

WAYNE CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION MEETING AGENDA



DATE: February 26, 2003
TIME: 7:30 p.m.
PLACE: District Office Board Room

- 7:00 Call to Order /Pledge of Allegiance
- 7:30 Approval of Agenda/Approval of Minutes Att. 1
- 7:35 Public Comment
- 7:40 Board Member Comments
- 7:45 Board President's Comments
- 7:50 Action Item Report
- 7:55 Superintendent's Report
1. Sons of American Legion Gift to District – D. Peets/D. Lewellyn
 2. Model Schools Presentation
 3. Capital Project Update
 4. Budget Discussion – Programs Att. 2
 5. Student Questions
- 8:40 Public Comment/Board Comments

Adjournment

Next Meeting: March 12, 2003 7:30 p.m. District Office Board Room

District Mission Statement

Based on the belief that all students can learn, the staff of the Wayne Central School District accepts the responsibility to teach all students, regardless of differences, the fundamental skills. We further accept the responsibility to challenge all students to attain

higher levels of achievement. Wayne Central will provide the opportunity, environment, and encouragement to meet this goal while developing the whole child, physically, socially, emotionally, and culturally.

Att. 1

**WAYNE CENTRAL SCHOOL DISTRICT
Ontario Center, New York 14520**

BOARD OF EDUCATION MINUTES

UNOFFICIAL UNTIL APPROVED

DATE: Wednesday, February 12, 2003

TIME: 6:30 p.m.

TYPE: Regular Business Meeting

PLACE: District Office

PRESENT: Trustees Brunner, Diller (arrived @ 6:35 p.m), Griswold, Johnson, Lyke, Ratcliffe, Robusto, Triou, Wyse; District Clerk Switzer; Administrators Havens, Siracuse, Atseff, Spring, Buddington

GUESTS: Visitor's Roster filed in clerk's file, this meeting

I. CALL TO ORDER: 6:30 p.m. by Richard A. Johnson, School Board President

II. EXECUTIVE SESSION (Personnel Matters)

Mr. Griswold offered a **MOTION** to adjourn the meeting, at 6:31 p.m., for an executive session on personnel matters pertaining to specific persons. 8 Ayes, 0 Nays, 1 Absent (Mrs. Diller), Carried.

(Mrs. Diller entered the meeting @ 6:35 p.m.)

III. RECONVENE: 7:40 p.m.

IV. PLEDGE OF ALLEGIANCE

V. APPROVAL OF AGENDA & MINUTES (January 8, 2003)

Mrs. Brunner offered a **MOTION** to approve the agenda for this evening's meeting and the minutes of the meeting of January 8, 2003, both as presented. 9 Ayes, 0 Nays, Carried.

A. **VI. PUBLIC COMMENT** - None

VII. BOARD MEMBER COMMENTS

A. Mr. Wyse extended **compliments to middle school staff members** who organized and hosted a dinner-dance to help student Darlene Fousse with medical expenses. Nearly 200 persons attended the event and appx. \$5,000 was raised.

- B. Mr. Wyse extended **compliments to the middle school's science olympiad team** for defending their first place record (fifth year) in the regional competition conducted last week.
- C. Mr. Wyse noted that rehearsals are underway for the March 7th & 8th student musical production of **"Bye, Bye Birdie"** at the high school.
- D. Mr. Wyse noted he had the opportunity to fill in for a music teacher at the recent All County Music Festival and **complimented the students** for the fantastic concert they presented; our district had the largest delegation of musicians in the event.
- E. Mr. Wyse reported on his attendance at a recent meeting of the finance committee of the **Four Co. School Boards Association**; in light of bleak state aid prospects, they hope to confine dues increases in 2003-2004 for member districts to staff wage commitments.

