OP Lunch/ Break Receipts	4,400.87
03/ 01-31/ 02	FR Lunch/ Break Receipts	6,418.81
03/ 01-31/ 02	Bank Credits	4.40

Total Receipts \$102,523.55

Total receipts, including balance \$164,372.40

DISBURSEMENTS DURING MONTH

By check		
From Check No. 3078	To Check No. 3114	28,792.53
	Payroll	43,158.26
By Debit Charge	Bank Debits	<u>26.02</u>
	Total disbursements	<u>\$71,976.81</u>
	Cash Balance	<u>\$92,395.59</u>

BANK RECONCILIATION

Balance as given on bank statement	93,557.16
Less total of outstanding checks	<u>1,161.57</u>
Net balance in bank	92,395.59
Amount of receipts undeposited (add)	<u> </u>
Total available balance	<u><u>\$92,395.59</u></u>

Received by the Board of Education
 and entered as a part of the
 minutes of the Board meeting held

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 Cash balance is in agreement with
 my bank statement as reconciled

2002

 Clerk of Board of Education

 Treasurer of School District

 Date

CAPITAL RESERVE
 TREASURER'S MONTHLY REPORT
 From the period of March 1 - 31, 2002

Prior period available balance \$545.55

RECEIPTS DURING MONTH

DATE	SOURCE	AMOUNT
Total Receipts		\$0.00

Total receipts, including balance \$545.55

DISBURSEMENTS DURING MONTH

By check	From Check No.	To Check No.			
By Debit Charge					
Total disbursements				\$0.00	
Cash Balance				\$545.55	

BANK RECONCILIATION

Balance as given on bank statement		545.55		
Less total of outstanding checks		-		
Net balance in bank		545.55		
Amount of receipts undeposited (add)		-		
Total available balance		\$545.55		

Received by the Board of Education
 and entered as a part of the
 minutes of the Board meeting held

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 Cash balance is in agreement with
 my bank statement as reconciled

20

 Clerk of Board of Education

 Treasurer of School District

 Date

CAPITAL PROJECTS
 TREASURER'S MONTHLY REPORT
 From the period of March 1 - 31, 2002

Prior period available balance \$4,555.60

RECEIPTS DURING MONTH

DATE	SOURCE	AMOUNT
03/ 25/ 02	Transfer from Money Market	26,000.00
Total Receipts		26,000.00
Total receipts, including balance		\$30,555.60

DISBURSEMENTS DURING MONTH

By check		
From Check No.	To Check No. 399	29,962.05
By Debit Charge		
Total disbursements		\$29,962.05
Cash Balance		\$593.55

BANK RECONCILIATION

Balance as given on bank statement	593.55
Less total of outstanding checks	-
Net balance in bank	593.55
Amount of receipts undeposited (add)	-
Total available balance	\$593.55

Received by the Board of Education
 and entered as a part of the
 minutes of the Board meeting held

This is to certify that the above
 Cash balance is in agreement with
 my bank statement as reconciled

20

 Clerk of Board of Education

 Treasurer of School District Date

TRUST AND AGENCY
 TREASURER'S MONTHLY REPORT
 From the period of March 1 - 31, 2002

Prior period available balance \$199,636.18

RECEIPTS DURING MONTH

DATE	SOURCE	AMOUNT
03/ 01/ 02	ERSrefund	\$ 117.40
03/ 13/ 02	Target, gift	\$ 114.32
03/ 15/ 02	ERSrefund	\$ 2,027.00
03/ 15/ 02	Literacy, Gift for OP	\$ 625.45
03/ 22/ 02	HS/ MS Sales Tax	\$ 253.09
03/ 01-31/ 02	Target, gift	\$ 203.82
03/ 01-31/ 02	GF Transfers for Payroll	\$ 716,918.07
03/ 01-31/ 02	GF Transfers for FICA/ MED	\$ 164,486.00
03/ 01-31/ 02	CAF Transfers for Payroll	\$ 10,527.58
03/ 01-31/ 02	CAF Transfers for FICA/ MED	\$ 2,956.75
03/ 01-31/ 02	OE/ OP PTA Gifts	\$ 3,633.88
03/ 01-31/ 02	Med/ Dental Reimbursement	\$ 14,701.69
03/ 01-31/ 02	Interest	\$ 51.76

Total Receipts \$916,616.81

Total receipts, including balance \$1,116,252.99

DISBURSEMENTS DURING MONTH

By check		
From Check No. 2064	To Check No. 2098	112,595.25
By Debit Charge	Transfers for payroll	<u>953,695.82</u>
	Total disbursements	<u>\$1,066,291.07</u>
	Cash Balance	\$49,961.92

BANK RECONCILIATION

Balance as given on bank statement	154,505.56
Less total of outstanding checks	<u>104,543.64</u>
Net balance in bank	49,961.92
Amount of receipts undeposited (add)	<u>-</u>
Total available balance	<u><u>\$49,961.92</u></u>

Received by the Board of Education
 and entered as a part of the
 minutes of the Board meeting held

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 Cash balance is in agreement with
 my bank statement as reconciled

20

 Clerk of Board of Education

 Treasurer of School District

 Date

UNEMPLOYMENT INS. RES.
 TREASURER'S MONTHLY REPORT
 From the period of March 1 - 31, 2002

Prior period available balance \$0.00

RECEIPTS DURING MONTH

DATE	SOURCE	AMOUNT
Total Receipts		

Total receipts, including balance

DISBURSEMENTS DURING MONTH

By check					
From Check No.	To Check No.				
By Debit Charge					
Total disbursements					
Cash Balance					

BANK RECONCILIATION

Balance as given on bank statement			
Less total of outstanding checks			
Net balance in bank			
Amount of receipts undeposited (add)			
Total available balance			
	MONEY MARKET	100,550.81	
	SAVINGS	6.55	

