

North Rose – Wolcott Central School District
Assistant Superintendent for Business and Operations' Monthly Dash Board Report
February 2017

1. 2016 – 2017 District Data

- Approved Budget - \$27,645,264
- Tax Levy - \$9,208,861
- True Value Tax Rate - \$14.86 per thousand
- Current student enrollment (as of 2/1/17)
 - K-12: 1190 (decrease of 7)
 - In house UPK: 35 (increase of 1)
 - Head Start UPK: 17 (decrease of 3)

2. Transportation

- As you know, we had a bus involved in an accident at the intersection of Route 104 and Lake Bluff Road on December 15. Our driver did receive a citation and has been convicted of Failure to Yield Right of Way at a Stop Sign. We will be addressing this personnel matter. Additionally, we have received a Notice of Claim from the other driver. It has been sent to our insurance carrier and their legal team will provide direction going forward.
- On Tuesday's agenda, you will see that Scott Converse is listed for a probationary appointment to the position of Assistant Transportation Supervisor. Scott has been in this role since March 23, 2016. However, that was a provisional appointment. When we created the position, there was not a current list of eligibility from Wayne County Civil Service to use for hire. The provisional appointment meant that Scott had to take the competitive test the next time that it was offered and score well enough to be on the list. He did take the test, scored well, and we are now changing his status to probationary (26 weeks). When the probationary period is done, we will look to make a permanent appointment.

3. School Lunch

- Nothing new to report at this time.

4. Facilities Department

- I have attached a letter that I sent home with all students on February 7 concerning bugs showing up in our buildings. This letter has also been posted to our website. We are actively monitoring for any bed bug activity in the elementary school. We do not have any concerns about an infestation. However, due to public misperception, I am exploring future treatments to minimize the potential of a future situation.
- We experienced an issue with the hot water boiler at NRWE. A new boiler has been installed.

5. Technology

- We continuing to look for a Coordinator of Network and Technology Services. The position has been posted multiple times but has not garnered much interest. We will continue to search for the right candidate for this role.

6. Capital Projects/Building Improvements/Ongoing Maintenance

- Feb. 28 is the date of the capital project vote. Steve and I have finished our public presentations. The Q & A document will be going to the post office on Monday for mailing. The final document is a culmination of all the other mailings. That will be mailed the following week. We have also posted a video on our website explaining the absentee ballot process.
- I am in the process of meeting with our architect to identify work to include in a capital outlay project (\$100,000 built into the budget) for 17-18.

7. Budgeting/Reserves

- The first draft of instructional expenditures will be presented to the entire BOE on February 14. I will not be in attendance at this meeting. Steve and Melanie will be presenting this information. If you have questions in reference to the dollar amounts, they will be able to make note of them and I will follow up with the entire BOE.

8. Other Notes

- I have attached data from Deputy Pickett in reference to his January activities.
- Deputy Pickett met with the middle school students to discuss respect and posting pictures on social media. He also discussed the long-term effects and possible legal ramifications. This was followed with a session available to parents on February 8 (I have attached the flyer that was distributed). Unfortunately, we only had nine parents in attendance.
- On February 2 we held a lockdown drill at the high school. We included officers from both the Wayne County Sherriff's Department and the New York State Police. Two representatives from the local fire departments also observed. The drill went very well.
- Negotiations with the North Rose – Wolcott Teachers Association have reached impasse.
- The audit committee has recommended that the entire BOE accept the Single Audit Report, The Extraclassroom Activity Audit Report, and its associated Corrective Action Plan. This will be an item on the consent agenda for February 14.
- We have suspended our search for an Assistant Principal/Athletic Director for a couple of months. We will advertise again in the spring. In the meantime, Ted Woods continues to assist us in the area of athletics. Unfortunately, he has been getting paid at a rate that was set many years ago. In fairness to him, we will be adjusting his rate of pay at next week's meeting. I have also obtained a list of retired administrators that have interest in interim work. We will be exploring that list to see if we can find some additional help in the high school.

- Our girls' varsity basketball coach had a sudden medical situation arise that required him to resign for the rest of the season. Brian Hoyt helped us out for a week and Joe Cahoon will be finishing the season. These will be retroactive appointments on next week's consent agenda.