VIII. BOARD PRESIDENT'S COMMENTS

- A. Mr. Johnson **welcomed trustees and staff members** back after a gap in meetings; the January 22nd meeting was cancelled due to weather conditions.
- B. Mr. Johnson extended **condolences** to the family of retiree Mrs. Dorothy Petty who taught for 36-years at Walworth Rural District #8 (Freewill), Walworth High School and Walworth Elementary School, on her passing at age 90.
- C. Mr. Johnson noted two recent reports of **use of automatic defibrillators**, to treat heart attack victims, one at an aquatic meet in Webster, as indication of the value of the mandated presence and staff training in public schools in New York State.
- D. Mr. Johnson extended **congratulations to the Morgan twins** on their audition for the American Idol program and their selection to sing the national anthem at Frontier Field on April 5th.
- E. Mr. Johnson extended **congratulations to the middle school's science olympiad team** for their first place regional honors and **commended the middle school staff** for their efforts to present the dinner-dance in support of Darlene Fousse.
- F. Mr. Johnson stated that he attended a recent officers/superintendents' meeting at **Four Co. School Boards Association** with Mr. Ratcliffe and Mr. Havens and thanked trustees for their support throughout the year.

IX. REPORT ON ACTION ITEMS BY THE SUPERINTENDENT OF SCHOOLS – None

X. REPORTS OF THE SUPERINTENDENT OF SCHOOLS

STATE ACHIEVEMENT • ELA EXAMS • FOURTH GRADERS

Mr. Havens extended **congratulations to staff and students at Ontario Elementary School and Freewill Elementary School** on recent announcement by the NYS Education Department of their significant improvement on the fourth grade English-Language Arts exam. He noted that this achievement is a "real feather in their caps."

REPORT ON STATE BUDGET & FINANCIAL ISSUES

Mr. Havens noted recent discussions with local state legislators that indicate the decisions on state aid for education on the state budget would require a lengthy process this year. It appears that local districts should use the Governor's reduced state aid proposals until they learn otherwise.

PROPOSED BUDGET • 2003-2004 – Capital Component

Mr. Havens presented the capital component of the proposed 2003-2004-school budget for review and discussion by the Board of Education. He noted that the program component of the proposed budget, the largest of the three components, is scheduled for presentation at the next meeting.

He stated that **preliminary projections from state officials** indicate a \$485,000 decrease in our state aid for 2003-2004 and that known increases in expenditures for state retirement contributions, payroll taxes, health insurance, worker's compensation, peril insurance and contractual wage agreements total \$1.3 million.

Mr. Atseff reviewed the proposed allocations in the **capital component for 2003-2004** for debt service, operations, maintenance and employee benefits for those areas. He noted that debt service costs were extended last year over a longer term and reflect a slight decrease for next year. Operations and maintenance budgets reflect estimates for items including power, telephone, heating fuel, insurance, supplies, equipment and staffing. Costs for insurance have increased since the September 11th event in 2001 and employee retirement contributions reflect increased contribution rates for the employer share.

Funds are included for local facilities maintenance projects and replacement of one plow/maintenance truck that is in poor condition.

Mr. Wyse asked about the projected decrease in expenditures for natural gas. Mr. Atseff explained how those expenses are monitored and estimates are developed. An increase in expenses was included two years ago and rates have declined since then; the proposed allocation does include a contingency against price increases.

Mr. Wyse noted his personal experience with **vehicle repair costs** for snow removal and asked if the district should consider purchase of a new rather than used plow/truck in the proposed budget and avoid potentially costly repairs from heavy usage. He added that the district does a large amount of snow removal with these vehicles and he wishes to insure that the best use is made of tax dollars in light of bleak state aid for next year.

Mr. Havens stated that while he would agree with the approach proposed by Mr. Wyse, the district has traditionally purchased used vehicles at the municipal auction and he hesitates to change that approach given the uncertain financial picture.

Mr. Ratcliffe asked about a state contract price for this item; Mr. Atseff will check on prices. Mr. Atseff noted that the district has ten (10) other vehicles used for snow removal as well as other non-plowing tasks and the larger trucks are less flexible for non-plowing tasks. He added that Mr. Davis, director of facilities, is proposing to purchase a used vehicle from the Ontario Town Highway Department that is in better condition than

vehicles available at the municipal auction. Prior to any final purchase, our mechanics would evaluate the vehicle.

Mr. Johnson asked if the option of replacing the current large truck with two (2) mid-sized vehicles was explored. Mr. Atseff noted that the larger trucks are cost effective for snow removal in the large parking areas; he will explore options for smaller vehicles.

Mr. Havens noted that if expenses for each of the three-budget components are kept flat for 2003-2004, known cost increases would result in a tax levy increase of appx 10.54%. He asked if trustees had a ***range in which they favored a proposed tax levy increase for 2003-2004.***

Mr. Wyse stated that the personnel reductions made last year were very difficult ones and he does not favor any additional personnel reductions in 2003-2004. He feels that the district would begin to shift backwards if further reductions were made.

