

**WAYNE CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING AGENDA**

DATE: February 13, 2002 TIME: 7:15 p.m. PLACE: District Office Board Room

- 7:15 Executive Session
- 7:30 Call to Order /Pledge of Allegiance
- 7:35 Approval of Agenda/Approval of [MINUTES](#) Att. 1
- 7:40 Public Comment
- 7:50 Board Member Comments
- 7:55 Board President's Comments
- 8:00 Superintendent's Report
1. Middle School Science [OLYMPIAD](#) Team Att. 2
 2. Staff Reviews
 3. Model Schools Presentation
 4. Building Project Update
 5. 2002-03 [Budget](#) Presentation – Capital Portion Att. 3
 6. Student Questions
- 8:40 Board Action Items
1. [Personnel](#) Action Att. 4
 2. [CSE/CPSE](#) Action Att. 5
 3. [Consensus](#) Agenda: Att. 6
 - 1) [Webster](#) CSD Health Contract
 - 2) [Newark](#) CSD Health Contract
 - 3) [Gifts](#) to District
- 9:15 Public Comment/Board Comments
- 9:20 Adjournment

Next Meeting: February 27, 2002 6:30 p.m. District Office Board Room

District Mission Statement

Based on the belief that all students can learn, the staff of the Wayne Central School District accepts the responsibility to teach all students, regardless of differences, the fundamental skills. We further accept the responsibility to challenge all students to attain higher levels of achievement. Wayne Central will provide the opportunity, environment, and encouragement to meet this goal while developing the whole child, physically, socially, emotionally, and culturally.

**WAYNE CENTRAL SCHOOL DISTRICT
Ontario Center, New York 14520**

**BOARD OF EDUCATION MINUTES
APPROVED**

UNOFFICIAL UNTIL

DATE: Wednesday, January 23, 2002
p.m.

TIME: 7:30

TYPE: Regular Business Meeting
School

PLACE: Ontario Elementary
School

PRESENT: Trustees Anderson, Brunner, Griswold, Johnson, Lyke, Ratcliffe, Robusto, Triou, Wyse; District Clerk Switzer; Administrators Havens, Young, Armocida, La Ruche, Siracuse, Saxby, Woodard, Atseff, Spring, Pearles, Blankenberg

GUESTS: Visitor's Roster filed in clerk's file, this meeting

I. TOUR OF ONTARIO ELEMENTARY SCHOOL

Prior to the business meeting, trustees and school personnel toured Ontario Elementary School and conducted their annual visit pursuant to §1705 of the State Education Law.

II. CALL TO ORDER: 7:30 p.m. by Mark A. Wyse, School Board President

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF AGENDA & MINUTES (January 9 & 16, 2002)

Mr. Johnson offered a **MOTION** to approve the agenda for this evening's meeting as presented/revised, 9 Ayes, 0 Nays, Carried.

Mrs. Brunner offered a **MOTION** to approve the minutes of the meetings of January 9 & 16, 2002 as presented. 9 Ayes, 0 Nays, Carried.

A. V. PUBLIC COMMENT

Mr. Wyse noted that school board meetings are meetings conducted in public, not public meetings. The Board of Education devotes a portion of the agenda to time for public comment and responses require the action of the total school board. The Board of Education encourages public participation and requests that each speaker provide their name, address, group(s) they represent (if any), and the topic(s) they wish to address.

A. Matthew Mazura, 1981 Ridge Road, Ontario, read a prepared statement and welcomed school board members to Ontario Elementary School, his alma mater. He asked trustees to carefully consider the impact of any future capital facilities projects to consolidate Ontario Primary School and Ontario Elementary School and discontinue student use of Ontario Elementary School. He cited research that schools of 300 to 400 children are best for instructional purposes, student achievement, attitude, behavior and attendance, among others. (copy attached to these minutes in minute book)

VI. BOARD MEMBER COMMENTS - None

VII. BOARD PRESIDENT'S COMMENTS

- A. Mr. Wyse stated that he met with Mr. Atseff and Mr. Liebert, from the architect's office, to review prior concerns relative to the **air handling units in the high school's performing arts center**. The issues were addressed and the system is in good working order.
- B. Mr. Wyse extended **condolences to the family of of Donald Tobin**, board president of our newly centralized school district in 1949, on his recent passing at age 89. He was also a business leader in the Ontario community and father of later school board members Edward and James Tobin, M.D. and grandfather of Jean Tobin Stein, presently a reading teacher @ Freewill Elementary School.
- C. Mr. Wyse noted that the proposed **employment contract** between the Board of Education and superintendent of schools was signed by both parties and filed with the school district clerk.

VIII. REPORTS OF THE SUPERINTENDENT OF SCHOOLS

Mr. Havens welcomed the boy scouts present this evening and invited them to present questions during public comment time.

CAPITAL FACILITIES PROJECT

Mr. Havens noted that four basic questions about future capital facilities projects were raised by trustees at the prior meeting. He has met with district and building administrators to refine these issues for presentation and review this evening. He invited trustees to offer questions or comments they may have after the presentations.

He extended thanks to district and building administrators for their assistance in gathering and compiling this information in the past four days and preparing for presentations this evening. Their presentations are generally summarized as follows:

Possible Uses for Ontario Elementary School

Mr. Spring, ass't superintendent for instruction, noted that he, Mr. Pearles and Mrs. Woodard considered varied alternative uses for Ontario Elementary School. In random order, these include space for tech support & services, district offices, for the *Hopeworks*/community services program, the district enrichment coordinator, district-wide & Board of Education meeting space, a district teacher center, magnet school programs, pre-kindergarten programs, location for collection of school taxes (now in rented community space), and additional storage spaces.

In addition, there is the potential for school and community partnerships, community outreach programs and space for health and human service agencies to meet with local families. Still other possible uses are a senior center, teen center, after school student, recreation or community activities, parent resource center, and community arts center.

