

POLICY DISSEMINATION

The Board of Education recognizes the need for widespread familiarity with district policies and regulations, and therefore directs the Superintendent of Schools to implement the following:

1. maintain an updated policy manual that includes appropriate administrative regulations and takes precedence over all previous manuals, and be responsible for its presence at all Board meetings;
2. issue to each Board member, for the duration of his/her term, a complete and updated policy manual in an appropriate binder;
3. disseminate Board policies and manuals to all concerned, as he/she deems appropriate and/or necessary, including district office and building administrators and the Directors of Facilities, Transportation, and Food Service;
4. disseminate newly adopted Board policies and rules within ten (10) business days of their adoption;
5. place a copy of the Board policy manual in each school building library, district offices, and the Ontario and Walworth public libraries; and
6. ensure that Board member, district office, and building administrator policy manuals are updated at least annually.

Note: Prior policy, Policy Manual, 2460; 2460.1, revised
Questionnaire