Mr. Johnson stated he would favor review of options starting with the projected tax levy increase for a contingent budget.

Mr. Griswold stated he would also support that approach.

Mr. Robusto stated he favored the approach used last year with options for varied levels of reductions, including no changes. Proposed staffing reductions should reflect positions, not names.

Mr. Wyse favors including the cost variances for each level as was done last year.

Mr. Atseff stated that 1% in expenditures is equal to appx. \$100,000.

Mr. Havens stated the ***consensus*** he senses among trustees is to present varied options and costs for proposed tax levies increase, starting with a contingent budget to varied levels.

He added that adjustments from Levels 1 & 2 were made last year and the proposed budget would begin with Level 3 items and any other items not previously considered. He estimated that the proposed tax levy would not be less than 7% or 8% without considering staff reductions.

Mr. Ratcliffe requested information on the cost impact of the proposed model schools program.

Mr. Havens noted that the model schools program represents an increase of appx. 2%. He is working with staff members in efforts to maintain the block-scheduling portion of the model schools program within any proposed tax levy increase. While he can not recommend implementing the entire model schools program if existing items are reduced or removed, staff members have worked hard on the block-scheduling portion and he hopes to retain that.

Mr. Ratcliffe suggested cost estimates on model schools for only the block scheduling and for the remainder of the program. Mr. Havens stated that the presentation on model schools planned for the cancelled Board of Education meeting in January will be rescheduled.

Mr. Havens noted that he has imposed a freeze on spending for the remainder of the school year.

GRANT AWARD FOR SCHOOL RESOURCE OFFICER PROGRAM (NYS Police)

Mr. Havens announced that the school district has received approval of grant funds to participate in the school resource officer program with the New York State Police. The four-year grant would support one full-time uniformed officer at the high school; details are planned for a future meeting.

He shared a sample of duties of a school resource officer, ranging from working with students on conflict resolution and anger management and presenting programs to employees and parents to assisting at after-school activities and responding to law enforcement issues at school (copy filed in clerk's agenda file, this meeting). When schools are closed, the officer is assigned other law enforcement duties.

After the four-year grant expires, the Board of Education would determine if they wished to continue the program with local funds.

Mr. Triou asked how the presence of a uniformed officer with a weapon relates to the district policy of no weapons on school grounds. Mr. Havens stated that the Commissioner of Education has ruled that law enforcement personnel are exempt; officers who visit school for official business and D.A.R.E. courses, for example, also carry a weapon.

Mr. Griswold stated he would need to hear a compelling reason why a school resource officer needed to carry a weapon in school.

Mr. Johnson stated that state laws require law enforcement personnel to carry the weapon when on duty.

Mr. Wyse stated he and other trustees attended a seminar on the success of the school resource officer program at the state school boards convention.

Mr. Griswold asked if the school district has options on the role of the school resource officer; Mr. Havens stated that those responsibilities would be outlined in advance. In general, the officer spends 75% of his or her time on school duties and 25% on other state police duties. Mr. Johnson noted that the officers also participate in training programs when not assigned to school duty.

Mr. Havens stated that the resource officer could also handle the D.A.R.E. program if we wished but he would not recommend we change from the excellent program we have underway through the Wayne County Sheriff's Department. Mr. Wyse noted that the state police D.A.R.E. program differs from the program we now have.

Mrs. Lyke noted that the Manchester-Shortsville CSD (Red Jacket) decided not to allocate local funds to the program when their grant funds expired.

Mr. Triou asked if the resource officer is the same person in each year of the grant. Mr. Havens stated that is typically the case but personnel may change. The officer follows an application process and the school district reserves the right to make the selection.

PRESENTATION ON SCHOOL TO WORK PROGRAM

Mr. Havens introduced Mrs. Susan Van Acker, school-to-work coordinator, to make a presentation to the Board of Education.

Mrs. Van Acker introduced two of her students, seniors Mary Ellen Stacklyn and Jessica Collier, present this evening to assist in this presentation. She also shared a handout that reviewed the varied **components of the school-to-work program**, ranging from career speakers, interview skills, work experiences and site visits to development of career plans, interview skills and planning personal finances and paid and unpaid internships. (copy in clerk's agenda file, this meeting). She noted the recent career day when a Rochester broadcaster visited with tech interns/crew at the high school and shared practical skills and activities with the students.