Mr. Anderson asked how much the possible uses would cost. Mr. Havens stated that some uses would have costs, those that are re-located existing services would not. For the most part, the uses presented would not generate substantial additional revenue. At a minimum, rental income could cover upkeep and maintenance.

Mrs. Lyke noted that the capital facilities report indicates appx. \$1 million for necessary improvements at Ontario Elementary School. Mr. Havens stated that some of these needs would not occur if the structure is not occupied solely for student uses.

Mrs. Lyke noted that the need for a good location and space for district office functions has existed for many years.

Program Features of Consolidated Facility for Grades K to 5

Building principals Kim Saxby (Freewill Elementary School), Joseph Siracuse (Ontario Elementary School) and Robert La Ruche (Ontario Primary School) had reviewed the program impact of a consolidated facility for students in Grades K to 5 on the Ontario Center campus.

Mr. Siracuse noted that the current structure of K-2 and 3-5 for the Ontario Primary-Elementary attendance area offers a stable program and has historically provided a fine program for local students. Local alumna have many wonderful experiences to recall. Each of the schools develops their own personality and cultures over the years. The current enrollments of each of the schools is appx. 400 students. When the BOCES classroom lease ends in 2004, Ontario Primary School and Ontario Elementary School could absorb those spaces to maintain program needs.

Mr La Ruche outlined the potential strengths of a consolidated school for grade K to 5. These include development of a state of the art facility, design for space needs like larger kindergarten classrooms, equal allocation of resources, consistency in groupings and cohorts, potential for vertical teaming, ease of transition to the middle school and increased opportunities for staff to participate in shared planning and decision-making by grade level and subject area,

Also, shared common facilities for reception area, kitchen, gymnasiums, mechanical equipment, shared staff, physical proximity to other buildings, pooling of resources on a large scale, no longer need cross-district bussing, consolidate discipline for student behavior, uniform access for disabled persons and centralized resources in the event of an emergency situation.

Mr. Robusto asked for an explanation of vertical teaming. Mr. La Ruche stated it allows more manageable groupings for large numbers of students and provided examples.

Ms. Saxby noted that the issue extends beyond an expanded or new building to an in-depth review of the best learning environment for our students. There are

numerous options to consider and the principals plan to continue to explore this issue.

Mr. Johnson stated he would like to hear the **drawbacks or negatives of consolidation** as well.

Mr. La Ruche stated that nearly each of the topics noted in the prior discussion has a companion negative feature or concern to consider.

Mr. Spring stated that any time a program change is made, there is need to plan and consider many factors. These are not necessarily worse or always negative issues.

Mr. Anderson stated he would expect an increased amount of **time on busses** for students from the extreme southern portions of our district if a consolidated K to 5 school were located on the Ontario Center campus. Mr. Havens stated that a common location would require only a single elementary route with a common start and end site similar to existing secondary routes. He added that we presently have cross-district busses between the two K-5 attendance areas that result in lengthy bus rides and loss of about one hour of instructional time for those students each week. Length of travel time for students would vary with the number and distance from school of bus stops.

Mr. Ratcliffe asked if Mr. Havens and the staff had developed any **alternative revenue sources** than rental to BOCES or learned of alternative approaches used by other districts to generate revenue for all or part of school facilities that were available.

Mr. Havens noted that there are varied possibilities but they do not yield a large, positive cash flow due to cost of maintenance and heat. Mr. Robusto noted that a rental fee of \$6 to \$8 per square foot, including utilities, is common for this kind of space. Mr. Havens stated he has not determined an alternative revenue source large enough to offset the expense of new or additional classroom space.

Mr. Havens added that he is meeting with local town officials to discuss possible cooperative efforts or lease arrangements for town purposes if space was available, for example, at Ontario Elementary School. He is uncertain of the possibilities that might exist.

Mr. Griswold stated he would not view leases with a business concern adjacent to a pre-kindergarten program as a positive mix.

Mr. Havens stated that the mix of business and school uses would have advantages if linked to work study programs for our students or included public library or other resources that schools and the community might share.

Mr. Spring noted the potential for a magnet school or business academy program with opportunities for students to attend classes and participate in practical experiences and training. Such arrangements also provide a positive resource for businesses in terms of workforce development. He added that pre-kindergarten providers may wish to lease space for local programs.

Mr. Havens noted that potential use might also include a training site or center for local businesses using school and business resources. Partnerships between a teacher center and local industry are also possible.

Mrs. Woodard noted the long-range desire and present need to locate space for parents to obtain services from health and human service agencies more easily and closer to home than Lyons or points beyond. There is also the potential to expand the *Hopeworks* and community liaison program and use for tutoring and GED programs.

Mr. Griswold stated he had envisioned a retail business adjacent to a school use; Mr. Havens confirmed that would not be plausible.

Mr. Johnson asked if Mr. Spring sees a trend of more schools developing **academies for specific subjects**. Mr. Spring stated that the state-wide school-to-work initiatives in career and occupational education are creating more interest and value in that area as students are required to develop career plans.

Mr. Johnson asked if career plans are a requirement only for college-bound students; Mr. Spring stated that every child needs a career plan

Project Options

Mr. Havens shared information on “must do,” “should do,” and “would like to do” options for future capital facilities needs. Costs estimates from the school architect were used and they may change.

Items considered as “*must do*” relate to structural integrity, health or safety issue, and items necessary to maintain basic instructional programs.

Items considered as “*should do*” are extremely important for the instructional program and provide cost benefits.

Items considered as “*like to do*” would provide valuable additions to our program, continue our objectives to have first rate facilities and programs but are beyond current affordability.

He outlined costs for varied items cited in the report and the state and local share of those costs depending on the total capital improvements proposed. He estimated a cost of \$12.7 million to expand Ontario Primary School to combine it with Ontario Elementary School for grades K to 5 (with a local share of \$4.2 million) and a cost of \$24 million to combine Freewill Elementary School as well as Ontario Elementary School into expanded space at Ontario Primary School (\$8 million local share). (all estimates)

In summary, the projected costs for “must do” items is \$4.8 million, with a \$1.6 million local share, for “should do” items is \$3.5 million, with a \$1.18 million local share, and \$8.1 million for “like to do” items, with a \$2.7 million local share.

