

V. *Bonding of Personnel*

The Board may bond the following personnel handling district funds:

District Clerk	School Attorney
Tax Collector	Internal Claims Auditor
District Treasurer	Deputy Treasurer
Central Treasurer of Student Activity Account	

The Board may, in each instance, specify the amount of the bond it intends to obtain.

The Board may include any of the above officers in a blanket undertaking, pursuant to law and Commissioner's Regulations, rather than bond individuals.

VI. *Designations*

The Board shall designate:

Official depositories for district funds  
Official district newspapers

The Board shall fix the day and hour for the holding of regular meetings, which shall be twice each month while school is in session, unless otherwise ordered by the Board.

VII. *Authorizations for the Chief School Officer:*

- a. to certify payrolls
- b. of attendance at conferences, conventions, workshops, etc., with designated expenses
- c. to approve budget transfers
- d. to borrow funds up to \$25,000 for short term cash flow needs, without prior Board approval
- e. to invest general, construction, cafeteria, federal, and capital fund accounts

VIII. *Other Items:*

- a. establish rate for mileage reimbursement
- b. establish petty cash funds
- c. authorize signatures on all district checks
- d. other

The Board shall conduct general business at this meeting before it adjourns, if it so desires.

Cross-ref: 2310, Regular Meetings  
5252, Student Activities Funds Management

Ref: New York State Constitution, Article XIII, §1  
Public Officers Law §§ 10; 13  
Education Law §§1707; 1804(4); 2130

Note: Prior policy, Policy Manual, 9250, revised  
Questionnaire