NORTH ROSE-WOLCOTT CENTRAL SCHOOL DISTRICT

11631 SALTER-COLVIN ROAD WOLCOTT, NEW YORK 14590 P. 315.594.3141 F. 315.594.2352

Robert D. Magin
Assistant Superintendent
for Business and Operations

S. J. Vigliotti, Sr.
Superintendent of Schools

Melanie E. Stevenson
Assistant Superintendent
for Instruction and School Improvement

February 7, 2017

Dear Parents,

Over the past few days, we have received multiple phone calls concerning "bug infestations" at the middle school and the elementary school.

While we periodically have reported sightings of various pests (mice, fleas, bedbugs, lice, cockroaches, etc.) in all of our buildings, we do not currently have an infestation of any pests.

At the middle school, there have been reported sightings of a cockroach on six different occasions over the past three months. All but one of these alleged sightings occurred prior to the Winter Holiday break in December. None of these reported sightings of single bugs have been confirmed to be a cockroach. However, all reports were taken seriously and pest control professionals were brought in every time to treat the reported areas. Additionally, various corrective actions have been implemented to help minimize the ability for a cockroach to survive in the building. Examples include, but are not limited to, caulking gaps in walls to prevent easy travel, fixing leaky faucets, and storing food items in air-tight containers.

In the elementary school, we have had two reported sightings of bedbugs. The first occurred on January 25. We have confirmed that a bed bug was on the shirt of a student that had recently visited a friend's home where bedbugs were present. The student's clothes were washed by the school nurse and all students in the same classroom placed their belongings in plastic bags to avoid any potential transfer. Pest control professionals were called in and could not find any signs of bedbug activity. However, last week, heat treatment was completed in that classroom. Additionally, chemical perimeter treatments were applied in the room as well as all surrounding rooms.

On February 6, it was reported that a student found a bedbug on a lunchbox in a different area of the building. Plastic bags were distributed to students for their personal belongings. This morning, pest control professionals were again onsite and have placed bed bug monitors in all student occupied spaces in the elementary building. If bedbug activity is detected, appropriate corrective action will be taken as needed. Additionally, as a precaution, all students in the elementary building will be bagging all of their personal belongings while at school. This practice will continue through Mid-Winter Recess. Attached to this letter you will find information pertaining to bedbugs.

Bugs (and their eggs) can attach to people's clothing and personal property. Due to this fact, they enter our buildings periodically. When we are aware that this has occurred, we immediately take corrective action. In addition, daily cleaning takes place on a normal basis that helps minimize the risk of an infestation. If you struggle with bedbugs or cockroaches in your home and are in need of assistance, please contact our school social worker, Mrs. Cathy Grasso. She can be reached by dialing 315-594-

3141, selecting the elementary school, and then selecting the counseling center. Please rest assured that we strive to maintain a clean and healthy environment for our students, staff, and entire community. If you have questions on these situations, please contact your child's building principal directly.

Sincerely,

A handwritten signature in blue ink that reads "R Magin". The signature is written in a cursive style with a large, stylized "R" and "M".

Robert D. Magin
Assistant Superintendent for Business and Operations

Health Alert

Bed Bugs

Bed Bugs are small and flat, parasitic insects. They feed solely on the blood of people and animals at night, while they are sleeping. Bed Bugs are a reddish-brown color and they are wingless. Unlike lice, they can live several months without a blood meal. Bed Bugs do not spread disease, but their presence will cause itching, which can sometimes lead to a secondary skin infection.

Each person can be affected differently from bed bug bites such as: no signs of bites/bed bugs, small bite marks, and/or a full blown allergic reaction. Bite marks can take up to 14 days on some to even show up, so it is very important to look for other clues while determining if there is a bed bug infestation. These clues are as follows:

- the bed bugs' exoskeletons after molting,
- bed bugs in the fold of mattresses and sheets,
- rusty-colored blood spots due to their blood-filled fecal material that they excrete on the mattress or nearby furniture, and
 - a sweet musty odor.



Health Alert

Bed

Bugs

How Did I Get Bed Bugs?