Visitations to Capital Project Sites

To help in gathering information and proposing options, visitations to other districts were made. Mr. Spring and Mr. Blankenberg, director of athletics and physical education, reviewed the visits they made and the details they obtained.

They plan to make return visits and invited trustees to join them to obtain firsthand ideas of capital improvement options.

Discussion followed on the grade structures and campus sizes for the sites visited.

Financial Options

Mr. Havens and Mr. Atseff reviewed the financial implications and options of proposed capital improvements.

Mr. Havens stated that he continues to have discussions with Coca-Cola and Pepsi on proposals for revenues from **pouring rights** agreements. The proposals to date are less than in his prior experience.

Mr. Griswold asked what **amortization period** is proposed for potential capital improvements. Mr. Havens noted that some might align with the length of a possible pouring rights agreement, for example, and others might extend for longer periods. Mr. Atseff explained the new state guidelines on amortization of school bonds for capital improvements.

Mr. Griswold asked what term prior projects had; Mr. Havens stated the typical term was fifteen (15) years. Mr. Griswold has reservations about committing taxpayers to a long-term debt.

Mr. Havens noted that since Wayne-Finger Lakes BOCES has determined other options to meet their needs, local potential for revenue from leases or rentals is greatly diminished to basic support for maintenance and upkeep.

Mr. Atseff reviewed the district's **long-range debt level**, including the state's 70% share of local debt loads, and the possible uses of capital reserve funds. He also outlined possible uses of those funds and replacement with future capital improvement debt. He also explained the impact of maintaining debt expense levels in future years as function of district expenses and revenues.

Discussion followed on the costs of varied debt levels and the district's overall debt position.

Mr. Havens stated that in terms of long range planning, the best approach is to complete capital improvements on a continuous basis and in a manner that would use existing reserve funds or state aid to eliminate any impact on the local tax levy.

Mr. Robusto asked what level of interest is expected on investment of **capital reserve funds**. Mr. Havens and Mr. Atseff noted that the district's earnings from investments have decreased from 5% to 2%.

Mr. Anderson asked if 5% is a reasonable interest rate to consider; Mr. Atseff stated that is valid in terms of the cost to the district to borrow money.

Mrs. Lyke asked when work would start on a capital project. Mr. Atseff stated that the **estimated time** is five (5) years from planning to completion. The time and amount the district would spend for that work would depend on the scope and nature of capital improvement.

Mrs. Lyke asked if a future capital project would create our only debt in future years; Mr. Havens stated that is likely given the current obligations that the district is retiring.

Property Tax Impact

Mr. Havens noted that a one percent (1%) increase in the tax levy produces \$145,000; over 20 years, each percentage would support a \$2 million capital project (5% interest to borrow)

Mr. Anderson noted that the school board needs to consider the district's current financial position. Mr. Havens stated that is among topics planned for later this evening.

Mr. Ratcliffe noted the need to consider the future reduced value of the nuclear power station, possible loss of sales tax revenues and the state financial situation. He asked if any projections on the 2002-2003 tax levy are available or how we could anticipate that.

Mr. Atseff noted that the annual reduction of the nuclear power plant value by the town is a large hurdle for the district. Those reductions are similar to bulldozing an entire subdivision of homes. In terms of a "crystal ball," the future is "foggy" and it is important to maintain a stable debt level to prevent allocation of funds to other areas.

Mr. Ratcliffe feels there is a need for more clarity on the impact of the power plant value, sales tax and state aid issues before decisions are made on capital improvement projects.

By way of summary, Mr. Havens noted that the district could potentially support a capital improvement project of \$5.25 million dollars without an impact on the property tax levy with revenues from pouring rights agreements, use of existing capital reserve funds and state aid on construction and debt service.

STUDENT QUESTIONS

Joe Marini, 4117 Cream Ridge Road, Macedon (Town of Walworth), asked if consolidation of grades K to 5 would result in a single or multiple buildings. Mr. Havens stated that the decision for grades K to 5 is not yet made.

IX. **RECESS:** 8:47 p.m.

X. **RECONVENE** 8:58 P.M.

Revenue Sources

In response to questions raised prior to recess, Mr. Atseff noted that the district receives appx. \$900,000 in **sales tax revenues** and that distribution is based on each district's enrollment. If the district no longer received sales tax revenues, the property tax levy would increase appx. 6.2%.

In terms of current **budget status**, Mr. Havens noted that we are presently appx. \$400,000 behind in budgeted revenues, mostly due to less state aid and lower interest on investments. He noted that he is watching spending carefully with the goal to end the school year with \$1.3 million in fund balance, the amount used to offset the tax levy for the current school year, to prevent a tax increase to replace those funds for next year.

Mr. Wyse asked about any estimate of tax levy impact of a status quo budget for 2002-2003. Mr. Havens and Mr. Atseff stated such estimates are not yet possible due to unknown costs of health insurance rates, interest rates and BOCES services.

Mr. Anderson asked Mr. Havens if he feels he can replace the \$400,000 loss by reduced expenses. Mr. Havens stated that it must and would happen.

Mr. Ratcliffe stated suggested that trustees consider the level they would accept for a capital improvement project and what the community might accept.

Scope of a Capital Improvement Project

Mr. Wyse noted he posed this question at the end of the prior meeting and asked trustees for their feelings on the issue. He stated it is time to begin to narrow the discussion and the issues.

Mr. Griswold suggested that trustees designate a facilities committee to work off-line to consolidate and recommend an acceptable scope for a future capital project based on data and discussion in the past few weeks and this evening.

Mr. Havens noted that Mr. Anderson, Mrs. Brunner, Mr. Griswold were designated members of the ad hoc school-community facilities committee and suggested they might meet with him and his staff to refine the information and develop recommendations for consideration by the Board of Education.

