

**WAYNE CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING AGENDA**

DATE: March 13, 2002

TIME: 6:30 p.m.

PLACE: District Office Board Room

- 6:30 Executive Session
- 8:00 Call to Order /Pledge of Allegiance
- 8:05 Approval of Agenda/Approval of [MINUTES](#) Att. 1
- 8:10 Public Comment
- 8:20 Board Member Comments
- 8:25 Board President's Comments
Mike Patterson Congratulations
Science Olympiad Student and Teacher Congratulations
- 8:30 Superintendent's Report
1. Cultural Climate – Mr. Siracuse
 2. Substitute Rates Att. 2
 3. Facilities Recommendation Att. 3
 4. [Budget](#) Att. 4
 5. Bus Proposition
 6. Student Questions
- 9:30 Break
- 9:40 Board Action Items
1. [Personnel](#) Action Att. 6
 2. [CSE/CPSE](#) Action Att. 7
 3. [Consensus](#) Agenda: Att. 8
 - 1) Treasurer's Report
 - 2) [West Irondequoit](#) CSD Health Contract
 - 3) Award [Bid](#)
- 9:50 Public Comment/Board Comments
- 9:55 Adjournment

Next Meeting: March 27, 2002 7:30 p.m. District Office Board Room

District Mission Statement

Based on the belief that all students can learn, the staff of the Wayne Central School District accepts the responsibility to teach all students, regardless of differences, the fundamental skills. We further accept the responsibility to challenge all students to attain higher levels of achievement. Wayne Central will provide the opportunity, environment, and encouragement to meet this goal while developing the whole child, physically, socially, emotionally, and culturally.

WAYNE CENTRAL SCHOOL DISTRICT
Ontario Center, New York 14520

BOARD OF EDUCATION MINUTES

UNOFFICIAL UNTIL APPROVED

DATE: Wednesday, February 27, 2002
TYPE: Regular Business Meeting

TIME: 6:35 p.m.
PLACE: District Office

PRESENT: Trustees Anderson, Brunner, Lyke, Ratcliffe, Robusto, Triou (arrived @ 6:56 p.m.), Wyse; District Clerk Switzer; Administrators Havens, Morrin, Young, La Ruche, Saxby, Woodard, Atseff, Spring, Pearles

ABSENT: Trustees Griswold & Johnson

GUESTS: Visitor's Roster filed in clerk's file, this meeting

I. CALL TO ORDER: 6:35 p.m. by Mark A. Wyse, School Board President

II. EXECUTIVE SESSION (Personnel)

Mr. Robusto offered a **MOTION** to adjourn the meeting, at 6:36 p.m., for an executive session on personnel matters pertaining to specific persons. 6 Ayes, 0 Nays, 3 Absent (Mr. Griswold, Mr. Johnson, Mr. Triou), Carried.

(Mr. Triou arrived @ 6:56 p.m.)

III. RECONVENE: 7:40 p.m.

IV. RECESS: 7:41 p.m.

V. RECONVENE: 8:00 p.m.

VI. PLEDGE OF ALLEGIANCE

VII. APPROVAL OF AGENDA & MINUTES (February 13, 2002)

Mrs. Brunner offered a **MOTION** to approve the agenda for this evening's meeting. She requested time for discussion of selection of a construction management firm for a future capital improvement project under Board of Education action items. On the question, the agenda was approved, as revised, by a vote of 7 Ayes, 0 Nays, 2 Absent (Mr. Johnson, Mr. Griswold), Carried.

Mr. Triou offered a **MOTION** to approve the minutes of the meeting of February 13, 2002 as presented. 7 Ayes, 0 Nays, 2 Absent (Mr. Griswold, Mr. Johnson), Carried.

A. VIII. PUBLIC COMMENT - None

IX. BOARD MEMBER COMMENTS

A. Mrs. Brunner reminded trustees of the **meeting with state legislators** on Saturday, March 9th in Geneva sponsored by the Four County School Boards Association and

encouraged as many to attend as possible. Mr. Havens noted that attendance by trustees from throughout the region is important and helpful in discussions with our legislators.

- B. Mrs. Brunner noted that the **seminar for prospective school board members** scheduled on March 23rd in Newark by the Four County School Boards Association is valuable for anyone considering seeking a school board seat.

X. BOARD PRESIDENT'S COMMENTS

- A. Mr. Wyse stated that he was pleased to attend the **awards breakfasts** conducted at the **middle school for honor roll students** at each grade level on three days this week and extended congratulations to the honored students and their parents and complimented staff members who assisted in the events.
- B. Mr. Wyse noted the **seminar for prospective school board members** sponsored by the Four County School Boards Association on March 23rd at Newark and encouraged any interested persons to attend.
- C. Mr. Wyse noted he is participating in the **Read Aloud Across America** project at the middle school and Mrs. Lyke is participating in a similar project at Freewill Elementary School on March 1st.
- D. Mr. Wyse noted that he accompanied Mr. Blankenberg and Mrs. Morrin to Honeoye Falls-Lima CSD to view their **athletic fields**. He noted the value of such visits as we consider capital improvements to our athletic fields.

XI. REPORTS OF THE SUPERINTENDENT OF SCHOOLS

A. *Mr. Havens apologized for problems with electronic distribution of agenda items.*

B. *Mr. Havens stated that the building permit for the press box on the athletic fields was received today from the NYS Education Department. The permit was issued with the modifications prepared by the school architect. He thanked the residents who worked diligently on this project and the booster club for the offer to assist with expenses if they exceeded estimates; the offer is appreciated in these difficult financial times.*

C. PROPOSED 2002-2003 BUDGET • PROGRAM COMPONENT

Mr. Havens presented the first draft of the **program component of the proposed 2002-2003 budget** for review and consideration by the Board of Education. He noted that the administrative component, projected revenues and tax rates are scheduled for presentation at the March 7th business meeting. Adoption of the proposed budget by trustees is scheduled for April 10th and the annual school election occurs on May 21st.

Mr. Havens noted that preliminary estimates presented at the two prior meetings indicated a tax levy increase of 17%. He presented the criteria that the administrative council developed for consideration of budget reductions to reach the parameters set by the Board of Education for a tax levy increase. They are organized as follows:

Untouchable Items: Program(s) would not be eliminated but could be modified or presented in a more efficient manner; protect our core goals (e.g. literacy, CDEP goals, English/language arts, math)

Priority Areas: Areas of high student participation, programs felt necessary by students & parents, health & safety issues, student oriented items have priority over adult oriented activities, clean & inviting facilities, maintain existing facilities, support technology education efforts and infrastructure, programs with high cost benefit ratio, successful programs for students, issues that reflect the interests and needs of our community

Mr. Havens asked if trustees wished to add any priority issues; none were expressed.

Mr. Atseff reviewed Draft #1 of the program component of the proposed budget. He noted that some allocations were reassigned yet services remain and some job assignments were shifted to different budget codes.

Draft #1 includes a request for a vehicle to transport students in the Eagle Ventures program, an increase in placements and tuition payments for private schools outside the school district, the second of a five year plan to expanding the collection of the high school's library-media center, replacement of computer hardware and equipment in a three-year cycle, and summer programs.

Mr. Robusto asked about the increases in allocations for purchase and replacement and decreases for repairs of computers. Mr. Atseff explained how funds were allocated for instructional computers, the computer network and computer equipment. Mr. Robusto asked how many of the appx. 1,000 computers in the district are used for classroom instruction. Mr. Havens noted 90%; he added that the computer hardware allocation was reduced in the 2001-2002 budget and this proposal seeks to reinstate support for technology at the level originally proposed for the current school year.

Mr. Anderson asked if the proposed appropriations would increase the capacity of the hubs in the network or if they are at maximum capacity; Mr. Atseff will obtain additional information. Mr. Atseff noted that expansion of the network to one gigabyte is among the recommendations of the ad hoc facilities committee.

Mr. Anderson asked if any funds remain in the technology portion of the 1997 capital improvement project for possible use for proposed allocations for computer items. Mr. Atseff reported some funds remain unspent and such use could occur. Mr. Havens noted that such expenses would also remain eligible for state aid.

Mr. Triou asked if the network's fiber optic cabling installed through the 1997 capital project is oversized and could assist in future improvement to the district's telephone system. Mr. Atseff stated that the single mode fiber cable would support future telephone system improvements and that the district's video production and broadcast system went "live" this week. He explained how state aid for computers is calculated and noted recommendation of increases in bandwidth in the ad hoc facilities report.

