

NORTH ROSE-WOLCOTT CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING

November 9, 2023    6:00 PM    AUDITORIUM OF THE LEAVENWORTH MIDDLE SCHOOL

**PRESENT:**

**BOE Members:** Lucinda Collier, Tina Reed, John Boogaard, Shelly, Cahoon, Linda Eygnor, Jasen Sloan, Paul Statskey  
-via video-conferencing – [6:05]

**Superintendent:** Michael Pullen

**District Clerk:** Tina St. John

Approximately 27 students, staff and guests

**1. Call to Order/Pledge of Allegiance**

President, Lucinda Callier called the meeting to order at 6:00p.m.

**Approval of Agenda:**

Motion for approval was made by Linda Eygnor and seconded by Shelly Cahoon with the motion approve 6-0.

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the agenda of November 9, 2023.

**2. Presentations:**

- Student Presentation – North Rose-Wolcott Elementary School
  - 4<sup>th</sup> grader Marlee Shear was the student presenter.
- School Improvement Plans – Marc Blankenberg, Lisa Brower, Laurie Elliott, Todd Henry, Rita Lopez, Ben Stopka.
  - The Directors presented their School Improvement Plan School and answered questions.
- Superintendent Update – Michael Pullen
  - Mr. Pullen and Mr. Barno provided an overview of the Long -Term Financial Plan.
  - Mr. Pullen provided then 2023-2024 Budget Calendar
  - Mr. Pullen thanked all of our Veterans

**3. Reports and Correspondence:** Committee chairperson or liaison provided an update.

- Board of Education Building Liaisons
  - Elementary School –John Boogaard
  - Middle School – Shelly Cahoon
  - High School – Linda Eygnor – no report given
  - Cougar Ops – Tina Reed
- Four County Board of Directors – Linda Eygnor
- Four County Legislative Committee – Linda Eygnor
- Handbook Committee – Lucinda Collier, Jasen Sloan, Paul Statskey – no report given
- Audit Committee –John Boogaard, Shelly Cahoon, Paul Statskey
- District Safety Committee – Jasen Sloan – no report given
- Policy Committee – Paul Statskey, Shelly Cahoon, Tina Reed
  - First Reading: The following policies are being submitted for a first reading.

<b>1000</b>	<b>By-Laws</b>	
1110	School District and Board of Education Legal Status and Authority	Delete
1120	Board of Education: Qualifications, Numbers and Terms of Office	Revised
1611	Business of the Annual District Election	Delete
1620	Annual Organizational Meeting	Delete
<b>3000</b>	<b>Community Relations</b>	
3271	Sunday Activities	Delete

3272	Facilities and Public Dedication	Revised
3273	Use of Facilities by the boy Scouts of America and Patriotic Youth Groups	Delete

➤ The Committee has reviewed the following policies and does not recommend any changes:

<b>1000</b>	<b>By-Laws</b>	
1210	Board Members: Nomination and Election	Reviewed
1220	Reporting of Expenditure Statements and Contributions	Reviewed
1332	Duties of the District Treasurer	Reviewed
1410	Policy and Administrative Regulations	Reviewed
1520	Special Meetings of the Board	Reviewed
1530	Minutes	Reviewed
<b>2000</b>	<b>Internal Operations</b>	
2320	Attendance by Board Members at Conferences, Conventions and Workshops	Reviewed
2330	2330 – Compensation and Expenses	Reviewed
2340	Board Self Evaluation	Reviewed
<b>3000</b>	<b>Community Relations</b>	
3140	Flag Display	Reviewed
3211	Use of Service Animals	Reviewed
4110	Administrative Personnel	Reviewed

Paul Statskey made a motion to approve the policies listed under The Committee has reviewed and does not recommend any changes after the first reading, it was seconded by Jasen Sloan and there were 5 votes in favor of the motion and 2 votes against the motions as follows:

Lucinda Collier	Voting	<u>    </u> yes	<u>  X  </u> no
Tina Reed	Voting	<u>  X  </u> yes	<u>    </u> no
John Boogaard	Voting	<u>    </u> yes	<u>  X  </u> no
Shelly Cahoon	Voting	<u>  X  </u> yes	<u>    </u> no
Linda Eygnor	Voting	<u>  X  </u> yes	<u>    </u> no
Jasen Sloan	Voting	<u>  X  </u> yes	<u>    </u> no
Paul Statskey	Voting	<u>  X  </u> yes	<u>    </u> no

The motion was declared adopted.

