

WAYNE CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION MEETING AGENDA



DATE: May 13, 2003
TIME: 6:30
PLACE: District Office Board Room

- 6:30 Call to Order /Pledge of Allegiance
6:30 Executive session
7:30 Approval of Agenda/Approval of [April 9](#) & [April 23](#) Minutes Att. 1
7:35 Public Comment
7:40 Board Member Comments
7:45 Board President's Comments
7:50 Action Item Report
7:55 Superintendent's Report
 1. Budget Discussion
 2. Third Quarter Academic Report Att. 2
 3. Financial report
 4. Student Trips
 5. Student Questions
8:45 Items for Board Action:
 1. [Personnel](#) Action Att. 3
 2. [CPSE](#) Action Att. 4
 3. [Consensus](#) Agenda: Att. 5
 a. Treasurer's Report - March
 b. [Health](#) Contracts
 c. 2003-2004 School Year [Holidays](#) Schedule
9:00 Policy Report
9:05 Public Comment/Board Comments
Adjournment

Next Meeting: May 21, 2003 7:30 p.m. District Office Board Room

District Mission Statement

Based on the belief that all students can learn, the staff of the Wayne Central School District accepts the responsibility to teach all students, regardless of differences, the fundamental skills. We further accept the responsibility to challenge all students to attain higher levels of achievement. Wayne Central will provide the opportunity, environment, and encouragement to meet this goal while developing the whole child, physically, socially, emotionally, and culturally.

WAYNE CENTRAL SCHOOL DISTRICT
Ontario Center, New York 14520

BOARD OF EDUCATION MINUTES
APPROVED

UNOFFICIAL UNTIL

DATE: Wednesday, April 9, 2003
TYPE: Regular Business Meeting

TIME: 7:30 p.m.
PLACE: District Office

PRESENT: Trustees Brunner, Diller, Griswold, Johnson, Lyke, Ratcliffe, Robusto, Triou, Wyse; District Clerk Switzer; Administrators Havens, Armocida, Siracuse, Saxby, Woodard, Atseff, Spring, Buddington, Blankenberg

GUESTS: Visitor's Roster filed in clerk's agenda file, this meeting

I. **CALL TO ORDER:** 7:30 p.m. by Richard A. Johnson, School Board President

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA & MINUTES (March 26, 2003)

Mrs. Brunner asked the indulgence of trustees for a brief executive session for specific personnel matters prior to adjournment. Mr. Johnson announced that the update on school-sponsored field trips by Mr. Havens would occur prior to the presentation by representatives of Wayne-Finger Lakes BOCES and budget adoption. Mr. Wyse offered a **MOTION** to approve the agenda for this evening's meeting, as revised, and the minutes of the meeting of March 26, 2003, as presented. 9 Ayes, 0 Nays, Carried.

A. IV. PUBLIC COMMENT

Mr. Johnson stated that public comment is some of the most valuable time spent by trustees who appreciate input from speakers. While immediate responses are not always possible, follow-up will occur if needed. He asked speakers to confine their remarks to five (5) minutes. Persons wishing to speak should first be recognized by the school board president, then identify themselves, any organization they may be representing at the meeting, and the agenda topic.

A. Jeanne Durfee, 3947 Boynton Road, Walworth, spoke as president of the Four Co. School Boards Association and thanked the Board of Education for the input and feedback on a recent resolution seeking state action on school matters. She noted that the organization welcomes such feedback on any issues.

V. BOARD MEMBER COMMENTS

A. Mrs. Brunner extended **compliments** to students and staff members who prepared and hosted the **art show and exhibit** at James A. Beneway High School on April 1st. She noted that the works were excellent, especially the display of sculpture, and she was pleased to have received an invitation to attend.

B. Mr. Wyse extended **thanks on behalf of the Ontario Volunteer Fire Company** to the school district and Mr. Havens for making school facilities available for an emergency Red Cross shelter during the recent ice storm and for providing access to school fuel tanks for town and emergency vehicles when needed.

VI. BOARD PRESIDENT'S COMMENTS

- A. Mr. Johnson extended **compliments to the high school art department** for the recent art show and exhibit, especially the gorilla they constructed.
- B. Mr. Johnson extended **compliments to Mr. Havens** on the manner in which issues were handled during the ice storm emergency.

VII. REPORT ON ACTION ITEMS BY THE SUPERINTENDENT OF SCHOOLS - None

VIII. REPORTS OF THE SUPERINTENDENT OF SCHOOLS

A. ICE STORM EMERGENCY & RED CROSS EMERGENCY SHELTER

Mr. Havens extended **thanks to Mr. Wyse and the Ontario Volunteer Fire Company** for their cooperation with special note of the assistance and leadership of members of the firematic explorer post sponsored by the fire company. He also **thanked the many staff members** who provided meals, assisted at the Red Cross emergency shelter at the district office and high school and in other ways and the members of the custodial and maintenance staffs for their prompt efforts in clean-up and preparations to open schools today, April 9th. He noted that the families and residents, many of them senior citizens, were most appreciative for the many courtesies extended at the Red Cross emergency shelter.

C. MAKE-UP OF EMERGENCY CLOSING DAYS

Mr. Havens noted that options for make-up of the additional **emergency closing days** used during the ice storm were under review and the April 14th to 18th spring recess would occur as planned.

D. UPDATE ON STUDENT SPONSORED FIELD TRIPS

Mr. Havens noted that as long as the federal security level remains on orange alert, he plans to continue the cancellation of student-sponsored field trips.

He reviewed the criteria and process used to approve the Science Olympiad trip for state competition at SUNY New Paltz based on the security provided at the college and the one-to-one ratio of students and chaperones. He noted that this event differed from the cancelled travel by nature of the competitive activity in which our students were involved

Mr. Wyse stated that he has no problem with the decision to allow the science Olympiad trip to occur; he does have a concern that criteria were developed for review of a single situation. He prefers to have criteria established for travel by students based on their eligibility to advance to higher competition and that the trip locales meet requirements to safety and security set by the school district.

Mr. Johnson clarified that written criteria were not established; rather, they were discussed among he and Mr. Ratcliffe and Mr. Havens and Mr. Atseff and Mr. Spring, the two assistant superintendents.

Mr. Robusto asked for clarification on **adult supervision** for overnight travel, including any additional costs for parent chaperones, and how **comparable security** to that our schools would provide was defined. Mr. Havens noted that he obtained

written assurances and details on safety and security from SUNY New Paltz, for example, and that day trips within New York State are still allowed. There are no additional costs for additional chaperones; individuals handle their own expenses.

Mr. Robusto asked what would differ if another group meet the criteria noted. Mr. Havens noted that he would approve a request from another school group if they had earned a subsequent level of competition and he obtained assurances from the host site on safety and security and adequate supervision by school staff and/or parents was provided.

Mr. Robusto asked how location of an event factors into the decision. Mr. Havens stated that the bottom line is the safety and security of our students at a level comparable to local provisions for it.

E. VISIT BY DISTRICT SUPERINTENDENT & BOARD OF EDUCATION MEMBER Wayne-Finger Lakes BOCES

Mr. Havens introduced and welcome Dr. Joseph Marinewlli, district superintendent, and Mrs. Jeanne Durfee, board member, from Wayne-Finger Lakes BOCES for their **bi-annual visit** to our district and school board meeting.

