

# WAYNE CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION MEETING AGENDA

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November 10, 2005

6:30 p.m.

Wayne Middle School

6:30 Tour of Building

7:00 Call To Order/Pledge of Allegiance

Approval of Agenda/Approval of Minutes

Att. 1

7:05 Public Comment

7:10 Board Member Comments

7:15 Action Items

7:20 Superintendent's Report

1. GAPP Thanks
2. High School Principal Search Update
3. NYSSBA Convention Remarks
4. College Bound Plan
5. Regents Rate Plan
6. Financial Report
7. Construction Project Update
8. Residency Discussion
9. Student Questions

Att. 2

Att. 3

8:40 Board Action

1. Approve Personnel Action
2. Approve CSE/CPSE Action
3. Approve Consensus Agenda:
  1. Accept Treasurer's Report
  2. Approve Fire Inspector Appointment
  3. Approve Fund Balance Adjustment
  4. Approve NYSSBA Policy Services Agreement

Att. 4

Att. 5

Att. 6

8:50 Board Member Comments

8:30 Adjournment

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Next Meeting Date: December 8, 2005

7:00 p.m.

Ontario Elementary School

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***District Mission Statement***

*Based on the belief that all students can learn, the staff of the Wayne Central School District accepts the responsibility to teach all students, regardless of differences, the fundamental skills. We further accept the responsibility to challenge all students to attain higher levels of achievement. Wayne Central will provide the opportunity, environment, and encouragement to meet this goal while developing the whole child, physically, socially, emotionally, and culturally.*

**WAYNE CENTRAL SCHOOL DISTRICT**  
**Ontario Center, New York 14520**

**BOARD OF EDUCATION MINUTES**

**UNOFFICIAL UNTIL APPROVED**

**DATE:** Thursday, October 13, 2005

**TIME:** 6:30 p.m.

**TYPE:** Regular Business Meeting

**PLACE:** Ontario Primary School

**PRESENT:** Trustees Brunner (left @ 8:02 p.m., returned @ 8:07 p.m.), Davis, Griswold, Johnson, Lyke, Robusto, Schultz, Triou, Wyse; District Clerk Switzer; Administrators Havens, Pirozzolo, Armocida, La Ruche, Siracuse, Cox, Schiek, Atseff, Spring, Callahan, R. Miller, Blankenberg

**GUESTS:** Visitor's Roster filed in clerk's agenda file, this meeting

**I. CALL TO ORDER:** 6:30 p.m. by John D. Triou, School Board President

Prior to start of the business meeting, trustees and school personnel conducted a tour of the building to fulfill the requirement of §1705 of the Education Law for annual building visits.

**II. EXECUTIVE SESSION** (Personnel, Collective Bargaining)

Mr. Wyse offered a **MOTION** to adjourn the meeting, at 6:31 p.m., for an executive session on personnel matters pertaining to the employment status of specific persons and collective bargaining with the teachers' unit. 9 Ayes, 0 Nays, Carried.

**III. RECONVENE:** 7:10 p.m.

**IV. PLEDGE OF ALLEGIANCE**

**V. APPROVAL OF AGENDA & MINUTES** (September 29, 2005)

Mr. Triou noted that a second opportunity for public comment will occur at the end of the business meeting. Mr. Wyse offered a **MOTION** to approve the agenda for this evening's meeting, as revised, and the minutes of the meeting of September 29, 2005, as presented. 8 Ayes, 0 Nays, 1 Abstention (Mr. Johnson),

**VI. PUBLIC COMMENT**

Mr. Triou stated that public comment is some of the most valuable time spent by trustees who appreciate input from speakers. While immediate responses are not always possible, follow-up will occur if needed. He asked speakers to confine their remarks to five (5) minutes. Persons wishing to speak should first be recognized by the school board president, then identify themselves, any organization they may be representing at the meeting, and the agenda topic.

- A. Dominick Paz, 2115 Stonehedge Drive, Ontario, stated he has learned that the school board is considering reductions in travel for athletic teams as part of energy conservation and that he is not in favor any reductions in this area.

## VII. BOARD MEMBER COMMENTS

- A. Mr. Wyse extended ***congratulations*** to the student council and S.A.D.D. (Students Against Destructive Decisions) group at the middle school who sponsored a benefit concert on October 5<sup>th</sup>. He complimented the student musicians and the community band members for their performances and noted that the effort raised more than \$1,400 for hurricane relief for the American Red Cross.
- B. Mrs. Lyke reminded trustees of the ***program meeting*** of the Four County School Boards Association on October 28 with guest speaker Alan Hevesi, NYS Comptroller. At this time, she, Mrs. Brunner and Mr. Davis plan to attend.
- C. Mr. Robusto noted announcement in the monthly newsletter of the Four County School Boards Association that Mrs. Lyke is serving as ***chairman of the legislative committee*** for 2005-2006 and congratulated her on that distinction.

## VIII. BOARD PRESIDENT'S COMMENTS - None

## IX. INTRODUCTION & RECEPTION FOR NEW STAFF MEMBERS

Mr. Havens noted that the Board of Education considers and approves recommendations for appointment of employees but rarely has an opportunity to meet them. He introduced building principals and district office administrators to recognize new staff members who were present this evening. The new employees were welcome by a round of applause by school trustees and visitors.

Mr. Triou announced a recess to allow trustees to meet the new employees.

X. **RECESS:** 7:25 p.m.

XI. **RECONVENE:** 7:40 p.m.

## XII. REPORT ON ACTION ITEMS BY THE SUPERINTENDENT OF SCHOOLS - None

## XIII. REPORTS OF THE SUPERINTENDENT OF SCHOOLS

### A. REPORT ON ENERGY COSTS & CONSERVATION MEASURES

Mr. Havens noted that recent price increases in diesel fuel and projections of increases in heating oil and natural gas have led school districts across the state and nation to review energy usage, energy costs and conservation efforts. He noted that a sub-committee of the administrative council was recently formed to explore cost and conservation efforts and introduced Mr. Atseff, assistant superintendent for business, to review the findings and recommendations of the sub-committee.

Mr. Atseff outlined proposed cost savings and conservation efforts developed by the sub-committee (copy filed in clerk's agenda file, this meeting). He noted that sub-committee members, present this evening, included the director of facilities, the

director of athletics and physical education, the transportation supervisor and a building principal. The committee presented the report to the administrative council this week.

