

WAYNE CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION MEETING AGENDA



DATE: October 14, 2004
TIME: 7:00 p.m.
PLACE: Ontario Primary Cafeteria

- 7:00 Call to Order /Pledge of Allegiance
Executive Session
- 7:30 Public Meeting
Approval of Agenda/Approval of [Minutes](#) Att. 1
- 7:35 Public Comment
- 7:40 Board Member Comments
- 7:45 Board President's Comments
- 7:50 [Retiree](#) Reception Att. 2
- 8:15 Superintendent's Report
1. Board Position Discussion
2. Ginna Negotiations
3. Building Project Update
4. Financial Update
5. Teacher Mentoring Program Att. 3
- 8:45 Board Action Items:
1. [Personnel](#) Action Att. 4
2. Superintendent's [Contract](#) Att. 5
4. [Consensus](#) Agenda Att. 6
a. Accept Treasurer's Report
b. Approve Change Order
c. Award Bids
d. Approve Year End Financial Adjustment/Reserve Account
- 8:55 Public Comment/Board Comments
- 9:00 Adjournment

Next Meeting: October 28, 2004 Three Boards Meeting District Office 7:30 p.m.

District Mission Statement

Based on the belief that all students can learn, the staff of the Wayne Central School District accepts the responsibility to teach all students, regardless of differences, the fundamental skills. We further accept the responsibility to challenge all students to attain

higher levels of achievement. Wayne Central will provide the opportunity, environment, and encouragement to meet this goal while developing the whole child, physically, socially, emotionally, and culturally.

WAYNE CENTRAL SCHOOL DISTRICT
Ontario Center, New York 14520

BOARD OF EDUCATION MINUTES

UNOFFICIAL UNTIL APPROVED

DATE: Thursday, September 23, 2004

TIME: 6:30 p.m.

TYPE: Regular Business Meeting

PLACE: District Office & High School

PRESENT: Trustees Brunner, Diller, Griswold, Johnson, Lyke, Triou, Wyse; District Clerk Switzer; Administrators Havens, Pirozzolo, Armocida, Siracuse, Saxby, Woodard, Atseff, Spring, Callahan, Blankenberg, Green

ABSENT: Trustees Ratcliffe & Robusto

GUESTS: Visitor's Roster filed in clerk's agenda file, this meeting

I. CALL TO ORDER: 6:30 p.m. @ District Office by John D. Triou, School Board President

II. EXECUTIVE SESSION (Personnel)

Mr. Wyse offered a **MOTION** to adjourn the meeting, at 6:31 p.m., for an executive session on personnel matters pertaining to specific persons. 7 Ayes, 0 Nays, 2 Absent (Mr. Ratcliffe, Mr. Robusto), Carried.

III. RECONVENE: 7:27 p.m. @ High School Cafeteria

IV. PLEDGE OF ALLEGIANCE

V. APPROVAL OF AGENDA & MINUTES (September 16, 2004)

Mr. Triou noted that the consensus agenda is postponed until the next business meeting. Mrs. Brunner offered a **MOTION** to approve the agenda for this evening's meeting, as revised, and the minutes of the meeting of September 16, 2004, as presented. 6 Ayes, 0 Nays, 2 Absent (Mr. Ratcliffe, Mr. Robusto), 1 Abstention (Mr. Wyse), Carried.

A. VI. PUBLIC COMMENT - None

VII. BOARD MEMBER COMMENTS

A. Mrs. Brunner noted that the next meeting will include the **annual recognition and reception for retirees** by the Board of Education. The meeting will occur at Ontario Primary School on Thursday, October 14, 2004.

B. Mrs. Brunner extended thanks to Trooper Smith, the school resource officer, for her **presence and visibility on Route 350** during school bus times and her assistance with traffic control. Mr. Havens noted the improvement in traffic control. Trustees asked Mr. Havens to extend written compliments to Trooper Smith.

- C. Mrs. Lyke reported that the **legislative committee of the Four County School Boards Association** is working on updated position papers to share with state and federal legislators and on a new position paper on testing, teaching and learning to present to the NYS Board of Regents. She invited input from trustees on any of these matters.
- D. Mr. Griswold noted that the **consensus agenda** was postponed to comply with established procedure of the Board of Education to consider such matters at two separate Board of Education meetings.

VIII. BOARD PRESIDENT'S COMMENTS

- A. Mr. Triou extended **welcome to all new staff members** who were present this evening.

IX. REPORT ON ACTION ITEMS BY THE SUPERINTENDENT OF SCHOOLS

- A. Mr. Havens stated that the administrative council has established **procedures for personal identification of persons who wear school identification badges** based on a question raised during student comment at the prior meeting. Mrs. Lyke noted the importance of reminding staff members to wear identification badges at all times. Mr. Havens stated that the number of persons failing to have ID badges visible would likely reduce if the badge was also used for access to school facilities.

X. REPORTS OF THE SUPERINTENDENT OF SCHOOLS

A. VOTING DELGATE • RESOLUTIONS ASSEMBLY • NYS SCHOOL BOARDS ASSOCIATION

Mr. Havens presented the request from the NYS School Boards Association for designation by the Board of Education of **voting delegate and alternate voting delegate** for the resolutions assembly in October in Buffalo. Following discussion, Mr. Triou **designated** Mrs. Lyke as voting delegate and Mrs. Brunner as alternate voting delegate.

B. UPDATE ON NEGOTIATIONS • TAXABLE ASSESSED VALUE OF NUCLEAR PLANT

Mr. Havens noted that negotiations among the parties impacted by the **taxable assessed value of the nuclear power plant in the Town of Ontario** are in the final stages. He will present a proposed resolution for consideration by the Board of Education when appropriate. Any final recommendations will require formal consideration and adoption by the respective taxing jurisdiction.

Mr. Griswold asked if a long-term agreement would include provisions for adjustments in the cost of living or other economic factors. Mr. Havens stated that all parties have agreed to make a joint announcement when final conclusions are reached.