Mr. Havens **congratulated** Dr. Marinelli and members of the Board of Education of Wayne-Finger Lakes BOCES for their diligent efforts to reduce expenditures in their administrative budget and in services offered to component districts. He appreciates the difficult decisions and personnel reductions reflected in those efforts.

Mrs. Durfee, a former member, vice-president and president of the Wayne Central Board of Education, noted that visits to school board meetings in the 25 component districts of Wayne-Finger Lakes BOCES started in 1999 and continue on two-year cycles. She explained how **feedback** from these meetings is used in **planning and updating programs and services** provided to component districts and that they are continued this year based on the value derived from them.

Dr. Marinelli presented an **overview of programs** in technical, career, alternative and special education, educational and instructional technology and staff development and leadership training. **Cooperative efforts** in purchasing and other areas continue to produce economies for component districts and educational programs operated by Wayne-Finger Lakes BOCES are integrated with state standards and state assessments. (copy filed in clerk's agenda file, this meeting)

Trustees and Dr. Marinelli discussed the **status of the planned additional classroom space** at the Williamson campus for special education services in light of proposed changes in state funding. Note was made of the chilling effect on programs and services for students with disabilities and trade, technical and occupational education, statewide, if all of the reductions in funding proposed by the Governor are approved.

Dr. Marinelli extended **compliments to the school district and the local community** on the collaborative manner in which they addressed the recent ice storm emergency as reflected in reports and comments during the earlier portion of this evening's meeting.

He added that **monthly meetings of the superintendents** of the 25 component districts and his staff occur to discuss common issues and develop ways that they can collectively address the needs for local students. He noted that Mr. Havens represents Wayne Central School District well in discussion and debate that occurs at those meetings.

He noted that the **tuition levels** for trade and technical education will not increase for the third consecutive year and **proposed expenditures** for Wayne-Finger Lakes BOCES for 2003-2004 are below current levels.

Trustees thanked Dr. Marinelli and Mrs. Durfee for their visit and remarks.

F. ADOPTION OF PROPOSED BUDGET • 2003-2004 SCHOOL YEAR

Mr. Havens presented the proposed budget for the 2003-2004 school year in a total amount of \$30,753,611 for review, consideration and adoption by the Board of Education. He noted the proposed budget represents a 2.4% increase in proposed expenditures and a projected increase of 8.96% in the property tax levy.

Mr. Robusto asked about the process used to estimate state revenues; Mr. Atseff provided details.

Mr. Wyse offered a **MOTION** to adopt the proposed budget for the 2003-2004 school year in a total amount of \$30,753, 611 as recommended by the superintendent of schools.

Mr. Robusto asked what would happen if this school board adopted the **approach of the Fairport CSD Board of Education** to refuse to adopt a budget or to conduct an annual school election until state officials decided on a state budget and provide specified details on state aid to elementary and secondary schools.

Mr. Havens stated that the Commissioner of Education could remove school trustees from office and the superintendent of schools could lose his license. He added that the approach is not a model behavior for school leaders he supports. Mr. Robusto noted he agrees that the Fairport effort should become a cumulative effort, not that of a single school board.

Mr. Robusto asked about estimates from the NYS Comptroller's Office on **employer contribution rates for retirement systems**. Mr. Havens noted that recent estimates have revised the original double-digit contribution rates to appx. 4.5%. Until unresolved questions about that approach and state approval are determined, the proposed budget for 2003-2004 contains the original, higher estimated employer contribution rate. A 4.5% contribution rate would save our district \$198,000. If a lower rate were adopted after this budget adoption is completed, it would place the school district in a better position for future years.

Mr. Atseff reviewed recent proposals from the Governor's office about placing a **freeze on STAR school tax exemptions**. If such a freeze is adopted, the share of the local tax levy would increase. Mr. Johnson noted that this issue was presented and discussed with Senator Nozollio at the recent legislative workshop.

Mr. Havens **thanked Mr. Atseff** for his work on compiling the proposed budget and to the **administrative council** for their diligent efforts in budget review and development.

Mr. Johnson **thanked trustees, Mr. Havens and administrators** for their efforts to develop a budget that is fair and one that does not place a large burden on the taxpayers.

On the question of adoption of the proposed budget for the 2003-2004 school year, the vote was 9 Ayes, 0 Nays.

G. FINANCIAL REPORTS

Mr. Havens introduced Mr. Atseff to present monthly financial reports for review and consideration by the Board of Education.

Mr. Atseff presented reports and information through March 31, 2003 as follows:
(copies filed in clerk's agenda file, this meeting)

- (1) *Revenue Status Report*: Reflects revenues received compared to appropriations for 2002-2003. 69% of budgeted revenues have arrived; includes consortium tuition payments and state aid payments.
- (2) *Expense Report – General Fund*: 63% of the general fund allocations have been expended to date.
- (3) *Capital Fund*: This fund has an unspent balance of \$218,000 from the 1997 capital project and provides funding for unexpected capital needs and/or items not originally considered in the 2002 Capital Facilities Project (e.g. access to gym, auditorium & stage by persons with disabilities and air cooling issues in the second and third floors at Ontario Elementary School)
- (4) *School Lunch Fund*: This fund reflects a loss of \$21,000 at this time; a conscious effort was made last summer not to increase meal prices; semi-annual payments for meals served to Wayne-Finger Lakes BOCES classes and revenues from newly placed milk machines are due; this fund has a fund balance available.
- (5) *Other Funds* (Special Aid, Bus Purchase Reserve, Unemployment, Liability Reserve) No changes

Mr. Robusto asked about restrictions on the use of **unspent funds from the 1997 Capital Project**. Mr. Atseff explained that allowable use of those funds is limited to capital items as derived from the wording of the proposition approved by voters for that fund.

Mrs. Lyke asked if there is a **time limit on the use of unspent capital improvement funds**; Mr. Atseff stated that there is no time limit; any unspent funds must offset any future debt service payments for capital improvements.

Mr. Johnson asked about food costs and the projected year-end financial position for the **school lunch fund**. Mr. Atseff provided details. He extended compliments to the school lunch staff for their continued diligent efforts.

Mr. Triou asked when school lunch prices are established by the Board of Education and if comparable prices from other districts are available. Mr. Havens stated that lunch prices are established in July or August and comparable price information is available.

H. STUDENT QUESTIONS – None

I. FIFTH GRADE TEST SCORES • NYS SOCIAL STUDIES EXAM

Mr. Havens announced that fifth grade students at Ontario Elementary School and Freewill Elementary School ranked third among 25 districts in the Wayne-Finger Lakes BOCES region on the recent statewide social studies exam with passing levels above 90%.

J. AGENDA TOPICS FOR JOINT MEETING ON APRIL 23

Mr. Havens invited trustees to propose agenda topics for the joint meeting with the Walworth and Ontario Town Boards scheduled for Wednesday, April 23rd at the district office. Topics noted were drainage on the Ontario Center campus, status of the community center proposed for the vacant First Academy Apartments and a suggestion for a presentation to showcase the work of student work or activities.