Received by the Board of Education
 and entered as a part of the
 minutes of the Board meeting held

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 Cash balance is in agreement with
 my bank statement as reconciled

20

 Clerk of Board of Education

 Treasurer of School District

 Date

LIABILITY INSURANCE RESERVE
TREASURER'S MONTHLY REPORT

From the period of March 1 - 31, 2002

Prior period available balance

RECEIPTS DURING MONTH

DATE	SOURCE	AMOUNT
Total Receipts		_____

Total receipts, including balance

DISBURSEMENTS DURING MONTH

By check		
From Check No.	To Check No.	
By Debit Charge		_____

Total disbursements _____

Cash Balance _____

BANK RECONCILIATION

Balance as given on bank statement	
Less total of outstanding checks	_____
Net balance in bank	
Amount of receipts undeposited (add)	_____
Total available balance	

MONEY MARKET SAVINGS	74,419.07
	58.82

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

This is to certify that the above Cash balance is in agreement with my bank statement as reconciled

20

Clerk of Board of Education

Treasurer of School District

Date

SPECIAL AID
 TREASURER'S MONTHLY REPORT
 From the period of March 1 - 31, 2002

Prior period available balance \$183,584.77

RECEIPTS DURING MONTH

DATE	SOURCE	AMOUNT
03/ 13/ 02	STATE AID	44,226.00
Total Receipts		\$44,226.00

Total receipts, including balance \$227,810.77

DISBURSEMENTS DURING MONTH

By check		
From Check No. 719	To Check 725	9,272.32
By Debit Charge	Trans to GF	175,457.02
Total disbursements		\$184,729.34

Cash Balance \$43,081.43

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement	47,237.20
Less total of outstanding checks	4,155.77
Net balance in bank	43,081.43
Amount of receipts undeposited (add)	_____
Total available balance	\$43,081.43

Received by the Board of Education
 and entered as a part of the
 minutes of the Board meeting held

This is to certify that the above
 Cash balance is in agreement with
 my bank statement as reconciled

 Clerk of Board of Education

 Treasurer of School District

 Date

TO: Michael Havens
Superintendent of Schools
FROM: Gregory J. Atseff
Assistant Superintendent for Business
DATE: May 14, 2002
RE: Gifts to the District

Recommend that the Board of Education, at their meeting to be held on May 14, 2002, accept the following gifts:

For Ontario Primary School from the Ontario Elementary/Ontario Primary PTA

1. A gift of \$300 for a field trip to the Strong Museum for 2nd level students.
2. A gift of \$184.50 for a field trip the Seneca Park Zoo for Ontario Primary Kindergarten children
3. A gift of \$360 for 1st level students to attend a field trip to the Cummings Nature Center.
4. A gift of \$114 for field trip to "Our Changing Seasons" at the Rochester Planetarium for 1st and 2nd grade multiage class at Ontario Primary.

A gift of \$1,000 from BJ's Wholesale Club on behalf of Adopt-A-School to be used at Freewill Elementary School..

/db

c: Lee Stramonine
Helen Jensen
Bob LaRuche, Ontario Primary Principal
Kim Saxby, Freewill Elementary School Principal

TO: Michael Havens
Interim Superintendent of Schools
FROM: Gregory J. Atseff
Assistant Superintendent for Business
DATE: May 14, 2002
RE: Health Service Contract - Brighton Central School District

Attached is the contract for health services for Wayne students attending a private or parochial school in the Brighton Central School District for the 2001-2002 school year.

The cost of the contract is:

11 students @ \$ 201.85 = \$2,220.35

The attendance office has verified the students listed on the health service contract.

RESOLUTION

Be it resolved, that the Board of Education of the Wayne Central School District hereby approves the contract for health services with the Brighton Central School District for the 2001-2002 school year, and hereby authorizes the Board President and Superintendent to execute the contract.

/db

Attachment

Commented [DB1]: Page: 28
Check to see who has to sign the contract. May need to add superintendent and delete others.

TO: Michael Havens
Superintendent of Schools
FROM: Gregory J. Atseff
Assistant Superintendent for Business
DATE: May 14, 2002
RE: Health Service Contract - Pittsford Central School District

Attached is the contract for health services for Wayne students attending a private or parochial school in the Pittsford Central School District for the 2001/2002 school year.

The cost of the contract is:

2 students @ \$254.64 ea = \$509.28

The attendance office has verified the students listed on the health service contract.

RESOLUTION

Be it resolved, that the Board of Education of the Wayne Central School District hereby approves the contract for health services with the Pittsford Central School District for the 2001/2002 school year, and hereby authorizes the Board ~~President~~, Superintendent of Schools, and District Clerk to execute the contract.

/db

Attachment

Commented [DB2]: Page: 29
Check to see who has to sign the contract. May need to add superintendent and delete others.

TO: Michael Havens
Superintendent of Schools
FROM: Gregory J. Atseff
Assistant Superintendent for Business
DATE: May 14, 2001
RE: Phys Ed/Athletic/Health Bid

In accordance with Section 103A, Article 5-A, of the New York State General Municipal Law, a legal notice was advertised in the official school newspapers inviting the submission of sealed bids for Phys Ed, Interscholastic Athletic, and Health Supplies and Equipment for use by the school district.

Sealed bids were received and opened publicly on Thursday, April 25, 2002 at 1:00 p.m. at the district administrative offices.

Bids were advertised to be evaluated on either an item-by-item basis or total basis, whichever best suited the district. Prices submitted are to be f.o.b. Wayne Central School District. Where indicated, the vendor responded to a request for a discount for non-bid items purchased during the school year.