She noted that the program is tied to both state standards for career development and the local model schools outcomes for successful wage earners and business owners. The program provides a basis for the transition from school to higher education or the workplace. The career-planning portion of the program is also shared with middle school students. She assists in transition efforts for students with disabilities, with employment of part-time summer maintenance work and on-site internships for students and participates in regional school/career consortiums. She also serves as a member of the model schools team and works with tech prep programs.

The two students shared samples of **work experience and career planning portfolios** that contain items they can use in future job interviews. They learned about resumes, cover letters, job searches, interview skills, planning expenses and budgeting. They noted the value of the portfolios and the first-hand experiences through internships (e.g. athletic trainer, sports marketing) to help them decide about future career training and planning and applications to other high school classes.

Mrs. Lyke asked how long the internships were; the students provided details.

Mr. Havens noted that in the model schools program, every student would have an internship as part of their high school experience. He noted that the program directly addresses the roles and skills developed in community forums for model schools two years ago.

Mr. Ratcliffe asked how many students participated in the school-to-work program; Mrs. VanAcker stated 48 to 49.

Mrs. Lyke asked if they are all seniors; Mrs. VanAcker stated all but four are seniors.

Mrs. Lyke stated that she could see the advantage of the employment and career portfolios. She suggested adding medical records as well, based on experience by a family member.

Mr. Johnson commended the two students on their participation on the program, on their presence and excellent presentation this evening, despite poor weather. Their presentation provides background for trustees. Mr. Havens added his thanks and appreciation.

Mr. Robusto stated that he conducts many interviews as part of his business and would find an employment and career portfolio very impressive.

UPDATE ON 2002 CAPITAL FACILITIES PROJECT

Mr. Havens stated that the Governor's proposed budget includes a process for priority approval of ***proposed capital improvement projects*** rather than the former first arrived, first review process used by the NYS Education Department. The architect is reviewing how the new process impacts our project.

Mr. Havens noted that he and Mr. Wyse met today with the watershed management committee of the Town of Ontario about ***improvements to the drainage ditch at the north boundary of the Ontario Center campus.***

Mr. Wyse noted that the increased amount of impervious surfaces at the high school will increase off-site drainage. The architect is working on calculations to determine the time periods for retention and discharge of water from school property into existing drainage structures.

He reviewed discussions with town watershed personnel about costs and logistics to replace some undersized culverts, remove trees and related groundwork. Town and school officials have agreed to work jointly to address these issues. The intent is to conduct the work in the 2004 watershed fund. A savings of nearly \$80,000 is planned by relocation of trees by town and school crews for use in training exercises by the firematic explorer posts sponsored by volunteer fire companies within the school district.

Mrs. Brunner asked if the school district would incur costs for any property easements as part of the joint project. Mr. Wyse stated that easements are the town's responsibility; the school district cannot incur any costs for work not on school property.

Mr. Triou asked if this project would address the drainage concerns raised by a property owner on the west side of Ontario Center Road; Mr. Havens stated it does not.

MONTHLY FINANCIAL REPORTS

Mr. Havens introduced Mr. Atseff to present monthly financial reports for review and consideration by the Board of Education.

Mr. Atseff presented reports and information through January 31, 2003 as follows:
(copies filed in clerk's agenda file, this meeting)

- (1) *Revenue Status Report*: 64% of budgeted revenues have arrived; budget on target.
- (2) *Expense Report – General Fund*: Spending freeze effective February 14th to develop accurate year-end balances.
- (3) *School Lunch Fund*: Profit not yet shown, still in break even range, fewer meal days due to recess; vending machines with additional milk products under consideration as additional revenue source.

Mr. Griswold asked about the unencumbered data; Mr. Atseff provided details.

STUDENT QUESTIONS

Mary Ellen Stacklyn, 6675 Slocum Road, Ontario, asked what is wrong with current schedule format at the high school and why the block scheduling is proposed. She stated it sounds great but is concerned about the attention span of some students during longer class periods.