- Personnel & Negotiations Committee – Tina Reed, John Boogaard, Lucinda Collier – no report given

**4. Public Access to the Board:**

- No on addressed the Board of Education

**5. Consent Agenda:**

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Tina Reed and seconded by Shelly Cahoon with the motion approved 7-0.

Prior to the approval of the consent agenda, John Boogaard asked that item 5g6 – Appoint Technology Parent Liaison – Allison Denk be pulled for discussion.

a. Board of Education Meeting Minutes

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the meeting minutes of October 26, 2023

b. Recommendations from CSE and CPSE

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the recommendations for the Committee on Special Education dated September 29, October 2, 4, 5, and 11, 2023; and instructs the Superintendent to implement the recommendations on behalf of the following individuals identified by student number:

13779	13764	12883	13404	12048	12433	14984	13886	12063
13487	12767	14872	13170	13282				

c. Substitute Teachers and Substitute Service Personnel

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the individuals named on the substitute lists, which are on file with the District Clerk.

d. Budget Calendar for 2023-2024

**RESOLUTION**

Be it resolved that the Board of Education, upon the recommendation of the Superintendent of Schools and pursuant to Education Law, approves the Budget Calendar for the 2023-24 school year.

e. Long-Term Financial Plan

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the Long-Term Financial Plan.

f. Tax Collector’s Report and the Return of Taxes to the County

Gary Barno is recommending that the Tax Collector’s Report be approved and the unpaid school taxes be returned to the County for collection of payment.

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the Tax Collector’s Report be approved and the return of the 2023 unpaid school taxes to Wayne County for collection of payment.

g. Personnel Items:

1. Letter of Resignation – Romanna Lord

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the resignation from Romanna Lord as Senior Account Clerk and Tax Collector, effective November 12, 2023.

2. Letter of Resignation – Chelsey Palmer

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the resignation, contingent upon her appointment as Senior Clerk/Typist from Chelsey Palmer effective with the close of business November 12, 2023.

3. Letter of Resignation – Shannon Thomas

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the resignation, contingent upon her appointment as School Bus Dispatcher from Shannon Thomas effective with the close of business August 13, 2023.

4. Letter of Resignation – Allison Denk

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the resignation from Allison Denk as Elementary School Parent Liaison, effective October 27, 2023.

5. Appoint Teacher Aide – Catelyn Glerum

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the 52 week probationary appointment of Catelyn Glerum as a Teacher Aide, conditional upon a criminal history record check according to Commissioners Regulation §80 1.11 and Part 87 as follows:

Probationary Period: November 9, 2023-November 8, 2024

Salary: \$15.25 per hour

~~6. Appoint Technology Parent Liaison – Allison Denk~~

~~**RESOLUTION**~~

~~—Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the appointment of Allison Denk, Technology Parent Liaison at \$15.00/hr. for the 2023-2024 school year effective August 29, 2023.~~

7. Appoint High School Parent Liaison- Yvonne Bishop

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the appointment of Yvonne Bishop, High School Parent Liaison at \$15.25/hr. for the 2023-2024 school year.

8. Appoint Healthy Reward Ambassadors

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the appointment of Nick Wojciek as the Healthy Reward Ambassador for the 2023-24 school year at a stipend of \$500.00.

9. Create and Appoint Senior Clerk/Typist – Chelsey Palmer

**RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education of the North Rose-Wolcott Central School District creates the following 1.0 FTE position and approves the following appointment:

**Position:** Senior Clerk/Typist

**Appointment/Name:** Chelsey Palmer

**Assign./Loc:** Special Education

**Civil Service Title and Status:** Senior Clerk/Typist, Probationary

**Classification/Hourly Rate:** Non-Exempt / \$20.81 per hour (minus applicable deductions)

**Probationary Period:** November 13, 2023-January 8, 2024

10. Appoint Health Teacher – Jerome Brown

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the four- year probationary appointment of Jerome Brown as a Health Teacher conditional upon a criminal history record check according to Commissioners Regulation §80 1.11 and Part 87 as follows:

Certification: Health Education, Initial

Tenure Area: Health

Probationary Period: November 6, 2023-November 5, 2027

Salary: Step A, \$48,514

The expiration date is tentative and conditional only. In order to be eligible for and considered for tenure, the teacher must meet all requirements of the educational law and corresponding regulations.