C. PROGRESS REPORT • 2002 Capital Improvement Project

Mr. Havens introduced Mr. Atseff, assistant superintendent for business, and Mr. Michael Jordan, project manager from Le Chase Construction Company, to present a **progress report** on the 2002 Capital Improvement Project.

Trustees and visitors viewed photos and heard reports of the progress on the new classroom wing at the high school, installation of new work stations in the re-located offices at the middle school and Freewill Elementary School, replacement of concrete steps at both north entries at Ontario Elementary School and sidewalks and curbs at the middle school.

The new connecting road between the middle school and high school, presently in use only by construction equipment, has an asphalt binder surface and conduit and footers are in place for electrical service and for poles for new lighting, respectively, on the athletic field. Work also continues at the Ontario Center campus on the new outdoor seating, press box and drainage improvements. The new all-weather track is on schedule for use by athletes in the spring, 2005 season.

Motorists and visitors will soon see evidence of the structural steel which arrived for the new classroom space at the high school. December 8th is the target date for completion of walls and roofs to allow interior work to continue during the winter months. New floors and ceilings are completed in portions of the high school and work continues during evening hours on replacement of classroom cabinets and bookcases.

Installation of a new emergency generator is underway at Freewill Elementary School and work continues on preparations for a late-October installation of the new chair lift that will provide access by persons with disabilities to the gym, stage and auditorium at Ontario Elementary School.

Mr. Atseff noted that the **roof replacement on "D" and "E" wings at the high school** was originally planned for Phase II of the project but was completed this summer in Phase I.

Mrs. Lyke asked if the roof repairs were near completion. Mr. Jordan stated that work has concluded until spring. Mrs. Lyke noted that some staff members expressed concern about odors related to the roof work. Mr. Jordan stated that a rubberized roof surface was installed which did involve some adhesive odors.

Mrs. Brunner asked if **enclosure of the new classroom space** is planned before onset of winter weather. Mr. Jordan stated that construction is on schedule for roof and wall enclosure of that space by December 8, 2004.

Mr. Johnson asked if progress has increased or is still behind for the **overall schedule for construction**. Mr. Jordan stated that the targeted enclosure of the new classroom space by December 8, 2004 will bring the schedule up to date.

Mr. Johnson **thanked** Mr. Jordan for his report. Trustees added their thanks and appreciation for the monthly updates and efforts of all parties to keep the project on track.

Mr. Havens **complimented** the electrical plumbing and HVAC contractors for their excellent work and cooperation.

D. PRESENTATION OF COMPREHENSIVE DISTRICT EDUCATION PLAN (CDEP)

Mr. Havens introduced Mrs. Sandra Woodard, director of student services, to present the updated Comprehensive District Educational Plan (CDEP) for review and consideration by the Board of Education. (copy filed in clerk's agenda file, this meeting)

Mrs. Woodard stated that the plan was first developed four (4) years ago and received recognition from the NYS Education Department for its format and content. She thanked Mrs. Lyke and Mr. Robusto for their participation in this update as trustee liaisons and noted contributions of community, teacher and administrative representatives.

She noted that the CDEP is a compilation of several long-range plans encompassing educational technology, professional staff development, shared decision-making, academic intervention services and professional performance review. She added that the groundwork for the original plan was helpful to the update process.

New sections for long-range planning of guidance and counseling services, the district's model school's plan, more extensive data analysis and increased feedback and participation by parents and residents in setting student achievement levels were added to the updated plan. The district will re-administer the character assets survey among students in grades 6 to 12 as part of the updated plan.

The updated plan also includes examples of the numerous positive and powerful programs underway in the district, ranging from Project SHOW for students with developmental disabilities, model schools and the staff mentoring program to the new summer transition program, the new district teacher resource center and the TIES program.

On a district-wide level, the **goal** is for students to achieve at the highest levels to become best prepared for future success. This includes such things as alignment of curriculum, reading and writing skills in the content areas, academic intervention, higher-order thinking skills, a safe and inviting learning environment, student motivation and inclusion of special education students.

Specific **targets for student achievement** were identified as follows:

- 90% of all students will earn a Regents diploma by 2008
- 90% of all students will rank at Level 3 or 4 on state language arts and math exams in grades K-4 and 5-8 by 2009
- 95% of all students will earn a passing grade on the Math A Regents Exam by 2009
- 95% of all students will earn a passing grade on the Comprehensive English Regents Exam by 2009

Mrs. Woodard stated that the plan was filed with the Commissioner of Education as required.

Mr. Havens **extended thanks** to Mrs. Woodard for her report and presentation.

Mr. Griswold noted the **extensive amount of work** reflected by the report and extended **thanks to everyone involved** for their efforts.

E. STUDENT QUESTIONS

- (1) Nicole Wilson, 1833 Atlantic Avenue, Apt. 31, Walworth, asked when the **2002 Capital Improvement Project is scheduled for completion**. Mr. Havens stated that final project completion is set for the fall of 2005 with varied features completed sooner. Completion of the new all-weather track is projected for spring, 2005.
- (2) Jennifer Durkee, 683 Jacobs Road, Macedon, asked when **additional student parking spaces** would become available at the high school. Mr. Havens stated that no additional spaces are expected until the 2002 Capital Improvement Project is concluded in the fall of 2005.
- (3) Randy Powers, 2112 Bear Creek Drive, Ontario, asked when the **re-located computer lab** will become available in "E" wing at the **high school**. Mr. Havens and Mr. Atseff stated that the target date is late October and is contingent upon relocation of other spaces as part of the 2002 Capital Improvement Project.

F. INTRODUCTION OF NEW STAFF MEMBERS FOR 2004-2005

Mr. Havens introduced Mr. Callahan, director of human resources, and building principals to introduce new staff members present this evening.

Members of the Board of Education shared a brief introduction of themselves for the new staff members.

Trustees, visitors and members of the audience extended a round of applause to the new staff members present.

XI. RECESS: 8:30 p.m.

Trustees, school officials, visitors gathered for a welcome reception for the new staff members.