Mr. Atseff explained that the proposed allocations include items to support instructional programs, software licenses, virus protection and access to the Plato and Copernicus resources for students and staff.

Also noted was the use of grant funds for one of the five-(5) school psychologists, cost increases for non-public school services, funds for continued part-time management of the performing arts center and allocations for district transportation services. Collective bargaining agreements with employee units are reflected in the proposed budget.

Mr. Anderson asked if athletic uniforms are considered equipment and if there is a planned schedule for their replacement. Mr. Atseff stated that depending on the cost, they are considered supplies or equipment, and that a replacement schedule was started a few years ago.

Mr. Atseff noted that the proposed budget includes an increase of 31% for property and casualty insurance and an increase from four-tenths of one percent to 4.0% for the employer share of retirement costs. He also noted that the proposed budget reflects the district's lower debt load.

Mr. Havens noted that the majority of the budget is for educational programs and the proposed budget does not include any new program initiatives or new staff positions.

Mr. Anderson asked for clarification on BOCES services in the attendance code. Mr. Atseff explained the services provided by BOCES.

Mr. Atseff stated that final costs for BOCES services remain unknown and estimates reflect current year allocations.

DISCUSSION OF RANGE OF INCREASE IN THE PROPOSED TAX LEVY

Mr. Havens asked trustees for input on the range of increase in the property tax levy they would support for the 2002-2003 budget.

Mr. Anderson cited 4% as a top number and supports a similar approach to that used in development of the current budget and notation of any trends that might exist.

Mr. Wyse cited a range from 4% to 10% based on comments he has heard from trustees. He suggested listing prioritized items for reductions in appropriations at 1% increments between 4% to 10%.

Mr. Havens noted that reductions in supplies and equipment were made last year and reductions this year are more difficult. He added that each 1-% reduction in the tax levy represents \$145,000 in expense.

Mr. Anderson stated that many Town of Ontario residents have received property re-assessment notices.

E. STUDENT QUESTIONS

Geoff Pamieri, 6084 Walworth Road, Ontario, asked what steps the school district could take to address security concerns in the boys' locker room at the high school. Mr. Havens commented on some efforts to date and encouraged Geoff to discuss the issue with school personnel.

XII. ITEMS FOR ACTION BY THE BOARD OF EDUCATION

BUDGET TRANSFERS

Mr. Havens presented budget transfers for review and consideration by the Board of Education pursuant to Policy 6150.

Mrs. Brunner offered a **MOTION** to approve budget transfers pursuant to Policy 6150 as recommended by the superintendent of schools. 7 Ayes, 0 Nays, 2 Absent (Mr. Griswold, Mr. Johnson) (copy attached to these minutes in the minute book)

XIII. DISCUSSION ON CONSTRUCTION MANAGEMENT FIRMS

Mrs. Brunner noted a correction to a item attributed to her in the *Wayne County Mail* that the capital improvement project might appear with the proposed budget in May; in fact, the school board is not yet prepared to present such a project for public consideration.

Mrs. Brunner noted that the facilities committee (Mr. Griswold, Mr. Anderson, herself, Mr. Havens, Mr. Atseff) and the school architect met last evening to interview three potential construction management firms. Based on the interviews, the committee is recommending Le Chase Construction to the Board of Education as the construction management firm for future capital improvement projects.

Mrs. Brunner noted the practice not to act upon new items at the same meeting first presented but encouraged trustees to consider waiving that practice this evening since the timeline for developing a capital improvement project called for this decision in December, 2001.

She added that the NYS Environmental Quality Act (SEQR) requires the school board to serve as lead agency for the environmental review of any capital improvement project and the process to follow is decided by the scope of the capital project which requires the assistance of a construction management firm. Completion of the SEQR process is required prior to scheduling a referendum and can take up to 120 days.

Mrs. Brunner noted that the facilities committee plans to meet on Wednesday, March 6th to work on potential propositions and the scope and timeline for SEQR review.

Mr. Robusto asked why the committee recommends Le Chase Construction. Mrs. Brunner reviewed the criteria and process used by the committee in making their selection.

Mr. Anderson stated that there was a small difference in the fees of the two finalist firms.

Mr. Ratcliffe asked what the district would miss if the selection of a construction firm was delayed until the March 13th business meeting. Mr. Havens noted the role the firm plays in developing cost information and the scope of a project, both part of the SEQR process.

Mrs. Brunner noted that designation of a construction management firm now would allow review of drawings at the beginning of discussions, not at the end.

Mr. Ratcliffe noted that we are behind on the original timeline for designation a construction management firm and feels we need to move ahead if we have any hope of returning to the overall timeline.

Mr. Anderson noted that it is impossible to meet a May 21st date for a proposition for voter consideration with the maximum 120 days required for the SEQR process.

Mrs. Lyke asked if the district knew the requirements and timeline for the SEQR process. Mr. Havens noted the original intent was for the facilities committee to present a recommendation in March for the scope of a capital improvement project. Mr. Atseff noted that the project estimates and the scope of a project could not occur without the assistance of a construction management firm.

Mr. Anderson noted that the interviews were originally scheduled for three (3) weeks ago on the day when after-school and evening activities were cancelled due to inclement weather. The re-scheduled date delayed the recommendation until this evening; the committee had intended to present the recommendation last month.

Mr. Robusto noted the intent of the two meeting rule for consideration of new proposals but stated he would not hesitate to consider, and support, the committee's recommendation this evening based on the amount of research and effort made by the facilities committee.

Mrs. Lyke noted that the Board of Education previously decided on the concept of a construction management firm

Mr. Triou asked if the company named as construction management firm is eligible to submit bids as the general contractor for a capital project. Mr. Anderson noted they would serve as the agent of the school district in all dealings with the general contractor and could not serve in a dual role.

Mr. Triou asked what firm served as the construction manager for the last capital project. Mr. Atseff stated that the school architect served as project manager in addition to design duties. The general contractor was Allied Construction. Le Chase Construction was the general contractor for construction of the new high school gym ten years ago and in projects in prior years.

Mr. Robusto offered a **MOTION** to accept the recommendation of the facilities committee to designate Le Chase Construction Company as construction management firm and authorize appropriate school officials to execute necessary documents for same. 7 Ayes, 0 Nays, 2 Absent (Mr. Griswold, Mr. Johnson) Carried.

XIV. ADDITIONAL PUBLIC COMMENT

A. Mrs. Cathy Contino, 2754 Daansen Road, Palmyra, president of the Wayne Teachers' Association, asked if the **summer elementary reading program** is included the proposed 2002-2003 school budget and encouraged announcement of program dates at the earliest possible date to allow persons to make plans. Mr. Havens stated the program is included in the proposed budget.

- B. Mrs. Contino, supra, noted the problems in **starting computers** at Freewill Elementary School at the start of the school day.
- C. Mrs. Contino, supra, noted discussion at a recent NEA meeting about work by **construction firms**.
- D. David Panipinto, 5492 Ontario Center Road, Ontario, asked how a **construction management firm** determines its fee before final decisions are made on the scope or cost of a capital improvement project. Mr. Havens noted that the fee is initially determined for pre-construction work only and a separate contract and fee would occur if a project were approved.

XV. ADDITIONAL BOARD MEMBER COMMENTS

- A. Mr. Wyse stated that he met with the directors of the high school musical on some questions about the lighting system in the performing arts center and arranged for John Orefice, a **lighting and sound** engineer from Kodak, to review the system. He had numerous compliments on the system and offered to assist and train local persons.

XVI. ADJOURNMENT

Mr. Triou offered a **MOTION** to adjourn the meeting at 9:10 p.m. 7 Ayes, 0 Nays, 2 Absent (Mr. Griswold, Mr. Johnson), Carried.

Respectfully submitted,

JAMES E. SWITZER
School District Clerk

Substitute Rates	2001-20002	2002-2003	2003-2004	2004-2005
Teacher	\$65 \$65/75/100	\$70/80/105	\$70/80/105	\$75/85/110
Nurse	\$65 \$13.40/hour	\$70 \$13.80/hour	\$70 \$13.80/hour	\$75 \$14.20/hour
Teacher Aide/Assistant	\$5.85 \$7.25/9.15	\$6.25 \$7.65/9.55	\$6.25 \$7.65/9.55	\$6.65 \$8.05/9.95
Monitor	\$5.50 \$6.45	\$5.90 \$6.85	\$5.90 \$6.85	\$6.30 \$7.25
Typist	\$5.85 \$8.40	\$6.25 \$8.80	\$6.25 \$8.80	\$6.65 \$9.20
Receptionist	\$5.85 \$7.40	\$6.25 \$7.80	\$6.25 \$7.80	\$6.65 \$8.20
Bus Driver	\$10.00 \$11.40	\$10.40 \$11.80	\$10.40 \$11.80	\$10.80 \$12.20
Food Service Helper	\$5.50 \$6.65	\$5.90 \$7.05	\$5.90 \$7.05	\$6.30 \$7.45
Tutor	\$13.50/hour	\$15/hour	\$15/hour	\$16.00/hour

Boldface are proposed substitute rates
Regular font are minimum starting wage rates

Att.