Mr. Havens noted that the proposed schedule does not replace a poor approach but allows students to focus on fewer subjects each day. Classes would meet every other day for 80 minutes (versus current 45 minutes) and teachers would have time to cover materials in more depth and plan more student involvement. His personal experience is that the block schedule works better for students and they usually like it.

XI. ITEMS FOR BOARD OF EDUCATION ACTION

A. PERSONNEL CHANGES

Mr. Havens presented the following personnel changes for review and consideration by the Board of Education:

INSTRUCTIONAL STAFF

RESIGNATIONS:

Tara Houndt, biology & chemistry teacher, assigned to the high school, effective February 14, 2003 (personal reasons)

LEAVES OF ABSENCE:

William Benschneider, **special education teacher, assigned to the middle school, an unpaid FMLA leave of absence effective January 15 to April 2, 2003** (personal reasons)

Susan Goff, special education teacher, assigned to the high school, a combined paid and unpaid FMLA leave of absence anticipated for March 28 to June 27, 2003 (child-rearing)

APPOINTMENTS:

Kathryn Crane, school psychologist, assigned to the high school, a three-year probationary appointment effective July 1, 2003 to August 31, 2006 @ \$34,060 (replacement for Dr. Craig Johnson, retiring)

Diana Page, biology and chemistry teacher, assigned to the high school, a long-term substitute appointment effective January 31 to June 30, 2003 @ \$32,750, prorated (replacement for Tara Houndt, resigned)

James Tiffin, math teacher, assigned to the high school, a part-time .20 FTE appointment effective January 17 to June 30, 2003, @ \$32,750, prorated (new position)

Lorraine Willis, special education teacher, assigned to the middle school, a long-term substitute appointment effective January 13 to April 2, 2003 @ \$32,750, prorated (replacement for William Benschneider, on leave)

SUPPORTIVE STAFF:

RESIGNATIONS:

Marilyn Hamman, typist, assigned to Ontario Primary School, effective June 30, 2003 (for retirement, 17 years service to Wayne Central School District; prior assignments at Freewill Elementary School, district office and transportation office)

Amanda McCormick, teacher aide (1:1), assigned to Ontario Primary School, effective January 28, 2003 (personal reasons)

LEAVES OF ABSENCE:

RESOLUTION TO GRANT LEAVE OF ABSENCE TO MONICA AMBEAU

WHEREAS, Monica Ambeau has been employed as a bus driver; and

WHEREAS, Monica Ambeau has been continuously absent from work since June 5, 2001; and

WHEREAS, **Monica Ambeau has exhausted all available paid leave time; and**

WHEREAS, Monica Ambeau continues to be unable to perform the duties of her position as a result of a disability resulting from occupational injury or disease as defined in the workers' compensation law, **NOW THEREFORE**

BE IT FURTHER RESOLVED, by the Board of Education of the Wayne Central School District that Monica Ambeau shall be determined to be in unpaid leave status as of February 12, 2003, and

BE IT FURTHER RESOLVED, that Monica Ambeau shall be entitled to such rights as are provided in § 71 & §73 of the Civil Service Law, and

BE IT FURTHER RESOLVED, that this leave of absence shall run concurrently with any other leave entitlement.

RESOLUTION TO GRANT LEAVE OF ABSENCE TO CARMELLA HEINTZLEMAN

WHEREAS, Carmella Heintzleman has been employed as a bus driver; and

WHEREAS, Carmella Heintzleman has been continuously absent from work since January 24, 2000; and

WHEREAS, **Carmella Heintzleman has exhausted all available paid leave time; and**

WHEREAS, Carmella Heintzleman continues to be unable to perform the duties of her position as a result of a disability resulting from occupational injury or disease as defined in the workers' compensation law, **NOW THEREFORE**

BE IT FURTHER RESOLVED, by the Board of Education of the Wayne Central School District that Carmella Heintzleman shall be determined to be in unpaid leave status as of February 12, 2003, and

BE IT FURTHER RESOLVED, that Carmella Heintzleman shall be entitled to such rights as are provided in § 71 & §73 of the Civil Service Law, and

BE IT FURTHER RESOLVED, that this leave of absence shall run concurrently with any other leave entitlement.

