

WAYNE CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION MEETING AGENDA



December 11, 2008 6:00 p.m. District Office Conference Room

6:00 Tour of High School

6:30 Executive Session

7:00 Call to Order
Pledge of Allegiance

7:05 Approval of Agenda/Approval of Minutes

[Att. 1](#)

7:10 Public Comment

7:15 Board Member Comments

7:20 Board President Comments

7:25 Superintendent's Report
1. Liquid Propane Bus Report – Mr. Prince
2. High School Improvement Plan
3. Board Goals
4. Budget Calendar Discussion
5. Financial Report
6. State Audit
7. Student Representative
8. Student Questions

[Att. 2](#)

8:15 Board Action
1. Personnel Action
2. Consent Agenda Items:
 1. Accept Treasurer's Report
 2. Accept Single Audit Report
 3. Accept Extra Classroom Audit Report
 4. Accept General Fund Audit
 5. Approve Reserve Account Transfers
 6. Adopt Budget Calendar
 7. Declare Surplus Buses
 8. Adopt Wayne County Study Resolution
 9. Adopt Policy Committee Charge

[Att. 3](#)

[Att. 4](#)

8:20 Four County Report

8:25 Policy Report

8:30 Public Comment

8:40 Board Member Comments

8:45 Adjournment

Next Meeting Date: January 8, 2008

7:00 p.m.

Wayne Middle School

District Mission Statement

Based on the belief that all students can learn, the staff of the Wayne Central School District accepts the responsibility to teach all students, regardless of differences, the fundamental skills. We further accept the responsibility to challenge all students to attain higher levels of achievement. Wayne Central will provide the opportunity, environment, and encouragement to meet this goal while developing the whole child, physically, socially, emotionally, and culturally.

WAYNE CENTRAL SCHOOL DISTRICT
Ontario Center, New York 14520

BOARD OF EDUCATION MINUTES**UNOFFICIAL UNTIL APPROVED****DATE:** Thursday, November 13, 2008**TIME:** 7:15 p.m.**TYPE:** Regular Business Meeting**PLACE:** Freewill Elementary School

PRESENT: Board Members Brunner (left @ 8:44 p.m), Griswold, Lyke, Newman, Nicholson, Paz, Robusto & Schultz; District Clerk Switzer; Administrators Havens, Siracuse, Shaffer, Wright, Schiek, Atseff, Cox, Callahan, Miller

ABSENT: Mr. Triou**GUESTS:** Visitor's Roster filed in clerk's agenda file, this meeting**I. CALL TO ORDER:** 7:15 p.m. by Frank Robusto, Jr., School Board President

Prior to start of the business meeting, trustees and school personnel conducted a tour of the building to fulfill the requirement of §1705 of the Education Law for annual building visits.

II. PLEDGE OF ALLEGIANCE**III. APPROVAL OF AGENDA & MINUTES** (October 23, 2008)

Mr. Havens presented funding of a feasibility study for a proposed wind turbine as an additional consensus agenda item. Mr. Nicholson offered a **MOTION**, seconded by Mr. Paz, to approve the agenda for this evening's meeting, as revised, and the minutes of the meeting of October 23, 2008, as presented. 8 Ayes, 0 Nays, 1 Absent (Mr. Triou), Carried.

IV. PUBLIC COMMENT - None**V. BOARD MEMBER COMMENTS**

- A. Mrs. Newman stated she was very *impressed with the facilities at Freewill Elementary School* and thanked Mrs. Wright for the tour prior to the meeting.
- B. Mr. Paz heard many positive comments on the recent *Rachel's Challenge* project at the high school.

VI. BOARD PRESIDENT'S COMMENTS

- A. Mr. Robusto extended *compliments to high school musicians* on their recent *Cabaret Night*. He noted the invitations to retired school board members as a new tradition along with the tour of new features at the high school.

VII. REPORT ON ACTION ITEMS BY THE SUPERINTENDENT OF SCHOOLS - None**VIII. REPORTS OF THE SUPERINTENDENT OF SCHOOLS**

A. MUSICAL PRESENTATION BY QUARTETS FROM FREEWILL ELEMENTARY SCHOOL

Student musicians taught by Michael Walker at Freewill Elementary School were represented in performances by two fifth grade quartets. Melissa Wilson, Emily Scofield, Karleen DelleFave and Maria Pinto on flute and Sabrina Bosch, Angie Champagne, Morgan Panepento and Katie Sergeant on clarinet comprised the quartets.

B. STATUS REPORT • AUDIT BY NYS COMPTROLLER'S OFFICE

Mr. Havens reported that the auditors from the Office of the NYS Comptroller have started their detailed audit of school finances and operations. They anticipate completion of their field visits by the end of December, 2008, and presentation of the preliminary findings and draft reports in February or March of 2009. They are following the same format as the pre-audit conducted by Freed, Maxick, et al, our internal auditing firm.

C. OPERATING AID REDUCTIONS • 2008-2009 & BUDGET PLANNING • 2009-2010

Mr. Havens noted that the proposed mid-year reduction of \$850,818 in operating aid for our district as part of efforts by Governor Patterson to address an estimated \$2 billion shortfall in state revenues.

Meetings are underway with local state legislators and among school boards and school superintendents to address this topic. The legislators stated that the upstate delegation would oppose the Governor's proposed reductions and advised school boards not expect any aid increase for the 2009-2010 school year. There is also the possibility that the Governor could withhold funds, already appropriated by legislators, as part of state budget constraints.

He added that the administrative council will meet to review options if mid-year reductions occur and consider long-term reductions if state aid is frozen or reduced in future years. The objective is to protect the core goals of the school district; some different ways to do things may need to occur.

The issue is further complicated with 50% of planned expenditures for wages already depleted. He will present a contingency plan at the December 11th school board meeting.

Mr. Paz stated that he is totally opposed to any increased cost to taxpayers.

Mrs. Lyke concurred with Mr. Paz, noting that many local residents are also faced with job losses.

Mr. Robusto noted the recent media reports on the Governor's proposed reductions in state spending, in general, and the varied feedback from citizens' in blogs on the topic. He suggested review of those blogs to learn other options to address current fiscal issues.

D. UPDATE ON SCHOOL IMPROVEMENT GOALS • 2008=2009 • FACILITIES & FINANCE

Mr. Havens presented an update on school improvement goals for 2008-2009 for facilities and finance for review and consideration by the Board of Education.

He introduced Mr. Atseff, assistant superintendent for business, Mr. Miller, director of facilities, and Mr. Callahan, director of human resources, to present the report. They reviewed a Power Point presentation on specific goals in the areas of facilities and finance. (copy filed in clerk's agenda file, this meeting)

Highlights of their presentation are generally summarized as follows:

- ▶ develop final scope for proposed capital project for public consideration in 2009
- ▶ maintain quality facilities that support and enhance quality instruction
- ▶ create community pride in school buildings and grounds
- ▶ balance goals with the community's ability to finance them
- ▶ develop a long-range energy conservation plan; seek cost-effective alternatives
- ▶ reduce energy uses and dependence on outside energy sources by 20%
- ▶ focus on the customer service aspect of clean and inviting facilities
- ▶ provide a perfect customer experience to visitors, staff & students
- ▶ provide training in delivery of customer service for designated staff that have public contact
(e.g. cleaners, bus drivers, office personnel, buildings & grounds staff)
- ▶ create positive interactions by our "front line" staff members with visitors and the community
- ▶ provide excellence in customer service for internal and external "customers"
- ▶ respond to needs and interests of external and internal customers; seek local resources
- ▶ search for best practices in customer service; learn from successful business settings
(e.g. Wegman's Food & Pharmacy, Marriott Hotels, Disney Parks, Dale Carnegie Institute)
- ▶ present a final report to the Board of Education on progress in these areas in May

Mr. Griswold asked if energy savings or cost effective steps would start as soon as they are developed rather than await formal presentation to the Board of Education in May on results of goals. Mr. Miller stated that steps would begin as they arise; he cited examples of repairs to steam traps and increased weather-stripping on doors which are already underway.

Mr. Griswold asked if all efforts to reduce energy uses would count toward the goal of a 20% reduction; the answer was yes.

Mr. Paz noted that the proposed 2009-2010 school budget is presented to the public for consideration in May and asked if results of goals for efficiencies or conservation would appear in the proposed budget before the formal presentation of results to the Board of Education in May. Mr. Atseff stated that some items would appear in the proposed budget and some in subsequent years.

Mrs. Brunner stated she drove by large wind turbine farms in the southern tier of New York State en route to and from Virginia and noted that some turbines were idle and some were not. She asked if the power committee working on energy savings expects to reach the 20% reduction entirely from wind turbines or from collective energy efficiencies throughout the school district. Mr. Miller stated that savings from wind turbines would represent a portion of total savings. Mr. Havens noted that the annual savings from wind turbines is unknown at this time.

Mr. Nicholson commented that more than 250 wind turbines are located in the tug hill area of central New York State and it is common for some to stand idle at times.

Mr. Nicholson asked if a wind turbine would reduce dependence on commercial energy sources or if the reduction would also consider other conservation steps. Mr. Havens stated that the goal is to reduce energy use and dependence from all sources.

Mrs. Brunner asked if the intent is to develop customer service plans and training in-house or purchase programs from outside sources. Mr. Callahan noted that local firms offer options for this training as well as local assessments. Mrs. Brunner noted her personal experience with training in these areas by outside sources and suggested not changing approaches mid-stream.

Mrs. Newman asked if the intent is to include customer service training for instructional staff. Mr. Callahan stated that the initial emphasis is planned on supportive staff with expansion to instructional staff in future years.

Mrs. Brunner stated she would expect some “trickle down” effect.

Mr. Havens congratulated the staff involved on their diligent efforts on these goal areas.

E. UPDATE ON GRADUATION REQUIREMENT • SENIOR PROJECT

Mr. Havens presented a progress report on the senior project requirement for graduation for review and consideration by the Board of Education.

He introduced Mr. Joseph Siracuse, high school principal, and Ms. Tracy Don Vito, graduation requirements’ coordinator, to present the report on senior project activities for the Class 2009.

Mr. Siracuse and Ms. Don Vito shared a Power Point presentation which outlined the scope of the senior project and cited sample topics chosen by seniors for the senior research project. (copy filed in clerk’s agenda file, this meeting)

Topics range from wind power and sports’ injuries to early childhood education and animal abuse. They also noted expectations set for students and involvement of present and future community participation as mentors who assist seniors with their projects.

They noted that the senior project concept is a national program used in many school districts. The model school’s team at the high school adapted the national plan to local goals to create life-long learners and as an authentic assessment of the skills, knowledge and attributes which our students obtain from their 13 years in our school district. The final assessment is an 8 to 12 minute presentation of the research to a panel of teachers representing grades K to 12 and community representatives.

Mrs. Brunner stated that the process for the senior project appears to advance quickly at the start of the senior year when students also have many other obligations and asked if consideration were given to a letter of intent for their topics by students at the end of their junior year or during summer recess. Mr. Siracuse and Ms. Don Vito outlined options provided.

Mrs. Brunner asked if mentors who are community volunteers are the same persons for a student's entire project; the response was yes.

Mr. Nicholson asked for clarification on the MLA format required of the senior project; Ms. Don Vito provided details.

Mrs. Ann Barnes spoke from the audience that the senior project requirement for graduates is a wonderful program and asked if there is any resistance to it from students. Mr. Siracuse noted efforts made to assist students who are reluctant about the projects.

Mrs. Lyke asked what provisions are made for students who are not scheduled to present their projects. Mr. Siracuse stated that the panels will occur on Friday, May 22nd when schools are closed staff development day.

Mrs. Brunner asked if a senior can fail the senior project. Mr. Siracuse stated that numerous checkpoints are in place to help them succeed.

Mr. Nicholson asked if the senior project is assigned a numeric grade. Mr. Siracuse explained that a pass or fail grade is used and students must also pass English 4.

Mr. Havens thanked Mr. Siracuse and Ms. Don Vito for their presentation.

F. FINANCIAL AND BUDGET UPDATE

Mr. Havens introduced Mr. Atseff to present monthly financial reports for review and consideration by the Board of Education.

Mr. Atseff presented reports and information through October 31, 2008, as follows (copies filed in clerk's agenda file, this meeting)

(1) *Revenue Status Report – General Fund*: 63% of budgeted revenues have arrived; on track to meet budget.

(2) *Expense Status Report – General Fund*:: 22% of allocations were spent to date.

Mr. Griswold asked what the state aid amount and budget share is for the current fiscal year; Mr. Atseff stated about \$14 million, or 31% of budgeted revenues.

Mr. Griswold asked what portion of state aid revenues are represented by the proposed mid-year reduction; Mr. Atseff stated appx. 6% based on current proposals.

Mr. Nicholson asked about investment of funds, nature of collateral, interest rates and allocation of any interest and earnings in excess of budgeted estimates. Mr. Atseff noted that available funds are invested in guaranteed accounts, with collateral, at a present interest rate of 4.0% and any unexpected earnings are allocated to reserve accounts in the annual resolution for same presented to the Board of Education in September.

Mrs. Brunner asked if the school district still participates in the health insurance consortium and what the projected rates are for the next year. Mr. Atseff stated

that we continue to participate in the consortium and he serves on the Board of Directors as the representative for school districts in northwestern Wayne County. As one of the three (3) top customers of Excellus Health Plans, the consortium is in a highly favorable position and is planning a 4.0% rate reduction for 2009-2010.

G. STUDENT REPRESENTATIVE - None

H. STUDENT QUESTIONS

(1) Michael Hamel Simmons, 6094 Hollybush Lane, Ontario, asked if consideration was made of the impact of the anxiety among seniors to meet senior project deadlines on their other course requirements. Mr. Siracuse stated that his review of first quarter data over the past four (4) years showed the lowest failure rates and increases in the passing rates to 97% among freshmen and 95% among seniors in the first quarter of the 2008-2009 school year. Mr. Havens stated he was impressed with the data analysis conducted by Mr. Siracuse.

(2) Timothy Van Kowenburg, 2173 Evergreen Lane, Ontario, asked what uses would occur at Ontario Elementary School if classroom space were added to Ontario Primary School for grades 3, 4 & 5. Mr. Havens reviewed options that could occur if Ontario Elementary School were converted to district-wide uses.

IX. RECESS: 8:40 p.m.

(Mrs. Brunner left the meeting at 8:44 p.m.)

X. RECONVENE: 8:50 p.m.

XI. ITEMS FOR BOARD OF EDUCATION ACTION

A. PERSONNEL CHANGES

Mr. Havens presented the following personnel changes for review and consideration by the Board of Education:

INSTRUCTIONAL STAFF

APPOINTMENTS:

Nicole Favreau, health teacher, increase from .50 FTE to 1.0 FTE, assigned to the high school, a six (6) month temporary appointment effective October 21, 2008 through April 4, 2009 at current rate. *(replacement for Jessica Kleindienst while on leave of absence).*

Joy K. Hagerman, health teacher, .50 FTE, NYS Control No. 604704051 (Permanent, effective 9/1/05), assigned to the high school, a six (6) month temporary appointment effective October 21, 2008 through April 17, 2009 at \$19,325., prorated *(replacement for Nicole Favreau while serving as long term substitute for Jessica Kleindienst while on leave of absence)*

***Amended Coaching Appointments • Winter Season • 2008-2009
School Year***

See Listing, Clerk's Agenda File, This Meeting

Additional Per Diem Substitute Teachers • 2008-2009 School Year

See Listing, Clerk's Agenda File, This Meeting

Additional Extra-Duty Appointments/Designations • 2008-2009 School Year

See Listing, Clerk's Agenda File, This Meeting

SUPPORTIVE STAFF:

RESIGNATION:

Margaret Leone, food service helper, assigned to the high school, effective September 29, 2008 (*personal reasons*)

APPOINTMENTS:

Joelle Flatt, food service worker, assigned to the high school, a six (6) month probationary appointment effective September 29, 2008 through March 28, 2009, at \$8.22 per hour (*replacement for Margaret Leone, resigned*)

Patricia Griswold, TIES Coordinator (grant-funded position), assigned to the high school, an eight (8) month temporary appointment effective November 1, 2008 through June 30, 2009 at \$11.00 per hour, not to exceed \$7,000 per year.

Lorraine Polzin, bus dDriver, a temporary appointment anticipated to begin November 3 through December 12, 2008 at \$13.47 per hour (*Replacement for David Knorr while on FMLA leave of absence*)

LEAVES OF ABSENCE:

David Knorr, bus driver, a paid FMLA leave of absence to begin November 3, 2008 through December 12, 2008.

Kara Magin, teacher aide, assigned to Freewill Elementary School, an unpaid FMLA leave of absence anticipated to begin September 2, 2008 through February 26, 2009.

Mrs. Newman offered a **MOTION**, seconded by Mr. Paz, to approve the personnel changes as recommended by the superintendent of schools. 7 Ayes, 0 Nays, 2 Absent (Mrs. Brunner, Mr. Triou), Carried.

B. PUPIL PLACEMENT RECOMMENDATIONS • C.S.E., C.P.S.E

Mr. Havens presented the pupil placement recommendations of the Committees on Special Education and Pre-School Special Education for review and consideration by the Board of Education.

Mrs. Newman offered a **MOTION**, seconded by Mrs. Lyke, to adopt the following **RESOLUTIONS** for pupil placements by the CSE/CPSE, **TO WIT:**

(1) to approve the recommendation for pupil placements by the Committee on Special Education:

**RESOLUTION TO APPROVE RECOMMENDATIONS OF THE
COMMITTEE ON SPECIAL EDUCATION AND
AUTHORIZE ARRANGEMENT OF RECOMMENDED
SPECIAL PROGRAMS & SERVICES**

RESOLVED, that the Board of Education approves the recommendations of the Committee on Special Education and authorizes the Director of Student Services to arrange the recommended special programs and services.

(2) to approve the recommendation for pupil placements by the Committee on Pre-School Special Education:

**RESOLUTION TO APPROVE RECOMMENDATIONS OF THE
COMMITTEE ON PRE-SCHOOL SPECIAL EDUCATION AND
AUTHORIZE ARRANGEMENT OF RECOMMENDED
SPECIAL PROGRAMS & SERVICES**

RESOLVED, that the Board of Education approves the recommendations of the Committee on Pre-School Special Education and authorizes the Director of Student Services to arrange the recommended special programs and services.

On the question, the **RESOLUTIONS** were adopted by a vote of 7 Ayes, 0 Nays, 2 Absent (Mrs. Brunner, Mr. Triou), Carried.

C. CONSENSUS AGENDA

- (1) Reports of the School District Treasurer (A/O 9/30/08)
- (2) Approve Budget Transfers Per Policy 5330
- (3) Award Bid for Natural Gas Transport Contract (W-F.L. B.O.C.E.S. Cooperative Bid)
- (4) Award Bids for the Purchase of Computers and Technology Commodities
(Monroe 2-Orleans BOCES cooperative bid)
- (5) Approve Revisions to the Professional Development Plan (PDP) & Comprehensive District Education Plan (CDEP - shared decision making)
- (6) Adopt Resolution for Funding of a Feasibility Study of a Wind Turbine on the Ontario Center Campus

Mr. Havens presented the consensus agenda for review and consideration by the Board of Education.

Mr. Nicholson offered a **MOTION**, seconded by Mr. Paz, to approve/adopt the consensus agenda, as presented by the superintendent of schools, as follows:

- (1) Receive & file **reports of the school district treasurer** for the period ending September 30, 2008 (copies attached to these minutes in the minute book)
- (2) Approve **budget transfers** pursuant to Board of Education Policy 5330 (copy attached to these minutes in the minute book)
- (3) Award the **bid for the supply of natural gas** for the period of October 1, 2008 through September 30, 2009 to Empire Natural Gas, the lowest responsible bidder, with RG&E providing transport of the gas and the price structure at SC-3 \$1.207 & balancing (copy filed in clerk's file)

- (4) Award ***bids for the purchase of computers and technology commodities***, multiple bid award, based on cost per unit, not total pricing, through cooperative bid RFB-1375-08 conducted by Monroe 2-Orleans BOCES (copy filed in clerk's file)
- (5) Approve ***revisions*** to the ***Comprehensive District Education Plan*** (CDEP) (shared decision making structure) and the ***Professional Development Plan*** (PDP) (copy filed in clerk's agenda file, this meeting)
- (6) Adopt a **RESOLUTION** for funding of a feasibility study for a proposed wind turbine, **TO WIT:**

**RESOLUTION TO APPROVE FEASIBILITY STUDY
FOR A PROPOSED WIND TURBINE PROJECT
ON THE ONTARIO CENTER CAMPUS**

RESOLVED by the Board of Education to engage Sustainable Energy Development Corporation, 317 Route 104, Ontario, to conduct a feasibility study at a cost not to exceed \$20,000 of a wind turbine on the Ontario Center campus to provide alternative energy sources for school facilities

Mr. Schultz asked if the capital reserve fund would cover the cost for the feasibility study. Mr. Havens will provide additional information at the next meeting.

Mr. Schultz noted the opportunity to consider use of reserve funds with the potential for mid-year reductions in operating aid from the State of New York as proposed by the Governor to address state budget concerns.

Mr. Paz asked what timeline is anticipated for the proposed wind turbine project after state approvals are received. Mr. Havens provided details.

Mr. Nicholson asked how pre-referendum architectural services were paid; Mr. Havens stated that budgeted funds were used.

Mr. Schultz asked if architectural and design services were an eligible capital reserve expense. Mr. Havens stated they were but use of reserve funds are discouraged for routine expenses.

Mr. Griswold asked if use of capital reserve funds require voter approval; Mr. Havens stated that was correct.

Mr. Atseff noted that after state project approval is issued, pre-project architectural services are eligible expenses for the project.

Mr. Nicholson suggested directing any budgeted funds not used for the feasibility study toward costs for pre-project architectural services.

On the question, the consensus agenda was approved/adopted by a vote of 7 Ayes, 0 Nays, 2 Absent (Mrs. Brunner, Mr. Triou).

XII. LIAISON & COMMITTEE REPORTS

A. Four County School Boards Association

Mrs. Lyke noted that Mr. Havens, Mr. Atseff, Mrs. Eaton-Smith and Mr. Harris presented details of our ***“paperless agenda”*** at the October program meeting of the Four County School Boards Association. Component districts showed high interest. She thanked board members and Mr. Switzer for their input for the presentation. Mr. Robusto noted the varied impact of the approach for persons involved before, at and after our meetings. Mr. Havens noted receipt of several e-mails after the meeting from superintendents who want to “adopt” our board members which makes him very proud of our school board.