IX. ITEMS FOR BOARD OF EDUCATION ACTION

A. PERSONNEL CHANGES

Mr. Havens presented the following personnel changes for review and consideration by the Board of Education:

INSTRUCTIONAL STAFF

RESIGNATIONS:

Barbara DePaull, instrumental music teacher assigned to Ontario Elementary School, effective June 30, 2003 (personal reasons)

Thomas McDonald, special education teacher assigned to the high school, effective June 30, 2003 (personal reasons)

Susan Roscoe, home and careers teacher assigned to the middle school, effective June 30, 2003 (personal reasons)

**RESOLUTION TO ABOLISH POSITIONS
FOR PURPOSES OF ECONOMY AND EFFICIENCY IN
THE SCHOOL BUDGET FOR FISCAL YEAR 2003-2004
(Home & Careers & Instrumental Music)**

RESOLVED that for reasons of economy and efficiency, the Board of Education of the Wayne Central School District does hereby abolish a **half-time (0.5) position** in the special subject tenure area of **home and careers**; and

BE IT FURTHER RESOLVED that for reasons of economy and efficiency, the Board of Education of the Wayne Central School District does hereby abolish **one (1.0) position** in the special subject tenure area of **music (instrumental)**.

**RESOLUTION TO CREATE A NEW
SPECIAL EDUCATION TEACHER POSITION
FOR FISCAL YEAR 2003-2004**

RESOLVED that the Board of Education hereby establishes a **half-time (0.5) FTE** position in the general **special education** tenure area for the 2003-2004 school year.

SUPPORTIVE STAFF

**RESOLUTION TO ABOLISH A TEACHER AID POSITION
FOR PURPOSES OF ECONOMY AND EFFICIENCY IN
THE SCHOOL BUDGET FOR FISCAL YEAR 2003-2004**

RESOLVED that for reasons of economy and efficiency, the Board of Education of the Wayne Central School District does hereby abolish **one (1) position** in the area of **teacher aide**; and

BE IT FURTHER RESOLVED that the services of Lynn Byrne, who is the least senior teacher aide, be discontinued effective June 30, 2003; and

BE IT FURTHER RESOLVED that Lynn Byrne shall be placed on the preferred eligibility list for recall to a similar position, in accordance with the collective bargaining agreement.

APPOINTMENTS:

Laura Geary, foreign language teacher, assigned to the middle school, a long-term substitute appointment effective March 25 to June 30, 2003 @ \$32,750 pro-rated (replacement for Gail Johnsen, on leave)

Linda Hilst, special education teacher, assigned to the high school, a long-term substitute appointment effective March 21 to June 30, 2003, @ \$32,750 prorated (replacement for Susan Goff, on leave)

Lorraine Willis, special education teacher, assigned to the middle school, a long-term substitute appointment effective March 21 to June 30, 2003, @ \$32,750 prorated (replacement for William Benschneider, re-assigned)

Additional Spring Season Coaching Appointments • 2002-2003 School Year

See Listing, Clerk's Agenda File, This Meeting

Additional Per Diem Substitute Teachers • 2002– 2003 School Year

See Listing, Clerk's Agenda File, This Meeting

FOR INFORMATION:

William Benschneider, special education teacher, middle school, re-assigned to replace Amory Dunham (resigned)

SUPPORTIVE STAFF:

LEAVES OF ABSENCE:

**RESOLUTION TO GRANT UNPAID LEAVE OF ABSENCE
TO BARBARA TWIST FOR DISABILITY
RESULTING FROM OCCUPATIONAL INJURY**

WHEREAS, Barbara Twist has been employed as a bus monitor; and

WHEREAS, Barbara Twist has been continuously absent from work since November 2, 2001; and

WHEREAS, **Barbara Twist has exhausted all available paid leave time; and**

WHEREAS, Barbara Twist continues to be unable to perform the duties of her position as a result of a disability resulting from occupational injury or disease as defined in the workers' compensation law, **NOW THEREFORE**

BE IT FURTHER RESOLVED, by the Board of Education of the Wayne Central School District that Barbara Twist shall be determined to be on unpaid leave status as of April 9, 2003, and

BE IT FURTHER RESOLVED, that Barbara Twist shall be entitled to such rights as are provided in §71 & §73 of the Civil Service Law, and

BE IT FURTHER RESOLVED, that this leave of absence shall run concurrently with any other leave entitlement.

**RESOLUTION TO GRANT UNPAID LEAVE OF ABSENCE
TO KAREN PACKARD FOR DISABILITY
RESULTING FROM OCCUPATIONAL INJURY**

WHEREAS, Karen Packard has been employed as a bus monitor; and

WHEREAS, Karen Packard has been continuously absent from work since November 2, 2001; and

WHEREAS, **Karen Packard has exhausted all available paid leave time; and**

WHEREAS, Karen Packard continues to be unable to perform the duties of her position as a result of a disability resulting from occupational injury or disease as defined in the workers' compensation law, **NOW THEREFORE**

BE IT FURTHER RESOLVED, by the Board of Education of the Wayne Central School District that Karen Packard shall be determined to be on unpaid leave status as of April 9, 2003, and

BE IT FURTHER RESOLVED, that Karen Packard shall be entitled to such rights as are provided in §71 & §73 of the Civil Service Law, and

BE IT FURTHER RESOLVED, that this leave of absence shall run concurrently with any other leave entitlement.

APPOINTMENTS:

Michelle Saiers, bus driver, a permanent civil service appointment effective April 23, 2003 @ \$10.20 per hour (having served a successful probationary period)

Richard Swarhout, bus driver, a permanent civil service appointment effective April 23, 2003 @ \$11.80 per hour (having served a successful probationary period)

Mr. Wyse offered a **MOTION**, seconded by Mr. Griswold, to approve/adopt the personnel changes as recommended by the superintendent of schools. 9 Ayes, 0 Nays, Carried.

B. CSE PLACEMENT RECOMMENDATIONS

Mr. Havens presented the pupil placement recommendations of the Committee on Special Education for review and consideration by the Board of Education.

Mrs. Brunner offered a **MOTION**, seconded by Mr. Wyse, to adopt the following **RESOLUTION** for pupil placements by the Committee on Special Education, **TO WIT:**

**RESOLUTION TO APPROVE RECOMMENDATIONS OF THE
COMMITTEE ON SPECIAL EDUCATION AND
AUTHORIZE ARRANGEMENT OF RECOMMENDED
SPECIAL PROGRAMS & SERVICES**

RESOLVED, that the Board of Education approves the recommendations of the Committee on Special Education and authorizes the Director of Student Services to arrange the recommended special programs and services.

On the question, the **RESOLUTION** was adopted by a vote of 9 Ayes, 0 Nays.

C. CONSENSUS AGENDA

- (1) Reports of the School District Treasurer (A/O 2/28/03)
- (2) Resolutions for Health Services Contracts • Non-Public Schools • 2002-2003 School Year
(Canandaigua, Gates-Chili, Penfield, West Irondequoit)
- (3) Gift to the School District (Ontario Primary-Ontario Elementary PTA)

Mr. Havens presented the consensus agenda for review and consideration by the Board of Education.

