

# **WAYNE CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION MEETING AGENDA**



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August 16, 2007      6:30 p.m.      District Office Conference Room

6:30 Call To Order

Executive Session

7:00 Reconvene/Call to Order

7:05 Pledge of Allegiance

Approval of Agenda/Approval of Minutes

Att. 1 ([a](#) & [b](#))

7:10 Public Comment

7:15 Board Member Comments

7:20 Board President Comments

7:25 Action Item

7:30 Superintendent's Report

1. Annual Report

Att. 2

2. School Improvement Plan

Att. 3

3. Facilities Discussion

4. Upcoming Events

8:45 Board Action

1. Approve Personnel Action

[Att. 4](#)

2. Approve CSE/CPSE Action

[Att. 5](#)

3. Consensus Agenda:

[Att. 6](#)

1. Accept Gifts To District

2. Approve Health Contract

3. Award Bid

4. Approve School Lunch Prices

5. Adopt Corrective Action Memo

6. Adopt 2007-2008 School Tax Levy

8:55 Public Comment

9:00 Board Member Comments

9:05 Adjournment

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Next Meeting Date:      September 13, 2007      7:00 p.m.      District Office Conference Room

***District Mission Statement***

*Based on the belief that all students can learn, the staff of the Wayne Central School District accepts the responsibility to teach all students, regardless of differences, the fundamental skills. We further accept the responsibility to challenge all students to attain higher levels of achievement. Wayne Central will provide the opportunity, environment, and encouragement to meet this goal while developing the whole child, physically, socially, emotionally, and culturally.*

**WAYNE CENTRAL SCHOOL DISTRICT**  
Ontario Center, New York 14520

**BOARD OF EDUCATION MINUTES**

**UNOFFICIAL UNTIL APPROVED**

**DATE:** Monday, July 9, 2007  
**TYPE:** Organizational Meeting & Business Meeting

**TIME:** 6:00 p.m.  
**PLACE:** District Office

**PRESENT:** Trustees Griswold, Johnson, Newman, Schultz; Trustees-Elect Lyke, Robusto & Wyse; District Clerk Switzer; Administrators Havens, Pullen, Atseff, Callahan, Scheik

**ABSENT:** Trustee Triou & Trustee-Elect Nicholson

**GUESTS:** None

I. **CALL TO ORDER:** 6:00 p.m. by Frank Robusto, Jr., School Board President, 2006-2007

II. **OATH ADMINISTERED TO NEWLY ELECTED TRUSTEES**

Newly re-elected trustees Lyke, Robusto & Wyse (May, 2007) assumed their new terms upon taking their oath of office from the district clerk.

Trustee-Elect Nicholson was absent and had filed his oath of office with the school district clerk separately.

III. **EXECUTIVE SESSION** (Student Suspension, Personnel)

Mr. Wyse offered a **MOTION**, seconded by Mr. Griswold, to adjourn the meeting, at 6:05 p.m., for an executive session to review a student matter and for discussion of personnel matters pertaining to specific persons. 7 Ayes, 0 Nays, 2 Absent (Mr. Nicholson, Mr. Triou), Carried.

IV. **RECONVENE:** 6:30 p.m.

V. **PLEDGE OF ALLEGIANCE**

**ORGANIZATIONAL MEETING FOR THE 2007-2008 SCHOOL YEAR**

VI. **APPROVAL OF AGENDA** • Organizational Meeting

Mr. Griswold offered a **MOTION**, seconded by Mr. Wyse, to approve the agenda for the organizational meeting. 7 Ayes, 0 Nays, 2 Absent (Mr. Nicholson, Mr. Triou), Carried.

VII. **ELECTION OF BOARD OF EDUCATION OFFICERS FOR 2007-2008**

A. *SCHOOL BOARD PRESIDENT*

Mr. Switzer, district clerk, opened the floor for nominations for the position of President of the Board of Education for the 2007-2008 school year.

Mrs. Lyke offered a **MOTION**, seconded by Mr. Johnson, to nominate Mr. Robusto for the position of President of the Board of Education for the 2007-2008 school year. Mr. Switzer asked if there were additional nominations. There were none.

Mr. Wyse offered a **MOTION**, seconded by Mr. Johnson, to close the nominations and direct the school district clerk to cast one unanimous ballot for Mr. Robusto as President of the Board of Education for the 2007-2008 school year. 7 Ayes, 0 Nays, 2 Absent (Mr. Nicholson, Mr. Triou), Carried. Mr. Switzer cast one unanimous ballot for Mr. Robusto and declared him duly elected as President of the Board of Education for the 2007-2008 school year.

**B. SCHOOL BOARD VICE-PRESIDENT**

Mr. Switzer, district clerk, opened the floor for nominations for the position of Vice-President of the Board of Education for the 2007-2008 school year.

Mr. Johnson offered a **MOTION**, seconded by Mrs. Newman, to nominate Mrs. Lyke for the position of Vice-President of the Board of Education for the 2007-2008 school year. Mr. Switzer asked if there were additional nominations. There were none.

Mr. Wyse offered a **MOTION**, seconded by Mr. Griswold, to close the nominations and direct the school district clerk to cast one unanimous ballot for Mrs. Lyke as Vice-President of the Board of Education for the 2007-2008 school year. 7 Ayes, 0 Nays, 2 Absent (Mr. Nicholson, Mr. Triou), Carried. Mr. Switzer cast one unanimous ballot for Mrs. Lyke and declared her duly elected as Vice-President of the Board of Education for the 2007-2008 school year.

Mr. Robusto and Mrs. Lyke assumed their new duties upon taking their oath of office from the district clerk.

**VIII. APPOINTMENT OF DISTRICT OFFICERS & OFFICIALS FOR 2007-2008**

(stipends/compensation indicated where applicable)

Mr. Johnson offered a **MOTION**, seconded by Mr. Wyse, to appoint district officers and officials for the 2007-2008 school year, as follows:

<b>SCHOOL DISTRICT CLERK:</b>	James E. Switzer (\$10,200)
<b>SCHOOL DISTRICT TREASURER:</b>	Leora Stramonine (\$ 48,640)
<b>INTERNAL CLAIMS AUDITOR:</b>	Russell Harris (\$ 3,105)
<b>SCHOOL TAX COLLECTOR:</b>	Helen Jensen
<b>RECORDS MANAGEMENT/ACCESS OFFICER:</b>	James E. Switzer

On the question, the vote was 7 Ayes, 0 Nays, 2 Absent (Mr. Nicholson, Mr. Triou), Carried.

**IX. APPOINTMENT OF SCHOOL DISTRICT OFFICIALS FOR 2007-2008**

Mr. Johnson offered a **MOTION**, seconded by Mr. Wyse, to appoint school district officials for the 2007-2008 school year, as follows:

<b>SCHOOL ATTORNEY:</b>	Wayne Vanderbyl, Attorney at Law
<b>SCHOOL PHYSICIAN:</b>	Cynthia Devore, MD
<b>SCHOOL CENSUS ENUMERATOR:</b>	James E. Switzer
<b>PURCHASING AGENT:</b>	Gregory J. Atseff
<b>ATTENDANCE OFFICER:</b>	James E. Switzer
<b>SCHOOL DISTRICT AUDITOR:</b>	Raymond F. Wager, CPA, P.C.
<b>EXTRA-CLASSROOM ACTIVITY ACCOUNT TREASURERS:</b>	
<i>Middle School:</i>	Leora Stramonine
<i>High School:</i>	Kim Muir
<b>TITLE IX COMPLIANCE/HEARING OFFICER:</b>	Kim Cox
<b>CIVIL SERVICE APPOINTING OFFICER:</b>	Mark Callahan
<b>SCHOOL ARCHITECT:</b>	Clark-Patterson, P.C.

<b>ASBESTOS COMPLIANCE DESIGNEE:</b>	Robert Miller
<b>CHEMICAL HYGIENE OFFICER:</b>	Robert Miller
<b>SECTION 504 COMPLIANCE OFFICER:</b>	Michelle Scheik
<b>AMERICAN DISABILITIES ACT COORD:</b>	Michelle Scheik
<b>LIAISON FOR HOMELESS YOUTH:</b>	Kim Cox
<b>INTERNAL AUDITING FIRM:</b>	Freed, Maxick & Battaglia, CPAs

On the question, the vote was 7 Ayes, 0 Nays, 2 Absent (Mr. Nicholson, Mr. Triou), Carried.

**X. DESIGNATIONS & AUTHORIZATIONS FOR 2007-2008**

Mr. Wyse offered a **MOTION**, seconded by Mr. Johnson, to approve designations and authorizations for the 2007-2008 school year, as follows:

**OFFICIAL DEPOSITORIES:** JP Morgan Chase, Fleet/Bank of America, Key Bank, Lyons National Bank  
**OFFICIAL NEWSPAPERS:** *WAYNE COUNTY MAIL* (Ontario) & *THE TIMES* (Walworth-Macedon)

**BOARD OF EDUCATION MEETINGS:** One (1) or Two (2) times each month @ 7:00 p.m. unless otherwise noted, with dates & locations noted on the meeting schedule

On the question, the vote was 7 Ayes, 0 Nays, 2 Absent (Mr. Nicholson, Mr. Triou), Carried.

**XI. AUTHORIZATIONS FOR CHIEF SCHOOL OFFICER FOR 2007-2008**

Mr. Johnson offered a **MOTION**, seconded by Mr. Wyse, to approve authorizations for the chief school officer for the 2007-2008 school year, as follows:

- Certification of Payrolls
- Approval of attendance at conferences, conventions & workshops
- Approval of budget transfers per Board of Education policy
- Borrow funds up to \$25,000 for short-term cash flow needs, without prior Board of Education approval, per Board of Education policy
- Approval to invest funds of the general, construction, school lunch, federal & capital fund accounts
- Designation to handle student residency determinations on behalf of the Board of Education pursuant to Part 100.2 (y) of the Regulations of the Commissioner of Education.

On the question, the vote was 7 Ayes, 0 Nays, 2 Absent (Mr. Nicholson, Mr. Triou), Carried.

**XII. BONDING OF PERSONNEL FOR 2007-2008**

Mr. Wyse offered a **MOTION**, seconded by Mr. Johnson, to authorize purchase of surety bonds for designated positions and individuals, as follows:

<b>SCHOOL DISTRICT TREASURER :</b>	\$400,000
<b>SCHOOL TAX COLLECTOR:</b>	\$500,000
<b>INTERNAL CLAIMS AUDITOR:</b>	\$ 15,000
<b>EXTRA-CLASSROOM ACTIVITY FUND TREASURERS (each)</b>	\$ 10,000

Mr. Wyse asked if the amount of the surety bonds is sufficient. Mr. Atseff stated they were verified with the insurance agent and determined as sufficient.

Mr. Robusto asked if they reflect the same amounts as last year; the answer was yes.

On the question, the vote was 7 Ayes, 0 Nays, 2 Absent (Mr. Nicholson, Mr. Triou), Carried.