Mrs. Lyke noted that the next program is set for November 24th on the topic “Are You Smarter Than The Average Board Member? ”

Mrs. Lyke noted that among our board, each person has adapted differently to the paperless meeting; some use laptops at meetings, some read electronic information prior to meeting and bring only agenda sheet. She suggested discussion on future formats or modifications to the paperless approach.

Mr. Griswold noted that the increased use of Power Point presentations at meetings also reduces the amount of documents.

Mr. Nicholson stated he favors ***any approach that consumes less paper***. He suggested including the color paper monthly budget status reports as an electronic agenda attachment and posting the staff photo directory as an electronic document. Mrs. Lyke and Mr. Griswold noted that the printed versions of the staff photo directories are very helpful.

- B. Mrs. Lyke noted that the state school boards association is absorbing costs for registration and meals to encourage participation in the annual ***state legislative network visit*** to legislators and state leaders in Albany and providing sample messages to send to lawmakers on their web site for local school board members which she encouraged board members to use. Mr. Robusto noted that Mrs. Lyke plays a major role in this in the region.

XIII. ADDITIONAL PUBLIC COMMENT - None

XIV. ADDITIONAL BOARD MEMBER COMMENTS

- (1) Mr. Griswold stated that he will present information at a future meeting on the ***training recognition for individual members and full school boards*** provided by the NYS School Boards’ Association. He noted the value of the program and the stature which our school board would achieve as the first full Board of Education in the state to earn recognition.
- (2) Mrs. Lyke encouraged board members to also take advantage of ***local seminars and programs*** on pertinent topics presented by the state school boards’ association.
- (3) Mrs. Newman noted the ***increase in expectations from our students*** as illustrated by the report this evening on the senior project and asked if any progress has occurred on providing our seniors with more privileges or morale

builders (e.g. separate study area). She noted that seniors at Red Creek High School have a separate access point in the cafeteria.

(4) Mrs. Lyke noted that we ***expect more from our students*** at all levels and ***extra recognition*** is a positive acknowledgement by the Board of Education and school officials.

(5) Mr. Robusto recalled the ***honor pass concept*** as an incentive during his high school years.

XV. ADJOURNMENT

Mr. Paz offered a **MOTION**, seconded by Mr. Schultz, to adjourn the meeting at 9:09 p.m. 7 Ayes, 0 Nays, 2 Absent (Mrs. Brunner, Mr. Triou), Carried.

Respectfully submitted,

JAMES E. SWITZER
School District Clerk

APPROVAL OF MINUTES

The foregoing minutes of the Board of Education were submitted for review & (approved as presented)(corrected

December 11, 2008

JES/jes:wp

School District Clerk

WAYNE CENTRAL SCHOOL DISTRICT
Ontario Center, New York 14520

BOARD OF EDUCATION MINUTES
UNTIL APPROVED

UNOFFICIAL

DATE: Thursday, November 20, 2008
7:00 p.m.

TIME:

TYPE: Special Meeting – Joint Meeting of the
Walworth Town Hall

PLACE:

Board of Education & Walworth & Ontario Town Boards

PRESENT: BOARD OF EDUCATION: Mrs. Brunner, Mrs. Lyke, Mr. Robusto, Mr. Schultz (arrived @ 7:10 p.m.) & Mr. Triou; District Clerk Switzer; Administrators Havens, Cox & Blankenberg
ABSENT: Board of Education Members Griswold, Newman, Nicholson & Paz

ONTARIO TOWN BOARD: Robert Kelsch, Jason Ruffell, Jim Switzer & Stephen Tobin

WALWORTH TOWN BOARD: Robert Plant, Suszi Hawkins-Mance, Frank Maciuska & Patricia Marini;
Town Clerk Susie Jacobs

GUESTS: Approximately 30 residents, students, town officials and visitors were present for portions of the meeting

I. CALL TO ORDER: 7:00 p.m. by Robert Plant, Walworth Town Supervisor

II. PLEDGE OF ALLEGIANCE

Mr. Plant welcomed everyone and asked town & school officials to introduce themselves.

III. ITEMS FROM THE BOARD OF EDUCATION

A. RECOGNITION & PRESENTATION • 2008 NYS WRESTLING CHAMPION
• ROBERT DIERNA

Mr. Havens asked Mr. Plant and Mr. Kelsch to join him in recognizing the achievement of sophomore Robert Dierna who earned the designation as 2008 Division I State Wrestling Champion in the 96 pound weight class. He also introduced his parents, Robert & Lori Dierna, of 5711 Lincoln Road, Ontario, and wrestling coach Ted Hargarther, who were also present.

Marc Blankenberg, director of athletics and physical education, noted that Bobby also earned sectional and super-sectional honors and has participated as a member of the varsity wrestling squad since eighth grade. He shares the distinction as state champion with past wrestlers Josh Patterson and Ryan La Magra.

Mr. Havens also presented roadside signs inscribed with “2008 NYS 96 lb. Varsity Wrestling Champion” to Mr. Plant and Mr. Kelsch to include on the school district signboards at the entry points on Route 441 & Route 104 in the Towns of Walworth and Ontario, respectively, and to Bobby and his parents.

Town & school officials and visitors joined in applause to recognize Bobby's achievements.

(Mr. Schultz entered the meeting at 7:10 p.m.)

B. UPDATE ON PROPOSED WIND TURBINE PROJECT

Mr. Havens reported that the Board of Education has approved a feasibility study by Sustainable Energy Development, Inc., of Ontario, for a 1 megawatt wind turbine on the Ontario Center campus as an alternative energy source for school facilities.

He added that while the NYS Education Department has issued verbal endorsement of the project, the feasibility study and project planning will extend for approx. twelve (12) months followed by two (2) months' for construction.

Mr. Havens suggested that the Town of Walworth might consider a joint venture for a wind turbine on the water tower hill at Canandaigua Road and Atlantic Avenue to serve the town highway garage and Freewill Elementary School.

Mr. Switzer asked if the proposed wind turbine on the Ontario Center campus could extend to the facilities owned by the Town of Ontario (e.g. town hall, public library and Palmer Hall/ courthouse) at 1848 & 1850 Ridge Road and the Ontario Fire District No. 1 (e.g. fire station) at 6160 Walter Cone Drive. He added that joint projects might earn additional consideration by state agencies for alternative energy projects.

Mr. Havens stated that the feasibility study could include energy usage data of the town and the fire district. Mr. Kelsch stated he would compile and forward pertinent information.

Mr. Plant asked when completion of the proposed wind turbine project is expected; Mr. Havens stated April, 2010.

C. PROPOSED STATE REDUCTIONS AND/OR CUTBACKS IN OPERATING AID

Mr. Havens reported that school officials are exploring options for reduction of expenditures based on proposals by Governor Patterson to address an estimated \$2 billion shortfall in state revenues.

Meetings have occurred with local legislators and among school boards and school superintendents to address this topic. State legislators did not accept the Governor's proposals at the special legislative session last week but local legislators have cautioned school boards not to expect more operating aid in future years.

As the largest school district in Wayne County, the proposed mid-year aid reduction for Wayne Central School District was \$850,000. Items identified for cost containments were a freeze on conference attendance, curriculum days, field trips, substitutes and non-essential expenses and reductions in areas such as non-league spring season interscholastic events.

The Board of Education has made it clear that an increase in the school tax rate is not an option to replace reduced state funding in light of layoffs and economic hardships faced by local taxpayers.

Mr. Plant asked what percentage of the school budget the proposed state aid cutbacks represent; Mr. Havens stated about 5.0% of state aid revenues.

Mr. Maciuska asked if funding from the NYS Energy Research and Development Agency (NYSERDA) is an option for the proposed wind turbine project. Mr. Havens stated the feasibility study will explore that option.

Mr. Havens complimented Mr. Maciuska on his excellent presentation as a panelist at the recent energy alternatives forum sponsored by the Ontario Public Library.

IV. ITEMS FROM ONTARIO TOWN BOARD

A. COUNTY-WIDE PROPERTY TAX FORUM • November 10, 2008

Mr. Kelsch noted that four (4) members of the Ontario Town Board attended the property tax forum in Newark in which county, village, town and school board members and officials also participated. Over 100 persons were present to consider efforts to share services and reduce spending. Small working groups representing those agencies will continue to meet to address suggestions from the tax forum and the Wayne County Board of Supervisors has created a task force on government services in the 21st century to explore additional economies and efficiencies.

Mr. Kelsch noted that he also attended an economic outlook breakfast Rochester Home Builders' Association for county and regional officials and area legislators. The Greater Rochester Area is in much better condition than other sections of the United States.

Note was made of past and existing examples of joint and consolidated services among area towns (e.g. three-town joint animal control) and local towns and the school district (e.g. use of facilities, joint fueling center (past), shared use of bucket truck and other equipment).

Mrs. Lyke noted the many advantages of joint and cooperative efforts. She added that the state school boards' association is serving as a clearinghouse for municipal sharing ideas.

B. BUSINESS EXPANSION • INDUSTRIAL SUSTAINABILITY PARK •

Route 104 West

Mr. Kelsch noted that North East Bio Diesel has started operations in the Wayne Industrial Sustainability Park (WISP) owned by the Wayne County Industrial Development Agency at the former 84 Lumber Site at 317 Route 104, east of Dean Parkway.

He added that many people are unaware of the alternative energy and optical firms located in the WISP and the adjacent Beh Industrial Park.

C. 2009 TOWN & COUNTY BUDGETS

Mr. Switzer noted that the 2009 common tax rate of \$2.62 (*e.g.* combined rate for general, highway and library funds) reflects an increase of one cent per thousand dollars of assessed value for property taxpayers in the Town of Ontario.

Mr. Kelsch noted that the proposed 2009 county budget reflects a decrease of 50 cents per thousand dollars of assessed valuation at the present time. Mr. Plant stated that the final rate may reflect a larger decrease. A public hearing on the proposed county budget will occur on December 2 in Lyons.

V. ITEMS FROM WALWORTH TOWN BOARD

A. AFTER-SCHOOL TRANSPORTATION FOR PUBLIC LIBRARY PROGRAMS

Mr. Maciuska, town board liaison to the Walworth-Seely Public Library, noted that students at Freewill Elementary School are participating in an after-school program at the library and asked if they could ride the school bus that travels near the town hall/library from school to attend those programs. Their parents/guardians would pick them up at the library at the conclusion of the program.

Mr. Havens stated that the school district could make arrangements for students to ride a bus to the library who have written permission of parents/guardians to do so. He will contact Mr. Maciuska and Mrs. Mary Zingerella, library director, to confirm details.

B. EXPANSION OF LIBRARY & RECREATION FACILITIES

Mrs. Hawkins-Mance noted that that town officials and volunteers continue efforts to explore a new facilities on the town hall campus within walking distance of the present library/town hall building for library and recreation uses. Concept designs and engineering details will occur in 2009.

C. STATE REPORTING REQUIREMENTS FOR WORK TIME • Municipal Officials

Mr. Plant noted recent announcement by the NYS Comptroller of a proposed new requirement starting in 2009 for elected and appointed municipal officials to maintain time records to verify eligibility for state retirement benefits.

Mrs. Brunner asked what prompted this new requirement; Mr. Plant noted recent abuses of the retirement system by attorneys working for municipalities.

Mr. Plant also noted that those towns and villages which maintain a service awards' program for volunteer firefighters would face additional accounting requirements under these proposed new regulations.

D. NEW ENCLOSED PAVILION AT GINEGAW PARK

Mr. Plant reported that the foundation was poured during the first week of November in the new enclosed pavilion at Ginegaw Park. The 40 x 50 foot year-round building was financed by a grant of \$180,000 obtained from the State of New York by Senator Mike Nozzolio.

He explained that the pavilion will have a 16-foot porch, kitchen facilities, a gas fireplace and provide access for persons with disabilities. In addition to community uses, the Town of Walworth will use the new facility for numerous programs (e.g., summer day camp, senior citizen events, scouting).

E. PROGRESS REPORT ON ONTARIO COMMUNITY CENTER

Mr. Kelsch reported that finishing touches are underway on the center building and that the tension fabric frames and structures are in place for the new community center at Casey Park.

VI. NEXT MEETING DATE & TIME (April 9, 2009)

The Board of Education will host the next joint meeting on April 9, 2009 at 7:30 p.m. at James A. Beneway High School in Ontario Center.

Mr. Plant thanked everyone for their attendance and participation and noted the benefits of joint meetings among town and school board members.

VII. ADJOURNMENT 7:40 p.m.

Respectfully submitted,

JAMES E. SWITZER
School District Clerk

AP

APPROVAL OF MINUTES

The foregoing minutes of the Board of Education
were submitted for review & (approved as presented)
(corrected as noted) at the meeting of

December 11, 2008

School District Clerk

JES/jes:wp

Develop a Long Term Website Strategy (Plan)

Plus +	Minus -	Interesting (I wonder)	Research to Do
<ul style="list-style-type: none"> ♦ The district would have an agreed upon vision and plan. ♦ This could be an effective public Relations tool ♦ It could improve recruiting top candidates ♦ It could improve our communication ♦ It could be linked to instructional websites ♦ It would simplify the process to create web pages ♦ It could be easier to update the site ♦ A new web site could have a search tool 	<ul style="list-style-type: none"> ♦ In the world of computers a 5 year plan is too long unless it is flexible ♦ This goal does not have a strong tie to student learning ♦ A new system could create user frustration 	<ul style="list-style-type: none"> ♦ It was suggested we use best practice. "How do you define <u>best practice</u>?" ♦ How would we measure effectiveness? ♦ Are there comments coming in about the site now? ♦ How does a quality website measure student progress? ♦ Should we outsource this? ♦ What makes a website successful? ♦ Do we have the skills to design a quality website? ♦ What is the time/cost benefit 	<ul style="list-style-type: none"> ♦ Review other educational websites ♦ Decide on best practices in website design and implementation? ♦ Estimated Costs: The cost to develop a strategy or plan would be mainly that of time. Implementing the plan into a quality website is estimated to be about \$12,000

Implement Elementary Foreign Language / IB

Plus +	Minus -	Interesting (I wonder)	Research to Do
<ul style="list-style-type: none"> ♦ Recent research shows language acquisition happens easiest at the primary level. ♦ Having this program would help qualify the district for the PYP Program (IB) ♦ This might free up time in the HS for other college course work. ♦ This continues the steps towards "being the best by any measure" ♦ The district could have students leaving school knowing 3+ languages. 	<ul style="list-style-type: none"> ♦ Having one elementary language may decrease the number of students choosing another language, resulting in reducing the offering from 3 to 2. ♦ Unless the day was lengthened there would be a reduction of special class time (art, music, library, PE) ♦ There most likely would be increased costs at a financially difficult time ♦ There could be a reduction of special teachers which could cause political pressure ♦ Choosing a language could cause distress for the other languages 	<ul style="list-style-type: none"> ♦ How would the language continue through the MS and HS? ♦ It would change the MS and HS curriculum. ♦ Reduce HS requirement, with students possibly taking the regents at 8th grade. ♦ There will be certification questions ♦ Is there community support? ♦ Would it be all elementary schools or one? ♦ Would there be elitism if it was in only one building? ♦ Would it be all students or an elective? ♦ Are we adding too much to the elementary plate when we are still trying to achieve literacy skills in English and we just adopted a new math program.? ♦ How is this goal connected to current goals? ♦ Would one language be better than another, which language should we choose? ♦ Does it facilitate improving achievement? ♦ 	<ul style="list-style-type: none"> ♦ Read articles on primary language acquisition. ♦ Would need to develop a Scope / Sequence (Program). ♦ Review technology programs such as Rosetta Stone. ♦ Visit Williamson and Hilton to see how they are doing it. ♦ Estimated Costs: There are approximately 54 elementary sections (K-5) which would most likely mean two staff members (\$100,000). Music, Art, and PE probably would be reduced to make up some of the cost. Curriculum development time would also be needed.

Implement a Homework Help Line

Plus +	Minus -	Interesting (I wonder)	Research To Do
<ul style="list-style-type: none"> ◆ This gives students the opportunity to get work completed. ◆ The hotline provides mentoring opportunities for students fulfilling their service requirement. ◆ The hotline provides immediate feedback to students. ◆ This gives 1:1 Instruction to students. ◆ It provides for teacher / student collaboration. ◆ Mentors will increase their depth of understanding. ◆ It enhances character development for both people (Students will feel good). ◆ Parents will have support to help their child. ◆ This will help to develop connections between students. ◆ The anonymous aspect makes it safe for students to call. ◆ It could assist mentors in career development. ◆ It would improve student performance/achievement. ◆ It could increase completion of work. ◆ 	<ul style="list-style-type: none"> ◆ This could be difficult to run and sustain over the long term. ◆ There are 136 different courses. It would be hard to cover everything from AP stats to grade 3 Social Studies. ◆ This appears to be a duplication of homework helpers. ◆ This could be expensive if the district pays for someone to administer it ◆ If it takes administrative time, it would be time away from something else. ◆ If the teacher does it one way and the mentor another there could be confusion ◆ This isn't the best instruction since they may not be able see and hear you. ◆ Training students or adults would take money and time. ◆ The biggest problem with homework appears to be student motivation, so the wrong students would most likely use the system. ◆ The complexity of some curriculum makes it hard to teach over the phone or computer. ◆ Clubs and sports are already competing with each other for students. ◆ It might be hard to use a computer to help with a paper worksheet. 	<ul style="list-style-type: none"> ◆ Would it be every day and every class? ◆ Could we piggyback on homework helpers instead of starting over? ◆ Is phone help a best practice? ◆ Would other schools tap into it? ◆ Is this quality Instruction for at risk students? ◆ Can the Tutoring Center be used in some way? ◆ We have good scores; does it solve the problem for the population that is not passing? ◆ Could college students be used? ◆ Do we want to develop this as an expectation? ◆ Could the production studio be used? ◆ Should it start small and expand? ◆ Should we identify the students at risk and gear the remediation to their needs instead of deciding a hotline is the answer? ◆ Is there a problem? What percent are not doing their homework? 	<ul style="list-style-type: none"> ◆ Look at other districts doing this ◆ Discuss idea with current homework helper advisor ◆ Search internet ◆ Estimated Costs: Someone would need to coordinate the program. It might be necessary to have someone there at night for supervision or the program might be run from student's homes. There might also need to be software purchased or developed if it was done by computer instead of phone. The cost might be \$10,000 - \$20,000

WAYNE CENTRAL SCHOOL DISTRICT

To: Board of Education

From: Michael Havens, Superintendent of Schools
(Prepared by Mark D. Callahan, Director of Human Resources)

Re: Personnel Action

Date: December 11, 2008

The following is submitted for your review and approval.

ADMINISTRATIVE STAFF

Tenure Recommendation:

The following administrator is being recommended by the Superintendent for appointment to tenure according to the tenure area and date listed:

<u>Name</u>	<u>Tenure Area</u>	<u>Date</u>
Joseph Siracuse	High School Principal	January 3, 2009

INSTRUCTIONAL STAFF

Tenure Recommendation:

The following teacher is being recommended by the Superintendent for appointment to tenure according to the tenure area and date listed:

<u>Name</u>	<u>Tenure Area</u>	<u>Date</u>
Tracy DonVito	Business Education	February 1, 2009

RESIGNATIONS:

Meredith Kulik, English teacher assigned to James A. Beneway High School, effective December 5, 2008. *For personal reasons.*

LEAVE OF ABSENCE:

Joanna Johnson, Social Studies teacher assigned to James A. Beneway High School, a combination paid/unpaid FMLA effective February 2, 2009 through June 30, 2009.

APPOINTMENTS:

Elena Bernard, English Teacher, NYS Control No. 184461081 (Initial valid through 1/31/13) assigned to the James A. Beneway High School, a seven month temporary appointment effective December 8, 2008 through June 30, 2009 at \$39,459 (base + MS) credited with no prior service.
Replacement for Meredith Kulik (resigned).

SUPPORT STAFF

RESIGNATIONS: None

LEAVE OF ABSENCE: None

APPOINTMENTS:

Beth Petrino, Teacher Aide, assigned to the Freewill Elementary School, a temporary appointment effective October 24, 2008 through January 30, 2009, at \$8.89 per hour.
Replacement for Kara Magin (FMLA LOA).