The lowest responsible bidders are identified as follows:

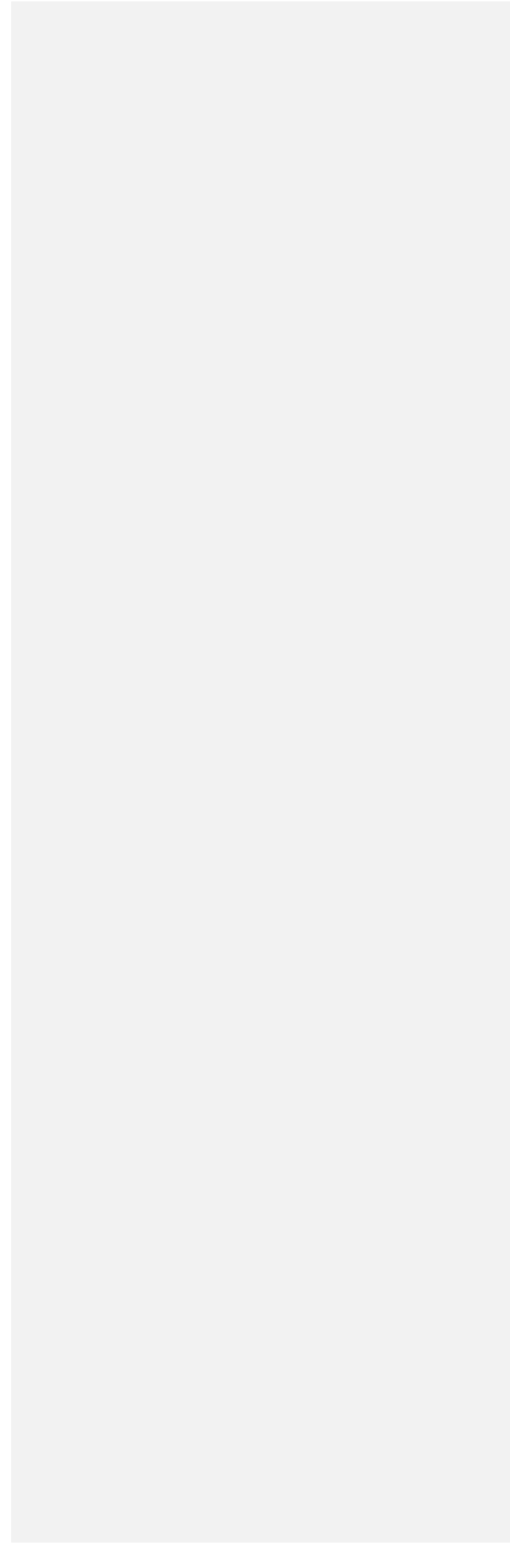
Vendor	Discount	Bid Total
1. Medco Supply Co. 500 Fillmore Ave. Tonawanda, NY 14150		\$ 1,079.60
2. Moore Medical PO Box 2740 New Britain, CT 06050	16%	1,232.69
3. Park Surgical 5001 New Utrecht Ave. Brooklyn, NY 11219		192.73
4. William V. MacGill & Co. 720 Annoreno Dr., PO 369 Addison, IL 60101		1,215.92
5. Cannon Sports PO Box 11179 Burbank, CA 91510-1179		1,708.71
6. FlagHouse, Inc. 610 Flaghouse Dr. Hasbrouck Heights, NJ 07604-32116	5%	2,278.40
7. Gopher Sport PO Box 998 Owatonna, MN 55060-0998	15%	646.78

8.	Greg Larson Sports PO Box 567 Brainerd, MN 56401		163.33
9.	Jim Dalberth Sporting Goods 926 Genesee Street Rochester, NY 14611		3,704.81
10.	Laux Sporting Goods 25 Pineview Dr., Aud. Ind. Pk Amherst, NY 14228		2,916.83
11.	M-F Athletic PO Box 8090 Cranston, RI 02920	10%	367.00
12.	Neff 5585 Broadway Lancaster, NY 14086		1,468.85
13.	Passon's Sports PO Box 49 Jenkintown, PA 19046	10%	1,295.66
14.	Riddell 669 Sugar Lane Elyria, OH 44035	20%	3,583.90
15.	S&S Worldwide PO Box 513 Colchester, CT 06415-0513	10%	947.73
16.	Sportsdecals Kwik PO Box 358 Crystal Lake, IL 60039-0358		286.00
17.	Sportime One Sportime Way Atlanta, GA 30340	10%	885.16
18.	Sportmaster PO Box 5000 Pittsburgh, PA 15206		484.35
19.	Toth's Sports 71 Victor Heights Pkwy. Victor, NY 14564		8,473.20
20.	Valenti Sports 9 Carriage Court Pittsford, NY 14534		460.00
	Total		\$33,391.65

Attached is a copy of the vendor bid list for your reference.

