

WAYNE CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION MEETING AGENDA



October 13, 2005

6:30 p.m.

Ontario Primary School

6:30 Executive Session

7:00 Call To Order/Pledge of Allegiance

Approval of Agenda/Approval of Minutes

[Att. 1](#)

7:05 Public Comment

7:10 Board Member Comments

7:15 New Staff Welcome

[Att. 2](#)

8:00 Action Items

8:10 Superintendent's Report

1. Energy Plans
2. NYSSBA Conference Plans
3. Capital Project Update
4. Financial Update
5. Student Questions

8:20 Board Action

1. Approve Personnel Action [Att. 3](#)
2. Approve CSE/CPSE Action [Att. 4](#)
3. Approve Consensus Agenda: [Att. 5](#)
 1. Accept Treasurer's Report
 2. Adopt Red Ribbon Resolution
 3. Award Bids
 4. Approve Budget Transfers
 5. Accept Gift to District
 6. Accept Year End Financial Recommendations

8:25 Board Member Comments

8:30 Adjournment

Next Meeting Date: October 25, 2005 7:30 p.m Walworth Town Hall – Three Boards Mtg

District Mission Statement

Based on the belief that all students can learn, the staff of the Wayne Central School District accepts the responsibility to teach all students, regardless of differences, the fundamental skills. We further accept the responsibility to challenge all students to attain higher levels of achievement. Wayne Central will provide the opportunity, environment, and encouragement to meet this goal while developing the whole child, physically, socially, emotionally, and culturally.

WAYNE CENTRAL SCHOOL DISTRICT
Ontario Center, New York 14520

BOARD OF EDUCATION MINUTES

UNOFFICIAL UNTIL APPROVED

DATE: Thursday,
TYPE: Regular Business Meeting

TIME: 6:30 p.m.
PLACE: High School-Performing Arts Center

PRESENT: Trustees Brunner, Davis, Griswold, Johnson (left @ 6:59 p.m.), Lyke, Schultz, Triou, Wyse; District Clerk Switzer; Administrators Havens, Armitage, Shaffer, La Ruche, Siracuse, Schiek, Atseff, Spring, Callahan, Green

ABSENT: Trustee Robusto

GUESTS: Visitor's Roster filed in clerk's agenda file, this meeting

I. CALL TO ORDER: 6:30 p.m. by John D. Triou, School Board President

❖ **EXECUTIVE SESSION** (Personnel)

Mr. Johnson offered a **MOTION** to adjourn the meeting, at 6:31 p.m., for an executive session on personnel matters pertaining to specific persons. 8 Ayes, 0 Nays, 1 Absent (Mr. Robusto), Carried.

(Mr. Johnson left the meeting @ 6:59 p.m.)

III. RECONVENE: 7:00 p.m.

IV. PLEDGE OF ALLEGIANCE

❖ **APPROVAL OF AGENDA & MINUTES** (September 15, 2005)

Mr. Griswold offered a **MOTION** to approve the agenda for this evening's meeting and the minutes of the meeting of September 15, 2005, each as presented. 6 Ayes, 0 Nays, 2 Absent (Mr. Johnson, Mr. Robusto), 1 Abstention (Mr. Wyse), Carried.

VI. PUBLIC COMMENT

Mr. Triou stated that public comment is some of the most valuable time spent by trustees who appreciate input from speakers. While immediate responses are not always possible, follow-up will occur if needed. He asked speakers to confine their remarks to five (5) minutes. Persons wishing to speak should first be recognized by the school board president, then identify themselves, any organization they may be representing at the meeting, and the agenda topic.

A. Anne Barnes, 2428 Smith Hill Road, Walworth, stated that she has resided in the school district for 35 years, has five children who are alumna of and several grandchildren presently attending local schools, and has attended one school

board meeting before today. She noted that the **high school principal**, on a leave of absence since May, 2005, and an acting principal, are each paid a sizeable salary and asked when the community will learn the disposition of this matter. She asked if the school board or the employee sought the leave of absence.

- B. Susan Brown, 7518 Knickerbocker Road, Ontario, spoke as treasurer of the Ontario Primary-Ontario Elementary School PTA, from a prepared statement on the local, state and national **role of PTA** and invited trustees to consider joining the local unit. (copy attached to these minutes in the minute book)
- C. Mrs. Brown, supra, state that **time for additional public comment** was omitted from the prior meeting agenda and this evening's agenda and asked if it is no longer available. She noted that the prior meeting minutes included a section for such comments but time was not provided for same on the agenda.
- D. Mrs. Brown, supra, believes that the school board should provide copies or read aloud the **proposed personnel actions** so the public knows what items are under consideration.

VII. BOARD MEMBER COMMENTS

- A. Mrs. Lyke reminded trustees of the **program meeting of the Four County School Boards Association** on October 18, in Geneva, featuring NYS Comptroller Alan Hevesi
- B. Mr. Griswold stated that the **tours of the new classrooms and other improvements** conducted following the ribbon-cutting on September 23rd were well done. He added that many people attended and he heard several suggestions that the school district host tours to showcase school facilities on **annual or alternate years** and that he supports that suggestion.
- C. Mr. Triou noted that inviting residents and parents to attend meetings when **building tours** are conducted during the school year at each of the schools.

❖ RECOGNITION FOR RETIREES • 2004-2005

Mr. Triou introduced Mrs. Brunner to conduct the recognition for retired school employees from the 2004-2005 school year.

Mrs. Brunner extended thanks to Mr. Switzer, district clerk, and Mrs. Lori Eaton-Smith, secretary to the superintendent of schools, for their efforts to prepare and present the resolutions and certificates and handling logistics for this event which would not occur without their assistance.

Trustees shared duties to read the customized resolutions for each of the eighteen (18) retirees into the record and joined Mr. Havens and building principals in presentations for each retiree. A framed certificate of retirement and a copy of the customized resolution were presented to/for each retiree. Those present were

David Scott, Donald Davis, Carolyn Stowe, James Adamo, Deborah Adamo, Marian Mazura, Deborah Wood, Edward Currier and Nancy Driscoll.