2008-09 POST SEASONS SECTIONAL/NYS STATE CHAMPIONSHIP STIPENDS

Name		Sport	Stipend
Craig Wert	Sectional	Boys Varsity Volleyball	\$404.00
Carl Johnston	Sectional	B & G Varsity Cross Country	\$404.00
David Marean	Sectional	Varsity Football	\$404.00
Tim Mattle	Sectional	Boys Varsity Soccer	\$404.00
Bill Jordan	Sectional	Girls Varsity Soccer	\$404.00
David Hosenfeld	Sectional	Girls Varsity Volleyball	\$404.00
Dolores Fox	Sectional	Girls Varsity Tennis	\$404.00
Alan Balcaen	Sectional	Asst. Varsity Football	\$162.00
William Mitchell	Sectional	Asst. Varsity Football	\$162.00
Ashley Aman	Sectional	JV Girls Volleyball	\$162.00
Bill Thomson	Sectional	JV Boys Soccer	\$162.00
Bob Taylor	Sectional	JV Girls Soccer	\$162.00
Elena Bernard	Sectional	Varsity Cheerleading	\$162.00
Carl Johnston	State	B & G Varsity Cross Country	\$162.00

2008-09 SUBSTITUTE TEACHER APPOINTMENTS
--

Last Name	First Name
Bulling	Susan
Gibbs	Harry
Dawson	Mercy

Last Name	First Name
McDowell	Annette

Att. 4

WAYNE CENTRAL SCHOOL DISTRICT Consensus Agenda



TO: Board of Education

FROM: Michael Havens

RE: Consensus Agenda

DATE: December 11,2008

The following items are being recommended for approval in a consensus agenda:

- [#1](#) Accept Treasurer's Report - October
- [#2](#) Accept Single Audit Report
- [#3](#) Accept Extra-Classroom Report
- [#4](#) Accept General Fund Report
- [#5](#) Approve Reserve Account Transfers
- [#6](#) Adopt Budget Calendar
- [#7](#) Declare Surplus Buses
- [#8](#) Adopt Resolutions on Wayne County Study
- [#9](#) Adopt Policy Committee Charge

TREASURER'S MONTHLY REPORT
ENDING BALANCES OF ALL WCSD FUNDS AS OF OCTOBER 31, 2008

GENERAL FUND

Checking Account	60,661.61
Money Market	20,369,117.12
TOTAL AVAILABLE CASH	20,429,778.73

SCHOOL LUNCH FUND

Checking Account	155,056.89
Money Market Account	37,183.85
Certificate of Deposit	304,749.13
TOTAL AVAILABLE CASH	192,240.74

CAPITAL RESERVE FUND

Checking Account	545.55
Money Market Account	5,172,744.23
TOTAL AVAILABLE CASH	5,173,289.78

CAPITAL PROJECTS

Checking Account	119,416.22
Money Market Account	1,690,558.75
TOTAL AVAILABLE CASH	1,809,974.97

BUS RESERVE

Checking Account	876.76
Money Market Account	1,033,671.99
TOTAL AVAILABLE CASH	1,034,548.75

TRUST AND AGENCY ACCOUNT

Checking Account (Now)	88,076.60
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<u>FLEX ACCOUNT</u>	342,095.60
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UNEMPLOYMENT INSURANCE ACCOUNT

Money Market	361,723.81
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LIABILITY INSURANCE ACCOUNT

Money Market	899,653.69
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DEDUCTIBLE INSURANCE ACCOUNT

Money Market	596,203.29
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RETIREMENT BENEFITS RESERVE

Money Market	250,480.29
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EMPLOYEES RETIREMENT RESERVE

Money Market	445,298.36
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SPECIAL AID ACCOUNT

Checking Account	214,078.36
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Date

Leora L. Stramonine, Treasurer

Received by the Board of Education
and entered as a part of the
minutes of the Board meeting held

20_____
Clerk of Board of Education

GENERAL FUND
TREASURER'S MONTHLY REPORT
October 1 - 31, 2008

Prior period available balance \$3,501,836.79

RECEIPTS DURING MONTH

DATE	SOURCE	AMOUNT
10/ 03/ 08	Optimax-In Lieu of Taxes	16,896.41
10/ 03/ 08	Wayne Finger Lakes BOCES	9,951.19
10/ 03/ 08	Wayne County Action-Classroom Rental	1,000.00
10/ 08/ 08	Constellation, In Lieu of Taxes	5,460,614.38
10/ 10/ 08	Weco Metal-In Lieu of Taxes	28,464.50
10/ 21/ 08	Wayne Finger Lakes AREA	1,100.90
10/ 21/ 08	Coca-Cola Commissions	341.33
10/ 22/ 08	Utica National Ins. Group	3,350.99
10/ 28/ 08	Wayne County Action-Classroom Rental	500.00
10/ 31/ 08	Utica National Ins. Group	4,275.69
10/ 1-31/ 08	Sales of Surplus Materials	581.90
10/ 1-31/ 08	Admissions	901.00
10/ 1-31/ 08	Medical/ Dental reimbursement	228,873.44
10/ 1-31/ 08	E-Rate reimbursement	161.85
10/ 1-31/ 08	Taxes and penalties	7,431,706.94
10/ 1-31/ 08	Transfer from Money Market	2,000,000.00
10/ 1-31/ 08	Miscellaneous	958.90
	Total Receipts	<u>15189679.42</u>

Total receipts, including balance \$18,691,516.21

DISBURSEMENTS MADE DURING MONTH

By check		
From Check No.	22354 To Check No.	22781
	Payrolls	1,762,754.17
	TRANSFER TO CAP RES	2,028,213.73
	TRANSFERS TO MM	239,886.70
		<u>14,600,000.00</u>
	Total disbursements	<u>18,630,854.60</u>
	Cash Balance	<u><u>\$60,661.61</u></u>

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement	1,263,703.15
Less total of outstanding checks	1,203,041.54
Net balance in bank	60,661.61

Amount of receipts undeposited (add)

Total available balance	<u><u>60,661.61</u></u>
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Received by the Board of Education
and entered as a part of the
minutes of the Board meeting held

This is to certify that the above
Cash balance is in agreement with
my bank statement as reconciled

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Clerk of Board of Education

Treasurer of School District Date

SCHOOL LUNCH FUND
TREASURER'S MONTHLY REPORT
October 1 - 31, 2008

Prior period available balance \$179,171.32

RECEIPTS DURING MONTH

DATE	SOURCE	AMOUNT
10/ 03/ 08	TCA-PTO	475.43
10/ 03/ 08	ONTARIO PRESENTERS	193.32
10/ 08/ 08	HAVRANEK, NSF CHECK	50.00
10/ 27/ 08	WCHSEXTRACLASS	150.16
10/ 31/ 08	GENERAL FUND	914.40
10/ 31/ 08	FREEWILL PARENT GROUP	349.20
10/ 01-30/ 08	ACH PAYMENTS	9,759.90
10/ 01-30/ 08	HSVENDING	3,370.85
10/ 01-30/ 08	HSLUNCH/ BREAK 10/ 1-31/ 08	31,981.62
10/ 01-30/ 08	MSLUNCH/ BREAK 10/ 1-31/ 08	18,634.45
10/ 01-30/ 08	OE LUNCH/ BREAK 10/ 1-31/ 08	8,086.58
10/ 01-30/ 08	OP LUNCH/ BREAK 10/ 1-31/ 08	4,926.85
10/ 01-30/ 08	FR LUNCH/ BREAK 10/ 1-31/ 08	6,362.08
10/ 01-30/ 08	BANK CREDITS	3.00

Total Receipts \$85,257.84

Total receipts, including balance \$264,429.16

DISBURSEMENTS MADE DURING MONTH

By check

From Check No.	1975	To Check No.	2004	68,795.00
		Payroll		40,557.27
By Debit Charge	NSF CHECK			20.00
Total disbursements				<u>109,372.27</u>
Cash Balance				<u>\$155,056.89</u>

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement	165,843.40
Less total of outstanding checks	<u>18,001.48</u>
Net balance in bank	147,841.92
Amount of receipts undeposited (add)	<u>7,214.97</u>
Total available balance	<u><u>155,056.89</u></u>

Received by the Board of Education
and entered as a part of the
minutes of the Board meeting held

This is to certify that the above
Cash balance is in agreement with
my bank statement as reconciled

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Clerk of Board of Education

Treasurer of School District Date

CAPITAL RESERVE
TREASURER'S MONTHLY REPORT
October 1 - 31, 2008

Prior period available balance \$545.55

RECEIPTS DURING MONTH

DATE	SOURCE	AMOUNT
Total Receipts		<u>\$0.00</u>

Total receipts, including balance \$545.55

DISBURSEMENTS MADE DURING MONTH

By check		
From Check No.	To Check No.	-
By Debit Charge	Purchased	
Total disbursements		<u>\$0.00</u>
Cash Balance		<u><u>\$545.55</u></u>

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement 545.55

Less total of outstanding checks -

Net balance in bank 545.55

Amount of receipts undeposited (add) -

Total available balance \$545.55

Received by the Board of Education
and entered as a part of the
minutes of the Board meeting held

This is to certify that the above
Cash balance is in agreement with
my bank statement as reconciled

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Clerk of Board of Education

Treasurer of School District Date

CAPITAL PROJECTS
TREASURER'S MONTHLY REPORT
October 1 - 31, 2008

Prior period available balance \$119,416.22

RECEIPTS DURING MONTH

DATE	SOURCE	AMOUNT
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Total Receipts	<u>-</u>
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Total receipts, including balance	\$119,416.22
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DISBURSEMENTS MADE DURING MONTH

By check

From Check No. 346 To Check No.

By Debit Charge

Total disbursements	<u>\$0.00</u>
---------------------	---------------

Cash Balance	\$119,416.22
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RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement	119,416.22
------------------------------------	------------

Less total of outstanding checks

Net balance in bank	119,416.22
---------------------	------------

Amount of receipts undeposited (add)	<u>-</u>
--------------------------------------	----------

Total available balance	<u>\$119,416.22</u>
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Received by the Board of Education
and entered as a part of the
minutes of the Board meeting held

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Cash balance is in agreement with
my bank statement as reconciled

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Clerk of Board of Education

_____ Treasurer of School District	_____ Date
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BUS RESERVE
TREASURER'S MONTHLY REPORT
October 1 - 31, 2008

Prior period available balance 876.76

RECEIPTS DURING MONTH

DATE	SOURCE	AMOUNT
10/ 09/ 08	Bus Reserve Money Market	91,730.86
Total Receipts		<u>\$91,730.86</u>

Total receipts, including balance \$92,607.62

DISBURSEMENTS MADE DURING MONTH

By check		
From Check No.	To Check No. 364	91,730.86
By Debit Charge	Purchase CD	
Total disbursements		<u>\$91,730.86</u>
Cash Balance		<u>\$876.76</u>

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement 876.76

Less total of outstanding checks

Net balance in bank 876.76

Amount of receipts undeposited (add)

Total available balance \$876.76

Received by the Board of Education
and entered as a part of the
minutes of the Board meeting held

This is to certify that the above
Cash balance is in agreement with
my bank statement as reconciled

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Clerk of Board of Education

Treasurer of School District Date

TRUST AND AGENCY
TREASURER'S MONTHLY REPORT
October 1 - 31, 2008

Prior period available balance \$229,021.87

RECEIPTS DURING MONTH

DATE	SOURCE	AMOUNT
10/ 10/ 08	Transfer from Unemployment	24,034.69
10/ 10/ 08	Cafeteria-PR	20,301.16
10/ 10/ 08	General Fund - PR	1,025,076.10
10/ 22/ 08	Cafeteria-PR	20,256.11
10/ 22/ 08	General Fund - PR	1,003,137.63
10/ 27/ 08	Section V- admissions	356.00
10/ 31/ 08	ERS Refund	103.18
10/ 1-31/ 08	Target, gift money	1,425.47
10/ 1-31/ 08	Medical/ Dental Reimbursement	24,426.79
10/ 1-31/ 08	interest	56.07

Total Receipts 2,119,173.20

Total receipts, including balance \$2,348,195.07

DISBURSEMENTS MADE DURING MONTH

By check		
From Check No. 2835	To Check No. 2863	100,744.20
	Trans to GF	177,334.29
By Debit Charge	Transfers for payroll	<u>1,982,039.98</u>
	Total disbursements	<u>2,260,118.47</u>
	Cash Balance	<u>\$88,076.60</u>

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement	94,300.69
Less total of outstanding checks	<u>6,224.09</u>
Net balance in bank	88,076.60
Amount of receipts undeposited (add)	<u>-</u>
Total available balance	<u>\$88,076.60</u>

Received by the Board of Education
and entered as a part of the
minutes of the Board meeting held

This is to certify that the above
Cash balance is in agreement with
my bank statement as reconciled

Clerk of Board of Education

Treasurer of School District Date

UNEMPLOYMENT INSURANCE RESERVE
TREASURER'S MONTHLY REPORT
October 1 - 31, 2008

Prior period available balance

RECEIPTS DURING MONTH

DATE	SOURCE	AMOUNT
10/ 10/ 08	TRANSFER FROM SAVINGS	24,034.69
	Total Receipts	<hr/>

Total receipts, including balance

DISBURSEMENTS MADE DURING MONTH

By check		
From Check No.	To Check No. 2845	24,034.69
By Debit Charge		<hr/>
	Total disbursements	<hr/>
	Cash Balance	<hr/> <hr/> -

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement	
Less total of outstanding checks	<hr/>
Net balance in bank	
Amount of receipts undeposited (add)	<hr/>
Total available balance	<hr/> <hr/>

MONEY MARKET

361,723.81

Received by the Board of Education
and entered as a part of the
minutes of the Board meeting held

This is to certify that the above
Cash balance is in agreement with
my bank statement as reconciled

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Clerk of Board of Education

Treasurer of School District Date

LIABILITY INSURANCE RESERVE
TREASURER'S MONTHLY REPORT
October 1 - 31, 2008

Prior period available balance

RECEIPTS DURING MONTH

DATE	SOURCE	AMOUNT
	Total Receipts	<hr/>
	Total receipts, including balance	
DISBURSEMENTS MADE DURING MONTH		
By check		
From Check No.	To Check No.	
By Debit Charge		<hr/>
	Total disbursements	<hr/>
	Cash Balance	<hr/> <hr/>

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement

Less total of outstanding checks

Net balance in bank

Amount of receipts undeposited (add)

Total available balance

MONEY MARKET

899,653.69

Received by the Board of Education
and entered as a part of the
minutes of the Board meeting held

This is to certify that the above
Cash balance is in agreement with
my bank statement as reconciled

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Clerk of Board of Education

Treasurer of School District

Date

SPECIAL AID
TREASURER'S MONTHLY REPORT
October 1 - 31, 2008

Prior period available balance \$225,846.32

RECEIPTS DURING MONTH

DATE	SOURCE	AMOUNT
10/ 30/ 08	State Aid, Grants	53,890.00

Total Receipts \$53,890.00

Total receipts, including balance \$279,736.32

DISBURSEMENTS MADE DURING MONTH

By check
From Check No. 1467 To Check 1481 65,657.96

By Debit Charge Trans to GF

Total disbursements \$65,657.96

Cash Balance \$214,078.36

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement 237,528.77

Less total of outstanding checks 23,450.41

Net balance in bank 214,078.36

Amount of receipts undeposited (add)

Total available balance \$214,078.36

Received by the Board of Education
and entered as a part of the
minutes of the Board meeting held

This is to certify that the above
Cash balance is in agreement with
my bank statement as reconciled

20

Clerk of Board of Education

Treasurer of School District Date

TO: Michael Havens
Superintendent of Schools
FROM: Gregory J. Atseff
Assistant Superintendent for Business
DATE: December 11, 2008
RE: Acceptance of Single Audit Report

The Single Audit Report for the fiscal year ended June 30, 2008, has been completed by Mr. Raymond F. Wager, CPA, P.C., Corona Executive Commons, 1010 Lehigh Station Road, Rochester, NY 14623. This audit is required by the New York State Education Department and the Single Audit Act of 1984 (Public Law 98-502).

The Board of Education should take action to accept this audit report at the regular board meeting to be held on Thursday, January 8, 2009.

A copy of the Single Audit Report and an excerpt of the Board of Education minutes of the meeting when the audit was accepted must be filed with the New York State Education Department. A copy of the Single Audit Report must also be sent to the New York Office of the Comptroller and the Single Clearinghouse, Jeffersonville, Indiana. In addition, a notice must be published within ten days that such report is available for inspection.

/db

c: Kim Cox, Assistant Superintendent for Instruction
Michelle Scheik, Director of Pupil Personnel Services
Nique Wilson, Cafeteria Supervisor
Lee Stramonine, District Treasurer
Jim Switzer, District Clerk

WAYNE CENTRAL SCHOOL DISTRICT

ONTARIO CENTER, NEW YORK

SINGLE AUDIT REPORT

For Year Ended June 30, 2008

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Raymond F. Wager, CPA, P.C.
Certified Public Accountants

Shareholders:

Raymond F. Wager, CPA
Thomas J. Lauffer, CPA
Thomas C. Zuber, CPA

Members of
American Institute of
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Certified Public Accountants

**Report on Compliance With Requirements Applicable to Each Major
Program and on Internal Control Over Compliance in Accordance
With OMB Circular A-133 and Unqualified Opinion on
Schedule of Expenditures of Federal Awards**

To the Board of Education
Wayne Central School District, New York

Compliance

We have audited the compliance of the Wayne Central School District with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) *Circular A-133 Compliance Supplement* that are applicable to each of its major federal programs for the year ended June 30, 2008. The Wayne Central School District's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts, and grants applicable to each of its major federal programs is the responsibility of the Wayne Central School District's management. Our responsibility is to express an opinion on the Wayne Central School District's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Wayne Central School District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination of the Wayne Central School District's compliance with those requirements.

In our opinion, the Wayne Central School District complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended June 30, 2008.

Internal Control Over Compliance

The management of the Wayne Central School District is responsible for establishing and maintaining effective internal control over compliance with the requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing our audit, we considered the Wayne Central School District's internal control over compliance with the requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Wayne Central School District's internal control over compliance.

A *control deficiency* in an entity's internal control over compliance exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect noncompliance with a type of compliance requirement of a federal program on a timely basis. A *significant deficiency* is a control deficiency, or combination of control deficiencies, that adversely affects the entity's ability to administer a federal program such that there is more than a remote likelihood that noncompliance with a type of compliance requirement of a federal program that is more than inconsequential will not be prevented or detected by the entity's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that material noncompliance with a type of compliance requirement of a federal program will not be prevented or detected by the entity's internal control.

Our consideration of the internal control over compliance was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses as defined above.

Schedule of Expenditures of Federal Awards

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Wayne Central School District as of and for the year ended June 30, 2008, and have issued our report thereon dated October 1, 2008. Our audit was performed for the purpose of forming opinions on the financial statements that collectively comprise the Wayne Central School District's basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by OMB Circular A-133 and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

This report is intended solely for the information and use of the audit committee, management, Board of Education, federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.



November 6, 2008

WAYNE CENTRAL SCHOOL DISTRICT
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED JUNE 30, 2008

<u>Grantor / Pass - Through Agency</u>	<u>CFDA</u>	<u>Grantor</u>	<u>Pass-Through</u>	<u>Total</u>
<u>Federal Award Cluster / Program</u>	<u>Number</u>	<u>Number</u>	<u>Agency</u>	<u>Expenditures</u>
<u>Number</u>			<u>Number</u>	
<u>Indirect Programs:</u>				
<u>Passed Through NYS Education Department -</u>				
Title I - ESEA Basic Grant	84.010	N/A	0021-08-3565	\$ 160,465
Title I - ESEA Basic Grant	84.010	N/A	0021-07-3565	791
Title IV - Drug Free Schools	84.186	N/A	0180-08-3565	14,819
Title IV - Drug Free Schools	84.186	N/A	0180-07-3565	314
Title IID - Technology	84.318	N/A	0292-08-3565	295
Title IID - Technology	84.318	N/A	0292-07-3565	1,000
Title IIA - Teacher Training	84.367	N/A	0147-08-3565	81,422
Title IIA - Teacher Training	84.367	N/A	0147-07-3565	54,107
Title V - Innovative	84.298	N/A	0002-07-3565	900
<u>Special Education Cluster -</u>				
IDEA Part B - Section 611	84.027	N/A	0032-08-1035	477,602 *
IDEA Part B - Section 611	84.027	N/A	0032-07-1035	24,776 *
IDEA Preschool - Section 619	84.173	N/A	0033-08-1035	13,615 *
CPSE	84.173	N/A	0232-08-1035	10,498 *
CPSE	84.173	N/A	0232-07-1035	10,209 *
Total U.S. Department of Education				\$ 850,813
<u>U.S. Department of Agriculture:</u>				
<u>Indirect Programs:</u>				
<u>Passed Through NYS Education Department (Child Nutrition Services) -</u>				
<u>Nutrition Cluster -</u>				
National School Lunch Program	10.555	N/A	011708	\$ 214,396
National School Breakfast Program	10.553	N/A	011708	40,977
<u>Non-Cash Assistance -</u>				
<u>Passed Through NYS Office of General Services (Division of Donated Foods) -</u>				
Surplus Food Distribution	10.550	N/A	L033	64,950
Total U.S. Department of Agriculture				\$ 320,323
TOTAL EXPENDITURES OF FEDERAL AWARDS				\$ 1,171,136

* Major Programs

WAYNE CENTRAL SCHOOL DISTRICT

Notes to Schedule of Expenditures of Federal Awards

June 30, 2008

Note 1 - Basis of Presentation

The accompanying Schedule of Expenditures of Federal Awards presents the activity of all federal awards programs administered by the Wayne Central School District, an entity as defined in Note 1 to Wayne Central School District's basic financial statements. Federal awards received directly from federal agencies, as well as federal awards passed through from other government agencies, are included on the Schedule of Expenditures of Federal Awards.

Note 2 - Basis of Accounting

The basis of accounting varies by federal program consistent with the underlying regulations pertaining to each program.

The amounts reported as federal expenditures generally were obtained from the appropriate federal financial reports for the applicable program and periods. The amounts reported in these federal financial reports are prepared from records that are maintained for each program. These records are periodically reconciled to the general ledger, which is the source of the basic financial statements.

Note 3 - Indirect Costs

Indirect costs are included in the reported expenditures to the extent they are included in the federal financial reports used as the source for the data presented.

Note 4 - Matching Costs

Matching costs, i.e., the Wayne Central School District's share of certain program costs, are not included in the reported expenditures.

Note 5 - Non-Monetary Federal Program

The Wayne Central School District is the recipient of a federal financial award program that does not result in cash receipts or disbursements termed a "non-monetary program". This program Surplus Food Distribution (CFDA Number 10.550), and the fair market value of the food commodities received during the fiscal year is presented in the accompanying Schedule of Expenditures of Federal Awards and was considered in the Wayne Central School District's single audit.

WAYNE CENTRAL SCHOOL DISTRICT

Schedule of Findings and Questioned Costs

June 30, 2008

I. Summary of the Auditor's Results

a) Type of auditor's report issued on the financial statements	Unqualified.
b) Significant deficiencies in internal control disclosed by audit of financial statements	No.
c) Significant deficiencies considered material weaknesses in internal control disclosed by audit of financial statements	No.
d) Material noncompliance disclosed by audit of financial statements	No.
e) Significant deficiencies in internal control over major programs disclosed by audit	No.
f) Significant deficiencies considered material weakness in internal control over major programs disclosed by audit	No.
g) Type of auditor's report issued on compliance of major programs	Unqualified.
h) Audit disclosed audit findings which are reported in schedule of findings and questioned costs	No.
i) Major program identification:	
<u>Clusters (as defined by OMB Circular No. A-133 Provisional Compliance Supplement)</u>	
CFDA #84.027	Special Education – Grants to States (IDEA Part B)
CFDA #84.173	Special Education – Preschool Grants (IDEA Preschool/CPSE)
j) Type A and Type B program dollar threshold	\$300,000.
k) Auditee qualifies as low-risk auditee	Yes.

II. Findings Required to be Reported in Accordance with Generally Accepted Government Auditing Standards

There were no current year findings and there were no prior year findings.

III. Findings and Questioned Costs for Federal Awards

There were no current year findings or questioned costs and there were no prior year findings or questioned costs.