XII. RECONVENE: 8:45 p.m

XIII. ADDITIONAL PUBLIC COMMENT - None

XIV. ADDITIONAL BOARD MEMBER COMMENTS

A. Mr. Johnson extended a **welcome to all new staff members** and wished them well as members of the district's staff.

B. Mr. Triou added a **welcome to new staff members** and noted the essential role each of them play in student achievement and success; it is exciting to meet them and share in their enthusiasm for their jobs.

XV. ADJOURNMENT

Mr. Griswold offered a **MOTION** to adjourn the meeting at 8:46 p.m. 7 Ayes, 0 Nays, 2 Absent (Mr. Ratcliffe, Mr. Robusto), Carried.

Respectfully submitted,

JAMES E. SWITZER
School District Clerk

APPROVAL OF **UTES**

The foregoing minutes of the Board of Education were submitted for review & (approved as presented)(corrected as noted) at the meeting of

October 14, 2004

School District Clerk

JES/jes:wp

**RESOLUTION COMMENDING JEAN GARDNER
UPON THE OCCASION OF HER RETIREMENT AS A
TEACHER AIDE AND TEACHER ASSISTANT**

WHEREAS, Jean Gardner has retired effective July 1, 2004, *and*

WHEREAS, said retirement concluded a career of 31 years service to the Wayne Central School District and the residents of the community, *and*

WHEREAS, Jean Gardner served staff, students and families at Freewill Elementary School as a teacher aide for kindergarten, first, second and fourth grades and as a coach of the girls' wrestling cheerleading squad, *and*

WHEREAS, Jean Gardner's service was marked by her personal attention, care and concern for the students, families and staff members and to meeting the needs of students and staff members in a diligent and professional manner, *and*

WHEREAS, Jean Gardner displayed a special sensitivity for children with learning disabilities and worked with students in remedial reading and math programs and in resource room settings, *and*

WHEREAS, the Board of Education recognizes that the contributions of each employee are essential to student achievement and success,

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Wayne Central School District that the service of Jean Gardner is recognized and commended, with grateful appreciation, *and*

BE IT FURTHER RESOLVED, that a copy of this resolution be presented to Jean Gardner and that the school district clerk is hereby directed to cause the text of this resolution to appear in the minutes of the Board of Education meeting of October 14, 2004

**RESOLUTION COMMENDING JO ANN HARDER
UPON THE OCCASION OF HER RETIREMENT IN THE FIELD
OF ELEMENTARY EDUCATION**

WHEREAS, Jo Ann Harder has retired effective June 30, 2004, *and*

WHEREAS, said retirement concludes a career of 31 years of service at Wayne Central School District and 32 years in education, *and*

WHEREAS, Jo Ann Harder served the students of Walworth Elementary School and Ontario Primary School and the residents of the community, as a teacher of first and second grade, *and*

WHEREAS, Jo Ann Harder served as a team leader for first and second grades, as a member of the 1978 re-districting study committee, as a member of the principal's advisory council, served on the district-wide elementary curriculum council and took a leadership role in development of the elementary science curriculum, *and*

WHEREAS, Jo Ann Harder further served on district and building committees on reading, language arts, math, science, media, assemblies, technology and learning standards, as well as participated in effective teaching support groups and summer curriculum improvement workshops, *and*

WHEREAS, the Board of Education recognizes that the contributions of each employee are essential to student achievement and success,

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Wayne Central School District that the service of Jo Ann Harder is recognized and commended, with grateful appreciation, *and*

BE IT FURTHER RESOLVED, that a copy of this resolution be presented to Jo Ann Harder and that the school district clerk is hereby directed to cause the text of this resolution to appear in the minutes of the Board of Education meeting of October 14, 2004

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**RESOLUTION COMMENDING ELLEN MILLER
UPON THE OCCASION OF HER RETIREMENT IN THE FIELD
OF ELEMENTARY VOCAL MUSIC**

WHEREAS, Ellen Miller has retired effective June 30, 2004, *and*

WHEREAS, said retirement concludes a career of 21 years of service at Wayne Central School District and 23 years in education, *and*

WHEREAS, Ellen Miller served the students of Freewill Elementary School and the residents of the community, as a teacher of elementary vocal music, *and*

WHEREAS, Ellen Miller served as a team leader, choral director, and accompanist for numerous individual and group performances, *and*

WHEREAS, Ellen Miller further shared her talents in presentation of numerous school plays, operettas, musical productions and school assembly programs as well as the Carnival of the Arts and programs for special events and holidays, *and*

WHEREAS, the Board of Education recognizes that the contributions of each employee are essential to student achievement and success,

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Wayne Central School District that the service of Ellen Miller is recognized and commended, with grateful appreciation, *and*

BE IT FURTHER RESOLVED, that a copy of this resolution be presented to Ellen Miller and that the school district clerk is hereby directed to cause the text of this resolution to appear in the minutes of the Board of Education meeting of October 14, 2004

**RESOLUTION COMMENDING PATRICIA MORTON
UPON THE OCCASION OF HER RETIREMENT IN THE FIELD
OF ELEMENTARY EDUCATION**

WHEREAS, Patricia Morton has retired effective June 30, 2004, *and*

WHEREAS, said retirement concludes a career of 33 years of service at Wayne Central School District, *and*

WHEREAS, Patricia Morton served the students of Freewill Elementary School and Ontario Primary School, and the residents of the community, as a teacher of kindergarten and first grade, *and*

WHEREAS, Patricia Morton served as a team leader, conducted kindergarten screening , and served on building and district committees on reading, language arts, social studies, math, health, criterion reference testing, science and alcohol and substance abuse and participated in summer curriculum development workshops, *and*

WHEREAS, Patricia Morton further shared her talents by matching classrooms at Ontario Elementary School and Ontario Primary School for reading partners, as a member of the building planning team for effective schools and teacher advisory committee, *and*

WHEREAS, the Board of Education recognizes that the contributions of each employee are essential to student achievement and success,