Mrs. Brunner offered a **MOTION**, seconded by Mr. Wyse, to adopt the following **RESOLUTIONS** to recognize retirees as of the end of the 2004-2005 school year **TO WIT:**

**RESOLUTION COMMENDING DEBORAH ADAMO
UPON THE OCCASION OF HER RETIREMENT
IN THE FIELD OF ELEMENTARY EDUCATION**

WHEREAS, Deborah Adamo has retired effective June 30, 2005, *and*

WHEREAS, said retirement concludes a career of 33 years of service at Wayne Central School District, *and*

WHEREAS, Deborah Adamo served the students and families of Walworth Elementary School in grades five and six and at Freewill Elementary School in grades one and three, and the residents of the community, *and*

WHEREAS, Deborah Adamo developed a positive attitude for learning where children took pride in their accomplishments and recognized that students respond well to high expectations and through a consistent message and support from parents, *and*

WHEREAS, Deborah Adamo participated in leadership and supportive roles through service as a team leader and committees on social studies, science, gifted and talented education, writing, and computer technology, among others, *and*

WHEREAS, Deborah Adamo shared her expertise with student teachers and further served the school district as a member of district-wide committees on language arts and in summer curriculum workshops in language arts and mathematics, among others, *and*

WHEREAS, the Board of Education recognizes that the contributions of each employee are essential to student achievement and success

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Wayne Central School District that the service of Deborah Adamo is recognized and commended, with grateful appreciation, and

BE IT FURTHER RESOLVED, that a copy of this resolution be presented to Deborah Adamo and that the school district clerk is hereby directed to cause the text of this resolution to appear in the minutes of the Board of Education meeting of September 29, 2005

**RESOLUTION COMMENDING JAMES ADAMO
UPON THE OCCASION OF HIS RETIREMENT
IN THE FIELD OF ELEMENTARY EDUCATION**

WHEREAS, James Adamo has retired effective June 30, 2005, *and*

WHEREAS, said retirement concludes a career of 30 years of service at Wayne Central School District, *and*

WHEREAS, James Adamo served the students and families of Freewill Elementary School in grades five and six and Ontario Elementary School in grades three and four, and the residents of the community, *and*

WHEREAS, James Adamo challenged his students to achieve high expectations, to develop an excitement and sense of discovery in their learning activities and to work independently, *and*

WHEREAS, James Adamo participated in leadership and supportive roles through service as a team leader, assistant principal, district-wide teacher coach for language arts, district-wide, textbook review and selection and teacher of in-service education courses in classroom management, and member of the building leadership team and pupil services team, among others, *and*

WHEREAS, James Adamo shared his expertise with teachers in areas of data analysis, incorporating computer technology in the classroom and integration of state learning standards with their lessons and further served the school district as a member of interview committees for staff and management positions, on district-wide committees for science, language arts, and mathematics and summer curriculum workshops in language arts and mathematics, among others, *and*

WHEREAS, the Board of Education recognizes that the contributions of each employee are essential to student achievement and success

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Wayne Central School District that the service of James Adamo is recognized and commended, with grateful appreciation, *and*

BE IT FURTHER RESOLVED, that a copy of this resolution be presented to James Adamo and that the school district clerk is hereby directed to cause the text of this resolution to appear in the minutes of the Board of Education meeting of September 29, 2005.

**RESOLUTION COMMENDING AUDREY ANDERSON
UPON THE OCCASION OF HER RETIREMENT
AS A FOOD SERVICE WORKER**

WHEREAS, Audrey Anderson has retired effective July 12, 2005, *and*

WHEREAS, said retirement concluded a career of 18 years service to the Wayne Central District and the residents of the community, *and*

WHEREAS, Audrey Anderson served staff, students and families at James A. Beneway High School as a food service worker, *and*

WHEREAS, Audrey Anderson's service was marked by her personal interest and attention to the needs of students, families and staff members, *and*

WHEREAS, Audrey Anderson worked with students and staff members for daily preparation of breakfast and lunch meals and for special activities, observances and banquets, *and*

WHEREAS, the Board of Education recognizes that the contributions of each employee are essential to student achievement and success

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Wayne Central School District that the service of Audrey Anderson is recognized and commended, with grateful appreciation, and

BE IT FURTHER RESOLVED, that a copy of this resolution be presented to Audrey Anderson and that the school district clerk is hereby directed to cause the text of this resolution to appear in the minutes of the Board of Education meeting of September 29, 2005

**RESOLUTION COMMENDING JOANNE BEACH
UPON THE OCCASION OF HER RETIREMENT
IN THE FIELD OF ELEMENTARY EDUCATION**

WHEREAS, Joanne Beach has retired effective June 26, 2005, *and*

WHEREAS, said retirement concludes a career of 32 years of service at Wayne Central School District, *and*

WHEREAS, Joanne Beach served the students and families of Ontario Primary School, and the residents of the community, in the area of grades one through four, *and*

WHEREAS, Joanne Beach established a student-centered classroom with careful attention to individual student needs and encouraged primary level children to take responsibility for their learning, *and*

WHEREAS, Joanne Beach worked in varied classroom settings, ranging from single grades to multi-aged classes and "looping" within grade levels and served in leadership and supportive roles, including the building committee on social studies and as a teacher of in-service courses on metrics, *and*

WHEREAS, Joanne Beach shared her expertise with student teachers and further served the school district as a member of district-wide committees on math, science, staff development and Talents Unlimited, among others, *and*

WHEREAS, the Board of Education recognizes that the contributions of each employee are essential to student achievement and success

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Wayne Central School District that the service of Joanne Beach is recognized and commended, with grateful appreciation, *and*

BE IT FURTHER RESOLVED, that a copy of this resolution be presented to Joanne Beach and that the school district clerk is hereby directed to cause the text of this resolution to appear in the minutes of the Board of Education meeting of September 29, 2005

**RESOLUTION COMMENDING LAURA BUSHEY
UPON THE OCCASION OF HER RETIREMENT
AS A TEACHER AIDE**

WHEREAS, Laura Bushey has retired effective July 1, 2005, *and*

WHEREAS, said retirement concluded a career of 28 years service to the Wayne Central School District and the residents of the community, *and*

WHEREAS, Laura Bushey served as a teacher aide in a variety of subject areas for fifth and sixth grade teams at Freewill Elementary School, *and*

WHEREAS, Laura Bushey was respected for understanding the individual needs of students with whom she worked and set high expectations for student conduct and behavior, *and*

WHEREAS, Laura Bushey shared her affection and support for students through participation in numerous extra activities and special events, particularly the fifth and sixth grade recognition banquets, *and*

WHEREAS, Laura Bushey was highly regarded by her students, fellow employees and her supervisors, *and*

WHEREAS, the Board of Education recognizes that the contributions of each employee are essential to student achievement and success

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Wayne Central School District that the service of Laura Bushey is recognized and commended, with grateful appreciation, *and*

BE IT FURTHER RESOLVED, that a copy of this resolution be presented to Laura Bushey and that the school district clerk is hereby directed to cause the text of this resolution to appear in the minutes of the Board of Education meeting of September 29, 2005.

