

NORTH ROSE-WOLCOTT CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING  
April 24, 2024                      6:00 PM                      Auditorium of High School

**PRESENT:**

**BOE Members:** Lucinda Collier, Tina Reed, John Boogaard, Shelly Cahoon, Linda Eygnor, Paul Statskey

**Absent:** Jasen Sloan

**Superintendent:** Michael Pullen

**District Clerk:** Tina St. John

Approximately 13 students, staff and guests

**1. Call to Order/Pledge of Allegiance**

President, Lucinda Collier called the meeting to order at 6:00p.m.

**Approval of Agenda:**

Motion for approval was made by Shelly Cahoon and seconded by Paul Statskey with the motion approve 6-0.

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the agenda of April 24, 2024.

**2. Presentations:**

- Senior Class Trip
  - Seniors Reilly Batzold, Ryan DeWispelaere, Cora Haffner, Jolee Stubbe along with Ms. Sinclair and Mr. Flaherty presented and answered questions regarding a proposal for a senior class camping trip in June.

**3. Public Access to the Board:**

- No one addressed the Board of Education

**4. Election of BOCES Board members/BOCES Administrative Budget Vote**

a. Election of Wayne-Finger Lakes BOCES Board Members

There are three(3) vacant seats on the Wayne-Finger Lakes Board of Cooperative Educational Services. Each seat is for a 3-year term effective July 1, 2024. The candidates are listed below, in order selected by with their address and school district of residence.

- Pam Pendleton, 6949 Furnace Rd., Ontario, NY 14519 (Wayne)
- OJ Sahler, 4214 County Rd 16, Canandaigua, NY 14424 (Canandaigua)
- Lynn Gay, 83 Main St., Bloomfield, NY 14469 (Bloomfield)

A motion is made by Tina Reed and seconded by Paul Statskey to cast one vote for Pam Pendleton to a seat on the Wayne-Finger Lakes BOCES Board for a three-year term effective July 1, 2024. All in favor 6-0.

Seat #1:

Be it resolved that the Board of Education of the North Rose - Wolcott Central School District, upon recommendation of the Superintendent of Schools and pursuant to Education Law, has voted on April 24, 2024 for Pam Pendleton to a seat on the Wayne-Finger Lake BOCES Board three-year term effective July 1, 2024.

A motion is made by Linda Eygnor and seconded by Tina Reed to cast one vote for OJ Sahler to a seat on the Wayne-Finger Lakes BOCES Board for a three-year term effective July 1, 2024. All in favor 6-0.

Seat #2:

Be it resolved that the Board of Education of the North Rose - Wolcott Central School District, upon recommendation of the Superintendent of Schools and pursuant to Education Law, has voted on April 24, 2024 for OJ Sahler to a seat on the Wayne-Finger Lake BOCES Board three-year term effective July 1, 2024.

A motion is made by Paul Statskey and seconded by John Boogaard to cast one vote for Lynn Gay to a seat on the Wayne-Finger Lakes BOCES Board for a three-year term effective July 1, 2024. All in favor 6-0.

Seat #3:

Be it resolved that the Board of Education of the North Rose - Wolcott Central School District, upon recommendation of the Superintendent of Schools and pursuant to Education Law, has voted on April 24, 2024 for Lynn Gay to a seat on the Wayne-Finger Lake BOCES Board three-year term effective July 1, 2024.

A motion is made by John Boogaard and seconded by Shelly Cahoon for approval of the 2024-25 tentative administrative budget of the Wayne-Finger Lakes Board of Cooperative Education Services in the amount of \$3,863,200 in favor 6-0.

b. 2024-2024 Wayne-Finger Lakes BOCES Administrative Budget

**RESOLUTION**

Be it resolved that the Board of Education of the North Rose - Wolcott Central School District, upon recommendation of the Superintendent of Schools and pursuant to Education Law, has voted on April 24, 2024, for approval of the tentative administrative budget (Part 1) of the Wayne-Finger Lakes Board of Cooperative Educational Services in the amount of \$3,863,200.

**5. Consent Agenda:**

A motion for approval of the following items as listed under the CONSENT AGENDA is made by John Boogaard and seconded by Paul Statskey with the motion approved 6-0.

a. Board of Education Meeting Minutes

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the meeting minutes of April 11, 2024.

b. Substitute Teachers and Substitute Service Personnel

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the individuals named on the substitute lists, which are on file with the District Clerk.

c. Donation to the District

**RESOLUTION**

BE IT RESOLVED, the Board of Education hereby accepts the donation of (1) one 3D printer to the High School Technology Department from Absolute Precision.

c. Personnel Items:

1. Letter of Resignation – Laura Abbett

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the resignation from Laura Abbett as Elementary Teacher, effective April 14, 2024.

2. Letter of Resignation – Eileen Burghdurf

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the resignation from Eileen Burghdurf as School Nurse, effective April 15, 2024.

3. Letter of Resignation – Micah Pare’

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the resignation from Micah Pare’ as Cleaner, effective April 15, 2024.

4. Letter of Resignation – Carrie Brown

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the resignation from Carrie Brown as Clerk/Typist and all other positions held within the District, effective May 3, 2024.