/db

Attachment



PHYS ED/INTERSCHOLASTIC ATHLETIC/HEALTH SUPPLIES & EQUIPMENT

April 25, 2002

Medco Supply Co. 500 Fillmore Ave Tonawanda, NY 14150	Baden 34114 21st Ave. S. Federal Way, WA 98003	Golf Smith Store 11000 North IH-35 Austin, TX 78753
Moore Medical PO Box 2740 New Britain, CT 06050	Bell Discount Sports PO Box 513 Colchester, CT 06415-0513	Gopher Sport PO 998 Owatonna, MN 55060-0998
National Health Supply PO Box 737 Garden City, NY 11530	Bike PO Box 666 Knoxville, TN 37901-0666	Great Lakes Sports PO Box 447 Lambertville, MI 48144
Park Surgical 5001 New Utrecht Ave. Brooklyn, NY 11219	Bill Fritz Sports Corp. 1072 Classic Rd. Apex, NC 27502	Greg Larson Sports PO Box 567 Brainerd, MN 56401
School Health Supply 865 Muirfield Dr. Hanover Park, IL 60103	Boat House 425 East Hunting Park Ave Philadelphia, PA 19124	Gym Closet 6515 Cotter Ave Sterling Heights, MI 48314
William V. MacGill & Co. 720 Annoreno Dr., PO 369 Addison, IL 60101	BSN Sports PO Box 7726 Dallas, TX 75209	Jim Dalberth Sporting Goods 926 Genesee Street Rochester, NY 14611
ADA Tennis 3904 Clark Kansas, MO 64111	Cannon Sports PO Box 11179 Burbank, CA 91510-1179	JKP Sports, Inc. PO Box 3126, 19333 S.W. 118th Ave. Tualatin, OR 97062
Aluminum Athletic Equipment Mr. Dan McCann 4 Portland Road West Conshohocken, PA 19428	Collegiate Pacific PO Box 7087 Dallas, TX 75209	Jugs, Inc. PO Drawer 365, 11885 S.W. Herman Rd. Tualatin, OR 97062
Anaconda Sports, Inc. 1221 Ulster Ave Kingston, NY 12401	Diamond Pro 1341 W. Mockingbird Lane Dallas, TX 75247	Laux Sporting Goods Mr. Joe Casey 25 Pineview Dr., Aud. Ind. Pk. Amherst, NY 14228
ATS Total Sports 200 Waterfron Dr. Pittsburgh, PA 15222	FlagHouse, Inc. 601 Flaghouse Dr. Hasbrouck Heights, NJ 07604-32116	Longstreth PO Box 475, 28 Wells Rd.

Parker Ford, PA 19457

Memphis Nets & Twine Co.,
Inc.

2481 Matthews Ave., PO Box
80331

Memphis, TN 38108

M-F Athletic

PO Box 8090

Cranston, RI 02920

Moyers Sports

3280 Pine Orchard Lane

Ellicott City, MD 21042

NEFF

5585 Broadway

Lancaster, NY 14086

Palos Sports

PO Box 367, 12235 S. Harlem
Ave.

Palos Heights, IL 60463

Passon's Sports

PO Box 49

Jenkintown, PA 19046

Polar Electro Inc.

370 Crossways Park Drive

Woodbury, NY 11797-3012

Power Systems

2933 Northwest Pk Dr., PO

12620

Knoxville, TN 37912

Premier Sports Center

298 Greece Ridge Ctr. Dr.

Rochester, NY 14626-2817

Primo International, Inc.

PO Box 519

Lakeville, NY 14480

Race Place

255 S.W. Century Dr.

Bend, OR 97702

Riddell

669 Sugar Lane

Elyria, OH 44035

Rogers Athletic Company

PO Box 208, 495 Holley Dr.

Clare, MI 48617

S & S Worldwide

PO Box 513

Colchester, CT 06415-0513

Shutt

PO Box 426

Litchfield, IL 62056-0426

Special Tees

2 University Drive

Geneseo, NY 14454

Sportdecals Kwik

PO Box 358

Crystal Lake, IL 60039-0358

Sportime

One Sportime Way

Atlanta, GA 30340

Sportmaster

PO Box 5000

Pittsburgh, PO 15206

Thezone Custom Sportswear

Mr. Gene Johnson

1600 N. Clinton Ave

Rochester, NY 14621

Toledo Physicl Ed. Supply

Co. Inc.

PO Box 5618

Toledo, OH 43613

Tomark Sports

PO Box 1088

Corona, CA 92878

Toth's Sports

71 Victor Heights Pkwy.

Victor, NY 14564

U.S. Games

PO Box 117028

Carrollton, TX 75011-7028

Valenti Sports

Mr. Art Johnson

9 Carriage Court

Pittsford, NY 14534

Wolverine Sports

745 State Circle, PO 1941

Ann Arbor, MI 48106

POLICIES PRESENTED FOR FIRST READING:

- 2237 School Tax Collector
- 2350 Board Meeting Procedures

POLICIES PRESENTED FOR SECOND READING:

- 4000 District Mission Statement
- 4300 Curriculum Content
- 4311.1R Display of the American Flag
- 4322 Enrichment Programs
- 4327R Homebound Instruction Regulations
- 4331 Summer Schools
- 4720 Testing Programs

**P
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Y**

May 14, 2002
/les

SCHOOL TAX COLLECTOR

Job Description

The School Tax Collector will be appointed by the Board of Education at the annual organization meeting and will be responsible for the collection of all taxes levied upon the property in the school district. The School Tax Collector will deposit such funds in the depository designated by the **Board of Education**. The School Tax Collector is responsible to the Board **of Education** and works under the direction of the [Director of Administrative Operations] **Assistant Superintendent for Business**. The [fee] **stipend** for the School Tax Collector is fixed annually by the Board **of Education**.

The School Tax Collector shall be bonded as required by law.

Upon receipt of a warrant from the Board **of Education** for collection of taxes, the School Tax Collector will publish a notice in the official district newspaper(s) stating that the warrant has been received and noting the time and place that taxes will be collected. The length of time for collection will be within one month from the time of the first notice. Such notice shall be published at least twice.

The School Tax Collector will give a similar notice to taxpayers by mail with individual tax bills. This notice will be given at least twenty (20) days prior to the expiration of the one-month period for tax collection.

Duties and responsibilities will include the following:

- (1) Collection of taxes levied upon real property of the school district in accordance with the tax warrant and resolution issued by the Board **of Education**.
- (2) Preparation of required legal notices for publication in official newspapers detailing the time, place and other pertinent information pertaining to school tax collection.
- (3) Preparation of reports and lists of unpaid taxes
- (4) Submission of a list of unpaid taxes to the Wayne County Treasurer **and Director of Finance for the County of Monroe** by November 15th
- (5) Record corrections of addresses, names of owners, and other pertinent information and provides this information to the town assessors
- (6) Preparation of tax statements for mailing.
- (7) Issue receipts to taxpayers and/or banks as taxes are paid [and] **,make** daily deposits **of** tax receipts in the established bank account for credit to the school district and reconcile receipts with the district treasurer daily.
- (8) File reports and records with the school district clerk as needed.