The sub-committee looked at fuel costs, potential energy conservation steps, considered “best practices” for operations of facilities, explored additional efforts to reduce costs for energy and budget impacts and options. Its recommendations, with projected cost savings where known, are noted as follows:

**CATEGORY 1: To Address Current Year Budget & Cost Items; Reinstate if Market Allows**

- Leave Vacant One (1) Elementary Teacher Position; Enrollment Levels Did Not Merit (\$40,000)
- Reduce Educational Field Trips by Ten Percent (10%), (2,208 Miles) ( \$4,261)
- Eliminate Off-Site Travel for Bowling & Ice Skating for Physical Education Classes (\$5,709)
- Restrict Cheerleading to Home Events; Increase Home Event Cheerleading Opportunities (i.e. eliminates separate bus to away events) (\$1,158)
- Limit Athletic Competition to Section V Sites/Schools
- Require Alternate Funding Sources For Any Competitions Outside of Section V
- Reduce One Contest Per Modified Winter & Spring Team -Finger Lakes League(\$203)(6 contests)
- Reduce Away Travel for Modified Girls' & Boys' Basketball per Finger Lakes League (\$946) (Fourteen (14) Less Trips)
- Turn Off Parking Lot Lights @ Midnight – All Schools

**CATEGORY 2: To Address “Better Practices” & Efficiencies for Energy Conservation**

- Reduce Temperature from 72 Degrees to 70 Degrees @ Secondary Schools
- Reduce Night Temperature Setbacks from 65 Degrees to 60 Degrees, All Facilities
- Reduce Day Temperatures In Gymnasiums from 70 Degrees to 65 Degrees
- Establish Night Setback for Transportation Center @ 60 Degrees
- Turn Off Lights, TV Monitors, Computers When Not In Use & At Night
- Require Approval By Administrative Council of Any New or Expanded Transportation Services

**CATEGORY 3: To Address Long-Term Suggestions or Solutions**

- Minimize Bus Stops Without Sacrificing Safety; Future Efforts to Consolidate Bus Routes
- Adopt New Recommendations from Section V Athletic Directors  
(e.g. modify event times; limit away/home events for same sports)
- Schedule Outdoor Saturday Athletic Events During Daylight Hours; Reduce Use of Field Lighting

Mr. Blankenberg noted that meetings have and will continue to occur(ed) among athletic directors in Section V and the Finger Lakes League to consider additional revisions to competition schedules and additional efforts to conserve transportation and energy costs.

Mr. Havens noted that costs for fuel are projected to exceed budget allocations for 2005-2006 by appx. \$120,000; transfers from other budget codes will cover these costs.

He added that he plans to implement the proposed conservation steps outlined in Category #1 and Category #2, above, on Monday, October 17<sup>th</sup> unless trustees have specific objections. He extended compliments to the sub-committee for efforts to develop these options and ideas for energy conservation.

Mr. Wyse also complimented the committee members on their efforts. He noted that he has stressed the impact of increasing fuel costs and the need to

plan ahead many times this year. He added that our district switched to the Finger Lakes Athletic League five or six years ago which extended the distance to competition sites and asked how much those longer trips contribute to energy costs for transportation and if any comparisons exist of costs for travel to competition sites in the Wayne County League.

Mr. Blankenberg stated that the two (2) leagues met five (5) or six (6) years ago to review the alignment of competition among schools and the topic is “on the table” again as districts face energy costs.

Mr. Griswold noted that while the suggestions noted this evening reflect many good approaches to conserve, he struggles with proposals to save between \$4000 and \$6000 by reducing the number of athletic contests and the value those activities have for our students. He does not propose any modifications to the proposed conservation steps but encourages trustees and school personnel to take a hard look at items that have a direct impact on students.

Mr. Robusto stated that he concurs with the sentiments expressed by Mr. Griswold. He asked for clarification on items in Category #1 relative to the projected cost savings from the vacant teaching position, temperature reductions, the process for reducing field trips and the impact of each on educational programs.

(Mrs. Brunner left the meeting @ 8:02 p.m.)

Mr. Robusto asked what process parents or booster clubs would use if they wish to make donation of funds to cover field trips or activities reduced or eliminated by the proposed energy conservation steps. Mr. Havens explained how the process would work.

Mr. Robusto asked who presently pays for bowling and ice skating fees for physical education; Mr. Havens stated that the students pay those fees.

Mr. Robusto asked if parents could volunteer to transport cheerleaders to away events. Mr. Blankenberg stated that the proposal is not to eliminate opportunities for cheerleaders but to have them cheer at local events instead of traveling to cheer at away events.

Mr. Wyse stated that the proposal will have a positive effect since basketball teams for boys and girls would have the benefit of cheerleaders at home events instead of only for boys' teams.

Mr. Robusto asked what the geographic boundaries of Section V are; Mr. Blankenberg stated from the state border to the south, Batavia/Alexander to the west and the Wayne/Cayuga county border to the east. Mr. Robusto asked of competition in some other sections is closer than sites within Section V. Mr. Blankenberg stated that none of the sites for league competition outside Section V are closer than sites with the section.

Mr. Robusto asked what athletic teams would fall within the proposed the travel restrictions. Mr. Blankenberg noted that girls' softball, girls' varsity soccer,

boys' varsity basketball and wrestlers have events outside of Section V on their schedules. Mr. Wyse noted that the boys' basketball team traditionally travels to Cooperstown to compete at the Baseball Hall of Fame.

Mr. Robusto asked what the projected savings are for eliminating competition outside of Section V. Mr. Blankenberg provided details.

(Mrs. Brunner returned to the meeting @ 8:07 p.m.)

Mr. Robusto asked for clarification on funding of these areas by booster groups; Mr. Blankenberg provided details.

Mr. Robusto noted that the projected savings for limiting athletic events is small in comparison to the large number of students impacted by such a decision. He would prefer to see the issues addressed in the 2006-2007 school budget.

Mr. Wyse expressed his view that the financial issues related energy costs and conservation are current concerns, not items suitable for inclusion in a future budget year. He noted that travel to sites outside of Section V is also suitable for supplemental funding by booster groups or anonymous donors.

Mr. Davis stated that he concurs with some of the comments expressed by trustees but does have a concern about reducing the number of educational field trips directly related to classroom activities. He noted that there is potential for reduction in some field trips (e.g. Darien Lake) which have less educational value. He also asked about the liability for volunteers who might transport students to away events.

Mr. Blankenberg noted that while personal auto insurance would provide coverage for the volunteer parent, the parties can always file suit against the school district as well for not providing transportation.

Mr. Davis suggested a review of additional alternatives such as shared funding by the school district and booster/volunteer groups to reduce event costs. He asked why the school district allocated appx. \$30,000 less than the amount spent for diesel fuel. Mr. Atseff outlined the process used to develop estimates for allocations for vehicle and heating fuel expenses, noting the dramatic increase in fuel costs since the budget was developed last winter and presented to voters in May.

Mr. Davis recalled discussions on fuel costs in January, 2005 and suggested that the proposed budget could have included closer estimates on those costs. He considers this a serious shortfall and suggested developing more accurate projections in the future based on actual expenditures.

Mr. Johnson noted the dramatic increase of nearly ninety (90) cents in vehicle fuel from July to September, 2005.

