

WAYNE CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION MEETING AGENDA



DATE: January 27, 2005

TIME: 7:30 p.m.

PLACE: District Office

7:30 Call to Order /Pledge of Allegiance

7:30 Approval of Agenda/Approval of Minutes

Att. 1

7:35 Public Comment

7:40 Board Member Comments

7:45 Board President's Comments

7:50 Action Item Report

7:55 Superintendent's Report

1. Regents Requirements

2. Budget – Capital Portion

Att. 2

3. Lease on Storefront Addendum

4. Board Size Reduction

5. Technology Student Association

Att. 3

6. Ginna Public Hearing

7. Student Questions

8:55 Board Action Items:

1. Approve Storefront Lease

9:00 Public Comment/Board Comments

9:05 Adjournment

Next Meeting: February 10, 2004

7:30 p.m.

District Office Conference Room

District Mission Statement

Based on the belief that all students can learn, the staff of the Wayne Central School District accepts the responsibility to teach all students, regardless of differences, the fundamental skills. We further accept the responsibility to challenge all students to attain higher levels of achievement. Wayne Central will provide the opportunity, environment, and encouragement to meet this goal while developing the whole child, physically, socially, emotionally, and culturally.

WAYNE CENTRAL SCHOOL DISTRICT
Ontario Center, New York 14520

BOARD OF EDUCATION MINUTES
APPROVED

UNOFFICIAL UNTIL

DATE: Thursday, January 13, 2005
TYPE: Regular Business Meeting
School

TIME: 6:00 p.m.
PLACE: Freewill Elementary

PRESENT: Trustees Brunner, Diller (arrived @ 6:15 p.m.), Griswold (arrived @ 6:05 p.m.), Johnson, Lyke, Robusto, Schultz, Triou; District Clerk Switzer; Administrators Havens, Pirozzolo, Shaffer, La Ruche, Siracuse, Cox, Woodard, Atseff, Spring, Callahan, Davis, Blankenberg, Scheik

ABSENT: Trustee Wyse

GUESTS: Visitor's Roster filed in clerk's agenda file, this meeting

I. CALL TO ORDER: 6:00 p.m. by John D. Triou, School Board President

II. EXECUTIVE SESSION (Personnel, Real Estate)

Mr. Johnson offered a **MOTION** to adjourn the meeting, at 6:01 p.m., for an executive session on real estate matters and personnel matters pertaining to specific persons. 6 Ayes, 0 Nays, 3 Absent (Mrs. Diller, Mr. Griswold, Mr. Wyse), Carried.

(Mr. Griswold entered the meeting @ 6:05 p.m.)

(Mrs. Diller entered the meeting @ 6:15 p.m.)

III. RECONVENE: 7:42 p.m.

IV. PLEDGE OF ALLEGIANCE

V. APPROVAL OF AGENDA & MINUTES (December 9, 2004)

Mr. Havens presented an additional action item related to appeal of a decision on a student matter. Mrs. Brunner offered a **MOTION** to approve the agenda for this evening's meeting, as revised, and the minutes of the meeting of December 9, 2004, as presented. 8 Ayes, 0 Nays, 1 Absent (Mr. Wyse) Carried.

A. VI. PUBLIC COMMENT - None

VII. BOARD MEMBER COMMENTS

A. Mr. Johnson extended congratulations to Coach Scott Freischlag and the varsity wrestling team for defeating the Section V 11-year defending champions from Spencerport in the Union-Endicott tournament this past weekend.

VIII. BOARD PRESIDENT'S COMMENTS

A. Mr. Triou extended condolences to the family of retiree Esther Beach, age 91, a teacher for 28 years in local rural schools and the primary and elementary grades.

IX. REPORT ON ACTION ITEMS BY THE SUPERINTENDENT OF SCHOOLS - None

X. REPORTS OF THE SUPERINTENDENT OF SCHOOLS

A. TAXABLE ASSESSED VALUATION OF NUCLEAR POWER PLANT

Mr. Havens noted that attorneys for each of the parties to the proposed agreement for the taxable assessed valuation of the nuclear power plant in the Town of Ontario are working on final details of the agreement. The Board of Education will need to conduct a public hearing on the proposed agreement; he will advise when the date is finalized.