Mrs. Brunner offered a **MOTION** to refer the issues related to future capital improvement projects to a trustee committee on facilities with Trustees Brunner, Griswold and Anderson as members.

Mr. Triou asked if the public would have involvement at this time. Mr. Havens suggested the role of the committee to refine the information for future consideration by the Board of Education.

Mr. Johnson envisions the task of the proposed committee to consider all of the must, should and desired items and propose a project we could afford.

Mr. Griswold stated that was his intent and, depending on the recommendations proposed, to pursue additional public and administrative input at a later date. He feels a committee of three (3) trustees is best since it allows the board president to attend, ex-officio, and not create a quorum of the board as a committee.

On the question, the vote was 9 Ayes, 0 Nays, Carried.

Trustee Feedback

Mr. Havens noted there was a substantial amount of information presented and shared this evening and he would welcome input from each trustee for consideration by the proposed committee.

Mr. Anderson believes more financial information is need to make an educated decision.

Mr. Robusto concurs with the need for additional financial information and an idea of the tax impact of the 2002-2003 budget to maintain the status quo. He also does not feel the public favors consolidation of Grades K to 5. He does believe that the track and athletic fields need attention and would favor a budget increase of 3% to 5% for 2002-2003 given the current economic climate.

Mr. Triou noted the large amount of time by staff to provide substantial information, which he appreciates. He concurs with the need to update the high school track and supports maintenance of the existing instructional programs, including academic intervention services.

Mr. Ratcliffe noted he understands more now that before and commended everyone for an excellent job on information gathering and presentation. He does not feel that consolidation of Freewill Elementary School with Ontario Primary School and Ontario Elementary School is feasible in light of other needs presented. He, too, needs more information on financial implications.

Mrs. Brunner noted that prior capital projects have apportioned funds to each of the five-(5) schools to insure that maintenance and upkeep is continued. She feels that such an approach does not result in substantial progress in any one building. She suggested directing significant effort on improvements at the high school (e.g. media, science, technology, dining room)

She sees a need for a better understanding from the administration of long-term program requirements and design. Her dream is to make the high school track and district athletic fields the best we can.

She feels the use of a trustee committee to determine the scope of a capital project is wise.

She feels a swimming pool is a separate issue for voter consideration. If the community approves construction of a pool, the school board would decide the location of a pool as part of capital project financing.

Mrs. Lyke stated she does not have sufficient justification for consolidation of Freewill Elementary School and Ontario Primary School and Ontario Elementary School and sees some detriments.

She feels priority is needed for science classrooms and laboratories at the high school that all students would use. She also feels it is time to determine a proper facility for district office needs and sees potential in the possible uses cited if consolidation of Ontario Elementary School and Ontario Primary School is financially feasible.

Mr. Griswold needs more information on the financial impact in order to make an intelligent decision. He also sees a need to re-visit the pre-kindergarten and full-day kindergarten issues and what existing items might need to be shifted to incorporate them into a capital project. He has concern for future impact on the tax levy and strongly supports keeping our instructional program as strong as possible with a stable tax levy. He sees a status quo budget with a tax levy increase of not more than 3% for 2002-2003 with any capital improvements as a separate issue at zero taxpayer impact.

Mr. Johnson noted that he was the "dreamer" about the potential for a single campus plan and the potential for creating the #1 educational setting in the state. The data presented indicate that it is not feasible.

He feels the district must address the “must do” items and would like to include “should do” items if possible.

He noted that we seek to return our district to the premiere academic role it previously had we as trustees and the taxpayers of our district need to make a conscious decision on the services and facilities they desire and would support. He will support the recommendation of the facilities committee for addressing future capital facilities needs.

Mr. Wyse concurred with the intent to establish our district as #1 in programs and facilities but is realistic about current economic conditions and state aid projections. He liked the concept of a single campus yet it appears that it not is feasible. He noted we have three excellent schools serving students in grades K to 5.

He does not feel the community will support a capital project that requires a large tax increase. He feels we need to share our intentions and plans with the community and avoid misunderstandings like the comment he heard that we would take back BOCES space before the lease expires.

He supports addressing the “must do” items, including track improvements at the high school, and consideration of items we might afford from the “should do” list within the \$5 million project estimate proposed by Mr. Havens.

Establish First Facilities Committee Meeting Date

Mr. Wyse asked Mr. Griswold if he would chair the first meeting. Mrs. Brunner suggested that the committee select a chairperson at their first meeting. The date of Wednesday, January 30, 2002 @ 5:30 p.m. at the district office was determined for the first committee meeting.

XI. ADDITIONAL PUBLIC COMMENT

- A. Mrs. Cathy Contino, 2754 Daansen Road, Palmyra, spoke as president of the Wayne Teachers' Association on varied items, including: (a) note of a recent letter to the editor by the finance committee chairperson of the Wayne County Board of Supervisors on potential future review of sales tax distribution with schools, (b) suggestion that the school board add pre-kindergarten, full day kindergarten and a child care center to ideas for future capital facilities needs in the district, (c) to preserve archival materials to reflect local traditions when long-term staff members with that knowledge retire, (d) if Ontario Elementary School is no longer used for students, consider archival and museum space about the school district.
- B. David Pannepinto, 5492 Ontario Center Road, Ontario, Town of Walworth, cautioned trustees not to use band-aid approaches to meet long-term facilities needs when considering needs of older structures in the district. He noted that an overly conservative approach is risky and the district needs to carefully consider the future value of large investments in capital improvements.

XII. ADDITIONAL BOARD MEMBER COMMENTS

- A. Mr. Griswold extended **thanks to administrators** for the resource information and hard work evidenced by reports presented this evening; they were well done.
- B. Mr. Griswold **thanked** Mr. Johnson for keeping the discussions moving as timekeeper.

C. Mrs. Lyke extended thanks to the persons who speak during **public comment** and attend school board meetings on a regular basis; their input is She added that Mr. Switzer diligently records these comments and they provokes discussion and thought among trustees as they consider the issues raised. She appreciates the public comment and input.