**XIII. ADDITIONAL DESIGNATIONS & AUTHORIZATIONS FOR 2007-2008**

Mr. Wyse offered a **MOTION**, seconded by Mr. Griswold, to approve additional designations and authorizations for 2007-2008, as follows:

**AUTHORIZED SIGNATURES • EXTRA-CLASSROOM ACTIVITY ACCOUNTS**

**Middle School:** Robert Armocida & Leora Stramonine

**High School:** Joseph Siracuse & Kim Muir

**AUTHORIZED SIGNATURES • ALL DISTRICT CHECKS**

District Treasurer’s signature, using check-signing machine, and in her absence, the signature of the assistant superintendent for business, also using check-signing machine

**MILEAGE REIMBURSEMENT RATE • 2007-2008:** .485 cents/mile

**COPY CHARGE • REQUESTS FOR RECORDS:** 25 cents per page

(Freedom Of Information Law)

**ESTABLISH PETTY CASH FUNDS FOR 2007-2008:**

<b>High School:</b> (Joseph Siracuse)	\$ 100.00
<b>Middle School:</b> (Robert Armocida)	50.00
<b>District Office:</b> (Gregory Atseff & Leora Stramonine)	50.00
<b>School Lunch Fund:</b> (Veronique Wilson)	260.00
<b>Transportation Office:</b> (Fred Prince)	50.00

On the question, the vote was 7 Ayes, 0 Nays, 2 Absent (Mr. Nicholson, Mr. Triou), Carried.

**XIV. ESTABLISH RATES FOR 2007-2008** (Substitute Teachers & Rates For Building Use)

Mr. Wyse offered a **MOTION**, seconded by Mrs. Newman, to establish hourly rates for custodial and food service staff for building use of school facilities and rates for per diem substitute teachers for 2007-2008, as follows:

(1) <i>Custodial Staff</i> – Building Use	\$ 23.66 per hour
(2) <i>Food Service Staff</i> - Building Use	\$ 22.80 per hour
(3) <i>Per Diem Substitute Teachers</i>	<i>Certified Teachers:</i> \$ 85.00 per day; \$95.00 per day, retroactive, (fill same position for more than fifteen (15) consecutive days)
Retired, Certified Teachers:	\$110.00 per day
Non-Certified Persons:	\$ 75.00 per day

Mr. Robusto asked if these reflect the same amounts as last year. Mr. Atseff stated that the hourly rates for building use are updated annually to reflect the average time and one half wage rate for the two jobs. Mr. Callahan stated that the proposed rates for substitute teachers remain unchanged from last year.

On the question, the vote was 7 Ayes, 0 Nays, 2 Absent (Mr. Nicholson, Mr. Triou), Carried.

**XV. APPOINTMENT OF DISTRICT WIDE SAFETY TEAM** (Policy 5670)

Mr. Johnson offered a **MOTION**, seconded by Mrs. Newman, to appoint the district-wide safety team pursuant to Board of Education Policy 5670 for 2007-2008, as follows:

*Administrator; Co-Chairperson:* Robert Miller

*Human Resources Office:* Mark Callahan

*Administrator; Co-Chairperson:* Chris Shaffer *Custodial Staff Representative:* Thomas Lucieer  
*K-5 Teacher Representative:* Pam Davison *6-12 Teacher Representative:* Maureen Doyle  
*School Safety Representative:* Fred Prince *SCRIP Team Representative:* Lori Sensenbach  
*School Resource Officer:* Trooper Kim Smith *Trustee Liaison:* Mark Wyse  
*Parent Representative:* TBD *Student Representative:* Desirae Saiers

Mr. Johnson asked if Mr. Wyse wished to continue as trustee liaison; Mr. Wyse stated he did

Mr. Johnson asked if Trooper Smith is still serving as school resource officer. Mr. Havens stated she does plan to retire this year but would serve on the committee until her replacement is named.

Mr. Wyse stated that the participation of the school resource officer on the committee was an asset.

Mr. Schultz asked how the parent representative is selected. Mr. Havens stated that the committee chairperson recommends an individual for appointment as the parent representative.

On the question, the vote was 7 Ayes, 0 Nays, 2 Absent (Mr. Nicholson, Mr. Triou), Carried.

## **XVI. ADOPT CONTINUING RESOLUTIONS • Revenue Anticipation Notes & Joint Purchasing**

Mr. Johnson offered a **MOTION**, seconded by Mr. Wyse, to adopt **CONTINUING RESOLUTIONS** for revenue anticipation notes (RANS) and participation for joint purchasing programs, **TO WIT:**

**REVENUE ANTICIPATION NOTE RESOLUTION  
DATED MARCH 12, 2003  
DELEGATING POWER TO THE PRESIDENT OF THE BOARD OF EDUCATION  
TO AUTHORIZE, FROM TIME TO TIME AND YEAR TO YEAR,  
THE ISSUANCE AND SALE OF REVENUE ANTICIPATION NOTES  
OF THE WAYNE CENTRAL SCHOOL DISTRICT, NEW YORK, IN  
ANTICIPATION OF THE COLLECTION OF REVENUES AS STATE AID**

To better provide for the accomplishment of the purposes and goals of the Wayne Central School District,

**BE IT RESOLVED** by the Board of Education of the Wayne Central School District, New York, as follows:

**Section 1.** The power to authorize, from time to time and year to year, the issuance and sale of revenue anticipation notes of the Wayne Central School District, New York, including renewals thereof, in anticipation of the collection of revenues to be received by the school district as state aid from the State of New York, is hereby delegated to the President of the Board of Education, the chief fiscal officer. Such notes shall be of such terms, and of such form and content, as may be determined by said President of the Board of Education in accordance with the Local Finance Law of the State of New York.

**Section 2.** It is hereby determined that any notes which may be issued by the school district pursuant to this resolution in anticipation of the collection of such revenues to be received by the school district from the State of New York for any given fiscal year shall be issued during such fiscal year or during the two weeks prior to the commencement of such fiscal year and otherwise in accordance with §25.00 of the Local Finance Law of the State of New York.

**Section 3.** The Vice President of the Board of Education or the District Clerk may execute such notes in place of the President of the Board of Education if s/he shall so designate.

**Section 4.** It is hereby determined and declared that it is the intent of this Board of Education that this resolution remains in full force and effect in perpetuity for the issuance of the aforesaid notes from year to year, until this resolution is modified, amended, rescinded, revoked or repealed by this Board of Education.

**Section 5.** This resolution shall take effect immediately upon its adoption.

**CONTINUING RESOLUTION FOR PARTICIPATION IN**

**PURCHASE OF VARIOUS COMMODITIES AND/OR SERVICES  
THROUGH COOPERATIVE BIDS OF WAYNE-FINGER LAKES B.O.C.E.S**

**WHEREAS**, The Board of Education of Wayne Central School District of New York State desires to participate in a cooperative bidding program conducted by the Board of Cooperative Educational Services of Ontario, Seneca, Wayne, and Yates Counties from year to year, or until this resolution is rescinded, for the purchase of various commodities and/or services, *and*

**WHEREAS**, The Board of Education of Wayne Central School District of New York State is desirous of participating with the Board of Cooperative Educational Services of Ontario, Seneca, Wayne, and Yates Counties in the joint bid of the commodities and/or services mentioned below as authorized by General Municipal Law, § 119-o, *and*

**WHEREAS**, the Board of Education of Wayne Central School District of New York State has appointed the Board of Cooperative Educational Services of Ontario, Seneca, Wayne, and Yates Counties as its representative to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to the Board of Education of Wayne Central School District of New York State and making recommendations thereon, **NOW, THEREFORE:**

**BE IT RESOLVED**, that the Board of Education of the Wayne Central School District of New York State does hereby make, and the Board of Cooperative Educational Services of Ontario, Seneca, Wayne, and Yates Counties hereby accepts, the appointment of the Board of Cooperative Educational Services of Ontario, Seneca, Wayne, and Yates Counties to represent it in all matters related above, *and*

**BE IT FURTHER RESOLVED**, that the Board of Education of the Wayne Central School District of New York State authorizes the above-mentioned Board of Cooperative Educational Services of Ontario, Seneca, Wayne, and Yates Counties to represent it in all matters regarding the entering into contract for the purchase of the various commodities and/or services, *and*

**BE IT FURTHER RESOLVED**, that the Board of Education of the Wayne Central School District of New York State agrees to assume its equitable share of the costs incurred as a result of the cooperative bidding,

**NOW, THEREFORE, BE IT RESOLVED**, that the purchasing agent, on behalf of the Board of Education of the Wayne Central School District of New York State, is hereby authorized to participate in cooperative bidding conducted by the Board of Cooperative Educational Services of Ontario, Seneca, Wayne, and Yates Counties for various commodities and/or services and, if requested, to furnish the Board of Cooperative Educational Services of Ontario, Seneca, Wayne, and Yates Counties an estimated minimum number of units that will be bid by the Board of Cooperative Educational Services of Ontario, Seneca, Wayne, and Yates Counties. The Board of Cooperative Educational Services of Ontario, Seneca, Wayne, and Yates Counties is hereby authorized to award cooperative bids to the bidder(s) deemed to be the lowest responsive and responsible bidders meeting the bid specifications and otherwise complying with Article 5-A of the General Municipal Law of the State of New York relating to public bids and contracts.

On the question, the **RESOLUTIONS** were adopted by a vote of 7 Ayes, 0 Nays, 2 Absent (Mr. Nicholson, Mr. Triou), Carried.

**XVII. ADDITIONAL TRUSTEE APPOINTMENTS & DESIGNATIONS • 2007-2008**

Following discussion, trustee appointments and designations for 2007-2008 were established as

**Board of Education • Wayne-Finger Lakes BOCES**

- |                              |              |
|------------------------------|--------------|
| (1) District Representative  | Mr. Griswold |
| (2) Alternate Representative | Mr. Triou    |

**Four County School Boards Association**

- |                                |                        |
|--------------------------------|------------------------|
| (1) Board of Directors         | Mr. Robusto, Mrs. Lyke |
| (2) Legislative Committee      | Mrs. Lyke Mr. Schultz  |
| (3) Program Planning Committee | Mr. Wyse, Mr. Johnson  |

**Liaison to Energy Improvement Performance Project**

- (1) Mr. Griswold
- (2) Mr. Wyse
- (3) Mr. Nicholson



**Liaison to Wayne County Educational Coalition**

- (1) Mr. Schultz
- (2) Mrs. Lyke

**Liaison to Long-Range Planning Committee**

- a. Mr. Wyse
- b. Mrs. Lyke
- c. Mr. Nicholson

**XVIII. APPOINTMENT OF BOARD OF EDUCATION COMMITTEES • 2007-2008**

Mr. Robusto designated the following committee assignments for 2007-2008:

<b>Policy Committee:</b>	Mrs. Newman, Mr. Johnson, Mr. Triou
<b>Audit Committee:</b>	Mr. Schultz, Mr. Triou, Mr. Griswold
<b>Voter Turnout Committee:</b>	Mrs. Lyke, Mr. Schultz, Mr. Nicholson
<b>School Board Protocol Committee:</b>	Mr. Robusto, Mrs. Newman, Mr. Schultz, Mr. Nicholson

**XIX. TRUSTEE LIAISONS TO PTA AND PARENT GROUPS. • 2007-2008**

Following discussion, trustee liaison assignments for 2007-2008 were designated as follows:

<i>James A. Beneway High School:</i>	Mr. Schultz
<i>Thomas C. Armstrong Middle School:</i>	Mrs. Newman
<i>Freewill Elementary School:</i>	Mr. Triou
<i>Ontario Primary-Elementary PTA:</i>	Mr. Robusto

**REGULAR BUSINESS MEETING CONVENED**

**XX. APPROVAL OF AGENDA & MINUTES** (June 28, 2007)

Mr. Robusto presented the extra-duty compensation recommendations and a student suspension matter as additional agenda items. Mr. Wyse offered a **MOTION**, seconded by Mr. Griswold, to approve the agenda for this evening's business meeting, as revised, and the minutes of the business meeting of June 28, 2007, as presented. 6 Ayes, 0 Nays, 2 Absent (Mr. Nicholson, Mr. Triou), 1 Abstention (Mr. Johnson), Carried.