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Wayne Central School District that the service of Patricia Morton is recognized and commended, with grateful appreciation, *and*

BE IT FURTHER RESOLVED, that a copy of this resolution be presented to Patricia Morton and that the school district clerk is hereby directed to cause the text of this resolution to appear in the minutes of the Board of Education meeting of October 14, 2004

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**RESOLUTION COMMENDING MARGARET WACHOB
UPON THE OCCASION OF HER RETIREMENT AS A
TEACHER AIDE, TYPIST & SENIOR TYPIST**

WHEREAS, Margaret Wachob has retired effective June 25, 2004, *and*

WHEREAS, said retirement concluded a career of 19 years service to the Wayne Central School District and the residents of the community, *and*

WHEREAS, Margaret Wachob served staff, students and families at Thomas C. Armstrong Middle School as a teacher aide and a building office secretary and James A. Beneway Senior High School as a building secretary, *and*

WHEREAS, Margaret Wachob's service was marked by her care and concern for the students, families and staff members with whom she worked on duties ranging from personal and telephone contactS to handling disciplinary reports and referrals and serving as treasurer of extra-classroom activities funds, *and*

WHEREAS, Margaret Wachob's service was characterized by exceptional attention to detail and personal interest in the needs and achievements of staff and students with whom she had contact, *and*

WHEREAS, the Board of Education recognizes that the contributions of each employee are essential to student achievement and success,

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Wayne Central School District that the service of Margaret Wachob is recognized and commended, with grateful appreciation, *and*

BE IT FURTHER RESOLVED, that a copy of this resolution be presented to Margaret Wachob and that the school district clerk is hereby directed to cause the text of this resolution to appear in the minutes of the Board of Education meeting of October 14, 2004

**RESOLUTION COMMENDING ANITA AMSLER
UPON THE OCCASION OF HER RETIREMENT AS A
FOOD SERVICE WORKER & COOK MANAGER**

WHEREAS, Anita Amsler has retired effective August 1, 2004, *and*

WHEREAS, said retirement concluded a career of 34 years service to the Wayne Central District and the residents of the community, *and*

WHEREAS, Anita Amsler served staff, students and families at Thomas C. Armstrong Middle School as a food service worker and cook manager, *and*

WHEREAS, Anita Amsler's service was marked by her personal interest and attention to the needs of students, families and staff members, *and*

WHEREAS, Anita Amsler trained and oriented new staff members, managed daily preparation of breakfast and lunch programs and assisted students and staff members in special activities, observances and banquets, *and*

WHEREAS, the Board of Education recognizes that the contributions of each employee are essential to student achievement and success,

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Wayne Central School District that the service of Anita Amsler is recognized and commended, with grateful appreciation, and

BE IT FURTHER RESOLVED, that a copy of this resolution be presented to Anita Amsler and that the school district clerk is hereby directed to cause the text of this resolution to appear in the minutes of the Board of Education meeting of October 14, 2004

**RESOLUTION COMMENDING BARBARA BOYCE
UPON THE OCCASION OF HER RETIREMENT
AS A TEACHER AIDE**

WHEREAS, Barbara Boyce has retired effective June 25, 2004, *and*

WHEREAS, said retirement concluded a career of 24 years service to the Wayne Central District and the residents of the community, *and*

WHEREAS, Barbara Boyce served staff, students and families at Ontario Elementary School as a teacher aide for students and teachers in fifth and sixth grades, *and*

WHEREAS, Barbara Boyce was recognized for her personal interest and attention to the needs of students, families and staff members, *and*

WHEREAS, Barbara Boyce worked on an individual basis with students to reinforce their skills in math, spelling, handwriting and language arts and represented her peers on screening and interview committees for new staff members, *and*

WHEREAS, the Board of Education recognizes that the contributions of each employee are essential to student achievement and success,

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Wayne Central School District that the service of Barbara Boyce is recognized and commended, with grateful appreciation, *and*

BE IT FURTHER RESOLVED, that a copy of this resolution be presented to Barbara Boyce and that the school district clerk is hereby directed to cause the text of this resolution to appear in the minutes of the Board of Education meeting of October 14, 2004

**RESOLUTION COMMENDING NANCY SHEARER
UPON THE OCCASION OF HER RETIREMENT IN THE FIELD
OF ELEMENTARY EDUCATION**

WHEREAS, Nancy Shearer has retired effective June 30, 2004, *and*

WHEREAS, said retirement concludes a career of 19 years of service at Wayne Central School District and 20 years in education, *and*

WHEREAS, Nancy Shearer served the students of Ontario Primary School, and the residents of the community, as a teacher of grades one and three, *and*

WHEREAS, Nancy Shearer served as a team leader, audio-visual coordinator, building planning team member, member of the language arts steering committee and district-wide curriculum council and participated in summer curriculum development workshops, *and*

WHEREAS, Nancy Shearer further shared her talents as a teacher in the summer migrant education programs and as a home tutor, *and*

WHEREAS, the Board of Education recognizes that the contributions of each employee are essential to student achievement and success,

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Wayne Central School District that the service of Nancy Shearer is recognized and commended, with grateful appreciation, *and*

BE IT FURTHER RESOLVED, that a copy of this resolution be presented to Nancy Shearer and that the school district clerk is hereby directed to cause the text of this resolution to appear in the minutes of the Board of Education meeting of October 14, 2004

**RESOLUTION COMMENDING JO ANNE HURLEY
UPON THE OCCASION OF HER RETIREMENT IN THE FIELD
OF ELEMENTARY & MIDDLE LEVEL EDUCATION**

WHEREAS, Jo Anne T. Hurley is retiring effective October 22, 2004, and

WHEREAS, said retirement concludes a career of 33 years of service at Wayne Central School District, and

WHEREAS, Jo Anne T. Hurley served the students of Ontario Elementary School and Thomas C. Armstrong Middle School, and the residents of the community, in the areas of elementary education and middle school mathematics, and