D. Mr. Triou noted that the January 24th **policy committee meeting** is changed to February 12th @ 4 p.m. at the district office.

E. Mr. Wyse extended **thanks to each of the administrators** who assisted in compilation of information presented to date and knows there is much more for future consideration. He is hopeful that when the issues are fully reviewed and determined, the result will represent something of which our district will be proud.

Mr. Havens encouraged trustees to contact Mr. Spring or Mr. Blankenberg to accompany them on visits to districts to view completed capital improvements as noted earlier this evening.

XIII. ADJOURNMENT

Mr. Robusto offered a **MOTION** to adjourn the meeting at 9:35 p.m. 9 Ayes, 0 Nays, Carried.

Respectfully submitted,

JAMES E. SWITZER
School District Clerk

APPROVAL OF _____ ES

The foregoing minutes of the Board of Education were submitted for review & (approved as presented)(corrected as noted) at the meeting of

February 13, 2002

School District Clerk

CONGRATULATIONS!

MIDDLE SCHOOL SCIENCE OLYMPIAD TEAM
2001-2002

RANKED 10TH IN THE NATION AT THE
UNIVERSITY OF DELAWARE
INVITATIONAL
SCIENCE OLYMPIAD COMPETITION

TEAM MEMBERS:

Jeni Adams
Mike Adams
Catherine Aubertine
Bryan Bobo
Mike Bodak
Rob Coward
Emma Fink
Lindsay Galan
Joe Geiger
Chelsea Griswold
Zack Halloran
John Hassler
Randy Mason
Stephanie Mason
Mike Miles
Greg Reid
Rick Rolon
Aaron Roy
Zac Ruetz
Kristen Sullivan
Joel Van Wagnen

COACHES:

EDWARD CURRIER
DIANE DI GRAVIO
JESSICA ROETHEL

Att. 3

TO: Michael Havens
Superintendent of Schools
FROM: Gregory Atseff
Assistant Superintendent for Business
DATE: February 13, 2002
RE: 2002/2003 Budget

Attached is the first draft of the Capital portion of the 2002/2003 proposed budget. The following are included:

1. A cover sheet that shows the functions of the budget, broken out into the three-part budget format.
2. A three-part budget comparison, which shows the proposed Capital budget in comparison to the existing Capital budget.
3. The complete breakdown of the budget, by budget code, for the Capital portion of the budget.

February 13, 2002

**WAYNE CENTRAL SCHOOL DISTRICT
THREE PART 2002/2003 BUDGET**

Function	Code	2001/02 Proj. Exp.	2002/03 Budget	Admin	Program	Capital
Board of Education	1099	38,045				
Central Admin	1299	169,400				
Finance	1399	311,480				
Legal Services	1420	25,000				
Personnel	1430	217,560				
Records Mgt.	1460	6,200				
Public Information	1480	40,680				
Operation of Plant	1620	1,647,945	1,639,050			1,639,050
Maint of Plant	1621	484,910	565,310			565,310
Other Cent Service	1699	576,525				
Refund of Taxes	1964	500				
Other Spec Items	1998	375,025				
Curriculum Dev	2010	215,235				
Supv Reg School	2020	725,260				
Instruction	2999	16,758,515				
District Trans	5510	1,394,220				
Garage Bldg	5530	60,370				
Community Service	8998	8,000				
Employee Benefits	9098	3,897,400	234,941			234,941
Debt Service	9898	3,196,000	2,610,000			2,610,000
Other Transfers	9951	60,655				
Total		30,208,925	5,049,301			5,049,301
Percent of Total						16.17%

February 13, 2002

THREE PART BUDGET COMPARISON - 2002/2003

Expenditure Categories	Administrative Expense		Program Expense		Capital Expense		Total Budget	
	2001/2002	2002/2003	2001/2002	2002/2003	2001/2002	2002/2003	2001/2002	2002/2003
General Support Instruction	\$1,760,415		\$0		\$2,132,855	\$2,204,360	\$3,893,270	\$2,204,360
	940,495		16,758,515		0	0	17,699,010	\$0
Transportation	0		1,454,590		0	0	1,454,590	\$0
Community Service	0		8,000		0	0	8,000	\$0
Undistributed	445,523		3,304,862		3,403,670	2,844,941	7,154,055	\$2,844,941
Total	\$3,146,433		\$21,525,967		\$5,536,525	\$5,049,301	\$30,208,925	\$5,049,301
Percent	10.42%		71.26%		18.33%		100.00%	

OPERATION

Budget Code		2001/2002	Proj. Exp. 2001/2002	Proposed 2002/2003	Budget Change
A1620 .161 -08	Custodial Salaries	652,760	650,000	678,050	25,290
.162	Sub/OT Salaries	5,000	5,000	5,000	0
.163	Extra Help Salaries	27,420	26,000	30,000	2,580
.200	Equipment	16,615	16,615	5,550	(11,065)
.401	Mileage/Conferences	0	0	0	0
.411	Rubbish Disposal	14,350	12,000	14,350	0
.416	Natural Gas	373,000	328,000	336,450	(36,550)
.417	Electric	450,000	435,000	450,000	0
.418	Telephone	9,800	9,800	10,580	780
.490 -06	BOCES Services	44,000	44,000	54,070	10,070
.500	Supplies	55,000	55,000	55,000	0
.554	Fuel Oil	0	0	0	0
A1620 .0	OPERATION	1,647,945	1,581,415	1,639,050	(8,895)

	FTE	HS	MS	OE	OP	FW	District	Total
Custodian	6.0	30,000	33,100	25,500	22,500	45,700	20,000	176,800
Cleaner	18.0	102,560	116,110	56,600	40,000	31,700	26,080	373,050
Sr. Custodian	3.0	32,000	30,000	15,400	15,400	15,400		108,200
Night Diff.		0	0	0	0	0	20,000	20,000

