

Technician Request Form  
Sodus High School  
(Only ONE problem per request form)

Name: \_\_\_\_\_

Date: \_\_\_\_\_

Room Number: \_\_\_\_\_

Computer that needs attention:      A \_\_\_\_\_      B \_\_\_\_\_      Other \_\_\_\_\_

Describe Problem: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

When can the technician work on the problem?

- anytime  
 specific time: \_\_\_\_\_

The following time is NOT good: \_\_\_\_\_

*Please return to Tina Goodman, HS Computer Lab)*

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### Technician Report

Work done on: \_\_\_\_\_ By whom: \_\_\_\_\_

Problem needs follow-up on \_\_\_\_\_ at \_\_\_\_\_  
(date) (time)

Type of problem: \_\_\_\_\_ computer related \_\_\_\_\_ printer relater \_\_\_\_\_ software/OS  
Related

Comments: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_