**XXI. PUBLIC COMMENT** - None

**XXII. BOARD PRESIDENT'S COMMENTS**

- A. Mr. Robusto thanked trustees for their support as school board president; he looks forward to another successful year.

**XXIII. BOARD MEMBER COMMENTS** – None

**XXIV. REPORTS OF THE SUPERINTENDENT OF SCHOOLS**

Mr. Havens thanked Mr. Atseff for serving in his absence at the business meeting of June 28<sup>th</sup> which allowed him to attend his son's wedding out of town.

**A. REVIEW OF PROPOSED DISTRICT GOALS – 2007-2008 SCHOOL YEAR**

Mr. Havens noted that long-range planning for school facilities was one of the six (6) goal areas established at the special meeting – workshop session on district-wide goals for 2007-2008 on June 25<sup>th</sup>.

To aid in preparation for the special meeting – workshop session on June 26<sup>th</sup>, he asked trustees to confirm the topics for which additional information is desired at that meeting.

***Discussion and topics for the special meeting were noted as follows:***

- (1) Document the need to shift to Grade K-5 structure at Ontario Primary School (Mr. Wyse)
- (2) Document the reasons to discontinue use of Ontario Elementary School for Grades 3-5 (Mr. Wyse)
- (3) Determine if addition of space to Ontario Primary School the final solution (Mrs. Lyke)
- (4) Develop thorough rationale re: split campus or a single campus plan for Grades K-5 (Mrs. Lyke)
- (5) Insure that facilities fit the educational program (Mrs. Newman)
- (6) Anticipate program and enrollment changes and growth (Mrs. Lyke)
- (7) Determine program changes which different staff configurations would create (Mrs. Newman)
- (8) Document that new construction is less expensive than to modify existing space (Mr. Griswold)
- (9) Document why district offices would not continue in an educational setting (Mr. Griswold)
- (10) Document any non-educational uses (e.g. museum) for Ontario Elementary School (Mr. Griswold)
- (11) Document agency uses for Ontario Elementary School where we have partnerships (Mr. Griswold)
- (12) Indicate alternatives for Ontario Elementary School (e.g. tutoring center, alternative education) (Mr. Wyse)
- (13) Determine format and location if brand new school/program was created (Mr. Griswold)
- (14) Determine how many area schools have large gyms/arenas and swimming pools (Mr. Griswold)
- (15) Consider impact on traffic patterns, safety issues (Mrs. Newman)
- (16) Consider potential collaboration with town programs and services (Mrs. Newman)
- (17) Consider impact of any new or modified spaces on existing infrastructure (Mr. Johnson)
- (18) Document expense vz. Investment of Improvements (e.g. best windows now for future) (Mr. Griswold)
- (19) Do it once, do it right (**consensus**)
- (20) Consider any and all “green” factors in construction of new or improved space (**consensus**)
- (21) Carefully review options for financing new or improved space (**consensus**)
- (22) Consider impact of capital project so close to 2002 project & zero budget ax increase (Mr. Johnson)
- (23) Determine best approach for long-range needs (Mr. Griswold)
- (24) Consider amount of expense to result in “do right thing” feeling (Mr. Wyse)
- (25) Provide information to taxpayers on savings expected from energy conservation (Mr. Johnson)
- (26) Consider “cost” of voter approval or voter disapproval (Mr. Schultz)
- (27) Residents & voters value and appreciate well-planned and well-maintained facilities (Mr. Johnson)
- (28) Sensitivity to function and use of proposed new facilities (Mrs. Newman, Mr. Schultz)
- (29) Ask trustees in other districts how they have approached these issues (Mrs. Lyke)

**B. DISCUSSION OF DISSEMINATION OF MEETING AGENDA ITEMS**

Mr. Havens asked for verification of the approach trustees prefer to electronic dissemination of agenda materials.

Following discussion, trustees reached **consensus** to distribute agenda items using the DocuShare system and to have laptop computers available at meetings to view and review meeting materials for a trial period of three (3) months.

**C. YEAR-END FINANCIAL UPDATE**

Mr. Havens asked Mr. Atseff to review year-end financial issues for the Board of Education.

Mr. Atseff stated that both internal and external auditing firms are on site and that year-end accounting is underway in the business office. He will provide reports from the audit firms, the annual financial statements and recommendations for allocation of unspent funds to the audit committee for consideration and recommendation the Board of Education in August.

He stated that the district is on target to meet financial goals established for the fiscal year.

## **D. UPDATE ON CHILD CARE FOR EMPLOYEE USE**

Mr. Havens announced that plans are finalized for opening this fall of the first workplace child care center in the area at Ontario Elementary School in conjunction with The Tot Spot of Ontario. The center was created following planning sessions with staff members.

Mrs. Newman asked how many children the center would serve. Mr. Havens stated it will open with eight (8) and grow as employee interest dictates.

Mr. Robusto clarified for the record that employees who use the service will pay the agency to provide child care and that the school district is providing space for the center as a convenience to employees. Mr. Havens noted that the school district will also provide light, electricity and water for the center since it is already in use for school purposes at the site.

Mr. Johnson noted the significance and innovation reflected by child care services for employees in the work setting as the first in the area and suggested that promotion of the center include those features.

Mr. Schultz noted that the new service and center will increase employee morale and productivity.

Mr. Griswold asked what age levels the center will serve. Mr. Havens stated the center will serve infant, pre-school and before and after school child care for employees who wish to pay tuition for same.

Mr. Callahan, director of human resources, noted that the center will also serve as a wonderful recruiting tool. Mr. Schultz suggested notation of the service in any recruiting materials, print or electronic.

Mr. Griswold asked what procedure is followed for the child care center when fire drills are conducted. Mr. Havens noted that the day care agency conducts such drills at their sites for all the children they serve, infant to pre-school and school age, and will do so at the district based site as well.

Trustees congratulated Mr. Havens and the staff for the development of this new service.

## **XXV. ITEMS FOR ACTION BY THE BOARD OF EDUCATION**

### **A. PERSONNEL CHANGES**

Mr. Havens presented the following personnel changes for review and consideration by the Board of Education:

#### ***INSTRUCTIONAL STAFF***

#### ***Resignations:***

**Barbara Boland**, math teacher, assigned to the middle school, effective June 30, 2007 (personal reasons)

**Diane Cameron**, reading teacher, assigned to Ontario Elementary School, effective June 30, 2007 (retirement, 31 years service to Wayne Central School District; prior service @ Ontario Primary School)

**Thomas Carter**, English (long term substitute), assigned to the high school, effective June 30, 2007 (personal reasons)

**Matthew Collins**, special education teacher, assigned to Freewill Elementary School, effective June 30, 2007 (personal reasons)

**Jesse Crane**, English, assigned to the high school, effective June 30, 2007 (personal reasons)

**Janice Hyde**, elementary education, assigned to Ontario Elementary School, effective June 30, 2007 (personal reasons)

**Brian Knebel**, technology teacher, assigned to the high school, effective June 30, 2007 (personal reasons)

**Gregory Kunzer**, elementary education, assigned to Ontario Primary School, effective June 30, 2007 (personal reasons)

**Shawn Leffler**, art, assigned to the high school, effective June 30, 2007 (personal reasons)

**Robert Magin**, elementary education, assigned to Freewill Elementary School, effective June 30, 2007 (personal reasons)

**Michelle Pagani**, science, assigned to the high school, effective June 30, 2007 (personal reasons)

**Laurel Roeder**, science, assigned to the high school, effective June 30, 2007 (personal reasons)

**Paula Sippel**, elementary education, assigned to Ontario Elementary School, effective June 30, 2007 (personal reasons)

**Penny Spina**, special education, assigned to Freewill Elementary School, effective June 30, 2007 (personal reasons)

***Leave of Absence:***

**Joanna Schoff**, Spanish, assigned to the middle school, a combination paid/unpaid FMLA leave of absence effective September 4, 2007 through June 30, 2008 (child rearing)

***Appointments:***

**Sarah Brock**, science, NYS Control No. 49697061 (Initial, valid through 9/1/2011), assigned to the high school, a three (3) year probationary appointment effective September 1, 2007 through June 30, 2010 at \$37,764 (replacement for Michelle Pagani, resigned)

**Nolan Flores**, science, NYS Control No. TBD (Initial, valid through 9/1/2012), assigned to the high school, a three (3) year probationary appointment effective September 1, 2007 through June 30, 2010 at \$36,600 (replacement for Laurel Roeder, resigned)

**Joshua Harris**, Spanish, NYS Control No. 615182051 (Initial valid through 9/1/10) assigned to the middle school, a three (3) year probationary appointment effective September 1, 2007 through June 30, 2010 at \$37,332 (replacement for Gail Johnsen, retired)

**Martha Herbig**, German, NYS Control No. 553421941 (Permanent, effective 9/1/93), assigned to the middle and high schools, a two year (2) probationary appointment effective September 1, 2007 through June 30, 2009 at \$51,557, pro-rated (replacement for Julie West, resigned)

**Rae Jagoda**, reading, NYS Control No. TBD (Initial, valid through 9/1/09), assigned to the middle school, a two (2) year probationary appointment effective September 1, 2007 through June 30, 2009 at \$40,554 (replacement for Amy Tobin, resigned)

**Jason LaDue**, social studies, NYS Certificate No. 13129061 (Initial, valid through 9/1/11), assigned to the high school, a one (1) year temporary assignment effective September 1, 2007 through June 30, 2008 at \$37,322 (coverage for Mark MacMillan while serving as teacher on special assignment as dean of students and increased enrollment)

**Jessica Quick**, physical education, NYS Control No. 579064051 (Initial, valid through 2/1/2010), assigned to the high school, a three (3) year probationary appointment effective September 1, 2007 through June 30, 2010 at \$36,600 (replacement for Thomas Gentile, retired)

**Donna Rizzo**, ESOL Teacher (0.70 FTE), NYS Control No. 657636061 (Permanent, effective 9/1/05), assigned district-wide, as needed, a part time appointment effective September 1, 2007 through June 30, 2010 at \$53,223 (new position, shared with Gananda CSD)

**Leslie Weber**, English, NYS Control No. 852061981 (Permanent, effective 9/1/98), assigned to the high school, a two (2) year probationary appointment effective September 1, 2007 through June 30, 2009 at \$47,935 (replacement for Jesse Crane, resigned).