B. STATE TESTING CLARIFICATION

Mr. Havens noted that the NYS Education Department has formally recognized that the district-wide "need of improvement" designation for Wayne Central School District was incorrect.

C. PRESENTATION TO GIRLS' VARSITY VOLLEYBALL TEAM

Mr. Havens introduced Mr. Marc Blankenberg, director of athletics and physical education, to present the members of the girls' varsity volleyball team.

Mr. Blankenberg introduced team members and recognized them for their Section V Class A Championship and the additional distinction as a scholar-athlete team. Team members displayed their trophy and presented autographed, team photos to school trustees. Trustees and guests acknowledged these achievements with a round of applause.

Mr. Blankenberg extended thanks to parents, students and the community at-large for their support of this team and of the overall interscholastic athletic program.

Mr. Blankenberg shared a video clip of a recent TV 10 scholar-athlete segment on wrestler Luke Baum and noted that the girls' tennis and boys' cross country teams also earned scholar-athlete team status.

Mr. Havens noted that as a life-long, avid volleyball fan, he observed how much the team members enjoyed what they were doing and the growth they exhibited as a team.

Mrs. Brunner asked what grade-point average qualifies a team for the scholar-athlete recognition. Mr. Blankenberg stated that the team average must be 90% or above.

B. DISCUSSION ON "WIN-WIN" COLLECTIVE BARGAINING FORMAT • CSEA UNIT

Mr. Havens noted that the current collective bargaining agreement with the CSEA Support Staff Unit expires on June 30, 2005. He added that the CSEA leadership has requested that the two parties use the "win-win" negotiations approach that was successfully used in collective bargaining with the teacher's union.

Mr. Havens noted training for the “win-win” concept is set for two (2) full days on January 28 and 29, 2005. The cost is \$7,500, which is greater than in prior years, and encompasses a team of four (4) to six (6) persons from the CSEA Unit and from the school district. The district representatives would include two (2) school trustees along with Mr. Havens, Mr. Atseff and Mr. Callahan. He asked the pleasure of the Board of Education for expenditure of such funds.

Mr. Johnson asked if the CSEA unit would share in the cost for the “win-win” training. Mr. Havens stated that the CSEA unit is not sharing in that cost but would help with the cost for the person assigned to facilitate the collective bargaining process.

Mr. Johnson asked if the same individual who previously conducted this training would conduct it again this year. Mr. Havens stated yes with an additional person as facilitator.

Mrs. Brunner asked what time of day negotiations might occur. Mr. Havens noted that they usually occur after the end of the work day for the CSEA staff members who serve as negotiators.

Mr. Triou asked if additional persons could attend the training if the funding for same were increased. Mr. Havens stated yes.

By **consensus**, trustees endorsed expenditure of \$7,500 in funds for training in the “win-win” negotiations.

Mr. Havens asked for interest among trustees to attend the training and/or participate in the collective bargaining efforts. Mr. Triou expressed interest in the training and bargaining; Mrs. Brunner expressed interest in the training and negotiations if her work schedule allows; Mr. Johnson will be out of town for the training but expressed interest in the collective bargaining.

Mr. Havens noted that the “win-win” training is part of developing trust and confidence among the parties in the collective bargaining process.

Mr. Triou asked for interest among trustees to serve as members of the district’s negotiating team. Mr. Robusto and Mr. Johnson volunteered and were designated by Mr. Triou as representatives of the Board of Education; Mr. Triou will serve as alternate.

c. UPDATE ON 2002 CAPITAL IMPROVEMENT PROJECT

Color of All-Weather Track Surface

Mr. Havens noted that the initial intent was to have the school colors of blue and gold on the surface of the new all-weather track. Following initial cost estimates of \$60,000 for those colors, the decision was made to use a less-costly red surface.

Upon further investigation, Mr. Havens obtained a cost estimate of \$20,000 for a blue and gold surface. He asked the pleasure of trustees for expenditure of \$20,000 for a blue and gold surface. The overall 2002 Capital Improvement Project is underbid and funds are available for such a change.