MAINTENANCE

Budget Code		2001/2002	Proj. Exp. 2001/2002	Proposed 2002/2003	Budget Change
A1621 .160 -08	Maintenance Salaries	203,110	203,000	216,000	12,890
.162	Sub/OT Salaries	12,000	10,000	12,000	0
.163	Extra Help Salaries	1,200	16,000	1,200	0
.200	Equipment	3,370	3,370	13,780	10,410
.209	Non/Transportation Vehicles	27,000	25,000	50,000	23,000
.400	Contractual Expenses	10,000	10,000	18,000	8,000
.401	Mileage/Conferences	500	810	1,100	600
.410	Boiler Clean/Repr	4,000	5,700	4,000	0
.412	Building & Equip. Repr/Contr	108,800	107,000	123,000	14,200
.413	Roof Maintenance	5,000	5,000	5,000	0
.414	Snow Removal Contracts	2,000	1,000	2,000	0
.415	Upkeep of Grounds	1,500	1,000	1,500	0
.423	Ins./Liab./Comp.	6,300	7,100	7,300	1,000
.443	Architects Fees	10,000	14,000	10,000	0
.490 -06	BOCES Services	11,130	11,130	11,130	0
.500	Supplies	70,000	70,000	80,300	10,300
.508	Health/Safety	500	250	500	0
.571	Gasoline	5,000	5,000	5,000	0
.572	Oil	500	100	500	0
.573	Tires & Tubes	2,500	2,100	2,500	0
.574	Lubricants	500	100	500	0
A1621 .0	MAINTENANCE	484,910	497,660	565,310	80,400

Salaries	FTE	Amount
Director of Facilities	1.0	60,745
Sr. Maintenance Mechanic	1.0	48,400
Maintenance Person	3.0	70,460
Clerk/Typist	.5	11,535
Groundskeeper	1.0	24,860

2/13/02

EMPLOYEE BENEFITS

Budget Code		2001/2002	Proj. Exp. 2001/2002	Proposed 2002/2003	Budget Change
A9010 .800 -10	NYS Employees Retirement	75,000	30,000	181,000	106,000
A9020 .800 -10	NYS Teachers Retirement	377,000	300,000	377,000	0
A9030 .801 -10	Social Security (FICA)/Medicare	1,353,200	1,300,000	1,396,200	43,000
A9040 .802 -10	Worker's Compensation	78,500	50,000	78,500	0
A9045 .803 -10	Life Insurance	7,500	7,500	8,000	500
A9060 .805 -10	Hospital/Medical/Disability Insurance	1,843,200	1,843,200	2,120,000	276,800
.806	Dental Insurance	163,000	195,000	200,000	37,000
A9098 .0	EMPLOYEE BENEFITS	3,897,400	3,725,700	4,360,700	463,300

DEBT SERVICE

Budget Code		2001/2002	Proj. Exp. 2001/2002	Proposed 2002/2003	Budget Change
A9711 .610 -10	Principal - Serial Bond (School Construction)	2,310,000	2,280,000	2,000,000	(310,000)
.710	Interest - Serial Bond	686,000	531,000	600,000	(86,000)
A9731 .710 -10	Interest - Bond Anticipation Notes	0	0	0	0
A9760 .710 -10	Interest - Tax Anticipation Notes	10,000	0	10,000	0
A9770 .710 -10	Interest - Revenue Anticipation Notes	190,000	0	0	(190,000)
A9898 .0	DEBT SERVICE	3,196,000	2,811,000	2,610,000	(586,000)

INTERFUND TRANSFERS

Budget Code		2001/2002	Proj. Exp. 2001/2002	Proposed 2002/2003	Budget Change
A9901 .950 -10	Transfer to Special Aid Fund	60,655	30,000	60,655	0
A9950 .970 -10	Transfer to Capital Fund	0	0	0	0
A9951 .0	INTERFUND TRANSFERS	60,655	30,000	60,655	0

WAYNE CENTRAL SCHOOL DISTRICT

To: Michael Havens, Superintendent of Schools
From: Robert E. Pearles, Jr., Director of Human Resources
Re: Personnel Action
Date: February 13, 2002

The Board of Education will receive a tenure motion for Michelle R. Guerrieri at their meeting on March 13, 2002. Mrs. Guerrieri is a Special Education teacher at Thomas C. Armstrong Middle School.

The following is submitted for your review and approval.

INSTRUCTIONAL STAFF

Resignations:

Saralynn Guisto Lana – Elementary Teacher assigned to Freewill Elementary School, effective June 30, 2002. *For personal reasons.*

Sue Steinruck – Varsity Basketball Cheerleading Coach, effective January 10, 2002. *For personal reasons.*

Kimberly VerStringhe – JV Basketball Cheerleading Coach, contingent to her appointment to another position and effective January 11, 2002. *Accepting another position.*

Trista Wilson – Special Education Teacher assigned to Ontario Primary School, effective June 30, 2002. *For personal reasons.*

Lynda A. Young – Mathematics Department Chairperson assigned to Thomas C. Armstrong Middle School, effective January 25, 2002. *For personal reasons.*

Leave of Absence:

Jennifer Allen – Art Teacher assigned to Ontario Elementary School, a paid disability leave of absence followed by an unpaid FMLA leave of absence, effective January 22, 2002 through January 31, 2003. *For the purpose of childbearing and child rearing.*

Kathryn E. Bennett – Music Teacher assigned to Freewill Elementary School, an extension to an unpaid leave of absence, effective September 1, 2002 through June 30, 2003. *For the purpose of childrearing.*

Barbara A. DePaull - Music Teacher assigned to Ontario Elementary School, an extension to an unpaid leave of absence, effective September 1, 2002 through June 30, 2003. *For the purpose of childrearing.*

Dawn Wooster – Teacher Aide (1:1) assigned to Ontario Elementary School, contingent upon her appointment to another position, effective January 27, 2002. *Accepting another position.*

Leave of Absence:

None

Appointments:

Kathleen Beck – Teacher Aide assigned to Freewill Elementary School, a permanent Civil Service appointment having served a successful probationary period, effective February 28, 2002, at current salary.