Mr. Robusto feels those topics are valid concerns for budget development. He stated that he needs more information on the cost savings that would accrue

and the number of students involved if athletic competitions were restricted to sites within Section V

Mr. Griswold asked if formal action by the Board of Education is desired or needed on the proposals presented. Mr. Havens stated that no formal action is needed; the intent is to inform trustees of the efforts made to address the increases in energy costs. While the proposals will have varied impact on planned activities and competitions, it is prudent to consider areas where conservation efforts are possible. He feels that the margin of approval of the annual budget by voters last May sent a clear message that the school district must also exercise financial stewardship and responsibility.

Mr. Havens stated that unless formally directed by the Board of Education to do otherwise, he plans to implement the proposals in Category #1 and #2 next week.

Mr. Triou stated that the school board can re-consider and examine these proposals as part of development of the 2006-2007 school budget. Mr. Havens noted that unlike other school districts in our county, we have not eliminated a single program or position in the last five (5) years.

Mr. Schultz asked if the district's procurement practices include energy aggregators. Mr. Atseff stated that the district has consistently purchased fuel on the state contract which includes consideration of an escalation factor. He added that natural gas is purchased through a cooperative bid coordinated by W-FL B.O.C.E.S. with advice from their energy specialist.

Mr. Schultz asked if there is any means for school districts to protect themselves with a hedge, or ceiling, on fuel costs to prevent surprises at budget time. Mr. Atseff noted that school districts could fix the rate for natural gas but might end up paying a higher price than the market price.

Mr. Robusto noted the projected savings included with items presented in Category #1 and Category #2 and unknown savings in Category #3 do not indicate the number(s) of students whom those measures would affect. Mr. Wyse noted that alternate funding by booster groups is a possibility.

Mr. Atseff noted that the absence of information at this time on some non-league athletic events prevents final cost saving projections in some areas. Mr. Robusto asked if historical data from the prior year was used; Mr. Atseff stated that it was. Mr. Atseff noted that the average cost for pupil transportation is appx. \$2.00 per mile.

Mr. Robusto asked if booster groups exist for girls' softball and boys' baseball; Mr. Havens and Mr. Wyse noted that there is a single, district-wide booster club and it does an excellent job.

Mr. Johnson offered a **MOTION** to delay implementation of the energy conservation proposals to allow time for trustees to further consider said proposals.



Mr. Triou asked if any athletic events covered by the proposed actions are scheduled prior to the next school board meeting. Mr. Blankenberg said there are some and reviewed the schedule.

Mr. Griswold stated that he views this as a “work in progress” where varied factors could change and result in cost reductions or savings for these proposals. Mr. Havens asked if trustees would prefer that he delay implementation of the proposals until the next school board meeting to allow time for additional consideration and discussion.

Mrs. Lyke suggested implementation of the proposed items as planned, and outlined, with continual review as the situation may change.

Mr. Johnson withdrew his **MOTION**.

## **B. PLANS FOR ANNUAL MEETING • NYS SCHOOL BOARDS ASSOCIATION**

Mr. Havens noted that trustees have received information about the annual meeting and educational trade show of the NYS School Boards Association scheduled for October 27-29 in Rochester.

## **C. UPDATE ON 2002 CAPITAL IMPROVEMENT PROJECT**

Mr. Havens introduced Mr. Atseff to provide a progress report on the 2002 Capital Improvement Project for the Board of Education.

Mr. Atseff noted that numerous small items are included on the “punch list” for the project. The significant items are the re-seeding of the new athletic field, which the general contractor has agreed to do at its’ expense, and installation of the new partition between instructional and work areas in the applied technology classrooms in the new classroom wing, which is now underway.

In addition, efforts continue at the high school to resolve technical difficulties with the indoor sprinkler system, for which funds are still retained from the contractor, and to achieve acceptable moisture levels for the cement floor in the weight/fitness center to insure proper installation of the new floor surface in that area.

Mr. Griswold asked if ***installation of the lift in the stage/gym/auditorium area is completed at Ontario Elementary School.*** Mr. Atseff noted that efforts are still underway to determine the appropriate protection for the lift area when the gym is in use.

Mr. Wyse noted discussion at the outset of planning for the 2002 Capital Improvement Project that the stone base where construction trailers were placed (*viz:* east side of new parallel road from middle to high school) would become ***additional parking space*** for persons attending events on the athletic fields and at the performing arts center. He asked if the activity he observed in that area today was part of construction of the new parking area.

Mr. Atseff stated that the width of the new connecting roadway will allow parallel parking on one side of the roadway.

Mr. Wyse noted his recollection that the original intent was to convert the construction staging area into additional parking spaces. Following discussion, it was agreed that the school district clerk would research the matter in meeting minutes.

#### **D. YEAR END BUDGET STATUS REPORTS – General Fund**

Mr. Havens introduced Mr. Atseff to present the year end budget status report for the general fund for 2004-2005 for review and consideration by the Board of Education. (copy filed in clerk's agenda file, this meeting)

Mr. Atseff noted that the business office staff has closed accounts for the fiscal year ending June 30<sup>th</sup>, opened the books for the new fiscal year, and the external auditing firm has completed its field visit. The Board of Education will receive the auditor's report at the November business meeting, which the auditor will also attend.

Mr. Atseff also outlined the proposed allocation of unexpended funds of the general fund for the fiscal year ending June 30, 2005 to varied reserve funds, which are appear later in this agenda, including new reserve funds for state pension costs (support staff) and local retirement benefits (collective bargaining). Mr. Atseff noted that the actual expenditures of the total \$32 million budget were \$450,000 less than projected.

Mr. Schultz asked for clarification on amount and allocation of unspent funds into reserve funds: Mr. Atseff provided details. The proposed allocations to reserve funds will place the fund balance of the general fund within the state's recommended level of two per cent (2%) of total budget.

Mr. Triou asked if the retirement benefits reserve fund would cover one-time expenses such as unused sick leave for employees. Mr. Atseff stated yes; the reserve fund would cover items included in approved collective bargaining agreements with the respective group. Funding for that reserve fund is based on projected retirements among employees covered by the collective bargaining agreement.

Mr. Triou asked if the proposed allocation to the school bus purchase reserve fund is similar to the amount allocated in prior years. Mr. Atseff provided details.

Mr. Johnson asked how close the bus purchase reserve fund is to total funding of the long-range bus purchase replacement plan (ten (10) years) after state aid is received. Mr. Havens stated that it includes funds for appx. seven (7) years at this time,.

Mr. Havens thanked Mr. Atseff for his report and presentation and complimented him on diligent management of school finances.

## E. STUDENT QUESTIONS

- (1) Kayla Osterhout, 5481 Walworth-Ontario Road, Ontario, a senior who is a cheerleader, expressed her disappointment that cheerleading squads are limited to home athletic events, only, and asked why the decision was made to do so. Mr. Havens reviewed the criteria used for energy conservation steps; he added that the limitation to home events only will result in cheerleading activities at home events for both boys' and girls' teams, which was not possible in the past.
- (2) Alexandra Cooley 5282 Lincoln Road, Ontario, noted that the costs for travel by athletic teams was included in the school budget and suggested that the school district consider reducing only the amount of increase in energy costs. Mr. Havens thanked her for her suggestion.