Mr. Robusto is pleased to learn that the cost for the school colors is much less than original estimates but would rather use \$20,000 to provide enhancements such as an electronic timer or other features to make the new athletic fields a premiere facility.

Mrs. Lyke, Mrs. Diller and Mr. Johnson stated that they agreed with Mr. Robusto.

By **consensus**, trustees decided not to spend the additional \$20,000 for a blue and gold track surface.

Progress Report on 2002 Capital Improvement Project

Mr. Jordan of the construction management firm presented a progress report on the capital improvement project for December and January.

Construction on the all-weather track has stopped until spring; the top course of asphalt was applied and the field areas were seeded. Work continues on the chair lift at Ontario Elementary School and in re-location of some mechanical equipment to accommodate installation of an emergency generator at Freewill Elementary School. Installation of doors and hardware at that school is also completed.

At the site of the new classroom addition at the high school, structural steel installation is completed and work proceeds on interior walls and services. Work continues on art, science and technology areas in the new wing, the HVAC and heating system for the new areas, and the electrical panel boxes for the new classrooms and the new outdoor field lighting. Three (3) classrooms in the "D" wing were turned over to the school district for use over the holiday recess.

Mr. Jordan displayed digital photos of the new classroom addition from varied views and of the work completed on the roof and the brick facing of the structure.

Mrs. Brunner asked how the brick surface blends with the existing facing of the high school. Mr. Jordan and Mr. Atseff noted that several samples of brick surface were compared against the existing surface to insure selection of a surface to provide continuity on the west front and the portion of the building visible from the new bus loop at the south end of the high school.

Mr. Johnson asked how the newly installed roof surfaces survived the excess amount of rain in recent weeks. Mr. Jordan noted that with few exceptions they survived well; improvements are planned as needed.

Mr. Griswold asked if it is better to not worry about matching the brick facing and instead re-stain the area every five (5) years. Mr. Jordan stated that the effort to match the surface at the time of construction is less expensive than staining. Mr. Griswold asked if we had not done staining in the prior capital project; Mr. Atseff stated that staining was conducted at the cost of the brick contractor to correct an error.

Abigail Wilbert, 4418 Ontario Center Road, Walworth, a senior at the high school, expressed thanks for the additional three (3) classrooms turned over during the holiday recess and noted how pleased students are that the space heaters and blankets are no longer needed. She asked if the annoying drilling and noise of the construction work would continue throughout her entire senior year. Mr. Havens

stated that the noise would continue but noted that efforts are made to reduce those distractions during the school day.

D. **DISCUSSION OF PRIORITIES FOR BUDGET DEVELOPMENT • 2005-2006**

Mr. Havens noted that the budget development schedule for the 2005-2006 school year includes review of budget priorities by the Board of Education at this meeting.

He asked Mr. Spring, assistant superintendent for instruction, to review the district-wide goals outlined in the school improvement plan developed last summer (copy filed in clerk's agenda file, this meeting). The focus is on mathematics, language arts and literacy, efforts to increase the number of students who earn Regents diplomas and advance to college studies and providing clean and inviting facilities.

Mr. Havens asked if trustees wished to amend or revise these goals as part of budget development; by **consensus**, trustees agreed to use the school improvement plan, without changes, as the framework for budget development.

Mr. Johnson stated that we have established high standards and we are moving ahead with the implementation of the model school's program.

Mr. Griswold noted that the school board has used varied methods to develop budget priorities in past years and this approach is the most successful. He added that the proposed budget should place priority on reaching goals for student achievement rather than costs.

Mr. Havens and Mr. Spring extended thanks to trustees for their support.

E. **STUDENT QUESTIONS**

(1) Megan Vandewinckle, 1614 Ridge Road, Ontario, stated that she has run on track surfaces with red color scheme and found that the color stains sneakers. She asked if a black surface might prevent that. Mr. Havens stated he would check with vendors on the potential of stains from a red surface. Mr. Griswold asked if a black surface causes black stains on sneakers; the speaker was uncertain.

(2) Spencer Schmidt, 2169 Ridge Road, Ontario, noted that he ate at the McDonald's Restaurant after a recent visit to the 911-Center in Lyons and learned that Lyons High School has an "open" lunch policy which allows students to leave campus for lunch. He asked if that was a possibility at our high school. Mr. Havens noted that the school district is responsible for students throughout the school day and prefers to operate with a "closed" campus. He acknowledged that there is a school of thought that believes seniors who will soon have independence as college students should have additional campus privileges.