BOARD MEETING PROCEDURES

Each Board of Education meeting shall be conducted in an orderly manner [which] that provides time for and encourages community involvement. The order of business at each regular meeting shall generally be as follows:

Call to Order/Pledge of Allegiance

Executive Session (if necessary)

Approval of Agenda/**Approval of Minutes of Previous Meeting**

[Approval of Minutes of Previous Meeting]

Public Comment

[Program Discussion]

Board Member Comments

Board President Comments

Action Item Report from the Superintendent of Schools

[Items from the Superintendent of Schools]
[Consensus Agenda Items] [Old business] [New business]

Reports of the Superintendent of Schools

Items for Board of Education Action

Recess

Reconvene

[Public Comment]

Committee Reports

[Board President Comments]

Board Members' Comments

Public Comment

Adjournment

The regular order of business may be changed at any meeting (and for that meeting only) by an affirmative vote of a majority and voting for the proposed change in the regular order of business. Except in emergencies, the Board shall not attempt to decide any question under consideration before examining and evaluating relevant information. The Superintendent of Schools shall be given an opportunity to examine and to evaluate all such information, and to recommend action before the Board attempts to make a decision.

POLICY ADOPTED: July 24, 1996
Revised: May .., 2002

WAYNE CENTRAL SCHOOL DISTRICT

DISTRICT MISSION STATEMENT

Based upon the belief that all students can learn, the staff of the Wayne Central School District accepts the responsibility to teach all students, regardless of differences, the fundamental skills. We further accept the responsibility to challenge all students to attain higher levels of achievement. Wayne Central will provide the opportunity, environment, and encouragement to meet this goal while developing the whole child physically, socially, emotionally and culturally.

COMMENCEMENT [GOALS] OUTCOMES • Adult Roles, Skills & Knowledge

[Wayne Central graduates will ...

- | | | |
|--------------------------------|--------------------------------|--|
| 1. be effective communicators | 3. be self-reliant individuals | 5. possess daily living and general career skills] |
| 2. act as responsible citizens | 4. be complex thinkers] | |

CITIZEN

A citizen is a responsible, law-abiding member of society who:

- Has a strong sense of values;
- Knows right from wrong;
- Is aware of community news, issues and norms;
- Accepts diversity in ethnicity and belief;
- Has knowledge of government at all levels and issues relative to each;
- Associates with others in positive and productive ways.

LIFE - LONG LEARNER

A life-long learner is one who perseveres, is self-motivated, is innately curious, focused and:

- Is able to set goals;
- Adheres to deadlines/due-dates, has time management skills and abilities;
- Is a problem solver, can define problems, analyze information and task analyze/prioritize potential solutions
- Has the ability to select the best "tool/strategy" for the situation, and can enlist others in the process of evaluation and refocusing.

LEADER

A leader is a problem solver with effective communication skills. S/he has an ability to motivate others and:

- Is a strong willed person with vision, beliefs and convictions to carry out each.
- Is able to recognize and effectively use all resources, such as material, time and human
- Is responsible and accountable for self and others.

POLICY ADOPTED: January 29, 1997
Revised: May 2002

WAYNE CENTRAL SCHOOL DISTRICT

Presented for Second Reading, May 14, 2002

DISTRICT MISSION STATEMENT

WORKER - WAGE EARNER - BUSINESS OWNER

A worker/wage earner is an individual who is trust worthy, moral and ethical, and who:

- Possesses basic job skills with a willingness to change, grow and develop new skills;
- Is a good communicator;
- Demonstrates leadership skills and initiative and the ability to work as a team player;
- Is responsible, reliable and respectful to others;
- Has the ability to make sound decisions.

CONSUMER

A consumer is an individual who has knowledge of the global economy and:

- Utilizes and applies budgeting skills and credit awareness;
- Maintains long-terms personal financial planning (savings, banking, retirement);
- Understand one's rights, responsibilities and risks.

COUNSELOR/TEACHER/MENTOR

A counselor/teacher/mentor is an individual who is patient, self-confident, assertive leader who:

- Is a problem solver and can guide others to solve problems;
- Is an active listener;
- Is aware of issues, societal, family, religious differences and different customs;
- Has interpersonal skills and values others opinions.

PARENT/FAMILY MEMBER

A parent/family member is an individual who:

- Is nurturing and loving;
- Displays flexibility;
- Has high character and morals;
- Is accountable and consistent with respect to expectations and follow through;
- Becomes actively involved in their children and family's education and other pursuits.

FRIEND

A friend is an individual who shows great interest and respect for others, and who:

- Is non-judgmental and available when a time of need arises;
- Is unselfish, honest, supportive, caring and genuine;
- Is an open-minded listener who seeks to understand before being understood;
- Give him/herself to other without expectations of compensation or return of favor.

Cross-Reference: Policy 0210, Goals for Instructional Program

POLICY ADOPTED: January 29, 1997
Revised: May 2002

WAYNE CENTRAL SCHOOL DISTRICT

CURRICULUM CONTENT

The Board of Education believes that the content of the instructional curriculum in the district should be designed to prepare students to be productive workers and members of society as well as qualified to pursue further education if they so desire. The curriculum should be consistent with state requirements as well as community values. Broad instructional goals should be constant throughout the grades, with variety in learning objectives at each grade level.