**2007 Summer Appointments - Middle School Bridge Program: Teachers @ \$25 per hour**

*See Listing, Clerk's Agenda File, This Meeting*

**2007 Summer Appointments - Special Education Program**

Hourly: Teachers @ \$25; Occupational Therapist @ \$40;

Physical Therapist & Teacher Aides (Contractual Rates Per Collective Bargaining Agreement)

*See Listing, Clerk's Agenda File, This Meeting*

**2007 Summer Appointments- 9<sup>th</sup> Grade Transition Program - Teachers @ \$25 per hour**

*See Listing, Clerk's Agenda File, This Meeting*

**Annual Appointment of Extra-Duty Positions • 2007-2008**

Assistant Principals, K-12 Advisors, Department Chairpersons, Team Leaders, Club Advisors Etal  
(Contractual Rates Per Collective Bargaining Agreement)

*See Listing, Clerk's Agenda File, This Meeting*

**Post Season Stipends • Athletic Personnel • Spring, 2007**

(Contractual Rates Per Collective Bargaining Agreement)

*See Listing, Clerk's Agenda File, This Meeting*

**SUPPORT STAFF**

## **Resignations:**

**Paula Vanderbrook**, senior typist, assigned to Ontario Elementary School, amend effective date to September 18, 2007 (retirement, 10 years service to Wayne Central School District)

**Janice Baxter**, teacher aide, assigned to Ontario Primary School, effective June 30, 2007 (retirement, 9 years service to Wayne Central School District, prior service as district office typist)

**Gayle Flatt**, bus driver, effective August 17, 2007 (retirement., 29 years service to Wayne Central School District)

## **Summer, 2007 • Part-Time Summer Labor Personnel • Cleaners**

*See Listing, Clerk's Agenda File, This Meeting*

## **Appointments:**

**Vita Barci**, senior typist, assigned to Ontario Elementary School, a six (6) month probationary civil service appointment anticipated to begin August 27, 2007 through February 26, 2008 at \$12.07 per hour (replacement for Paula Vanderbrook, retired)

## **Summer, 2007 • Additional Part-Time Summer Labor Appointments • Cleaners**

*See Listing, Clerk's Agenda File, This Meeting*

Mr. Wyse offered a **MOTION**, seconded by Mr. Johnson, to approve the personnel changes as recommended by the superintendent of schools.

Mrs. Newman asked if the number of science teacher departures reflects a trend. Mr. Havens stated it is somewhat of a continuing trend.

On the question, the vote was 7 Ayes, 0 Nays, 2 Absent (Mr. Nicholson, Mr. Triou), Carried.

## **B. CONSENSUS AGENDA**

- (1) Receive & File Reports of the School District Treasurer ( A/O 5/31/07)
- (2) Adopt Resolution for Non-Public Health Services Contract, 2006-2007 • Webster CSD
- (3) Adopt Resolution for Non-Public Health Services Contract, 2006-2007 • Brighton CSD
- (4) Approve Budget Transfers
- (5) Award Bid for Tires & Tubes, 2007-2008 School Year
- (6) Award Bid for Bus & Vehicle Parts, 2007-2008 School Year
- (7) Award Bid for Musical Instruments & Supplies • 2007-2008 School Year
- (8) Award Bid for Audio Visual Supplies & Equipment • 2007-2008 School Year
- (9) Accept Gifts to the School District (PTO/Middle School; Stramonine School of Dance)
- (10) Accept Recommendations • Extra-Duty Compensation • Wayne Teachers' Association

Mr. Havens presented the consensus agenda for review and consideration by the Board of Education.

Mr. Johnson offered a **MOTION**, seconded by Mrs. Newman, to approve/adopt the consensus agenda, as recommended by the superintendent of schools, as follows:

- (1) Receive & file **reports of the school district treasurer** for the period ending May 31, 2007 (copies attached to these minutes in the minute book)
- (2) Adopt a **RESOLUTION** for a non-public health services contract with Webster CSD, **TO WIT:**

**RESOLUTION FOR HEALTH SERVICES CONTRACT  
WITH WEBSTER CENTRAL SCHOOL DISTRICT  
(Non-Public School Pupils, 2006-2007)**

**RESOLVED**, that the Board of Education of Wayne Central School District hereby approves a contract with the Board of Education of Webster Central School District for health service charges, pursuant to §912 of the State Education Law, for pupils at non-public schools in the 2006-2007 school year, and authorizes the President and Clerk of the Board of Education to execute said contract, pending approval of same by the superintendent of schools (copy of contract filed in clerk's files)

- (3) Adopt a **RESOLUTION** for a non-public health services contract with Brighton CSD, **TO WIT:**

**RESOLUTION FOR HEALTH SERVICES CONTRACT  
WITH BRIGHTON CENTRAL SCHOOL DISTRICT  
(Non-Public School Pupils, 2006-2007)**

**RESOLVED**, that the Board of Education of Wayne Central School District hereby approves a contract with the Board of Education of Brighton Central School District for health service charges, pursuant to §912 of the State Education Law, for pupils at non-public schools in the 2006-2007 school year, and authorizes the President and Clerk of the Board of Education to execute said contract, pending approval of same by the superintendent of schools (copy of contract filed in clerk's files)

- (4) Approve **budget transfers** pursuant to Policy 5330 (copy attached to these minutes in this minute book)
- (5) Award **bids for tires & tubes** for the 2007-2008 school year to Tallmadge Tire Service, 1285 Route 318, Waterloo, New York 13165, the lowest responsible bidder (copies filed in clerk's files)
- (6) Award **bids for bus & vehicle parts** for the 2007-2008 school year to Joseph Neri Chervrolet, 3740 Route 104, Williamson, New York 14589, the sole responsible bidder (copies filed in clerk's files)
- (7) Award **bids for musical instruments & supplies** for the 2007-2008 school year to the lowest responsible bidders, multiple bid award (copies filed in clerk's files)
- (8) Award **bids for audio visual supplies & equipment** for the 2007-2008 to the lowest responsible bidders, multiple bid award (copies filed in clerk's files)
- (9) Accept **gifts to the school district**, as follows:
- (a) \$1,400 from the Middle School's Parent-Teacher Organization (June 4<sup>th</sup> awards ceremony)
  - (b) \$1,200 from the Stramonine School of Dance (programs for performing arts)
- (10) Adopt a **RESOLUTION** to accept the recommendations of the joint committee on compensation for extra duty positions, **TO WIT**

**RESOLUTION TO ACCEPT & APPROVE RECOMMENDATIONS  
OF THE JOINT COMMITTEE ON EXTRA-DUTY COMPENSATION  
PURSUANT TO ARTICLE II, §7 OF THE COLLECTIVE BARGAINING AGREEMENT**

**BETWEEN THE WAYNE TEACHERS' ASSOCIATION  
AND THE SUPERINTENDENT OF SCHOOLS**

**BE IT RESOLVED** by the Board of Education of the Wayne Central School District that the report and recommendations on compensation for extra-duty positions prepared and presented by the joint committee of school district and teacher association representatives formed pursuant to Article III, Section F of the collective bargaining agreement with the Wayne Teachers' Association effective July 1, 2006 to June 30, 2011 is hereby approved and accepted, *and*

**BE IT FURTHER RESOLVED**, that the superintendent of schools is authorized and directed to implement terms of said report and recommendations.

On the question, the consensus agenda was approved/adopted by a vote of 7 Ayes, 0 Nays, 2 Absent (Mr. Nicholson, Mr. Triou), Carried.

**C APPEAL OF STUDENT SUSPENSION BY THE SUPERINTENDENT OF SCHOOLS**

Mr. Wyse offered a **MOTION**, seconded by Mrs. Newman, to uphold the decision of the superintendent of schools on the long-term suspension of a specific student. 7 Ayes, 0 Nays, 2 Absent (Mr. Nicholson, Mr. Triou), Carried.

**XXVI. ADDITIONAL PUBLIC COMMENT - None**

**XXVII. ADDITIONAL ITEMS FROM THE SCHOOL BOARD PRESIDENT**

**XXVIII. BOARD MEMBER COMMENTS**

- A. Mr. Johnson asked if Mrs. Newman would chair the policy committee for 2007-2008; Mrs. Newman stated she would serve in that role. Mr. Johnson noted that Tuesday afternoon meetings worked well for school board meeting agenda schedules.
- B. Mrs. Lyke noted that many districts in the region are far behind our district in ***policy development*** and extended thanks to the committee members and to Mr. Switzer for their efforts on the policy committee.
- C. Mr. Robusto noted that he is reviewing policy as it relates to proposed ***governance and protocol issues***.
- D. Mr. Griswold noted plans by residents and parents working on a ***group home*** within the school district for adults with special needs who are completing their educational years. The group will present information to area town officials within the next few weeks. Mr. Wyse relayed positive comments he has heard about the proposed group home. Mrs. Lyke suggested that local home builders might assist in the effort; Mr. Griswold reviewed the funding and development steps planned.

**XXVIX. ADJOURNMENT**

Mr. Wyse offered a **MOTION**, seconded by Mr. Johnson, to adjourn the meeting at 7:39 p.m. 7 Ayes, 0 Nays, 2 Absent (Mr. Nicholson, Mr. Triou), Carried.

Respectfully submitted,



**JAMES E. SWITZER**  
School District Clerk

**APPROVAL OF MINUTES**

The foregoing minutes of the Board of Education were submitted for review & (approved as presented)(corrected as noted) at the meeting of

**August 16, 2007**

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School District Clerk

JES/jes:wp

**WAYNE CENTRAL SCHOOL DISTRICT  
Ontario Center, New York 14520**

**BOARD OF EDUCATION MINUTES**

**UNOFFICIAL UNTIL APPROVED**

**DATE:** Thursday, July 26, 2007  
**TYPE:** Special Meeting-Workshop Session

**TIME:** 5:30 p.m.  
**PLACE:** District Office

**PRESENT:** Trustees Griswold, Johnson, Lyke, Newman, Nicholson, Robusto; District Clerk Switzer; Administrators Havens, La Ruche, Wright, Schiek, Atseff, Cox, Callahan, Miller, Prince

**ABSENT:** Trustee Schultz, Triou & Wyse

**GUESTS:** None

**I. CALL TO ORDER:** 5:30 p.m. by Frank Robusto, Jr., School Board President

**II. PLEDGE OF ALLEGIANCE**

**III. APPROVAL OF AGENDA**

Mr. Griswold offered a **MOTION**, seconded by Mr. Johnson, to approve the agenda for this evening's meeting as presented. 6 Ayes, 0 Nays, 3 Absent (Mr. Schultz, Mr. Triou, Mr. Wyse), Carried.

**IV. WORKSHOP SESSION • OPTIONS FOR CAPITAL IMPROVEMENTS**

**A. PROGRAM OVERVIEW**

Mr. Havens introduced Mrs. Kim Cox, assistant superintendent for instruction, to review educational practices and programs as they relate to options for capital improvements for school facilities for review and consideration of the Board of Education.