11. Abolish Positions

**RESOLUTION**

Be it resolved, that the Board of Education, upon the recommendation of the Superintendent, the Board of Education hereby abolishes 1.0 clerk/typist position, effective August 13, 2023. Further, the Board hereby directs the Superintendent to provide notification to any affected staff member(s) pursuant to Civil Service Law Section 80, regarding their discontinuation.

**RESOLUTION**

Be it resolved, that the Board of Education, upon the recommendation of the Superintendent, the Board of Education hereby abolishes 1.0 clerk/typist position, effective November 12, 2023. Further, the Board hereby directs the Superintendent to provide notification to any affected staff member(s) pursuant to Civil Service Law Section 80, regarding their discontinuation.

12. Coaching and Athletic Department Appointments

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the following coaching appointments for the 2023-24 school year, conditional upon a criminal history record check according to Commissioners Regulation §80-1.11 and Part 87, and successful completion of all required First Aid/CPR and Child Abuse courses.

Position		Name	Step	Years	Salary
Boys Basketball Coach	Varsity	Bradley LeFevre	2	6	\$7,418
Boys Basketball Coach	Modified	Paul Maring	3	8	\$4,094
Boys Basketball Coach	Modified	Patricia Jackson	4	25	\$4,503
Girls Basketball Coach	Varsity	Michelle Lancaster	1	2	\$5,495
Girls Basketball Coach	JV	Helena Cuykendall	1	1	\$3,836

13. Co-Curricular Appointments

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, appoints the following individuals to fill co-curricular positions for the 2023-24 school year.

Name	Bldg.	Title	Step	Year	Salary
Carrie Brown		Athletic Event Staff			Per NRWTA contract
Victoria VanSteen		Athletic Event Staff			Per NRWTA contract
Diana Mitchell		Athletic Event Staff			Per NRWTA contract
Nathan Finch		Athletic Event Staff			Per NRWTA contract
George Mitchell		Athletic Event Staff			Per NRWTA contract

14. Program Appointments

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the following individuals to work various enrichment programs during the 2023-2024 school year conditional upon a criminal history record check

according to Commissioners Regulation §80-1.11 and Part 87.

Staff	Position	\$/Hr.
Cary Merritt	Grant Program Teacher	\$39.78/hr.
Sandra Motyka	Grant Program Teacher	\$39.78/hr.
Kaitlyn Bouwens	Grant Program Teacher	\$39.78/hr.
Amy Suss	Grant Program Teacher	\$39.78/hr.
Karen Cryderman	Grant Program Teacher Assistant	\$19.10/hr.
Darcy Guerra	Grant Program Teacher Aide	\$17.22/hr.

15. Appoint Volunteers

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the following individuals to work as a volunteer in the district for the 2023-2024 school year.

Alicia DiLella

Roxanne Ellersick

Jessica Countryman

A motion for approval to appoint Technology Parent Liaison – Allison Denk was made by Paul Statskey and seconded by John Boogaard with the motion approved 7-0. There was discussion regarding the job description of the Technology Parent Liaison.

1. Appoint Technology Parent Liaison- Allison Denk

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the appointment of Allison Denk, Technology Parent Liaison at \$15.00/hr. for the 2023-2024 school year effective August 29, 2023.

**Board Member Requests/Comments/Discussion:**

- Board Commitments – Lucinda Collier
  - Board of Education Goal #2 - The NRWCS BOE commits to better understanding the District’s climate and culture in relationship to our students, school personnel and community, and the reasons for employees leaving the District: Through summary data provided by the Superintendent. There was a motion made by Tina Reed and seconded by Shelly Cahoon to approve Goal #2 with the motion approved 7-0.
  - Jasen Sloan asked for a discussion regarding a possible motion at the next BOE meeting for the Investigation and Implementation of Work Culture Climate and Exit Surveys.

**Good News:**

- Board Members shared good news

**EXECUTIVE SESSION:**

A motion was requested to enter executive session to discuss the employment history of specific employees.

The motion was made by Linda Eygnor and seconded by Shelly Cahoon with motion approved 7-0.

Paul Statskey left the meeting.

Time entered: 7:37p.m.

Return to Regular Session: 8:44p.m.

**Adjournment:**

A motion was requested to adjourn the regular meeting.

Motion for approval was made by Tina Reed and seconded by Linda Eygnor with motion approved 6-0.

Time adjourned: 8:45p.m.

*Tina St. John*

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Tina St. John, Clerk of the Board of Education