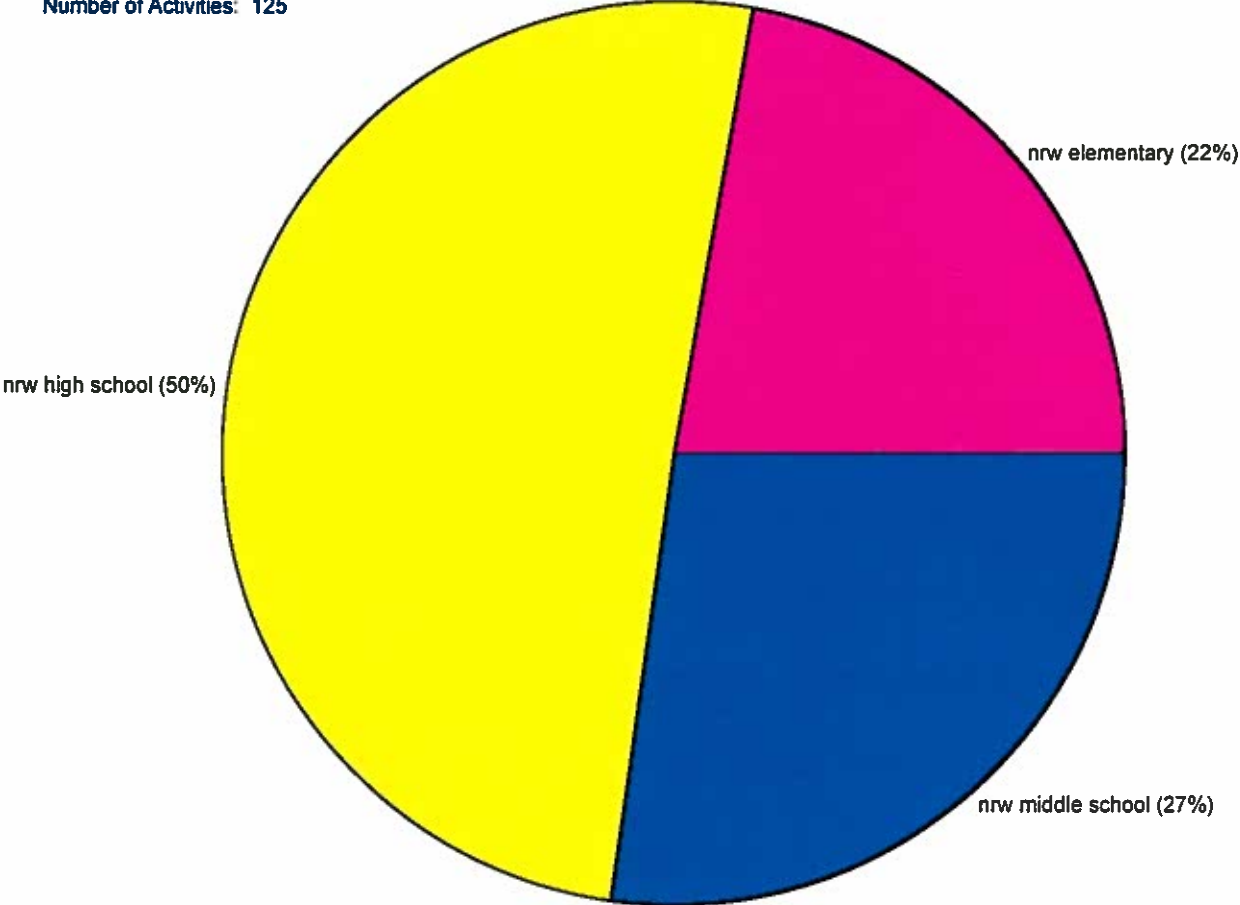
Bed Bugs are really good at hiding and their slim and flat body structures allow them to hide in the smallest of spaces and stay there for a long period of time. They are usually transported from place to place on people as they travel. Bed Bugs can travel in the seams and folds of luggage, overnight bags, folded clothes, bedding, furniture, and anywhere else where they can hide. Most people do not realize they are transporting stow-away bed bugs as they travel from location to location, infecting areas as they travel.