## XIV. ITEMS FOR BOARD OF EDUCATION ACTION

### A. PERSONNEL CHANGES

Mr. Havens presented the following personnel changes for review and consideration by the Board of Education:

#### ***INSTRUCTIONAL STAFF***

##### **APPOINTMENTS:**

**Sharon Gruttadauria**, kindergarten teacher, .50 FTE, assigned to Freewill Elementary School, a three (3) month temporary appointment effective September 29 through December 23, 2005 at \$36,250 (replacement for Laura Gilbert, on child rearing leave)

**Stephanie Potter**, special education teacher, assigned to the high school, a three year probationary appointment effective November 7, 2005 through November 6, 2008 at \$38,089 (new position)

#### **Amended Additional Extra-Duty Appointments/Designations • 2005-2006 School Year**

(Model School Club Advisors, Intramural Supervisors, Team Leaders, Department Chairpersons, Annual Musical Production)  
See Listing, Clerk's Agenda File, This Meeting

#### ***SUPPORTIVE STAFF:***

##### **APPOINTMENTS:**

**Michelle Di Salvatore**, head bus driver, a permanent civil service appointment effective November 7, 2005 @ current salary (having served a successful probationary period)

**Cynthia Fisher**, Teacher Aide (1:1), assigned to the high school, a temporary civil service appointment effective September 14, 2005 through June 30, 2006 at \$8.25 per hour (replacement for Jaime Gallo, promoted to teaching position).

**Richard Hargarther**, cleaner, assigned to the high school, a permanent civil service appointment effective August 24, 2005 @ current salary (having served a successful probationary period)

**Mary Pat Mc Adam**, teacher aide/job coach (1:1), assigned to the high school, a temporary civil service appointment effective September 20, 2005 through June 30, 2006 at \$12.15 per hour (replacement for Karen Pickard, appointed as full time teacher aide)

**Richard Powers**, cleaner, assigned to the high school, a permanent civil service appointment, effective August 24, 2005 @ current salary (having served a successful probationary period)

**Tracy Prizzi**, cleaner, assigned to the high school, a permanent civil service appointment, effective August 24, 2005 @ current salary (having served a successful probationary period)

**Louise Tucker**, teacher aide (1:1), assigned to Ontario Primary School, a one (1) year temporary civil service appointment effective September 6, 2005 through June 30, 2006 at \$8.25 per hour (new position)

#### **Amended Additional Substitute Bus Driver • 2005-2006 School Year**

See Listing, Clerk's Agenda File, This Meeting

#### **LEAVE OF ABSENCE:**

**James Klem**, bus driver, a one (1) year unpaid leave of absence effective September 6, 2006 through June 30, 2006 (personal reasons)

Mr. Wyse offered a **MOTION** to approve the personnel changes as recommended by the superintendent of schools. 9 Ayes, 0 Nays, Carried.

### **B. CSE & CPSE PLACEMENT RECOMMENDATIONS**

Mr. Havens presented the pupil placement recommendations of the Committees on Special Education and Pre-School Special Education for review and consideration by the Board of Education.

Mrs. Brunner offered a **MOTION**, seconded by Mr. Johnson, to adopt the following **RESOLUTIONS** for pupil placements by the CSE/CPSE, **TO WIT:**

(1) to approve the recommendation for CSE pupil placements,

#### **RESOLUTION TO APPROVE RECOMMENDATIONS OF THE COMMITTEE ON SPECIAL EDUCATION AND AUTHORIZE ARRANGEMENT OF RECOMMENDED SPECIAL PROGRAMS & SERVICES**

**RESOLVED**, that the Board of Education approves the recommendations of the Committee on Special Education and authorizes the Director of Student Services to arrange the recommended special programs and services.

(2) to approve the recommendation for CPSE pupil placements:

#### **RESOLUTION TO APPROVE RECOMMENDATIONS OF THE COMMITTEE ON PRE-SCHOOL SPECIAL EDUCATION AND**

**AUTHORIZE ARRANGEMENT OF RECOMMENDED  
SPECIAL PROGRAMS & SERVICES**

**RESOLVED**, that the Board of Education approves the recommendations of the Committee on Pre-School Special Education and authorizes the Director of Student Services to arrange the recommended special programs and services.

On the question, the **RESOLUTIONS** were adopted by a vote of 9 Ayes, 0 Nays.

**C. CONSENSUS AGENDA**

- (1) Reports of the School District Treasurer (A/O 8-31-05)
- (2) Adopt Resolution • Red Ribbon Week • 2005
- (3) Approve Budget Transfers, Fiscal Year Ending 6-30-05
- (4) Award Bids for Copier, Computer & Fine Papers, Cooperative Bid
- (5) Accept Gift to School District • Land @ 1606 Ridge Road • North Boundary – Ontario Center Campus
- (6) Adopt Resolutions • Year End Allocations • FY Ending 6-30-05

Mr. Havens presented the consensus agenda for review and consideration by the Board of Education.

Mr. Wyse offered a **MOTION**, seconded by Mr. Johnson, to adopt/approve the consensus agenda, as presented by the superintendent of schools, as follows:

- (1) Receive & file **reports of the school district treasurer** for the period ending August 31, 2005 (copies attached to these minutes in the minute book)
- (2) Adopt a **RESOLUTION** for Observance of Red Ribbon Week, October 23 – 31, 2005, **TO WIT:**

**RESOLUTION FOR OBSERVANCE OF RED RIBBON WEEK**  
October 23 – 31, 2005

**WHEREAS**, alcohol and other drug abuse in this nation has reached epidemic stages, *and*

**WHEREAS**, the three leading causes of death for teenagers are homicide, suicide and accident fatalities, and alcohol and drugs are primary causative factors in each category of death, *and*

**WHEREAS**, the economic cost to businesses and taxpayers from alcohol and drug abuse exceeds \$112 million in Wayne County each year and \$5.6 billion could be saved by reducing drug abuse by just 5%, *and*

**WHEREAS**, a survey by the National Center on Addiction and Substance Abuse finds that 28% of middle school students say that drugs are available in their schools, up 47% since 2002, and 62% of high school students surveyed say that drugs are used, kept or sold in their schools, up 47%, *and*,

**WHEREAS**, it is imperative that visible, unified prevention education efforts by community members be launched to reduce the demand for drugs & alcohol; *and*

**WHEREAS**, the greater community and its representatives, both public and private, groups and individuals, will demonstrate their commitment to drug-free, healthy lifestyles by wearing and displaying red ribbons during a week-long campaign;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education of the Wayne Central School District hereby proclaims October 23 through October 31, 2005 as Red Ribbon Week and encourages its citizens to participate in drug and alcohol prevention education activities, making a visible statement