TO: Michael Havens
Superintendent of Schools
FROM: Gregory J. Atseff
Assistant Superintendent for Business
DATE: December 11, 2008
RE: Acceptance of Extra-Classroom Activities Funds

The Regulations of the Commissioner of Education of the State of New York require that an independent and impartial audit of the extra-classroom activity accounts be made at least annually in conjunction with the audit of district records. A copy of the audit and an excerpt of the Board of Education minutes of the meeting when the audit was accepted by the Board of Education must be filed with the New York State Department of Education. In addition, a notice must be published within ten days that such a report is available for public inspection.

The audit of Extra-Classroom Activity Accounts for the year ended June 30, 2008, as conducted by the C.P.A. firm of Mr. Raymond Wager, Rochester, New York, has been received. A copy of the audit has been forwarded to the building principals for their review.

Recommend that the Board of Education, at their regular meeting to be held on Thursday, January 8, 2009, accept the 2007/2008 audit of Extra-Classroom Activity Accounts as prepared by Mr. Wager, C.P.A.

/dmb

Attachment

c: Joe Siracuse, High School Principal
Robert Armocida, Wayne Middle School Principal
Jim Switzer, District Clerk
Lee Stramonine, District Treasurer

WAYNE CENTRAL SCHOOL DISTRICT
EXTRACLASSROOM ACTIVITY FUNDS
FINANCIAL REPORT
For Year Ended June 30, 2008

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Raymond F. Wager, CPA, P.C.
Certified Public Accountants

Shareholders:

Raymond F. Wager, CPA
Thomas J. Lauffer, CPA
Thomas C. Zuber, CPA

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and
New York State Society of
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INDEPENDENT AUDITORS' REPORT

To the Board of Education
Wayne Central School District, New York

We have audited the accompanying statement of cash receipts and disbursements of the Extraclassroom Activity Funds of Wayne Central School District for the year ended June 30, 2008. This financial statement is the responsibility of the School District's management. Our responsibility is to express an opinion on this financial statement based on our audit.

Except as explained in the following paragraph, we conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

Internal accounting controls are limited over the cash receipts from the point of collection to the time of submission to the Central Treasurer. Accordingly, it was impracticable to extend our audit of such receipts beyond the amounts recorded.

As described in Note 1, this financial statement is prepared on the basis of cash receipts and disbursements which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America.

In our opinion, except for the effect of any adjustments that might have been determined to be necessary had we been able to perform adequate auditing procedures in regard to the receipts referred to in the third paragraph, the financial statement referred to above presents fairly, in all material respects, the cash transactions of the Extraclassroom Activity Funds of Wayne Central School District for the year ended June 30, 2008 on the basis of accounting described in Note 1.



October 30, 2008

Raymond F. Wager, CPA, P.C.
Certified Public Accountants

Shareholders:

Raymond F. Wager, CPA
Thomas J. Lauffer, CPA
Thomas C. Zuber, CPA

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INDEPENDENT AUDITORS' REPORT

To the Board of Education
Wayne Central School District, New York

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October 30, 2008

WAYNE CENTRAL SCHOOL DISTRICT
Extraclassroom Activity Funds
Statement of Cash Receipts and Disbursements
For Year Ended June 30, 2008

<u>High School:</u>	<u>Cash Balance</u> <u>July 1, 2007</u>	<u>Receipts</u>	<u>Disburse-</u> <u>ments</u>	<u>Cash Balance</u> <u>June 30, 2008</u>
Class of 2008	\$ 3,813	\$ 136,243	\$ 139,256	\$ 800
Class of 2009	4,544	24,897	20,291	9,150
Class of 2010	2,477	3,184	2,572	3,089
Class of 2011	500	5,012	3,308	2,204
Class of 2012	-	200	-	200
Art Club	410	110	172	348
Band Fund	2	45,165	45,165	2
Bookstore	4,810	11,492	9,936	6,366
Chorus Fund	812	-	70	742
Drama Club	422	34	285	171
Eagle (Yearbook)	13,128	13,074	11,322	14,880
Eagle Ventures	3,331	63	125	3,269
FBLA	208	393	365	236
German Club	41	9,864	60	9,845
Interact	256	-	256	-
Key Club	493	242	336	399
Media Club	2,651	475	769	2,357
National Honor Society	2,089	5,258	4,118	3,229
Newspaper Club	33	-	-	33
Sales Tax	214	2,130	1,812	532
Senate	5,556	7,498	6,260	6,794
Ski Club	10,594	15,977	19,084	7,487
Spanish Club	250	6,501	3,395	3,356
Spring Musical	5,560	7,944	9,811	3,693
Student Athletic Council	1,696	2,665	3,463	898
Total High School	\$ 63,890	\$ 298,421	\$ 282,231	\$ 80,080

<u>Middle School:</u>	<u>Cash Balance</u> <u>July 1, 2007</u>	<u>Receipts</u>	<u>Disburse-</u> <u>ments</u>	<u>Cash Balance</u> <u>June 30, 2008</u>
Class of 2010	\$ 1	\$ -	\$ -	\$ 1
Class of 2011	167	8	-	175
Ecology Club	961	-	-	961
History	360	-	-	360
SADD	1,201	-	-	1,201
Skateboard Club	126	28	50	104
Sales Tax	460	162	486	136
Ski Club	7,011	11,182	12,837	5,356
Student Council	6,827	931	1,925	5,833
Technology Student Assoc.	654	600	703	551
Theatre Club	46	-	-	46
Yearbook	2,887	2,508	2,463	2,932
Total Middle School	<u>\$ 20,701</u>	<u>\$ 15,419</u>	<u>\$ 18,464</u>	<u>\$ 17,656</u>
 GRAND TOTAL	 <u>\$ 84,591</u>	 <u>\$ 313,840</u>	 <u>\$ 300,695</u>	 <u>\$ 97,736</u>

WAYNE CENTRAL SCHOOL DISTRICT

EXTRACLASSROOM ACTIVITY FUNDS

NOTES TO FINANCIAL STATEMENT

June 30, 2008

(Note 1) Accounting Policy:

The transactions of the Extraclassroom Activity Funds are considered part of the reporting entity of the Wayne Central School District. Consequently, the cash balances are included in the financial statements of the School District as part of the Trust and Agency Fund.

The accounts of the Extraclassroom Activity Funds of the Wayne Central School District are maintained on a cash basis, and the statement of cash receipts and disbursements reflects only cash received and disbursed. Therefore, receivables and payables, inventories, long-lived assets, and accrued income and expenses, which would be recognized under generally accepted accounting principles, and which may be material in amount, are not recognized in the accompanying financial statement.

(Note 2) Subsequent Events:

Our examination disclosed disbursements pertaining to the 2007-08 fiscal year which were not transacted and recorded until the 2008-09 fiscal year as follows:

<u>School</u>	<u>Activity</u>	<u>Amount</u>
Middle School	Yearbook	\$ 2,104
High School	Senate	150
High School	Student Athletic Council	672
Total		<u>\$ 2,926</u>

If these amounts had been paid prior to year end, the effect would have been a reduction in the total cash balance in the amount of \$2,926 at June 30, 2008.

WAYNE CENTRAL SCHOOL DISTRICT
EXTRACLASSROOM ACTIVITY FUNDS
AUDITORS' FINDINGS AND EVALUATION

We have examined the statement of cash receipts and disbursements of the Wayne Central School District's Extraclassroom Activity Funds for the year ended June 30, 2008. As part of our examination, we made a study and evaluation of the system of internal accounting control to the extent we deemed necessary to render our opinion.

There are inherent limitations in considering the potential effectiveness of any system of internal accounting control. Human errors, mistakes of judgment and misunderstanding of instructions limit the effectiveness of any control system. In particular, cash being handled by numerous students and faculty advisors at various functions provides an atmosphere of limited control over those receipts. In addition, the combination of control deficiencies noted in this letter does result in a condition considered to be a significant deficiency.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. However, we did not identify any control deficiencies that we consider to be material weaknesses.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis.

A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the District's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the District's financial statements that is more than inconsequential will not be prevented or detected by the District's internal control.

General Findings:

Prior Year Control Deficiency Pending Corrective Action –

Profit and Loss Statements

Our examination of profit and loss statements revealed that the High School Eagle (Yearbook) and the Middle School Yearbook did not prepare profit and loss statements during the year under examination.

We recommend the Student Treasurer together with the Faculty Advisor prepare profit and loss statements at the close of each fundraising event. In addition, these statements should be submitted to the Central Treasurer and be retained for our review at year end.

**To the Board of Education
Wayne Central School District, New York**

(General Findings) (Continued)

Student Participation

Our examination revealed that student involvement was inconsistent at both the High School and Middle School regarding the preparation of profit and loss statements and maintaining a separate set of financial records.

In an effort to conform to New York State guidelines, we recommend the Student Treasurer be directly involved in all financial transactions of the organization. In addition, a separate set of financial records should be maintained which should be compared to those maintained by the Central Treasurer on a monthly basis.

High School:

Current Year Control Deficiency –

Eagle (Yearbook)

Our examination of the Eagle (Yearbook) Club revealed the following:

1. A ticket reconciliation was not prepared for the Donkey Basketball fundraiser.
2. Original vendor invoices were not submitted to the Central Treasurer, however, were maintained by the Club.

We recommend the Administration review these items and develop the necessary corrective action.

Middle School:

Current Year Control Deficiency –

Receipts –

During the course of our examination, we noted three instances in which receipts were deposited to the bank account several days after the cash was received.

In an effort to safeguard cash, we recommend all receipts be submitted to the Central Treasurer for deposit on a more timely basis.

**To the Board of Education
Wayne Central School District, New York**

Other Items:

The following items are not considered to be control deficiencies, however, we consider them other items which we would like to communicate to you as follows:

Fraud Policy –

As part of our examination we interviewed the Central Treasurers and Faculty Advisors regarding the various types of fraud and the District's Fraud Policy. During these interviews we noted that while these employees are aware of an appropriate course of action should fraud be suspected they are not aware of the specific content of the Board approved Fraud Policy.

We recommend the Administration develop a plan to formally communicate the District's Fraud Policy to all employees.

Inactive Clubs –

As indicated on the statement of cash receipts and disbursements the following clubs were financially inactive during the 2007-08 fiscal year:

<u>High School</u>	<u>Middle School</u>
Newspaper Club	Class of 2010
	Ecology Club
	History Club
	SADD
	Theatre Club

We recommend the status of these clubs be reviewed. If future financial activity is not anticipated, they should be closed in accordance with the Board of Education policy.

Prior Year Recommendations:

We are pleased to report that the following prior year recommendations have been implemented to our satisfaction:

1. The High School Central Treasurer was bonded during the 2007-08 school year.
2. The District has made an effort to have the Principal of the High School and Middle School, as well as the Board, review the books and records for the Extraclassroom funds.
3. Extraclassroom receipts are no longer kept in the safe at both the High School and Middle School for long periods of time.
4. The source of revenue being deposited was included on the treasurer's receipts examined.
5. The Yearbook Club at the High School did not hold a dance during the 2007-08 school year.
6. The High School Central Treasurer wrote off all outstanding checks that were over one year old.

**To the Board of Education
Wayne Central School District, New York**

(Prior Year Recommendations) (Continued)

7. The High School Bookstore maintained inventory records and did not lose any receipts during the 2007-08 school year.
8. The Class of 2008 did not use District purchase orders for any purchases.
9. The Middle School Student Council maintained copies of the bank deposit slips and submitted original invoices to the Central Treasurer during the 2007-08 school year.
10. The Interact Club at the High School was closed during the year under examination.
11. The Band Fund, Chorus, and the German Club at the High School, and the Technology Student Association at the Middle School were financially active during the 2007-08 school year.

*

*

*

We wish to express our appreciation to all client personnel for the courtesies extended to us during the course of our examination.

Raymond F. Wager CPA PC

October 30, 2008

TO: Michael Havens
Superintendent of Schools
FROM: Jeffrey T. Schultz
Audit Committee Chairman
DATE: December 11, 2008
RE: Independent Auditor's Report and Management Letter

Attached is a copy of the General Purpose Financial Statements and the Management Letter for the school fiscal year ended June 30, 2008, as prepared by Raymond F. Wager, CPA, P.C., 1020 Lehigh Station Road, Rochester, NY 14667. As per section 170.12 of the Regulations of the Commissioner of Education, the district audit committee has reviewed the audit report and management letter with the external auditor.

A copy of the General Purpose Financial Statements and the Management Letter have been forwarded to the New York State Education Department, Office of Audit Services, 524 Education Building, Albany, NY 12234. The General Purpose Financial Statements must be filed by November 30 of the current fiscal year.

The audit committee recommends that the Board of Education adopt a resolution at the January 8, 2009, board meeting accepting the Independent Auditor's Report and the Management Letter for the fiscal year 2007-2008.

It will be necessary for the district clerk to file with the State Education Department a certified excerpt of the minutes of the Board of Education meeting noting the acceptance of the 2007-2008 General Purpose Financial Statements. In addition, the district clerk must publish a notice within ten days that such report is available for public inspection.

/db

Attachments

WAYNE CENTRAL SCHOOL DISTRICT

NEW YORK

MANAGEMENT LETTER

For Year Ended June 30, 2008

Raymond F. Wager, CPA, P.C.
Certified Public Accountants

Shareholders:

Raymond F. Wager, CPA
Thomas J. Lauffer, CPA
Thomas C. Zuber, CPA

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October 1, 2008

To the Board of Education
Wayne Central School District, New York

In planning and performing our audit of the financial statements of the Wayne Central School District, New York as of and for the year ended June 30, 2008, in accordance with auditing standards generally accepted in the United States of America, we considered the Wayne Central School District, New York's internal control over financial reporting (internal control) as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. However, as discussed below, we identified certain deficiencies in internal control that we consider to be control deficiencies.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis.

A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the District's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the District's financial statements that is more than inconsequential will not be prevented or detected by the District's internal control.

Prior Year Control Deficiencies Pending Corrective Action:

Internal Accounting Controls –

During the course of our examination, we noted the following:

1. The Treasurer receives cash, prepares deposit slips, posts entries to the general ledger, and makes deposits to the bank. The Treasurer also prepares the bank reconciliations, with the exception of the payroll account.
2. The Payroll Clerk reconciles the payroll bank account.

We recommend the District review these items and develop the necessary corrective action during this next fiscal year.

(Prior Year Control Deficiencies Pending Corrective Action) (Continued)

Payroll –

Our examination revealed nine instances in which the I-9 was not available for review, six instances where the Form W-4 could not be located and twenty instances in which the IT-2104 was missing. In addition, we noted a remaining balance in the payroll checking account at year end which should be transferred to the general fund.

We recommend the District review these items and implement the necessary corrective action during this next fiscal year.

Computer Controls –

During the course of our examination, we noted the following:

1. There is no formal process for adding or deleting vendors to/from the computer database.
2. Vendor change reports are not printed or reviewed.

We recommend the District review these items and develop the necessary corrective action during this next fiscal year.

Current Year Control Deficiencies:

Receipts –

During the course of our examination, we noted deposits for admissions are not being made in a timely manner.

In an effort to safeguard cash we recommend a continued effort be made to deposit receipts from admissions on a more timely basis.

Fixed Assets –

Our examination revealed the following:

1. Nine instances in which items on the asset listing could not be located
2. Five instances where a item was located but could not be traced to the asset listing
3. Three instances in which an item located was not tagged with a District identification number.
4. Two instances where an item was disposed of, but was still included on the asset listing.

In order to safeguard the District's assets we recommend all assets be permanently tagged and the business office should be notified of all equipment relocations and deletions.

(Current Year Control Deficiencies) (Continued)

Disbursements –

During the course of our examination we noted the following:

1. Seven instances where a payment was made from a monthly vendor statement, a copy or a fax of the vendor invoice.
2. Six instances in which gratuity on a meal reimbursement exceeded the gratuity limit per the District's meal reimbursement policy.

We recommend the District review these items and take the necessary corrective action.

Bidding –

As part of our examination, we reviewed various transactions involving multiple purchases from vendors. We noted one instance for the purchase of building materials which exceeded the bid threshold and did not appear to be competitively bid.

We recommend a continued effort be made to insure all items requiring competitive bidding comply with Sections 103 and 104(b) of the General Municipal Law.

Other Item:

The following item is not considered to be a control deficiency, however, we consider it an other item which we would like to communicate to you as follows:

GASB #45 – Postemployment Health Benefits –

Implementation of GASB # 45 will be effective for your School District as of June 30, 2009. It will require the District to begin to report the cost associated with your retiree health obligation over the terms of employment, as opposed to the pay-as-you-go basis.

As you are well aware, the process will require an actuarial study that will identify the liability of projected benefits for not only your current retirees but also your active staff. This liability will be recorded on your District Wide financial statements on a phased in basis over 30 years.

The pronouncement does not require any funding of this obligation, however, once legislation is passed to establish a legally restricted Irrevocable Trust then the District will need to evaluate the possible funding options.

Prior Year Recommendations:

We are pleased to report the following prior year recommendations have been implemented to our satisfaction:

1. The District billed Medicaid during the 2007-08 school year.
2. Ticket reconciliations were prepared for all events requiring an admission charge during the 2007-08 fiscal year.

(Prior Year Recommendations) (Continued)

3. There we no instances of carry over encumbrances cancelled during the 2007-08 fiscal year.

This communication is intended solely for the information and use of management, the Board, audit committee, and others within the organization and is not intended to be and should not be used by anyone other than these specified parties.

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We wish to express our appreciation to the business office staff for all the courtesies extended to us during the course of our examination.

Raymond F. Waga, CPA, PE

October 1, 2008

WAYNE CENTRAL SCHOOL DISTRICT

BASIC FINANCIAL STATEMENTS

For Year Ended June 30, 2008

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Raymond F. Wager, CPA, P.C.
Certified Public Accountants

Shareholders:

Raymond F. Wager, CPA
Thomas J. Lauffer, CPA
Thomas C. Zuber, CPA

Members of
American Institute of
Certified Public Accountants
and
New York State Society of
Certified Public Accountants

INDEPENDENT AUDITORS' REPORT

To the Board of Education
Wayne Central School District, New York

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Wayne Central School District, New York, as of and for the year ended June 30, 2008, which collectively comprise the District's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the District's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and the significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Wayne Central School District, New York, as of June 30, 2008, and the respective changes in financial position and cash flows, where applicable, thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated October 1, 2008 on our consideration of the Wayne Central School District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

The management's discussion and analysis on pages 3 through 12 is not a required part of the basic financial statements but is supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Wayne Central School District's basic financial statements. The combining and individual nonmajor fund financial statements and other schedules, listed in the table of contents as supplemental schedules, are presented for purposes of additional analysis and are not a required part of the basic financial statements. The combining and individual nonmajor fund financial statements and other schedules, listed in the table of contents as supplemental schedules, have been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, are fairly stated in all material respects in relation to the basic financial statements taken as a whole.

A handwritten signature in black ink that reads "Raymond F. Wager CPA, P.C." The signature is written in a cursive, flowing style.

October 1, 2008

Wayne Central School District
Management's Discussion and Analysis
For the Fiscal Year Ended June 30, 2008

The following is a discussion and analysis of the School District's financial performance for the fiscal year ended June 30, 2008. This section is a summary of the School District's financial activities based on currently known facts, decisions, and/or conditions. It is also based on both the government-wide and fund-based financial statements. The results of the current year are discussed in comparison with the prior year, with an emphasis placed on the current year. This section is only an introduction and should be read in conjunction with the School District's financial statements, which immediately follow this section.

Financial Highlights

At the close of the fiscal year, the total assets (what the district owns) exceeded its total liabilities (what the district owes) by \$36,021,769 (net assets) an increase of \$4,855,162 from the prior year. This increase is a result of capital outlay exceeding depreciation costs.

As of the close of the fiscal year, the School District's governmental funds reported combined fund balances of \$16,710,922, an increase of \$3,393,979 in comparison with the prior year. This increase is a result of funding reserve accounts as part of the District's long range financial planning.

New York State Law limits the amount of unreserved fund balance that can be retained by the General Fund to 4% of the ensuing year's budget, exclusive of the amount designated for the subsequent year's budget. At the end of the current fiscal year, the undesignated fund balance of the General Fund was \$1,636,823 and this amount was within the statutory limit.

Federal and State Aid and Real Property Taxes which are considered general revenues accounted for \$38,614,919 or 90% of all revenues. Program specific revenues in the form of Charges for services, Operating Grants, and Operating Contributions accounted for \$2,582,404 or 6% of total revenues.

Overview of the Financial Statements

This management's discussion and analysis is intended to serve as an introduction to the School District's basic financial statements. The School District's basic financial statements are comprised of three components: (1) government-wide financial statements, (2) fund financial statements and (3) notes to the financial statements. This report also contains individual fund statements and schedules in addition to the basic financial statements.

Government-Wide Financial Statements

The *government-wide financial statements* are designed to provide readers with a broad overview of the School District's finances, in a manner similar to a private-sector business.

The *statement of net assets* presents information on all of the School District's assets and liabilities, with the difference between the two reported as *net assets*. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position of the School District is improving or deteriorating.

The *statement of activities* presents information showing how the government's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows.

The *governmental* activities of the School District include instruction, pupil transportation, cost of food sales, general administrative support, community service, and interest on long-term debt.

The government-wide financial statements can be found on the pages immediately following this section as the first two pages of the basic financial statements.

Fund Financial Statements

A *fund* is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The School District, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance related legal requirements. All of the funds of the School District can be divided into two categories: governmental funds and fiduciary funds.

Governmental funds are used to account for essentially the same functions reported as *governmental activities* in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on *near-term inflows and outflows of spendable resources*, as well as on *balances of spendable resources* available at the end of the fiscal year. Such information may be useful in evaluating the School District's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for *governmental funds* with similar information presented for *governmental activities* in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between *governmental funds* and *governmental activities*.

The School District maintains six individual governmental funds; General Fund, 2002 Capital Project, Special Aid Fund, School Lunch Fund, Debt Service Fund, and Other Capital Projects. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures and changes in fund balances for the general fund, the school lunch fund, and the 2002 capital project which are reported as major funds. Data for the special aid fund, the debt service fund and the other capital projects are aggregated into a single column and reported as non-major funds.

The School District adopts and voters approve an annual budget for its General Fund. A budgetary comparison statement has been provided for the General Fund within the basic financial statements to demonstrate compliance with the budget.

The *Fiduciary Funds* are used to account for assets held by the School District in an agency capacity which accounts for assets held by the School District on behalf of others. Fiduciary funds are not reflected in the government-wide financial statement because the resources of these funds are *not* available to support the School District's programs.