WHEREAS, Jo Anne T. Hurley distinguished herself as a master teacher and mentor to her peers and to persons new to the teaching profession, and

WHEREAS, Jo Anne T. Hurley served as a fifth grader team leader, a sixth grade house coordinator, math and history club advisor, a detention and sports' event supervisor, building planning team member and district and building committees on mathematics, computers, latch-key and teacher recognition as well as participated in summer curriculum improvement workshops, and

WHEREAS, Jo Anne T. Hurley further served her peers as an officer of the Wayne Teachers' Association, including active roles in numerous committees and projects, and

WHEREAS, the Board of Education recognizes that the contributions of each employee are essential to student achievement and success,

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Wayne Central School District that the service of Jo Anne T. Hurley is recognized and commended, with grateful appreciation, and

BE IT FURTHER RESOLVED, that a copy of this resolution be presented to Jo Anne T. Hurley and that the school district clerk is hereby directed to cause the text of this resolution to appear in the minutes of the Board of Education meeting of October 14, 2004

WAYNE CENTRAL SCHOOL DISTRICT

To: Board of Education

From: Michael Havens, Superintendent of Schools
(Prepared by Mark D. Callahan, Director of Human Resources)

Re: Personnel Action

Date: October 14, 2004

The following is submitted for your review and approval.

ADMINISTRATIVE STAFF

❖ **Resignations:**

Sandra Woodard, Director of Student Services, assigned to District Office, effective July 8, 2005. *For the purpose of retirement.*

INSTRUCTIONAL STAFF

❖ **Tenure Recommendation:** None

❖ **Resignations:**

Joseph Drake, Science (Biology) Teacher, assigned to the James A. Beneway High School, effective October 7, 2004. *For personal reasons.*

Nancy Jordan, Reading Teacher, assigned to the Thomas C. Armstrong Middle School, effective October 5, 2004, *For personal reasons.*

❖ **Leave of Absence:**

Janice Hyde, Elementary Education Teacher (.5 FTE), assigned to the Ontario Primary School, a combination paid and unpaid FMLA disability leave anticipated October 15, 2004 through January 21, 2005. *For purpose of child rearing.*

❖ **Appointments**

Barbara Boland, Math Teacher (0.8 FTE), NYS Certificate No. 093448726 (Provisional, valid through 9/1/06), assigned to the Thomas C. Armstrong Middle School, a part-time appointment effective September 27, 2004 at \$35,450 pro-rated (base), credited with two years of experience. *Replacement for Jennifer Underwood (resignation).*

Melody Klein, Science (Biology) Teacher, NYS Certificate No. 069706826 (Permanent), assigned to the James A. Beneway High School, a two year probationary appointment effective October 12, 2004 through October 11, 2006 at \$38,536 pro-rated (base + MS), credited with five years of experience. *Replacement for Joseph Drake (resignation).*

Patricia Morton, Elementary Education Teacher, NYS Certificate No. 092428312 (Permanent), assigned to the Ontario Primary School, a three month temporary appointment effective October 18, 2004 through January 21, 2005 at \$35,500 (base + MS) prorated. *Replacement for Janice Hyde (childrearing LOA).*

The Superintendent recommends the following annual appointments of K-12 Advisors, Team Leaders, Club Advisors and Coaches for 2004-2005. These appointments will be effective September 1, 2004 through June 30, 2005, at contractual rates.

❖ K-12 Advisors: rate - \$1,746 plus \$165 per supervised teacher

<u>Name</u>	<u>Department</u>	<u>#Tchr</u>	<u>Rate</u>
Robert Berkowitz	Media	4	\$6,984
			<u>\$6,984</u>

❖ Advisors: rate – varies per activity

<u>Name</u>	<u>Activity</u>	<u>Bldg.</u>	<u>Rate</u>
Jay Gauthier	Detention (1/2)	MS	\$1,342.00
Andrew Shearer	Detention (1/2)	MS	\$1,342.00
Gwen Hoffman	Freshman Class	HS	\$680.00
Erin O'Brien	Government (1/2)	MS	\$516.00
Amber Wawrzasek	Government (1/2)	MS	\$516.00
Barb Carlisle	History Club (1/2)	MS	\$934.00
Krista Surowy	History Club (1/2)	MS	\$934.00
Judith Fletcher	Honor Society	HS	\$565.00
Robert Magin	Intramurals	FE	\$27/day
Amy Sullivan	Intramurals	FE	\$27/day
Martha Hanley	Intramurals	FE	\$27/day
Scott Freischlag	Intramurals	MS	\$27/day
Dave Leone	Intramurals	MS	\$27/day
Maureen Doyle	Intramurals	MS	\$27/day
Dan Harris	Intramurals	OE	\$27/day
Ginny Thorne	Intramurals	OE	\$27/day
Lois Kashmer	Intramurals	OE	\$27/day
Tanya Lucieer	Intramurals	OE	\$27/day
	Intramurals Stipend NTE		\$3,192.00
John DonVito	Junior Class	HS	\$1,485.00

Thomas Siembor	Key Club	HS	\$549.00
Rebecca Walzer	Masterminds	HS	\$1,414.00
Jim Tiffin	Math Team	HS	\$1,979.00
James Herendeen	Musical Accompanist	HS	\$565.00
Judy Porray	Musical Drama Director	HS	\$1,699.00
Mike Lester	Musical Inst. Director	HS	\$1,699.00
Lori Smith	Musical Producer (1/2)	HS	\$531.00
Lee Straminine	Musical Producer (1/2)	HS	\$531.00
TBD	Musical Sound	HS	\$425.00
James Herendeen	Musical Vocal Director	HS	\$1,699.00
Kathy Walker	Newspaper (1/2)	MS	\$423.50
Amy Tobin	Newspaper (1/2)	MS	\$423.50
Molly Doyle	Science Olympiad (1/2)	MS	\$707.00
Scott Patridge	Science Olympiad (1/2)	MS	\$707.00
Frank Gough	Science Olympiad	HS	\$549.00
Lisa Marlowe	Senior Class (1/2)	HS	\$1,484.50
Kelly Gallup	Senior Class (1/2)	HS	\$1,484.50
Tom Gentile	Ski Club	HS	\$707.00
Kevin Shoemaker	Ski Club	MS	\$707.00
Rebecca Walzer	Student Senate (Gov't)	HS	\$707.00
Joanna Bucci	Sophomore Class	HS	\$847.00
Dave Marean	Varsity Club	HS	\$1,090.00
Teresa Lawrence	Yearbook (1/2)	HS	\$2,825.00
Deb Bussard	Yearbook (1/2)	MS	\$1,001.50
Wendy Herrick	Yearbook (1/2)	MS	\$1,001.50
			\$37,262.00