- (3) Approve ***budget transfers for fiscal year ending June 30, 2005*** pursuant to Policy 5330 (copy attached to these minutes in the minute book)
- (4) Award ***bids for copier, computer and fine papers*** to the lowest responsible bidders, multiple bid award (cooperative bid, W-F.L. B.O.C.E.S) (copy of bids in clerk's files)
- (5) Adopt a **RESOLUTION** to ***accept a gift of a parcel of land @ 1606 Ridge Road***, Town of Ontario, at the north boundary of the Ontario Center campus, **TO WIT:**

**RESOLUTION TO ACCEPT THE GIFT OF  
A PARCEL OF LAND @ 1606 RIDGE ROAD, TOWN OF ONTARIO  
AT THE NORTH BOUNDARY OF THE ONTARIO CENTER CAMPUS  
KNOWN AS Tax ID 62117-12-835602**

(Installation of Perimeter Fence, North of Drainage Ditch)

**BE IT RESOLVED**, that the Board of Education does hereby accept the gift of land @ 1606 Ridge Road, Town of Ontario, also known as Tax ID No. 62117-12-835602, from Paul E. Sucher, 1606 Ridge Road, Ontario, New York, to allow the school district to install a 6 foot fence along the north property line of the Ontario Center campus, north of the drainage ditch at said location

- (6) Adopt a **RESOLUTION** to adjust allocation of excess year end fund balance of the general fund as of June 30, 2005,, **TO WIT:**

**RESOLUTION TO ALLOCATE  
EXCESS FUND BALANCE  
OF THE GENERAL FUND  
(Fiscal Year Ending June 30, 2005)**

**BE IT RESOLVED**, that the Board of Education does hereby allocate the available fund balance of the general fund for the fiscal year ending June 30, 2005, in excess of the two percent (2%) state maximum, as follows:

- (1) Transfer \$ 425,000 to the Capital Reserve Fund
- (2) Transfer \$ 1,365,063 to the School Bus Purchase Reserve Fund
- (3) Transfer \$ 400,000 to the Unemployment Insurance Reserve Fund
- (4) Transfer \$ 400,000 to the ERS Reserve Fund
- (5) Transfer \$ 225,000 to the Retirement Benefits Reserve Fund

**BE IT FURTHER RESOLVED**, that the school district treasurer is authorized and directed to make such transfers, effective June 30, 2005.

Mr. Havens noted that trustees have received red ribbons as part of the annual observance and that the gift of land adjacent to the Ontario Center campus, from a former school trustee, was made at no cost to the school district for the property survey.

Mr. Griswold asked if any change in tax liability for the property owner would result from the gift of land. Mr. Havens noted that a very small change would occur.

Mrs. Brunner asked if any approvals are need from the Town of Ontario related to the gift of land (*e.g.* subdivision of land). Mr. Havens noted that there are none and that the school attorney has reviewed and approved the gift and transfer.

Mr. Davis asked when the installation of the proposed fence along the north property line is scheduled to occur. Mr. Atseff stated that he has obtained quotations for the materials and installation would occur as soon as possible. Mr.

Havens noted that letters of explanation were sent to each adjacent property owner.

Mr. Davis asked what the fence installation will cost; Mr. Atseff stated that the lowest quote was \$17,250.

Mr. Triou asked what length of fence is planned; Mr. Atseff noted that the proposed fence will extended from the concrete culvert header at the east edge of NYS Route 350 easterly to the beginning of the wooded area north of Porray Field.

Mr. Havens noted that the fence will restrict students from crossing private yards and will confine any debris on school property.

Mr. Davis suggested that trustees consider if installation of the proposed fence at this time is more important than some of the cost savings and reductions outlined this evening to address energy conservation efforts. He added that he does understand the rationale for the fence but would prefer to postpone installation to spring, 2006, after energy costs and needs are known and resolved. Mr. Havens stated he would review the fence issue.

On the question, the consensus agenda was adopted/approved by a vote of 9 Ayes, 0 Nays.

## **XV. ADDITIONAL PUBLIC COMMENT**

- A. Mrs. Cathy Connelly, 734 Jacobs Road, Macedon, noted that while participation in athletic events and teams is a privilege, we have many teams and student athletes who have achieved regional and state honors which she feels merit careful consideration when determining reductions or savings related to energy costs. She added that some athletes are eligible for college scholarships and must continue to participate in their sport to qualify for them. She suggested consideration of changes to event schedules and travel rather than reduction or elimination of activities.
- B. Mrs. Connelly, supra, noted that she and many other parents are members of booster groups for local athletic teams and the implementation of proposed reductions cited provide those groups with only a short time period to plan and conduct fund-raising activities to generate funds to replace school funding.
- C. Richard Zimmer, 4775 Lewis Road, Walworth, noted that the Canandaigua City School District made decisions on reductions for energy conservation two (2) months ago yet the discussions this evening are only a week prior to the start of the winter athletic season. He, too, stated that booster groups are unable to plan and conduct fund-raising events in this short time period. He also noted that many of the projected savings in athletic travel noted earlier are small in light of the possibility that a student athlete might lose a college scholarship that requires athletic participation.
- D. Kim Marvin, 4775 Lewis Road, Walworth, noted that her senior year son wishes to attend college and needs to demonstrate his abilities as a wrestler during this year and that her freshman year son needs participation in athletics as incentive to

maintain academic achievement. She added that parents are all extremely proud of the achievements of their children and local athletic teams and do not want those opportunities taken away; she suggested making reductions in areas that do not have a direct impact on students.

- E. Dominick Paz, supra, thanked the sub-committee for its report and the efforts it represents. He noted that our athletes work hard and have earned respect, state-wide, in several sports and need to continue to compete in varied events and tournaments to maintain those records and standings. He noted that decisions on reduced of athletic programs will have an impact on the community as a whole and strongly encouraged the Board of Education to closely scrutinize any cost reductions or savings as they consider recommended energy conservation steps.

**XVI. ADDITIONAL BOARD MEMBER COMMENTS - None**

**XVII. ADJOURNMENT**

Mr. Wyse offered a **MOTION** to adjourn the meeting at 9:11 p.m. 9 Ayes, 0 Nays, Carried.