The financial statements for the governmental and fiduciary funds can be found in the basic financial statement section of this report.

Major Feature of the District-Wide and Fund Financial Statements			
	Government-Wide Statements	Fund Financial Statements	
		Governmental Funds	Fiduciary Funds
Scope	Entire District (except fiduciary funds)	The activities of the School District that are not proprietary or fiduciary, such as special education and building maintenance	Instances in which the School District administers resources on behalf of someone else, such as scholarship programs and student activities monies
Required financial statements	Statement of net assets Statement of activities	Balance sheet Statement of revenues, expenditures, and changes in fund balance	Statement of fiduciary net assets statement of changes in fiduciary net assets
Accounting basis and measurement focus	Accrual accounting and economic resources focus	Modified accrual accounting and current financial focus	Accrual accounting and economic resources focus
Type of asset/liability information	All assets and liabilities, both financial and capital, short-term and long-term	Generally, assets expected to be used up and liabilities that come due during the year or soon thereafter; no capital assets or long-term liabilities included	All assets and liabilities, both short-term and long-term; funds do not currently contain capital assets, although they can
Type of inflow/outflow information	All revenues and expenses during year, regardless of when cash is received or paid	Revenues for which cash is received during or soon after the end of the year; expenditures when goods or services have been received and the related liability is due and payable	All additions and deductions during the year, regardless of when cash is received or paid

Notes to the Financial Statements

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found following the basic financial statement section of this report.

Government-Wide Statements

The government-wide statements report information about the District as a whole using accounting methods similar to those used by private-sector companies. The statement of net assets includes all the School District's assets and liabilities. All of the current year's revenues and expenses are accounted for in the statement of activities regardless of when cash is received or paid.

The two government-wide statements report the District's net assets and how they have changed. Net assets, the difference between the District's assets and liabilities, is one way to measure the District's financial health or position. Over time, increases or decreases in the District's net assets are an indicator of whether its financial position is improving or deteriorating, respectively. Additional non-financial factors such as changes in the District's property tax base and the condition of the school buildings and facilities must also be considered to assess the District's overall health.

All of the District's services are reported in the government-wide financial statements as governmental activities. Most of the District's basic services are included here, such as regular and special education, transportation and administration. Property taxes, federal and state aid, and investment earnings finance most of these activities.

Financial Analysis of the School District As A Whole

Net Assets

The District's combined net assets were larger on June 30, 2008, than they were the year before, increasing by 16% to \$36,021,769 as shown in table below.

		<u>Governmental Activities</u>		<u>Total</u>
		<u>2008</u>	<u>2007</u>	<u>Variance</u>
<u>ASSETS:</u>				
Current and Other Assets	Represents cash and cash equivalents together with other current assets	\$ 18,736,410	\$ 15,083,782	\$ 3,652,628
Capital Assets	Represents land, work in progress, and buildings (net of depreciation)	37,797,407	38,112,165	(314,758)
Total Assets		<u>\$ 56,533,817</u>	<u>\$ 53,195,947</u>	<u>\$ 3,337,870</u>
<u>LIABILITIES:</u>				
Long-Term Debt Obligations	Represents what District owes for serial bonds, post-employment benefits, and compensated absences	\$ 18,350,471	\$ 20,188,120	\$ (1,837,649)
Other Liabilities	Represents obligations to teachers' and employees' retirement systems, accounts payable, and accrued liabilities	2,161,577	1,841,220	320,357
Total Liabilities		<u>\$ 20,512,048</u>	<u>\$ 22,029,340</u>	<u>\$ (1,517,292)</u>
<u>NET ASSETS:</u>				
Invested in Capital Assets, Net of Related Debt	What the District owns less any related outstanding debt	\$ 20,197,756	\$ 19,052,453	\$ 1,145,303
<u>Restricted For,</u>				
Debt Service	Funds restricted to pay debt service	644,983	584,923	60,060
Capital Reserve	Funds restricted for capital repair and capital improvement	9,933,100	6,707,515	3,225,585
Unrestricted	Represents net assets not legally restricted	5,245,930	4,821,716	424,214
Total Net Assets		<u>\$ 36,021,769</u>	<u>\$ 31,166,607</u>	<u>\$ 4,855,162</u>

The District's financial position is the product of many factors.

By far, the largest component of the School District's net assets (56%) reflects its investment in capital assets, less any related debt used to acquire those assets that is still outstanding. The School District uses these capital assets to provide services to the students and consequently, these assets are not available for future spending. Although the School District's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

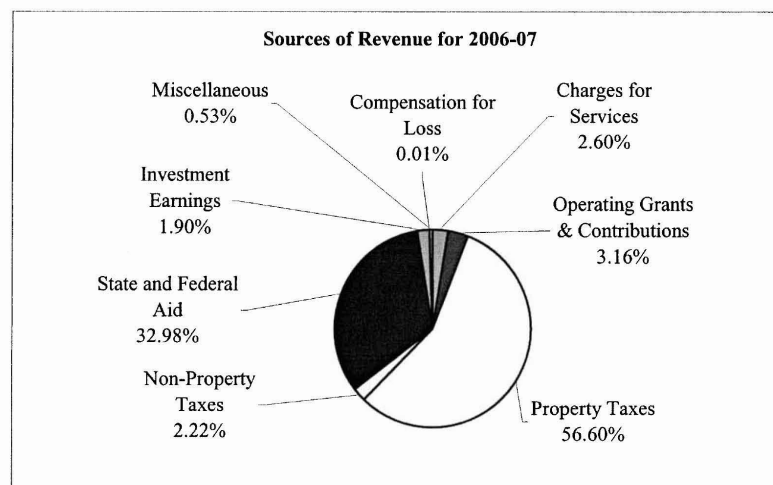
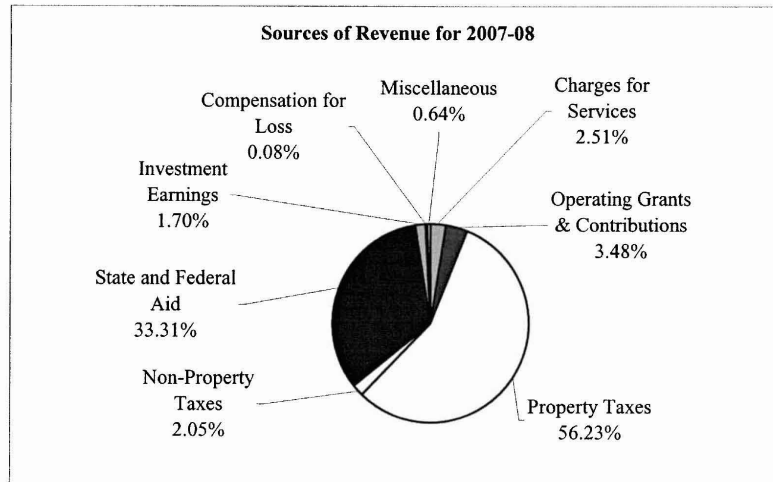
There are two restricted net asset balances, Debt Service, and Capital Reserve, which constitute 29% of total net assets. The remaining balance of unrestricted net assets, which is a surplus of \$5,245,930 or 15%, may be used to finance future operations.

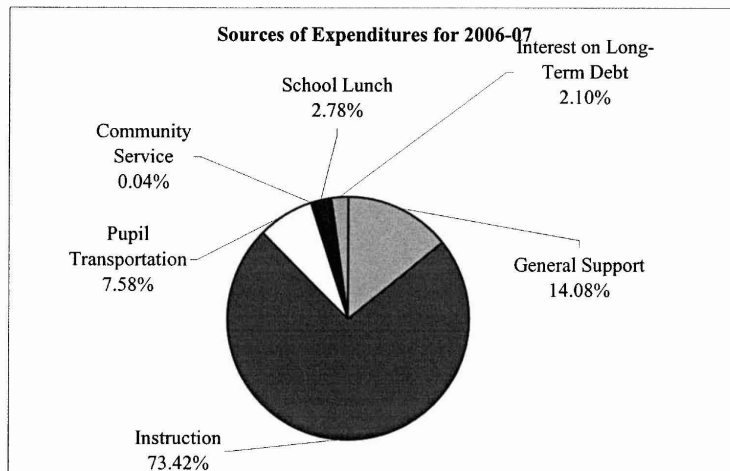
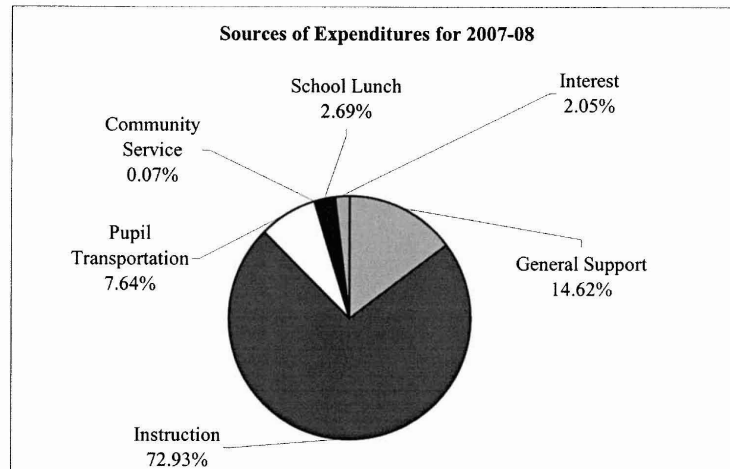
Changes in Net Assets

The District's total revenue increased 5% to \$43,126,018. State and federal aid 33% and property taxes 56% accounted for most of the District's revenue. The remaining 11% of the revenue comes from operating grants, charges for services, non property taxes, investment earnings, compensation for loss, and miscellaneous revenues.

The total cost of all the programs and services increased 3% to \$38,270,856. The District's expenses are predominately related to education and caring for the students (Instruction) 73%. General support which included expenses associated with the operation, maintenance and administration of the District accounted for 15% of the total costs. See table below:

		Governmental Activities		Total
		2008	2007	Variance
REVENUES:				
Program -				
Charges for Services	Revenue received for services such as school lunch or breakfast	\$ 1,083,505	\$ 1,066,423	\$ 17,082
Operating Grants & Contributions	Revenue received from other agencies	1,498,899	1,297,671	201,228
Total Program		<u>\$ 2,582,404</u>	<u>\$ 2,364,094</u>	<u>\$ 218,310</u>
General -				
Property Taxes	Property taxes collected by the District	\$ 24,248,946	\$ 23,239,021	\$ 1,009,925
Non Property Taxes	Sales taxes received from Wayne County	883,504	910,673	(27,169)
State and Federal Aid	Aid received from New York State and Federal Government	14,365,973	13,539,567	826,406
Investment Earnings	Earnings on deposits and investments	734,707	781,492	(46,785)
Compensation for Loss	Revenue received for damage to or loss of District property	34,652	4,389	30,263
Miscellaneous	Revenue received from various sources which are not explained in other categories	275,832	218,043	57,789
Total General		<u>\$ 40,543,614</u>	<u>\$ 38,693,185</u>	<u>\$ 1,850,429</u>
TOTAL REVENUES		<u>\$ 43,126,018</u>	<u>\$ 41,057,279</u>	<u>\$ 2,068,739</u>
EXPENSES:				
General Support	Expenses associated with the operation, maintenance and administration of the District	\$ 5,594,264	\$ 5,239,338	\$ 354,926
Instruction	Expenses associated with providing educational services to students	27,911,858	27,326,850	585,008
Pupil Transportation	Expenses associated with providing transportation services to students	2,925,285	2,822,781	102,504
Community Services	Expenses associated with various community services	25,810	14,160	11,650
School Lunch	Expenses associated with providing lunch and breakfast for the District	1,027,836	1,035,246	(7,410)
Interest	Interest paid on serial bonds	785,803	780,589	5,214
TOTAL EXPENSES		<u>\$ 38,270,856</u>	<u>\$ 37,218,964</u>	<u>\$ 1,051,892</u>
INCREASE IN NET ASSETS		<u>\$ 4,855,162</u>	<u>\$ 3,838,315</u>	<u>\$ 1,016,847</u>





Financial Analysis of the School District's Funds

The financial performance of the District as a whole is reflected in its governmental funds. As the District completed the year, its governmental funds reported combined fund balances of \$16,710,922 which is more than last year's ending fund balance of \$13,316,943.

General Fund Reserve Balances:	Purpose	2008	2007	Variance
Reserved for Unemployment Insurance	Used to pay the cost of reimbursement to the State Unemployment Insurance Fund for payments made to claimants.	\$ 383,207	\$ 442,101	\$ (58,894)
Reserved for Encumbrances	The amount of outstanding encumbrances at the end of the fiscal year.	558,570	510,681	47,889
Capital Reserve	Capital reserve monies which were established by voters for capital project costs.	7,601,485	6,707,515	893,970
Reserved for Retirement Contributions	Used for the purpose of financing retirement contributions.	773,897	426,467	347,430
Reserve for Insurance	To reserve funds for the payment of liability, casualty and other types of loss.	2,592,165	570,988	2,021,177
Reserved for Employee Benefit Accrued Liability	To reserve funds for the payment of any accrued employee benefits due to an employee upon termination of the employee's service.	248,784	239,887	8,897
Reserved for Liability	Funds to cover payment for potential liability claims.	893,560	861,606	31,954
Total General Fund Reserve Balances		\$ 13,051,668	\$ 9,759,245	\$ 3,292,423

A reserve fund balance indicates that it is not available due to the fact that it is either legally restricted to liquidate current contracts and/or purchase orders or restricted for other purposes. The additional reserves and the increase in the amounts in various reserves demonstrate the continuing growth in the District's financial strength.

One of the most important pieces of information reported in the governmental fund financial statements is available fund balance. The fund balances represent the availability of various governmental fund resources for future use.

	2008	2007
Unreserved:		
Designated	\$ 900,000	\$ 900,000
Undesignated:		
General	\$ 1,636,823	\$ 1,187,172
Capital Projects	328,882	738,800
School Lunch	148,566	146,803
Total Undesignated	\$ 2,114,271	\$ 2,072,775

At the end of this year, the \$15,588,491 fund balance in the general fund was divided between \$13,051,668 in reserved fund balance, \$900,000 in unreserved-appropriated fund balance, and \$1,636,823 in unreserved-undesignated fund balance.

The appropriated portion, will be used in the 2008-09 fiscal year to fund operations. The unappropriated portion, is not specifically designated and will assist the District in cash flow needs.

General Fund Budgetary Highlights

The difference between the original budget and the final amended budget was \$1,037,252. This change is attributable to \$510,681 of carryover encumbrances from the 2006-07 school year and \$526,571 for voter approved transfers from the capital reserve.

The key factors for budget variances in the general fund are listed below along with explanations for each.

	Budget Variance Original Vs. Amended	
Expenditures Items:		Explanation for Budget Variance
Instruction	\$213,602	Purchase of new K-5 math program
Operating Transfers-Out	\$503,645	Voter approved transfer from Capital Reserve to purchase buses

	Budget Variance Amended Vs. Actual	
Revenue Items:		Explanation for Budget Variance
Charges for Services	\$251,159	More non-resident special education students attending district's special education programs
Use of Money and Property	\$483,384	Interest earnings higher than originally anticipated
Miscellaneous	\$195,732	Pouring rights agreement
State Sources	\$1,065,278	Conservative state aid projections
Expenditure Items:	Budget Variance Amended Vs. Actual	Explanation for Budget Variance
General Support	\$1,004,873	Budgetary controls and reduced utility costs due to utility upgrades
Instruction	\$1,202,753	Budgetary controls and reduction of special education costs
Pupil Transportation	\$208,913	Decrease in insurance costs for bus fleet
Employee Benefits	\$404,506	Retirement system costs less than anticipated
Debt Service-Principal	\$385,021	Budgetary controls
Debt Service-Interest	\$175,812	Budgetary controls

Capital Asset and Debt Administration

Capital Assets

By the end of the 2007-08 fiscal year, the District had invested \$37,797,407 in a broad range of capital assets, including land, work in progress, buildings and improvements, and machinery and equipment. The change in capital assets, net of accumulated depreciation, is reflected below:

	<u>2008</u>	<u>2007</u>
Land	\$ 289,000	\$ 289,000
Work in Progress	1,596,500	1,186,582
Buildings and Improvements	34,120,456	34,911,906
Machinery and Equipment	1,791,451	1,724,677
Total	\$ 37,797,407	\$ 38,112,165

Long-Term Debt

At year end, the District had \$18,350,471 in general obligation bonds and other long-term debt outstanding as follows:

<u>Type</u>	<u>2008</u>	<u>2007</u>
Serial Bonds	\$ 16,390,000	\$ 18,170,000
Installment Purchase Debt	1,538,533	1,628,512
Compensated Absences	421,938	389,608
Total Long-Term Obligations	<u>\$ 18,350,471</u>	<u>\$ 20,188,120</u>

Factors Bearing on the District's Future

The New York State Teachers (TRS) and Employees Retirement Systems (ERS) rely on investment income to help offset employer contribution rates. The impact of the financial problems affecting the banking industry and the New York Stock Exchange will have a negative impact on future employer contribution rates, increasing the district's retirement system costs in the near future.

The district is awaiting State Education Department approval on a capital improvement project. If approved by SED and the district's voters, the estimated cost of the project is \$35,000,000.

Contacting the School District's Financial Management

This financial report is designed to provide the District's citizens, taxpayers, customers, investors, and creditors with a general overview of the District's finances and to demonstrate the District's accountability for the money it receives. Questions concerning any of the information provided in this report or requests for additional information should be addressed to the following:

Wayne Central School District
6200 Ontario Center Road
P.O. Box 155
Ontario Center, New York 14520
Attn: Mr. Gregory Atseff,
Assistant Superintendent for Business

WAYNE CENTRAL SCHOOL DISTRICT, NEW YORK

Statement of Net Assets

June 30, 2008

	Governmental Activities
ASSETS	
Cash and cash equivalents	\$ 17,113,537
Accounts receivable	1,572,930
Inventories	49,943
Capital Assets:	
Land	289,000
Work in progress	1,596,500
Other capital assets (net of depreciation)	35,911,907
TOTAL ASSETS	\$ 56,533,817
LIABILITIES	
Accounts payable	\$ 201,499
Accrued liabilities	265,354
Deferred revenue	91,920
Due to other governments	2,710
Due to teachers' retirement system	1,498,442
Due to employees' retirement system	101,652
Long-Term Obligations:	
Due in one year	2,052,828
Due in more than one year	16,297,643
TOTAL LIABILITIES	\$ 20,512,048
NET ASSETS	
Invested in capital assets, net of related debt	\$ 20,197,756
Restricted For:	
Debt service	644,983
Capital reserves	9,933,100
Unrestricted	5,245,930
TOTAL NET ASSETS	\$ 36,021,769

(See accompanying notes to financial statements)

WAYNE CENTRAL SCHOOL DISTRICT, NEW YORK

Statement of Activities

For Year Ended June 30, 2008

<u>Functions/Programs</u>	<u>Expenses</u>	<u>Program Revenues</u>		Net (Expense)
		<u>Charges for</u>	<u>Operating</u>	<u>Revenue and</u>
		<u>Services</u>	<u>Grants and</u>	<u>Changes in</u>
			<u>Contributions</u>	<u>Net Assets</u>
<u>Primary Government -</u>				<u>Governmental</u>
				<u>Activities</u>
General support	\$ 5,594,264	\$ -	\$ -	\$ (5,594,264)
Instruction	27,911,858	428,259	1,168,477	(26,315,122)
Pupil transportation	2,925,285	-	-	(2,925,285)
Community services	25,810	-	-	(25,810)
School lunch	1,027,836	655,246	330,422	(42,168)
Interest	785,803	-	-	(785,803)
Total Primary Government	\$ 38,270,856	\$ 1,083,505	\$ 1,498,899	\$ (35,688,452)
General Revenues:				
Property taxes				\$ 24,248,946
Non property taxes				883,504
State and federal aid				14,365,973
Investment earnings				734,707
Compensation for loss				34,652
Miscellaneous				275,832
Total General Revenues				\$ 40,543,614
Changes in Net Assets				\$ 4,855,162
Net Assets, Beginning of Year				31,166,607
Net Assets, End of Year				\$ 36,021,769

(See accompanying notes to financial statements)

WAYNE CENTRAL SCHOOL DISTRICT, NEW YORK

Balance Sheet

Governmental Funds

June 30, 2008

	General Fund	School Lunch Fund	2002 Capital Project	Nonmajor Governmental Funds	Total Governmental Funds
ASSETS					
Cash and cash equivalents	\$ 14,785,337	\$ 484,562	\$ 1,374,044	\$ 469,594	\$ 17,113,537
Receivables	1,261,974	37,587	-	273,369	1,572,930
Inventories	-	49,943	-	-	49,943
Due from other funds	1,625,690	11,981	-	645,158	2,282,829
TOTAL ASSETS	\$ 17,673,001	\$ 584,073	\$ 1,374,044	\$ 1,388,121	\$ 21,019,239
LIABILITIES AND FUND BALANCE					
Liabilities -					
Accounts payable	\$ 162,603	\$ 29,485	\$ -	\$ 9,411	\$ 201,499
Accrued liabilities	115,209	14,056	-	-	129,265
Due to other funds	147,131	389,013	1,374,044	372,641	2,282,829
Due to other governments	2,270	440	-	-	2,710
Due to TRS	1,498,442	-	-	-	1,498,442
Due to ERS	101,652	-	-	-	101,652
Deferred revenues	57,203	2,513	-	32,204	91,920
TOTAL LIABILITIES	\$ 2,084,510	\$ 435,507	\$ 1,374,044	\$ 414,256	\$ 4,308,317
Fund Balances -					
Reserved for,					
Unemployment insurance reserve	\$ 383,207	\$ -	\$ -	\$ -	\$ 383,207
Encumbrances	558,570	-	-	-	558,570
Insurance reserve	2,592,165	-	-	-	2,592,165
Capital reserve	7,601,485	-	-	-	7,601,485
Retirement contribution reserve	773,897	-	-	-	773,897
Debt	-	-	-	644,983	644,983
Liability reserve	893,560	-	-	-	893,560
Employee benefit accrued liability reserve	248,784	-	-	-	248,784
Unreserved,					
Designated - ensuing fiscal year	900,000	-	-	-	900,000
Undesignated	1,636,823	148,566	-	328,882	2,114,271
TOTAL FUND BALANCE	\$ 15,588,491	\$ 148,566	\$ -	\$ 973,865	\$ 16,710,922
TOTAL LIABILITIES AND FUND BALANCES	\$ 17,673,001	\$ 584,073	\$ 1,374,044	\$ 1,388,121	