TO: Michael Havens
Superintendent of Schools
FROM: Gregory Atseff
Assistant Superintendent for Business
DATE: March 13, 2002
RE: 2002/2003 Budget

Attached is the first draft of the Administrative portion of the 2002/2003 proposed budget. The following are included:

1. A cover sheet that shows the functions of the budget, broken out into the three-part budget format.
2. A three-part budget comparison, which shows the proposed Administrative budget in comparison to the existing Administrative budget.
3. The complete breakdown of the budget, by budget code, for the Administrative portion of the budget.
4. A budget summary of the 2002/2003 proposed budget
5. The first draft of the estimated revenues for the 2002/2003 proposed budget.

March 13, 2002

**WAYNE CENTRAL SCHOOL DISTRICT
THREE PART 2002/2003 BUDGET**

Function	Code	2001/02 Proj. Exp.	2002/03 Budget	Admin	Program	Capital
Board of Education	1099	38,045	39,750	39,750		
Central Admin	1299	169,400	178,800	178,800		
Finance	1399	311,480	333,425	333,425		
Legal Services	1420	25,000	25,000	25,000		
Personnel	1430	217,560	291,940	291,940		
Records Mgt.	1460	6,200	6,200	6,200		
Public Information	1480	40,680	42,750	42,750		
Operation of Plant	1620	1,647,945	1,639,050			1,639,050
Maint of Plant	1621	484,910	565,310			565,310
Other Cent Service	1699	576,525	636,400	636,400		
Refund of Taxes	1964	500	500	500		
Other Spec Items	1998	375,025	411,500	411,500		
Curriculum Dev	2010	215,235	221,910	221,910		
Supv Reg School	2020	725,260	740,610	740,610		
Instruction	2999	16,758,515	17,368,071		17,368,071	
District Trans	5510	1,394,220	1,546,320		1,546,320	
Garage Bldg	5530	60,370	63,300		63,300	
Community Service	8998	8,000	8,000		8,000	
Employee Benefits	9098	3,897,400	4,361,100	510,431	3,615,776	234,893
Debt Service	9898	3,196,000	2,610,000			2,610,000
Other Transfers	9951	60,655	60,655		60,655	
Total		30,208,925	31,150,591	3,439,216	22,662,122	5,049,253
Percent of Total				11.04%	72.75%	16.21%

March 13, 2002

THREE PART BUDGET COMPARISON - 2002/2003

Expenditure Categories	Administrative Expense		Program Expense		Capital Expense		Total	Budget
	2001/2002	2002/2003	2001/2002	2002/2003	2001/2002	2002/2003	2001/2002	2002/2003
General Support	\$1,760,415	\$1,966,265	\$0	\$0	\$2,132,855	\$2,204,360	\$3,893,270	\$4,170,625
Instruction	940,495	962,520	16,758,515	17,368,071	0	0	17,699,010	\$18,330,591
Transportation	0	0	1,454,590	1,609,620	0	0	1,454,590	\$1,609,620
Community Service	0	0	8,000	8,000	0	0	8,000	\$8,000
Undistributed	445,523	510,431	3,304,862	3,676,431	3,403,670	2,844,893	7,154,055	\$7,031,755
Total	\$3,146,433	\$3,439,216	\$21,525,967	\$22,662,122	\$5,536,525	\$5,049,253	\$30,208,925	\$31,150,591
Percent	10.42%	11.04%	71.26%	72.75%	18.33%	16.21%	100.00%	100.00%

3/13/02

**WAYNE CENTRAL SCHOOL DISTRICT
REVENUES**

	<u>1999/2000</u>	<u>2000/2001</u>	<u>2001/2002</u>	<u>2002/2003</u>
<u>STATE AID:</u>				
Basic Formula	\$ 8,870,000	\$ 8,952,900	\$ 9,305,000	\$ 9,167,000
Building	4,678,000	3,164,000	1,875,000	1,180,000
BOCES	632,000	517,400	548,000	548,000
Textbook, Software, etc.	178,000	240,000	240,000	235,000
	<u>\$ 14,358,000</u>	<u>\$ 12,874,300</u>	<u>\$ 11,968,000</u>	<u>\$ 11,130,000</u>
<u>OTHER:</u>				
Admissions	\$ 15,000	\$ 15,000	\$ 16,000	\$ 16,000
BOCES Lease	425,000	756,000	572,000	450,000
County Sales Tax	805,000	820,000	900,000	835,000
Interest	225,000	265,000	530,000	150,000
Tuition	385,000	121,000	60,000	60,000
Miscellaneous	100,000	200,000	200,000	200,000
Interfund Transfer	300,000	145,000	100,000	0
Transfer from Liability Reserve	92,700	1,000,000	0	0
	<u>\$ 2,347,700</u>	<u>\$ 3,322,000</u>	<u>\$ 2,378,000</u>	<u>\$ 1,711,000</u>
<u>APPLIED FUND BALANCE:</u>				
Applied Levy Offset	\$ 900,000	\$ 1,100,000	\$ 1,100,000	\$ 1,350,000
	<u>\$ 900,000</u>	<u>1,100,000</u>	<u>\$ 1,100,000</u>	<u>\$ 1,350,000</u>
<u>TAX LEVY:</u>	\$ 12,216,050	\$ 13,376,050	\$ 14,512,925	\$ 16,959,591
 <u>TOTAL REVENUES</u>	 <u>\$ 29,821,750</u>	 <u>\$ 30,672,350</u>	 <u>\$ 30,208,925</u>	 <u>\$ 31,150,591</u>

March 13, 2002

2002/ 2003 BUDGET SUMMARY

	2000/2001	2001/2002	Proj. Exp. 2001/2002	Proposed 2002/2003	Budget Change
Function - General Support	3,495,565	3,893,270	3,782,095	4,170,625	277,355
Instruction	17,296,810	17,699,010	16,645,790	18,330,591	631,581
Transportation	1,379,120	1,454,590	1,435,185	1,609,620	155,030
Community Service	6,000	8,000	5,000	8,000	0
Undistributed	8,494,855	7,154,055	6,566,700	7,031,755	(122,300)
TOTAL BUDGET	30,672,350	30,208,925	28,434,770	31,150,591	941,666

BOARD OF EDUCATION

Budget Code		2001/2002	Proj. Exp. 2001/2002	Proposed 2002/2003	Budget Change
A1010 .400 -10	Contractual Expenses	3,000	210	3,000	0
.401	Mileage/Conferences	5,000	4,600	5,000	0
.490 -06	BOCES Services	4,000	4,000	4,000	0
.500	Supplies	805	2,200	800	(5)
A1010 .0	BD. OF EDUC.	12,805	11,010	12,800	(5)

DISTRICT CLERK

Budget Code		2001/2002	Proj. Exp. 2001/2002	Proposed 2002/2003	Budget Change
A1040 .160 -10	Dist. Clerk & Clerk Pro Tem	10,190	10,190	10,450	260
.200	Equipment	600	70	600	0
.400	Contractual Expenses	1,000	150	1,000	0
.401	Mileage/Conferences	575	375	600	25
.500	Supplies	1,825	800	1,800	(25)
A1040 .0	DIST. CLERK	14,190	11,585	14,450	260

DISTRICT MEETING

Budget Code		2001/2002	Proj. Exp. 2001/2002	Proposed 2002/2003	Budget Change
A1060 .400 -10	Contractual Expenses	1,050	500	1,200	150
.402	Printing	5,700	3,500	6,700	1,000
.403	Postage	2,000	1,000	2,000	0
.406	Display/Reader Ads	600	300	600	0
.409	Legal Notices	800	400	800	0
.451	Photographic Services	100	50	200	100
.500	Supplies	800	400	1,000	200
A1060 .0	DIST. MEETING	11,050	6,150	12,500	1,450