Respectfully submitted,

**JAMES E. SWITZER**  
School District Clerk

**APPROVAL OF MINUTES**

The foregoing minutes of the Board of Education were submitted for review & (approved as presented)(corrected as noted) at the meeting of

**November 10, 2005**

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School District Clerk

JES/jes:wp



**WAYNE CENTRAL SCHOOL DISTRICT**  
**Ontario Center, New York 14520**

**BOARD OF EDUCATION MINUTES**

**UNOFFICIAL UNTIL APPROVED**

**DATE:** Tuesday, October 25, 2005  
**TYPE:** Joint Meeting of Board of Education with  
Walworth & Ontario Town Boards

**TIME:** 7:30 p.m.  
**PLACE:** Walworth Town Hall

**PRESENT: BOARD OF EDUCATION:** Trustees Brunner, Lyke, Robusto, Schultz, Triou; District Clerk Switzer; Michael Havens, Supt/Schools **ONTARIO TOWN BOARD:** Joseph Molino, Donald Camp; **WALWORTH TOWN BOARD:** Frank Guelli, Patti Marini, Frank Maciuska

**ABSENT:** Trustees Davis, Griswold, Johnson & Wyse

**GUESTS:** Visitor's Roster filed in clerk's agenda file, this meeting

I. **CALL TO ORDER:** 7:30 p.m. by Frank Guelli, Walworth Town Supervisor

II. **PLEDGE OF ALLEGIANCE**

III. **ITEMS SUBMITTED BY THE BOARD OF EDUCATION**

**A. UPDATE ON 2002 CAPITAL IMPROVEMENT PROJECT**

Mr. Havens provided an update on the 2002 Capital Improvement Project. He stated that the project is 99% complete with efforts still underway to resolve grass turf on the new athletic fields and moisture content of the cement floor in the new fitness center (former industrial arts shops). The general contractor has agreed to remove and re-seed the fields, at its expense, prior to onset of winter.

**B. ENERGY CRISIS – POTENTIAL SHARED SERVICES**

Mr. Havens noted that the school district is exploring ways to reduce energy consumption in light of price increases. He asked if there are any *joint efforts* that the towns and the school district can explore in this area.

Mr. Guelli noted receipt of a grant announcement recently that included *energy saving options* for local communities and information on a new state grant on consolidation efforts which he expects to receive. He will share copies with Mr. Havens and Mr. Molino.

Mr. Molino suggested that the three agencies explore any economies available from joint purchases of fuel, fuel oil or natural gas.

Mrs. Marini suggested reducing operating costs with a joint fuel depot similar to the facility shared by the Town of Macedon and the Gananda Central School District.

Mr. Molino noted that the Town of Ontario and Wayne Central School District have operated a joint fuel site in the past but it was discontinued due to conflicts when both school busses and town vehicles required access. Mr. Camp noted that storage

capacity may also pose concerns at a single fuel depot. Mr. Molino noted that fuel is a major commodity for both towns and the school district.

Mr. Havens suggested review of efforts to **share snow removal services** among the three agencies. Mr. Molino noted that the present arrangements for salting and sanding of school driveways and parking lots by town highway departments, in place for several years, do work well but cautioned against use of common equipment needed for snow removal for school facilities and public highways at the same time. He noted that the school district has used private contractors for snow removal in prior years which may merit consideration again.

Mr. Havens stated he feels that residents in our community are supportive of efforts by our three agencies to cooperate and collaborate.

Mr. Robusto asked if the school district is paying a fixed amount on **state contracts** regardless of the amount of fuel used. Mr. Havens noted that the price is set for a certain amount through the cooperative bid coordinated by W-FL B.O.C.E.S. Mr. Molino stated that the towns have a similar agreement in place.

Mr. Havens noted that items such as co-generation or wind generated energy are **potential options for managing and reducing energy costs**. Mr. Molino stated that it never hurts to explore such options, noting that the State of New York has set a goal of at least 25% of energy supplies from alternative sources.

Mr. Camp noted that the windmill at Harbec Manufacturing Company at 369 Route 104 in the Town of Ontario is a quiet and efficient unit and the growing number of such units in sections of central New York State (e.g. Madison County). Our location near Lake Ontario offers similar options for wind energy.

Mr. Molino noted that it is also a matter of educating the public about the choices we have to meet future energy needs and ways to control costs for same.

Mr. Schultz noted that the NYS Energy Research & Development Association (NYSERDA), provides funding for **new and alternative energy sources**. Mr. Havens noted that NYSERDA provided funding for the solar panel project at the middle school which generates sufficient energy to illuminate one classroom.

Mr. Guelli noted a similar program has saved more than \$200,000 at the new county nursing home.

Mrs. Lyke believes that it is important to **present these ideas and options to the community** for discussion. Mr. Molino stated that there are times when we need to surrender some items in favor of others.

Mr. Triou suggested that the school district forward these ideas and funding sources to the new, **part-time grant writer**. Mr. Guelli suggested that the towns and county might share the skills of the grant writer as a cooperative effort.

#### IV. ITEMS FROM THE ONTARIO TOWN BOARD

##### A. UPDATE ON 2006 TOWN BUDGET

Mr. Molino noted that the Ontario Town Board conducted budget hearings last evening and the proposed town tax rate now stands at \$2.62 per thousand of assessed valuation. The Town Board is considering some options to reduce the tax rate prior to final adoption of the preliminary budget.

Mr. Havens asked how much town taxes will increase; Mr. Molino stated that the projected tax rate reflects an increase of 16 cents per thousand of assessed valuation.

## **B. COMMUNITY DEVELOPMENT**

Mr. Camp stated that **new housing starts** to date reflect a slight decline from prior years (*viz.* 50 vs 60). He noted that there is a trend in some portions of the community to construct homes in the \$200,000 to \$250,000 range on large lots.

Mr. Molino and Mr. Camp each noted that site work is underway on the **out-parcel at the TOPS Plaza** for construction of 10,000 square feet of new retail space. The tenants of the new space are as yet unknown.

Mr. Molino noted that a public hearing is slated for Friday, October 26<sup>th</sup>, on a new industrial site within the Beh Industrial Park. It is sponsored by the county industrial development agency. Mr. Molino noted that Mr. Bechtold of Harbec Manufacturing Company has taken a lead role in this project as well.

Mr. Havens asked about the **status of the former Ames Plaza**. Mr. Molino stated that the site is in direct competition with the new stores on Holt Road in the Town of Webster. He noted that he traveled to Canton, New York last year with Mrs. Burolla to visit a converted plaza of new retail options (*e.g.* shoes, clothing, and sport equipment). The developers shared that they would not locate within twenty (20) minutes of a Wal-Mart Store.

Mr. Camp noted that our demographics are poor for some kinds of retail development. Mr. Molino noted that our local population is apx.10,000 compared to more than 40,000 in the Town of Webster plus the recent revival of the Medley Centre at the former Irondequoit Mall.

Mr. Camp noted that town officials explored use of the former grocery store space at Ames Plaza for a public library, as was done in the Town of Webster, but found the lease terms and \$100,000 in needed improvements were cost prohibitive.

Mr. Molino noted that some of the vacant storefronts in that plaza are still making lease payments.

Mr. Havens stated it is disappointing that so much of the income and tax dollars of our residents is spent in the neighboring county.

Mr. Camp noted that Mrs. Burolla and Mr. Riddel are actively seeking **new users for properties** in Ontario. Mr. Molino stated that the land is available.

