



Letter to the Board

Michael Havens

Superintendent of Schools

Phone: 315-524-1001

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November 2, 2007

"Happiness is a conscious choice, not an automatic response."

--Mildred Barthel, Author

Board Letter:

1. **Thank You:** I hope you do realize just how important all of the Board has been to our recent successes. It was obvious to me that both your administrators and our teacher's association recognize how great you have been in your roles. In many districts, anytime you could get the teachers' association and the administrators to agree, it would be a miracle. In your district, it is just the way they do business (usually :). This is a huge reflection on your work. Thanks. I can honestly say, there is not another place I would want to be.
2. **IB:** As you saw last night, our IB program is moving right along. I wanted you to know that in December Mrs. Cox is taking an elementary and a middle school team to an IB conference as we begin our study for those two levels. I want you to know that this will be a much more arduous task than the high school (and the high school IB has been no walk in the park). For the middle and primary programs it requires a total school commitment, which means every teacher.

One of the reasons for our academic successes these past few years has been our laser like focus on literacy and math. We have tried to be unwavering in this. We haven't gone for the "flavor of the month" sampling of everything that was new and hot. Instead, it has been literacy and math first, last, and always. This has been helpful for our teachers. It also means that they will be reluctant to take on a new and very large project if they think it will take away from literacy or math. To be honest with you, I am going to be reluctant to take on something that will hurt our children's learning in those two areas. I believe that the key will be to see how the IB program will help our children do better academically.

3. **Superintendent's Hearing:** I held superintendent's hearings for two students who came to school high on marijuana. Both are on long term suspensions. Both are meeting weekly

with our drug counselors. The most ironic part is they came to school high during red ribbon week.

4. **Post Season Athletics:** The Girls Volleyball team lost last night to Victor, which brings their post season bid to a close. Our cross country athletes will be competing this Saturday at Marcus Whitman at 2:00 p.m..
5. **Closing:** This is a short letter since we just met 10 hours ago.
6. **Upcoming Events:**
 - 11/6 – Career Day Sponsored by Rotary Interact Club @ HS -
 - 11/6 – Policy Committee Meeting @ District Office – 4:30 p.m.
 - 11/15 – Board of Education Meeting @ Middle School – 7:00 p.m.
 - 11/20 – Policy Committee Meeting @ District Office – 4:30 p.m.
5. **Attachments**
 - A) Walworth Town Board Meeting Minutes – 10/18
 - B) Ontario Town Board Meeting Minutes - 10/29
 - C) Walworth Town Board Meeting Minutes – 10/4

**WALWORTH TOWN BOARD - REGULAR MEETING
18 OCTOBER 2007**

Presiding Supervisor Plant called the regularly scheduled Town Board meeting, held at the Walworth Town Hall, 3600 Lorraine Drive, to order at 7:30 PM.

Present:	Daniel Keyes	Councilman
	Patti Marini	Councilwoman
	Suzi Hawkins-Mance	Councilwoman
	Susie Jacobs	Town Clerk
	Mike Frederes	Highway Superintendent
	George Schaller	Sewer Superintendent
	Karen Ambroz	Assessor
	Ed Parrone	Engineer
	Jacqueline Van Lare	Recreation Director
	Norm Druschel	Building Inspector

Absent:	Thomas Yale	Councilman
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“CATCH A KID” AWARD:

Councilwoman Marini presented a “Catch a Kid” certificate to Hannah Welker for her quick thinking and actions in saving her little sister during an emergency.

MINUTES:

Motion by Councilwoman Hawkins-Mance to approve the Minutes of September 20, 2007, as presented. Seconded by Councilwoman Marini. Adopted: Vote Ayes 4 Nays 0

CORRESPONDENCE:

Susie Jacobs, Town Clerk, read a letter from the Wayne Central School District that read as follows:

“Dear Supervisor Plant, The Wayne Central School District would like to petition the Town of Walworth to add a school speed limit sign on Canandaigua Road in front of Freewill Elementary School. It is my understanding that Canandaigua Road is a town road, and that the Town Board would be the appropriate decision making body to grant such a request. As the safety of our students and staff are very important to the district, we feel adding a school speed limit sign for Freewill Elementary School is a prudent decision for both the district and the town. Freewill Elementary School is the district’s only building that does not have such a sign. The speed limit on Canandaigua Road is forty-five (45) miles per hour. The district would request that a school speed limit sign of thirty (30) miles per hour on school days between the hours of 7:00 AM to 4:30 PM, be added in front of Freewill Elementary School. I would like to thank the Town of Walworth for their consideration in this very important matter. Sincerely, Gregory Atseff, Assistant Superintendent for Business”

Mike Frederes, Highway Superintendent, stated that the procedure for this would be to send it to the County and to the State for a request for reduction of speed limit on Canandaigua Road.

Motion by Councilwoman Marini that a letter and recommendation be sent to Wayne County and to New York State for request for reduction of speed limit on Canandaigua Road.

Seconded by Councilman Keyes.

Adopted: Vote Ayes 4 Nays 0

SUPERVISOR'S REPORT:

Motion by Councilwoman Marini to approve and file the Supervisor's Monthly Report for September, 2007, as presented. Seconded by Councilwoman Hawkins-Mance.

Adopted: Vote Ayes 4 Nays 0

PUBLIC PARTICIPATION:

No one present offered any comments.

AUDIT OF CLAIMS RESOLUTION 57-07:

Councilwoman Marini offered the following Resolution **57-07** and moved its adoption.

Seconded by Councilman Keyes to wit:

WHEREAS, the following claims submitted at the scheduled Town Board meeting of October 18, 2007, have been audited and approved by the appropriate Council members;

BE IT RESOLVED that the claims be paid on **Abstract #10**, numbered 1,355 through 1,489 in the following amounts:

GENERAL FUND	\$ 548,241.03
HIGHWAY FUND	\$ 38,716.64
WALWORTH SEWER DISTRICT #1	\$ 17,689.25
BROOKSIDE LIGHT DISTRICT	\$ 10.15
GANANDA LIGHT DISTRICT	\$ 912.92
HARVEST HILL LIGHT DISTRICT	\$ 632.01
ORCHARD VIEW LIGHT DISTRICT	\$ 62.70
WALWORTH LIGHT DISTRICT	\$ 540.72
WALWORTH CONSOLIDATED DRAINAGE	\$ 1,921.00
WEST WALWORTH FIRE PROTECTION	\$ 150.00
LINCOLN FIRE PROTECTION	\$ 100.00
SELF INSURANCE FUND	\$ 5,194.00

BE IT FURTHER RESOLVED that the claims be paid on **Abstract #10** numbered 155 through 179 in the following amounts:

TRUST & AGENCY	\$ 24,238.02
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NOW THEREFORE BE IT RESOLVED that the Town Council of the Town of Walworth adopt Resolution **57-07**.

