

**North Rose – Wolcott Central School District  
School Business Administrator’s Monthly Dash Board Report  
April 2016**

**1. 2015 – 2016 District Data**

- Approved Budget - \$26,593,836
- Tax Levy - \$9,037,155
- True Value Tax Rate - \$14.84 per thousand
- Current student enrollment (as of 03/01/16)
  - K-12: 1180 (increase of 2)
  - In house UPK: 39 (no change)
  - Head Start UPK: 27 (decrease of 2)

**2. Transportation**

- Nothing new to report at this time.

**3. School Lunch**

- You may have heard of some neighboring districts providing free lunch or breakfast to all students in a specific building or the entire district. There was an article about “direct certification” in the March 2, 2015 edition of ON BOARD. In a nutshell some students automatically qualify for free or reduce-price meals based on certain factors and do not need to fill out the normal application. If 40% or more of our students qualify through this method, direct certification is an option for which we qualify. This means that we can offer free meals to all students in the building without anybody filling out applications. While this sounds fantastic, there are other things to consider. Just because we would be able to legally offer free meals to everybody, that doesn’t mean that we would receive funding for these meals. While we would receive some reimbursement, the rest of the cost would need to be made up from another funding source. Nancy and I investigated this possibility last year and the numbers didn’t align. We recently ran updated numbers to see if we could offer this as an option for next year. Unfortunately, our numbers have decreased and we cannot recommend it as an option at this time. We will have one new set of data to review within the next two weeks. I don’t anticipate that this will lead us in a different direction, but I will notify you if this becomes a viable option for consideration. I’ve attached a copy of the article for your reference.

**4. Facilities Department**

- We are still awaiting results for the water samples we had tested for lead.

## 5. Technology

- Nothing new to report at this time.

## 6. Capital Projects/Building Improvements/Ongoing Maintenance

- We will be opening bids on May 20 for the roof work to be done this summer.
- At this time we have not started the process for the tennis courts and masonry restoration. We will wait on this until after we have an adopted budget. If we have to go to a contingency budget, this work will not be able to take place.

## 7. Budgeting/Reserves

- Steve and I currently have meetings scheduled with the following groups to discuss the proposed spending plan:
  - Wolcott Rotary Club
  - Forever Young Senior Group
  - Wolcott Chamber of Commerce
  - North Rose Lions Club

We hope to be able to set up meetings with some additional groups.

- If our proposed spending plan is defeated, Steve and I will be recommending that the BOE adopt a contingency budget. This means:
  - The levy will stay flat at \$9,037,155. We will not be able to collect the additional 1.9% that we are proposing.
  - The capital outlay project will not be approved. We will not be able to do the masonry restoration and resurfacing of tennis courts at the high school.
  - We would need to remove funds that were budgeted for equipment (\$106,342).
  - We would need to reduce the administrative portion funds budgeted for benefits by \$6,500.

While this would be our recommendation, the BOE does have two other options:

- i. Propose the same spending plan for a second vote on June 21.
  - ii. Propose a different spending plan for second vote on June 21.
- Both the budget committee and the audit committee will need to meet sometime in the next month to review our formal reserve policy and long-term financial plan. Once both of these committees are comfortable with recommending that the BOE adopt these plans, we will place them on the June 14 agenda for final approval

## 8. Other Notes

- I have attached the monthly graph of incidents that Deputy Halvorsen has dealt with in the last month. In addition, I have attached a report from him summarizing his April activities.
- For efficiency reasons, we will be bringing Accounts Payable back in district next year, rather than continuing through the BOCES Central Business Office (CBO). In order to do this, we will need to create the position of Senior Account Clerk. I will be asking the BOE to take action on this at the May 24 meeting. We are

fortunate enough that we are able to hire the person currently doing our work at the CBO. Wayne County Civil Service has completed the paperwork so that she is able to transfer from Ontario County without having to re-test. We will then look to make an appointment at the June 14 meeting to be effective July 1. We may be pursuing a similar arrangement with payroll if the opportunity arises.

- We will be moving forward with hiring a Director of Facilities. We will look to create this position at the May 24 meeting as well. I'm not sure when we will look to make the appointment. That will be contingent upon the time that it takes us to find the best candidate.
- Just a reminder that you will be voting to approve the contract with the North Rose – Wolcott Administrators Association. This is a four-year agreement. Please let Steve or me know if you have any questions.
- For your reference, I've attached data from across the county that shows current staffing levels for Teaching Assistants and Teacher Aides.