**Amounts reported for governmental activities in the
Statement of Net Assets are different because:**

Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds.	\$ 37,797,407
Funded employee benefit accrued liability which is reported as a liability on the Statement of Governmental Net assets and a reservation of fund balance on the governmental funds.	(248,784)
Interest is accrued on outstanding bonds in the statement of net assets but not in the funds.	(136,089)
The following long-term obligations are not due and payable in the current period and therefore are not reported in the governmental funds:	
Serial bonds payable	(16,390,000)
Compensated absences	(173,154)
Installment purchase debt	(1,538,533)
Net Assets of Governmental Activities	\$ 36,021,769

(See accompanying notes to financial statements)

WAYNE CENTRAL SCHOOL DISTRICT, NEW YORK
Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Funds
For Year Ended June 30, 2008

	General Fund	School Lunch Fund	2002 Capital Project	Nonmajor Governmental Funds	Total Governmental Funds
REVENUES					
Real property taxes and tax items	\$ 24,248,946	\$ -	\$ -	\$ -	\$ 24,248,946
Non-property taxes	883,504	-	-	-	883,504
Charges for services	428,259	-	-	-	428,259
Use of money and property	667,984	6,663	-	60,060	734,707
Sale of property and compensation for loss	71,025	-	-	-	71,025
Miscellaneous	275,832	1,608	-	6,938	284,378
State sources	14,270,193	31,751	-	314,468	14,616,412
Federal sources	80,012	312,831	-	847,071	1,239,914
Sales	-	655,246	-	-	655,246
TOTAL REVENUES	\$ 40,925,755	\$ 1,008,099	\$ -	\$ 1,228,537	\$ 43,162,391
EXPENDITURES					
General support	\$ 4,750,283	\$ -	\$ -	\$ -	\$ 4,750,283
Instruction	19,939,154	-	-	1,165,189	21,104,343
Pupil transportation	1,958,696	-	-	-	1,958,696
Community services	25,810	-	-	-	25,810
Employee benefits	7,373,438	144,515	-	18,943	7,536,896
Debt service - principal	1,869,979	-	-	-	1,869,979
Debt service - interest	724,095	-	-	-	724,095
Cost of sales	-	457,566	-	-	457,566
Other expenses	-	404,255	-	-	404,255
Capital outlay	-	-	-	936,489	936,489
TOTAL EXPENDITURES	\$ 36,641,455	\$ 1,006,336	\$ -	\$ 2,120,621	\$ 39,768,412
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	\$ 4,284,300	\$ 1,763	\$ -	\$ (892,084)	\$ 3,393,979
OTHER FINANCING SOURCES (USES)					
Operating transfers - in	\$ -	\$ -	\$ -	\$ 542,226	\$ 542,226
Operating transfers - out	(542,226)	-	-	-	(542,226)
TOTAL OTHER FINANCING SOURCES (USES)	\$ (542,226)	\$ -	\$ -	\$ 542,226	\$ -
EXCESS (DEFICIENCY) OF REVENUES AND OTHER FINANCING SOURCES OVER EXPENDITURES AND OTHER FINANCING USES	\$ 3,742,074	\$ 1,763	\$ -	\$ (349,858)	\$ 3,393,979
FUND BALANCE, BEGINNING OF YEAR	11,846,417	146,803	-	1,323,723	13,316,943
FUND BALANCE, END OF YEAR	\$ 15,588,491	\$ 148,566	\$ -	\$ 973,865	\$ 16,710,922

(See accompanying notes to financial statements)

WAYNE CENTRAL SCHOOL DISTRICT, NEW YORK
Reconciliation of the Statement of Revenues, Expenditures, and Changes in
Fund Balances of Governmental Funds to the Statement of Activities
For Year Ended June 30, 2008

NET CHANGE IN FUND BALANCES -

TOTAL GOVERNMENTAL FUNDS **\$ 3,393,979**

Amounts reported for governmental activities in the Statement of Activities are different because:

Governmental funds report capital outlays as expenditures. However, in the Statement of Activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. The following are the amounts by which capital outlays and additions of assets exceeded depreciation in the current period:

Capital Outlay	\$	936,489	
Additions of Assets		31,068	
Depreciation		<u>(1,282,315)</u>	(314,758)

Bond proceeds provide current financial resources to governmental funds, but issuing debt increases long-term obligations in the Statement of Net Assets. Repayment of bond principal is an expenditure in the governmental funds, but the repayment reduces long-term obligations in the Statement of Net Assets. The following details these items as they effect the governmental activities:

Debt Repayments		1,869,979	
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In the statement of activities, interest is accrued on outstanding bonds, whereas in governmental funds, an interest expenditure is reported when due.		(61,708)	
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In the Statement of Activities, vacation pay, teachers' retirement incentives and judgments and claims are measured by the amount accrued during the year. In the governmental funds, expenditures for these items are measured by the amount actually paid. The following provides the differences of these items as presented in the governmental activities:

Compensated Absences		<u>(32,330)</u>	
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CHANGE IN NET ASSETS OF GOVERNMENTAL ACTIVITIES		<u><u>\$ 4,855,162</u></u>	
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WAYNE CENTRAL SCHOOL DISTRICT, NEW YORK
General Fund Statement of Revenues, Expenditures and Changes in Fund Equity
Budget and Actual
For Year Ended June 30, 2008

	Original Budget (Incl. Carryover Encumbrances)	Budget (Amended)	Actual	Variance Favorable (Unfavorable)
REVENUES				
Real property taxes and tax items	\$ 24,190,500	\$ 24,190,500	\$ 24,248,946	\$ 58,446
Non-property taxes	835,000	835,000	883,504	48,504
Charges for services	177,100	177,100	428,259	251,159
Use of money and property	184,600	184,600	667,984	483,384
Sale of property and compensation for loss	200	200	71,025	70,825
Miscellaneous	80,100	80,100	275,832	195,732
State sources	13,204,915	13,204,915	14,270,193	1,065,278
Federal sources	-	-	80,012	80,012
TOTAL REVENUES	\$ 38,672,415	\$ 38,672,415	\$ 40,925,755	\$ 2,253,340
EXPENDITURES				
General support	\$ 5,848,536	\$ 5,755,156	\$ 4,750,283	\$ 1,004,873
Instruction	20,928,305	21,141,907	19,939,154	1,202,753
Pupil transportation	2,187,950	2,167,609	1,958,696	208,913
Community services	15,750	43,499	25,810	17,689
Employee benefits	7,777,555	7,777,944	7,373,438	404,506
Debt service - principal	2,355,000	2,255,000	1,869,979	385,021
Debt service - interest	905,000	899,907	724,095	175,812
TOTAL EXPENDITURES	\$ 40,018,096	\$ 40,041,022	\$ 36,641,455	\$ 3,399,567
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	\$ (1,345,681)	\$ (1,368,607)	\$ 4,284,300	\$ 5,652,907
OTHER FINANCING SOURCES (USES)				
Operating transfers - out	\$ (65,000)	\$ (568,645)	\$ (542,226)	\$ 26,419
TOTAL OTHER FINANCING SOURCES (USES)	\$ (65,000)	\$ (568,645)	\$ (542,226)	\$ 26,419
EXCESS (DEFICIENCY) OF REVENUES AND OTHER FINANCING SOURCES OVER EXPENDITURES AND OTHER FINANCING USES	\$ (1,410,681)	\$ (1,937,252)	\$ 3,742,074	\$ 5,679,326
FUND BALANCE, BEGINNING OF YEAR	11,846,417	11,846,417	11,846,417	-
FUND BALANCE, END OF YEAR	\$ 10,435,736	\$ 9,909,165	\$ 15,588,491	\$ 5,679,326

Note: Since Budgets for the Special Revenue Funds are not legally adopted, they are not presented in this statement.

(See accompanying notes to financial statements)

WAYNE CENTRAL SCHOOL DISTRICT, NEW YORK

Statement of Fiduciary Net Assets

Fiduciary Funds

June 30, 2008

	Private Purpose <u>Trust</u>	Agency <u>Funds</u>
ASSETS		
Cash and cash equivalents	\$ 70,323	\$ 412,497
Receivables (net of allowance)	<u>-</u>	<u>27,718</u>
TOTAL ASSETS	<u>\$ 70,323</u>	<u>\$ 440,215</u>
LIABILITIES		
Extraclassroom activity balances	\$ -	\$ 97,737
Accrued liabilities	-	77,924
Other liabilities	<u>-</u>	<u>264,554</u>
TOTAL LIABILITIES	<u>\$ -</u>	<u>\$ 440,215</u>
NET ASSETS		
Reserved for scholarships	<u>\$ 70,323</u>	
TOTAL NET ASSETS	<u>\$ 70,323</u>	

(See accompanying notes to financial statements)

WAYNE CENTRAL SCHOOL DISTRICT, NEW YORK

Statement of Changes in Fiduciary Net Assets

Fiduciary Funds

For Year Ended June 30, 2008

	Private Purpose Trust
ADDITIONS	
Miscellaneous	\$ 25,260
Investment earnings	<u>1,082</u>
TOTAL ADDITIONS	<u>\$ 26,342</u>
DEDUCTIONS	
Scholarships and donations	<u>\$ 15,172</u>
TOTAL DEDUCTIONS	<u>\$ 15,172</u>
CHANGE IN NET ASSETS	\$ 11,170
NET ASSETS, BEGINNING OF YEAR	<u>59,153</u>
NET ASSETS, END OF YEAR	<u><u>\$ 70,323</u></u>

(See accompanying notes to financial statements)

WAYNE CENTRAL SCHOOL DISTRICT, NEW YORK

Notes To The Basic Financial Statements

June 30, 2008

I. Summary of Significant Accounting Policies:

The financial statements of the Wayne Central School District, New York (the District) have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles. The more significant of the government's accounting policies are described below.

A. Reporting Entity

The Wayne Central School District is governed by the laws of New York State. The District is an independent entity governed by an elected Board of Education consisting of nine members. The President of the Board serves as the chief fiscal officer and the Superintendent is the chief executive officer. The Board is responsible for, and controls all activities related to public school education within the District. Board members have authority to make decisions, power to appoint management, and primary accountability for all fiscal matters.

The reporting entity of the District is based upon criteria set forth by GASB Statement 14, *The Financial Reporting Entity*, as amended by GASB Statement 39, *Component Units*. The financial reporting entity consists of the primary government, organizations for which the primary government is financially accountable and other organizations for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete.

The District is not a component unit of another reporting entity. The decision to include a potential component unit in the District's reporting entity is based on several criteria including legal standing, fiscal dependency, and financial accountability. Based on the application of these criteria, the following is a brief review of certain entities included in the District's reporting entity.

1. Extraclassroom Activity Funds

The extraclassroom activity funds of the District represent funds of the students of the District. The Board of Education exercises general oversight of these funds. The extraclassroom activity funds are independent of the District with respect to its financial transactions, and the designation of student management. The cash and investment balances are reported in the Statement of Fiduciary Net Assets – Agency Funds of the District. Separate audited financial statements (cash basis) of the extraclassroom activity funds can be found at the District's business office.

B. Joint Venture

The District is a component of the Ontario, Seneca, Yates, Cayuga and Wayne Counties Board of Cooperative Educational Services (BOCES). The BOCES is a voluntary, cooperative association of school districts in a geographic area that shares planning, services, and programs which provide educational and support activities. There is no authority or process by which a school district can terminate its status as a BOCES component.

(I.) (Continued)

BOCES are organized under §1950 of the New York State Education Law. A BOCES Board is considered a corporate body. Members of a BOCES Board are nominated and elected by their component member boards in accordance with provisions of §1950 of the New York State Education Law. All BOCES property is held by the BOCES Board as a corporation (§1950(6)). In addition, BOCES Boards also are considered municipal corporations to permit them to contract with other municipalities on a cooperative basis under §119-n(a) of the New York State General Municipal Law.

A BOCES' budget is comprised of separate budgets for administrative, program, and capital costs. Each component school district's share of administrative and capital cost is determined by resident public school district enrollment as defined in Education Law, Section 1950(4)(b)(7). In addition, component districts pay tuition or a service fee for programs in which its students participate.

Financial statements for the BOCES are available from the BOCES administrative office.

C. Basis of Presentation

1. Districtwide Statements

The Statement of Net Assets and the Statement of Activities present financial information about the District's governmental activities. These statements include the financial activities of the overall government in its entirety, except those that are fiduciary. Eliminations have been made to minimize the double counting of internal transactions. Governmental activities generally are financed through taxes, state aid, intergovernmental revenues, and other exchange and non-exchange transactions. Operating grants include operating-specific and discretionary (either operating or capital) grants, while the capital grants column reflects capital specific grants.

The Statement of Activities presents a comparison between direct expenses and program revenues for each function of the District's governmental activities. Direct expenses are those that are specifically associated with and are clearly identifiable to a particular function. Program revenues include charges paid by the recipients of goods or services offered by the programs, and grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues, including all taxes, are presented as general revenues. Indirect expenses, principally employee benefits, are allocated to functional areas in proportion to the payroll expended for those areas.

2. Fund Financial Statements

The fund statements provide information about the District's funds, including fiduciary funds. Separate statements for each fund category (governmental and fiduciary) are presented. The emphasis of fund financial statements is on major governmental funds, each displayed in a separate column. All remaining governmental funds are aggregated and reported as nonmajor funds.

The District reports the following funds:

(I.) (Continued)

a. **Major Governmental Funds**

General Fund - This is the District's primary operating fund. It accounts for all financial transactions that are not required to be accounted for in another fund.

School Lunch Fund - Used to account for transactions of the District's lunch, breakfast and milk programs.

2002 Capital Project - Used to account for the financial resources used for acquisition, construction, or major repair of capital facilities. The districtwide reconstruction project is considered major.

b. **Nonmajor Governmental** - The other funds which are not considered major are aggregated and reported as nonmajor governmental funds as follows:

Special Aid Fund - This fund accounts for the proceeds of specific revenue sources, such as federal and state grants, that are legally restricted to expenditures for specified purposes. These legal restrictions may be imposed either by governments that provide the funds, or by outside parties.

Debt Service Fund - This fund accounts for the accumulation of resources and the payment of principal and interest on long-term obligations for governmental activities.

Other Capital Projects - Used to account for the acquisition construction or major repair of capital facilities.

c. **Fiduciary** - Fiduciary activities are those in which the District acts as trustee or agent for resources that belong to others. These activities are not included in the District-wide financial statements, because their resources do not belong to the District, and are not available to be used. There are two classes of fiduciary funds:

Private Purpose Trust Funds - These funds are used to account for trust arrangements in which principal and income benefits annual third party awards and scholarships for students. Established criteria govern the use of the funds and members of the District or representatives of the donors may serve on committees to determine who benefits.

Agency Funds - These funds are strictly custodial in nature and do not involve the measurement of results of operations. Assets are held by the District as agent for various student groups or extraclassroom activity funds and for payroll or employee withholding.

(I.) (Continued)

D. Basis of Accounting/Measurement Focus

The districtwide and fiduciary fund financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of when the related cash transaction takes place. Non-exchange transactions, in which the District gives or receives value without directly receiving or giving equal value in exchange, include property taxes, grants and donations. On an accrual basis, revenue from property taxes is recognized in the fiscal year for which the taxes are levied. Revenue from grants and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied.

The governmental fund statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under this method, revenues are recognized when measurable and available. The District considers all revenues reported in the governmental funds to be available if the revenues are collected within one year after the end of the fiscal year.

Expenditures are recorded when the related fund liability is incurred, except for principal and interest on general long-term debt, claims and judgments, and compensated absences, which are recognized as expenditures to the extent they have matured. General capital asset acquisitions are reported as expenditures in governmental funds. Proceeds of general long-term debt and acquisitions under capital leases are reported as other financing sources.

E. Real Property Taxes

Real property taxes are levied annually by the Board of Education no later than September 1, and became a lien on August 16, 2007. Taxes were collected during the period September 1, through October 31 2007.

Uncollected real property taxes are subsequently enforced by the County of Wayne, in which the District is located. An amount representing uncollected real property taxes transmitted to the County for enforcement is paid by the County to the District no later than the forthcoming April 1.

F. Restricted Resources

When an expense is incurred for purposes for which both restricted and unrestricted net assets are available, the District's policy concerning which to apply first varies with the intended use, and with associated legal requirements, many of which are described elsewhere in these notes.

G. Interfund Transactions

The operations of the District include transactions between funds. These transactions may be temporary in nature, such as with interfund borrowings. The District typically loans resources between funds for the purpose of providing cash flow. These interfund receivables and payables are expected to be repaid within one year. Permanent transfers of funds include the transfer of expenditures and revenues to provide financing or other services.

(I.) (Continued)

In the District-wide statements, the amounts reported on the Statement of Net Assets for interfund receivables and payables represent amounts due between different fund types (governmental activities and fiduciary funds). Eliminations have been made for all interfund receivables and payables between funds, with the exception of those due from or to the fiduciary funds.

The governmental funds report all interfund transactions as originally recorded. Interfund receivables and payables may be netted on the accompanying governmental funds balance sheet when it is the District's practice to settle these amounts at a net balance based upon the right of legal offset.

Refer to Note IX for a detailed disclosure by individual fund for interfund receivables, payables, expenditures and revenues.

H. Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported revenues and expenses during the reporting period. Actual results could differ from those estimates. Estimates and assumptions are made in a variety of areas, including computation of encumbrances, compensated absences, potential contingent liabilities and useful lives of long-lived assets.

I. Cash and Cash Equivalents/Investments

The District's cash and cash equivalents consist of cash on hand, demand deposits and short-term investments with original maturities of three months or less from the date of acquisition. New York State Law governs the District's investment policies. Resources must be deposited in FDIC-insured commercial banks or trust companies located within the State. Permissible investments include obligations of the United States Treasury, United States Agencies, repurchase agreements and obligations of New York State or its localities. Collateral is required for demand and time deposits and certificates of deposit not covered by FDIC insurance. Investments are stated at fair value.

J. Accounts Receivable

Accounts receivable are shown gross, with uncollectible amounts recognized under the direct write-off method. No allowance for uncollectible accounts has been provided since it is believed that such allowance would not be material.

K. Inventories and Prepaid Items

Inventories of food and/or supplies for school lunch are recorded at cost on a first-in, first-out basis or, in the case of surplus food, at stated value which approximates market. Purchases of inventoriable items for other purposes are recorded as expenditures at the time of purchase.

(I.) (Continued)

Prepaid items represent payments made by the District for which benefits extend beyond year end. These payments to vendors reflect costs applicable to future accounting periods and are recorded as assets on the statement of net assets or balance sheet using the consumption method. A current asset for the prepaid amounts is recorded at the time of purchase and an expense/expenditure is reported in the year the goods or services are consumed.

L. Capital Assets - Property, Plant and Equipment

Capital assets purchased or acquired are reported at historical cost or estimated historical cost. Donated assets are reported at fair market value as of the date received. Additions, improvements and other capital outlays that significantly extend the useful life of an asset are capitalized. Other costs incurred for repairs and maintenance are expensed as incurred. Depreciation on all assets is provided on the straight-line basis over the following useful lives:

<u>Class</u>	<u>Capitalization Threshold</u>	<u>Depreciation Method</u>	<u>Estimated Useful Life</u>
Buildings	\$ 50,000	SL	15-50 Years
Machinery and Equipment	\$ 5,000	SL	5-25 Years

M. Deferred Revenue

The District reports deferred revenue in its basic financial statements. Deferred revenue arises when a potential revenue does not meet both the measurable and available criteria for recognition in the current period. Deferred revenue also arises when resources are received by the District before it has a legal claim to them, as when grant monies are received prior to the incurrence of qualifying expenditures. In subsequent periods, when both recognition criteria are met, or when the District has legal claim to resources, the liability for deferred revenue is removed and revenue is recognized.

N. Vested Employee Benefits

1. Compensated Absences

Compensated absences consist of unpaid accumulated annual sick leave, vacation, and sabbatical time.

Sick leave eligibility and accumulation is specified in negotiated labor contracts, and in individual employment contracts. Upon retirement, resignation or death, employees may contractually receive a payment based on unused accumulated sick leave.

The District employees are granted vacation in varying amounts, based primarily on length of service and service position. Some earned benefits may be forfeited if not taken within varying time periods.

Consistent with GASB Statement 16, Accounting for Compensated Absences, the liability has been calculated using the vesting/termination method and an accrual for that liability is included in the District-wide financial statements. The compensated absences liability is calculated based on the pay rates in effect at year end.

In the funds statements only the amount of matured liabilities is accrued within the General Fund based upon expendable and available financial resources. These amounts are expensed on a pay-as-you-go basis.

(I.) (Continued)

2. Other Benefits

District employees participate in the New York State Employees' Retirement System and the New York State Teachers' Retirement System.

District office administrative personnel are entitled to health insurance benefits upon retirement until death. Upon the member's death, the spouse is eligible for benefits until age 65. The Board of Education will pay 50% of this cost if the employee had between three and five years continuous active service immediately preceding retirement. The Board will pay 100% of the premium if the employee had more than five years of continuous service.

The instructional staff, upon retirement, are entitled to receive reimbursement for unused sick leave in a lump sum or elect to use these funds to defer the cost of continuing health insurance premiums.

O. Accrued Liabilities and Long-Term Obligations

Payables, accrued liabilities and long-term obligations are reported in the District-wide financial statements. In the governmental funds, payables and accrued liabilities are paid in a timely manner and in full from current financial resources. Claims and judgments, and compensated absences that will be paid from governmental funds, are reported as a liability in the funds financial statements only to the extent that they are due for payment in the current year. Bonds and other long-term obligations that will be paid from governmental funds are recognized as a liability in the fund financials statement when due.

Long-term obligations represent the District's future obligations or future economic outflows. The liabilities are reported as due in one year or due within more than one year in the Statement of Net Assets.

P. Equity Classifications

1. District-Wide Statements

In the District-wide statements there are three classes of net assets:

Invested in Capital Assets, Net of Related Debt - consists of net capital assets (cost less accumulated depreciation) reduced by outstanding balances of related debt obligations from the acquisition, construction or improvement of those assets.

Restricted Net Assets - reports net assets when constraints placed on the assets are either externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments, or imposed by law through constitutional provisions or enabling legislation.