❖ **Team Leaders: rate - \$1,746 plus \$89 per supervised teacher**

<u>Name</u>	<u>Grade Level</u>	<u>Bldg.</u>	<u>#Tchr</u>	<u>Rate</u>
Tracy LaBarge	Kindergarten (1 st Qtr)	FE	2.5	\$492.13
Patty Dombroski	Kindergarten (2 nd Qtr)	FE	2.5	\$492.13
Darlene Martino	Kindergarten (3 rd Qtr)	FE	2.5	\$492.13
Laurie Gilbert	Kindergarten (4 th Qtr)	FE	2.5	\$492.13
Linda Casey	Kindergarten	OP	6	\$2,280.00
Cheryl Fry	Grade One (1 st Qtr)	FE	3	\$503.25
Jill Ghysel	Grade One (2 nd Qtr)	FE	3	\$503.25
Fran Trieble	Grade One (3 rd Qtr)	FE	3	\$503.25
Deb Knox	Grade One (4 th Qtr)	FE	3	\$503.25
Brenda Drexler	Grade One	OP	6	\$2,280.00
Tiffany Cotsonas	Grade Two (1 st Qtr)	FE	3	\$503.25
Silva DonVito	Grade Two (2 nd Qtr)	FE	3	\$503.25
Amy Sullivan	Grade Two (3 rd Qtr)	FE	3	\$503.25
Kim Adamson	Grade Two (4 th Qtr)	FE	3	\$503.25
Bill Thomson	Grade Two	OP	6	\$2,280.00
Cindy Rutan	Grade Three (1 st Qtr)	FE	3	\$503.25
Kim Collazo	Grade Three (2 nd Qtr)	FE	3	\$503.25
Debbie Adamo	Grade Three (3 rd Qtr)	FE	3	\$503.25
Alex Balta	Grade Three (4 th Qtr)	FE	3	\$503.25
Sandy Karpp	Grade Three	OE	5	\$2,191.00
Andrea Dysart	Grade Four (1 st Trimester)	FE	3	\$671.00
Jason Carter	Grade Four (2 nd Trimester)	FE	3	\$671.00
Carrie St. Pierre	Grade Four (3 rd Trimester)	FE	3	\$671.00

Nicki Welch	Grade Four	OE	5	\$2,191.00
Robert Magin	Grade Five	FE	3	\$2,013.00
Heather Glossner	Grade Five	OE	5	\$2,191.00
Nancy Driscoll	Grade 6 Neptune	MS	4	\$2,102.00
Barb Thiele	Grade 6 Pluto (1 st)	MS	4	\$1,051.00
Gale McAndrew	Grade 6 Pluto (2 nd)	MS	4	\$1,051.00
Terry Lindsay	Grade 7 Jupiter	MS	4	\$2,102.00
Eileen Schwarz	Grade 7 Saturn	MS	4	\$2,102.00
Charlie Rood	Grade 8 Mars	MS	4	\$2,102.00
Jenny Wing	Grade 8 Mercury (1st semr)	MS	4	\$1,051.00
Kevin Shoemaker	Grade 8 Mercury (2nd sem)	MS	4	\$1,051.00
				<u>\$37,007.50</u>

❖ **Model School Club Advisors -**

<u>Name</u>	<u>Activity</u>	<u>Bldg.</u>	<u>Rate</u>	
Beth Peters	Homework Helpers	FE	\$549.00	
Sandra Karpp	Ecology Club	OE	\$549.00	
TBD	Science Club	MS	\$549.00	
Jane DelGuidico	Spanish Club	HS	\$549.00	
Carolyn Staub	German Club	HS	\$549.00	
Terese Manfredi-Hill	Art (1/2)	HS	\$274.50	
Corrine Robideau	Art (1/2)	HS	\$274.50	
TBD	Natural Helpers	HS	\$549.00	
TBD	Natural Helpers	HS	\$549.00	
Gail Streeter	FBLA	HS	\$549.00	
Mike Lester	Jazz Band	HS	\$549.00	
Peter Derse	Select Chorus	HS	\$549.00	
Judy Porray	Drama Club	HS	\$549.00	
Meredith Kulick	Media Club	HS	\$549.00	
Jackie Shiers	Newspaper (1/2)	HS	\$274.50	
Anne Bishop	Newspaper (1/2)	HS	\$274.50	
				<u>\$6,039.00</u>

❖ **Coaches:**

Fall 2004

Name	Team	Step	WCS Years	Level	Incentive	Salary
Tracy (Collier) Watson	Girls 7 th Grade Soccer	1	1	F	No	2169
Charlie Roods	G & B Modified X-C	5	5	G	No	2171

Summer Conditioning Program Supervisors:

Andrew Struzik - \$26.37 per hour (turn in time cards) - Sub

Don Johnson - \$26.37 per hour (turn in time cards) - Sub

Doug Casey - \$26.37 per hour (turn in time cards) - Sub

Fall Athletic Event Staff (\$52 per event):

Tim Mattle

Mark Bunce

Riley Wheaton
 Sandy Weis
 Joanna Bucci
 Becky Walzer
 Andy Struzik
 Dick Galvin
 Kim Baker
 Kathy Emison
 Pat Yates
 Sandy Weis
 Bob Magin
 Judy Fletcher
 Lisa Marlowe
 Donna Schaumacher
 Alan Eagle
 Randy Emison – sub
 Don Johnson – sub
 Brian Knebel