CENTRAL ADMINISTRATION

Budget Code		2001/2002	Proj. Exp. 2001/2002	Proposed 2002/2003	Budget Change
A1240 .150 -10	Superintendent - Salary	123,600	123,600	128,000	4,400
.160	Sec. to Sup't. - Salary	36,300	40,200	41,300	5,000
.162	Sub/OT Salaries	0	0	0	0
.163	Extra Help	0	1,800	0	0
.200	Equipment	2,000	0	2,000	0
.400	Contractual Expenses	1,000	2,800	1,000	0
.401	Mileage/Conferences	3,500	2,500	3,500	0
.500	Supplies	3,000	3,250	3,000	0
A1299 .0	CENTRAL ADM.	169,400	174,150	178,800	9,400

BUSINESS ADMINISTRATION

Budget Code		2001/2002	Proj. Exp. 2001/2002	Proposed 2002/2003	Budget Change
A1310 .150 -10	Ass't Super. for Business - Salary	88,820	88,820	95,220	6,400
.160	Clerical - Salaries	144,200	109,000	119,600	(24,600)
.162	Sub/OT Salaries	1,000	0	1,000	0
.163	Extra Help Salaries	750	0	750	0
.200	Equipment	5,000	3,000	5,000	0
.400	Contractual Expenses	7,010	5,500	7,010	0
.401	Mileage/Conferences	2,000	1,000	2,000	0
.445	Financial Consultant	2,500	3,800	2,500	0
.490 -06	BOCES Services	8,500	7,730	9,000	500
.500	Supplies	4,000	4,000	4,000	0
A1310 .0	BUS. ADM.	263,780	222,850	246,080	(17,700)

Clerical Salaries	Amount
Sr. Typist	36,300
Account Clerk/Payroll	31,300
Account Clerk/Accounts Payable	23,800
Clerk/Accounts Payable	28,200

AUDITING

Budget Code		2001/2002	Proj. Exp. 2001/2002	Proposed 2002/2003	Budget Change
A1320 .160 -10	Internal & Ass't Internal Auditor-Salary	3,060	3,320	3,280	220
.400	Contractual Expenses	14,200	14,485	14,650	450
.500	Supplies	50	0	50	0
A1320 .0	AUDITING	17,310	17,805	17,980	670

TREASURER

Budget Code		2001/2002	Proj. Exp. 2001/2002	Proposed 2002/2003	Budget Change
A1325 .160 -10	Treasurer & Ass't Treasurer - Salary	2,800	38,130	41,200	38,400
.161	Extra Classroom Activities - Salaries	1,350	1,350	1,400	50
.200	Equipment	500	210	500	0
.400	Contractual Expenses	1,300	300	1,300	0
.401	Mileage/Conferences	750	500	750	0
.500	Supplies	1,000	350	1,000	0
A1325 .0	TREASURER	7,700	40,840	46,150	38,450

TAX COLLECTOR

Budget Code		2001/2002	Proj. Exp. 2001/2002	Proposed 2002/2003	Budget Change
A1330 .200 -10	Equipment	750	0	750	0
.400	Contractual Expenses	11,400	12,700	11,400	0
.403	Postage	1,575	275	1,575	0
.409	Legal Notices	200	200	200	0
.500	Supplies	500	320	500	0
A1330 .0	TAX COLLECTOR	14,425	13,495	14,425	0

PURCHASING

Budget Code		2001/2002	Proj. Exp. 2001/2002	Proposed 2002/2003	Budget Change
A1345 .400 -10	Contractual Expenses	2,000	1,320	2,000	0
.490 -06	BOCES Services	2,665	2,765	3,190	525
.500	Supplies	1,200	350	1,200	0
A1345 .0	PURCHASING	5,865	4,435	6,390	525

FISCAL AGENT FEES

Budget Code		2001/2002	Proj. Exp. 2001/2002	Proposed 2002/2003	Budget Change
A1380 .442 -10	Fiscal Agent Fees	2,400	1,500	2,400	0
A1380 .0	FISCAL AGENT FEES	2,400	1,500	2,400	0

LEGAL

Budget Code		2001/2002	Proj. Exp. 2001/2002	Proposed 2002/2003	Budget Change
A1420 .441 -10	Contractual Expenses	25,000	15,000	25,000	0
A1420 .0	LEGAL	25,000	15,000	25,000	0

PERSONNEL

Budget Code		2001/2002	Proj. Exp. 2001/2002	Proposed 2002/2003	Budget Change
A1430 .150 -10	Director of Human Resources-Salary	85,300	85,300	118,750	33,450
.160	Clerical - Salaries	39,400	42,805	44,000	4,600
.162	Sub/OT Salaries	1,500	750	1,500	0
.200	Equipment	0	0	1,000	1,000
.400	Contractual Expenses	28,430	28,430	54,000	25,570
.401	Mileage/Conferences	3,000	2,500	4,000	1,000
.408	Classified Advertisement	4,550	7,500	8,000	3,450
.446	School Physicians	5,590	5,590	5,800	210
.490 -06	BOCES Services	47,200	47,800	52,300	5,100
.500	Supplies	2,590	1,590	2,590	0
A1430 .0	PERSONNEL	217,560	222,265	291,940	74,380

Clerical Salaries	Amount
Sr. Typist	23,300
Switchboard/Receptionist	20,700

RECORDS RETENTION

Budget Code		2001/2002	Proj. Exp. 2001/2002	Proposed 2002/2003	Budget Change
A1460 .163 -10	Extra Help Salaries	2,000	500	2,000	0
.200	Equipment	1,000	0	1,000	0
.400	Contractual Expenses	1,100	0	1,100	0
.401	Mileage/Conferences	400	0	400	0
.490 -06	BOCES Services	1,000	0	1,000	0
.500	Supplies	700	200	700	0
A1460 .0	RECORDS RETENTION	6,200	700	6,200	0

PUBLIC INFORMATION & SERVICES

Budget Code		2001/2002	Proj. Exp. 2001/2002	Proposed 2002/2003	Budget Change
A1480 .150 -10	Salary - Public Information Officer	30,000	31,050	32,150	2,150
.162	Sub/OT Salaries	1,000	0	1,000	0
.163	Extra Help Salaries	1,000	750	1,000	0
.200	Equipment	1,200	100	1,000	(200)
.400	Contractual Expenses	3,940	940	3,550	(390)
.401	Mileage/Conferences	600	800	1,100	500
.406	Display/Reader Ads	400	0	300	(100)
.451	Photographic Services	900	700	1,000	100
.490 -06	BOCES Services	200	0	200	0
.500	Supplies	1,440	1,000	1,450	10
A1480 .0	PUBLIC INFOR. & SERVICES	40,680	35,340	42,750	2,070

CENTRAL STOREROOM

Budget Code		2001/2002	Proj. Exp. 2001/2002	Proposed 2002/2003	Budget Change
A1660 .160 -08	Salaries	53,700	56,000	55,700	2,000
.162	Sub/OT Salaries	1,200	300	1,200	0
.163	Extra Help Salaries	1,000	0	1,000	0
.200	Equipment	0	0	0	0
.400	Contractual Expenses	100	200	100	0
.401	Mileage/Conferences	0	0	0	0
.500	Supplies	500	300	500	0
A1660 .0	CENTRAL STOREROOM	56,500	56,800	58,500	2,000

Salaries	Amount
Stores Clerk	30,700
Courier	25,000

CENTRAL PRINTING & MAILING

Budget Code		2001/2002	Proj. Exp. 2001/2002	Proposed 2002/2003	Budget Change
A1670 .200 -10	Equipment	0	0	0	0
.400	Contractual Expenses	5,300	4,000	5,300	0
.402	Printing	22,000	22,000	26,000	4,000
.403	Postage	49,000	49,000	54,500	5,500
.404	Copier Machine Rentals	110,750	100,750	110,750	0
.405	Copier Machine Service	0	0	0	0
.409	Legal Advertisements	2,000	1,600	2,000	0
.490 -06	BOCES Services	15,000	18,000	15,000	0
.500	Supplies	600	0	600	0
.501	Copier Supplies	46,000	30,000	46,000	0
A1670 .0	CENTRAL PRINTING & MAILING	250,650	225,350	260,150	9,500