**RESOLUTION COMMENDING EDWARD R. CURRIER
UPON THE OCCASION OF HIS RETIREMENT IN THE FIELD OF SCIENCE EDUCATION**

WHEREAS, Edward R. Currier has retired effective July 1, 2005, *and*

WHEREAS, said retirement concludes a career of 37 years of service at Wayne Central School District, *and*

WHEREAS, Edward R. Currier served the students and families of Thomas C. Armstrong Middle School, and the residents of the community, *and*

WHEREAS, Edward R. Currier brought a passion for science and compassion for students to the high standards he set and the enthusiasm for science that he created in varied classroom and extra-classroom activities, *and*

WHEREAS, Edward R. Currier was a charter member of the middle school staff, served as a member of the building planning team for school improvement, on staff & management screening committees, provided in-service training for teachers, developed community partnerships such as beautification and Eagle Scout projects and assisted in curriculum development in math, science, technology, energy conservation and outdoor education, including the school's nature center, *and*

WHEREAS, Edward R. Currier served Thomas C. Armstrong Middle School as science department chairman (28 years), as an advisor for science club, astronomy club, rocket club and Science Olympiad, the latter repeatedly recognized as at the national level, organized primary level science days, was a co-founder of Science Exploration Days for central and western New York State and filled leadership roles in regional, state and national science associations, *and*

WHEREAS, his outstanding service was recognized in 2001 by creation of the annual Edward R. Currier Award for exemplary academic performance, character and citizenship by an eighth grade boy and girl, *and*

WHEREAS, Edward R. Currier was also recognized as Teacher of the Year at the local and regional level, by yearbook dedication, as a nominee for NEA National Teacher of the Year and was selected to serve as a school assessment expert for the National Board of Professional Teaching Standards, *and*

WHEREAS, the Board of Education recognizes that the contributions of each employee are essential to student achievement and success

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Wayne Central School District that the service of Edward R. Currier is recognized and commended, with grateful appreciation, *and*

BE IT FURTHER RESOLVED, that a copy of this resolution be presented to Edward R. Currier and that the school district clerk is hereby directed to cause the text of this resolution to appear in the minutes of the Board of Education meeting of September 29, 2005.

**RESOLUTION COMMENDING DONALD M. DAVIS
UPON THE OCCASION OF HIS RETIREMENT
AS DIRECTOR OF SCHOOL FACILITIES**

WHEREAS, Donald M. Davis has retired effective April 29, 2005, *and*

WHEREAS, said retirement concluded a career of 25 years service to the Wayne Central School District and the residents of the community, *and*

WHEREAS, Donald M. Davis served staff, students and families of the school district as manager and supervisor of maintenance, renovations, repair and improvements to buildings and grounds owned and operated by the school district, *and*

WHEREAS, Donald M. Davis' service included management of a large staff of cleaners, custodians, senior custodians, maintenance, buildings, grounds and central stores staff, planning and conducting occupational and safety training for employees, security, repair and maintenance of facilities and maintaining plans for emergency management and facilities' planning, among others, *and*

WHEREAS, Donald M. Davis extended his care and concern for others through support and encouragement of the efforts by his staff members and personal attention to detail, *and*

WHEREAS, Donald M. Davis demonstrated and promoted the value and importance of clean and inviting facilities, indoors and outdoors, in the success and achievement by students in the daily learning experiences, *and*

WHEREAS, the Board of Education recognizes that the contributions of each employee are essential to student achievement and success

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Wayne Central School District that the service of Donald M. Davis is recognized and commended, with grateful appreciation, *and*

BE IT FURTHER RESOLVED, that a copy of this resolution be presented to Donald M. Davis and that the school district clerk is hereby directed to cause the text of this resolution to appear in the minutes of the Board of Education meeting of September 29, 2005.

**RESOLUTION COMMENDING JOHN DON VITO
UPON THE OCCASION OF HIS RETIREMENT IN THE FIELD
OF SECONDARY SOCIAL STUDIES AND
DRIVER & TRAFFIC SAFETY EDUCATION**

WHEREAS, John Don Vito has retired effective June 30, 2005, *and*

WHEREAS, said retirement concludes a career of 34 years of service at Wayne Central School District, *and*

WHEREAS, John Don Vito served the students and families of James A. Beneway Senior High School, and the residents of the community, in the area of secondary social studies education (28 years) and driver and traffic safety education (6 years), *and*

WHEREAS, John Don Vito set high expectations for his students, recognized their individual needs and interests and encouraged them to assume responsibility for their learning, *and*

WHEREAS, John Don Vito filled many roles at the high school, ranging from department chairperson and mentor for new teachers to membership on the high school's leadership team and as a chaperone for student activities and events, *and*

WHEREAS, John Don Vito further served the school district and the community through service as principal of Lakeshore Secondary Summer School, junior class advisor, track coach and head football coach, *and*

WHEREAS, John Don Vito has served the local school community as a member of the Walworth Recreation Commission and as a volunteer coach and officer of youth football leagues and his profession as a president and chief negotiator for the Wayne Central Teachers' Association, *and*

WHEREAS, the Board of Education recognizes that the contributions of each employee are essential to student achievement and success

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Wayne Central School District that the service of John Don Vito is recognized and commended, with grateful appreciation, *and*

BE IT FURTHER RESOLVED, that a copy of this resolution be presented to John Don Vito and that the school district clerk is hereby directed to cause the text of this resolution to appear in the minutes of the Board of Education meeting of September 29, 2005

**RESOLUTION COMMENDING SILVA DON VITO
UPON THE OCCASION OF HER RETIREMENT
IN THE FIELD OF ELEMENTARY EDUCATION**

WHEREAS, Silva Don Vito has retired effective June 30, 2005, and

WHEREAS, said retirement concludes a career of 31 years of service at Wayne Central School District, *and*

WHEREAS, Silva Don Vito served the students and families of Freewill Elementary School, and the residents of the community, in the area of first and second grade, *and*

WHEREAS, Silva Don Vito established a positive and nurturing learning environment for her students and assisted them in gaining independence in the learning at the primary level, *and*