ANNUAL APPOINTMENT OF SUBSTITUTE TEACHERS FOR 2004-05

First Name	Last Name
Melissa	Abbott
Erica	Abbott
Jacqueline	Abeel
Krista	Adamo
Angela	Affronti
Caitlin	Agnello
Jeryl	Aman
Kathryn	Aman
Mark	Amend
Heather	Armstrong
Amanda	Ashton
Amy	Austin
Gordon	Bacon
Andrea	Baggott
Cindy	Bailey
Kevin	Baldwin
Pamela	Baum
Betina	Bebernitz
Ruth	Beck
Donna	Becker
David	Benwell
Laurie	Bernard
Leah	Besaw
John	Bittner
Victoria	Bolton

First Name	Last Name
Rachel	Fleming
Jeffrey	Foti
Chris	Fretto
Jessica	Frey
Kim	Gabriel
Jaime	Gallo
Susan	Gaylord
Deborah	Gerritz
Sarah	Girvin
Genine	Glavich
Rebecca	Goater-Corrigan
Carrie	Goodwin
Cynthia	Goodwin
David	Greene
Tina	Griep
Lidia	Grzegorek
Heather	Guidice
Robert	Haeusing
Kelly	Hagelin
Yvonne	Hartley
Mark	Herden
Richard D.	Herendeen
Jileen	Herman
John D.	Hill
Margaret M.	Hinds

First Name	Last Name
Brian	Miller
Deborah	Monette
Jason	Mordaci
Kimberly	Munding
Dennis	Muoio
Richard	Nearpass
Christopher	Oakes
Joan	O'Brien
Paul	Olcott
Peggy	Osterhout
Elizabeth	Overacker
Monica	Panipinto
Jeremy	Parsons
Michael	Patterson
Carol	Pembroke
Bobbi Sue	Peper
Megan	Peters
Vaughn	Petersen
Daniel	Pike
Jason	Place
Anthony	Porpora
Sharon	Pray
Jennifer	Putnam
David	Reetz
Cheryl	Rickard

Doug	Bolton
Jennifer	Boscarino
Joseph	Bradbury
Kim	Brebeau
Mary Lou	Breed
Kelly	Bridson
Bonnie	Brol
Desiree	Brownell
Ronald	Brust
Heather	Bundschuh
Erin	Button
Ivory	Carlson
Tori	Chapman
Lisa	Cheetham
Ryan	Clair
Stacey	Clark
Kimberly	Cleason
Kimberly	Codding
Stacy Ann	Conde
Craig	Connelly
Gary	Cooley
Wally	Cordero
Jantina	Cornelison
Kerry	Cort
Terrance	Crawford
James	Davies
Sue	DeGraff
Ryan	Deichmiller
Patricia	Dell'Olio
Kathryn E.	DePerna
Michelle	DePoint
Jennifer	Dier
Annie	Dixon
Tracy	DonVito
Kathleen	Drexler
Jared	Drexler
Jeremy	Eaton
Amanda M.	Eaton
Victor	Elfimov
Stacey	Faragher
Vanessa	Findlay
Mark	Finke
Martin J.	Finnegan

Donald	Horner
Lisa	Housler-Rojas
Dawn	Housser
Kathleen	Houston
William	Howell
Cornelius	Hutt
George	Isgrigg
Jesse	Jeffers
Angela	Johnson
Nancy	Jordan
Sharon	Kaplan
Nicole	Karpp
Jean M.	Katchmar
Jeremiah	King
Robert	King
Mindy	Klos
Melanie	Knapp
Urban	Kress
Nancy	Krutenat
Julie	Kunzer
Jennifer	LaFlam
Nancy	LeFevre
Kristin	Liberti
Elizabeth	Liebert
Rebekah	Loveless
Denae	LoVerde
Cori	Lubberts
Nisha	Lubberts
Karen	Lukasik
Matthew	Mackey
Patrick	Malone
Tracy	Mares
Lisa	Marino
Justin	Marino
Leslie	Marks
Scott	Martin
Kyle	Marvin
Carol	May
Tim	McBride
Meghan	McQuade
Andrea	Messmer
Roxann	Mierzwa
Ellen	Miller

Carl E.	Rivard
Barbara	Riviere
Michael	Rose
Amberly	Rounds
James	Rousseau
Heather	Salamone
Corrie	Sandefer
Lisa	Schlegel
Nicole	Schultz
Richard	Seeley
Effi	Sherelis
Mandy	Shute
Lori	Sillato
Robert	Sloan
Andrew	Smith
Carolyn	Smith
Katie	Sollame
Becky	Sollame
Carol Ann	Stafford
Janis	Stead
Joshua	Steele
Kenneth	Stoker
Margaret	Stoner
Heather	Strack
Yolanda	Supersad
Jessica	Sutherland
Andrew	Sytsma
Brian	Tripp
Paul	Truax
Sarah	VanLare
Elric	Viau
Rosa	Visconti-Goebel
Bridgette	Waldron
Donald	Warters
Jennifer	Weller
Greg	Wilcox
Wilbert	Wilson
Fayne	Winter
Greg	Wood
Thomas	Woodarek
Craig	Wulfert
Mary Ann	Young
Anastasia	Yuschak

SUPPORT STAFF



Resignations:

Martha Walton, School Nurse, assigned to the Ontario Elementary School, effective September 16, 2004. *For personal reasons.*

❖ **Appointments**

Lynne Byrne, Teacher Aide (1.0 FTE) assigned to the James A. Beneway High School, a six month probationary Civil Service appointment effective September 16, 2004 through March 15, 2005 at \$8.95/hr. *Replacement for Theresa Congelosi (resignation).*