APPOINTMENTS:

Dave Brandon, bus driver, a permanent civil service appointment effective March 1, 2003 @ \$11.80 per hour (having served successful probationary period)

Kelly Damick, teacher aide (1:1), a (.50 FTE) position assigned to Ontario Primary School, a temporary civil service appointment effective January 23 to June 30, 2003 @ \$7.65 per hour (new position)

Rene Hall, teacher aide (1:1), a (.50 FTE) position assigned to Ontario Primary School, a temporary civil service appointment effective January 23 to June 30, 2003 @ \$7.65 per hour (new position)

Mary Heltzel, bus monitor, assigned to transportation, a permanent civil service appointment effective March 1, 2003 @ \$7.65 per hour (having served successful probationary period)

Dale Hilfiker, cleaner, assigned to the maintenance department (Freewill Elementary School), a permanent civil service appointment effective March 2, 2003 @ \$11.49 per hour (having served successful probationary period)

Catherine Luke, typist (10 months), assigned to the high school (counseling office), a permanent civil service appointment effective March 1, 2003 @ \$8.80 per hour (having served successful probationary period)

Patricia Miller, teacher aide, (1:1), assigned to Ontario Primary School, a 1.0 FTE temporary civil service appointment effective January 21 to June 30, 2003 @ \$7.65 per hour (new position)

Cynthia Marines, network systems support aide, assigned to district computer technology department, a permanent civil service appointment effective February 3, 2003 @ \$11.42 per hour (having served successful probationary period)

Lori Eaton-Smith, administrative assistant, assigned to the district office (superintendent's secretary), a probationary appointment effective December 30, 2002 to June 30, 2003 @ current salary

Kathy Town, head bus driver, assigned to transportation, a permanent civil service appointment effective March 30, 2003 @ \$13.95 per hour (having served successful probationary period)

Deborah Whittemore, bus driver, a permanent civil service appointment effective March 1, 2003 @ \$11.80 per hour (having served successful probationary period)

CREATE NEW POSITIONS

RESOLUTION TO CREATE NEW TEACHER AIDE POSITIONS

RESOLVED, that the Board of Education hereby establishes the following positions in the classification of teacher aide and designates them as 1:1 aide positions:

1.0 Teacher Aide, Two (2) Positions

.50 Teacher Aide, One (1) Position

Mr. Wyse offered a **MOTION**, seconded by Mrs. Brunner, to approve/adopt the personnel changes as recommended by the superintendent of schools.

Mrs. Lyke asked if the math teaching position full-time is shared with middle school and results in a 1.0 FTE position; Mr. Havens stated that it was.

On the question, the personnel action was approved/adopted by a vote of 9 Ayes, 0 Nays.

B. CSE & CPSE PLACEMENT RECOMMENDATIONS

Mr. Havens presented the pupil placement recommendations of the Committees on Special Education and Pre-School Special Education for review and consideration by the Board of Education.

Mr. Griswold offered a **MOTION**, seconded by Mrs. Brunner, to adopt the following **RESOLUTIONS** for pupil placements by the CSE/CPSE, **TO WIT:**

(1) to approve the recommendation for CSE pupil placements,

**RESOLUTION TO APPROVE RECOMMENDATIONS OF THE
COMMITTEE ON SPECIAL EDUCATION AND
AUTHORIZE ARRANGEMENT OF RECOMMENDED
SPECIAL PROGRAMS & SERVICES**

RESOLVED, that the Board of Education approves the recommendations of the Committee on Special Education and authorizes the Director of Student Services to arrange the recommended special programs and services.

(2) to approve the recommendation for CPSE pupil placements:

**RESOLUTION TO APPROVE RECOMMENDATIONS OF THE
COMMITTEE ON PRE-SCHOOL SPECIAL EDUCATION AND
AUTHORIZE ARRANGEMENT OF RECOMMENDED
SPECIAL PROGRAMS & SERVICES**

RESOLVED, that the Board of Education approves the recommendations of the Committee on Pre-School Special Education and authorizes the Director of Student Services to arrange the recommended special programs and services.

Mr. Griswold asked if 504 placements for students with disabilities are subject to action by the Board of Education. Mrs. Lyke asked what 504 placements were; Mr. Havens will confirm this information at a future meeting.

On the question, the **RESOLUTIONS** were adopted by a vote of 9 Ayes, 0 Nays.