5. Permanent Appointment – Brandon Voorhees

**RESOLUTION**

Be it resolved, that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the permanent appointment of Brandon Voorhees as Cleaner effective November 14, 2023.

6. Permanent Appointment – Mason Fess

**RESOLUTION**

Be it resolved, that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the permanent appointment of Mason Fess as Maintenance Worker effective April 3, 2024.

7. Permanent Appointment – Charlotte Breese

**RESOLUTION**

Be it resolved, that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the permanent appointment of Charlotte Breese as Food Service Helper effective October 24, 2023.

8. Permanent Appointment – Heidi Pare

**RESOLUTION**

Be it resolved, that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the permanent appointment of Heidi Pare as Food Service Helper effective February 27, 2024.

9. Permanent Appointment – Colleen Barron

**RESOLUTION**

Be it resolved, that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the permanent appointment of Colleen Barron as School Nurse effective January 30, 2024.

10. Permanent Appointment – Keri McQuown

**RESOLUTION**

Be it resolved, that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the permanent appointment of Keri McQuown as Cook effective March 27, 2024

11. Correction Appoint Teacher – Kristin Gardner

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the three -year probationary appointment of Kristin Gardner as a Social Studies Teacher conditional upon a criminal history record check according to Commissioners Regulation §80 1.11 and Part 87 as follows:

Certification: Social Studies 7-12, Permanent  
Tenure Area: Social Studies  
Probationary Period: ~~May 13, 2024-May 12, 2027~~ May 6, 2024-May 5, 2027  
Salary: Step W \$71,899

The expiration date is tentative and conditional only. In order to be eligible for and considered for tenure, the teacher must meet all requirements of the educational law and corresponding regulations.

12. Written Agreement between the Superintendent and an Employee of the District

**RESOLUTION**

Resolved, that the Board of Education of the North Rose-Wolcott Central School District approves the written agreement between the Superintendent of Schools and an employee of the District, executed on April 11, 2024 and the resignation of such employee effective April 11, 2024.

13. Approve Amended Terms & Conditions of Employment

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the Amended Terms and Conditions of Employment for the Senior Automotive Mechanic for the 2024-2025 school year. The contract is on file with the District Clerk.

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the Amended Terms and Conditions of Employment for the Automotive Mechanic for the 2024-2025 school year. The contract is on file with the District Clerk.

14. Co-Curricular Appointments

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, appoints the following individual to fill co-curricular positions for the 2023-24 school year.

Name	Bldg.	Title	Step	Year	Salary
Alex Richwalder		Athletic Event Staff			As per the NRWTA Contract
Adam Bishop		Athletic Event Staff			As per the NRWTA Contract
Caroline Strub	HS	Marching Band Director			\$32.50/hr. \$65.00 per event minimum

15. Correction Co-Curricular Appointments

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, appoints the following individual to fill co-curricular positions for the 2023-24 school year.

Name	Bldg.	Title	Step	Year	Salary
Amber Landry	HS	Class Advisor - 2025	2	5	\$1,153 prorated

16. Appoint Volunteers

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the following individuals to work as a volunteer in the district for the 2023-2024 school year.

Patricia Luciano  
Cathy LaValley

Brigette Grinnell  
Kim Youngman

Andrew Mathes  
Rebecca Hokanson

Allyssa Walters

**6. Policies**

A motion for approval of items as listed under Policies is made by Paul Statskey and seconded by Shelly Cahoon with the motion approved 6-0.

a) Approval of Policies

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the following new and/or revised policies:

<b>1000</b>	<b>By Laws</b>	
1334	Duties of the External (Independent) Auditor	Revised
1334.1	Appointment and Duties of the Claims Auditor	Revised
<b>5000</b>	<b>Non-Instructional/Business Operations</b>	
5120	School District Budget Hearing	Revised
5260	Vending Machines	Revised
5311	Safeguarding and Use of District Credit Cards	Revised
<b>6000</b>	<b>Personnel</b>	
6190	Workplace Violence Prevention Policy Statement	New

➤ The following policies are being submitted as reviewed.

<b>5000</b>	<b>Non-Instructional/Business Operations</b>	
5313	Reimbursement for Meals/Refreshments	Reviewed
5413	Procurement: Uniform Grant Guidance for Federal Awards	Reviewed
5510	Accounting of Funds	Reviewed
5511	Maintenance of Fund Balance	Reviewed
5512	Reserve Funds	Reviewed
5620	Fixed Asset Inventories, Accounting and Tracking	Reviewed
5630	Facilities: Inspection, Operation and Maintenance	Reviewed
5631	Hazardous Waste and Handling of Toxic Substances By Employees	Reviewed

**Board Member Requests/Comments/Discussion:**

- State Budget
- Four County Annual Meeting
- Upcoming events

**Good News:**

- Various newspapers articles

**Informational Items:**

**Adjournment:**

A motion was requested to adjourn the regular meeting.

Motion for approval was made by Tina Reed and seconded by Linda Eygnor with motion approved 6-0.

Time adjourned 6:26p.m.

*Tina St. John*

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Tina St. John, Clerk of the Board of Education