Mrs. Brunner offered a **MOTION**, seconded by Mr. Wyse, to approve/adopt the consensus agenda, as presented by the superintendent of schools, as follows:

- (1) Receive & file **reports of the school district treasurer** for the period ending February 28, 2003 (copies attached to these minutes in the minute book)
- (2) Adopt **RESOLUTIONS** for **health services contracts** for resident students attending non-public schools • 2002-2003 school year, **TO WIT:**

**RESOLUTION FOR HEALTH SERVICES CONTRACT
WITH CANANDAIGUA CITY SCHOOL DISTRICT
(Non-Public School Pupils, 2002-2003)**

RESOLVED, that the Board of Education of Wayne Central School District hereby approves a contract with the Board of Education of Canandaigua City School District for health service charges, pursuant to §912 of the State Education Law, for pupils at non-public schools in the 2002-2003 school year, and authorize the President and Clerk of the Board of Education to execute said contract, pending approval of same by the Superintendent of Schools (copy of contract filed in clerk's files)

**RESOLUTION FOR HEALTH SERVICES CONTRACT
WITH GATES-CHILI CENTRAL SCHOOL DISTRICT
(Non-Public School Pupils, 2002-2003)**

RESOLVED, that the Board of Education of Wayne Central School District hereby approves a contract with the Board of Education of Gates-Chili Central School District for health service charges, pursuant to §912 of the State Education Law, for pupils at non-public schools in the 2002-2003 school year, and authorize the President and Clerk of the Board of Education to execute said contract, pending approval of same by the Superintendent of Schools (copy of contract filed in clerk's files)

**RESOLUTION FOR HEALTH SERVICES CONTRACT
WITH PENFIELD CENTRAL SCHOOL DISTRICT
(Non-Public School Pupils, 2002-2003)**

RESOLVED, that the Board of Education of Wayne Central School District hereby approves a contract with the Board of Education of Penfield Central School District for health service charges, pursuant to §912 of the State Education Law, for pupils at non-public schools in the 2002-2003 school year, and authorize the President and Clerk of the Board of Education to execute said contract, pending approval of same by the Superintendent of Schools (copy of contract filed in clerk's files)

**RESOLUTION FOR HEALTH SERVICES CONTRACT
WITH WEST IRONDEQUOIT CENTRAL SCHOOL DISTRICT
(Non-Public School Pupils, 2002-2003)**

RESOLVED, that the Board of Education of Wayne Central School District hereby approves a contract with the Board of Education of West Irondequoit Central School District for health service charges, pursuant to §912 of the State Education Law, for pupils at non-public schools in the 2002-2003 school year, and authorize the President and Clerk of the Board of Education to execute said contract, pending approval of same by the Superintendent of Schools (copy of contract filed in clerk's files)

- (3) Accept the **gift from Ontario Primary-Elementary PTA of \$1,275.** for Elizabeth Clark Dance Workshops for first graders and a Sharon Locke's Art Program for second graders at Ontario Primary School

Trustees requested written thanks to the PTA for their gift.

On the question, the consensus agenda was approved/adopted by a vote of 9 Ayes, 0 Nays.

D. POLICY ON COMPREHENSIVE STUDENT ATTENDANCE (Second Reading)

Policy 5101 Comprehensive Student Attendance Policy, Grades K to 5

Policy 5102 Comprehensive Student Attendance Policy, Grades 6 to 8

Policy 5103 Comprehensive Student Attendance Policy, Grades 9 to 12

Mr. Triou presented the revisions and additions to the comprehensive student attendance policies for **second and final reading** by the Board of Education.

Mrs. Brunner asked about **distribution of the new policies**. Mr. Triou noted that building principals would distribute them to staff, students and parents/guardians through appropriate methods (e.g. handbooks, agenda planners) and that access to the policy handbook is also available to staff on the district's computer network and to the public at large on the district web. Mr. Switzer noted that the Erie #1 policy handbook update would also include these revised policies.

Mrs. Brunner extended **thanks to the staff committees** that worked on the three comprehensive attendance policies and to the school board's policy committee for their diligent efforts in review and presentation of these proposed revisions. She noted from past experience on the policy committee the extensive effort this represents.

Mr. Triou noted that the staff committees worked diligently to insure that the policies are operational and **congratulated** them on a job well done.

Mrs. Lyke added her **compliments** to the staff committees to which she served as trustee liaison. She noted that these policies were difficult to develop and she feels the results are very durable. She added that they are living documents and she anticipates recommendations for future revisions or additions as they are implemented.

Mr. Johnson feels that the proposals provide a very solid foundation for our students.

Mr. Triou noted that the proposed policies place the responsibility with the superintendent of schools and his staff to **review attendance patterns each year** and make reports and recommendations for any revisions to the Board of Education by April 1st of each year.

Mr. Triou offered a **MOTION** to approve second and final reading of the three comprehensive attendance policies as noted above. 9 Ayes, 0 Nays, Carried.

X. ADDITIONAL PUBLIC COMMENT – None

XI. ADDITIONAL BOARD MEMBER COMMENTS

A. Mr. Robusto asked when the middle school musical production of **The Wizard of Oz** would occur since it was cancelled by the ice storm. Mr. Armocida, middle school principal, stated that the re-scheduled dates are May 2nd, 3rd & 4th with tickets honored at corresponding performances.

B. Mr. Johnson asked Mr. Havens to **recognize staff members** who did such an outstanding job in providing support and assistance at the Red Cross Shelter at the district office and high school during the ice storm emergency.

XII. EXECUTIVE SESSION (Personnel Matters)

Mrs. Brunner offered a **MOTION** to adjourn the meeting, at 8:52 p.m., for an executive session on personnel matters pertaining to specific personnel. 9 Ayes, 0 Nays, Carried.

XIII. RECONVENE: 9:12 p.m.

XIV. ADJOURNMENT

Mr. Triou offered a **MOTION** to adjourn the meeting at 9:13 p.m. 9 Ayes, 0 Nays, Carried.

Respectfully submitted,

JAMES E. SWITZER
School District Clerk

APPROVAL OF MINUTES

The foregoing minutes of the Board of Education were submitted for review & (approved as presented)(corrected as noted) at the meeting of

April 23, 2003

School District Clerk

WAYNE CENTRAL SCHOOL DISTRICT
Ontario Center, New York 14520

BOARD OF EDUCATION MINUTES

UNOFFICIAL UNTIL APPROVED

DATE: Wednesday, April 23, 2003
TYPE: Regular Business Meeting
& Joint Meeting w/ Walworth & Ontario Town Boards

TIME: 7:30 p.m.
PLACE: District Office

PRESENT:

BOARD OF EDUCATION: Trustees Brunner, Diller, Griswold, Johnson, Lyke, Ratcliffe, Robusto, Triou; District Clerk Switzer; Administrators Havens, Shaffer, Atseff, Spring
ABSENT: Trustee Wyse

WALWORTH TOWN BOARD: Board Members Maciuska, Mariini, Yalr

ONTARIO TOWN BOARD: Board Members Clark, Shears, Brewer

GUESTS: Visitor's Roster filed in clerk's agenda file, this meeting

I. CALL TO ORDER: 7:30 p.m. by Richard A. Johnson, School Board President

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT

Mr. Johnson stated that public comment is some of the most valuable time spent by trustees who appreciate input from speakers. While immediate responses are not always possible, follow-up will occur if needed. He asked speakers to confine their remarks to five (5) minutes. Persons wishing to speak should first be recognized by the school board president, then identify themselves, any organization they may be representing at the meeting, and the agenda topic.