Besides the locally-developed Commencement Outcomes, the [board] **Board of Education** supports the following [state] **NYS Learning Standards** as the basis for the curriculum in the district:

[SOCIAL STUDIES

- Understanding of the history of the United States and New York State
- Understanding of the history of the world
- Understanding of local, national and global geography
- Understanding of the major concepts of economics and economic systems
- Understanding of civics, citizenship, and government, including avenues of participation

MATHEMATICS, SCIENCE, AND TECHNOLOGY

- Use of mathematical analysis, scientific inquiry and engineering design to pose questions and solve problems
- Access to and management of information using appropriate technologies
- Understanding and application of mathematics in real-world settings and solving problems through number systems and processes
- Understanding and application of scientific concepts and principles in physical and living environments
- Application of technological knowledge and skills to solve problems related to human and environmental needs
- Understanding of connections among mathematics, science, and technology
- Application of skills of mathematics, science, and technology to address real-life problems and make informed decisions

ENGLISH LANGUAGE ARTS

Use of reading, writing, speaking, and listening for

- information and understanding
- literary response and expression
- critical analysis and evaluation
- social interaction

LANGUAGES OTHER THAN ENGLISH

- Use of a language other than English for communication
- Development of cross-cultural skills and understandings

THE ARTS

- Creation, performance, and participation in the arts
- Knowledge and use of arts materials and resources
- Response to and analysis of works of art
- Understanding of the cultural contributions of the arts

CAREER DEVELOPMENT AND OCCUPATIONAL STUDIES

- Knowledge of career options and requirements
- Application of academic knowledge and skills in workplace settings
- Competence in the basic skills necessary for success in work
- Acquisition of career-specific skills for those in career majors

HEALTH, PHYSICAL EDUCATION, AND HOME ECONOMICS

- Establishment and maintenance of physical fitness and personal health
- Creation and maintenance of a safe and healthy environment
- Management of personal and community resources]
-

POLICY ADOPTED: January 29, 1997
Revised: May..., 2002

WAYNE CENTRAL SCHOOL DISTRICT

HEALTH, PHYSICAL EDUCATION, AND HOME ECONOMICS

1. **Personal Health and Fitness** - Students will have the necessary knowledge and skills to establish and maintain physical fitness, participate in physical activity, and maintain personal health.
2. **A Safe and Healthy Environment** - Students will acquire the knowledge and ability necessary to create and maintain a safe and healthy environment
3. **Resource Management** - Students will understand and be able to manage their personal and community resources.

MATHEMATICS, SCIENCE, AND TECHNOLOGY

1. **Analysis, Inquiry, and Design** - Students will use mathematical analysis, scientific inquiry, and engineering design, as appropriate, to pose questions, seek answers, and develop solutions.
2. **Information Systems** - Students will access, generate, process, and transfer information using appropriate technologies
3. **Mathematics** - Students will understand mathematics and become mathematically confident by communicating and reasoning mathematically, by applying mathematics in real-world settings, and by solving problems through the integrated study of number systems, geometry, algebra, data analysis, probability, and trigonometry.
4. **Science** - Students will understand and apply scientific concepts, principles, and theories pertaining to the physical setting and living environment and recognize the historical development of ideas in science.
5. **Technology** - Students will apply technological knowledge and skills to design, construct, use, and evaluate products and systems to satisfy human and environmental needs.
6. **Interconnectedness: Common Themes** - Students will understand the relationships and common themes that connect mathematics, science, and technology and apply the themes to these and other areas of learning.
7. **Interdisciplinary Problem Solving** - Students will apply the knowledge and thinking skills of mathematics, science, and technology to address real-life problems and make informed decisions.

ENGLISH - LANGUAGE ARTS

1. **Students will listen, speak, read and write for information and understanding** - As listeners and readers, students will collect data, facts and ideas; discover relationships, concepts, and generalizations; and use knowledge generated from oral, written, and electronically produced texts. As speakers and writers, they will use oral and written language that follows the accepted conventions of the English language to acquire, interpret, apply, and transmit information.
2. **Language for Literary Response and Expression** - Students will read and listen to oral, written, and electronically produced texts and performances from American and world literature; relate texts and performances to their own lives; and develop an understanding of the diverse social, historical, and cultural dimensions the texts and performances represent. As speakers and writers, students will use oral and written language that follows the accepted conventions of the English language for self-expression and artistic creation.
3. **Language for Critical Analysis and Evaluation** - Students will listen, speak, read and write for critical analysis and evaluation. As listeners and readers, students will analyze experiences, ideas, information, and issues presented by others using a variety of established criteria. As speaker and writers, they will use oral and written language that follows the accepted conventions of the English language to present, from a variety of perspectives, their opinions and judgements on experiences, ideas, information and issues.
4. **Language for Social Interaction** - Students will listen, speak, read, and write for social interaction. Students will use oral and written language that follows the accepted conventions of the English language for effective social communication with a wide variety of people. As reader and listeners, they will use the social communications of others to enrich their understanding of people and their views.

LANGUAGES OTHER THAN ENGLISH

1. **Communication Skills** - Students will be able to use a language other than English for communication.
2. **Cultural Understanding** - Students will develop cross-cultural skills and understandings.

POLICY ADOPTED: January 29, 1997
Revised: May..., 2002

WAYNE CENTRAL SCHOOL DISTRICT

THE ARTS

1. **Creating, Performing, and Participating in the Arts** - Students will actively engage in the processes that constitute creation and performance in the arts (dance, music, theatre, and visual arts) and participate in various roles in the arts.
2. **Knowing and Using arts materials and Resources** - Students will be knowledgeable about and make use of the materials and resources available for participation in the arts in various roles.
3. **Responding to and Analyzing Works of Art** - Students will respond critically to a variety of works in the arts, connecting the individual work to other works and to other aspects of human endeavor and thought.
4. **Understanding the Cultural Contributions of the Arts** - Students will develop an understanding of the personal and cultural forces that shape artistic communication and how the arts in turn shape the diverse cultures of past and present society.