WHEREAS, Silva Don Vito participated in leadership and supportive roles through service as a team leader and as a member of the building leadership team and committees on character education, special education, mathematics, flag day, assemblies, Reading Olympics, bicentennial, progress reports, and pupil services team, among others, *and*

WHEREAS, Silva Don Vito shared her expertise with student teachers and further served the school district as a member of district-wide committees on math, language arts and science and through summer curriculum workshops in math, language arts, and social studies and the community as a cheerleading coach, *and*

WHEREAS, the Board of Education recognizes that the contributions of each employee are essential to student achievement and success

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Wayne Central School District that the service of Silva Don Vito is recognized and commended, with grateful appreciation, *and*

BE IT FURTHER RESOLVED, that a copy of this resolution be presented to Silva Don Vito and that the school district clerk is hereby directed to cause the text of this resolution to appear in the minutes of the Board of Education meeting of September 29, 2005

**RESOLUTION COMMENDING NANCY DRISCOLL
UPON THE OCCASION OF HER RETIREMENT
IN THE FIELD OF SCIENCE EDUCATION**

WHEREAS, Nancy Driscoll has retired effective June 30, 2005, *and*

WHEREAS, said retirement concludes a career of 16 years of service at Wayne Central School District, *and*

WHEREAS, Nancy Driscoll served the students and families of Thomas C. Armstrong Middle School and the residents of the community, in the area of science education, and

WHEREAS, Nancy Driscoll established a climate of acceptance and encouragement in her classroom and caring and respect for the individual needs of her students and encouraged parents to take an active role in their child's school experiences, *and*

WHEREAS, Nancy Driscoll served in leadership and supportive roles through service as a house leader and participation in developing scope and sequence for new state standards in middle school science, *and*

WHEREAS, Nancy Driscoll worked with students at the middle school as an advisor for science club, in planning and conducting science exploration days for primary level children, as an advisor for Science Olympiad, astronomy club and ecology club and in development of community partnerships with the local garden club for the entry garden to the middle school, *and*

WHEREAS, the Board of Education recognizes that the contributions of each employee are essential to student achievement and success

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Wayne Central School District that the service of Nancy Driscoll is recognized and commended, with grateful appreciation, *and*

BE IT FURTHER RESOLVED, that a copy of this resolution be presented to Nancy Driscoll and that the school district clerk is hereby directed to cause the text of this resolution to appear in the minutes of the Board of Education meeting of September 29, 2005

**RESOLUTION COMMENDING LINDA DYE
UPON THE OCCASION OF HER RETIREMENT
AS A TEACHER AIDE**

WHEREAS, Linda Dye has retired effective August 1, 2005, *and*

WHEREAS, said retirement concluded a career of 27 years service to the Wayne Central School District and the residents of the community, *and*

WHEREAS, Linda Dye served as a teacher aide in grades 4 to 6 at Walworth Elementary and for Wayne-Finger Lakes Board of Cooperative Educational Services and in reading readiness and whole language for grade 3 at Ontario Elementary School, preceded by service as a volunteer aide, *and*

WHEREAS, Linda Dye set high expectations for student achievement, conduct and behavior by students with whom she worked in traditional settings, one-to-one assistance and classes for students with special educational needs, *and*

WHEREAS, Linda Dye provided additional support for teachers and students by coordinating ecology club, rain forest and Earth Day activities and manage exercise programs to assist students with weight loss, *and*

WHEREAS, Linda Dye was highly regarded by her students, fellow employees and her supervisors, *and*

WHEREAS, the Board of Education recognizes that the contributions of each employee are essential to student achievement and success

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Wayne Central School District that the service of Linda Dye is recognized and commended, with grateful appreciation, and

BE IT FURTHER RESOLVED, that a copy of this resolution be presented to Linda Dye and that the school district clerk is hereby directed to cause the text of this resolution to appear in the minutes of the Board of Education meeting of September 29, 2005.

**RESOLUTION COMMENDING LINDA ELMER
UPON THE OCCASION OF HER RETIREMENT AS A
TEACHER AIDE & MAIN OFFICE TYPIST**

WHEREAS, Linda Elmer has retired effective June 27, 2005, *and*

WHEREAS, said retirement concluded a career of 10 years service to the Wayne Central School District and the residents of the community, *and*

WHEREAS, Linda Elmer served staff, students and families at James A. Beneway High School as a teacher aide and as a typist in the main office, *and*

WHEREAS, Linda Elmer's service was marked by her care and concern for the staff, students and families in maintaining student schedules and data and assisting students, parents, teachers, staff members, visitors and vendors with multiple items on a daily basis, *and*

WHEREAS, Linda Elmer filled the additional role as treasurer of the extra-classroom activities fund for the high school for many years, working with students, faculty advisors and others in accounting for projects, activities and events of student organizations, *and*

WHEREAS, the Board of Education recognizes that the contributions of each employee are essential to student achievement and success

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Wayne Central School District that the service of Linda Elmer is recognized and commended, with grateful appreciation, *and*

BE IT FURTHER RESOLVED, that a copy of this resolution be presented to Linda Elmer and that the school district clerk is hereby directed to cause the text of this resolution to appear in the minutes of the Board of Education meeting of September 29, 2005.

**RESOLUTION COMMENDING RICHARD GALVIN
UPON THE OCCASION OF HIS RETIREMENT IN THE FIELD
OF SECONDARY GUIDANCE COUNSELOR**

WHEREAS, Richard Galvin has retired effective June 30, 2005, *and*

WHEREAS, said retirement concludes a career of 30 years as a guidance counselor, including 24 years at Wayne Central School District, *and*

WHEREAS, Richard Galvin served the students and families of Thomas C. Armstrong Middle School and James A. Beneway High School, and the residents of the community, as a school counselor, *and*

WHEREAS, Richard Galvin worked with students and their parents or guardians in course selection, orientation programs, financial aid and college and career counseling, *and*

WHEREAS, Richard Galvin was respected for his expertise in developing and resolving conflicts in the "master schedule" for student and teacher class assignments and for his care and concern for each of the students with whom he worked, *and*

WHEREAS, Richard Galvin further served the school community on the pupil services team, as a light and sound manager for the performing arts center/auditorium, as an audio and media coordinator for indoor and outdoor interscholastic athletic events, as an advisor for the Student-Faculty Senate and as a resource person and board member for the local chapter of Dollars for Scholars, *and*