Unrestricted Net Assets - reports all other net assets that do not meet the definition of the above two classifications and are deemed to be available for general use by the District.

(I.) (Continued)

2. **Fund Statements**

Unreserved fund balance consists of two classifications:

Designated Unreserved Fund Balance - indicates the planned use of these resources in the subsequent years' budget.

Undesignated Unreserved Fund Balance - reports remaining fund balance that has not been designated or reserved.

New York State Real Property Tax Law 1318 restricts the unreserved, undesignated fund balance of the General Fund to an amount not greater than 4% of the District's budget for the ensuing fiscal year.

Fund balance reserves are created to satisfy legal restrictions, plan for future expenditures or relate to resources not available for general use or appropriation. The following reserve funds are available to school districts within the State of New York. These reserve funds are established through Board action or voter approval and a separate identity must be maintained for each reserve. Earnings on the invested resources become part of the respective reserve funds; however, separate bank accounts are not necessary for each reserve fund. Fund balance reserves currently in use by the District include the following:

Unemployment Insurance Reserve - is used to pay the cost of reimbursement to the State Unemployment Insurance Fund for payments made to claimants where the employer has elected to use the benefit reimbursement method. The reserve may be established by Board action and is funded by budgetary appropriations and such other funds as may be legally appropriated. Within sixty days after the end of any fiscal year, excess amounts may either be transferred to another reserve or the excess applied to the appropriations of the next succeeding fiscal year's budget. If the District elects to convert to tax (contribution) basis, excess resources in the fund over the sum sufficient to pay pending claims may be transferred to any other reserve fund. This reserve is accounted for in the General Fund.

Reserve for Encumbrance - represents the amount of outstanding encumbrances at the end of the fiscal year.

Insurance Reserve - is used to pay liability, casualty and other types of losses, except losses incurred for which the following types of insurance may be purchased: life, accident, health, annuities, fidelity and surety, credit, title residual value and mortgage reserve may be established pursuant to law (for example, for unemployment compensation insurance). The reserve may be established by Board action, and funded by budgetary appropriation, or such other funds as may be legally appropriated. There is no limit on the amount that may be accumulated in the Insurance Reserve, however, the annual contribution to this reserve may not exceed the greater of \$33,000 or 5% of the budget. Settled or compromised claims up to \$25,000 may be paid from the reserve without judicial approval. The reserve is accounted for in the General Fund.

(I.) (Continued)

Capital Reserve - The creation of a capital reserve fund requires authorization by a majority of the voters establishing the purpose of the reserve; the ultimate amount, its probable term and the source of the funds. Expenditures may be made from the reserve only for a specific purpose further authorized by the voters. The form for required legal notice for the vote on establishing and funding the reserve and the form of the proposition to be placed on the ballot are set forth in §3651 of the Education Law. These reserves are accounted for in the General Fund.

Capital "Type" Reserves

Bus Purchase Reserve - established pursuant to voter authorization in May 2005 with a probable term of five years and ultimate funding which shall not exceed \$4,000,000. The balance at June 30, 2008 totaled \$2,293,309.

Capital Reserve – 04 - established pursuant to voter authorization in May 2004 with a probable term of ten years and ultimate funding which shall not exceed \$5,000,000, plus accrued earnings. The balance at June 30, 2008 totaled \$5,308,176.

Retirement Contribution Reserve - is used for the purpose of financing retirement contributions. The reserve must be accounted for separate and apart from all other funds and a detailed report of the operation and condition of the fund must be provided to the Board.

Reserve for Debt - is used for the purpose of retiring the outstanding obligations upon the sale of District property or capital improvement that was financed by obligations which remain outstanding at the time of sale. The funding of the reserve is from the proceeds of the sale of District property or capital improvement. The reserve is accounted for in the Debt Service Fund.

Liability Reserve - is used to pay for property loss and liability claims incurred. This reserve may not in total exceed 3% of the annual budget or \$15,000, whichever is greater. This type of reserve fund may be utilized only by school districts, except a city school district with a population greater than 125,000. This reserve is accounted for in the General Fund.

Employee Benefit Accrued Liability Reserve - is used to reserve funds for the payment of accrued employee benefits due to an employee upon termination of the employee's service. This reserve may be established by a majority vote of the Board, and is funded by budgetary appropriations and such other reserves and funds that may be legally appropriated. The reserve is accounted for in the General Fund.

II. Stewardship, Compliance and Accountability:

A. Budgets

The District administration prepares a proposed budget for approval by the Board of Education for the General Fund.

The voters of the District approved the proposed appropriation budget.

(II.) (Continued)

Appropriations established by adoption of the budget constitute a limitation on expenditures (and encumbrances) which may be incurred. Appropriations lapse at the end of the fiscal year unless expended or encumbered. Encumbrances will lapse if not expended in the subsequent year. Appropriations authorized for the current year are increased by the planned use of specific reserves, and budget amendments approved by the Board of Education as a result of selected new revenue sources not included in the original budget (when permitted by law). These supplemental appropriations may occur subject to legal restriction, if the Board approves them because of a need which exists which was not determined at the time the budget was adopted. During the 2007-08 fiscal year the budget was increased \$526,571 for voter approved transfers from the capital reserve.

Budgets are adopted annually on a basis consistent with generally accepted accounting principles. Appropriations authorized for the current year are increased by the amount of encumbrances carried forward from the prior year.

Budgets are established and used for individual capital project funds expenditures as approved by a special referendum of the District's voters. The maximum project amount authorized is based primarily upon the cost of the project, plus any requirements for external borrowings, not annual appropriations. These budgets do not lapse and are carried over to subsequent fiscal years until the completion of the projects.

B. Encumbrances

Encumbrance accounting, under which purchase orders, contracts or other commitments for the expenditure of monies are recorded for budgetary control purposes to reserve that portion of the applicable appropriations, is employed in the general, districtwide capital improvement project and nonmajor funds. Encumbrances are reported as reservations of fund balance since they do not constitute expenditures or liabilities. Expenditures for such commitments are recorded in the period in which the liability is incurred.

III. Cash and Cash Equivalents:

A. Cash

Custodial credit risk is the risk that in the event of a bank failure, the District's deposits may not be returned to it. While the District does not have a specific policy for custodial credit risk, New York State statutes govern the District's investment policies, as discussed previously in these notes.

The District's aggregate bank balances (disclosed in the financial statements), included balances not covered by depository insurance at year end, collateralized as follows:

Uncollateralized	\$ -
Collateralized with securities held by the pledging	<u>17,540,637</u>
Total	<u>\$ 17,540,637</u>

Restricted cash represents cash and cash equivalents where use is limited by legal requirements. These assets represent amounts required by statute to be reserved for various purposes. Restricted cash as of year end included \$1,798,524 within the governmental funds and \$70,323 in the fiduciary funds.

IV. Receivables:

Receivables at June 30, 2008 for individual major funds and nonmajor funds, including the applicable allowances for uncollectible accounts, are as follows:

<u>Description</u>	<u>Governmental Activities</u>			
	<u>General Fund</u>	<u>School Lunch Fund</u>	<u>Nonmajor Funds</u>	<u>Total</u>
Accounts Receivable	\$ 108,319	\$ 3,807	\$ 36,527	\$ 148,653
Due From State and Federal	467,178	33,780	236,842	737,800
Due From Other Governments	686,477	-	-	686,477
Total	\$ 1,261,974	\$ 37,587	\$ 273,369	\$ 1,572,930

District management has deemed the amounts to be fully collectible.

V. Participation in BOCES:

During the year, the District was billed \$1,910,873 for BOCES administrative and program costs.

The District's share of BOCES aid amounted to \$875,579.

VI. Capital Assets:

Capital asset balances and activity for the year ended June 30, 2008 were as follows:

<u>Type</u>	<u>Balance 7/1/2007</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance 6/30/2008</u>
<u>Governmental Activities:</u>				
<u>Capital assets that are not depreciated -</u>				
Land	\$ 289,000	\$ -	\$ -	\$ 289,000
Work in progress	1,186,582	409,918	-	1,596,500
<i>Total Nondepreciable</i>	<u>\$ 1,475,582</u>	<u>\$ 409,918</u>	<u>\$ -</u>	<u>\$ 1,885,500</u>
<u>Capital assets that are depreciated -</u>				
Buildings and improvements	\$ 46,922,183	\$ -	\$ -	\$ 46,922,183
Machinery and equipment	4,988,781	594,012	(323,061)	5,259,732
<i>Total Depreciable</i>	<u>\$ 51,910,964</u>	<u>\$ 594,012</u>	<u>\$ (323,061)</u>	<u>\$ 52,181,915</u>
<u>Less accumulated depreciation -</u>				
Buildings and improvements	\$ 12,010,277	\$ 791,450		\$ 12,801,727
Machinery and equipment	3,264,104	490,865	(286,688)	3,468,281
<i>Total accumulated depreciation</i>	<u>\$ 15,274,381</u>	<u>\$ 1,282,315</u>	<u>\$ (286,688)</u>	<u>\$ 16,270,008</u>
<i>Total capital assets depreciated, net of accumulated depreciation</i>	<u>\$ 36,636,583</u>	<u>\$ (688,303)</u>	<u>\$ (36,373)</u>	<u>\$ 35,911,907</u>
Total Capital Assets	\$ 38,112,165	\$ (278,385)	\$ (36,373)	\$ 37,797,407

(VI.) (Continued)

Depreciation expense for the period was charged to functions/programs as follows:

<u>Governmental Activities:</u>	
General government support	\$ 45,123
Instruction	725,202
Pupil transportation	490,490
School lunch	21,500
Total Depreciation Expense	<u>\$ 1,282,315</u>

VII. Long-Term Debt Obligations:

Long-term debt obligations balances and activity for the year are summarized below:

	Balance 7/1/2007	Additions	Deletions	Balance 6/30/2008	Due Within One Year	Due Within More Than One Year
<u>Governmental Activities:</u>						
<u>Bonds and Notes Payable -</u>						
Serial Bonds	\$ 18,170,000	\$ -	\$ 1,780,000	\$ 16,390,000	\$ 1,855,000	\$ 14,535,000
Installment Purchase Debt	1,628,512	-	89,979	1,538,533	92,343	1,446,190
Total Bonds and Notes Payable	<u>\$ 19,798,512</u>	<u>\$ -</u>	<u>\$ 1,869,979</u>	<u>\$ 17,928,533</u>	<u>\$ 1,947,343</u>	<u>\$ 15,981,190</u>
<u>Other Liabilities -</u>						
Compensated Absences	\$ 389,608	\$ 32,330	\$ -	\$ 421,938	\$ 105,485	\$ 316,453
Total Long-Term Obligations	<u>\$ 20,188,120</u>	<u>\$ 32,330</u>	<u>\$ 1,869,979</u>	<u>\$ 18,350,471</u>	<u>\$ 2,052,828</u>	<u>\$ 16,297,643</u>

The General fund has typically been used to liquidate long-term liabilities such as compensated absences.

(VII.) (Continued)

Existing serial and statutory bond obligations:

<u>Purpose</u>	<u>Issue Date</u>	<u>Final Maturity</u>	<u>Interest Rate</u>	<u>Amount Outstanding 6/30/2008</u>
<u>Serial Bonds -</u>				
Construction	2002	2015	Various	\$ 3,745,000
Additions and Reconstruction	2005	2020	Various	12,645,000
Total Serial Bonds				<u>\$ 16,390,000</u>
<u>Installment Purchase Debt -</u>				
Installment Purchase Debt	2007	2022	4.29%	<u>\$ 1,538,533</u>

Proceeds from the installment purchase debt are held by a third party administrator. As expenditures are incurred, they are paid by the third party. Unspent proceeds as of June 30, 2008 which totaled \$36,527 are recorded as a receivable in the Capital Projects Fund.

The following is a summary of debt service requirements:

<u>Year</u>	<u>Serial Bonds</u>		<u>Installment Purchase Debt</u>	
	<u>Principal</u>	<u>Interest</u>	<u>Principal</u>	<u>Interest</u>
2008-09	\$ 1,855,000	\$ 621,462	\$ 92,343	\$ 40,419
2009-10	1,910,000	556,538	94,769	37,993
2010-11	1,385,000	487,075	97,259	35,503
2011-12	1,440,000	433,937	99,814	32,948
2012-13	1,500,000	378,688	102,436	30,326
2013-18	5,730,000	1,181,487	553,990	93,677
2018-22	2,570,000	155,200	497,922	49,272
Total	<u>\$ 16,390,000</u>	<u>\$ 3,814,387</u>	<u>\$ 1,538,533</u>	<u>\$ 320,138</u>

In prior years, the District defeased certain general obligations and other bonds by placing the proceeds of new bonds in an irrevocable trust to provide for all future debt service payments on the old bonds. Accordingly, the trust account assets and the liability for the defeased bonds are not included in the District's financial statements. \$295,000 of bonds outstanding are considered defeased.

Interest on long-term debt for the year was composed of:

Interest paid	\$ 724,095
<u>Less:</u> interest accrued in the prior year	(74,381)
<u>Plus:</u> interest accrued in the current year	136,089
Total interest expense	<u>\$ 785,803</u>

VIII. Pension Plans:

A. General Information

The District participates in the New York State and Local Employees' Retirement System (NYSERS), and the New York State Teachers' Retirement System (NYSTRS). These Systems are cost sharing multiple employer public employee retirement systems. The Systems offer a wide range of plans and benefits which are related to years of service and final average salary, vesting of retirement benefits, death and disability.

B. Provisions and Administration

The New York State Teachers' Retirement Board administers NYSTRS. The System provides benefits to plan members and beneficiaries as authorized by the Education Law and the Retirement and Social Security Law of the State of New York. NYSTRS issues a publicly available financial report that contains financial statements and required supplementary information for the System. The report may be obtained by writing to NYSTRS, 10 Corporate Woods, Albany, NY 12211-2395.

NYSERS provides retirement benefits as well as death and disability benefits. New York State Retirement and Social Security Law govern obligations of employers and employees to contribute, and benefits to employees. The System issues a publicly available financial report that includes financial statements and required supplementary information. The report may be obtained by writing to NYSERS, Governor Alfred E. Smith State Office Building, Albany, New York 12244.

C. Funding Policies

The Systems are noncontributory for the employee, except for those who joined the systems after July 27, 1976, who contribute 3% of their salary, except that employees in the Systems more than ten years are no longer required to contribute. For NYSERS the Comptroller certifies the rates expressed as proportions of members' payroll annually, which are used in computing the contributions required to be made by employers to the pension accumulation fund. Pursuant to Article 11 of the Education Law, the New York State Teachers' Retirement Board establishes rates annually for NYSTRS.

The District is required to contribute at an actuarially determined rate. The District contributions made to the Systems were equal to 100 percent of the contributions required for each year. The required contributions for the current year and two preceding years were:

	<u>NYSTRS</u>	<u>NYSERS</u>
2008	\$ 1,328,461	\$ 423,969
2007	\$ 1,260,333	\$ 430,464
2006	\$ 1,231,184	\$ 429,857

IX. Interfund Transactions – Governmental Fund:

	<u>Interfund</u>		<u>Interfund</u>	
	<u>Receivables</u>	<u>Payables</u>	<u>Revenues</u>	<u>Expenditures</u>
General Fund	\$ 1,625,690	\$ 147,131	\$ -	\$ 542,226
Special Aid Fund	175	240,516	15,655	-
School Lunch Fund	11,981	389,013	-	-
Debt Service Fund	644,983	-	-	-
Capital Fund	-	1,506,169	526,571	-
Total government activities	\$ 2,282,829	\$ 2,282,829	\$ 542,226	\$ 542,226

Interfund receivables and payables between governmental activities are eliminated on the Statement of Net Assets.

The District typically loans resources between funds for the purpose of mitigating the effects of transient cash flow issues.

All interfund payables are expected to be repaid within one year.

X. Postemployment Benefits:

The total cost to the District to provide this benefit to 270 retirees totaled \$442,693 for the 2007-08 fiscal year.

XI. Risk Management:

A. General Information

The District is exposed to various risks of loss related to injuries to employees, theft, damages, natural disasters, etc. These risks are covered by commercial insurance purchased from independent third parties. Settled claims from these risks have not exceeded commercial insurance coverage for the past three years.

B. Workers' Compensation

The District incurs costs related to the Wayne-Finger Lakes Area School Workers' Compensation Plan (Plan) sponsored by the Board of Cooperative Educational Services, of Ontario, Seneca, Yates, Cayuga and Wayne Counties and its component districts. The Plan's objectives are to furnish workers' compensation benefits to participating districts at a significant cost savings. Membership in the Plan may be offered to any component district of the Ontario, Seneca, Yates, Cayuga and Wayne Counties BOCES with the approval of the Board of Directors. Voluntary withdrawal from the Plan may be effective only once annually on the last day of the Plan year as may be established by the Board of Directors. Notice of the Intention to Withdraw must be given in writing to the Chairman of the Board of Directors and the Treasurer not less than one year prior to the end of the Plan year.

(XI.) (Continued)

Plan membership is currently comprised of thirteen districts. If a surplus of participants' assessments exists after the close of a Plan year, the Board may retain from such surplus an amount sufficient to establish and maintain a claim contingency fund. Surplus funds in excess of the amount transferred to or included in such contingency fund shall be applied in reduction of the next annual assessment or to the billing of Plan participants. All monies paid to the Treasurer by participants shall be commingled and administered as a common fund. No refunds shall be made to a participant and no assessments shall be charged to a participant other than the annual assessment. However, if it appears to the Board of Directors that the liabilities of the Plan will exceed its cash assets, after taking into account any "excess insurance", the Board shall determine the amount needed to meet such deficiency and shall assess such amount against all participants pro-rata per enrollee.

The Plan purchases, on an annual basis, stop-loss insurance to limit its exposure for claims paid.

The Plan establishes a liability for both reported and unreported insured events, which includes estimates of both future payments of losses and related claim adjustment expenses. However, because actual claims costs depend on complex factors, the process used in computing claims liabilities does not necessarily result in an exact amount. Such claims are based on the ultimate cost of claims (including future claim adjustment expenses) that have been reported but not settled, and claims that have been incurred but not reported. Adjustments to claims liabilities are charged or credited to expenses in the periods in which they are made. During the year ended June 30, 2008, the Wayne Central School District incurred premiums or contribution expenditures totaling \$195,399.

The Plan is audited on an annual basis and is available at the BOCES administrative offices. The most recent audit available for the year ended June 30, 2007, revealed that the Plan is fully funded.

C. Unemployment

District employees are entitled to coverage under the New York State Unemployment Insurance Law. The District has elected to discharge its liability to the New York State Unemployment Insurance Fund (the Fund) by the benefit reimbursement method, a dollar-for-dollar reimbursement to the fund for benefits paid from the fund to former employees. The District has established a self insurance fund to pay these claims. The claim and judgment expenditures of this program for the 2007-08 fiscal year totaled \$74,373. The balance of the fund at June 30, 2008 was \$383,207 and is recorded in the General Fund as an Unemployment Insurance Reserve. In addition, as of June 30, 2008, no loss contingencies existed or were considered probable or estimable for incurred but not reported claims payable.

XII. Contingencies and Commitments:

A. The District has received grants, which are subject to audit by agencies of the State and Federal Governments. Such audits may result in disallowances and a request for a return of funds. Based on prior years' experience, the District's administration believes disallowances, if any, will be immaterial.

B. Litigation Note

There is pending litigation against the District for a discrimination case. The financial impact, if any, would be covered by the District's insurance.

XIII. Lease Obligations (Operating Leases):

The District leases a copier under the terms of various non-cancelable leases. Rental expense for the copier was \$18,624.

Minimum annual rentals for each of the remaining years of the lease are as follows:

Year Ending		
<u>June 30,</u>	<u>Amount</u>	
2009	\$	18,624
2010	\$	18,624
2011	\$	18,624
2012	\$	6,208

XIV. Fund Balances:

Portions of fund balances are reserved and are not available for current expenses or expenditures, as reported in the Governmental Funds Balance Sheet.

XV. Rental Income:

The District received \$5,000 for classrooms leased to Wayne County Action Program during the 2007-08 fiscal year.

XVI. Related Parties:

The District Treasurer and the Administrative Assistant are related. In addition, the District Clerk and Accounts Payable Clerk are related by marriage.