Adopted this 18th day of October, 2007, at the meeting of the Town Council.

Roll call vote:	Councilman Keyes	Aye
	Councilwoman Marini	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilman Yale	Absent

Resolution carried.

DEPARTMENT HEAD REPORTS:

HIGHWAY--

Nothing reported at this time.

SEWER –

Nothing reported at this time.

RECREATION –

Nothing reported at this time.

ASSESSOR –

Nothing reported at this time.

ENGINEER –

Ed Parrone, Engineer for the Town, stated that he is still working on MS4.

BUILDING -

APPLICATION FOR FILL – 4613 COUNTY LINE ROAD

Norm Druschel, Building Inspector, stated that he had an application for fill for property at 4613 County Line Road (vacant land). Councilwoman Marini inquired whether there might be a pond tributary that ran through this property and was that a classified stream that we had to worry about? Norm Druschel stated that he did not think so, he is aware of there being a stream. Councilwoman Marini's concern is that if we are within 100 feet of a tributary or classified stream, we may have other restrictions to look at. The decision was tabled until further research has been completed.

BUILDING CODE SEMINAR

Motion by Councilman Keyes authorizing Norm Druschel, Building Inspector, and Phil Williamson, Code Enforcement Officer, to attend a Seminar on Building Codes Wednesday, October 24, 2007, for an amount not to exceed \$20.00.

Seconded by Councilwoman Hawkins-Mance.

Adopted: Vote Ayes 4 Nays 0

TOWN CLERK –

Nothing reported at this time.

COMMITTEE REPORTS:

LIGHTING FOR TOWN CLERK'S VAULT

Councilman Keyes reported that Susie Jacobs received a letter from the Town's insurance company verifying that, "If the light is installed by a qualified electrician, there should not be a problem. Additionally, the light should have a shield or cover over it; in case it is accidentally broken, the broken pieces can be contained." Councilman Keyes stated that Susie had obtained two quotes as requested.

Motion by Councilman Keyes authorizing HD Brown Electric Corporation to wire and install a light in the Town Clerk's vault at a cost not to exceed \$685.00 from budgeted line A1410.41.

Seconded by Councilwoman Marini.

Adopted: Vote Ayes 4 Nays 0

E-CODE AUTHORIZATION

Motion by Councilwoman Marini authorizing the payment to General Code for the E-Code Annual Maintenance at a cost not to exceed \$330.00 from budgeted line A1410.43.

Seconded by Councilwoman Hawkins-Mance. Adopted: Vote Ayes 4 Nays 0

STORM WATER MANAGEMENT OFFICER APPOINTMENT

Motion by Councilwoman Marini appointing Norm Druschel as Storm Water Management Officer per the Local Law. Seconded by Councilwoman Hawkins-Mance.

Adopted: Vote Ayes 4 Nays 0

SNOWMOBILE COMMITTEE

Councilwoman Marini reported that the Snowmobile Committee met. The Committee would like to include law enforcement agencies in future meetings, in hopes we may be able to address some of the concerns people have - not necessarily by creating a new local law - but just through enforcement of current State regulations regarding vehicle and traffic law for snowmobiles. The committee will meet again Tuesday, October 23, 2007 at 8:00 PM.

LIBRARY COMMITTEE

Councilwoman Hawkins-Mance offered the following proclamation and moved its adoption.

Seconded by Councilman Keyes.

Whereas, Friends of the Walworth-Seely Public Library raise money that enables our library to move from good to great -- providing the resources for additional programming, much needed equipment, support for children's summer reading, and special events throughout the year;

Whereas, the work of the Friends highlights on an on-going basis the fact that our library is the cornerstone of our community providing opportunities for all to engage in the joy of life-long learning and connect with the thoughts and ideas of others from ages past to the present;

Whereas, the Friends understand the critical importance of well funded libraries and advocate to ensure that our

library gets the resources it needs to provide a wide variety of services to all ages including access to print and electronic materials, along with expert assistance in research, readers' advisory, and children's services;

Whereas, the Friends' gift of their time and commitment to the library sets an example for all in how volunteerism leads to positive civic engagement and the betterment of our community;

Now, therefore, be it resolved that the Town Board of the Town of Walworth, Wayne County, New York, proclaims October 22-28, 2006, as Friends of the Library Week in Walworth and urges everyone to join the Friends of the Library and thank them for all they do to make our library and community so much better.

Adopted: Vote Ayes 4 Nays 0

RESCIND RESOLUTION 55-07:

Motion by Councilwoman Marini to rescind Resolution **55-07** regarding the West Walworth Fire Protection Permissive Referendum vote that was set for December 11, 2007.

Seconded by Councilwoman Hawkins-Mance.

Adopted: Vote Ayes 4 Nays 0

RED RIBBON PROCLAMATION:

Councilwoman Hawkins-Mance offered the following proclamation and moved its adoption. Seconded by Councilman Keyes.

WHEREAS, alcohol and other drug abuse in this nation has reached epidemic stages, and the 15-24 year old age group is dying from these causes at a faster rate than any other age group; and

WHEREAS underage drinkers consume 12% of all alcohol purchased in the United States; and the vast majority of this alcohol is consumed in a risky fashion (51% of 12-14 year-old drinkers binge drink; 65% of 15-17 year olds binge drink.); and

WHEREAS, it is imperative that visible, unified prevention education efforts by community members be launched to reduce the demand for drugs & alcohol; and

WHEREAS, the greater community and its representatives, both public and private, groups and individuals, will demonstrate their commitment to drug-free, healthy lifestyles by wearing and displaying red ribbons during a week-long campaign;

NOW, THEREFORE BE IT RESOLVED that the Walworth Town Board hereby proclaims October 23 - October 31, 2007, Red Ribbon Week, and encourages our citizens to participate in drug & alcohol prevention education activities, making a visible statement that we are strongly committed to a drug-free community.

Adopted: Vote Ayes 4 Nays 0

RESCIND RESOLUTION 56-07:

Motion by Councilwoman Marini to rescind Resolution **56-07** regarding the Lincoln Fire Protection Permissive Referendum vote that was set for December 11, 2007.

Seconded by Councilman Keyes.

Adopted: Vote Ayes 4 Nays 0

Comment: Supervisor Plant stated, "We still anticipate setting it for that date, but we need to get some wording changes."

TRAVEL POLICY:

Motion by Councilwoman Marini to approve the Travel Policy.

Seconded by Councilman Keyes.

Roll call vote:	Councilman Keyes	Aye
	Councilwoman Marini	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilman Yale	Absent
	Supervisor Plant	Aye

Motion carried.