C. CONSENSUS AGENDA

- (1) Reports of the School District Treasurer (A/O 12/31/02)
- (2) Approve Budget Transfers
- (3) Resolution for Non-Public Remedial Services (Newark CSD), (2002-2003)
- (4) Award Bids for Operation & Maintenance Cleaning Supplies & Equipment
- (5) Award Bids for Sale of Surplus School Busses (#168, 169, 170, 176 & 182)
- (6) Award High School Diploma – NYS External Diploma Program (Carly McEwen)

Mr. Havens presented the consensus agenda for review and consideration by the Board of Education.

Mr. Wyse offered a **MOTION**, seconded by Mrs. Brunner, to approve/adopt the consensus agenda, as presented by the superintendent of schools, as follows:

- (1) Receive & file **reports of the school district treasurer** for the period ending December 31, 2002 (copies attached to these minutes in the minute book)
- (2) Approve **budget transfers** pursuant to Policy 6150 (copy attached to these minutes in the minute book)
- (3) Adopt a **RESOLUTION** for non-public remedial services with the Newark CSD, **TO WIT:**

**RESOLUTION FOR REMEDIAL SERVICES CONTRACT
WITH NEWARK CENTRAL SCHOOL DISTRICT
(Non-Public School Pupils, 2002-03)**

RESOLVED, that the Board of Education of Wayne Central School District hereby approves a contract with the Board of Education of Newark Central School District for remedial service charges, pursuant to §912 of the State Education Law, for pupils at non-public schools in the 2002-2003 school year, and authorize the President and Clerk of the Board of Education to execute said contract, pending approval of same by the Superintendent of Schools (copy of contract filed in clerk's files)

- (4) Award **bids for operation & maintenance cleaning supplies & equipment** to the lowest responsible bidders, multiple bid award (bids filed in clerk's files)
- (5) Award **bids for sale of surplus school busses** (#168, 169, 170, 176 & 182) to the highest responsible bidders, multiple bid award (copy of bid in clerk's files)
- (6) Award a **high school diploma** through the NYS External Diploma Program to Carly McEwen, a resident of the school district, as presented by Wayne-Finger Lakes BOCES

On the question, the consensus agenda was approved/adopted by a vote of 9 Ayes, 0 Nays.

XII. ADDITIONAL PUBLIC COMMENT - None

XIII. ADDITIONAL BOARD MEMBER COMMENTS

- A. Mr. Griswold asked if the *morning traffic congestion situation* has improved along the middle and high schools on Route 350. Mr. Havens stated that the shift of morning bus unloading to the south entry lot started in September has made a substantial improvement and thanked Mr. Atseff and Mr. Prince for their efforts in this matter.
- B. Mr. Griswold extended *congratulations to the fifth graders* who recently completed the D.A.R.E. program conducted by the Wayne County Sheriff's Department. He was pleased to attend the event at Freewill Elementary School.
- C. Mr. Griswold noted prior comments on the **bleak state aid prospects** and asked what level trustees felt that administrators should attempt to reach a 5.2% contingent tax levy for 2003-2004.

- D. Mr. Griswold noted that **staff and student presentations** provide valuable background as trustees.
- E. Mr. Wyse does not believe any trustees would accept the amount of **budget reductions and adjustments** that a proposed tax levy of 5.2% would require. Mr. Havens suggested that he present a proposal of adjustments needed to result in a proposed tax levy increase of 8%.
- F. Mr. Triou concurred with Mr. Wyse.
- G. Mr. Robusto stated he does not personally support drastic budget reductions but does need to become **knowledgeable about the impact of reductions** on local programs and services when he discusses them with local taxpayers.
- H. Mr. Griswold noted the role of trustees to be fiscally responsible and that tough decisions are in store as the **2003-2004 proposed budget** is developed.
- I. Mr. Johnson extended **compliments** to Mrs. Van Acker and the two students for their presentation this evening and thanks for attending on an evening with such poor weather.

XIV. ADJOURNMENT

Mr. Triou offered a **MOTION** to adjourn the meeting at 9:15 p.m. 9 Ayes, 0 Nays, Carried.

Respectfully submitted,

JAMES E. SWITZER
School District Clerk

APPROVAL OF MINUTES

The foregoing minutes of the Board of Education were submitted for review & (approved as presented)(corrected as noted) at the meeting of

February 26, 2003

School District Clerk