- A. Mrs. Carla Boerman, 4124 West Walworth Road, Macedon, asked the Board of Education to consider any budget reductions in the arts very carefully and cited the impression some parents have that the start of instrumental music lessons will shift from fourth to fifth grade. She believes that delay until the fifth grade resulting a single year of exposure to instrumental music will result in fewer students choosing to continue instrumental lessons and have a negative impact on middle school and high school band size.
- B. Mrs. Boerman, supra, cited the scope and difficulty of the language arts – social studies research project for one of the two eighth grade teams at the middle school. She shared copies of the six-page instruction booklet and a copy of the research paper by one of her daughters for review by trustees and school officials. She feels the scope of the project is excessive for this age and grade level and objected to only one-half of the eighth grade class having the required assignment. She requested that school officials review the matter with department heads and standards' leaders.
- C. Laurie Smith, 4799 Lincoln Road, Macedon, noted the value of the fourth grade instrumental music program to her children and concurs with the comment that fewer students are likely to chose to continue with their band lessons based on only a single year's experience in fifth grade.

- D. Mrs. Smith, *supra*, expressed concern about the proposed budget reduction of the teacher aides/child associates in the primary mental health program. She noted the value of the program to many children, including her own, at a very important time of their lives.
- E. Mrs. Smith, *supra*, noted her eighth grade son was not on the team that had the research paper requirement and feels that balance is needed for the entire team.
- F. Elizabeth Peters, 123 Illinois Street, Rochester, elementary counselor at Freewill Elementary School, noted the value and importance of the primary mental health program to children at Ontario Primary School and Freewill Elementary School and invited trustees to visit and observe the program in action. She shared copies of an informational brochure and materials used in the program.
- G. Scott Rutan, 4567 Lincoln Road, Macedon, spoke in support of retaining the fourth grade instrumental music program both from personal experience of his children in band and chorus and as a progressive and positive aspect of the district's educational program. He added that both music teachers and school officials emphasize the value and importance of music education at the start of local student concerts. He also cited research that music students have higher grade point averages and asked if reductions in music education would result in lower grade point averages. If the proposed reductions are made, he believes the district is in effect reducing opportunities for our students to achieve success in school.
- H. Mr. Rutan, *supra*, noted that consumers are concerned about taxes at local, state and national levels and, in some cases, have curtailed contributions to non-profit organizations where direct results are at times difficult to observe. Until two weeks ago, he was employed by a non-profit organization and is presently unemployed. He stated that he is willing to invest in quality educational opportunities in all disciplines, including music education, and believes that many other taxpayers are as well. He urged the Board of Education to carefully consider and balance programs and services with the willingness of taxpayers to support the tax levy required.
- I. Patrice Hatfield Metzger, 5704 Lincoln Road, Ontario, asked for more specific information about the proposal to shift or reduce music programs in the proposed 2003-2004 school budget. She noted that fourth grade is a critical time for children and very different than fifth grade in terms of social, emotional and hormonal issues. She feels that music education is essential for students to achieve and experience success in school and is concerned that reductions in music education will dilute the participation by local students in regional and state music competition as well as the middle and high school music programs. While parents helped with time and funds to continue the cross-country skiing program at Freewill Elementary School when reductions were made this year in physical education staff; they can not back-fill instrumental music. She asked that school officials re-consider the proposed reduction in instrumental music for 2003-2004.
- J. Beth Peters, *supra*, noted the evidence of social, emotional and academic growth among students who participate in instrumental music. Students who may struggle in other areas often find music provides organization and structure to help them realize success in their other studies.

IV. STUDENT ENTERTAINMENT – *Preview of "The Wizard of Oz"*

Students with lead roles in the middle school musical production of "The Wizard of Oz" were present to share some samples of the production re-scheduled from the March ice storm to this weekend, May 2-4. Staff members Michael Allen and Marian Wulfert were present with the students.

V. ITEMS FROM SUPERINTENDENT OF SCHOOLS

Mr. Havens offered clarification on topics noted during public comment, as follows:

- (1) *Inter-Disciplinary Project*: The research project in grade eight social studies and language arts is an example of efforts to make curricula more rigorous and relevant and help students prepare meet new state standards and higher expectations for success and.
- (2) *Instrumental Music Program*: Development of the proposed budget for 2003-2004 required staffing and programming changes in light of estimated decreases in state aid and increases in fixed expenses. The proposed music position reduction does not necessarily mean a change in fourth grade instrumental music; instead, one less music teaching position is available. Building principals will work with music staff members to determine how to provide vocal and instrumental programs within staffing limitations.

VI. DISCUSSION ITEMS • JOINT MEETING • WALWORTH & ONTARIO TOWN BOARDS

UPDATE ON DESIGNATED ADULT ENTERTAINMENT ZONE – TOWN OF WALWORTH

Mr. Macuiska spoke on behalf of the Walworth Town Board and reviewed the detailed process used in designation of an adult entertainment-zoning district in the industrial area along the north side of Atlantic Avenue, near Tiffany Road.

It is unconstitutional for municipalities to prohibit such zoning but they can establish regulations relative to use, location and permits. The area designated must have access to services such as public water and is subject to purchase and sale negotiations between seller and buyer.

The zone is appx three-quarters of a mile from Freewill Elementary School across Atlantic Avenue (Route 286). The minimum distance from a school is 300 feet. The designated zone meets the numerous legal "tests" established by the courts for adult entertainment districts.

UPDATE • COOPERATIVE DRAINAGE PROJECT WITH THE TOWN OF ONTARIO

Mr. Havens noted that joint efforts are planned between the school district and the watershed management council of the Town of Ontario to address drainage concerns along the north boundary of the Ontario Center campus. It will coincide with fieldwork on the school campus in the 2002 Capital Improvement Project. Assistance from the Wayne County Soil and Water Conservation District is also included in the efforts to clear drainage ways, re-size culverts and complete related drainage work.

Mr. Clark noted that the recent ice storm has provided added perspective on this issue and that the project is a good example of joint efforts on behalf local taxpayers.

Mr. Robusto asked how a homeowner approaches a drainage issue on their property. Mr. Clark explained the process used by the watershed management advisory council to address existing issues and the planning board relative to future growth and development. He also reviewed the financial resources available for watershed projects through the town-wide watershed management district.

UPDATE ON FORMER WALWORTH ACADEMY

Mr. Macuiska reviewed the status of the proposed acquisition of the former First Academy Apartments (former Walworth High School/Walworth Elementary School) in the Hamlet of Walworth for use as a community center and senior citizen housing. Some town residents have filed an Article 78 proceeding in state court to stop the acquisition and town officials are conducting an environmental review of the site as required by law.

He noted that town board members feel that the structure has special significance and historical value to the community and would meet varied needs. The purchase offer on the property is contingent on items such as satisfactory environmental studies.

He is aware of the interest by school personnel in potential uses of the structure for alternative educational programs. Pending resolution of legal and environmental issues, he does not expect such availability before the 2004-2005 school year.

UPDATE ON PROPOSED SCHOOL BUDGET • 2003-2004

Mr. Havens noted that the proposed school budget for 2003-2004 reflects an increase of 2.3% in expenditures and a projected increase in the property tax levy of 8.9%. Due to absence of a final state budget, reduced state aid estimates provided by the Governor were used as revenue estimates.