WAYNE CENTRAL SCHOOL DISTRICT, NEW YORK

Combining Balance Sheet - Nonmajor Governmental Funds

June 30, 2008

	Special Revenue Fund			Total Nonmajor Governmental Funds
	Special Aid Fund	Debt Service Fund	Other Capital Projects	
ASSETS				
Cash and cash equivalents	\$ 45,114	\$ -	\$ 424,480	\$ 469,594
Receivables	236,842	-	36,527	273,369
Due from other funds	175	644,983	-	645,158
TOTAL ASSETS	\$ 282,131	\$ 644,983	\$ 461,007	\$ 1,388,121
LIABILITIES AND FUND BALANCE				
<u>Liabilities -</u>				
Accounts payable	\$ 9,411	\$ -	\$ -	\$ 9,411
Due to other funds	240,516	-	132,125	372,641
Deferred revenues	32,204	-	-	32,204
TOTAL LIABILITIES	\$ 282,131	\$ -	\$ 132,125	\$ 414,256
<u>Fund Balances -</u>				
Reserved for,				
Debt	\$ -	\$ 644,983	\$ -	\$ 644,983
Unreserved,				
Undesignated	-	-	328,882	328,882
TOTAL FUND BALANCE	\$ -	\$ 644,983	\$ 328,882	\$ 973,865
TOTAL LIABILITIES AND FUND BALANCES	\$ 282,131	\$ 644,983	\$ 461,007	\$ 1,388,121

(See Independent Auditors' Report)

WAYNE CENTRAL SCHOOL DISTRICT, NEW YORK
Combining Statement of Revenues, Expenditures and Changes in Fund Balances
Nonmajor Governmental Funds
For Year Ended June 30, 2008

	Special Revenue <u>Fund</u>			Total Nonmajor Governmental <u>Funds</u>
	Special Aid <u>Fund</u>	Debt Service <u>Fund</u>	Other Capital Projects	
REVENUES				
Use of money and property	\$ -	\$ 60,060	\$ -	\$ 60,060
Miscellaneous	6,938	-	-	6,938
State sources	314,468	-	-	314,468
Federal sources	847,071	-	-	847,071
TOTAL REVENUES	\$ 1,168,477	\$ 60,060	\$ -	\$ 1,228,537
EXPENDITURES				
Instruction	\$ 1,165,189	\$ -	\$ -	\$ 1,165,189
Employee benefits	18,943	-	-	18,943
Capital outlay	-	-	936,489	936,489
TOTAL EXPENDITURES	\$ 1,184,132	\$ -	\$ 936,489	\$ 2,120,621
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	\$ (15,655)	\$ 60,060	\$ (936,489)	\$ (892,084)
OTHER FINANCING SOURCES (USES)				
Operating transfers - in	\$ 15,655	\$ -	\$ 526,571	\$ 542,226
TOTAL OTHER FINANCING SOURCES (USES)	\$ 15,655	\$ -	\$ 526,571	\$ 542,226
EXCESS (DEFICIENCY) OF REVENUES AND OTHER FINANCING SOURCES OVER EXPENDITURES AND OTHER FINANCING USES	\$ -	\$ 60,060	\$ (409,918)	\$ (349,858)
FUND BALANCE, BEGINNING OF YEAR	-	584,923	738,800	1,323,723
FUND BALANCE, END OF YEAR	\$ -	\$ 644,983	\$ 328,882	\$ 973,865

(See Independent Auditors' Report)

WAYNE CENTRAL SCHOOL DISTRICT, NEW YORK
GENERAL FUND
Analysis of Change from Original Budget to Revised Budget
For Year Ended June 30, 2008

Original Budget		\$ 39,572,415
Additions:		
Budget revisions	\$ 526,571	
Encumbrances	<u>510,681</u>	
Total Additions		1,037,252
Deductions:		
Budget revisions	<u>\$ -</u>	
Total Deductions		<u>-</u>
Revised Budget		<u><u>\$ 40,609,667</u></u>

GENERAL FUND
Analysis of Use of Fund Balance as of the
Beginning of Year Ended June 30, 2008

A909 Fund Balance as of Beginning of Year (Unreserved)		\$ 2,087,172
Less:		
A599 appropriated fund balance used for levy of taxes	\$ 900,000	
A599 appropriated fund balance used for other purposes	<u>-</u>	
Total A599 Appropriated Fund Balance		<u>900,000</u>
Fund Balance (Undesignated)		<u><u>\$ 1,187,172</u></u>

WAYNE CENTRAL SCHOOL DISTRICT, NEW YORK

CAPITAL PROJECTS FUND

Schedule of Project Expenditures

June 30, 2008

Project Title	Original Appropriation	Revised Appropriation	Expenditures			Unexpended Balance	Methods of Financing			Fund Balance
			Prior Year's	Current Year	Total		Obligations	Local Sources	Total	
Capital Improvements - Equipment	\$ 13,995,000	\$ 14,080,639	\$ 13,853,339	\$ -	\$ 13,853,339	\$ 227,300	\$ 14,080,639	\$ -	\$ 14,080,639	\$ 227,300
Districtwide Construction 2002	14,960,000	14,960,000	14,890,430	-	14,890,430	69,570	14,960,000	-	14,960,000	69,570
Bus Purchases (2007-08)	526,571	526,571	-	526,571	526,571	-	-	526,571	526,571	-
Installment Purchase	<u>1,628,512</u>	<u>1,628,512</u>	<u>1,186,582</u>	<u>409,918</u>	<u>1,596,500</u>	<u>32,012</u>	<u>1,628,512</u>	<u>-</u>	<u>1,628,512</u>	<u>32,012</u>
TOTAL	<u>\$ 31,110,083</u>	<u>\$ 31,195,722</u>	<u>\$ 29,930,351</u>	<u>\$ 936,489</u>	<u>\$ 30,866,840</u>	<u>\$ 328,882</u>	<u>\$ 30,669,151</u>	<u>\$ 526,571</u>	<u>\$ 31,195,722</u>	<u>\$ 328,882</u>

(See Independent Auditors' Report)

WAYNE CENTRAL SCHOOL DISTRICT, NEW YORK
Schedule of General Fund Revenues and Expenditures - Budget and Actual
For Year Ended June 30, 2008

	Original	Amended	Current	Over (Under)
	<u>Budget</u>	<u>Budget</u>	<u>Year's</u>	<u>Revised</u>
			<u>Revenues</u>	<u>Budget</u>
REVENUES				
Local Sources -				
Real property taxes	\$ 15,196,366	\$ 15,196,366	\$ 15,192,965	\$ (3,401)
Real property tax items	8,994,134	8,994,134	9,055,981	61,847
Non-property taxes	835,000	835,000	883,504	48,504
Charges for services	177,100	177,100	428,259	251,159
Use of money and property	184,600	184,600	667,984	483,384
Sale of property and compensation for loss	200	200	71,025	70,825
Miscellaneous	80,100	80,100	275,832	195,732
State Sources -				
Basic formula	9,751,363	9,751,363	10,399,400	648,037
Lottery aid	2,300,000	2,300,000	2,740,261	440,261
BOCES	700,000	700,000	875,579	175,579
Textbooks	165,000	165,000	157,477	(7,523)
All Other Aid -				
Computer software	40,000	40,000	80,797	40,797
Library loan	15,000	15,000	16,679	1,679
Sound basic aid	233,552	233,552	-	(233,552)
Federal Sources	-	-	80,012	80,012
TOTAL REVENUES	\$ 38,672,415	\$ 38,672,415	\$ 40,925,755	\$ 2,253,340
Appropriated Fund Balance	\$ 900,000	\$ 1,937,252		
TOTAL REVENUES AND				
APPROPRIATED FUND BALANCE	\$ 39,572,415	\$ 40,609,667		

(See Independent Auditors' Report)

WAYNE CENTRAL SCHOOL DISTRICT, NEW YORK

Schedule of General Fund Revenues and Expenditures - Budget and Actual

For Year Ended June 30, 2008

	Original	Amended	Current		Unencumbered
	<u>Budget</u>	<u>Budget</u>	<u>Year's</u> <u>Expenditures</u>	<u>Encumbrances</u>	<u>Balances</u>
EXPENDITURES					
General Support					
Board of education	\$ 40,520	\$ 36,441	\$ 31,271	\$ 100	\$ 5,070
Central administration	224,160	236,754	232,436	4,300	18
Finance	440,470	487,752	459,603	3,233	24,916
Staff	465,960	647,001	364,341	189,682	92,978
Central services	3,808,820	3,781,028	3,122,690	125,302	533,036
Special items	596,260	566,180	539,942	-	26,238
Instructional					
Instruction, administration and improvement	1,375,965	1,413,561	1,315,730	128	97,703
Teaching - regular school	11,386,000	11,477,975	10,963,596	60,620	453,759
Programs for children with handicapping conditions	4,250,680	4,226,502	3,852,187	49,445	324,870
Occupational education	855,040	849,922	837,844	1,179	10,899
Teaching - special schools	154,590	136,572	103,492	788	32,292
Instructional media	856,970	1,181,844	1,073,206	101,130	7,508
Pupil services	1,823,305	1,855,531	1,793,099	6,192	56,240
Pupil Transportation	2,176,120	2,167,609	1,958,696	-	208,913
Community Services	15,000	43,499	25,810	16,471	1,218
Employee Benefits	7,777,555	7,777,944	7,373,438	-	404,506
Debt service - principal	2,355,000	2,255,000	1,869,979	-	385,021
Debt service - interest	905,000	899,907	724,095	-	175,812
TOTAL EXPENDITURES	<u>\$ 39,507,415</u>	<u>\$ 40,041,022</u>	<u>\$ 36,641,455</u>	<u>\$ 558,570</u>	<u>\$ 2,840,997</u>
Other Uses					
Interfund transfers - out	\$ 65,000	\$ 568,645	\$ 542,226	\$ -	\$ 26,419
TOTAL EXPENDITURES AND OTHER USES	<u>\$ 39,572,415</u>	<u>\$ 40,609,667</u>	<u>\$ 37,183,681</u>	<u>\$ 558,570</u>	<u>\$ 2,867,416</u>
EXCESS (DEFICIENCY) OF REVENUE AND OTHER FINANCING SOURCES OVER EXPENDITURES AND OTHER FINANCING USES					
	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 3,742,074</u>		

(See Independent Auditors' Report)

WAYNE CENTRAL SCHOOL DISTRICT, NEW YORK

Schedule of Investment in Capital Assets, Net of Related Debt

For Year Ended June 30, 2008

Capital assets, net		\$ 37,797,407
Add:		
Unspent bond proceeds	<u>\$ 328,882</u>	328,882
Deduct:		
Short-term portion of bonds payable	\$ 1,855,000	
Long-term portion of bonds payable	14,535,000	
Short-term portion of installment purchase debt	92,343	
Long-term portion of installment purchase debt	<u>1,446,190</u>	
		<u>17,928,533</u>
Investment in capital assets, net of related debt		<u><u>\$ 20,197,756</u></u>

WAYNE CENTRAL SCHOOL DISTRICT, NEW YORK

Schedule of Certain Revenues and Expenditures Compared to ST-3 Data

For Year Ended June 30, 2008

	Account	ST-3	Audited
<u>REVENUES</u>	<u>Code</u>	<u>Amount</u>	<u>Amount</u>
Property Taxes	A-1001	\$ 15,192,965	\$ 15,192,965
Non-Property Taxes	AT-1199	\$ 883,504	\$ 883,504
State Sources	AT-3999	\$ 14,270,193	\$ 14,270,193
Federal Sources	AT-4999	\$ 80,012	\$ 80,012
Total Revenues and Other Sources	AT-5999	\$ 40,925,755	\$ 40,925,755
<u>EXPENDITURES</u>			
General Support	AT-1999	\$ 4,750,283	\$ 4,750,283
Pupil Transportation	AT-5599	\$ 1,958,696	\$ 1,958,696
Debt Service - Principal	AT-9798.6	\$ 1,869,979	\$ 1,869,979
Debt Service - Interest	AT-9798.7	\$ 724,095	\$ 724,095
Total Expenditures and Other Uses	AT-9999	\$ 37,183,681	\$ 37,183,681

Raymond F. Wager, CPA, P.C.
Certified Public Accountants

Shareholders:

Raymond F. Wager, CPA
Thomas J. Lauffer, CPA
Thomas C. Zuber, CPA

Members of
American Institute of
Certified Public Accountants
and
New York State Society of
Certified Public Accountants

**Report on Internal Control Over Financial Reporting
and on Compliance and Other Matters Based on an Audit
of Financial Statements Performed in Accordance With
*Government Auditing Standards***

To the Board of Education
Wayne Central School District, New York

We have audited the financial statements of Wayne Central School District as of and for the year ended June 30, 2008, and have issued our report thereon dated October 1, 2008. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered Wayne Central School District's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the District's internal control over financial reporting.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the District's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the District's financial statements that is more than inconsequential will not be prevented or detected by the District's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the District's internal control.

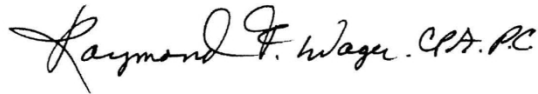
Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Wayne Central School District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

We noted certain matters that we reported to the management of Wayne Central School District in a separate letter dated October 1, 2008.

This report is intended solely for the information and use of the audit committee, management, Board of Education and the Federal Awarding Agencies and is not intended to be and should not be used by anyone other than these specified parties.

A handwritten signature in black ink that reads "Raymond F. Wager, CPA, P.C." The signature is written in a cursive, flowing style.

October 1, 2008

To: Michael Havens, Superintendent of Schools

From: Gregory Atseff, Assistant Superintendent for Business

Date: December 5, 2008

Re: Liability Reserve Transfer

At the October 9, 2008 board meeting, the board approved 2007/2008 year end fund balance transfers. As part of the transfers, the district put \$2,000,000 in the Liability Reserve. When Ray Wager met with the audit committee to discuss the audit report, he informed the committee that the Liability Reserve in total cannot exceed 3% of the annual budget. Based on this information, we need to transfer the \$2,000,000 that was put into the Liability Reserve to the Insurance Reserve. Once the transfer is done, the Insurance Reserve will have a balance of \$2,592,165, and the Liability Reserve will have a balance of \$893,560

WAYNE CENTRAL SCHOOL DISTRICT

ONTARIO CENTER, NEW YORK

2009-2010 BUDGET PREPARATION CALENDAR

DECEMBER

- December 2, 2008, TuesdayAdministrative Meeting:
Budget development calendar reviewed.
Budget development process reviewed.
Budget guidelines, instructions, and decision package forms distributed to building principals, central office administrators, and support staff supervisors.
Student enrollment projections for 2009-2010 reviewed.
Set Instructional Priorities.
- December 11, 2008, ThursdayBoard Meeting:
Budget development calendar presented to Board of Education.
2009-2010 enrollment projections to Board of Education.

JANUARY

- January 02, 2009, TuesdayStaffing recommendations presented to Ass't. Superintendents by administrators.
- January 08, 2009, ThursdayBoard Meeting
Discussion of Instructional priorities based on School Improvement Plan.
Board of Education Budget Discussion.
- January 13, 2009, TuesdayAdministrative Meeting:
Budget requests to be submitted by building principals, central office administrators, and support staff supervisors to Assistant Superintendent for Business.

.....Review first draft of 2009-2010 Capital portion of budget.

January 22, 2009, Thursday.

.....Board Meeting:

.....Administrative presentation to Board of Education of the first draft of Capital portion of 2009-2010 budget

FEBRUARY

February 3, 2009, Tuesday

.....Administrative Meeting:

.....Review first draft of 2009-2010 Program Budget.

February 12, 2009, Thursday

.....Board Meeting:

.....Administrative presentation to Board of Education of the first draft of Program portion of 2009-2010 budget.

MARCH

March 3, 2009, Tuesday

.....Administrative Meeting:

.....Review first draft of 2009-2010 Administrative Budget.

March 12, 2009, Thursday

.....Board Meeting:

.....Administrative presentation to Board of Education of the first draft of Administrative portion of 2009-2010 budget.

.....Board of Education to identify propositions for May 19 Budget Vote and adopt Legal Notice of School Election and Budget Vote.

.....Board of Education review of first draft of complete 2009-2010 budget.

.....Administrative presentation of projected 2009-2010 revenues.

March 26, 2009, Thursday

.....Board Meeting:

.....Adopt proposed 2009-2010 Wayne Central Budget.

APRIL

April 20, 2009, Monday

.....Petitions for School Trustee candidates to be filed with District Clerk on or before 5:00 p.m. at the District Office.

April 22, 2009, Wednesday

.....Board Meeting:

Vote on BOCES Administrative Budget.
Election of BOCES Board Members
<u>April 28, 2009, Tuesday</u>Last date for newsletter to be printed.
<u>MAY</u>	
<u>May 5, 2009, Tuesday</u>Distribution of special edition of District newsletter with proposed 2009-2010 budget information.
2009-2010 proposed budget must be available for public inspection in each school building.
<u>May 7, 2009, Thursday</u> <u>Board Meeting:</u> Budget Hearing.
Board meeting to follow hearing.
Appoint election officials for May 20 budget vote.
<u>May 19, 2009, Tuesday</u>Budget Vote at Wayne Central High School Gymnasium lobby from 9: 00 a. m. to 9: 00 p. m.

NOTICES PUBLISHED:

Must publish four (4) times within the seven (7) weeks preceding the Budget Vote.

The first notice must be 45 days prior to the Budget Vote week of (April 6, 2009)

To: Michael Havens, Superintendent of Schools

From: Gregory Atseff, Assistant Superintendent for Business

Date: December 4, 2008

Re: Designate Vehicles as Surplus Property

I am recommending that the Board of Education at their December 11, 2008 meeting, declare the vehicles listed below as surplus property. This procedure is in accordance with Policy #5260.

Bus #	Year	Capacity	Mileage
Bus 201	1997	66 passenger	125,335
Bus 202	1997	66 passenger	125,071
Bus 204	1997	66 passenger	103,937
Bus 206	1997	66 passenger	104,464
Bus 207	1997	66 passenger	131,975
Bus 208	1997	66 passenger	136,584
Bus 230	2000	20 passenger	155,235
Bus 232	2000	28 passenger	125,891

The district bus purchase replacement schedule calls for large buses to be replaced after 10 years, and small buses to be replaced after 5 years. Once the vehicles are sold, the funds from the sale will be placed in the Bus Purchase Reserve.

WAYNE CENTRAL SCHOOL DISTRICT BOARD RESOLUTION

The Wayne Central School District Board acting by and through its Board of Education President duly authorized and do herein declare:

WHEREAS, the New York State Department of State has released an application for the Local Government Efficiency Program, High Priority Planning Grant which allows municipalities to include School Districts to apply for funding that provide funds for plans and studies that will include an examination of the potential savings and management improvements for two or more municipalities to study shared services or transfer of functions to be performed on a countywide basis.

WHEREAS, Wayne Central School District is a Co-Applicant to Wayne-Finger Lakes Board of Cooperative Education application to the Local Government Efficiency Program Grant, High Priority Planning Grant.

WHEREAS, the Wayne-Finger Lakes Board of Cooperative Educational Services (WFL BOCES) is the Lead Applicant and all Co-Applicants shall submit with the application a formal resolution of the governing body showing support of this grant application. The purpose of this resolution is to provide official support of this governing body of this co-applicant for the application and the proposed project and to state the following:

I. Authorization to Apply for the Grant: The Wayne Central School District designates that the WFL BOCES as the lead applicant with Dr. Joseph J. Marinelli, District Superintendent, WFL BOCES as the Lead Applicant Contact Person. We hereby authorize Dr. Marinelli to submit an application to the Local Government Efficiency Grant Program, High Priority Planning Grant for the 2008-2009 program year. The Wayne Central School District also authorizes WFL BOCES and Dr. Marinelli to execute all financial and/or administrative processes relating to the grant program.

II. Project Title and Description: The project will be known as the “Wayne County Regional High School Study and Planning Project.” The study and planning will examine the potential savings, management improvements, and benefits to the community in developing regional high schools. A regional high school is defined as two or more school districts combining their high school programs and retaining separate elementary, and middle school programs, or K-8 programs.

III. Funding Request: We authorize WFL BOCES to apply for up to \$50,000 of funding from the Local Government Efficiency Program, High Priority Planning Grant.

IV. Local Share Information: WFL BOCES and each of the eleven co-applicants will be responsible for an equal 1/12th portion, \$417, of the total 10% matching share of \$5,000 from local shares.

V. Co-Applicant Information: Wayne Central School District is an authorized co-applicant to WFL BOCES application to the Local Government Efficiency Grant Program, High Priority Planning Grant for the Wayne County Regional High School Study and Planning Project. We agree to work with WFL BOCES and each of the Component School Districts in Wayne County which are also co-applicants to this grant.

THEREFORE, BE IT RESOLVED, that a school board meeting was held on Wayne Central, 2008, wherein a quorum was present and a majority of the quorum voted to provide authorization for WFL BOCES to apply for the Local Government Efficiency Grant Program, High Priority Planning Grant with the Wayne Central School District as a Co-Applicant. Therefore, this document is to serve as the formal resolution of the Wayne Central School District Board of Education, pursuant to the laws of New York.

Wayne Central School District

Signed: _____

Title: President, Board of Education

Date: _____

Wayne Central School District

The Wayne Central School District Board acting by and through its Board of Education President duly authorized and do herein declare:

WHEREAS, the New York State Department of State has released an application for the Local Government Efficiency Program, General Efficiency Planning Grant which allows municipalities to include School Districts to apply for funding that provide funds for plans and studies that will include an examination of the potential savings and management improvements for two or more municipalities to study shared services or transfer of functions.

WHEREAS, Wayne Central School District is a Co-Applicant to Wayne-Finger Lakes Board of Cooperative Education application to the Local Government Efficiency Program Grant, General Efficiency Planning Grant.

WHEREAS, the Wayne-Finger Lakes Board of Cooperative Educational Services (WFL BOCES) is the Lead Applicant and all Co-Applicants shall submit with the application a formal resolution of the governing body showing support of this grant application. The purpose of this resolution is to provide official support of this governing body of this co-applicant for the application and the proposed project and to state the following:

I. Authorization to Apply for the Grant: The Wayne Central School District designates that the WFL BOCES as the lead applicant with Dr. Joseph J. Marinelli, District Superintendent, WFL BOCES as the Lead Applicant Contact Person. We hereby authorize Dr. Marinelli to submit an application to the Local Government Efficiency Grant Program, General Efficiency Planning Grant for the 2008-2009 program year. The Wayne Central School District also authorizes WFL BOCES and Dr. Marinelli to execute all financial and/or administrative processes relating to the grant program.

II. Project Title and Description: The project will be known as the “Wayne County Regional High School Study and Planning Project.” The study and planning will examine the potential savings, management improvements, and benefits to the community in developing regional high schools. A regional high school is defined as two or more school districts combining their high school programs and retaining separate elementary, and middle school programs, or K-8 programs.

III. Funding Request: We authorize WFL BOCES to apply for up to \$32,000 of funding from the Local Government Efficiency Program, General Efficiency Planning Grant.

IV. Local Share Information: WFL BOCES and each of the co-applicants will be responsible for an equal share of the total 10% matching share of \$3,200 from local shares.

V. Co-Applicant Information: Wayne Central School District is an authorized co-applicant to WFL BOCES application to the Local Government Efficiency Grant Program, General Efficiency Planning Grant for the Wayne County Regional High School Study and Planning Project. We agree to work with WFL BOCES and each of the Component School Districts in Wayne County which are also co-applicants to this grant.

THEREFORE, BE IT RESOLVED, that a school board meeting was held on December 11, 2008, wherein a quorum was present and a majority of the quorum voted to provide authorization for WFL BOCES to apply for the Local Government Efficiency Grant Program, High Priority Planning Grant with the Wayne Central School District as a Co-Applicant. Therefore, this document is to serve as the formal resolution of the Wayne Central School District Board of Education, pursuant to the laws of New York.

Wayne Central School District

Signed: _____

Title: President, Board of Education

Date: _____

*Presented by Policy Committee to the Board of Education for Single Reading
Board of Education Meeting of December 11, 2008*

PROPOSED POLICY COMMITTEE CHARGE • 2008-2009

- (1) Conduct annual committee review of 50% of policy handbook
- (2) Conduct annual review of policies, regulations & exhibits that require same
- (3) Review and develop new and emerging policies and regulations as they arise and present for review and consideration by the Board of Education
- (4) Research and develop policy issues as referred by the Board of Education

Adopted by the Board of Education On