CENTRAL DATA PROCESSING

Budget Code		2001/2002	Proj. Exp. 2001/2002	Proposed 2002/2003	Budget Change
A1680 .160 -07	Technology Coordination Salaries	229,910	236,000	245,320	15,410
.200	Equipment	9,100	16,000	29,300	20,200
.400	Contractual Expenses	13,635	13,000	8,800	(4,835)
.401	Mileage/Conferences	10,000	2,000	16,200	6,200
.420	Repair	0	0	14,000	14,000
.490 -06	BOCES Services	0	0	0	0
.500	Supplies	6,730	5,000	4,130	(2,600)
A1680 .0	CENTRAL DATA PROCESSING	269,375	272,000	317,750	48,375

Salaries (.160)	FTE	Amount
Coordinator	1.0	60,745
Technician	2.0	94,100
Technician Assistant	2.0	68,200
Teacher Assistant (Help Desk)	1.0	17,055

SPECIAL ITEMS

Budget Code		2001/2002	Proj. Exp. 2001/2002	Proposed 2002/2003	Budget Change
A1910 .421 -10	Multi-Peril Insurance	91,950	98,300	120,000	28,050
.422	Student Accident Ins.	7,575	5,880	7,500	(75)
A1910 .0	TOTAL	99,525	104,180	127,500	27,975
A1920 .474 -10	Board Membership Dues	12,500	12,500	13,000	500
A1950 .473 -10	Assessments on School Property	40,000	39,000	40,000	0
A1964 .489 -10	Refund - Real Property Taxes	500	500	500	0
A1981 .490 -06	BOCES - Adm. Charges	223,000	223,000	231,000	8,000
A1998 .0	SPECIAL ITEMS	375,525	379,180	412,000	36,475

CURRICULUM DEVELOPMENT AND SUPERVISION

Budget Code		2001/2002	Proj. Exp. 2001/2002	Proposed 2002/2003	Budget Change
A2010 .150 -07	Instructional Salaries	158,190	140,000	163,340	5,150
.160	Clerical - Salaries	21,200	16,200	22,300	1,100
.200	Equipment	0	0	0	0
.400	Contractual Expenses	10,115	9,885	10,130	15
.401	Mileage/Conferences	7,500	1,000	7,500	0
.490 -06	BOCES Services	10,640	10,090	11,050	410
.500	Supplies	7,590	7,000	7,590	0
A2010 .0	CURR. DEV. & SUPERVISION	215,235	184,175	221,910	6,675

Budget Code	Object of Expense	FTE	Curr.	K-12 Art	K-12 AV	K-12 Music	Summer Curr.	Total
A2010.150-07	Inst. Salaries	1.0	95,220	2,700	2,250	3,170	60,000	163,340
.160	Clerical Salaries	1.0	21,700				600	22,300

SUPERVISION - REGULAR SCHOOL

Budget Code		2001/2002	Proj. Exp. 2001/2002	Proposed 2002/2003	Budget Change
A2020 .150 -07	Building Principals - Salaries	504,010	500,000	508,880	4,870
.160	Clerical Salaries	160,750	163,000	167,300	6,550
.162	Sub/OT Salaries	7,000	5,000	7,000	0
.200	Equipment	700	1,000	4,000	3,300
.400	Contractual Expenses	12,300	2,300	13,150	850
.401	Mileage/Conferences	16,600	9,000	18,500	1,900
.490 -06	BOCES Services	9,400	9,400	9,500	100
.500	Supplies	14,500	9,000	12,280	(2,220)
A2020 .0	SUPERVISION - REGULAR SCHOOL	725,260	698,700	740,610	15,350

Budget Code	Object of Expense	FTE	High School	Middle School	Ontario Elementary	Ontario Primary	Freewill Elementary	Total
A2020.150-07	Principals Salaries	7.0	144,500	145,820	70,380	77,800	70,380	508,880
.160	Clerical Salaries	8.0	55,400	37,000	21,000	24,300	29,600	167,300

Budget Code	Object of Expense	High School	Middle School	Ontario Elementary	Ontario Primary	Freewill Elementary	District	Total
A2020 .200	Equipment	2,000	1,000	0	0	1,000		4,000
.400	Contractual Expenses	1,500	650	0	500	500	10,000	13,150
.401	Mileage/Conferences	2,000	2,000	2,000	1,000	1,500	10,000	18,500
.500	Supplies	2,000	5,070	3,355	200	1,655		12,280

EMPLOYEE BENEFITS

Budget Code		2001/2002	Proj. Exp. 2001/2002	Proposed 2002/2003	Budget Change
A9010 .800 -10	NYS Employees Retirement	75,000	30,000	181,000	106,000
A9020 .800 -10	NYS Teachers Retirement	377,000	300,000	377,000	0
A9030 .801 -10	Social Security (FICA)/Medicare	1,353,200	1,300,000	1,396,600	43,400
A9040 .802 -10	Worker's Compensation	78,500	50,000	78,500	0
A9045 .803 -10	Life Insurance	7,500	7,500	8,000	500
A9060 .805 -10	Hospital/Medical/Disability Insurance	1,843,200	1,843,200	2,120,000	276,800
.806	Dental Insurance	163,000	195,000	200,000	37,000
A9098 .0	EMPLOYEE BENEFITS	3,897,400	3,725,700	4,361,100	463,700

DEBT SERVICE

Budget Code		2001/2002	Proj. Exp. 2001/2002	Proposed 2002/2003	Budget Change
A9711 .610 -10	Principal - Serial Bond (School Construction)	2,310,000	2,280,000	2,000,000	(310,000)
.710	Interest - Serial Bond	686,000	531,000	600,000	(86,000)
A9731 .710 -10	Interest - Bond Anticipation Notes	0	0	0	0
A9760 .710 -10	Interest - Tax Anticipation Notes	10,000	0	10,000	0
A9770 .710 -10	Interest - Revenue Anticipation Notes	190,000	0	0	(190,000)
A9898 .0	DEBT SERVICE	3,196,000	2,811,000	2,610,000	(586,000)

INTERFUND TRANSFERS

Budget Code		2001/2002	Proj. Exp. 2001/2002	Proposed 2002/2003	Budget Change
A9901 .950 -10	Transfer to Special Aid Fund	60,655	30,000	60,655	0
A9950 .970 -10	Transfer to Capital Fund	0	0	0	0
A9951 .0	INTERFUND TRANSFERS	60,655	30,000	60,655	0

WAYNE CENTRAL SCHOOL DISTRICT

To: Michael Havens, Superintendent of Schools
From: Robert E. Pearles, Jr., Director of Human Resources
Re: Personnel Action
Date: March 13, 2002

The following is submitted for your review and approval.

INSTRUCTIONAL STAFF

Recommendation for tenure:

<u>Name</u>	<u>Tenure Area</u>	<u>Tenure Date</u>
Michelle Guerrieri	Special Education	May 15, 2002

Resignations:

None

Leave of Absence:

Diane DiGravio – Science Teacher assigned to Thomas C. Armstrong Middle School, a paid FMLA disability leave of absence effective May 24, 2002 through June 30, 2002. *For the purpose of childbearing.*

Lisa Golubjatnikov – English Teacher assigned to James A. Beneway High School, an extension to an unpaid leave of absence, effective September 1, 2002 through January 30, 2003. *For the purpose of child rearing.*

Michelle Goodwin - Elementary Teacher assigned to Ontario Elementary School, an extension to an unpaid leave of absence, effective September 1, 2002 through January 30, 2003. *For the purpose of child-rearing.*

Tracy Harvey – Elementary Teacher assigned to Ontario Elementary School, a paid FMLA disability leave of absence effective May 20, 2002 through June 30, 2002. *For the purpose of childbearing.*

Jennifer Latshaw – Special Education Teacher assigned to James A. Beneway High School, an extension to an unpaid leave of absence, effective September 1, 2002 through January 30, 2003. *For the purpose of child rearing.*

Jeannine Nowak – Business Teacher assigned to James A. Beneway High School, a paid disability leave of absence, effective March 4, 2002 through May 24, 2002 followed by an unpaid leave of absence May 25, 2002 through June 30, 2002. *For the purpose of childbearing and child rearing. This is an amended action to a previous item from February 14, 2002.*

Appointments:

Addendum to the Appointment of K-12 Advisors and Extra-Curricular Advisors:

Thomas Sousa	Music	\$3065 prorated
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Marc Binsack Detention \$2421 prorated
 Brad LaBarge Math \$2360 prorated

NAME	SPORT	STEP		SALARY LEVEL	INCENTIVE	SALARY
		Total	WCS			
Tim Mattle	Var. B. Tennis	10	10	F	Yes	2662
Brian Tripp	Modified Track	1	1	F	No	1956
TBD	Modified Track			F		
Mark Bunce	Mod. Softball	1	2	F	No	1956

Addendum to the Annual Appointment of Substitute Teachers:

David Andrus Wally Cordaro Kenneth Fletcher Jessica Harper
 George Isgrigg George Reeners Nicole Schultz Sean Stevenson

SUPPORT STAFF

Resignations:

Robert Shaw – Custodian assigned to James A. Beneway High School, recommend that he be terminated effective March 14, 2002.