Mrs. Cox shared a copy of a three-panel brochure which outlined educational programs and services in past years, at the present time and in the future. (copy filed in clerk's agenda file, this meeting)

Mrs. Cox reviewed the changes in requirements, physical settings and expectations for student learning and teaching practices – past, present and future. She noted the rapid growth in knowledge in the information age and the need for students to learn in new ways, to understand how to access resources and information and changes in the preparation and training of teachers.

In the midst of these changes, both national and state standards have increased and educational programs are more diagnostic, data-driven and individualized to address the learning needs and styles of each child.

Mrs. Lyke noted she favors the end of grade level progressions and the development of individual education plans for all children, not only those with disabilities, as is presently the case. She added that local schools must provide programs and services which prepare students for careers in the global economy and community.

Mr. Havens thank Mrs. Cox for her presentation.

## **B. REVIEW OF CAPITAL IMPROVEMENT OPTIONS - *Pluses • Minuses • Interesting***

Mr. Havens presented six (6) options for capital improvements for school facilities that school management staff developed at their recent workshop on 2007-2008 goals and objectives for review and consideration of the Board of Education as outlined below.

- (1) Add Space to Ontario Primary School For Grades K-5
- (2) Single Campus @ Ontario Center; Add to Ontario Primary School for Grades K-5
- (3) Single Campus @ Ontario Center; New School Linked to Middle/High Schools; Abandon Other Schools
- (4) Single Campus @ Ontario Center; Convert Middle School to All K-5; Build New Middle School/Connect to High School
- (5) Connect Ontario Elementary & Primary Schools; Add K-5 Space @ Ontario Primary School: Freewill Elementary School Stays K-5
- (6) Build Entirely New K-12 Campus-All Grades/Services; New Site; Abandon Existing Schools

*NOTE:* Options #1 thru #5 would use Ontario Elementary School for district-wide services

He also shared copies of an overall site plan of the Ontario Center campus (copy filed in clerk's agenda file, this meeting)

## **C. SMALL GROUP DISCUSSIONS**

Trustees and school officials met in small work groups to consider pluses and minuses of each of the six options noted above.

## **D. REPORTS FROM SMALL GROUP DISCUSSIONS**

Each work group shared pros and cons of their discussions on each of the options above. Results were summarized as follows:

### ***(1) Add Space to Ontario Primary School For Grades K-5***

#### **PLUS**

Cost Savings: Share Staff; Collaborate On Services  
Easy Transition for Grades 2-3  
Solves Traffic Flow & Parking Issues  
Both Schools Maintain Identity  
Supports Goal of Clean & Inviting Facilities  
New Space Can Incorporate "Green" Space

#### **MINUS**

Large Building  
High Cost  
Community Acceptance of "Need"

#### ***INTERESTING***

How Would School Buildings Be Connected ?  
What Future Uses Exist for Ontario Elementary School?; Possible District Wide/Community Uses

### ***(2) Single Campus @ Ontario Center; Add to Ontario Primary School for Grades K-5***

#### **PLUS**

Program Continuity; Children Already Acquainted  
Common Curriculum & Practice  
Easier, More Efficient Transportation  
Savings in Staffing, Energy, Transportation

#### **MINUS**

Building Too Large in Size, Enrollment  
Results in Two (2) "Empty" Buildings  
Results in Single, High Traffic Areas  
Congestion & Safety Concerns

Develops Strong Sense Community, Equalizes Feelings  
Access to Athletic/Club/Extra-Curricular Activities  
Increased Options & Equal Access To New Items

Community May Not Agree  
Friendly, Building Competition Gone  
People Feel Left Out

**INTERESTING**

Address Public Perception of Have & Have Not between Freewill Elementary School and Ontario Schools  
How ? or Would ? Building Level Administrative Structure Change ?

Results In K-5 School of Appx. 1,200 Students

What Options If Community & Student Enrollment Growth Occurs?

What Future Uses for Freewill Elementary School & Ontario Elementary School?

**(3) Single Campus @ Ontario Center; New School Linked to Middle/High Schools;  
Abandon Other Schools**

**PLUS**

Consolidate & Co-Locate Resources  
Grade Progression Could Disappear  
More Energy Saving Options (e.g. East Rochester)  
Ease of Student Pick-Up By Parents

**MINUS**

Loss of Support – Freewill Elementary Community  
Maintain Individual Identity of School Buildings

**INTERESTING**

Loss of Ontario Primary School as School Building

Possible Use of Ontario Primary School as Transportation Center/Increase Parking at Middle School

Give Ontario Primary School to Town of Ontario for Municipal or Community Use (e.g. public library)

**(4) Single Campus @ Ontario Center; Convert Middle School to District-Wide  
Grades K-5; Build New Middle School/Connect to High School**

**PLUS**

Install Latest Technology in Middle School  
Existing Technology for K-5 Use  
Continuity In Instruction  
Flexibility in Staffing  
District-Wide/Community Uses of Ontario Elementary School  
Single Location For All Infrastructure  
Access to High School Classes by Middle School Students  
Replaces Aging Buildings With New Structures

**MINUS**

Community Reaction: Freewill Elementary School  
Community Reaction: Ontario Primary/Elementary Schools  
Negative PR Could Defeat Entire Capital Project  
Costs More Than Adding Space At Ontario Primary School

**INTERESTING**

What Future Uses for Ontario Primary School & Freewill Elementary School

Would Existing Middle School Have Adequate Space to Serve All K-5 Students in District

**(5) Connect Ontario Elementary & Primary Schools; Add K-5 Space @ Ontario  
Primary School: Freewill Elementary School Remains A K-5 Building**

**PLUS**

Future Expansion Options  
District Office Connected to A School  
Supports Staff Collaboration  
Creates New, Modern, "Green" Space  
Sharing of Resources By Staff  
Lessen Grade 2 to 3 Transition  
Separate Traffic Flows; Reduce Bus Load/Unload Times  
More Space & Access for Staff to Teacher Resource Center

**MINUS**

Reduces Control of Security  
District Office Connected to A School  
Creates One Large Building/School  
Freewill Elementary School Still Isolated  
Loss of An Athletic Field  
Linkage of Different Architectural Styles/Designs

**INTERESTING**

Is Sufficient Land/Space Available to Accomplish This Option ?

**(6) Build Entirely New K-12 Campus-All Grades/Services; New Site; Abandon Existing Schools**

**PLUS**

State of the Art Facilities  
No Restrictions  
Think in Future; Uses of Technology  
Less Cost

**MINUS**

Results In Five Vacant, Abandoned Facilities  
Community Support ?  
Students No Longer In Schools; Family Ties Gone ?  
Walworth Residents Lose Freewill Elementary School  
What Impact(s) On Students?  
What Location for New Campus?

**INTERESTING**

If Proposed At No Cost To Taxpayers, Would They Support ?  
Would NYS Education Department Approve/Endorse Concept/Eligible for Aid ?

Discussions on each of the work group reports followed. Note was made that newly constructed non-instructional space is not eligible for construction aid by the NYS Education Department.

**V. RECESS:** 7:15 p.m.

**VI. RECONVENE:** 7:30 p.m.

**VII. WORKSHOP SESSION • POTENTIAL CAPITAL PROJECT (Continued)**

**A. FINANCIAL OVERVIEW • Costs Estimates, Reserve Funds, State Aid**

Mr. Havens introduced Mr. Greg Atseff, assistant superintendent for business, to outline financial aspects as they relate to options for capital improvements for school facilities for review and consideration of the Board of Education.

Mr. Atseff reviewed the use of reserve funds, estimated year end revenues and expenses and state building aid (summary report attached to these minutes in minute book)

Mr. Nicholson asked what uses school districts most often make of reserve funds. Mr. Atseff noted that the most common are new construction, non-recurring legal issues, purchase of a large number of busses, catch-up on replacement of classroom furniture or musical instruments and energy savings/alternative energy sources (e.g. wind turbines, fuel cells).

Mr. Nicholson asked how the addition of a second nuclear power station at current site would affect the district's state building aid ratio. Mr. Atseff explained how the formula is developed using a 10-year average.

Mr. Nicholson asked about long-range projections for capital expenses other than classrooms (e.g. parking lots, boilers, roof maintenance). Mr. Atseff stated those projections are in place and are used as part of this overall approach. Mr. Nicholson asked if such maintenance items are eligible for state building aid; Mr. Havens stated they are not.

Mr. Havens noted we have financial ability to have more and better facilities, depending on what our community desires or would support.

Mr. Griswold commented on the options available for use of currently available reserve funds

Mr. Nicholson noted the importance to look beyond initial costs when projecting long-range cost savings on capital projects (e.g. energy savings, efficiencies of use, natural vs. artificial light).

Mr. Johnson noted the logistical issues caused with a school on a site isolated from the remainder of the campus and the need to eliminate different sentiments in two attendance areas of a common school district.

When asked to indicate preferences for the options noted above, trustee selections were four (4) for Option #2, three (3) for Options #3 & #4 and two (2) for Option #1. Options #5 & #6 were not selected.

Mr. Havens thanked Mr. Atseff for his presentation and district and building management personnel present for their participation and assistance in the work groups.

### VIII. ADJOURNMENT

Mr. Johnson offered a **MOTION**, seconded by Mrs. Lyke, to adjourn the meeting at 8:10 p.m. 6 Ayes, 0 Nays, 3 Absent (Mr. Schultz, Mr. Triou, Mr. Wyse), Carried.

Respectfully submitted,

**JAMES E. SWITZER**  
School District Clerk

**APPROVAL OF MINUTES** JTES

The foregoing minutes of the Board of Education were submitted for review & (approved as presented)(corrected as noted) at the meeting of

**August 16, 2007**

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School District Clerk

# WAYNE CENTRAL SCHOOL DISTRICT

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To: Board of Education

From: Michael Havens, Superintendent of Schools  
(Prepared by Mark D. Callahan, Director of Human Resources)

Re: Personnel Action

Date: August 16, 2007

The following is submitted for your review and approval.