WHEREAS, the Board of Education recognizes that the contributions of each employee are essential to student achievement and success

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Wayne Central School District that the service of Richard Galvin is recognized and commended, with grateful appreciation, *and*

BE IT FURTHER RESOLVED, that a copy of this resolution be presented to Richard Galvin and that the school district clerk is hereby directed to cause the text of this resolution to appear in the minutes of the Board of Education meeting of September 29, 2005

**RESOLUTION COMMENDING MARIAN MAZURA
UPON THE OCCASION OF HER RETIREMENT AS A
TEACHER AIDE & TEACHING ASSISTANT**

WHEREAS, Marian Mazura has retired effective August 1, 2005, *and*

WHEREAS, said retirement concluded a career of 24 years service to the Wayne Central School District and the residents of the community, *and*

WHEREAS, Marian Mazura served as a teacher aide and teaching assistant in the areas of reading and language arts for grades three through five at Ontario Elementary School, *and*

WHEREAS, Marian Mazura was respected for her attention to instructional detail and concern for the achievement of each of her students, *and*

WHEREAS, Marian Mazura also provided support for students in the homework hangout, early arrival and breakfast supervision, silent study hall, detention center, bus loop and school lunch duty, and Friendship Groups, among others, *and*

WHEREAS, Marian Mazura was highly regarded by her students, fellow employees and her supervisors, *and*

WHEREAS, the Board of Education recognizes that the contributions of each employee are essential to student achievement and success

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Wayne Central School District that the service of Marian Mazura is recognized and commended, with grateful appreciation, *and*

BE IT FURTHER RESOLVED, that a copy of this resolution be presented to Marian Mazura and that the school district clerk is hereby directed to cause the text of this resolution to appear in the minutes of the Board of Education meeting of September 29, 2005.

**RESOLUTION COMMENDING DAVID SCOTT
UPON THE OCCASION OF HIS RETIREMENT
IN THE FIELD OF ENGLISH EDUCATION**

WHEREAS, David Scott has retired effective June 30, 2005, *and*

WHEREAS, said retirement concludes a career of 34 years of service at Wayne Central School District, *and*

WHEREAS, David Scott served the students and families of Thomas C. Armstrong Middle School and James A. Beneway High School and the residents of the community, in the area of language arts and English education, *and*

WHEREAS, David Scott insured opportunities for student participation and engagement in their classes and taught them that high expectations for learning and careers were essential for achievement and accomplishment, *and*

WHEREAS, David Scott was recognized for leadership in the “art” of teaching and served in leadership and supportive roles through service as a department chairperson at the high school for 20 years, member of the building planning team for school improvement and in district-wide activities such as the district curriculum council and curriculum development for English, language arts and social studies, *and*

WHEREAS, David Scott worked with students as an advisor for student-faculty senate and with staff members in review sessions for teaching assistants and training for teaching the Great Books, *and*

WHEREAS, the Board of Education recognizes that the contributions of each employee are essential to student achievement and success,

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Wayne Central School District that the service of David Scott is recognized and commended, with grateful appreciation, and

BE IT FURTHER RESOLVED, that a copy of this resolution be presented to David Scott and that the school district clerk is hereby directed to cause the text of this resolution to appear in the minutes of the Board of Education meeting of September 29, 2005

**RESOLUTION COMMENDING CAROLYN STOWE
UPON THE OCCASION OF HER RETIREMENT IN THE FIELD
OF ELEMENTARY EDUCATION**

WHEREAS, Carolyn Stowe has retired effective June 30, 2005, *and*

WHEREAS, said retirement concludes a career of 37 years in education, 33 years of them at Wayne Central School District, *and*

WHEREAS, Carolyn Stowe served the students and families of Walworth Elementary School, Freewill Elementary School and Ontario Elementary School in primary and elementary grades, and the residents of the community, *and*

WHEREAS, Carolyn Stowe developed a positive classroom environment for her students and encouraged parents to take an active role in their child’s education, *and*

WHEREAS, Carolyn Stowe served as a team leader, as a member of the building planning team for school improvement, as an intramural coach and on committees for talent shows, assemblies, holiday toy drives, and language arts, among others, *and*

WHEREAS, Carolyn Stowe shared her expertise with student teachers and further served the school district as a member of textbook selection committee for health education and on district-wide committees on math, health education, benchmarks and language arts, among others, *and*

WHEREAS, the Board of Education recognizes that the contributions of each employee are essential to student achievement and success,

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Wayne Central School District that the service of Carolyn Stowe is recognized and commended, with grateful appreciation, *and*

BE IT FURTHER RESOLVED, that a copy of this resolution be presented to Carolyn Stowe and that the school district clerk is hereby directed to cause the text of this resolution to appear in the minutes of the Board of Education meeting of September 29, 2005

**RESOLUTION COMMENDING DEBORAH WOOD
UPON THE OCCASION OF HER RETIREMENT
IN THE FIELD OF SPECIAL EDUCATION**

WHEREAS, Deborah Wood has retired effective June 30, 2005, *and*

WHEREAS, said retirement concludes a career of 26 years of service at Wayne Central School District, *and*

WHEREAS, Deborah Wood served the students and families of Thomas C. Armstrong Middle School and the residents of the community, in the area of special education, *and*

WHEREAS, Deborah Wood encouraged students to take pride in their efforts, helped them advocate for themselves in a positive way and worked closely with parents to insure student achievement and success, *and*

WHEREAS, Deborah Wood served as a member of the building planning team for school improvement, as a consultant teacher for children in varied subject areas and as a mentor for staff members in developing ways to assist students with special educational needs, *and*

WHEREAS, Deborah Wood assisted with staff recognition activities and planning the middle school talent show, served on the pupil services team, and as chairperson of the building sub-committee for the Committee on Special Education, *and*

WHEREAS, the Board of Education recognizes that the contributions of each employee are essential to student achievement and success

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Wayne Central School District that the service of Deborah Wood is recognized and commended, with grateful appreciation, *and*

BE IT FURTHER RESOLVED, that a copy of this resolution be presented to Deborah Wood and that the school district clerk is hereby directed to cause the text of this resolution to appear in the minutes of the Board of Education meeting of September 29, 2005

**RESOLUTION COMMENDING SANDRA WOODARD
UPON THE OCCASION OF HER RETIREMENT
AS DIRECTOR OF STUDENT SERVICES**

WHEREAS, Sandra Woodard has retired effective July 8, 2005, *and*

WHEREAS, said retirement concluded a career of 21 years in education, including 16.5 years of service to the Wayne Central School District and the residents of the community, *and*