Barbara Walsh – Teacher Aide assigned to James A. Beneway High School, recommend that she be terminated effective February 25, 2002.

Leave of Absence:

Elizabeth Burns – Teacher Aide assigned to Thomas C. Armstrong Middle School, an unpaid FMLA leave of absence effective March 30, 2002 through June 30, 2002. *For the purpose of childbearing.*

Appointments:

Linda Neal – Cleaner assigned to the Maintenance Department, a permanent Civil Service appointment having served a successful probationary period, effective March 23, 2002, at current salary.

Diane Provo – Teacher Aide assigned to James A. Beneway High School, a permanent Civil Service appointment having served a successful probationary period, effective March 30, 2002, at current salary.

WAYNE CENTRAL SCHOOL DISTRICT
Office of Human Resources

To: Michael Havens
From: Bob Pearles
Re: Wage Adjustments
Date: March 8, 2002

Stated below are proposed actions relative to wage adjustments for specified personnel effective July 1, 2001 for your review and recommendation to the Board of Education.

CONFIDENTIAL DISTRICT OFFICE PERSONNEL

Upon recommendation of the Superintendent of Schools, the salary of the following named positions is adjusted by \$.65/hour effective July 1, 2002:

Administrative Assistant
Payroll Account Clerk
Senior Typist Business Office
Senior Typist Human Resources Office
Treasurer

DISTRICT-WIDE SUPERVISORY PERSONNEL

Upon recommendation of the Superintendent of Schools, the salary of the following named positions is adjusted by 3.5% effective July 1, 2002:

Assistant Superintendent for Instruction
Director of Facilities
Director of Human Resources
Director of Student Services
Food Service Supervisor
School District Clerk/Communications Director/Attendance Officer
Technology Coordinator

Upon recommendation of the Superintendent of Schools, the salary of the following named positions is adjusted, effective July 1, 2002:

Assistant Superintendent for Business:

Adjust the salary for this position to reflect commensurate duties and responsibilities similar to those of the Assistant Superintendent for Instruction. This adjusted salary would be \$95,220 for 2002-2003.

Transportation Supervisor:

Adjust the salary for this position to \$58,600 for 2002-2003.

CSE Recommendations to the Board of Education

Date: 3/13/02

The Committee recommends that the following program be arranged, or approved, for the following students. Parents are in agreement with this recommendation.

Student: # 8605
School: Freewill Elementary
Classification: SI
Recommended Placement : Related Services Only
Grade && Year: K (01-02)
Time of Services: See Related Services
Triennial Due:
Last Program: Regular Education

Reason for Placement/Services:

Other Placement/Services Considered, but Not Selected:

Related	Speech and/or Language:	5X/week at 30 minutes, small group
	Occupational Therapy:	None
	Physical Therapy:	None
	Counseling:	None
	Adapted Physical Education:	None
	Other:	None

Student: # 9044
School: Freewill Elementary
Classification: LD/reading & basic writing
Recommended Placement : Consultant Teacher for academic support
Grade && Year: 02 (01-02)
Time of Services: 2 hours/week
Triennial Due: 2004/12
Last Program: Regular Education

Reason for Placement/Services: Needs in class support / test modifications.

Other Placement/Services Considered, but Not Selected: Resource Room

Related	Speech and/or Language:	None
	Occupational Therapy:	None
	Physical Therapy:	None
	Counseling:	None
	Adapted Physical Education:	None
	Other:	None

Student: # 9058
School: Freewill Elementary
Classification: LD/reading & writing
Recommended Placement : Consultant Teacher for academic support
Grade && Year: K (001-02)
Time of Services: 2 hours/week
Triennial Due: 2004/12
Last Program: Regular Education

Reason for Placement/Services: Needs in class support / test modifications.

Other Placement/Services Considered, but Not Selected: Resource Room

Related	Speech and/or Language:	3X/week at 30 minutes, group
	Occupational Therapy:	None
	Physical Therapy:	None
	Counseling:	None
	Adapted Physical Education:	None
	Other:	None

CSE Recommendations to the Board of Education

Date: 3/13/02

The Committee recommends that the following program be arranged, or approved, for the following students. Parents are in agreement with this recommendation.

Student: # 96757
School: Freewill Elementary
Classification: SI
Recommended Placement : Related Services Only
Grade && Year: K (01-02)
Time of Services: See related services
Triennial Due:
Last Program: Regular Education

Reason for Placement/Services:

Other Placement/Services Considered, but Not Selected:

Related	Speech and/or Language:	2X/wk. Individual, 3X/wk. Small group
	Occupational Therapy:	None
	Physical Therapy:	None
	Counseling:	None
	Adapted Physical Education:	None
	Other:	None

Student: # 97773
School: Wayne Central Middle School
Classification: LD (declassified)
Recommended Placement : Declassified with Support
Grade && Year: 08 (01-02)
Time of Services: n/a
Triennial Due: 2003/11
Last Program: Resource Room (Pittsford)

Reason for Placement/Services:

Other Placement/Services Considered, but Not Selected:

Related	Speech and/or Language:	None
	Occupational Therapy:	None
	Physical Therapy:	None
	Counseling:	None
	Adapted Physical Education:	None
	Other:	None

CPSE Recommendations to the Board of Education

Date: 3/13/02

The Committee recommends that the following program be arranged, or approved, for the following students. Parents are in agreement with this recommendation.

Student: # 96562
School: Stepping Stones Learning Center
Classification: Preschool Child w/a Disability
Recommended Placement : Integrated Special Class

Grade & Year: Preschool (01-02)
Time of Services: Five half days/week - PM
Last Psychological: 3/30/01
Last Program: Early Intervention

Related Speech and/or Language: 3X/week@30min.
Occupational Therapy: 2X/week@30min.
Physical Therapy: 2X/week@30min.
Counseling: None
Adapted Physical Education: None
Other: Music Therapy 2x/week @ 30 min. (indiv.)/1x/week @ 30 min.

Student: # 96592
School: Rochester Hearing & Speech @ home
Classification: Preschool Child w/ Disability
Recommended Placement : Related Services Only

Grade & Year: Preschool (01-02)
Time of Services: See related services
Last Psychological: 12/6/01
Last Program:

Related Speech and/or Language: 2X/week @ 45 minutes (individual)
Occupational Therapy:
Physical Therapy:
Counseling:
Adapted Physical Education:
Other:

Student: # 96712
School: Roosevelt Children's Center
Classification: Preschool Child w/a Disability
Recommended Placement : From SEIT with Related Services to Integrated Special Class 8:1:2 @

Grade & Year: Preschool (01-02)
Time of Services: 5X/wk half days
Last Psychological: 3/9/01
Last Program: Early Intervention

Related Speech and/or Language: 150 min./week (3x group, 2x individual)
Occupational Therapy: 2X/week@45 min.
Physical Therapy: None
Counseling: None
Adapted Physical Education: None
Other: None

CPSE Recommendations to the Board of Education

Date: 3/13/02

The Committee recommends that the following program be arranged, or approved, for the following students. Parents are in agreement with this recommendation.