<b>ADMINISTRATIVE STAFF</b>
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**RESIGNATIONS:**

**Michael Consadine**, Assistant Principal, assigned to the James A. Beneway High School, effective August 27, 2007. *For personal reasons.*

**APPOINTMENTS:**

**Peter Derse**, Assistant Principal, NYS Control No. 659498061 (Provisional, valid through 2/1/2011), assigned to the James A. Beneway High School, a three year probationary appointment effective August 17, 2007 through August 16, 2010 at \$72,500 pro-rated. *Replacement for Michael Consadine (resigned).*

<b>INSTRUCTIONAL STAFF</b>
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**RESIGNATIONS:**

**Jacob Arndt**, School Counselor, assigned to the James A. Beneway High School, effective August 23, 2007. *For personal reasons.*

**Emory Roethal**, Science Teacher, assigned to the James A. Beneway High School, effective August 6, 2007. *For personal reasons.*

**LEAVE OF ABSENCE:** None

**APPOINTMENTS:**

**Andrea Baggott**, Special Education Teacher, NYS Control No. 645862051 (Initial, valid through 9/1/10), assigned to the Freewill Elementary School, a three year probationary appointment effective September 1, 2007

through August 31, 2010 at \$37,850 (base + MS) credited with no experience. *Replacement for Penny Spina (resigned).*

**Derek DeMass**, Technology Teacher, NYS Control No. TBD (Initial, valid through 9/1/2012), assigned to the James A. Beneway High School, a three year probationary appointment effective September 1, 2007 through August 31, 2010 at \$36,600 (base) credited with no prior experience. *Replacement for Brian Knebel (resigned).*

**Robert Graham**, Special Education Teacher, assigned to the James A. Beneway High School, a two month temporary appointment effective September 1, 2007 through November 9, 2007 at \$37,850 (base + MS). *Replacement for Stephanie Potter (LOA).*

**Miles Lewis**, Math Teacher, NYS Control No. 69520071 (Initial, valid through 9/1/2010), assigned to the Thomas C. Armstrong Middle School, a five month temporary appointment effective September 1, 2007 through January 25, 2008 at \$37,850 (base + MS). *Replacement for Amy Stahl (LOA).*

**Natalie Nicoletti**, Spanish Teacher, NYS Control No. TBD (Initial, valid through 9/1/2012), assigned to the Thomas C. Armstrong Middle School, a one year temporary appointment effective September 1, 2007 through June 30, 2008 at \$36,600 (base). *Replacement for Joanna Schoff (LOA).*

**Wendy Riley**, Art Teacher, NYS Control No. 99060071 (Permanent, effective 9/1/2006), assigned to the James A. Beneway High School, a three year probationary appointment effective September 1, 2007 through August 31, 2010 at \$39,836 (base + MS) credited with 3 years experience. *Replacement for Shawn Leffler (resigned).*

**Jaclynn Sardone**, English Teacher, NYS Control No. 113343071 (Initial, valid through 9/1/2012), assigned to the James A. Beneway High School, a one year temporary appointment effective September 1, 2007 through June 30, 2008 at \$36,600 (base). *Replacement for Meredith Kulik (LOA).*

**Carrie VanCassele**, Elementary Education Teacher, NYS Control No. 4462788041 (Provisional, valid through 9/1/08), assigned to the Ontario Primary School, a three year probationary appointment effective September 1, 2007 through August 31, 2010 at \$37,850 (base + MS) credited with no experience. *Replacement for Kim Northrop (TOSA).*

**SPECIAL ASSIGNMENTS:** The following teachers have been assigned special duties with no change in salary for the 2007-08 school year.

**Catherine Crable**, Primary Level Literacy Coach (0.5 FTE), assigned to the Freewill and Ontario Elementary Schools.

**Mark MacMillan**, IB Coordinator (0.4 FTE), assigned to the James A. Beneway High School.

**Kimberly Northrop**, Primary Level Literacy Coach (0.5 FTE), assigned to the Freewill and Ontario Elementary Schools.

**Jean Stein**, Elementary Level Literacy Coach (1.0 FTE), assigned to the Ontario Elementary School.

**Tina Cieplinshi-Smith**, Assistant to the Director of Student Services (1.0 FTE), assigned to the District Office.

### **2007 SUMMER READING PROGRAM APPOINTMENTS (Amended):**

**Teacher Aide- Floating** (at contract rate): Joan DiFabio



## **2007 SUMMER SPECIAL EDUCATION PROGRAM APPOINTMENTS (Amended):**

**Teacher** (Rate of \$25 per hour): Veronica Steele, Jackie Gurnett

**Wilson Reading Teacher** (Rate of \$25 per hour): Sharon Doran

**Speech Therapist** (Rate of \$25 per hour): Stephanie Collins

**Nurse** (\$17.25 per hour): Barbara Philbrick

**School Counselors** (Rate of \$25 per hour): Jenn Spina, Kim Sherwin

**Teaching Aides** (at contract rate): Anne Bulman, Bonnie Ocke, Tracey Reynolds

<b>SUPPORT STAFF</b>
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### **RESIGNATIONS :**

**Randall Emison**, Bus Driver/Hall Monitor, assigned to the Transportation Department and James A. Beneway High School effective June 30, 2007. *For personal reasons.*

**Joanne Huff**, Teaching Assistant assigned to the Thomas C. Armstrong Middle School, effective June 30, 2007. *For the purpose of retirement.*

**LEAVE OF ABSENCE:** None

### **APPOINTMENTS:**

**Sandra Adolf**, 1:1 Teacher Aide assigned to the Ontario Elementary School, a temporary Civil Service appointment effective September 1, 2007 through June 30, 2008 at \$9.55 per hour.

**Laurie Anderson**, 1:1 Teacher Aide assigned to the Freewill Elementary School, a temporary Civil Service appointment effective September 1, 2007 through June 30, 2008 at \$12.80 per hour.

**Kristen Bauerschmidt**, 1:1 Teacher Aide assigned to James A. Beneway High School, a temporary Civil Service appointment effective September 1, 2007 through June 30, 2008 at \$10.00 per hour.

**Jacqueline Boerschlein**, 1:1 Teacher Aide assigned to the Freewill Elementary School, a temporary Civil Service appointment effective September 1, 2007 through June 30, 2008 at \$10.00 per hour.

**Myra Jane Cotsonas**, 1:1 Teacher Aide (0.5 FTE), assigned to Project Show at the James A. Beneway High School, a temporary Civil Service appointment effective September 1, 2007 through June 30, 2008, at \$11.40 per hour.

**Sandra Crandall**, 1:1 Teacher Aide assigned to the Thomas C. Armstrong Middle School, a temporary Civil Service appointment effective September 1, 2007 through June 30, 2008 at \$9.11 per hour.

**Sharon Crisafulli**, 1:1 Teacher Aide, assigned to the Ontario Elementary School, a temporary Civil Service appointment effective September 1, 2007 through June 30, 2008 at \$9.55 per hour.

**Mary DeWolf**, 1:1 Teacher Aide assigned to the Thomas C. Armstrong Middle School, a temporary Civil Service appointment effective September 1, 2007 through June 30, 2008, at \$10.00 per hour.

**Patricia Dell'Olio**, 1:1 Teacher Aide assigned to the Freewill Elementary School, a temporary Civil Service appointment effective September 1, 2007 through June 30, 2008 at \$9.60 per hour.

**Joan DiFabio**, 1:1 Teacher Aide, assigned to the Freewill Elementary School, a temporary Civil Service appointment effective September 1, 2007 through June 30, 2008 at \$12.80 per hour.

**Kay Drechsler**, 1:1 Teacher Aide (0.5 FTE) assigned to the James A. Beneway High School, a temporary Civil Service appointment effective September 1, 2007 through June 30, 2008 at \$9.55 per hour.

**Ellen Ebert**, 1:1 Teacher Aide (0.5 FTE) assigned to Project Show at the James A. Beneway High School, a temporary Civil Service appointment effective September 1, 2007 through June 30, 2008, at \$12.80 per hour.

**Rachel Ford**, 1:1 Teacher Aide assigned to the Thomas C. Armstrong Middle School, a temporary Civil Service appointment effective September 1, 2007 through June 30, 2008, at \$11.40 per hour.

**Patricia Gommenginger**, 1:1 Teacher Aide assigned to the James A. Beneway High School, a temporary Civil Service appointment effective September 1, 2007 through June 30, 2008 at \$10.00 per hour.

**Rhonda Graham**, 1:1 Teacher Aide assigned to the Thomas C. Armstrong Middle School, a temporary Civil Service appointment effective September 1, 2007 through June 30, 2008 at \$9.11 per hour.

**Lynne Howard**, 1:1 Teacher Aide assigned to the Thomas C. Armstrong Middle School, a temporary Civil Service appointment effective September 1, 2007 through June 30, 2008, at \$10.25 per hour.

**MaryAnn Kritall**, 1:1 Teacher Aide assigned to the Freewill Elementary School, a temporary Civil Service appointment effective September 1, 2007 through June 30, 2008 at \$12.80 per hour.

**Denise Kolb**, 1:1 Teacher Aide assigned to the Thomas C. Armstrong Middle School, a temporary Civil Service appointment effective September 1, 2007 through June 30, 2008 at \$12.05 per hour.

**MaryPat MacAdam**, 1:1 Teacher Aide ( 0.5 FTE), assigned to Project Show at the James A. Beneway High School, a temporary Civil Service appointment effective September 1, 2007 through June 30, 2008 at \$13.45 per hour.

**Kristine Murray**, 1:1 Teacher Aide assigned to the Freewill Elementary School, a temporary Civil Service appointment effective September 1, 2007 through June 30, 2008 at \$11.60 per hour.

**Bonnie Ocke**, 1:1 Teacher Aide assigned to the Thomas C. Armstrong Middle School, a temporary Civil Service appointment effective September 1, 2007 through June 30, 2008 at \$10.41 per hour

**Laura Packer**, 1:1 Teacher Aide assigned to the Ontario Elementary School, a temporary Civil Service appointment effective September 1, 2007 through June 30, 2008 at \$10.90 per hour.

**Debra Pecoraro**, 1:1 Teacher Aide assigned to the Ontario Elementary School, a temporary Civil Service appointment effective September 1, 2007 through June 30, 2008, at \$12.15 per hour.

**Karin Pickard**, 1:1 Teacher Aide assigned to Project Show at the James A. Beneway High School, a temporary Civil Service appointment effective September 1, 2007 through June 30, 2008, at \$12.90 per hour.

**Shannon Sabin**, Teacher Aide (6:1:1 program) assigned to the Freewill Elementary School, a six month probationary Civil Service appointment effective September 1, 2007 through February 28, 2008 at \$9.55 per hour. *Replaces Joan DiFabio (transferred from 6:1:1 program).*

**Julie Schueler**, Teacher Aide (1:1) assigned to the Thomas C. Armstrong Middle School, a temporary Civil Service appointment effective September 1, 2007 through June 30, 2008 at \$10.90 per hour.

**Louise Tucker**, Teacher Aide assigned to the Ontario Primary School, a six month probationary Civil Service appointment effective September 1, 2007 through February 28, 2008 at \$9.55 per hour. *Replaces Janice Baxter (retired).*

**Jayne VerSchage**, 1:1 Teacher Aide assigned to the James A. Beneway High School, a temporary Civil Service appointment effective September 1, 2007 through June 30, 2008 at \$11.90 per hour.

**Heidi Ward**, Teacher Aide (1:1), assigned to the Freewill Elementary School, a temporary Civil Service appointment effective September 1, 2007 through June 30, 2008 at \$10.00 per hour.