JUSTICE COURT RESOLUTION 58-07:

Councilwoman Hawkins-Mance offered the following Resolution **58-07** and moved its adoption. Seconded by Councilwoman Marini to wit:

At this regular meeting of the Town of Walworth, held on October 18, 2007, the following Resolution **58-07** was adopted by the Town Board of the Town of Walworth.

WHEREAS, there has recently been negative press coverage by the *New York Times* and local papers within Wayne County suggesting that the Town court system is flawed and more specifically, alleging that the three hundred year tradition of non-lawyer judges presiding over and within the local municipalities should be eliminated; and

WHEREAS, there has always been a Town Court within the Town of Walworth, conveniently located and accessible to our citizens; and

WHEREAS, there are no Town Judgeships established within the Town of Walworth; and

WHEREAS, there are presently 2 non-attorney Town Justices and no attorney Town Justices within the Town of Walworth; and

WHEREAS, with their civil and criminal jurisdiction, the Town Justices in the Town of Walworth handled many hundreds of cases in the past year; and

WHEREAS, the Town Court of Walworth in the past year collected \$115,808.61 in statutory fines, fees and surcharges on behalf of the State of New York, the County of Wayne and the Town of Walworth, to help fund essential public services; and

WHEREAS, the Town Board of the Town of Walworth recognizes and appreciates the professionalism, diligence, intelligence and integrity of the non-attorney or lay justices within our town who bring a specialized experience to the bench particularly with issues unique to our community who elected them; and

Now, Therefore, be it:

RESOLVED, that the members of the Town Board of the Town of Walworth support the continuation of the three hundred year tradition of non-lawyer or lay justices presiding in Town Courts, and it is further;

RESOLVED, that the members of the Town Board of the Town of Walworth hereby oppose any requirement that Town Justices be attorneys, and it is further;

RESOLVED, that the members of the Town Board of the Town of Walworth oppose any efforts to eliminate local and convenient access to justice by our citizens; and find that the local presence of the Town Court of Walworth provides a meaningful and necessary presence within our community for judicial resolution of conflicts, continued public safety of our citizens and the protection of constitutional guarantees for all of our citizens.

Roll call vote:	Councilman Keyes	Aye
	Councilwoman Marini	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilman Yale	Absent
	Supervisor Plant	Aye

Resolution carried.

CEMETERY COMMITTEE ESTABLISHED:

Supervisor Plant reported that a Cemetery Committee has been established. The Committee liaison is Councilwoman Hawkins-Mance. Those serving on the Committee are as follows:

Jean Johnson
Susie C. Jacobs
Joyce Gumina
Phil Williamson
Patty Anselm

If anyone is interested in joining this committee, please contact Jean Johnson at the Town Hall.

CROWN CASTLE AGREEMENT:

Motion by Councilwoman Marini to continue the lease with Crown Castle.

Seconded by Councilwoman Hawkins-Mance.

Roll call vote:	Councilman Keyes	Aye
	Councilwoman Marini	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilman Yale	Absent
	Supervisor Plant	Aye

Motion carried.

FINANCIAL TRANSACTIONS RESOLUTION 59-07:

Councilwoman Marini offered the following Resolution **59-07** and moved its adoption. Seconded by Councilwoman Hawkins-Mance.

BE IT RESOLVED that the Account Clerk be authorized to transfer from the following:

- \$72.00 from A1355.43 Continuing Education to A1355.44 Mileage Conferences To cover cost of mileage to year-end.
- \$1,279.58 from General Fund Balance to A6989.41 to cover attorney costs for Farm Land Grant Closing. Funds to cover transfer credited to A2770 Other Revenue.
- \$52.00 from A5010.42 Office Expense to A5132.45 Drug Testing. To cover bill of Newport Alliance.

Roll call vote:	Councilman Keyes	Aye
	Councilwoman Marini	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilman Yale	Absent
	Supervisor Plant	Aye

Resolution carried.

FINANCIAL TRANSACTIONS RESOLUTION 60-07:

Councilwoman Hawkins-Mance offered the following Resolution **60-07** and moved its adoption. Seconded by Councilwoman Marini.

BE IT RESOLVED that the Account Clerk be authorized to set up a budget in Fund MS – Self Insurance Fund in the amount of \$5,194.00. To transfer from Fund Balance and set up expense line item MS9050.81 Unemployment Payments NYS.

Roll call vote:	Councilman Keyes	Aye
	Councilwoman Marini	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilman Yale	Absent
	Supervisor Plant	Aye

Resolution carried.

PRE-PAY ATTORNEY BILL:

Supervisor Plant stated he has received an attorney bill for some litigation we’re involved in and if paid within 10 days, we could save some money. Supervisor Plant has requested a pre-pay approval.

Motion by Councilwoman Hawkins-Mance to pre-pay the attorney bill in order to be eligible for a savings. Seconded by Councilman Keyes.

Roll call vote:	Councilman Keyes	Aye
	Councilwoman Marini	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilman Yale	Absent
	Supervisor Plant	Aye

Motion carried.

TRI-BOARD MEETING:

Supervisor Plant stated that the Tri-Board would meet at Wayne Central School District on Thursday, October 25, 2007.

EMPLOYEE HANDBOOK MEETINGS WITH PAYCHEX:

Supervisor Plant reported that meetings have been scheduled for Wednesday, October 31, 2007 at 9:30 and 11:00 AM, for review of the new Employee Handbook. Karen Johnson from Paychex will be present to review the Handbook and answer any questions.

EXECUTIVE SESSION:

Motion by Councilwoman Marini to enter into Executive Session to discuss pending or possible litigation. Seconded by Councilwoman Hawkins-Mance. Adopted: Vote Ayes 4 Nays 0 Time: 8:00 PM

RECONVENE:

Supervisor Plant reconvened the regularly scheduled Town Board meeting.
Time: 8:40 PM

2008 PROPOSED BUDGET REVIEW WITH DEPARTMENT HEADS:

Discussion ensued with the following departments presenting their 2008 proposed budgets:

Receiver of Taxes

Sewer

Town Clerk

Review of Budget

Supervisor's Suggested Amendments

ADJOURNMENT:

Motion by Councilwoman Hawkins-Mance to adjourn.

Seconded by Councilman Keyes and unanimously carried.

Time: 9:30 PM

Respectfully Submitted,

Susie C. Jacobs
Town Clerk

OCTOBER 29, 2007

ONTARIO TOWN BOARD SPECIAL MEETING AND PUBLIC HEARINGS

A special meeting of the Ontario Town Board was called to order by Supervisor Joseph Molino at 7:00 PM in the Ontario Town Hall. Present were Supervisor Joseph Molino, Council members: James Switzer, Lori Eaton-Smith, Jason Ruffell and Stephen Tobin; Accounting Supervisor Lois Buckalew, Superintendent of Water Utilities, Sole Assessor Christine Luteyn, Library Director Sondra Hylen, Attorney for the Town Alan Knauf (entered 7:02 p.m.) and Town Clerk Cathy Herzog.