## **V. ITEMS FROM THE WALWORTH TOWN BOARD**

## A. UPDATE ON 2006 TOWN BUDGET

Mr. Guelli stated that the preliminary budget reflects an increase of appx. 2%. The budget hearings are set for November 3<sup>rd</sup>. He expects that the town tax rate will remain at the same level as 2005 at \$3.63 per thousand of assessed valuation. He noted that town personnel were diligent in developing budgets for 2006.

He noted that the increased value of the Constellation Ginna Nuclear Power Plant is a positive factor for county and school taxes in Walworth.

## B. UPDATE ON 2006 COUNTY BUDGET

Mr. Guelli stated that the interim county administrator is working on a zero increase budget at this time. The preliminary county budget stands at \$137 million, an increase of appx. \$3 million. Most of the proposed increase is for collective bargaining agreements for staff wages.

County supervisors are still considering the amount of surplus funds to apply to the tax levy. The projected tax rate reflects an increase of 70 cents per thousand of assessed valuation; every \$1 million of surplus funds applied to the tax levy reduces the proposed tax rate by 25 cents per thousand of assessed valuation.

Mr. Robusto stated that he read the recommendations of the **fiscal advisory team** (FAT) and asked what will happen to those recommendations.

Mr. Guelli noted that he serves as chairperson of the **ad hoc fiscal advisory committee** of the Board of Supervisors and they have reviewed the recommendations in detail. They do plan to adopt some of them – in areas of purchasing, grant writing, information technology – and are considering other issues such as consolidation of town, village and county highway services, sale of the county nursing home and privatization of the curbside recycling program.

He noted success in areas such as **consolidating highway** signage and road striping and pre-existing contractual agreements between the County of Wayne and each town for snow removal on county-owned highways. He added that town supervisors and town highway superintendents have worked jointly for many years on these and other projects.

Mr. Molino noted that the suggestion to eliminate town highway departments faces the obstacle of independently elected highway superintendents. Mr. Havens noted that local government is usually the most efficient.

Mr. Guelli noted that the county has given the **county nursing home** one (1) year to earn a profit before other options are seriously considered. The FAT committee advised the county to no longer sponsor and subsidize the nursing home. Mr. Havens asked if any interest was expressed in the nursing home by private companies; Mr. Guelli said some interest was raised, with conditions.

Mr. Schultz asked if the FAT committee recommended an **elected county executive**. Mr. Guelli stated that they did recommend a shift to an elected **county**

**legislature** with more authority for the county administrator. The Board of Supervisors is hoping to appoint a new county administrator by February 1<sup>st</sup>.

The FAT recommendations also did not suggest ending the **distribution of sales tax** among school districts in the county. Mr. Havens noted that both Mr. Guelli and Mr. Molino have consistently supported continuation of this sharing effort. Mr. Molino stated that he finds that those counties who do end distribution of sales tax do not reduce county tax rates.

Mr. Guelli reviewed the issues surrounding the public vs. private management of the county **recycling program**. He noted that the number of private firms to manage the program is small (two) and could result in a monopoly in this area.

Mr. Guelli noted that the areas of **public health and mental health** were cited by the FAT committee for review. He chairs that committee at the county and both agencies have made great strides under new leadership in the past two (2) months. The county's Department of Social Services has also made major strides with its new commissioner.

Mr. Guelli noted that **pensions and health care are large expenses** and the county is working with a consultant on collective bargaining for contracts which will expire soon.

Mr. Havens asked what portion of health care is paid by county employees. Mr. Guelli stated that varies by bargaining unit and length of service; in some cases, the county spends more in health insurance for retirees than the employee's former wages. Department heads appointed in recent years pay 20% of their health care; long-term managers pay less or nothing.

Mr. Havens noted that the school district's current CSEA collective bargaining agreement includes modifications in health care costs by employer and employee.

Mr. Molino noted that health care is a substantial issue for retirees who formerly paid no portion of the cost.

Mr. Guelli and Mr. Molino reviewed **additional areas of the proposed county budget**, including community colleges, cross training of employees, economic development and public safety. They noted that the county's surplus has dropped from \$55 million to \$28 million in the past three (3) years as funds were used to reduce the tax levy. The county is now working to maintain the fund balance at appx. \$30 million.

## C. COMMUNITY DEVELOPMENT

Mr. Maciuska reviewed the plans for **expansion of town sewers** into industrial zones along Canandaigua Road, south of Route 441, to the Carey Lake site on Route 441 and into residential lands the West Walworth area. He explained that the sewer district is a joint effort with the Town of Macedon and both towns must concur on plans for expansion.

The two towns are working with the County of Wayne in funding these improvements with one-third by each county, town and users of the service. The sewer treatment plant was upgraded over the past five (5) years and the sewer rate has not increased since 1989.

Mrs. Lyke asked how many new homes the Town of Walworth has recorded. Mr. Guelli stated about fifty (50). Discussion followed on the number of new homes located within each of the school districts in the Town of Walworth (e.g. Wayne Central, Gananda Central, Marion Central, Palmyra-Macedon Central, Webster Central, Penfield Central)

## VI. COMMENTS BY SCHOOL & TOWN BOARD MEMBERS

- A. Mr. Robusto noted that he and Mr. Switzer served on an ***ad hoc growth committee*** in Ontario about ten (10) years ago which gathered data on the cost of services for new homes and the break-even point for same, It included the number of families with and without school- aged children who purchase or build homes.
- B. Mr. Schultz noted that the NYS Comptroller is now requiring ***financial training for school board members***. Seminars are planned at varied sites.
- C. Mr. Guelli asked if the school district would field a ***bowling team***. Mr. Havens stated that the bowling team would continue but the bowling units at off-district sites for physical education were eliminated as part of energy conservation.

## VII. PUBLIC COMMENT

- A. Jessica Hadley, 516 Bills Road, Macedon (Town of Walworth), commented on the reduction of off-site programs for physical education and of some athletic contests for energy conservation. Mr. Havens reviewed the steps planned to conserve energy and remain within budgeted funds for 2005-2006. He noted that Miss Hadley is among several students who are encouraging the high school to include dance courses,.

## VIII. ESTABLISH NEXT MEETING DATE & LOCATION

The Board of Education is host for the next meeting on April 26, 2006 at the district office.

## IX. ADJOURNMENT 8:30 p.m.

Respectfully submitted,

**JAMES E. SWITZER**  
School District Clerk

## APPROVAL OF MINUTES

The foregoing minutes of the Board of Education were submitted for review & (approved as presented) (corrected as noted) at the meeting of **November 10, 2005**

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School District Clerk

# WAYNE CENTRAL SCHOOL DISTRICT

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To: Board of Education

From: Michael Havens, Superintendent of Schools  
(Prepared by Mark D. Callahan, Director of Human Resources)

Re: Personnel Action

Date: November 10, 2005

The following is submitted for your review and approval.