Student: # 96792
School: Home (by Deborah Sudore)
Classification: Preschool Child w/a Disability
Recommended Placement : Related Services Only

Grade & Year: Preschool (01-02)
Time of Services: See related services
Last Psychological: 12/11/01
Last Program: None

Related Speech and/or Language: 1X/week @ 60 min. (individual in home)
Occupational Therapy:
Physical Therapy:
Counseling:
Adapted Physical Education:
Other:

Student: # 97641
School: Roosevelt Children's Center services @ Newark
Classification: Preschool Child w/a Disability
Recommended Placement : Self Contained Class, 9:1:2

Grade & Year: Preschool (01-02)
Time of Services: Five full days/week
Last Psychological: 3/7/01
Last Program: Early Intervention

Related Speech and/or Language: 4X/week @ 30 min, 3 group; 1 individual
Occupational Therapy: 3X/week @ 30 min., individual
Physical Therapy: 3X/week @ 30 min., individual
Counseling: None
Adapted Physical Education: None
Other: Music Therapy 2X/week @ 30 min., 1 group/1 individual

WAYNE CENTRAL SCHOOL DISTRICT
Ontario Center, New York

TO: Board of Education
FROM: Michael Havens
RE: Consensus Agenda
DATE: March 13, 2002

The following items are recommended for approval as presented in a Consensus Agenda:

1. Accept Treasurer's Report – January, 2002
2. Approve Health Contract with West Irondequoit School District
3. Award Bus Bid

/les

TREASURER'S MONTHLY REPORT
ENDING BALANCES OF ALL WCSO FUNDS AS OF JANUARY 31, 2002

GENERAL FUND

Checking Account	15,273.64
Certificates of Deposit	
Money Market	<u>6,238,361.37</u>

TOTAL AVAILABLE CASH 6,253,635.01

SCHOOL LUNCH FUND

Checking Account	69,170.98
Money Market Account	<u>57,856.33</u>

TOTAL AVAILABLE CASH 127,027.31

CAPITAL RESERVE FUND

Checking Account	545.55
Certificates of Deposit Invested	<u>537,054.49</u>

TOTAL AVAILABLE CASH 537,600.04

CAPITAL PROJECTS

Checking Account	7,777.38
Certificates of Deposit Invested	568,703.77

BUS RESERVE

Checking Account	528.50
Certificates of Deposit Invested	<u>208,279.35</u>

TOTAL AVAILABLE CASH 208,807.85

TRUST AND AGENCY ACCOUNT

Checking Account (Now)	144,680.81
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UNEMPLOYMENT INSURANCE ACCOUNT

Interest Account	6.53
Certificate of Deposit	100,173.52

LIABILITY INSURANCE ACCOUNT

Interest Account	58.70
Certificate of Deposit	74,151.98

SPECIAL AID ACCOUNT

Checking Account	185,350.77
------------------	------------

Date

Leora L. Stramonine, Treasurer

Received by the Board of Education
and entered as a part of the
minutes of the Board meeting held

20

Clerk of Board of Education

**GENERAL FUND
TREASURER'S MONTHLY REPORT
For the period of January 1 - 31, 2002**

Prior period available balance (\$12,678.24)

RECEIPTS DURING MONTH

DATE	SOURCE	AMOUNT
01/02/02	Wayne Finger Lakes Boces	33,651.57
01/04/02	Wayne Finger Lakes Boces	29,968.98
01/08/02	Wayne Finger Lakes Boces	17,934.21
01/08/02	Wayne Finger Lakes Boces	204,321.70
01/16/02	NYS Teacher's Retirement	2,842.27
01/16/02	The Riverside Publishing	477.00
01/01-31/02	Building Use	678.00
01/01-31/02	Admissions	450.00
01/01-31/02	Money Market Transfers	2,300,000.00
01/01-31/02	Miscellaneous	623.86
Total Receipts		2,590,947.59
Total receipts, including balance		\$2,578,269.35

DISBURSEMENTS MADE DURING MONTH

By check
From Check No. 22118 To Check No. 22386 630,764.86

Payrolls	1,932,230.85	
Money Market		
	<hr/>	
Total disbursements		<hr/> \$2,562,995.71
Cash Balance		<hr/> <hr/> \$15,273.64

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement	27,116.43	
Less total of outstanding checks	<hr/> 12,217.79	
Net balance in bank	14,898.64	
Amount of receipts undeposited (add)	<hr/> 375.00	
Total available balance		<hr/> <hr/> \$15,273.64

Received by the Board of Education
and entered as a part of the
minutes of the Board meeting held

This is to certify that the above
Cash balance is in agreement with
my bank statement as reconciled

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Clerk of Board of Education

Treasurer of School District Date

**SCHOOL LUNCH FUND
TREASURER'S MONTHLY REPORT
For the period of January 1 - 31, 2002**

Prior period available balance \$102,329.22

RECEIPTS DURING MONTH

DATE	SOURCE	AMOUNT
01/01-31/02	Other Sales	234.33
01/01-31/02	HS Lunch/Break Rec	20,151.28
01/01-31/02	MS Lunch/Break Rec	16,833.76
01/01-31/02	OE Lunch/Break Rec	8,330.76
01/01-31/02	OP Lunch/Break Rec	4,597.58
01/01-31/02	FR Lunch/Break Rec	7,302.41
01/01-31/02	Bank Credits	6.65

Total Receipts \$57,456.77

Total receipts, including balance \$159,785.99

DISBURSEMENTS MADE DURING MONTH

By check			
From Check No.	3001 To Check No.	3036	32,271.53
	Payroll		58,312.73
By Debit Charge	Bank Debits		<u>30.75</u>

Total disbursements \$90,615.01

Cash Balance \$69,170.98

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement	51,231.33	
Less total of outstanding checks	<u>896.97</u>	
Net balance in bank	50,334.36	
Amount of receipts undeposited (add)	<u>18,836.62</u>	
Total available balance		<u>\$69,170.98</u>

Received by the Board of Education
and entered as a part of the
minutes of the Board meeting held

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Clerk of Board of Education

This is to certify that the above
Cash balance is in agreement with
my bank statement as reconciled

Treasurer of School District Date

**CAPITAL RESERVE
TREASURER'S MONTHLY REPORT
For the period of January 1 - 31, 2002**

Prior period available balance \$545.55

RECEIPTS DURING MONTH

DATE	SOURCE	AMOUNT
01/11/02	Certificate of Dep	535,892.03
01/11/02	Interest	791.93
01/18/02	Certificate of Dep	536,683.96
01/18/02	Interest	187.84
01/25/02	Certificate of Dep	536,871.80
01/25/02	Interest	182.69

Total Receipts \$1,610,610.25

Total receipts, including balance \$1,611,155.80

DISBURSEMENTS MADE DURING MONTH

By check
From Check No. To Check No. -

By Debit Charge Purchase cd 1,610,610.25

Total disbursements \$1,610,610.25

Cash Balance \$545.55

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement	545.55	
Less total of outstanding checks	<u>-</u>	
Net balance in bank	545.55	
Amount of receipts undeposited (add)	<u>-</u>	
Total available balance		<u>\$545.55</u>

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Treasurer of School District

Date

**CAPITAL PROJECTS
TREASURER'S MONTHLY REPORT
For the period of January 1 - 31, 2002**

Prior period available balance \$45,374.58

RECEIPTS DURING MONTH

DATE	SOURCE	AMOUNT
01/11/02	Certificate of Dep	567,472.81
01/11/02	Interest	838.60
01/18/02	Certificate of Dep	568,311.41
01/18/02	Interest	198.91
01/26/02	Certificate of Dep	568,510.32
01/26/02	Interest	193.45

Total Receipts 1,705,525.50

Total receipts, including balance \$1,750,900.08

DISBURSEMENTS MADE DURING MONTH

By check			
From Check No.	394 To Check No.	395	37,597.20
By Debit Charge	Purchase CD		1,705,525.50
Total disbursements			\$1,743,122.70
Cash Balance			\$7,777.38

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement	7,777.38	
Less total of outstanding checks	_____	
Net balance in bank	7,777.38	
Amount of receipts undeposited (add)	_____	-
 Total available balance		 \$7,777.38
		=====

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_____ 20 _____

Clerk of Board of Education

Treasurer of School District

Date

**BUS RESERVE
TREASURER'S MONTHLY REPORT
For the period of January 1 - 31, 2002**

Prior period available balance 455.63

RECEIPTS DURING MONTH

DATE	SOURCE	AMOUNT
01/11/02	Certificate of Dep	207,901.25
01/11/02	Interest	307.23
01/18/02	Certificate of Dep	208,208.48
01/18/02	Interest	72.87
01/25/02	Certificate of Dep	208,281.35
01/25/02	Interest	70.87

Total Receipts \$624,842.05

Total receipts, including balance \$625,297.68

DISBURSEMENTS MADE DURING MONTH

By check

From Check No. To Check No.