Sixteen residents and visitors were present at portions of the meeting.

Mr. Tobin led the Pledge of Allegiance.

The Legal Notice of Public Hearings on the proposed 2008 preliminary budgets and contracts for the Town of Ontario was posted on the Town Clerk's bulletin board and published in the Wayne County Mail on 10/18/07 and 10/25/07.

Mr. Molino opened a public hearing to consider the proposed 2008 contract with the Ontario Volunteer Emergency Squad (O.V.E.S.) at 7:01 p.m.

Mr. Switzer stated the O.V.E.S. has presented a zero (-0-) budget for 2008. He asked Mr. David Stark if they had enough funds to cover an emergency.

Mr. David Stark was present to represent O.V.E.S. He stated the Town has been good to them in the past and they did not anticipate any expenses that their revenue would not cover this coming year.

(Mr. Knauf entered the meeting at 7:02 p.m.)

A motion was made by Mr. Switzer, seconded by Mrs. Smith, to **close the public hearing at 7:02 p.m.**

5 Ayes 0 Nays MOTION CARRIED

Mr. Molino opened a public hearing to consider the proposed 2008 contract with Northeast Quadrant Advanced Life Support (NEQALS) at 7:05 p.m.

Mr. Robert Meddaugh was present to represent NEQALS. He stated their budget request is up 5% over last year. The proposed contract amount is \$7,335. He also noted this is the first year of a 3-year contract that they are proposing that includes a budget increase of 5% per year.

Mr. Switzer asked about changes in the location for their headquarters. He asked if there were provisions in the budget for moving their operation.

Mr. Meddaugh stated the rent is covered by revenues and that the new lease costs would be spread out to keep it within their budget.

There was a discussion about their temporary housing situation and the response time. Mr. Meddaugh stated the response time to Ontario has not changed. He reviewed their equipment and staffing.

A motion was made by Mr. Switzer, seconded by Mr. Tobin, to **close the public hearing at 7:10 p.m.**
5 Ayes 0 Nays MOTION CARRIED

Mr. Molino opened a public hearing to consider the proposed 2008 contract for fire and ambulance service with the Union Hill Volunteer Firemen's Association at 7:10 p.m.

Mr. Christopher Bowen was present to represent Union Hill. He stated they have had a wonderful year with an influx of new volunteers. He stated there is nothing in the proposed budget that is out of the ordinary.

Mr. Switzer asked about remodeling plans. Mr. Bowen stated they have engaged an architect and are exploring their options. He noted renovations would be extensive in the current location.

There was a discussion on the land owned by the fire company on Route 104, future use of the building they currently occupy, and the timeframe for having the funds to renovate or build a new building.

A motion was made by Mr. Switzer, seconded by Mr. Tobin, to **close the public hearing at 7:15 p.m.**
5 Ayes 0 Nays MOTION CARRIED

Mr. Molino opened a public hearing to consider the proposed 2008 Ontario Fire District budget at 7:15 p.m.

Mr. Jeffrey Garland and Mr. Jerry Becker were present to represent the fire district and fire company. Mr. Garland stated the fire district held their annual public hearing on October 16th. He stated, in the future, the annual public hearing will be held on the third Tuesday in October.

Mr. Switzer stated the 2008 proposed budget request is for \$52,176. He asked about future use of property owned by the fire district on Knickerbocker Road. Mr. Garland stated the Department of Environmental Conservation is doing a free environmental review of that property.

There was a brief discussion on that parcel of land and about another parcel of land owned by the fire company on Brick Church Road. Mr. Garland stated the fire company is seeking legal council on developing different locations for storage of fire fighting equipment. He stated there is a legal issue because the property owned by the fire district is located outside the boundaries of the district but within the rural fire protection district.

A motion was made by Mr. Switzer, seconded by Mr. Ruffell, to **close the public hearing at 7:18 p.m.** 5 Ayes 0 Nays MOTION CARRIED

Mr. Molino opened a public hearing to consider the proposed 2008 Ontario Rural Fire Protection District at 7:20 p.m.

Mr. Molino asked if there were any questions.

Hearing none, a motion was made by Mr. Switzer, seconded by Mr. Ruffell, to **close the public hearing at 7:21 p.m.** 5 Ayes 0 Nays MOTION CARRIED

Mr. Molino opened a public hearing to consider the 2008 proposed contract for the Business Improvement District (BID) at 7:25 p.m.

Mr. Switzer stated the budget request for 2008 is the same as last year, \$1,494., and the proposed tax rate within the district is forty-nine (.49) cents per thousand. He stated the BID has received a Small

Cities grant. They are in the process of conducting workshops to develop a Vision Plan for the business district and surrounding area.

A motion was made by Mr. Switzer, seconded by Mrs. Smith, to **close the public hearing at 7:26 p.m.** 5 Ayes 0 Nays MOTION CARRIED

Mr. Molino opened a public hearing to consider the 2008 proposed budgets for the General, Highway, Library, Water, Sewer, Watershed Management Fund, Lighting District # 1 and Lighting District # 2 at 7:30 p.m.

Mr. Switzer explained the process the town board members considered when developing the budget. He stated they factored in the increase in the assessed value of the town and proposed a common tax rate (general fund, highway fund and library fund) of approximately \$2.50 per thousand. He added the board applied \$650,000. from fund balance.

Mr. Switzer stated the proposed budget meets the needs of the town and is a very prudent budget. He also attributed the lower tax rate to the town departments who, he said, did a great job presenting their budget requests. He noted, in addition to the \$2.50 tax rate, the county re-levy or “add on” for workmen’s compensation and erroneous taxes will add about twenty (.20) cents to the tax rate.

Mr. Craig Litt asked what the fund balance will be if the budget is adopted as presented. Mrs. Buckalew provided estimates. There was a discussion on the percent of fund balance in the proposed budget and the remaining balance.

Mr. Litt expressed the opinion that the town’s general fund balance is too high and he suggested the fund balance be reduced over time in a reasonable manner.

There was a discussion on projects to consider funding in the future; the landfill closure project, drainage projects and the possibility of creating a capital reserve with funds from fund balance.

Mrs. Smith agreed that it would not be fair to the taxpayer to collect and hold excessive amounts of money in the fund balance.

Mr. Ruffell stated the preliminary budget could be refined before the final budget is adopted.