**SUMMER LABOR APPOINTMENTS (Amended):**

**RESIGNATIONS:**

CLEANERS (35 days @ 6 hours/day ; 7:30 am - 2:00 pm)

Keith Sharpe	7.65/hr.	MS
Jake Keymel	7.65/hr.	MS

**APPOINTMENTS:**

CLEANERS (35 days @ 6 hours/day ; 7:30 am - 2:00 pm)

Kevin Miller	7.15/hr.	MS
Eric Aman	7.15/hr.	MS

EDUCATIONAL TECHNOLOGY SUMMER LABORERS

Aaron Colburn	\$7.50 per hour
Michael TeWinkle	\$7.50 per hour
Christopher Miller	\$7.50 per hour
Angelo Collazo	\$8.15 per hour
Patty Miller	\$10.90 per hour (divided between WCSD and FLCC)

**2006-07 ANNUAL STIPEND APPOINTMENTS (AMENDED):**

2006-07 Stipend Position Appointments
---------------------------------------

**❖ Advisors: rate – varies per activity**

<u>Name</u>	<u>Activity</u>	<u>Bldg.</u>	<u>#Tchr</u>	<u>Rate</u>
Martin Molisani	Government (1/2)	MS	N/A	\$556

## 2007-08 ANNUAL STIPEND APPOINTMENTS (AMENDED):

2007-08 Stipend Position Appointments
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### ❖ Model School Club Advisors -

<u>Name</u>	<u>Activity</u>	<u>Bldg.</u>		<u>Rate</u>
Joanna Johnson	Debate Team	HS	N/A	\$626.00

2007-08 Coaching Appointments
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#### Fall 2007 – Season Length (8-13-07 to 11-2-07)

Name	Team	Step	WCS Years	Level	Incentive	Salary	Total
Bill Jordan	Girls Varsity Soccer	15	15	B	468	5106	5574
Robert Taylor	Girls JV Soccer	10	8	D		3862	3862
Brad LaBarge	Girls Modified Soccer	7	7	F		2849	2849
Erin Button	Girls Modified Soccer	3	3	F		2614	2614
Tim Mattle	Boys Varsity Soccer	17	15	B	468	5106	5574
Riley Wheaton	Boys JV Soccer	4	5	D		3280	3280
Thomas Gentile	Boys Modified Soccer	31	31	F	781	3689	4470
Bill Thomson	Boys Modified Soccer	9	17	F	468	2849	3317
Justin Marino	Vol. Asst. B Var Soccer						0
David Hosenfeld	Girls Varsity Volleyball	5	3	C		4013	4013
Gissela Bueso	Girls JV Volleyball	5	5	E		3191	3191
MJ Hoffman	Girls Modified Volleyball	25	25	G	781	3358	4139
Craig Wert	Boys Varsity Volleyball	12	9	C		4334	4334
Sandy Bueso	Boys JV Volleyball	4	4	E		2941	2941
	Boys Modified Volleyball			G			
Dolores Fox	Girls Varsity Tennis	4	4	F		2614	2614
Robert Doran	Girls JV Tennis	2	2	G		2085	2085
Carl Johnston	G & B Varsity X-C	2	2	E		2711	2711
.David Leone	G & B Modified X-C	5	8	G		2523	2523
Dave Marean	Head Varsity Football	12	12	A	311	5587	5898
Mike Grasta	Asst. Varsity Football	7	7	E		3191	3191
Alan Balcaen	Asst. Varsity Football	8	4	E		3191	3191
William Mitchell	Head JV Football	9	9	C		4013	4013
Tim McBride	Asst. JV Football	2	2	E		2711	2711
Doug Casey	Head Modified Football	5	27	E	781	3191	3972
Adam Luke	Asst. Modified Football	1	1	F		2398	2398
Elizabeth Cavallero	Fall Varsity Cheerleading	24	7	D		4546	4546
Linda Powers	Co- Fall JV Cheerleading	4	4	G		1147	1147
Nikki Chelini	Vol. Asst Varsity Cheerleading						
Corina Grasta	Co- Fall JV Cheerleading	4	4	G		1147	1147
Jeremiah Brandt	Varsity Golf	2	4	E		2711	2711
Tracy Watson	JV Golf	3	4	F		2614	2614

**Winter 2007-08 Season Length (11-5-07 to 3-7-08)**

Name	Team	Step	WCS Years	Level	Incentive	Salary	Total
Bill Jordan	Girls Varsity Basketball	14	15	A	468	5587	6055
Jessica Quick	Girls JV Basketball	2	1	B		3753	3753
Bob Taylor	Girls Freshman Basketball	6	10	D	311	3559	3870
Bill Thomson	Girls 8 <sup>th</sup> Grade Basketball	17	17	F	468	3385	3853
Maureen Doyle	Girls 7 <sup>th</sup> Grade Basketball	11	8	F		3105	3105
John Cotsonas	Boys Varsity Basketball	6	5	A		5271	5271
Rich Miles	Boys JV Basketball	6	2	B		4377	4377
Andy Struzik	Boys Freshman Basketball	11	6	D		3862	3862
Bill Thomson	Boys 8 <sup>th</sup> Grade Basketball	17	17	F	468	3385	3853
Jeremiah Brandt	Boys 7 <sup>th</sup> Grade Basketball	5	4	F		2849	2849
Justin Marino	G & B Var Alpine Skiing	5	5	C		4013	4013
Scott Freischlag	Head Varsity Wrestling	21	21	A	626	6278	6904
Ted Hargarther	Asst. Varsity Wrestling	25	25	F	781	3689	4470
Brad Miller	Head JV Wrestling	2	2	C		3440	3440
	Modified Wrestling			F			
Nikki Chelini	Varsity Cheerleading	2	2	D		3023	3023
	Co-JV Cheerleading	3	3	E			
	Co-JV Cheerleading	2	2	E			
Todd Brockhuzien	Varsity G. & B. Bowling	7	12	G	311	2523	2834
Charlie Roods	G & B Var Indoor Track	9	9	B		4377	4377
	G & B Asst. Indoor Track	13	13	E			

**Spring 2008 Season Length (3-6-08 to 6-6-08)**

Name	Team	Step	WCS Years	Level	Incentive	Salary	Total
Robert Taylor	Varsity Softball	10	10	B	311	4728	5039
Tracy Watson	JV Softball	4	4	C		3715	3715
Cal Seitz	Modified Softball 1	6	6	F		2849	2849
Amanda Kent	Modified Softball 2	2	2	F		2398	2398
Andrew Struzik	Varsity Baseball	8	6	B		4377	4377
	JV Baseball			C		2802	2802
Doug Casey	Modifed Baseball 1	31	27	F	781	3689	4470
	Modified Baseball 2	2	2	F			
Riley Wheaton	Head Girls Varsity Track	5	5	B		4377	4377
	Asst. Girls Varsity Track	13	13	E	No		
Betsy Hennessy	Girls Modified Track	2	2	F		2398	2398
Charlie Roods	Head Varsity Boys Track	9	9	B		4377	4377
Colin Roods	Asst. Boys Varsity Track	35	6	E		4076	4076
David Leone	Boys Modified Track	5	8	F		2849	2849
Tim Mattle	Boys Varsity Tennis	16	15	F	468	3385	3853
Thomas Gentile	Boys JV Tennis	13	31	G	781	2775	3556

**Athletic Event Staff:**

Tim Mattle  
Tracy DonVito  
Justin Marino  
Riley Wheaton  
Rick Bulman  
Sandy Weis  
Joanna Johnson  
Becky Walzer  
Andy Struzik  
Dick Galvin  
Kathy Emison  
Lisa Marlowe  
Judy Marino  
Donna Schaumacher  
Don Johnson  
Charlie Roods  
Pat Yates  
Nan Coro  
Kevin Shoemaker  
Nancy Ottnod  
Bob Taylor  
Doug Casey  
Dave Marean  
Kim Baker  
Dave Leone  
Brad LaBarge  
Sharon Doran  
Robert Doran  
Lisa Marino  
Mark MacMillan  
Donnie Peets

**Summer Conditioning Program Supervisors:**

David Marean - \$27.00 Per Hour – Time Card  
Tim Mattle - \$27.00 Per Hour- Time Card  
Doug Casey – Sub  
Tim McBride – Sub  
John Cotsonas - Sub

**High School Intramurals:**

Jessica Quick  
Dave Marean  
Kim Baker  
John Cotsonas

**High School Ski Club:**

Tom Gentile



**Committee Recommendations for Board of Education Review  
(August 16, 2007)**

<b>Meeting</b>	<b>Alt. ID#</b>	<b>Age</b>	<b>Committee</b>	<b>Grade</b>	<b>Reason</b>	<b>Decision</b>	<b>Disability</b>	<b>Rec. School</b>	<b>Recommended Program</b>
6/6/07	99101	4:111	CA+SE	Kdg.	Initial Eligibility Determination Mtg	Classified	Autism	OP	Consultant Teacher Occupational Therapy Consultation Parent Counseling & Training Speech/Language Therapy Speech/Language Therapy Speech/Language Therapy Special Class (ESY) Aide (ESY) Occupational Therapy (ESY) Occupational Therapy (ESY) Psychological Consultation (ESY) Speech/Language (ESY) Speech/Language (ESY)
6/27/07	98550	6:10	Sub CSE	03	Initial Eligibility Determination Mtg	Classified	Learning Disability	FE	Consultant Teacher
6/19/07	101505	3:9	CPSE	Preschool	Initial Eligibility Determination Mtg.	Classified Preschool	Preschool Student with a Disability	Home/Day Care/Pre-K Setting	Special Class Speech/Language Therapy





**Wayne Central School District  
Office of the Superintendent of Schools**

**Memorandum**

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**TO: Board of Education**  
**FROM: Michael Havens**  
**RE: Consensus Agenda**  
**DATE: August 16, 2007**

The following items are being recommended for approval in a consensus agenda:

1. Accept [Gift](#) to District of \$4,000 from the Middle School Parent Teacher Organization
2. Approve [Health](#) Contract with the Rochester City School District
3. Adopt Resolution to Participate in Cooperative [Bid](#) with Monroe 2 BOCES for Computers and computer supplies
4. Approve School [Lunch](#) Prices for 2007-2008 School Year.
5. Approve Corrective [Action](#) Plan for General Fund
6. Adopt Resolution for the [Levy](#) of the 2007-2008 School Taxes

TO: Michael Havens  
Superintendent of Schools  
FROM: Gregory J. Atseff  
Assistant Superintendent for Business  
DATE: August 16, 2007  
RE: Gift to the District

Recommend that the Board of Education, at their meeting to be held on August 16, 2007, accept a gift of \$4,000 from the TCA Middle School PTO to purchase smart boards for the middle school.

/db

c: Lee Stramonine  
Robert Armocida

**TO:** Michael Havens  
Superintendent of Schools  
**FROM:** Gregory J. Atseff  
Assistant Superintendent for Business  
**DATE:** August 16, 2007  
**RE:** Health Service Contract – Rochester City School District

Attached is the contract for health services for Wayne students attending private or parochial school(s) in the Rochester City School District for the 2006-2007 school year.

The cost of the contract is:

7 Students @ 712.49 = \$4,987.43

The attendance office has verified the students listed on the health service contract.

### **RESOLUTION**

**Be it resolved,** that the Board of Education of the Wayne Central School District hereby approves the contract for health services with the Rochester City School District for the 2006-2007 school year, and hereby authorizes the Superintendent of Schools to execute the contract.

/db

Attachment

**TO:** Michael Havens  
Superintendent of Schools  
**FROM:** Gregory J. Atseff  
Assistant Superintendent for Business  
**DATE:** August 16, 2007  
**RE:** Resolution to participate in BOCES Cooperative Bid for Computers, Software, Technology  
Engineering Equipment & Supplies

Recommend that the Board of Education at the regular meeting scheduled on August 16, 2007, approve the following resolution for participation in Monroe 2-Orleans BOCES cooperative bid for purchase of Computers, Software, and Technology Engineering Equipment & Supplies.