WHEREAS, Sandra Woodard served staff, students and families of the school district as a teacher of special education, assistant middle school principal, director of student services and chairperson of the Committees on Special Education and Pre-School Special Education, *and*

WHEREAS, Sandra Woodard provided leadership and training for teachers who worked both directly and indirectly with students with special educational needs, including, pupil services teams

and subcommittees of the Committee on Special Education at each school, and the transition from pre-school to school age services, *and*

WHEREAS, Sandra Woodard recognized the diverse needs of each child and importance that high expectations for learning have on the academic achievement of each child, *and*

WHEREAS, Sandra Woodard assisted in introduction of new and emerging trends in education such as effective teaching and model schools and in careful planning and development of programs and services, taking special leadership in development of outcomes for graduates of our high school and the many components of the district's Comprehensive District Educational Plan (CDEP), *and*

WHEREAS, the Board of Education recognizes that the contributions of each employee are essential to student achievement and success

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Wayne Central School District that the service of Sandra Woodard is recognized and commended, with grateful appreciation, *and*

BE IT FURTHER RESOLVED, that a copy of this resolution be presented to Sandra Woodard and that the school district clerk is hereby directed to cause the text of this resolution to appear in the minutes of the Board of Education meeting of September 29, 2005.

On the question, the resolutions were adopted by a vote of 7 Ayes, 0 Nays, 2 Absent (Mr. Johnson, Mr. Robusto).

Mrs. Brunner thanked each retiree for their service to the district. Those present spoke briefly of their many years with staff and students in the school district

IX. BOARD PRESIDENT'S COMMENTS – None

❖ **REPORT ON ACTION ITEMS BY THE SUPERINTENDENT OF SCHOOLS – None**

❖ **REPORTS OF THE SUPERINTENDENT OF SCHOOLS**

A. TRUSTEE PARTICIPATION • NYS SCHOOL BOARDS ASSOCIATION

Mr. Havens distributed materials related to the annual meeting of the NYS School Boards Association in Rochester, October 27-29, 2005.

❖ **ITEMS FOR BOARD OF EDUCATION ACTION**

A. APPOINT VOTING DELEGATE • RESOLUTIONS ASSEMBLY • NYS SCHOOL BOARDS ASSOC

Mr. Havens presented to option for designation of a trustee as a voting delegate at the annual meeting of the NYS School Boards Association, noted above, for consideration by the Board of Education.

Mr. Wyse offered a **MOTION** to designate Mrs. Lyke as voting delegate and Mrs. Brunner as alternate. 7 Ayes, 0 Nays, 2 Absent (Mr. Johnson, Mr. Robusto), Carried.

B. RESOLUTIONS FOR CHANGE ORDERS • 2002 Capital Improvement Project

Mr. Havens presented change orders for the 2002 Capital Improvement Project for review and consideration by the Board of Education pursuant to school district policy.

Mr. Wyse offered a **MOTION**, seconded by Mrs. Brunner, to adopt the following **RESOLUTIONS** for change order for the 2002 Capital Improvement Project, **TO WIT:**

**RESOLUTION TO APPROVE CHANGE ORDER #9
FOR THE 2002 CAPITAL IMPROVEMENT PROJECT**
(Christa Construction – Ceiling/Soffits. “A” Wing – High School)

BE IT RESOLVED that, upon the recommendation of the superintendent of schools, the Board of Education of Wayne Central School District hereby approves change order #9 in the amount of \$10, 572.00 for the cost to remove existing plaster ceiling, and install new soffits as required and acoustical ceiling tile in the “A” wing in front of the old gymnasium

**RESOLUTION TO APPROVE CHANGE ORDER #13
FOR the 2002 CAPITAL IMPROVEMENT PROJECT**
(Christa Construction – Floor Tiles – Team Room – High School)

BE IT RESOLVED that, upon the recommendation of the superintendent of schools, the Board of Education of Wayne Central School District hereby approves change order #13 in the amount of \$15,120.00 for the cost to install ceramic mosaic tile floor and glazed cove base in the team rooms, at the high school.

**RESOLUTION TO APPROVE CHANGE ORDER #32
FOR the 2002 CAPITAL IMPROVEMENT PROJECT**
(Blackmon-Farrell Electric - Re-Install Conduit/Wiring – High School)

BE IT RESOLVED that, upon the recommendation of the superintendent of schools, the Board of Education of Wayne Central School District hereby approves change order #32 in the amount of \$10,200.00 for the cost to reinstall new conduit & wire damaged by the site contractor when working outside the south end of “D” wing.

Mr. Havens noted that the cost for Change Order #32 is a back charge to Christa Construction, the general contractor for the 2002 Capital Improvement Project.

On the question, the **RESOLUTIONS** were adopted by a vote of 7 Ayes, 0 Nays, 2 Absent (Mr. Johnson, Mr. Robusto) (copy attached to these minutes in the minute book)

❖ **POLICY COMMITTEE ITEMS**

Policy Committee Charge for 2005-2005

Mr. Triou presented the proposed charge for the policy committee for the 2005-2006 school year for review and consideration by the Board of Education.

Mrs. Brunner offered a **MOTION** to adopt the proposed charge for the policy committee for the 2005-2006 school year as presented by the committee. 7 Ayes, 0 Nays, 2 Absent (Mr. Johnson, Mr. Robusto)

❖ **ADDITIONAL BOARD MEMBER COMMENTS – None**

❖ **ADJOURNMENT**

Mr. Wyse offered a **MOTION** to adjourn the meeting at 8:12 p.m. and gather in the dining room of the high school cafeteria for a reception for retirees, their family members, staff members and visitors. .7 Ayes, 0 Nays, 2 Absent (Mr. Johnson, Mr. Robusto), Carried.