There was further discussion on projects that funds could be ear-marked for, determining policy to meet the goals of the town board in regards to how much fund balance is prudent, changes that could occur in the community that might have a huge impact on tax revenue, pilot payments and a tax stabilization fund.

Mr. Molino asked if there were any questions on the Highway and Library proposed budgets.

Mr. Molino asked if there were any questions on the water, sewer, watershed management funds and the lighting districts.

There were no comments.

A motion was made by Mr. Switzer, seconded by Mr. Ruffell, to **close the public hearing at 7:46 p.m.** 5 Ayes 0 Nays MOTION CARRIED

Agenda – A motion was made by Mr. Switzer, seconded by Mr. Ruffell, to **revise the agenda and add the following items: a contract for services for records management work; an executive session at the end of the meeting for a personnel matter pertaining to a specific person, an executive session for tax assessment claims and a revision to the Supervisors monthly report from September, the agenda was approved as revised.** 5 Ayes 0 Nays MOTION CARRIED

Comments From the Public – Mr. David Stark asked about the Department of Transportation (DOT) signal change sign on Route 104 at the intersections of Knickerbocker Road and Furnace Road scheduled for October 30th.

Mr. Switzer stated a green globe will be added for the driver who felt it was safe to make a left hand turn if there is no oncoming traffic. He suggested this might replace the red arrow. There was a discussion on would this work and the lack of advance notice to the media by the DOT. Mr. Molino added this would allow drivers to go and not have to wait but the posted speed limit of 55 MPH could be a serious concern.

Correspondence – The Town Clerk received notification from the NYS Office of Real Property Tax Services that the annual distribution of STAR Administrative Aid for the Town of Ontario for the year 2007 will be \$3,546.74.

A motion was made by Mr. Switzer, seconded by Mr. Tobin, to **accept and file the correspondence.** 5 Ayes 0 Nays MOTION CARRIED

Old Business – Mr. Ruffell asked if, after the presentation by North East Biogas at the last workshop, would the Town Board like the Deputy Attorney for the Town to draft an amendment to the zoning law. He added not just for biogas energy systems, to open it up for other alternative energy systems.

There was a discussion on the proposal by North East Biogas, alternative energy proposals within the Beh Industrial Park, allowable uses in the current law, distribution issues, current applications before the Zoning Board of Appeals and the Planning Board and looking into allowing alternative energies in the future..

Mrs. Smith stated she felt the three boards, town, planning and zoning boards, need to meet and discuss just what amendments to the current law they might like to consider. She did not want the town board to act without their input.

Mr. Kerkhoven, Chairman of the Planning Board, stated North East Biogas has already amended their proposal not to extend off their parcel. He added that application will be coming back to the Planning Board.

Mr. Ruffell state he would look into the issue further and get back to the board.

New Business - A motion was made by Mr. Switzer, seconded by Mr. Tobin, to **designate Aqualogics Systems, Inc., 5 Dewight Park Drive, Syracuse, NY as a sole source vendor for control work at the Water Treatment Plant and Booster Stations,** as requested by the Superintendent of Water Utilities in memorandum # 33-2007. 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Tobin, seconded by Mrs. Smith, to **declare surplus two (2) dell computers from the Town Clerk's office and authorize the Supervisor to dispose of the per town policy.** 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Switzer, seconded by Mr. Tobin, to **approve the quote from Badger Meter, Inc. (a sole source vendor) for the purchase of Orion System water meters, for an amount not to exceed \$37,684.**, as requested by the Superintendent of Water Utilities in memorandum #34-2007. 5 Ayes 0 Nays MOTION CARRIED

The legal notice to bidders for the Timothy Lane water, sewer and road improvements – material bid and for the construction of water improvements on Timothy Lane/NYS Route 104 were posted on the Town Clerk’s bulletin board and published in the Wayne County Mail on October 11, 2007. Bids were properly submitted and opened on October 25, 2007 at 10:00 a.m. in the Ontario Town Hall from: Ramsco, Vellano Bros., Villager, Western, NY Contractors, Upstate Utilities, Inc., 104 Contractors and R. Myers Contractors.

A motion was made by Mr. Switzer, seconded by Mr. Ruffell, to **award the bids as follows: Timothy Lane water, sewer and road improvements material bid to Ramsco Co. in a total bid amount of \$44,932.16 and Timothy Lane construction contract bid to 104 Contractors Inc. for a total bid amount of \$80,935. And to authorize the Supervisor to execute all relative contract documents and the Notice to Proceed**, as recommended by the Superintendent of Water Utilities in memorandum # 35-2007. 5 Ayes 0 Nays MOTION CARRIED

Mr. Knauf reviewed and approved the contract documents for the bid.

A motion was made by Mr. Ruffell, seconded by Mr. Switzer, to **approve a revision to the Supervisor’s September financial report for capital project H-76.** 5 Ayes 0 Nays MOTION CARRIED

A motion was made by Mr. Switzer, seconded by Mrs. Smith, to **approve an Independent Contractor Agreement for services for records management work, as budgeted** and as presented by the Town Clerk. 5 Ayes 0 Nays MOTION CARRIED

Budget Transfers/Adjustments – A motion was made by Mr. Switzer, seconded by Mr. Ruffell, to **approve the following budget transfers:**

General Fund transfer of \$1,500. from A 7180.1 to A 7310.1

Water Fund transfer of \$30,000. From F 9950.9 to F 8340.4

5 Ayes 0 Nays MOTION CARRIED

Reports by Town Board Members – Mr. Tobin stated this was his first full cycle of involvement with the town budget as a town board member. He stated he appreciated the efforts, presentation and the good documentation that the department heads provided during the budget development.

Mr. Tobin stated he read that because of global warming and temperature changes that are occurring around the country that the Finger Lakes area will benefit in the grape growing and wine production industry. He also noted the fresh water that is available in the region will be a great asset in the future.

Mr. Switzer stated the Ontario Center/Ridge Road and Route 104 area looks very different with the demolition of five buildings. He thanked the Ontario Soccer Booster Club for their donation for the Community Center project. Mr. Switzer noted Tops Supermarket sold to Morgan Stanley Private Equity. He noted Ontario is fortunate that the local Tops store will remain open for business as usual.

Mr. Switzer thanked those that attended the three (3) board meeting hosted by the Wayne Central School Board and he stated he was pleased to see that the Ontario Town Board had the best attendance.

Mrs. Smith stated the Halloween event and chicken barbeque hosted by the Friends of the Park was very successful. She thanked the many volunteers who made it possible and she thanked the Wayne Soccer Booster Club for their presentation during those events of a check for \$25,000. towards the Community Center project.

There was a discussion on the upcoming meeting schedule. The town offices will be closed Monday, November 12, 2007 for Veterans' Day the next regular town board meeting will be held on Wednesday, November 14, 2007 at 7:00 p.m. in the Ontario Town Hall.