CAREER DEVELOPMENT AND OCCUPATIONAL STUDIES

1. **Career Development** - Students will be knowledgeable about the world of work, explore career options, and relate personal skills, aptitudes, and abilities to future career decisions.
2. **Integrated Learning** - Students will demonstrate how academic knowledge and skills are applied in the workplace and other settings.
3. **Universal Foundation Skills** - Students will demonstrate mastery of the foundation skills and competencies essential for success in the workplace.
4. **Career Majors** - Students who choose a career major will acquire the career-specific technical knowledge/skills necessary to progress toward gainful employment, career advancement, and success in post-secondary programs.

SOCIAL STUDIES

1. **History of the United States and New York** - Students will use a variety of intellectual skills to demonstrate their understanding of major ideas, eras, themes, developments, and turning points in the history of the United States and New York.
2. **World History** - Students will use a variety of intellectual skills to demonstrate their understanding of major ideas, eras, themes, developments and turning points in world history and examine the broad sweep of history from a variety of perspectives.
3. **Geography** - Students will use a variety of intellectual skills to demonstrate their understanding of the geography of the interdependent world in which we live - local, national and global - including the distribution of people, places, and environments over the Earth's surface.
4. **Economics** - Students will use a variety of intellectual skills to demonstrate their understanding of how the United States and other societies develop economic systems and associated institutions to allocate scarce resources, how major decision-making units function in the United States and other national economies, and how an economy solves the scarcity problem through market and nonmarket mechanisms.
5. **Civics, Citizenship, and Government** - Students will use a variety of intellectual skills to demonstrate their understanding of the necessity for establishing governments; the governmental system of the United States Constitution; the basic civil values of American constitutional democracy; and the roles, rights, and responsibilities of citizenship including avenues of participation.

Revisions to Existing Policy, Presented by Policy Committee
Proposed Revisions in Bold Type [Deleted Items in Brackets]
Presented for Second Reading, May 14, 2002

DISPLAY OF THE AMERICAN FLAG REGULATION

Flags Displayed Out-of-Doors and on Movable Hoists Indoors

A United States Flag shall be displayed in front of every school building in the district every day that school is in session and at such other times as the Superintendent of Schools shall direct. Unless otherwise stated, the flags shall be flown at full-staff. The flags may also be displayed at night upon special occasions, at the discretion of the Superintendent **of Schools**, when it is desired to produce a patriotic effect.

In addition to days when school is in session, the flags will be displayed on the following days: New Year's Day, Martin Luther King, Jr. Day, Lincoln's Birthday, Washington's Birthday, Memorial Day, Flag Day, the Fourth of July, Labor Day, Columbus Day, Veterans Day, Thanksgiving Day, Pearl Harbor Day and Christmas Day. If any of these days (except Flag Day) falls on a Sunday, the flag shall be displayed on the next day. In addition, the flag shall be displayed on each general election day and each day appointed by the President of the United States or by the Governor of New York as a day of general thanksgiving or for displaying the flag.

Flags shall be flown at half-staff on Pearl Harbor Day, on days commemorating the death of a personage of great importance, and on days designated by the President or the Governor.

The flag will not be displayed on days when the weather is inclement. Appropriate lighting will be provided during periods when the flag remains on display during hours of darkness.

Hoisting of the Flag

The flag shall be hoisted briskly and lowered ceremoniously.

[In half staffing the flag] **When the flag is hoisted to half-staff**, it first should be hoisted to the peak for an instant and then lowered to the half-staff position. The flag shall be again raised to the peak before it is lowered for the day. The flag shall never be put at half-mast in the middle of the day. It must be put at half mast in the morning only.

Indoor Flags and Those Not on Movable Hoists

There shall be a United States flag in each assembly room of every school in the district. It is the duty of the teacher or other person in charge of each assembly room to ensure that the flag in the room is displayed from a staff standing at the audience's right as they face the stage. If the flag is placed on the platform, it should stand at the right of the speaker as he/she faces the audience and at the audience's left as they face the stage.

Policy Adopted: January 29, 1997
Revised: May ..., 2002

WAYNE CENTRAL SCHOOL DISTRICT

ENRICHMENT PROGRAMS [FOR GIFTED & TALENTED STUDENTS]

The Board of Education believes that **enrichment** programs [traditionally viewed for the gifted and talented student] greatly benefit the entire school program and encourages programs that provide enrichment opportunities for all students. The Board of Education also encourages educational programs that challenge and promote the realization of individual potential in all students.

Further, the Board of Education recognizes that the allocation of resources toward appropriate **enrichment** programs [for students identified as gifted and talented] is necessary and must be done in a way that is educationally sound as well as cost-effective.

Consistent with district efforts to develop a continuum of learning experiences which address the special gifts and talents of students, the superintendent of schools, with input from appropriate school personnel, will develop a plan for **enrichment programs** [education of gifted and talented students]

The superintendent of schools will submit a status report to the Board of Education, on an annual basis, which will include:

- (1) the criteria for student participation in programs,
- (2) the status of ongoing programs,
- (3) recommendations for new programs
- (4) the identification and allocation of resources for all on-going and recommended programs
- (5) provisions for staff development to promote effective implementation of programs, and
- (6) provisions for ongoing monitoring and evaluation of students and programs

The Board of Education recognizes the value of community support for program success and encourages the use of community resources for special programs and periodic reporting of activities through the district newsletter.