XI. **RECESS:** 8:36 p.m.

XII. **RECONVENE:** 8:46 p.m.

XIII. **ITEMS FOR BOARD OF EDUCATION ACTION**

A. PERSONNEL CHANGES

Mr. Havens presented the following personnel changes for review and consideration by the Board of Education:

INSTRUCTIONAL STAFF

Tenure Recommendations

**RESOLUTION TO GRANT TENURE TO
THE FOLLOWING NAMED PERSONS
IN SUBJECT AREAS AND AT DATES AS NOTED**

RESOLVED, that, upon the recommendation of the superintendent of schools, the following named persons, who area certified in the areas noted, are hereby appointed to tenure in the tenure areas and at effective dates as shown.

Eryne Altmire	Elementary Education	February 1, 2005.
Barbara Brock	Art Education	February 1, 2005.
Darlene Martino	Elementary Education	February 1, 2005.
Sara Moran Music	Music Education	February 1, 2005.

APPOINTMENTS:

Allison Leahy, English Teacher, assigned to the middle school, a six month temporary appointment effective December 20, 2004 through March 30, 2005 at \$34,250 pro-rated (temporary replacement for Marian Wulfert during a leave of absence).

Additional Winter Athletic Event Supervisor Substitutes • 2004-2005

See Listing, Clerk's Agenda File, This Meeting

Extra-Duty Appointments Assignments • 2004-2005 – Additional & Amended

See Listing, Clerk's Agenda File, This Meeting

LEAVE OF ABSENCE:

Jane Del Guidico, foreign language teacher, assigned to the middle and high schools, a combination paid and unpaid FMLA disability leave anticipated March 18 through June 30, 2005 (child rearing)

Jennifer Wing, social studies teacher, assigned to the middle school, a combination paid and unpaid FMLA disability leave anticipated February 7 through April 22, 2005. (child rearing)

Marian Wulfert, English Teacher, assigned to the middle school, a paid FMLA disability leave anticipated December 20, 2004 through March 30, 2005 (surgery)

SUPPORTIVE STAFF:

APPOINTMENTS:

Myra J. Cotsonas, teacher aide (.50 FTE) (1:1), assigned to the high school, an eight (8) month temporary civil service appointment effective October 19, 2004 through June 30, 2005, at \$9.45 per hour (*support new student*)

Appointment of School Bus Drivers • 2004-2005 School Year • Additional Substitutes

See Listing, Clerk's Agenda File, This Meeting

Mrs. Brunner offered a **MOTION**, seconded by Mr. Griswold, to approve/adopt the personnel changes as recommended by the superintendent of schools. 8 Ayes, 0 Nays, 1 Absent (Mr. Wyse).

B. CSE & CPSE PLACEMENT RECOMMENDATIONS

Mr. Havens presented the pupil placement recommendations of the Committees on Special Education and Pre-School Special Education for review and consideration by the Board of Education.

Mrs. Brunner offered a **MOTION**, seconded by Mr. Johnson, to adopt the following **RESOLUTIONS** for pupil placements by the CSE/CPSE, **TO WIT:**

(1) to approve the recommendation for CSE pupil placements,

**RESOLUTION TO APPROVE RECOMMENDATIONS OF THE
COMMITTEE ON SPECIAL EDUCATION AND
AUTHORIZE ARRANGEMENT OF RECOMMENDED
SPECIAL PROGRAMS & SERVICES**

RESOLVED, that the Board of Education approves the recommendations of the Committee on Special Education and authorizes the Director of Student Services to arrange the recommended special programs and services.

(2) to approve the recommendation for CPSE pupil placements:

**RESOLUTION TO APPROVE RECOMMENDATIONS OF THE
COMMITTEE ON PRE-SCHOOL SPECIAL EDUCATION AND
AUTHORIZE ARRANGEMENT OF RECOMMENDED
SPECIAL PROGRAMS & SERVICES**

RESOLVED, that the Board of Education approves the recommendations of the Committee on Pre-School Special Education and authorizes the Director of Student Services to arrange the recommended special programs and services.