Respectfully submitted,

JAMES E. SWITZER
School District Clerk

APPROVAL OF MINUTES

The foregoing minutes of the Board of Education were submitted for review & (approved as presented)(corrected as noted) at the meeting of

October 13, 2005

School District Clerk

JES/jes:wp

NEW STAFF

FIRST NAME	LAST NAME	JOB	BLDG	HIRE DATE
Amy	Gebhardt	Public Info Specialist	DO	29-Aug-05
Kimberly	Maira	Grant Writer	DO	01-Sep-05
Patricia	Dell'Olio	1:1 Aide	FE	18-Jan-05
Heather	Armstrong	LTS Special Ed	FE	01-Sep-05
Andrea	Baggott	1:1 Aide	FE	01-Sep-05
Joan	DiFabio	1:1 Aide	FE	01-Sep-05
Shannon	Sabin	1:1 Aide	FE	01-Sep-05
Andrea	Milsome	1:1 Aide	FE	01-Sep-05
Sharon	Gruttadauria	LTS Kindergarten	FE	26-Sep-05
Joyce	Curtis	Food Svc Helper	FE	05-Sep-05
Stephanie	Sage	Food Svc Helper	FE	05-Sep-05
Nanette	Coro	Typist	HS	18-Oct-04
Myra	Cotsonas	1:1 Aide	HS	19-Oct-04
Dawn	Heintzelman	Food Svc Helper	HS	01-Nov-04
Ruth	Beck	1:1 Aide	HS	14-Feb-05
Richard	Powers	Cleaner	HS	24-Feb-05
Tracy	Prizzi	Cleaner	HS	24-Feb-05
Michelle	Pagani	Science	HS	28-Feb-05
Bunny	Trost	Typist	HS	29-Aug-05
Lindsey	Robusto	LTS Spanish	HS	01-Sep-05
Justin	Marino	Social Studies	HS	01-Sep-05
Julie	Schwartz	Counselor	HS	01-Sep-05
Anna	McGrath	Science	HS	01-Sep-05
Jeffrey	Ugine	Science	HS	01-Sep-05
Stacy	Fravel	LTS Counselor	HS	01-Sep-05
Meybhol	Vanegas	Spanish	HS	01-Sep-05
Kay	Drechsler	1:1 Aide	HS	12-Sep-05
Cynthia	Fisher	1:1 Aide	HS	14-Sep-05
Mary Pat	MacAdam	1:1 Aide	HS	20-Sep-05
Lisa	Schlegel	Science	MS	01-Sep-05
Janis	Becker	Science	MS	01-Sep-05
Joanne	McCulloch	1:1 Aide	MS	01-Sep-05
Jennifer	Saul	Gr 8 ELA	MS	01-Sep-05
Penny	Spina	Special Ed	MS	01-Sep-05
Melissa	Banks	LTS Reading	MS	01-Sep-05
Richard	Hargarther	Cleaner	MT	24-Feb-05
Cara	VanderBrook	LTS Gr 3	OE	01-Sep-05
Lisa	Housler-Rojas	LTS Gr 4	OE	01-Sep-05
Tracy	Beachner	LTS Gr 3	OE	01-Sep-05
Patricia	Griswold	School Nurse	OE	01-Sep-05
Wendy	Freida	1:1 Aide	OE	01-Sep-05
Michele	Farley	Special Ed	OE	01-Sep-05
Sandra	Adolf	Teacher Aide	OE	01-Sep-05
Jeremiah	Brandt	Physical Ed	OP	03-Feb-05

Heidi	Ward	1:1 Aide	OP	06-Dec-04
Jessica	Rice	Special Ed	OP	01-Sep-05
Timothy	Burlee	Physical Ed	OP	01-Sep-05
Louise	Tucker	1:1 Aide	OP	06-Sep-05
Bev	Flanagan	Lunch Monitor	OP	05-Sep-05
Tom	Hemstreet	Driver	TR	18-May-04
Terry	Nevil	Driver	TR	04-Oct-05
Francesca	Masisak	Driver	TR	19-Oct-04
Julynn	Criscuolo	Driver	TR	08-Nov-04
Dale	Cline	Driver	TR	29-Nov-04
Larry	Priest	Driver	TR	04-Apr-05

WAYNE CENTRAL SCHOOL DISTRICT

To: Board of Education

From: Michael Havens, Superintendent of Schools
(Prepared by Mark D. Callahan, Director of Human Resources)

Re: Personnel Action

Date: October 13, 2005

The following is submitted for your review and approval.

INSTRUCTIONAL STAFF

RESIGNATIONS: None

LEAVE OF ABSENCE: None

APPOINTMENTS:

Sharon Gruttadauria, Kindergarten Teacher (.5 FTE), NYS Control No. 895854991 (Permanent, effective 09/01/1997) assigned to the Freewill Elementary School, a three month temporary appointment effective September 29, 2005 through December 23, 2005 at \$36,250 (base + MS) pro-rated.
Replacement for Laura Gilbert (child rearing leave).

Stephanie Potter, Special Education Teacher, NYS Control No. 185190021 (Provisional, valid through 09/01/2006) assigned to the James A. Beneway High School, a three year probationary appointment effective November 7, 2005 through November 6, 2008 at \$38,089 (base + MS) credited with three years of experience. *New position.*

SUPPORT STAFF

RESIGNATIONS: None

LEAVE OF ABSENCE:

James Klem, Bus Driver assigned to the Transportation Department, a one year unpaid leave of absence effective September 6, 2006 through June 30, 2006. *For personal reasons.*

APPOINTMENTS:

Michelle DiSalvatore, Head Bus Driver, assigned to the Transportation Department, a permanent Civil Service appointment effective November 7, 2005.

Cynthia Fisher, Teacher Aide (1:1 Aide), assigned to the James A. Beneway High School, a temporary Civil Service appointment effective September 14, 2005 through June 30, 2006 at \$8.25/hr. *Replacement for Jaime Gallo (promoted to teaching position).*

Richard Hargarther, Cleaner, assigned to the James A. Beneway High School, a permanent Civil Service appointment having served a successful probationary period, effective August 24, 2005.

Mary Pat McAdam, Teacher Aide (1:1 Job Coach), assigned to the James A. Beneway High School, a temporary Civil Service appointment effective September 20, 2005 through June 30, 2006 at \$12.15/hr. *Replacement for Karen Pickard (appointed as full time teacher aide).*

Richard Powers, Cleaner, assigned to the James A. Beneway High School, a permanent Civil Service appointment having served a successful probationary period, effective August 24, 2005.

Tracy Prizzi, Cleaner, assigned to the James A. Beneway High School, a permanent Civil Service appointment having served a successful probationary period, effective August 24, 2005.

Louise Tucker, Teacher Aide (1:1), assigned to the Ontario Primary School, a one year temporary Civil Service appointment effective September 6, 2005 through June 30, 2006 at \$8.25/hr. *New position.*

SUBSTITUTE SUPPORT STAFF (AMENDED)

Stacy Wright, Substitute Bus Driver effective September 19, 2005 at \$10.80/hr.