A motion was made by Mr. Switzer, seconded by Mr. Ruffell, to **cancel the workshop scheduled for Monday, November 5, 2007 and schedule a special town board meeting on Monday, November 19, 2007 at 7:00 p.m. in the Ontario Town Hall, 1850 Ridge Road.** 5 Ayes 0 Nays MOTION CARRIED

Comments from the Pubic – None

Executive Session - A motion was made by Mr. Switzer, seconded by Mr. Ruffell, to **move into an executive session at 8:46 p.m. for an employment matter of a particular person and for assessment claims pending litigation.** 5 Ayes 0 Nays MOTION CARRIED

Reconvene – 9:15 p.m.

Adjourn – A motion was made by Mr. Switzer, seconded by Mr. Ruffell, to **adjourn at 9:15 p.m.** 5 Ayes 0 Nays MOTION CARRIED

Respectfully submitted,

Cathy Herzog
Ontario Town Clerk

The above minutes will become official upon approval of the town board.

**WALWORTH TOWN BOARD - REGULAR MEETING
4 OCTOBER 2007**

Presiding Supervisor Plant called the regularly scheduled Town Board meeting, held at the Walworth Town Hall, 3600 Lorraine Drive, to order at 7:30 PM.

Present:	Daniel Keyes	Councilman
	Thomas Yale	Councilman
	Patti Marini	Councilwoman
	Suzi Hawkins-Mance	Councilwoman
	Susie Jacobs	Town Clerk
	Mike Frederes	Highway Superintendent
	Jacqueline Van Lare	Recreation Director
	Karen Ambroz	Assessor
	Ed Parrone	Engineer
	Norm Druschel	Building Inspector

MINUTES:

Councilman Yale stated, "in that we just received them today, I would like to table the minutes of September 20, 2007, until the next meeting to give time to review."

Addendum to minutes from Susie Jacobs, Town Clerk: The Open Meetings Law requires that the minutes be available within two weeks from the date of the meeting for public inspection. The minutes of September 20, 2007 were made available to Council members via Town Hall mailboxes and available to the public in the Town Clerk's office on October 3, 2007.

Motion by Councilman Yale to approve the Minutes of September 6, 2007, as presented.

Seconded by Councilwoman Hawkins-Mance.

Adopted: Vote Ayes 5 Nays 0

CORRESPONDENCE:

Susie Jacobs, Town Clerk, had nothing to enter into record.

Supervisor Plant stated that he had a note card that read as follows: "Dear Mr. Plant and Recreation Director, The Walworth Senior Citizens would like to thank you so much for the picnic last week. We enjoyed ourselves very much and are very grateful. Thank you."

Supervisor Plant thanked Jackie Van Lare, Recreation Director, for starting the Senior Picnic.

PUBLIC PARTICIPATION:

1. Michael Lane, Life Scout with Troop 167, addressed the Board with his Eagle Project. Michael presented Council members with a proposal for a 28' foot log bridge for the trail that hugs the side of the wetlands in the new part of the Sherburne Road Park. This will give visitors a way to cross the water and continue to follow the trail in the park. He stated that he would like to start his project as soon as possible to avoid any

delays due to weather and school/sports conflicts that may occur if the project stretches into the fall. His proposal included two budgets for review. Discussion ensued. Supervisor Plant recommended that the Engineer for the Town review the proposal to discuss a better foundation. Mr. Plant also inquired if the Parks Committee had been informed about this request? Councilwoman Marini stated that this was one of the projects on their request list. Councilwoman Marini inquired whether the Scout was looking for the Town to fund the entire project or would he be seeking donations? He stated that he would need the Town to supply the logs, as he did not have the ability to move the logs. The

Supervisor recommended that he visit Lowe's for donations, as they are very active in communities. He should also meet with the Parks and Recreation Director for review and then he hoped to see the Scout back at the next Town Board meeting.

2. Stephen Lane, a Boy Scout with Troop 167, is working on his Eagle Rank. For his project he proposes to build a 16-foot bridge over a drainage ditch in Sherburne Road Park, so that people can more easily utilize the trail system in the new park. The proposal he gave Council members included two budgets for their review. Supervisor Plant gave the same recommendations on this project. Council members requested that these bridges be identified on a Town park map. This Scout would like to complete this project by Winter, 2007.

Councilman Yale commented that these are two very ambitious projects.

DEPARTMENT HEAD REPORTS:

HIGHWAY – WAYNE CENTRAL SCHOOL DISTRICT SALT & SANDING CONTRACT

Motion by Councilman Yale authorizing Supervisor Plant to sign the Wayne Central School District Salt & Sanding Agreement for the 2007 – 2008 season.

Seconded by Councilwoman Hawkins-Mance. Adopted: Vote Ayes 5 Nays 0

HIGHWAY – WALWORTH-PALMYRA ROAD SIDEWALK PROJECT

Mike Frederes, Highway Superintendent, reported that he took the liberty of sending a note of thanks to Wayne County on behalf of the Walworth Town Board.

PARKS & RECREATION – Nothing reported at this time.

ASSESSOR – Nothing reported at this time.

ENGINEER – MS4 ROUND 8 AND 9 REIMBURSEMENTS

Ed Parrone, Engineer for the Town, stated that the MS4 funding applications were submitted on Friday, September 28, 2007; copies have been given to the Town Clerk for filing. The Town of Walworth was the only one that submitted the application on time. It looks very favorable for rounds 8 and 9 to be funded. This should help the Town and their burden with the re-mapping that was done for the re-zoning and the MS4.

ENGINEER – REQUEST FOR NEGATIVE DECLARATIONS FOR LOCAL LAWS 2 AND 3 OF THE YEAR 2007.

Ed Parrone, Engineer for the Town, requested that the Town Clerk complete the negative declarations for Local Laws 2 and 3 of the year 2007. He continued to explain that these needed to be submitted to the DEC as it related to the MS4. Mr. Parrone further explained that they are working on the SEQR process for the acceptance for the State funding. This is

another component to get this money. He anticipated the Town would get over 50 percent of the \$22,000.00. Carl Hewings and Jean Johnson were thanked for all of their hard work.

BUILDING –

Nothing reported at this time.

TOWN CLERK – TENTATIVE BUDGET

Susie Jacobs, Town Clerk, advised that according to New York State Law, she must present the Town Board the tentative budget at a regular or special meeting on or before October 5. She did so tonight: October 4, 2007.

TOWN CLERK – GRANT APPLICATION TRAINING

Susie Jacobs, Town Clerk, reported that she had received a confirmation notice from the New York State Education Department that she had been enrolled in two sessions regarding Grant Application information/writing.