# Is your school district serving free lunches to all eligible students?

By Courtney Samik  
POLICY CONSULTANT

Have your school policies kept up with changes in ways that your district's children can become eligible to receive free or reduce-price meals in school?

There are three ways this can occur:

- The traditional way involves parents or guardians filling out a form in which they disclose their income.

- A method called direct certification involves the State Education Department giving districts lists of children deemed qualified, without further application by households, to receive

- free or reduce-price meals households because of their families' participation in certain programs such as federal food assistance or Temporary Assistance for Needy Families. Medicaid benefits can trigger eligibility for those students from homes where the income is at or below 133 percent of the federal poverty level for the family size.

- All children in an entire school or an entire school district can receive free

meals in what's known as community eligibility. The federal Healthy, Hunger-Free Kids Act of 2010 allows low income/high need districts that meet certain provisions to elect to provide all students with free, nutritious breakfast and lunches, which New York State opted into during the 2012-13 school year.

NYSSBA recently updated its sample policy number 8520, Free and Reduced Price Meal Services to reflect different options that school boards may choose.

For instance, a school board can authorize direct certification to participate in the district's food programs to foster children. Migrant, runaway, homeless and Head Start children also can be "categorically"

eligible for free meals (i.e., eligible by virtue of being designated in those status categories). If the board chooses to allow direct certification in such cases, the district's policy should be changed to reflect it if it hasn't already done so.

For community eligibility, at least



40 percent of the students in a school, group of schools, or district are individually eligible for free food services. The federal government makes an adjustment reflecting the percentage of students who ordinarily would be ineligible for free or reduce-price lunch, then reimburses districts.

While there can be added expenses for the district, benefits may outweigh costs. Advantages include reduced administrative time for paperwork, reduced staff time spent recouping payment from

students, and reduced stigma among students receiving benefits.

According to Food Research and Action Center (FRAC), 101 districts serving a total of more than 300,000 children in New York State obtained community eligibility as of Sept. 1, 2014.

As a district's demographics sometimes change, it may be worth investigating periodically if your district would benefit from this option. The deadline to elect to do this for the 2015-16 school year is June 30, 2015.

More information can be found at <http://www.fns.usda.gov/school-meals/community-eligibility-provision>.

## Recently updated NYSSBA sample policies

NYSSBA Policy 5460, Child Abuse in a Domestic Setting was also updated due to changes in Chapter 205 of the Laws of 2014 that added paid athletic coaches as mandated reporters. The law is effective July 1, 2015.

NYSSBA Policy 5150, School Admissions was also updated in December, but when further regulations are issued, there may be additional changes.

NYSSBA Policy 4326, Programs for

English language learners was updated in December and again in February, and will be featured in an upcoming *On Board* Eye on Policy article.

If you would like samples of any of the above noted policies please email NYSSBA's policy department at [policy@nysbba.org](mailto:policy@nysbba.org) or call (800) 342-3360 and ask to speak with a member of the Policy Department.

## SUMMARY FOR April 2016

To: Robert Magin

From: Deputy Halvorsen

Incident # 70 04/04/16 elementary school student told staff that he wanted to kill himself, patrol completed a mental hygiene arrest and transported the student to Newark Wayne hospital for evaluation.

Incident # 71 04/05/16 patrol handled an off campus complaint of a middle school student, stating she was rapped patrol took statements and notified one of our investigators to do the follow ups.

Incident # 72 04/21/16 elementary school student got out of control on the bus, and was kicking at staff, patrol completed a juvenile referral on the student.

Incident # 73 04/25/16 elementary school completed lockdown drill and it went very well.

Incident # 74 04/26/16 elementary school helped staff with a student on the bus, that allegedly hit another student with his shoe by swinging it around patrol checked bus video but found nothing.

Incident # 75 04/28/16 middle school patrol helped check on a truant student by going to the residence of the student but no one was home, the school was going to follow up.

Incident # 76 04/29/16 elementary school possible intruder in the school staff reported a possible unknown subject on the second floor of the building; staff checked the area but found no one. Patrol did respond at checked the building but found nothing, patrol suggested that we lockdown if we have a possible intruder and that staff should confront the unknown subject to help make that decision.