Lynn Bryne – Teacher Aide assigned to Thomas C. Armstrong Middle School, a temporary Civil Service appointment effective January 28, 2002 through June 30, 2002 at \$6.85/hour. *Replacement for Isabelle Walker who is on a leave of absence.*

Linda Cone – Food Service Helper assigned to Ontario Elementary School, a part-time probationary Civil Service appointment effective February 4, 2002 at \$6.65/hour at 3 hours/day. *Replacement for Sandi Randall.*

Marlene Cook – Food Service Helper assigned to James A. Beneway High School, a permanent Civil Service appointment having served a successful probationary period, effective February 28, 2002, at current salary.

Diana Dinse – Typist assigned to Thomas C. Armstrong Middle School, a permanent Civil Service appointment having served a successful probationary period, effective February 22, 2002, at current salary.

Eve Galek - Teacher Aide assigned to James A. Beneway High School, a permanent Civil Service appointment having served a successful probationary period, effective February 28, 2002, at current salary.

Patricia A. Genesky – Teacher Aide (1:1) assigned to Ontario Elementary School, a temporary Civil Service appointment pending fingerprint clearance, effective February 4, 2002 through June 30, 2002 at \$7.25/hour. *Replacement for Dawn Wooster who accepted another position.*

Maxine Grumley - Teacher Aide assigned to Thomas C. Armstrong Middle School, a permanent Civil Service appointment having served a successful probationary period, effective February 28, 2002, at current salary.

Donald J. Johnson – Cleaner assigned to the Maintenance Department, a six-month probationary Civil Service appointment pending fingerprint clearance, effective February 4, 2002, at \$7.70/hour plus \$.65/hour shift differential. *Replacement for Fred Tomeno.*

Jane Miller - Teacher Aide assigned to Thomas C. Armstrong Middle School, a permanent Civil Service appointment having served a successful probationary period, effective February 28, 2002, at current salary.

Tammy Nappi – Bus Driver assigned to the Transportation Department, a six-month probationary Civil Service appointment effective January 15, 2002 through September 14, 2002, at current salary. Ms. Nappi has been filling a temporary vacancy since September 1, 2001. *Replacement for Michael Catalano who resigned.*

Lisa Ocque – Occupational Therapist assigned to the District Office, a permanent Civil Service appointment having served a successful probationary period, effective February 28, 2002, at current salary.

Mark Scheemaker - Bus Driver assigned to the Transportation Department, a permanent Civil Service appointment having served a successful probationary period, effective February 28, 2002, at current salary.

Ann Welker - Teacher Aide assigned to Ontario Elementary School, a permanent Civil Service appointment having served a successful probationary period, effective March 5, 2002, at current salary.

Dawn Wooster – Teacher Aide assigned to Ontario Elementary School, a six-month probationary Civil Service appointment, effective January 28, 2002 through September 28, 2002 at current salary. *Replacement for Katharine Scott.*

Addendum to the Annual Appointment of Substitute Bus Drivers:

David Brandon

CSE Recommendations to the Board of Education

Date: 2/13/02

The Committee recommends that the following program be arranged, or approved, for the following students. Parents are in agreement with this recommendation.

Student: # 00-6387
 School: Wayne Central High School
 Classification: ED
 Recommended Placement : From Resource Room & full participation in general ed. to Consultant Teacher.
 Grade && Year: 09 (01-02)
 Time of Services: 2 hours/week
 Triennial Due: 2004/12
 Last Program: Special Class, 15:1/structured class to meet intense behavioral

Reason for Placement/Services: Needs in class support / test modifications.

Other Placement/Services Considered, but Not Selected: Resource Room

Related
 Speech and/or Language: None
 Occupational Therapy: None
 Physical Therapy: None
 Counseling: Counseling 2x/month for 30 min.
 Adapted Physical Education: None
 Other: None

Student: # 4175
 School: Wayne Central High School
 Classification: OHI
 Recommended Placement : From CT to Resource Room for small group instruction & full participation in general education.
 Grade && Year: 10 (01-02)
 Time of Services: 2 periods/4 day cycle
 Triennial Due: 2004/09
 Last Program: Regular Education

Reason for Placement/Services: Small group support for strategy development.

Other Placement/Services Considered, but Not Selected: Consultant Teacher

Related
 Speech and/or Language: None
 Occupational Therapy: None
 Physical Therapy: None
 Counseling: None
 Adapted Physical Education: None
 Other: None

Student: # 6572
 School: Ontario Elementary
 Classification: OHI
 Recommended Placement : From Consultant Teacher for academic support to Resource Room for reinforcement and small group
 Grade && Year: 05 (01-02)
 Time of Services: 5X 40 min/week
 Triennial Due: 2004/08
 Last Program: Regular Education

Reason for Placement/Services: Needs in class support / test modifications.

Other Placement/Services Considered, but Not Selected: Resource Room

Related
 Speech and/or Language: None
 Occupational Therapy: None
 Physical Therapy: None
 Counseling: None
 Adapted Physical Education: None
 Other: None

CSE Recommendations to the Board of Education

Date: 2/13/02

The Committee recommends that the following program be arranged, or approved, for the following students. Parents are in agreement with this recommendation.

Student: # 7793
School: Wayne Central Middle School
Classification: OHI
Recommended Placement : From Resource Room to Consultant Teacher
Grade & Year: 06 (01-02)
Time of Services: 2 hours/week
Triennial Due: 2003/10
Last Program: Resource Room for Language Arts

Reason for Placement/Services: Needs in class support / test modifications.

Other Placement/Services Considered, but Not Selected: Resource Room

Related	Speech and/or Language:	None
	Occupational Therapy:	None
	Physical Therapy:	None
	Counseling:	1X/week at 30 minutes, individual
	Adapted Physical Education:	None
	Other:	None

Student: # 96226
School: Freewill Elementary
Classification: SI
Recommended Placement : From Related Services Only to Resource Room small group.
Grade & Year: 02 (01-02)
Time of Services: 2 hrs/week writing
Triennial Due: 2004/06
Last Program: Related Services Only

Reason for Placement/Services: Small group support for strategy development.