HOMEBOUND INSTRUCTION REGULATION

1. A written request for homebound instruction may be submitted to the building principal by the student's family physician, the School Physician, [Director of Pupil Personnel Services], **Director of Student Services** or the Superintendent **of Schools**. The request will include the reason for the request and the expected duration for homebound instruction. The decision to provide homebound instruction rests with the district administration.
2. The building principal is responsible for the following:
 - a) assignment of a homebound instructor
 - b) coordinating the homebound instructional program with classroom instruction
 - c) ensuring the service begins in a timely manner
 - d) ensuring all classroom assignments, materials, tests and other assessments are available to the homebound instructor
 - e) sending report cards to the parents/guardians of students receiving homebound instruction
3. The homebound instructor is responsible for the following:
 - a) picking up all pertinent books, materials, and tests and assessments at the school office, and return all completed work to classroom teachers
 - b) discussing the student's progress and grading with the classroom teacher, who is responsible for assigning quarter and final grades, as well as recommending the student's placement for the subsequent year
 - c) submitting time cards on a weekly basis to the building principal, with a copy to the school nurse to serve as a record for student attendance purposes
 - d) coordinating time of instruction with the parent or guardian of the student
 - e) returning all instructional materials to the principal
 - f) completing a report summarizing student progress in each subject/course
4. For those students who are receiving homebound instruction services due to psychological problems, the [Director of Pupil Personnel Services] **Director of Student Services** will periodically investigate the need for continued services. A similar procedure will be followed by the School Physician for those students receiving such services due to medical reasons.
5. Elementary students are to receive a minimum of one (1) hour of instruction per school day. Secondary students are to receive a minimum of two (2) hours of instruction school per day. Homebound instruction will not be provided during summer school.
6. A parent or guardian must be present if homebound instruction is to be conducted in the home of the student.
7. If travel outside of the district is necessary, the district will reimburse the teacher at the rate approved by the Board of Education. Such travel shall not exceed a one-way distance of 35 road miles by most direct route from the district office.

SUMMER SCHOOLS

The Board of Education may operate and/or participate in a summer school program, under the administration of the Superintendent of Schools or designee. The summer school program may be designed to meet the needs of the students in remedial course work, extra credit and enrichment courses.

Included in this policy is district participation in a summer school program (**.end here**) [operated by a consortium of Wayne County Schools]

Ref: Education Law §§3602; 4402 et seq.
8 NYCRR §§110 et. seq.; 200.1(jj)(kk)(ll); 200.4(c)(2),(d); 200.5(b); 200.6(j); 200.8
Matter of Kovalsky, 33 EDR 352 (1993)
Matter of Hannahs, 21 EDR 706 (1982)

TESTING PROGRAMS

The Board of Education believes that testing programs can provide a meaningful source of information about curriculum and overall student achievement.

In addition to the subject matter examinations given by the classroom teachers, the school district will administer standardized tests that measure achievement, ability, interests and vocational aptitudes.

The school district will establish and maintain a standardized basic testing program that can be used, communicated and interpreted by school personnel. Information will be disseminated to parents as appropriate and in accordance with law.

Testing results will be provided:

1. **as an assessment of the educational program of district curriculum. Student results will be reported in tested areas from year to year,**
2. in reports to the Board of Education (**School Report Cards**)
[Comprehensive Assessment Report],
3. as data for use by guidance counselor in an effort to promote student growth.

The district-testing program shall include those tests required by state law.

Ref: 8 NYCRR §§100.3(b)2; 100.4(d)1;100.5(a)4; 100.5(b)5; 100.5(c)5

WAYNE CENTRAL SCHOOL DISTRICT

6200 Ontario Center Road • P.O. Box 155 • Ontario Center, New York 14520-0155

FOR: Board of Education, Mr. Havens
FROM: Jim Switzer, School District Clerk
TOPIC: Appointment of School Election Personnel
DATE: May 14, 2002

Persons listed below are presented for appointment as election inspectors, alternate election inspectors and election machine custodian for the annual school election on Tuesday, May 21, 2002.

Four (4) inspectors will work on each of three (3) shifts during between 9 a.m. and 9 p.m. The machine custodian works prior to school election day on preparation of election machines and before, during and after the opening of the polls on election day.

ELECTION INSPECTORS

Mrs. Jean Bassage, 3785 Walworth-Ontario Road, Walworth
Mr. Lyle Bassage, 3785 Walworth-Ontario Road, Walworth
Mrs. Althea Biviano, 6484 Furnace Road, Ontario
Mrs. Nancy Benton, 2187 Lake Road, Ontario
Mrs. Patricia Fisher, 1612 Hennessey Road, Walworth
Mr. Edward Friend, 404 Ida Red Lane, Ontario
Mrs. Mary Herring, 2156 Evergreen Lane, Ontario
Mrs. Carolyn Lyon, 393 Hillside Circle, Macedon (Town of Walworth)
Mrs. Cynthia Miller, 7355 Lakeside Road, Ontario
Mrs. Barbara Sass, 5547 Walworth Road, Ontario (Town of Walworth)
Mrs. Arline Taber, 2203 Walworth-Penfield Road, Walworth
Mr. Thomas Toal, 1232 Paddy Lane Road, Ontario

ALTERNATE ELECTION INSPECTORS

Mrs. Polly Crombe, 7216 Knickerbocker Road, Ontario
Mrs. Diane Dana, 5979 Walworth Road, Ontario
Mrs. Jean Hosier, 1855 Ridge Road, Ontario
Mrs. Norma Jock, 5701 Walworth Road, Ontario
Mrs. Lee Johnson, 6895 Knickerbocker Rd, Ontario
Mrs. Patricia Mac Lellan, 2116 Evergreen Circle, Ontario
Mrs. Jean Susser, 6011 Walworth Road, Ontario
Mrs. Kay Scott, 1032 Atlantic Avenue, Walworth
Mrs. Joyce Smith, 1845 Ridge Road, Ontario
Mrs. Brenda Toal, 1232 Paddy Lane Road, Ontario
Mrs. Ann Welker, 669 Boston Road, Ontario

ELECTION MACHINE CUSTODIAN

Harold O'Connor, 2096 Brookway Crescent, Ontario

As required by NYS Education Law, the appointing **MOTION** for this action will include the compensation rates of \$6.25 per hour for election inspectors and \$225.00 for the election machine custodian.

The machine custodian is trained and certified by the Wayne County Board of Elections. Orientation for school election workers is provided prior to school election day.