Nanette Coro, Typist (11 month) assigned to the James A. Beneway High School, a six month probationary Civil Service appointment effective October 18, 2004 through April 17, 2005 at \$9.20/hr. *Replacement for Kim Muir (change of assignment).*

Rachel Ford, 1:1 Teacher Aide (1.0 FTE) assigned to the Thomas C. Armstrong Middle School, a ten month temporary Civil Service appointment effective September 1, 2004 through June 30, 2005, at \$9.45/hr. *Replacement for Gail Fritz (resignation).*

Jaime Gallo, 1:1 Teacher Aide (1.0 FTE) assigned to the James A. Beneway High School, a ten month temporary Civil Service appointment effective September 16, 2004 through June 30, 2005, at \$8.70/hr. *Replacement for Lynn Byrne (change of assignment).*

Dawn Landry, Food Service Worker assigned to the Freewill Elementary School, a six month probationary Civil Service appointment effective September 13, 2004 through March 12, 2005, at \$7.45/hr. *New position due to added serving line.*

Lisa Mercurio, 1:1 Teacher Aide (1.0 FTE) assigned to the Ontario Elementary School, a ten month temporary Civil Service appointment effective September 1, 2004 through June 30, 2005, at \$8.30/hr.

Laurie Pick, 1:1 Teacher Aide (0.5 FTE) assigned to the James A. Beneway High School, a ten month temporary Civil Service appointment effective September 16, 2004 through June 30, 2005, at \$9.20/hr. *Fills vacated position.*

Lisa Walsh, School Nurse assigned to the Ontario Elementary School, a one year temporary Civil Service appointment effective September 1, 2004 through June 30, 2005 at \$14.20/hr. *Replacement for Martha Walton (resignation).*

**ANNUAL APPOINTMENT OF
SUBSTITUTE SUPPORT STAFF FOR 2004-05**

Julynn Criscuolo – as Substitute School Bus Driver @ \$10.50 / hour, effective 09/22/04.

Sue Martin – Substitute School Bus Driver, effective 9/7/04.

Francesca Masisak – Substitute School Bus Driver, effective 9/7/04.

Larry Priest - Substitute School Bus Driver, effective 9/7/04.

Bonnie Scott – Substitute Bus Monitor, effective 9/13/04.

Phillip Tallinger - Substitute School Bus Driver, effective 9/7/04.

Memorandum

To: Board of Education
From: Michael Havens
Date: 11/4/2023
Re: Superintendent's Contract

Here is the resolution extending the contract between the Superintendent and the Board of Education through July 2009.

RESOLUTION

Be it resolved, that the Board of Education of the Wayne Central School District hereby approves the contract for Michael Havens, as Superintendent of the Wayne Central School district, for the period of time from July first 2007 through June 30th 2009, and hereby authorizes the Board President to execute said contract.

CONFIDENTIAL

WAYNE CENTRAL SCHOOL DISTRICT
Ontario Center, New York

TO: Board of Education
FROM: Michael Havens
RE: Consensus Agenda
DATE: October 14, 2004

The following items are recommended for approval as presented in a Consensus Agenda:

- 1) Accept September Treasurer's Report
- 2) Approve Capital Project [Change](#) Order
- 3) Award [BOCES](#) Cooperative Bid for Copier Paper
- 4) Approve Year End [Financial](#) Adjustment/Create Reserve Account

To: Michael Havens, Superintendent of Schools
From: Gregory Atseff, Assistant Superintendent for Business
Date: October 7, 2004
Re: Change Order CO-1

Attached is a copy of Change Order CO-1, from Christa Construction. This change order is for the cost to install 280 feet of 36" pipe, to connect the existing drainage outlet to a culvert that empties into the new retention pond.

Please present the following resolution to the Board of Education at their meeting on October 14, 2004:

Resolution

Resolved; that upon the recommendation of the Superintendent of Schools, the Board of Education of the Wayne Central School District hereby approves Change Order CO-1 from Christa Construction for \$18,095.00.

TO: Michael Havens
Superintendent of Schools

FROM: Gregory J. Atseff
Assistant Superintendent for Business

DATE: October 14, 2004

RE: BOCES Cooperative Bid for Xerographic, Personal Computing, & Fine Papers

Wayne Central School District participated in a cooperative bid with the schools in the Wayne-Finger Lakes BOCES area for Xerographic, Personal Computing & Fine Papers.

Wayne-Finger Lakes BOCES awarded the bid by groupings. Bids include all shipping & delivery charges.

I recommend that we accept the recommendation of the Wayne-Finger Lakes BOCES to award the bid for Xerographic, Personal Computing, & Fine Papers to Savin Corporation, 1531 Boettler Rd. Ste E, Uniontown, OH 44685, as the lowest responsible bidder for Xerographic Paper and Card Stock.

/db

To: Michael Havens, Superintendent of Schools

From: Gregory Atseff, Assistant Superintendent for Business

Date: October 7, 2004

Re: Adjustment to 2004 Year-End Financial Transfers

We need to make an adjustment to the 2004 year-end financial transfers, which the Board of Education approved at the September 9th meeting. At the time I made the recommendation, I didn't realize that the Bus Reserve, which has a \$1,250,000 cap, already had \$1,217,842 contributed to it since it's adoption in May 2002. Based on these figures, we are only able to transfer \$32,158 into the reserve, not the \$750,000 included in my original recommendation. This will change when we have the voters adopt a new bus reserve as part of the 2005/2006 budget vote.

I am recommending the creation of a new reserve. I recommend the Board approve the creation of an Insurance Reserve. This reserve would be for the purpose of self-funding deductibles associated with claims and losses the district incurs. This reserve is in accordance with General Municipal Law 6N. Money can be put in and transferred out through board action. The district can contribute up to 5% of our total budget each year. The creation of this reserve will also help contribute to the long- range financial stability of the district.

The excess fund balance as of June 30, 2004 was \$1,076,288. Listed below are the new transfer amounts being recommended:

Liability Reserve	\$526,288
Bus Reserve	32,158
Insurance Reserve	517,842
Total	\$1,076,288