On the question, the **RESOLUTIONS** were adopted by a vote of 8 Ayes, 0 Nays, 1 Absent (Mr. Wyse).

C. REPORTS OF THE SCHOOL DISTRICT TREASURER • PERIOD ENDING 11-30-04

Mr. Havens presented the reports of the school district treasurer for the period ending November 30, 2004 for review and consideration by the Board of Education.

Mrs. Brunner offered a **MOTION** to receive & file **reports of the school district treasurer** for the period ending November 30, 2004. 8 Ayes, 0 Nays, 1 Absent (Mr. Wyse) (copies attached to these minutes in the minute book)

D. APPEAL OF A DECISION ON A STUDENT MATTER

Mr. Havens presented the appeal of his decision on a student matter for review and consideration by the Board of Education.

Mr. Johnson offered a **MOTION** to uphold the decision of the superintendent of schools on the student matter. 8 Ayes, 0 Nays, 1 Absent (Mr. Wyse), Carried.

XIV. POLICY COMMITTEE ITEMS

Policy 8220 – Fire Drills, Bomb Threats & Student Safety - First Reading – Revisions (Tabled)

Policy 7500 – Student Safety & Security – First Reading – Revisions

Regulation 7501 - Student Safety & Security – First Reading – New

Mr. Johnson presented the policy and regulation items, noted above, for review and consideration by the Board of Education.

Mr. Johnson noted that he spoke with representatives of the Walworth Volunteer Fire Company and the West Walworth Volunteer Fire Company and the policy committee met with a representative of the Ontario Volunteer Fire Company about the notification procedures included in **Policy 8220**. Based on this input, the policy committee presents the revisions noted this evening to provide the superintendent of schools with the option of making notification to the 911 Center to alert fire and emergency personnel.

Mr. Johnson explained that this would allow the superintendent of schools the option to speak to a fire or emergency chief or line officer if there was validation of a bomb threat and provide the fire or emergency official the option of placing a crew on “stand-by” status.

Mr. Johnson offered a **MOTION** to re-consider first reading, postponed at the prior meeting, and approve second reading of Policy 8220 as presented.

Mr. Triou asked for clarification on the procedure used by the 911-Center to notify fire or emergency personnel and the discretion available to them. Mr. Johnson provided details.

Mr. Griswold asked why the notification to the 911-Center and fire and emergency personnel was included as an option in the proposed policy.

Mr. Johnson noted the concern raised by Mr. Wyse at a prior meeting on the amount of time necessary to assemble a crew for fire or emergency purposes if a stand-by order was not issued.

Mr. Griswold asked if the optional language is required in the policy. Mr. Johnson stated that it provides discretion for the superintendent of schools to deal with credible threats.

Mr. Griswold asked if the option is needed in the policy if there are specific procedures in place for bomb threats. He asked how the superintendent of schools determines that an incident includes a credible threat; Mr. Havens reviewed the process used.

Mr. Griswold asked how the provision for optional notification of the 911-Center would change the procedure already used by the superintendent of schools and how the procedure would change if the provision was not included, Mr. Havens stated that he would feel compelled to notify the 911-Center if the policy were adopted as proposed.

Mr. Triou noted that policy statements should relate only to the big picture.

Mr. Havens commented that the original draft of this policy included notification of the 911-Center as a required step. The proposal presented this evening leaves this notification to the discretion of the superintendent of schools and provides the option to alert local fire and emergency personnel and allow them to consider alerting a stand-by crew.

Mr. Schultz noted that if the “optional” provision is not included in the policy, there is no possibility of “second guessing” the manner in which a bomb threat is handled.

Mr. Havens stated that he would follow the policy as finally adopted by the Board of Education.

Mr. Triou suggested that specific steps for handling a credible bomb threat could occur in a policy regulation to accompany this proposed policy and suggested addition of standard policy handbook wording for development of regulations to implement a policy.

Mrs. Lyke concurred with Mr. Triou’s idea for creation of a regulation to include specific steps.