The proposed budget does continue the school district's share of funding for Red Ribbon Week activities and the Hopeworks program continues as a shared position with a middle school counselor. The proposal does include reduction of a .50 FTE position for a home and careers teacher and 1.0 FTE position for a music teacher, reduction of four (4) part-time child associate/teacher aide positions for the primary mental health program, a freeze on purchase of new computer technology equipment, and varied other reductions. He believes that the proposed budget reflects a good balance between programs and services and the impact on the local taxpayer.

Residents of the school district will consider the proposed budget at the annual school election on Tuesday, May 20th from 9 a.m. to 9 p.m. in the lobby of the new gym at the high school and a public hearing is planned for Tuesday, May 13th at 7 p.m. at the district office.

He added that discussion among state legislators to override the Governor's veto of a proposed delay in the statewide school budget voting day and varied proposals to improve state aid revenues are current state topics

Mr. Brewer asked if there were any chance the Board of Education would alter the proposed budget if the state changes the date of school elections or provides additional state aid. Mr. Havens stated that unless the state budget is officially adopted, the school district cannot depend on any state estimates other than those from the Governor's office. The Board of Education might have the opportunity to re-consider program changes for 2003-2004 if additional state aid is officially in place when the school tax rate is established in August.

(Subsequent to this meeting, the NYS Legislature overrode a veto by the Governor and shifted statewide school election day to June 3, 2003. The public hearing was shifted by the Board of Education to May 21st. Details on changes in state aid were not yet available when these minutes were presented).

UPDATE ON 2002 CAPITAL IMPROVEMENT PROJECT

Mr. Atseff, assistant superintendent for business, provided an update on planning and design of new and renovated space in the 2002 Capital Improvement Project. Sample floor plans were on display in the meeting room.

The present schedule calls for submission of final plans and specifications to the NYS Education Department by September 2003. The review process is expected to require eight (8) to twelve (12) weeks. Pending no delays at the state level, the school district would like to seek and award bids during the winter of 2003-2004 and begin construction in the spring of 2004. Completion would then occur by the summer of 2005.

Mr. Brewer and Mr. Clark asking about bonding options the school district might pursue; Mr. Atseff provided details.

Mrs. Boerman asked from the audience about the plans to add the new science and technology classrooms to the area adjacent to the present library-media center at the high school. Mr. Havens provided details.

Kelly Jo Flyer, 3872 Walworth-Ontario Road, Walworth, a senior present in the audience, asked about potential uses of existing science rooms when the new science area is constructed. Mr. Atseff noted that those details are now under review by school personnel.

UPDATE ON DEVELOPMENT OF NOISE ORDINANCE • TOWN ONTARIO

Mr. Shears reported on the study now underway to develop a noise ordinance for the Town of Ontario. A committee of residents and town officials is reviewing regulations from other municipalities and intends to have a draft for review and consideration by the Ontario Town Board in May or June. A public hearing is also required prior to adoption of any new regulations.

SCHOOL RESOURCE OFFICER PROGRAM

Mr. Havens noted that the school district has received grant funds for a school resource officer program for four (4) years beginning in the 2003-2004 school year. The school district will recruit and select the officer from candidates from the State Police.

The resource officer will serve roles including counseling, criminal investigation, security, and classroom programs on law enforcement. The officer will work primarily at the high school but will also assist in other schools in the district as well.

VII. STUDENT QUESTIONS

- A. Kelly Jo Flye, 3872 Walworth-Ontario Road, Walworth, a senior, stated that the advanced government class conducted a survey among students about the school resource officer. The results were not conclusive but did include questions about whether the officer would carry a weapon in school. Mr. Havens noted that state law allows law enforcement personnel to possess weapons while on duty.
- B. Jessica Kerr, 6988 Furnace Road, Ontario, a senior, stated that some persons are uncomfortable about a law enforcement officer carrying a weapon in school. She also asked about make-up days for the ice-storm emergency days that exceeded the days allowed in the school calendar. Mr. Havens noted that the district will make-up the emergency days with full day sessions for students through Wednesday, June 25th and an additional work day for ten month staff members on Monday, June 30th. Ten-month staff members who chose to complete an independent seven-hour staff development project will conclude their work year on Friday, June 27th.
- C. Samantha Ross, 652 County Line Road, Ontario, and Krystin Esley, 1669 Paddy Lane Road, Ontario, both seniors, asked for clarification of the date for commencement exercises. Mr. Havens will confirm details for the students.
- D. Savannah Hawkins, 2423 Trimble Road, Ontario, a senior, asked why the school district does not offer more fine arts classes such as dance and drama, noting the positive impact they have on students. Mr. Havens reviewed plans for programs such as dance and technical theatre as part of the long-range plan for the model school's program.
- E. Mary Ellen Stacklyn, 6675 Slocum Road, Ontario, a senior, asked why the senior trip was re-scheduled to the same week as sectional competition. Mr. Havens suggested that students discuss the matter with the high school principal and director of athletics/physical education.
- F. Michelle Murawksi, 345 Lake Road, Ontario, a senior, noted the need for greater attention to sanitary conditions in the cafeteria dining room and "D" wing rest rooms at the high school. Mr. Havens offered to meet with students to discuss the issue.
- G. Krystin Esley, *supra*, asked about the role of the school resource officer for school security; Mr. Havens provided details.
- H. Lindsey Knight, 4552 Ontario Center Road, Walworth, a senior, asked what program reductions other than those noted earlier were planned in the 2003-2004; Mr. Havens provided details.
- I. Lindsay Knight, *supra*, asked if there is a chance for cancellation of the senior trip again; Mr. Havens reviewed the process he used to determine approval of school-sponsored student travel.
- J. Mary Ellen Stacklyn, *supra*, asked about the impact of the SARS virus on plans and restrictions on student travel; Mr. Havens reviewed steps taken to continuously monitor the situation.
- K. Savannah Hawkins, *supra*, noted that some donors were turned away at the blood drive conducted at the high school today due to great response and suggested an additional

date for additional blood donations. Mr. Havens suggested contacting the local Red Cross officials.

VIII. RECESS: 8:50 p.m.

IX. RECONVENE: 8:59 p.m.

X. ITEMS FOR BOARD OF EDUCATION ACTION

A. CONSIDER RESOLUTIONS FOR WAYNE-FINGER LAKES BOCES

Mr. Johnson noted that today is the date designated by Wayne-Finger Lakes BOCES to cast ballots for the three (3) vacant seats on the Board of Education and to consider the tentative administrative budget for Wayne-Finger Lakes BOCES for 2003-2004.

Candidates nominated by component districts for Board of Education seats, listed in order determined by lot with their school district of residence, are David Crystal (Bloomfield), Jeanne Durfee (Wayne Central) and Dr. O.J. Sahler (Canandaigua)

Mr. Johnson asked the pleasure of the Board of Education on the nominees and tentative administrative budget.