EXECUTIVE SESSION:

Motion by Councilwoman Marini to adjourn to Executive Session to discuss the employment history of a particular person/corporation, or matters leading to said dismissal, removal, promotion, appointment, employment, discipline, demotion, or suspension.

Seconded by Councilwoman Hawkins-Mance. Adopted: Vote Ayes 5 Nays 0

Time: 7:47 PM

RECONVENE:

Motion by Councilwoman Hawkins-Mance to reconvene the regularly scheduled Town Board meeting. Seconded by Councilman Keyes. Adopted: Vote Ayes 5 Nays 0

Time: 8:05 PM

COMMITTEE REPORTS:

RECREATION COMMITTEE

Motion by Councilwoman Marini to appoint Karel Ambroz to the Parks Committee with a term expiring December 31, 2009. Seconded by Councilwoman Hawkins-Mance.

Adopted: Vote Ayes 5 Nays 0

Motion by Councilwoman Marini to appoint Tom O'Connor to the Recreation Committee with a term expiring December 31, 2010. Seconded by Councilwoman Hawkins-Mance.

Adopted: Vote Ayes 5 Nays 0

Motion by Councilwoman Marini to appoint Erin Thomas of Newark to a probationary appointment as Assistant Recreation Director for 25 hours a week at a rate of \$9.80 per hour, according to the Town of Walworth Wage and Salary Matrix.

Seconded by Councilwoman Hawkins-Mance.

Discussion: Councilman Yale would like it noted that there were Town residents that did apply and were found to be unqualified. Councilwoman Marini agreed and said that this was the person who had the most qualifications that met the needs of the position.

Roll call vote:	Councilman Keyes	Aye
	Councilwoman Marini	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilman Yale	Aye

Motion carried.

ORCHARD VIEW DEDICATION OF LIGHTING:

Motion by Councilman Yale authorizing the Supervisor to instruct NYSEG to energize 4 lights in Orchard View Estates (two at Mykola Road and two on North Park Way).

Seconded by Councilwoman Marini. Adopted: Vote Ayes 5 Nays 0

ORCHARD STREET LIGHT REPLACEMENT DISCUSSION:

Supervisor Plant reported that there is one light on Orchard Street that has not been working for a while. NYSEG reported that they have tried to find the break and have been unsuccessful. Their recommendation is to move the light to the other side of the road, right at the intersection of Mykola Road. They would then tie it in to the transformer at Mykola Road, even though the billing would still be attached to Harvest Hill. Supervisor Plant explained that all the old lights are mercury vapor, which are no longer legal in New York State. NYSEG will be installing a sodium light, and the pole will be fiberglass instead of steel.

WALWORTH TOWN COURT RECORDING SYSTEM:

Judge Wolfe reported that as part of the New York State Justice Court Assistance Program (JCAP) this year, the Walworth Town Court has been given a digital recording system that consists of a Dell lap-top computer and recording software with a value short of \$2,000.00. Using this system all future court proceedings, including nighttime arraignments, will be on the records, While this is not a court record, it will now be possible to have actual records of all proceedings in the court thanks to this program. We are one of the first courts to receive this system - eventually every court will have this system - but we are one of the 20 pilot courts for the 7th Judicial District.

Motion by Councilman Yale to declare the DAT Tape Deck System in the Justice Court Department surplus. Seconded by Councilwoman Marini. Adopted: Vote Ayes 5 Nays 0

RESOLUTION 55-07 AMENDING THE TOWN-SPONSORED VOLUNTEER FIREFIGHTER SERVICE AWARD PROGRAM FOR ACTIVE VOLUNTEER FIREFIGHTER MEMBERS OF THE WEST WALWORTH FIRE DEPARTMENT.

Councilwoman Hawkins Mance offered Resolution **55-07** and moved it adoption.

Seconded by Councilman Yale to wit:

WHEREAS; eligible voters of the West Walworth Fire Protection District approved a referendum to establish a Service Award Program for active volunteer firefighter members of the West Walworth Fire Department effective January 1, 1998, in accordance with Article 11-A of the New York State General Municipal Law; and,

WHEREAS; Article 11-A authorizes the Town Board of the Town of Walworth to seek voter approval of amendments to the Service Award Program; and,

WHEREAS; many of these amendments are intended to enable the Town to improve the Service Award Program benefits for active volunteer firefighters; and,

WHEREAS; such improvement in Service Award Program benefits is consistent with the intent of the Program to help the West Walworth Fire Department recruit and retain active volunteer firefighters;

Now, Therefore, **BE IT RESOLVED**, That:

The Town Board of the Town of Walworth, as authorized by Article 11-A of the New York State General Municipal Law, directs that there shall be a public referendum of eligible voters of the West Walworth Fire Protection District in an election to be held on **DECEMBER 11, 2007**, to determine whether the Town of Walworth – West Walworth Fire Protection District Defined Benefit Service Award Program shall be amended effective January 1, 2008, to increase the Service Award from \$10 to \$20 for years of service credit earned after calendar year 2007 under the Service Award Program Point System.

The current annual cost of funding the Town of Walworth – West Walworth Fire Protection District Defined Benefit Service Award Program is about \$8,000 including the cost of administration. Should voters approve this amendment, the annual cost of the amended program will be about \$13,800 (\$493 per current covered participant) including the cost of administration of about \$2,500.

All other provisions of the Town of Walworth – West Walworth Fire Protection District Service Award Program which required voter approval shall not change and the program shall continue to be administered by the Town of Walworth in accordance with Article 11-A of the New York State General Municipal Law as such law is amended from time to time; and,

Now, Therefore, **BE IT FURTHER RESOLVED**, that the Town Council of the Town of Walworth adopt Resolution **55-07**.

Roll call vote:	Councilman Keyes	Aye
	Councilwoman Marini	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilman Yale	Aye
	Supervisor Plant	Aye

Resolution carried.