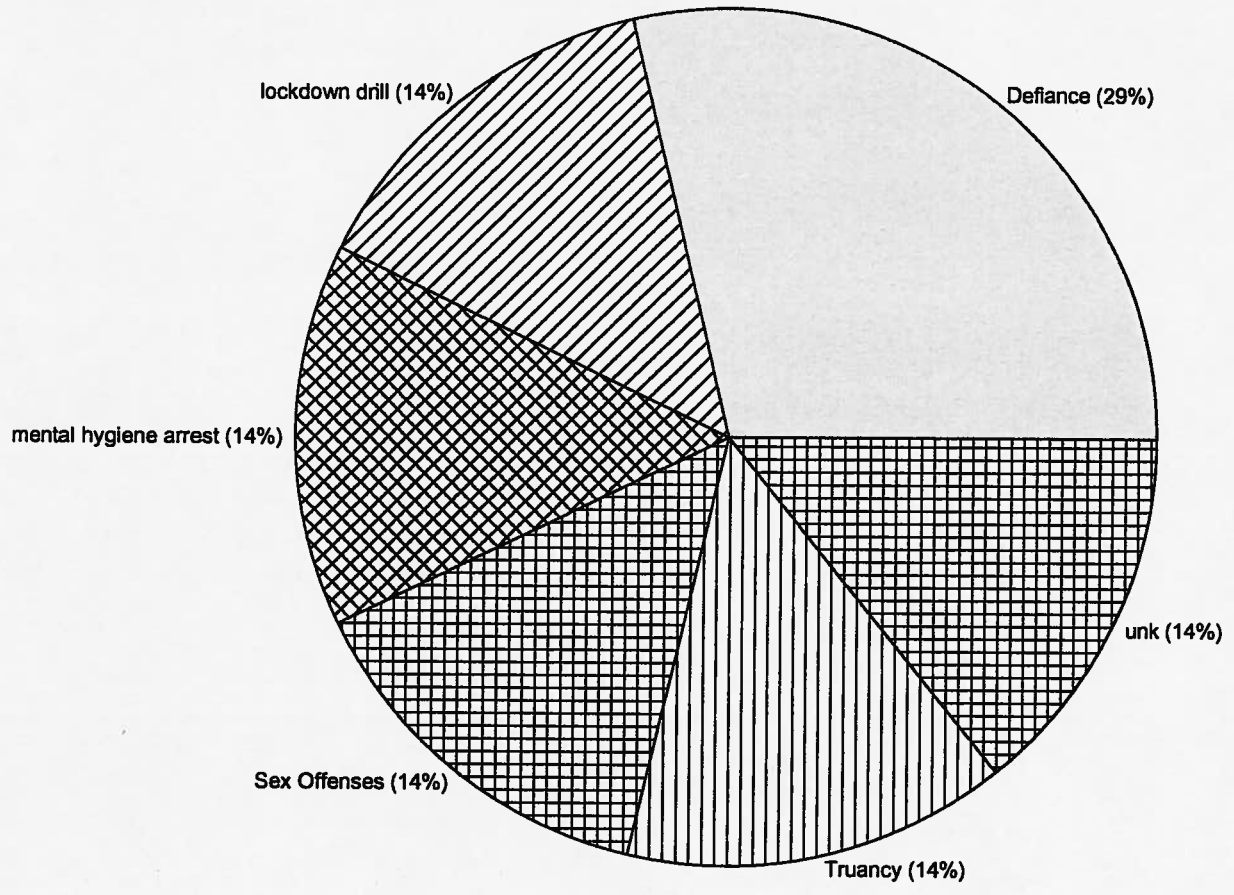
04/04/16 patrol did a teaching during forum about the effects of alcohol on the body and drinking and driving. 04/07/16 patrol completed rapid response training 04/09/16 patrol assisted with the junior ball. 04/13/16 completed active shooter training at mcc 04/19/16 patrol assisted with career day at the high school. 04/26/16 patrol helped with boy's night out at the elementary school. 04/28/16 patrol presented the no empty chair campaign to high school students.



# Incidents By Incident Type

04/01/2016 - 5/2/2016

Number of Incidents: 7



	Student Enrollment	TAs	Students/TAs	Aides	Students/Aides
Clyde-Savannah	826	17	48.59	18	45.89
Gananda	999	10	99.90	10	99.90
Lyons	876	13	67.38	18	48.67
Marion	713	13	54.85	12.5	57.04
Newark	2153	59.6	36.12	2	1076.50
<b>NRW</b>	<b>1217</b>	<b>25</b>	<b>48.68</b>	<b>26.7</b>	<b>45.58</b>
Pal-Mac	1921	7.4	259.59	22.3	86.14
Red Creek	931	18	51.72	36	25.86
Sodus	1075	22	48.86	14	76.79
Wayne	2260	19	118.95	80	28.25
Williamson	1055	17	62.06	11.4	92.54