On the question, the **MOTION** to re-consider first reading, postponed at the prior meeting, and approve second reading of Policy 8220 was approved for first reading only with the revision to remove the provision for “optional” notification of the 911-Center from the policy and inclusion of wording to provide for creation of regulations to include steps for notification of fire and emergency personnel. 8 Ayes, 0 Nays, 1 Absent (Mr. Wyse), Carried.

Mr. Triou stated he was pleased that the policy committee had interfaced with volunteer fire officials in the development of this policy.

Mrs. Lyke noted that the provision for personal identification of a person wearing an identification badge in proposed **Policy** 7500 originated from a question raised by a student at a prior meeting.

Mr. Griswold stated that the student raised an excellent issue. Mr. Johnson noted that he was pleased that the student took personal responsibility to raise an issue for consideration.

Mr. Johnson clarified that the concern was for identification of persons who wore a non-photo badge such as a substitute teacher or staff member.

Regarding the “use of electronic devices” provision of proposed **Policy Regulation 7501**, Mr. Schultz asked if the intent is to limit use of electronic devices or to limit producing photo images from electronic devices as opposed to production of photo images by a roll-film camera. He noted that the transfer of images to the Internet or other media is possible from both electronic photo images and roll-film prints.

Mr. Johnson stated that the intent is to address instances where inappropriate photo images were produced by staff or students.

Mr. Schultz noted that the school district also offers courses in photography, computers and uses of the Internet which include use of photo images.

Mr. Spring noted that consent for use of photo images of students is covered by the Family Educational Rights and Privacy Act (FERPA).

Mr. Johnson stated that the provisions in this proposed policy illustrate to students and others that the school district will prosecute them if inappropriate photos are taken.

Mr. Havens noted that the proposed policy may have need for some additional considerations, as noted, but it does insure that persons have no right to produce inappropriate photos by electronic means.

Mrs. Lyke asked if the use of photos for promotional purposes could continue. Mr. Johnson noted that the proposed policy deals with inappropriate photos and issues.

Mrs. Brunner stated that she is pleased with the intent of the proposed policy and suggested that the policy committee handle word-smithing, as needed. She feels the proposed policy is very appropriate in light of accepted practice in government, medicine and other venues that "if it is not in writing, it does not exist."

Mrs. Lyke offered a **MOTION** to approve first reading, with revisions as noted, of Policy 7500. 8 Ayes, 0 Nays, 1 Absent (Mr. Wyse), Carried.

Mr. Johnson noted that proposed **Policy Regulation 7501** is provided for information and review by trustees. The policy committee will review topics raised this evening and include them, as needed, for submission for approval at the next business meeting.

Mr. Johnson noted that the policy committee has begun work on new policy wording for **wrongful conduct** and **regulations for internal financial controls** and has circulated a draft for review by trustees. The proposals follow sample wording providing by the NYS Comptroller's Office. In addition, the policy committee is working on amendment of existing regulations for **extra-classroom activity funds** to incorporate the new concepts on wrongful conduct and internal fiscal controls.

XV. ADDITIONAL PUBLIC COMMENT - None

XVI. ADDITIONAL BOARD MEMBER COMMENTS

- A. Mrs. Brunner extended **condolences** to the family of Trustee Mark and Linda Wyse on the death of her father, Robert Crane. She invited trustees to make a donation to the Ontario Food Pantry in his name in tribute to the work on that charity by Mr. and Mrs. Wyse.
- B. Mr. Johnson extended **thanks** to Mr. Blankenberg and the athletes for their presence and presentation this evening, including the autographed team photos. He noted that the achievement by these students is further verification of the many achievements and accomplishments of our students and our school district.
- C. Mrs. Lyke extended **compliments** to the students who achieved scholar-athlete team status based on a grade point average of 90% or more.

XVII. ADJOURNMENT

Mrs. Brunner offered a **MOTION** to adjourn the meeting at 9:19 p.m. 8 Ayes, 0 Nays, 1 Absent (Mr. Wyse), Carried.

Respectfully submitted,

JAMES E. SWITZER
School District Clerk

APPROVAL OF **JTES**

The foregoing minutes of the Board of Education were submitted for review & (approved as presented)(corrected as noted) at the meeting of

January 27, 2005

School District Clerk

JES/jes:wp