RESOLUTION 56-07 AMENDING THE TOWN-SPONSORED VOLUNTEER FIREFIGHTER SERVICE AWARD PROGRAM FOR ACTIVE VOLUNTEER FIREFIGHTER MEMBERS OF THE LINCOLN FIRE DEPARTMENT:

Councilwoman Marini offered Resolution **56-07** and moved its adoption.
Seconded by Councilwoman Hawkins-Mance to wit:

WHEREAS; eligible voters of the Lincoln Fire Protection District approved a referendum to establish a Service Award Program for active volunteer firefighter members of the Lincoln Fire Department effective January 1, 1998, in accordance with Article 11-A of the New York State General Municipal Law; and,

WHEREAS; Article 11-A authorizes the Town Board of the Town of Walworth to seek voter approval of amendments to the Service Award Program; and,

WHEREAS; many of these amendments are intended to enable the Town to improve the Service Award Program benefits for active volunteer firefighters; and,

WHEREAS; such improvement in Service Award Program benefits is consistent with the intent of the Program to help the Lincoln Fire Department recruit and retain active volunteer firefighters;

Now, Therefore, **BE IT RESOLVED,** That:

The Town Board of the Town of Walworth, as authorized by Article 11-A of the New York State General Municipal Law, directs that there shall be a public referendum of eligible voters of the Lincoln Fire Protection District in an election to be held on **December 11, 2007,** to determine whether the Town of Walworth – Lincoln Fire Protection District Defined Benefit Service Award Program shall be amended effective January 1, 2008, to increase the Service Award from \$10 to \$20 for years of service credit earned after calendar year 2007 under the Service Award Program Point System.

The current annual cost of funding the Town of Walworth – Lincoln Fire Protection District Defined Benefit Service Award Program is about \$7,300 including the cost of administration. Should voters approve this amendment, the annual cost of the amended program will be about \$12,000 (\$600 per current covered participant) including the cost of administration of about \$2,500.

All other provisions of the Town of Walworth – Lincoln Fire Protection District Service Award Program which required voter approval shall not change and the program shall continue to be administered by the Town of Walworth in accordance with Article 11-A of the New York State General Municipal Law as such law is amended from time to time.

Now, Therefore, **BE IT FURTHER RESOLVED,** that the Town Council of the Town of Walworth adopt Resolution **56-07.**

Roll call vote:	Councilman Keyes	Aye
	Councilwoman Marini	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilman Yale	Aye
	Supervisor Plant	Aye

Resolution carried.

WINDOW TINTING TOWN COMPLEX:

Motion by Councilwoman Hawkins-Mance approving the Tint Shop to install window tint on the windows at the Town Complex for an amount not to exceed \$2,244.00. Seconded by Councilwoman Marini.

Discussion: Supervisor Plant mentioned that the windows to be tinted are the ones on the east side of the building only, to help with energy conservation due to the location of the thermostat. Supervisor Plant stated that the quote given to move the thermostat was higher than the quote for window tinting. Adopted: Vote Ayes 5 Nays 0

EMPLOYEE HANDBOOKS:

Supervisor Plant asked Council members to review the Employee Handbook for any comments or mistakes and to report their findings by Thursday, October 11, 2007. At that point, a meeting will be set up for all Town employees for Paychex to review the handbook with them; then they will be issued.

WHITNEY ROAD – TIME WARNER CABLE REQUEST:

Supervisor Plant stated that he had received a letter from Time Warner with a request from some residents on Whitney Road regarding cable service. Due to density and distance, Time Warner stated that they were not able to provide service to residents in the Town of Walworth on Whitney Road on an economically feasible basis. The Supervisor stated that Time Warner had advised that service from the Town of Webster would be economically feasible. Discussion ensued regarding access of local channels. Permission would need to be given by the Town for cable to be fed from the Town of Webster. Time Warner assured that any franchise fees collected from this customer would be credited to the Town of Walworth per the Franchise Agreement.

SHARP COPIER DISCUSSION:

Supervisor Plant mentioned that the current copier Sharp AR-M350U+ at the Town Complex continues to need repair/service calls. He has received a quote for a Xerox DocuCenter 230DC digital copier at a rental price of 2 cents per copy with a minimum billing of \$100.00 per month. This price includes copier, all parts, labor, service call charges and drum cartridges. There is no time-binding contract, and either party may cancel at a reasonable two-weeks notice. Councilman Yale stated that this is an operational cost and not a capital cost. He does not see the need for Town Board approval. Discussion ensued as to whether the purchase of a machine would be better. Supervisor Plant stated that even the County does not own their copier.

TRAVEL POLICY:

Supervisor Plant stated that Council Members had received their Travel Policy a few months ago and asked if they had looked it over and if they wanted to adopt something like this. Councilwoman Hawkins-Mance commented that she thought there were some adjustments that needed to be made. Councilman Yale asked that this be tabled and placed on the agenda for the next Town Board meeting.

LOCAL GOVERNMENT WORKSHOP:

Motion by Councilman Yale authorizing Phil Williamson, Code Enforcement Officer, to attend a Local Government Workshop at a cost not to exceed \$40.00. Seconded by Councilwoman Hawkins-Mance Adopted: Vote Ayes 5 Nays 0

FINANCIAL TRANSACTIONS RESOLUTION 54-07:

Councilwoman Marini offered the following Resolution **54-07** and moved it adoption. Seconded by Councilman Yale to wit:

BE IT RESOLVED that the Account Clerk be authorized to amend the 2007 General Fund Budget to accept and disburse Farm Land Preservation Grant Funds. Establish income account A1940 Purchases of Land/Right of Ways and Expense Lines A1940.21 Purchases of Land and A1940.41 Contractual Expenses Land Purchases. \$446,384.00 to be transferred to A1940.21 and \$44,887 to A1940.41 from General Fund Balance. Proceeds from grant to be deposited into A1940 for \$491,271.00.

Roll call vote:	Councilman Keyes	Abstain
	Councilwoman Marini	Aye
	Councilwoman Hawkins-Mance	Aye
	Councilman Yale	Aye
	Supervisor Plant	Aye

Resolution carried.

BURN PERMIT – 3937 WEST WALWORTH ROAD:

Discussion: Norm Druschel, Fire Marshall, explained that the applicant has requested to do this burn in conjunction with the West Walworth Fire Department. He further explained that the pictometry does not show a home; after the home burned, everything was bulldozed to the back of the lot. Norm explained that there are brush and trees in the back yard that she is requesting to burn.

Councilman Yale requested to table the burn permit for 3937 West Walworth Road for input from the West Walworth Fire Department. Councilwoman Hawkins-Mance agreed.

RECESS:

Supervisor Plant stated they would have a short two-minute recess and reconvene with department heads to discuss budget. Time: 8:25 PM.

RECONVENED:

Supervisor Plant reconvened the meeting at 8:27 PM.

JUSTICE COURT STATE RESOLUTION:

Judge Wolfe gave a resolution in support of the Town Courts to Susie Jacobs, Town Clerk, that he suggested Council members consider adopting at the next Town Board meeting.

2008 PROPOSED BUDGET REVIEWS WITH DEPARTMENT HEADS:

Discussion ensued with the following departments presenting their 2008 proposed budgets:

Assessment
Building
Court
Highway
Library
Recreation

ADJOURNMENT:

Motion by Councilman Yale to adjourn. Seconded by Councilman Keyes and unanimously carried. Time: 9:38 PM

Respectfully Submitted,

Susie C. Jacobs
Town Clerk