BOCES BOARD SEAT #1

Mr. Johnson offered a **MOTION**, seconded by Mrs. Lyke, to adopt a **RESOLUTION** to cast a ballot for David Crystal to fill a vacant seat on the Board of Education of Wayne-Finger Lakes BOCES commencing July 1, 2003, **TO WIT:**

**RESOLUTION TO CAST A BALLOT FOR DAVID CRYSTAL
TO FILL A VACANT SEAT ON THE BOARD OF EDUCATION
OF WAYNE-FINGER LAKES BOCES COMMENCING JULY 1, 2003**

RESOLVED, that the Board of Education of the Wayne Central School District, at its meeting on April 23, 2003, votes for David Crystal to fill a vacant seat as a member of the Wayne-Finger Lakes Board of Cooperative Educational Services, commencing July 1, 2003.

On a roll call vote, the **RESOLUTION** was adopted by a vote of 8 Ayes, 0 Nays, 1 Absent (Mr. Wyse).

BOCES BOARD SEAT #2

Mr. Triou offered a **MOTION**, seconded by Mr. Griswold, to adopt a **RESOLUTION** to cast a ballot for Jeanne A. Durfee to fill a vacant seat on the Board of Education of Wayne-Finger Lakes BOCES commencing July 1, 2003, **TO WIT**

**RESOLUTION TO CAST A BALLOT FOR JEANNE A. DURFEE
TO FILL A VACANT SEAT ON THE BOARD OF EDUCATION
OF WAYNE-FINGER LAKES BOCES COMMENCING JULY 1, 2003**

RESOLVED, that the Board of Education of the Wayne Central School District, at its meeting on April 23, 2003, votes for Jeanne A. Durfee to fill a vacant seat as a member of the Wayne-Finger Lakes Board of Cooperative Educational Services, commencing July 1, 2003

On a roll call vote, the **RESOLUTION** was adopted by a vote of 8 Ayes, 0 Nays, 1 Absent (Mr. Wyse).

BOCES BOARD SEAT #3

Mrs. Brunner offered a **MOTION**, seconded by Mr. Johnson, to adopt a **RESOLUTION** to cast a ballot for O. J. Sahler to fill a vacant seat on the Board of Education of Wayne-Finger Lakes BOCES commencing July 1, 2003, **TO WIT:**

**RESOLUTION TO CAST A BALLOT FOR O. J. SAHLER
TO FILL A VACANT SEAT ON THE BOARD OF EDUCATION
OF WAYNE-FINGER LAKES BOCES COMMENCING July 1,
2003**

RESOLVED, that the Board of Education of the Wayne Central School District, at its meeting on April 23, 2003, votes for O. J. Sahler to fill a vacant seat as a member of the Wayne-Finger Lakes Board of Cooperative Educational Services, commencing July 1, 2003

On a roll call vote, the **RESOLUTION** was adopted by a vote of 8 Ayes, 0 Nays, 1 Absent (Mr. Wyse).

TENTATIVE BOCES ADMINISTRATIVE BUDGET for 2003-2004

Mr. Johnson offered a **MOTION**, seconded by Mrs. Lyke, to adopt a **RESOLUTION** to cast a ballot to approve the 2003-2004 tentative administrative budget of the Board of Education of Wayne-Finger Lakes BOCES, **TO WIT:**

**RESOLUTION TO APPROVE THE 2003-2004
TENTATIVE ADMINISTRATIVE BUDGET OF THE
WAYNE-FINGER LAKES
BOARD OF COOPERATIVE EDUCATIONAL SERVICES**

RESOLVED, that the Board of Education of the Wayne Central School District, at its meeting on April 23, 2003, to cast a ballot to approve the 2003-2004 tentative administrative budget of the Board of Education of Wayne-Finger Lakes BOCES in the amount of \$2,325,398.

On a roll call vote, the **RESOLUTION** was adopted by a vote of 8 Ayes, 0 Nays, 1 Absent (Mr. Wyse),

XI. ADDITIONAL PUBLIC COMMENT

- A. Elizabeth Peters, supra, stated she was under the impression that any additional state aid for schools would apply to reduction of the tax levy.

XII. BOARD MEMBER COMMENT

A. Mr. Griswold noted the numerous comments this evening by students and residents that relate to the *model school's program and* efforts to reach higher standards. He is pleased to hear these comments; based on those remarks, the Board of Education should never doubt the effort to pursue the model school's program.

XIII. ADJOURNMENT

Mr. Triou offered a **MOTION** to adjourn the meeting at 9:15 p.m. 8 Ayes, 0 Nays, 1 Absent (Mr. Wyse)

Respectfully submitted,

JAMES E. SWITZER
School District Clerk

APPROVAL OF MINUTES

The foregoing minutes of the Board of Education were submitted for review & (approved as presented)(corrected as noted) at the meeting of

May 13, 2003

School District Clerk

JES/jes:wp

WAYNE CENTRAL SCHOOL DISTRICT

To: Michael Havens, Superintendent of Schools
 From: Abi Buddington, Director of Human Resources
 Re: Personnel Action
 Date: May 13, 2003

The following is submitted for your review and approval.

INSTRUCTIONAL STAFF

Tenure Recommendations:

The following teachers are being recommended by the Superintendent for appointment to tenure according to the tenure area and date listed:

<u>Name:</u>	<u>Tenure Area:</u>	<u>Date:</u>
Mike Allen	Music	8/31/03
Alexandra Balta	Elementary Education	8/31/03
Denise Benedict	Special Education	8/31/03
Jason Carter	Elementary Education	8/31/03
Cynthia Coomber	Elementary Education	8/31/03
Jackie Courtney	English	8/31/03
Catherine Crable	Elementary Education	8/31/03
Joanna DeBrita Schoff	Foreign Language	8/31/03
Laura Farber	Art	8/31/03
Teresa Lawrence	Science	8/31/03
Dave Leone	Physical Education	8/31/03
Terese Manfredi	Art	8/31/03
Kathleen Mangos	Physical Education	8/31/03
Lory Morrin	Educational Administration	7/29/03
Jody Mutschler	Counselor	8/31/03
Judy Porray	English	8/31/03
Kim Sherwin	Counselor	8/31/03
Richard Vair	Math	8/31/03

Resignations:

Jen Allen – Art Teacher assigned to Ontario Elementary School, effective June 30, 2003. *For personal reasons.*

Lisa Cook – Part-time Reading Recovery Teacher assigned to Freewill Elementary School, effective June 30, 2003. *For personal reasons.*

Teresa Cundra – Math Teacher assigned to James A. Beneway High School, effective June 30, 2003. *For personal reasons.*

Lisa Golubjatnikov – English Teacher assigned to James A. Beneway High School, effective June 30, 2003. *For personal reasons.*

Kristen Hastings – Elementary Teacher assigned to Ontario Primary School, effective June 30, 2003. *For personal reasons.*

Pamela Hino – Special Education Teacher assigned to Thomas C. Armstrong Middle School, effective June 30, 2003. *For personal reasons.*

Anne Koestner – Special Education Teacher assigned to Freewill Elementary School, effective June 30, 2003. *For personal reasons.*

Mary Kate Pilletteri – Art Teacher assigned to James A. Beneway High School, effective June 30, 2003. *For personal reasons.*

Andris Silins – Technology Teacher assigned to James A. Beneway High School, effective June 30, 2003. *For personal reasons.*

Bob Rose – Technology Teacher assigned to Thomas C. Armstrong Middle School, effective May 2, 2003. *For personal reasons.*

Leave of Absence:

None

Appointments:

Holly Dunn – Instrumental Music Teacher assigned to the Middle School, a long-term substitute appointment effective April 30, 2003 through June 30, 2003 at \$32,750 prorated. *Replacement for Tom Sousa.*

Riley Wheaton – Science Teacher (Chemistry) assigned to James A. Beneway High School, a three-year probationary appointment effective September 1, 2003 through August 31, 2006 at \$33,500. *Replacement for Ron Porray (math).*

SUPPORT STAFF

Resignations:

Margaret Dostman – Teacher Aide assigned to James A. Beneway High School (Eagle Ventures) effective April 25, 2003. *For personal reasons.*

Leave of Absence:

None

Appointments:

Mary Ann Kritall – Teacher Aide (1:1) 0.5 FTE assigned to Freewill Elementary, a temporary civil service appointment effective May 5, 2003 through June 30, 2003 at current rate. *This temporary appointment increases her to full-time through June 30, 2003 as she is currently 0.5 FTE at Freewill Elementary as Teacher Aide in the Primary Mental Health Program.*

Patty Miller – Teacher Aide assigned to James A. Beneway High School (Eagle Ventures) a six month probationary civil service appointment effective April 25, 2003 through October 25, 2003 at \$7.65 per hour. *Replacement for Margaret Dostman.*

Janice Popoli – School Bus Driver, a temporary appointment effective May 5, 2003 through June 30, 2003 at \$11.80 per hour. *Replacement for Dave Brandon.*

Lori Eaton Smith – Administrative Assistant assigned to the district office (superintendent's secretary), a permanent appointment effective June 30, 2002 at current salary.

CPSE Recommendations to the Board of Education

Date: 5/13/03

The Committee recommends that the following program be arranged, or approved, for the following students. Parents are in agreement with this recommendation.

Student: # 98347
School: Bright Start Pediatric Svcs. @ Toddler's Workshop
Classification: Preschool Child w/a Disability
Recommended Placement :

Grade && Year: Preschool (02-03)
Time of Services: 2 hrs/week
Last Psychological:
Last Program:

Related	Speech and/or Language:	None
	Occupational Therapy:	None
	Physical Therapy:	None
	Counseling:	None
	Adapted Physical Education:	None
	Other:	None

Student: # 98475
School: CDS Kids & Bright Start Pediatric Svcs. @ Head Start
Classification: Preschool Child w/a Disability
Recommended Placement :

Grade && Year: Preschool (02-03)
Time of Services: See related services
Last Psychological: 3/13/03
Last Program:

Related	Speech and/or Language:	None
	Occupational Therapy:	2x/wk @ 30 minutes (ind) Bright Start
	Physical Therapy:	2x/wk @ 30 minutes (ind) CDS Kids
	Counseling:	None
	Adapted Physical Education:	None
	Other:	None

WAYNE CENTRAL SCHOOL DISTRICT
~~Ontario Center, New York~~

TO: Board of Education
FROM: Michael Havens
RE: Consensus Agenda
DATE: May 13, 2003

The following items are recommended for approval as presented in a Consensus Agenda:

1. Accept March 2003 Treasurer's Report
2. Approve Health Contract with East [Irondequoit](#) School District
3. Approve Health Contract with [Pittsford](#) School District
4. Approve Health Contract with [Webster](#) School District
5. Approve 2003-2004 Paid Holiday Schedule

Consensus Agenda #2

TO: Michael Havens
FROM: Gregory J. Atseff
Assistant Superintendent for Business
DATE: May 13, 2003
RE: Health Service Contract – East Irondequoit

Commented [WCSD1]: Page: 28
THE MARCH 13 CONTRACT APPROVAL WAS FOR WEST IRONDEQUOIT. MADE A MISTAKE ON THE SCHOOL, BUT THE CONTRACT WAS ACTUALLY EAST IRONDEQUOIT.

Attached is the contract for health services for Wayne students attending a private or parochial school in the East Irondequoit School District for the 2002-2003 school year.

The cost of the contract is:

(9) students @ \$300.29 = \$2,702.61

The attendance officer has verified the students listed on the health service contract.

RESOLUTION

Be it resolved, that the Board of Education of the Wayne Central School District hereby approves the contract for health services with the East Irondequoit School District for the 2002-2003 school year, and hereby authorizes the Superintendent of Schools, Board President, and District Clerk to execute the contract.

/db

Attachment

Commented [DB2]: Page: 28
Check to see who has to sign the contract. May need to add superintendent and delete others.

Consensus Agenda #3

TO: Michael Havens
Superintendent of Schools
FROM: Gregory J. Atseff
Assistant Superintendent for Business
DATE: May 13, 2003
RE: Health Service Contract - Pittsford Central School District

Attached is the contract for health services for Wayne students attending a private or parochial school in the Pittsford Central School District for the 2002/2003 school year.

The cost of the contract is:

3 students @ \$275.00 ea = \$825.27

The attendance office has verified the students listed on the health service contract.

RESOLUTION

Be it resolved, that the Board of Education of the Wayne Central School District hereby approves the contract for health services with the Pittsford Central School District for the 2002/2003 school year, and hereby authorizes the Board President, Superintendent of Schools, and District Clerk to execute the contract.

/db

Attachment

Commented [DB3]: Page: 29
Check to see who has to sign the contract. May need to add superintendent and delete others.

Consensus Agenda #4

TO: Michael Havens
Superintendent of Schools
FROM: Gregory J. Atseff
Assistant Superintendent for Business
DATE: May 13, 2003
RE: Health Service Contract - Webster Central School District

Attached is the contract for health services for Wayne students attending a private or parochial school in the Webster Central School District for the 2002-2003 school year.

The cost of the contract is based on an approximate number of enrollments with billing to take place at the end of the school year.

Approximately 85 students @ 295.10 = \$25,083.50

The attendance officer has verified the students charged for on the health service contract.

RESOLUTION

Be it resolved, that the Board of Education of the Wayne Central School District hereby approves the contract for health services with the Webster Central School District for the 2002-2003 school year, and hereby authorizes the Board President, Superintendent, and District Clerk to execute the contract.

/db

Attachment

Commented [DB4]: Page: 30
Check to see who has to sign the contract. May need to add superintendent and delete others.

**WAYNE CENTRAL SCHOOL DISTRICT
Office of Human Resources**

To: All Staff
 From: Abi Buddington
 Re: Paid Holidays
 Date: May 1, 2003

The following paid holidays are approved for 10/12-month employees for the 2003-2004 school year.

	<u>12 Month</u>	<u>10Month Full-time</u>	<u>10 Month Part-time</u>
Independence Day	July 4		
Labor Day	Sept. 1		
Columbus Day	Oct. 13	Oct. 13	Oct. 13
Veteran's Day	Nov. 11	Nov. 11	
Designated Holiday	Nov. 26		
Thanksgiving	Nov. 27 Nov. 28	Nov. 27 Nov. 28	
Christmas	Dec. 24 Dec. 25 Dec. 26	Dec. 25 Dec. 26	
New Year's	Jan. 1	Jan. 1	
Martin Luther King Day	Jan. 19	Jan. 19	Jan. 19
President's Day	Feb. 16	Feb. 16	
Good Friday/Easter	April 9	April 9	
Memorial Day	<u>May 31</u>	<u>May 31</u>	<u>May 31</u>
Total Paid Days:	15	11	3