By Debit Charge Purchase CD 624,769.18

Total disbursements \$624,769.18

Cash Balance \$528.50

RECONCILIATION WITH BANK STATEMENT

**TRUST AND AGENCY
TREASURER'S MONTHLY REPORT
For the period of January 1 - 31, 2002**

Prior period available balance \$275,493.80

RECEIPTS DURING MONTH

DATE	SOURCE	AMOUNT
01/04/02	General Fund-payroll	239,526.17
01/04/02	General Fund - Fica/Med	55,140.44
01/04/02	Cafeteria payroll, fica/med	4,986.97
01/04/02	First Pres Church	500.00
01/07/02	Retirees Med/Dent reimburse	22,269.07
01/18/02	General Fund - payroll	235,001.03
01/18/02	General Fund - Fica/Med	53,601.48
01/16/02	Cafeteria Payroll	2,927.31
01/16/02	Cafeteria Fica/Med	723.47
01/25/02	General Fund-payroll	97,811.89
01/25/02	General Fund -Fica/Med	26,866.14
01/23/02	Cafeteria Payroll	4,806.81
01/23/02	Cafeteria Fica/Med	2,200.34
01/30/02	Cafeteria Payroll	3,651.19
01/30/02	Cafeteria Fica/Med	1,190.55
01/01-30/02	Interest	136.11
	Total Receipts	<u>\$751,338.97</u>
	Total receipts, including balance	\$1,026,832.77

DISBURSEMENTS MADE DURING MONTH

By check			
From Check No.	2019 To Check No.	2023	
			77,816.01
	Transfer to General Fund		183,429.85
By Debit Charge	Transfer s for payroll		<u>620,906.10</u>
	Total disbursements		<u>882,151.96</u>

Cash Balance \$144,680.81

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement	215,756.86	
Less total of outstanding checks	<u>71,176.05</u>	
Net balance in bank	144,580.81	
Amount of receipts undeposited (add)	<u>100.00</u>	
Total available balance		<u><u>\$144,680.81</u></u>

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Clerk of Board of Education

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UNEMPLOYMENT INSURANCE RESERVE
TREASURER'S MONTHLY REPORT
For the period of January 1 - 31, 2002

Prior period available balance \$0.00

RECEIPTS DURING MONTH

DATE	SOURCE	AMOUNT
------	--------	--------

Total Receipts _____

Total receipts, including balance

DISBURSEMENTS MADE DURING MONTH

By check

From Check No.

To Check No.

By Debit Charge _____

Total disbursements _____

Cash Balance =====

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement

Less total of outstanding checks _____

Net balance in bank

Amount of receipts undeposited (add) _____

Total available balance

CERTIFICATE OF DEP
SAVINGS

100,173.52

6.53

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Date

LIABILITY INSURANCE RESERVE

TREASURER'S MONTHLY REPORT

For the period of January 1 - 31, 2002

Prior period available balance

RECEIPTS DURING MONTH

DATE	SOURCE	AMOUNT
------	--------	--------

Total Receipts

Total receipts, including balance

DISBURSEMENTS MADE DURING MONTH

By check

From Check No.

To Check No.

By Debit Charge

Total disbursements

Cash Balance

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement

Less total of outstanding checks

Net balance in bank

Amount of receipts undeposited (add) _____

Total available balance

CERTIFICATE OF DEP
SAVINGS

74,151.98

58.70

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SPECIAL AID

TREASURER'S MONTHLY REPORT
For the period of January 1 - 31, 2002

Prior period available balance \$180,690.90

RECEIPTS DURING MONTH

DATE	SOURCE	AMOUNT
01/04/02	Literacy Grant	250.00
01/07/02	State Aid	4,595.00
01/08/02	State Aid	500.00
0111/02	Stop Pay Check #672	40.00

Total Receipts \$5,385.00

Total receipts, including balance \$186,075.90

DISBURSEMENTS MADE DURING MONTH

By check
From Check No. 712 To Check No. 715 725.13

By Debit Charge Trans to GF

Total disbursements \$725.13

Cash Balance \$185,350.77

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement 185,713.89

Less total of outstanding checks	<u>363.12</u>	
Net balance in bank	185,350.77	
Amount of receipts undeposited (add)	<u>-</u>	
Total available balance		<u><u>\$185,350.77</u></u>

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Clerk of Board of Education

Treasurer of School District Date

Consensus Agenda #2

TO: Michael Havens
FROM: Gregory J. Atseff
Assistant Superintendent for Business
DATE: March 13, 2002
RE: Health Service Contract - West Irondequoit

Attached is the contract for health services for Wayne students attending a private or parochial school in the West Irondequoit School District for the 2001-2002 school year.

The cost of the contract is:

(6) students @ \$289.46 = \$1,736.76

The attendance officer has verified the students listed on the health service contract.

RESOLUTION

Be it resolved, that the Board of Education of the Wayne Central School District hereby approves the contract for health services with the West Irondequoit School District for the 2001-2002 school year, and hereby authorizes the Superintendent of Schools, Board President, and District Clerk to execute the contract.

/db

Attachment

Commented [DB1]: Page: 56
Check to see who has to sign the contract. May need to add superintendent and delete others.

Consensus Agenda #3

TO: Michael Havens, Superintendent of Schools
FROM: Gregory J. Atseff, Assistant Superintendent for Business
DATE: March 13, 2002
RE: Surplus Bus Bid

At the regular board meeting held January 9, 2002, the Board of Education declared school buses #163, #164, #165, #179, #180, #184, #188, #190, and a 1986 Chevy 4x4 as surplus vehicles. A legal notice was advertised in the local newspapers inviting the submission of sealed bids for these vehicles. The bids were publicly opened on Thursday, February 21, 2002, at 1:00 p.m. at the district administrative offices.

A copy of the bid summary is attached for your reference.

The highest bidders are:

Vendor	Bus #	Bid Price
1. Gala Bus Lines LTD 146 Wolcott St. Brooklyn, New York 11231	190	\$ 2,225.50
2. Guy Alvito 624 Plank Rd. Macedon, NY 14502	Pick-up Truck	1,529.99
3. Michael A. Buchiere 600 Plank Rd. Macedon, NY 14502	163	705.00
4. Welsh Automotive Grp. Omahundra Lakeland, FL	165 180	1,685.00 <u>5,850.00</u> 7,535.00
5. North Star Tours Inc. 727 E 3 rd St. Brooklyn, NY 11218	179 184 188	2,851.00 750.00 <u>2,065.00</u> 5,666.00
6. Yellow Bus Sales 59590 CR 9 PO Box 88 Newcomerstown, OH 43832	164	1,659.00
		<u>\$19,320.49</u>

Recommend that the Board of Education award these surplus buses to the highest bidders as outlined above.

/db

SURPLUS BUS BID - 2/21/02

	Gala Bus Lines LTD	Guy Alvito	Michael A. Buchiere	Donald Holcomb	School Bus Auct.	Union Hill Fire Dept	Don Brown Bus Sales	Welch Automotiv e Grp Omahundr a Ave	North Star Tours Inc	Mr. Jaine Catalan	Yellow Bus Sales	Mr. Richard Stauble	Buzz DeMay
	146 Wolcott St. Brooklyn, NY 11231 718-624-9400 Alex	624 Plank Rd Macedon, NY 14502 315-524-3330	600 Plank Rd. Macedon, NY 14502 315-524-8985	6624 Tuckahoe Rd. Williamson, NY 14589 315-589-4025	190-192 Fisher Rd Slippery Rock, PA 16057 800-422-8884	70 Ridge Rd Union Hill, NY 14519 176-265-1515	703 Co. Hwy 107 Johnstown, NY 12095 518-762-7380	Lakeland FL 863-660-1044	727 E3rd Street Brooklyn, NY 11218 718-851-2729	202 Avenue F #1A Brooklyn, NY 11218 917-468-3570	59590 CR9 PO Box 88 Newcomerst own, OH 43832 740-498-8197 Michael lannullo	1641 N.W. 12 Ave. Homestea d FL 33030 305-248-7291 Richard Stauble	5464 Morse Hill Rd. Williamson, NY 14589 315-483-9388
1986 pickup		1,529.99		450.00					125.00		659.00	275.00	210.99
Bus 163 -mini			705.00	213.00		100.00					359.00		260.99
Bus 164 - 66 pass					956.00	300.00	1,265.00	1,475.00	1,609.00		1,659.00	1,098.00	325.99
Bus 165 - 66 pass					1,056.00	300.00	1,265.00	1,685.00	1,607.00		1,659.00	987.00	410.99
Bus 179 - 47 pass					1,256.00		1,555.00		2,851.00		1,659.00		442.99
Bus 180 - 66 pass					1,256.00		2,712.00	5,850.00	3,857.00	4,100.00	3,659.00	2,498.00	679.99
Bus 184 - 16 pass				200.00		100.00			750.00		127.00		259.99
Bus 188 - 19 pass					856.00		1,056.00		2,065.00		659.00		282.99
Bus 190 - 10+2	2,225.50	301.00	1,905.00	500.00	656.00		1,063.00		1,841.00		659.00		385.99