**WHEREAS**, it is the plan of a number of PUBLIC SCHOOL DISTRICTS, other BOCES organizations and the Monroe 2-Orleans BOCES (the "BOCES") during the 2007-2008 school year to bid jointly for the purchase of various types of computers and technology commodities (the "Commodities"); and

**WHEREAS**, the Wayne Central School District ("the School District") is desirous of participating in the joint bidding of Commodities, as authorized by General Municipal law, Article 5-G; and

**WHEREAS**, this Board of Education has received and reviewed the Cooperative Bid Procedures ("the procedures") governing its rights and responsibilities should it elect to participate in the joint bidding of the Commodities; and

**BE IT RESOLVED**, that the Board of Education hereby appoints the superintendent or designee to represent it in all matters related above; and

**BE IT FURTHER RESOLVED**, that in accordance with Cooperative Bid procedures the Board of Education agrees to award bid item purchases according to the recommendation of the BOCES if such award is in the best interest of the school district.

/db

To: Michael Havens, Superintendent of Schools  
Fr: Gregory Atseff, Assistant Superintendent for Business  
Date: July 31, 2007  
Re: School Lunch Prices

Currently the cost for a school breakfast and lunch for our students are:

Breakfast - \$.75 (full price), \$.25 (Reduced)

Lunch - \$1.60 (full price), \$.25 (Reduced)

It is my recommendation that these prices remain the same for the 2007/2008 school year.

The school lunch program had an operating loss of approximately \$55,000 for the 2006/2007 school year (please note this amount is unaudited). In looking at the operating loss for 2006/2007, it is important to note that there was \$58,000 worth of equipment purchased. A third serving line was added at the middle school, which accounted for the bulk of that money. This was done to accommodate the building moving to a block schedule.

At this time, we are estimating the fund balance at year-end in the school lunch fund will be approximately \$148,000. We have a quality school lunch program. I feel that we can maintain that same level of quality at the current price levels, while keeping the school lunch fund in good financial shape. The school lunch prices have not been increased since the 2001/2002 school year. This is a tribute to the leadership of our school lunch director, Nique Wilson. She does an outstanding job of running a quality cost effective program, as evidenced by the fact that prices have not increased for six years.

Please let me know if you have any questions, or need additional information.

To: Michael Havens, Superintendent of Schools

From: Gregory Atseff, Assistant Superintendent for Business

Date: July 31, 2007

Re: Corrective Action Plan for General Fund

A corrective action plan is required under section 170.12 of the regulations of the Commissioner of Education in response to issues identified in the management letter provided by the district's independent auditor. A corrective action plan has been developed addressing all issues identified in the district's management letter, for the audit for the 2005/2006 school year.

A copy of the plan is attached, and needs to be approved by the board of education. Once the plan has been approved, a copy must be submitted to the State Education Department. I recommend that the Board of Education approve the corrective action plan at their August 16, 2007 meeting.

## **Corrective Action Plan for 2005/2006 – General Fund**

### **General Accountability**

The Assistant Superintendent for Business will approve journal entries posted to the general ledger. To completely implement the rest of the recommendation, the district would need to hire additional staff. This is not being recommended at this time.

### **Bank Reconciliations**

The business office instead of the treasurer, will receive the bank statements unopened and review the cancelled checks and deposits, prior to the bank reconciliation process. This will occur in the 2007/2008 school year.

### **Offsite Cash Collections**

Athletic event admissions procedures have been developed by the administrative council during the 2005/2006 school year and implemented.

### **Electronic Funds Transfer**

All call backs for electronic fund transfers will be documented by the secretary in the business office. This will occur in the 2007/2008 school year.

### **Medicaid**

The office of student services brought this procedure in house, then had a change in staffing. This is currently handled by the assistant to the Director of Student Services, and is up to date.

### **Payroll**

I-9's are handled by the human resources office. The payroll clerk will not process any pay for any employee whose documentation is not complete, i.e. I-9 not on file, IT-2104 not on file.

### **Laser Printing Controls**

This issue was resolved with the purchase of the Finance Manager software program for the district.

### **Fixed Assets**

The district will have a physical inventory performed during the 2007/2008 school year.

### **Special Aid Fund**

This was a timing issue due to a deposit in transit.

### **School Fiscal Oversight and Accountability Legislation**

All five areas have been implemented during the 2006/2007 school year.

**TO:** Michael Havens  
Superintendent of Schools  
**FROM:** Gregory J. Atseff  
Assistant Superintendent for Business  
**DATE:** August 16, 2007  
**RE:** Resolutions to Adopt Tax Levy

Recommend that the Board of Education at their regular meeting to be held on August 16, 2007, approve the Resolutions to adopt the tax levy.

**WAYNE CENTRAL SCHOOL DISTRICT  
ONTARIO CENTER, NEW YORK**

**RESOLUTION FOR LEVY OF 2007-2008 SCHOOL TAXES**

**WHEREAS**, the amount authorized to be raised for school tax purposes for the 2007-2008 school year, for the current school year's budget, is a sum not to exceed \$18,581,000.

**THEREFORE, BE IT RESOLVED**, that the Board of Education set and fix the equalized school tax rates for 2007-2008 by towns and confirm the extension of said taxes as they appear on the tax rolls of the component townships (see attached worksheet).

**AND, BE IT FURTHER RESOLVED**, that the school tax warrant of the Board of Education, duly signed, shall be affixed to the 2007-2008 school tax rolls authorizing the collection of said school taxes begin on Monday, September 3, 2007 with an effective period of said school tax warrant of 59 days, at the expiration of which the school tax collector shall make an accounting, in writing, to the Clerk of the Board of Education of the amount of paid and unpaid school taxes,

**AND, BE IT FURTHER RESOLVED**, that Helen Jensen, School Tax Collector for the Wayne Central School District, be, and hereby is authorized and directed to give legal notice and to start collection of school taxes, beginning Monday, September 3, 2007, in accordance with provisions of law, and to give notice that school tax collection will conclude on Wednesday, October 31, 2007, and to collect school taxes in the amount of \$18,581,000 as set by the attached school tax warrant;

**AND, BE IT FURTHER RESOLVED**, that delinquent school tax penalties shall be fixed as follows:

2 per cent, payments made from October 3 to October 31, 2007

2 per cent, plus additional penalty, from October 31, 2007, on, as levied by the county treasurer in the re-levy in town/county taxes

**AND, BE IT FURTHER RESOLVED**, that the 2007-2008 school taxes will be collected at the District Office of the Wayne Central School District, 6200 Ontario Center Road, Ontario Center, NY 14520, from September 3 to October 31, 2007. No taxes received or postmarked after October 31, 2007, shall be accepted by the school tax collector.



/db

Att::Tax Rate Worksheet

SALES TAX CREDIT	747306.00
TAX LEVY	18581000.00
TOTAL TAXES TO BE RAISED	19328306.00

TOWN	EQUALIZATION RATE	ASSESSED VALUATION	TRUE VALUATION	PERCENT TRUE VALUE	TOTAL TAXES TO BE RAISED	LESS SALES TAX CREDIT	TAX LEVY PER TOWN	TAX RATE PER \$1000
MACEDON	1.0000	3969132	3969132	0.46%	88179.83	3413.92	84765.91	21.356285
ONTARIO	1.0000	599276838	599276838	68.88%	13313775.37	515448.48	12798326.90	21.356285
PENFIELD	0.9500	2893509	3045799	0.35%	67666.69	2181.74	65484.96	22.631677
WALWORTH	1.0000	239837541	239837541	27.57%	5328327.32	206288.46	5122038.86	21.356285
WEBSTER	0.9300	3618765	3891145	0.45%	86447.25	2787.26	83659.98	23.118379
WILLIAMSON	1.0000	19981162	19981162	2.30%	443909.54	17186.15	426723.39	21.356285
	XXXXXX	869576947	870001617	100.00%	19328306.00	747306.00	18581000.00	XXXXXXXXXX

WAYNE COUNTY - SALES TAX CREDIT: 742337.00

TOWN	EQUALIZATION RATE	ASSESSED VALUATION	TRUE VALUATION	PERCENT TRUE VALUE	SALES TAX CREDIT	TAX RATE PER \$1000
MACEDON	1.0000	3969132	3969132	0.46%	3413.92	0.860117
ONTARIO	1.0000	599276838	599276838	69.44%	515448.48	0.860117
WALWORTH	1.0000	239837541	239837541	27.79%	206288.46	0.860117
WILLIAMSON	1.0000	19981162	19981162	2.32%	17186.15	0.860117
	XXXXXX	863064673	863064673	100.00%	742337.00	XXXXXXXXXX

MONROE COUNTY - SALES TAX CREDIT: 4969.00

TOWN	EQUALIZATION RATE	ASSESSED VALUATION	TRUE VALUATION	PERCENT TRUE VALUE	SALES TAX CREDIT	TAX RATE PER \$1000
PENFIELD	0.9500	2893509	3045799	43.91%	2181.74	0.754010
WEBSTER	0.9300	3618765	3891145	56.09%	2787.26	0.770225
	XXXXXX	6512274	6936944	100.00%	4969.00	XXXXXXXXXX

COMPARATIVE TAX RATES:

TOWN	RATE ON ASSESSED VALUATION 2006-07	RATE ON ASSESSED VALUATION 2007-08	INCREASE/ DECREASE AMOUNT (\$/ 1000)	INCREASE/ DECREASE PERCENT (%)	TAX LEVY COMPARISON:	
					2007/ 08 TAX LEVY	18581000.00
					2006/ 07 TAX LEVY	17570000.00
					INCREASE/ DECREASE (\$)	1011000.00
					INCREASE/ DECREASE (%)	5.75%
MACEDON	21.36	21.36	0.00	-0.02%		
ONTARIO	21.36	21.36	0.00	-0.02%		
PENFIELD	21.82	22.63	0.81	3.72%		
WALWORTH	21.36	21.36	0.00	-0.02%		
WEBSTER	22.61	23.12	0.51	2.25%		
WILLIAMSON	24.27	21.36	-2.91	-12.01%		

COMPARISON OF TRUE VALUE:

2007/ 08 TAX RATE ON TRUE VALUE	21.36
2006/ 07 TAX RATE ON TRUE VALUE	21.36
INCREASE/ DECREASE (\$)	0.00
INCREASE/ DECREASE (%)	-0.01%

ESTIMATED COST TO AVERAGE HOMEOWNER:

TOWN	AVERAGE ASSESSMENT	TAX RATE INC./ DEC. PER \$1000	INC./ DEC. COST TO AVE HOMEOWNER	INC./ DEC PERCENT
MACEDON	139620	0.00	-0.52	-0.02%
ONTARIO	144913	0.00	-0.54	-0.02%
PENFIELD	153138	0.81	124.30	3.72%
WALWORTH	123278	0.00	-0.46	-0.02%
WEBSTER	95231	0.51	48.41	2.25%
WILLIAMSON	122434	-2.91	-356.74	-12.01%

LIBRARY TAX FOR ONTARIO & WALWORTH

TOWN	ASSESSED VALUATION	LIBRARY TAX	TAX RATE PER \$1000
ONTARIO	599276838	5000	0.008343
WALWORTH	239837541	5000	0.020847