How Are Bed Bugs Treated and Prevented?

Bed bug bites usually do not pose a serious medical threat. The best way to treat a bite is to avoid scratching the area and apply antiseptic creams or lotions and take an antihistamine. Bed bug infestations are commonly treated by insecticide spraying. If you suspect that you have an infestation, contact your landlord or professional pest control company that is experienced with treating bed bugs. The best way to prevent bed bugs is regular inspection for the signs of an infestation.

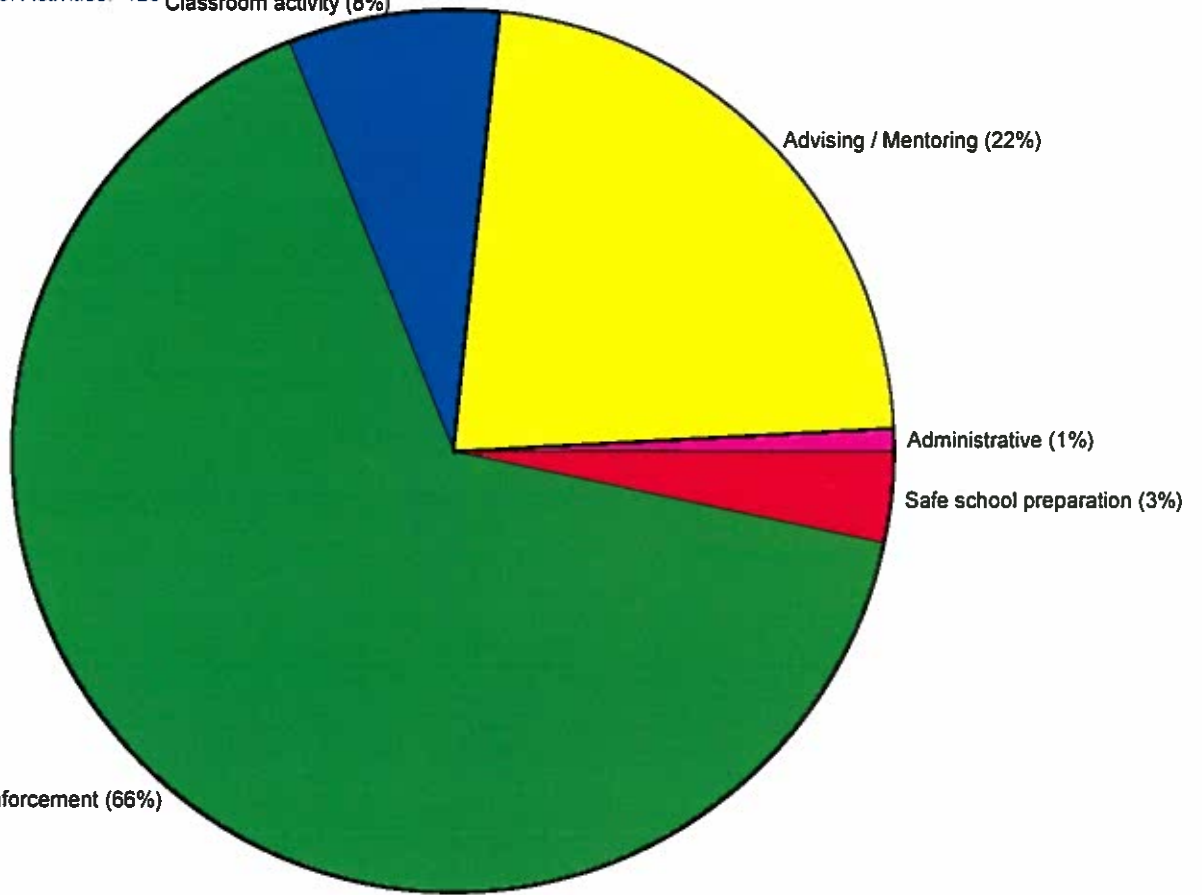
Activities by School

Number of Activities: 125



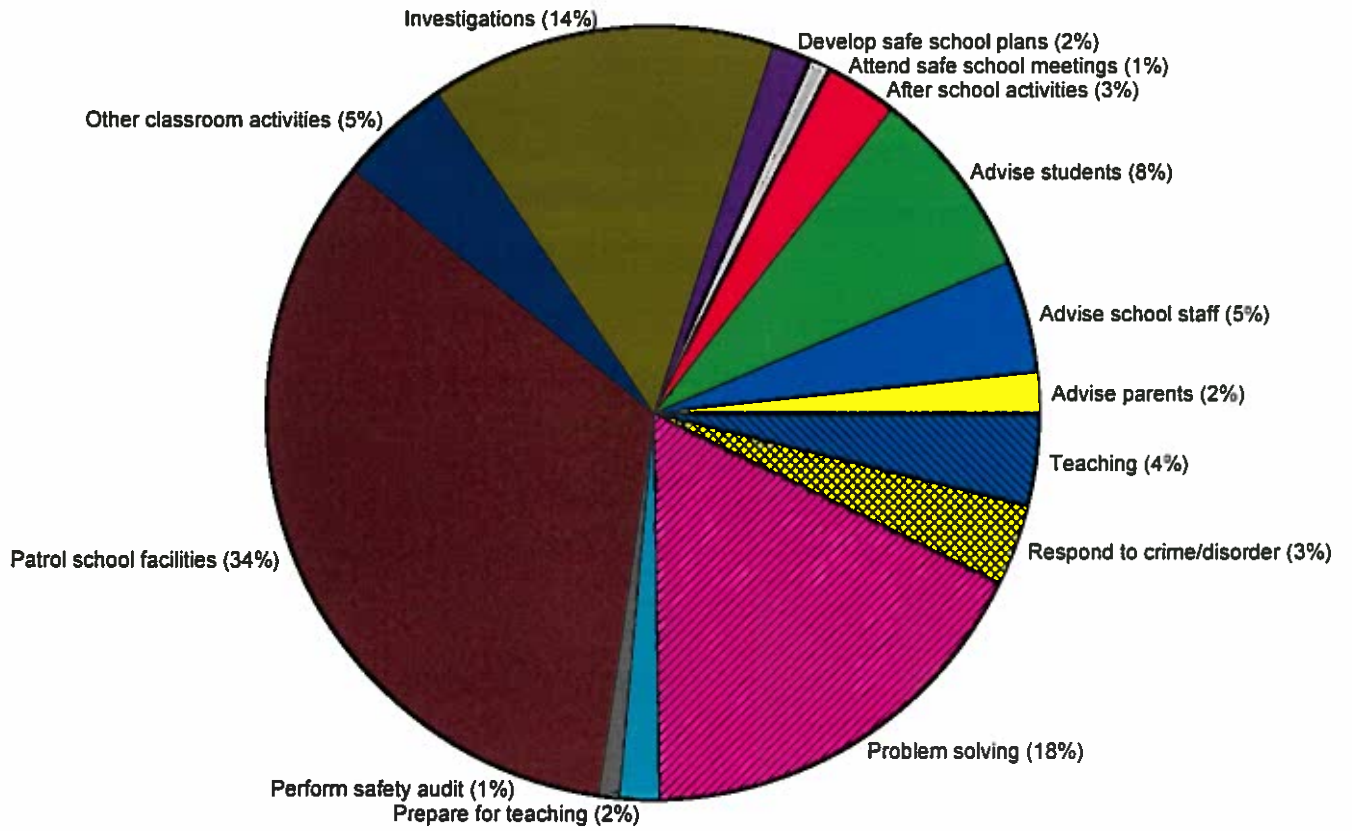
Activities by Activity Category

Number of Activities: 125



Number of Activities: 125

Activities by Activity Name



DOES YOUR CHILD USE SOCIAL MEDIA???



You are invited!

Wednesday February 8th, 2017

6:00pm

NRW Middle School Auditorium

Join Deputy Pickett and Assistant Principals Mrs. DeFeo and Mrs. Roberts-Grant to discuss the virtual risks your child is facing, how to help your child make positive decisions for online postings, signs to look out for if your child has become a victim of cyber bullying, and how to help if your child is a victim.

Childcare and Panera snacks will be provided!

Let's keep our kids safe off and on-line!