Other Placement/Services Considered, but Not Selected: Consultant Teacher

Related	Speech and/or Language:	4X/week at 30 minutes (Location: separate setting)
	Occupational Therapy:	None
	Physical Therapy:	None
	Counseling:	None
	Adapted Physical Education:	None
	Other:	None

Student: # 97693
School: Monroe BOCES-Morgan Middle School-ODX
Classification: ED
Recommended Placement : BOCES 1 Special Class Center-based 6:1:1
Grade & Year: 07 (01-02)
Time of Services: 100%
Triennial Due: 2003/10
Last Program: Consultant Teacher (E. Irondequoit)

Reason for Placement/Services: Continuation of current services.

Other Placement/Services Considered, but Not Selected:

Related	Speech and/or Language:	None
	Occupational Therapy:	None
	Physical Therapy:	None
	Counseling:	2X/week at 30 minutes (as part of program)
	Adapted Physical Education:	None
	Other:	None

CPSE Recommendations to the Board of Education

Date: 2/13/02

The Committee recommends that the following program be arranged, or approved, for the following students. Parents are in agreement with this recommendation.

Student: # 97160
School: Home
Classification: Preschool Child with Disability
Recommended Placement : Related Services Only

Grade && Year: Preschool (01-02)
Time of Services: 1X/week @ 60 minutes
Last Psychological: 12/1/01
Last Program:

Related Speech and/or Language: 1X week @ 60 minutes (home).
Occupational Therapy: None
Physical Therapy: None
Counseling: None
Adapted Physical Education: None
Other: None

Student: # 97730
School: Pediatric Therapy Services
Classification: Preschool Child w/a Disability
Recommended Placement : Related Services Only

Grade && Year: Preschool (01-02)
Time of Services: See Related Services Below
Last Psychological:
Last Program: None

Related Speech and/or Language: None
Occupational Therapy: None
Physical Therapy: 2X/week@45 minutes
Counseling: None
Adapted Physical Education: None
Other: None

Student: # 97753
School: Rochester Hearing & Speech @ Webster
Classification: Preschool Child with Disability
Recommended Placement : Special Class 12:1

Grade && Year: Preschool (01-02)
Time of Services: See Related Services
Last Psychological: 11/30/01
Last Program:

Related Speech and/or Language: 4X 30 minutes/wk (group)
Occupational Therapy: 2X 30 minutes/wk (individual/group) @ Bright Start Pediatric
Physical Therapy: None
Counseling: None
Adapted Physical Education: None
Other: None

CPSE Recommendations to the Board of Education

Date: 2/13/02

The Committee recommends that the following program be arranged, or approved, for the following students. Parents are in agreement with this recommendation.

Student: # 97817

School: Home

Classification: Preschool Child w/a Disability

Recommended Placement : Related Services Only

Grade & Year: Preschool (01-02)

Time of Services: See Related Services below

Last Psychological: 11/30/01

Last Program: Early Intervention

Related

Speech and/or Language:

None

Occupational Therapy:

None

Physical Therapy:

1X/week @ 30 min, individual

Counseling:

None

Adapted Physical Education:

None

Other:

None

WAYNE CENTRAL SCHOOL DISTRICT
Ontario Center, New York

TO: Board of Education
FROM: Michael Havens
RE: Consensus Agenda
DATE: February 13, 2002

The following items are recommended for approval as presented in a Consensus Agenda:

1. Approve Health Contract with Webster Central School District
2. Approve Health Contract with Newark Central School District
3. Accept Gifts to the District

/les

TO: Michael Havens
Superintendent of Schools
FROM: Gregory J. Atseff
Assistant Superintendent for Business
DATE: February 13, 2002
RE: Health Service Contract - Webster Central School District

Attached is the contract for health services for Wayne students attending a private or parochial school in the Webster Central School District for the 2001-2002 school year.

The cost of the contract is based on an approximate number of enrollments with billing to take place at the end of the school year.

Approximately 96.8 students @ \$ 245.82 = \$23,795.38

The attendance officer has verified the students charged for on the health service contract.

RESOLUTION

Be it resolved, that the Board of Education of the Wayne Central School District hereby approves the contract for health services with the Webster Central School District for the 2001-2002 school year, and hereby authorizes the Board President, Superintendent, and District Clerk to execute the contract.

/db

Attachment

Commented [DB1]: Page: 31
Check to see who has to sign the contract. May need to add superintendent and delete others.

TO: Michael Havens
FROM: Gregory J. Atseff
Assistant Superintendent for Business
DATE: February 13, 2001
RE: Health Service Contract - Newark Central School District

Attached is the contract for health services for Wayne students attending a private or parochial school in the Newark Central School District for the 2001-2002 school year.

The cost of the contract is:

3 students @ \$ 87.25 = \$ 261.75

The attendance office has verified the students charged for on the health service contract.

RESOLUTION

Be it resolved, that the Board of Education of the Wayne Central School District hereby approves the contract for health services with the Newark Central School District for the 2001-2002 school year, and hereby authorizes the School Superintendent and District Clerk to execute the contract.

/db

Attachment

TO: Michael Havens
Superintendent of Schools
FROM: Gregory J. Atseff
Assistant Superintendent for Business
DATE: February 13, 2002
RE: Gifts to the District

Recommend that the Board of Education, at their regular business meeting to be held on Wednesday, February 13, 2002, accept the gift from the Wayne Wrestlers Boosters of a variety of weight training equipment to be used in the high school and middle school. The combined value for the equipment is approximately \$2,500.00. The following is a list of the items:

1. One flat bench press
2. Two incline bench presses
3. Hexagonal dumbbells in five pound increments 20-95 lbs.
4. Three 45 lb Barbells
5. Two squat racks
6. A preacher curl station

/db

c: Lee Stramonine
Helen Jensen
Marc Blankenberg, Athletic Director