ANNUAL STIPEND APPOINTMENTS (AMENDED)

❖ Department Chairpersons: rate - \$1,807 plus \$171 per supervised teacher

<u>Name</u>	<u>Department</u>	<u>Bldg.</u>	<u>#Tchr</u>	<u>Rate</u>
Faye Eaton	English	MS	7	\$ 3,004

❖ Advisors

<u>Name</u>	<u>Activity</u>	<u>Bldg.</u>	<u>Rate</u>
Judy Porray	Drama Director	HS	\$1,758
James Herendeen	Vocal Director	HS	\$1,758
Michael Lester	Instrumental Director	HS	\$1,758
James Herendeen	Accompanist	HS	\$585

❖ Team Leaders: rate - \$1,807 plus \$92 per supervised teacher

<u>Name</u>	<u>Grade Level</u>	<u>Bldg.</u>	<u>#Tchr</u>	<u>Rate</u>
Amber Wawrzaszek	Grade 6 Neptune (2 nd)	MS	6.17	\$1,187.32

❖ Model School Club Advisors

<u>Name</u>	<u>Activity</u>	<u>Bldg.</u>	<u>Rate</u>
Meybhol Vanegas	Spanish Club	HS	\$568.00

❖ **Intramural Supervisors: rate - \$28 per day (NTE \$3,306 total)**

<u>Name</u>	<u>Activity</u>	<u>Bldg.</u>	<u>Rate</u>
Jeremiah Brandt	Intramurals	OE	\$28/Day
Katie Mangos (sub)	Intramurals	OE	\$28/Day
Robert Magin	Intramurals	FE	\$28/Day
Martha Hanley	Intramurals	FE	\$28/Day
Tiffany Cotsonas	Intramurals	FE	\$28/Day
David Leone	Intramurals	MS	\$28/Day
Scott Freischlag	Intramurals	MS	\$28/Day
Maureen Doyle	Intramurals	MS	\$28/Day
Dan Harris	Intramurals	HS	\$28/Day
Tom Gentile	Intramurals	HS	\$28/Day
David Marean	Intramurals	HS	\$28/Day
Kim Baker	Intramurals	HS	\$28/Day

Wayne Central School District
Ontario Center, NY 14520

TO: Board of Education
FROM: Michael Havens
RE: Consensus Agenda
DATE: October 13, 2005

The following items are being recommended for approval in a consensus agenda:

- 1. Accept August 31, 2005 Treasurer's Report**
- 2. Adopt Red Ribbon Resolution**
- 3. Award BOCES Co-Op Paper [Bid](#)**
- 4. Approve Year End Budget [Transfers](#)**
- 5. Accept [Gift](#) to the District of Land**
- 6. Accept Year End Financial Recommendations**

TO: Michael Havens
Superintendent of Schools
FROM: Gregory J. Atseff
Assistant Superintendent for Business
DATE: October 13, 2005
RE: BOCES Cooperative Bid for Xerographic, Personal Computing, & Fine Papers

Wayne Central School District participated in a cooperative bid with the schools in the Wayne-Finger Lakes BOCES area for Xerographic, Personal Computing & Fine Papers.

Wayne-Finger Lakes BOCES awarded the bid by groupings. Bids include all shipping & delivery charges.

I recommend that we accept the recommendation of the Wayne-Finger Lakes BOCES to award the bid for Xerographic, Personal Computing, & Fine Papers to RICOH Corporation, 1531 Boettler Rd. Ste E, Uniontown, OH 44685, as the lowest responsible bidder for Xerographic Paper and to Economy Paper, 1175 East Main Street, Rochester, NY 14609 for Card Stock.

/db

TO: Michael Havens
Superintendent of Schools
FROM: Gregory J. Atseff
Assistant Superintendent for Business
DATE: October 13, 2005
RE: Budget Transfers

In accordance with Policy #5330, please present the attached list of budget transfers to the Board of Education for their approval at their meeting on October 13, 2005.

GJA/db
c: Helen Jensen, Clerk
Attachment

To: Michael Havens, Superintendent of Schools

From: Gregory Atseff, Assistant Superintendent for Business

Date: October 6, 2005

Re: Gift to the District

One of the district's residents has offered to donate a small piece of land to the district. This donation from Mr. Paul Sucher, 1606 Ridge Road, Ontario Center, Tax ID# 62117-12-835602, will allow the district to install a 6' fence along the district's north property line. This donation will allow the district to keep the installation of the fence completely north of the drainage ditch that runs along the north border of the district's property.

Please present the following resolution to the Board of Education, at their meeting on October 13, 2005:

Resolution

Resolved; that upon the recommendation of the Superintendent of Schools, the Board of Education of the Wayne Central School District hereby accepts a gift of land from Mr. Paul Sucher.

To: Michael Havens, Superintendent of Schools
 From: Gregory Atseff, Assistant Superintendent for Business
 Date: October 6, 2005
 Re: Year End Financial Position

Below is an analysis of our financial position at year end for 2004/2005.

Year End Financial Position

Beginning Fund Balance	\$2,764,010
Revenues	34,222,227
Expenditures	(31,930,253)
Carryover Encumbrances	(615,307)
TOTAL	\$4,440,677
2005/06 Appropriated Fund Balance	(900,000)
2005/06 Unappropriated Fund Balance	(725,614)
Excess Fund Balance	\$2,815,063

As the numbers above show, we were able to meet our financial goals established during the 2005/2006 budget process. This is very important because any shortfall in the \$900,000 appropriated fund balance, would have added to the tax rate increase of .9% that was projected at budget time. We need to have the Board of Education approve the transfer of the \$2,815,063 excess fund balance to reserve funds to bring the district to the 2% legal limit for unappropriated fund balance.

I recommend the following transfers:

Capital Reserve	\$425,000
Bus Reserve	\$1,365,063
Unemployment Reserve	\$400,000
ERS Reserve	\$400,000
Retirement Benefits Reserve	\$225,000
Total	\$2,815,063

Once the transfers are done, the balance in the Capital Reserve will be \$998,323, the balance in the Bus Reserve will be \$1,530,879, the balance in the Unemployment Reserve will be \$468,027, as of June 30, 2005. The ERS Reserve and the Retirement Benefits Reserve are new reserves and have no prior balance.