## ADMINISTRATIVE STAFF

### RESIGNATIONS:

**Jeffrey Pirozzolo**, Assistant Principal, assigned to the James A. Beneway High School, effective November 11, 2005. *For personal reasons.*

## INSTRUCTIONAL STAFF

### RESIGNATIONS:

**Daniel Harris**, Physical Education Teacher, assigned to the James A. Beneway High School, effective November 11, 2005. *For personal reasons.*

**Teresa Lawrence**, Science Teacher, assigned to the James A. Beneway High School, effective August 31, 2006. *For personal reasons.*

**LEAVE OF ABSENCE:** None

### APPOINTMENTS:

## SUPPORT STAFF

### RESIGNATIONS:

**Debra O'Dell**, School Bus Driver, assigned to the Transportation Department, effective October 25, 2005. *For personal reasons.*

**LEAVE OF ABSENCE:** None

### APPOINTMENTS:

**Joyce Curtis**, Food Service Worker, assigned to the Freewill Elementary School, a six month probationary Civil Service appointment effective September 6, 2005 through March 5, 2006 at \$7.64/hr. *Job share with Dawn Landry.*

**Ann Rosenzweig**, School Monitor, assigned to the James A. Beneway High School, a six month probationary Civil Service appointment effective October 24, 2005 through April 23, 2006 at \$7.43/hr. *New position.*

**Victoria Schrader**, Teacher Aide, assigned to the James A. Beneway High School, a temporary Civil Service appointment effective November 1, 2005 through June 30, 2006 at \$8.95/hr. *New position- one year only.*

**Vaughn Weston**, School Bus Driver, assigned to the Transportation Department, a temporary Civil Service appointment effective October 26, 2005 through June 30, 2006 at \$12.51/hr. *Replacement for James Klem (leave of absence).*

**Deborah Whittemore**, School Bus Driver, assigned to the Transportation Department, a six month probationary Civil Service appointment effective October 26, 2005 through April 25, 2006 at \$12.51/hr. *Replacement for Debra O'Dell (resignation).*

<b>SUBSTITUTE TEACHER APPOINTMENTS (AMENDED)</b>
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First Name	Last Name	Appointed
Kristen	Baker	11/10/05
Heather	Bamford	11/10/05
Melody	Banach	11/10/05
Alison	Biviano	11/10/05
Melisa	Blankenberg	11/10/05
Ryan	Deichmiller	11/10/05
Andrea	Detwiler	11/10/05
Louis	DiFabio	11/10/05
Mark	Foos	11/10/05
Daniel	Giancursio	11/10/05
Jacklyn	Gurnett	11/10/05
Keith	Horan	11/10/05
Thomas	Ireland-Delfs	11/10/05
Tiffany	Jackson	11/10/05
David	Jones	11/10/05
Sharon	Kaplan	11/10/05
Elizabeth Ann	Liebert	11/10/05
Melissa	Macholz	11/10/05
Disa	Pevear	11/10/05
Lillian	Speakman	11/10/05
Amber	Taylor	11/10/05
Christine	Thorn	11/10/05
Peter	Wills	11/10/05
Darryl	Wilson	11/10/05



**SUBSTITUTE ADMINISTRATIVE APPOINTMENTS**

Matthew Guarino, Retired Assistant Principal, effective 11/7/05.

**ANNUAL STIPEND APPOINTMENTS (AMENDED)**

**❖ Model School Club Advisors**

<u>Name</u>	<u>Activity</u>	<u>Bldg.</u>	<u>Rate</u>
Meredith Kulik	Media Club (1/2)	HS	\$284.00
Matthew Wiesnewski	Media Club (1/2)	HS	\$284.00
Matthew Wiesnewski*	Technology Student Assoc.	HS	\$568.00

**\*Replaces Brian Knebel**

Wayne Central School District  
Ontario Center, NY 14520

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**TO:** Board of Education

**FROM:** Michael Havens

**RE:** Consensus Agenda

**DATE:** November 10, 2005

The following items are being recommended for approval in a consensus agenda:

1. Accept Treasurer's Report
2. Appoint Annual Fire Inspector
3. Approve Year End Financial Transfers
4. Approve NYSSBA Policy Alert Update Agreement

**TO:** Michael Havens  
 Superintendent of Schools  
**FROM:** Gregory J. Atseff  
 Assistant Superintendent for Business  
**DATE:** November 10, 2005  
**RE:** Annual Fire Safety Report

The Wayne Central School District is required to conduct an annual fire safety inspection of all buildings owned, used, or leased by the district. The school district must file a Fire Safety Report with the New York State Department of Education. The fire inspection must be conducted between the dates of November 15 and December 31, 2005. The Fire Safety Report must be received by SED on or before January 1. A Certificate of Occupancy will be issued within thirty days of the end of the district's inspection period if the report was not filed late and if a plan for correcting violations, if any, has been filed.

Recommend that the board of education at the regular meeting to be held on November 10, 2005, approve the following:

1. Appointment of Fire Inspector

Recommend that Mr. Bruce Glaser, BOCES Health & Safety Specialist, be appointed as the Fire Inspector for the Wayne Central School District. Mr. Glaser is a certified fire inspector. The cost of the service is covered under our agreement with Wayne-Finger Lakes BOCES.

The schedule for inspections is as follows:

November 23, 2005

Maintenance Building	8:00 - 8:10 a.m.
Middle School	8:15 - 8:35 a.m.
Bus Garage	8:40 - 8:50 a.m.
Ontario Primary	9:00 - 9:20 a.m.
Ontario Elementary	9:25 - 9:45 a.m.
JAB High School	9:50 - 10:15 a.m.
Press Box	
Concession Stand	
Freewill Elementary	10:25 - 11:00 a.m.

Recommend that the board of education appoint Mr. Robert Miller, Director of Facilities, as the building designee. He will accompany the fire inspector during the inspection of school facilities and will be involved in the development of any district plans necessary to correct violations.

C: Mr. Larry Spring, Wayne High School Acting Principal  
 Mr. Robert Armocida, Wayne Middle School Principal  
 Mr. Robert LaRouche, Ontario Primary Principal

Mr. Joe Siracuse, Ontario Elementary Principal  
Ms. Kim Saxby, Freewill Elementary Principal  
Mr. Robert Miller, Director of Facilities  
Mr. Fred Prince, Transportation Manager

**To: Michael Havens, Superintendent of Schools**

**From: Gregory Atseff, Assistant Superintendent for Business**

**Date: November 3, 2005**

**Re: Adjustment to 2005 Year-End Financial Transfers**

The auditors are requiring the district to make a year-end adjustment between the General Fund and the School Lunch Fund. The adjustment consists of transferring \$70,092 of expenditures from the General Fund to the School Lunch Fund. Once the adjustment is made, the district is \$70,092 over the 2% legal limit for unappropriated fund balance. I recommend transferring the \$70,092 to the Bus Reserve. This would bring the total amount transferred to the Bus Reserve for 2004/2005 to \$1,435,155.

Please have the Board of Education approve the transfer of \$70,092 from the General Fund to the Bus Reserve, as of June 30, 2005, at their meeting on November 10, 2005.