Mark Mathews
Report to the BOE
September 6, 2017

Tenet	SAP goals, action steps	Activities
2		• At our opening School Leadership Team meeting, we reviewed the 2017-2018 School Comprehensive Education Plan (SCEP), the school improvement document that was submitted in July to NYSED. Smart Goals:
		Tenet 2-SMART Goal: By September of 2017, the role of SLT will be defined and communicated to all staff. This description will include: ● An assessment calendar that includes all schoolwide and grade-level-specific assessments and professional development activities. ● SLT meeting dates for the 17-18 school year. ● Standing agenda items for SLT ● Constituent meeting dates/times ● An explanation of how SLT analyzes data to inform decisions that support student achievement in all subjects and grade levels ● An explanation of how the work of SLT relates to the NRW Strategic Action Plan, and the North Rose-Wolcott Central School District mission statement ● A job description and specific expectations of team members, including a written process for two-way communication between SLT members and all constituents
		Tenet 3-SMART Goal: By September of 2017, the School Leadership Team will develop a draft Middle School Professional Development Plan that outlines PD focus areas related to improved student outcomes. The plan will include: • A description of the focus of Leverage Leadership visits and follow-up conversations. • Monthly reporting to all teaching staff on the implementation of focus areas from Leverage Leadership visits and weekly lesson plan reviews by school leader. This will provide SLT with formative assessment data so that PD plans can be adjusted to accommodate all teacher learners. -Time for teachers to modify classroom practices in response to student outcomes.

							Tenet 4-SMART Goal: By November of 2017, all teachers will submit a plan that outlines four meaningful, documented feedback opportunities to students within the context of a unit, in a selected curricular area or course of instruction. This feedback will give students information on their progress toward unit-level learning targets, or student-generated goals. Feedback will include: -Teacher-provided questions for student to consider, teacher-identified points of confusion, and encouragement for expanded thinking or reconsideration of viewpoints on the given topic or unit targets -Student-developed questions to consider, self-identified points of confusion, and opportunities for expansion of their own learning. By March of 2017, teachers will submit a written reflection on the process, focusing on student engagement and learning outcomes.
							Tenet 5-SMART goal-By September of 2017, support services staff and the school leader will create a flowchart of the MTSS levels, including an if/then model and time frames involved with interventions. This flowchart will be shared with all teaching staff at the opening staff training sessions in August of 2017 and reviewed periodically throughout the year. The flowchart will include: • A list of social/emotional health supports. • A description of each support, or intended outcome for the support. • Clear, data-driven entry and exit criteria for students as they relate to social/emotional health supports. • A system for data analysis that tracks achievement data for all students who are involved with social/emotional health supports. • A timeline for periodic review of the social/emotional flowchart to account for new programs and changing student needs.
							Tenet 6-SMART goal-By September 2017, the school leader, in collaboration with the Cougar Pride (PBS) Team and SLT, will articulate a plan by which all families receive at least four positive communications of specific, positive feedback about their child's progress in school, which will lead to an increase number of families responding to our end of year family survey via the School Climate Transformation Grant.
							SLT also discussed how we will share information from the Leadership Council meetings with all teachers in our school. We are creating a plan whereby this communication is a monthly process. SLT agrees that k-12 consistencies are very important for our students and our programs.

	4	1.1.7					Leverage Leadership begins the 3rd week in September. M. Mathews will use an electronic record-keeping form to organize and focus his feedback to teachers. Coaching and feedback will be based on professional development focus areas and Danielson. Ratings are not involved but Danielson will be used to help guide coaching of teachers
3	4	1.1.3	1.4.3	2.6.7			MS PD plan-Goals and Focus areas came from SCEP plan. SLT is making some adjustments to our PD plan based the NYS ELA and Math outcomes, and on the book <u>The Growth Mindset Coach.</u> Faculty will read and participate in collegial discussions around the topics outlined by the book. Staff will also participate in organizing and delivering professional development. Feedback to students is a very important aspect of our professional learning this year. The SCEP calls for a unit design, where teachers provide students with focused, meaningful feedback, and students participate in the process, identifying points in the learning that were confusing, and evaluating their own work against success criteria.
		1.1.4	1.2.8				See the end of this document for a chart titled "The Roles of SLT." This set of criteria was developed to address our SMART goals at Tenet 2. It is designed to clarify the role of School Leadership Team, and provides a vision of what we want SLT to be. It is currently being reviewed by SLT and will be approved at our next meeting.
		1.4.4	1.1.3	1.4.13			We have organized several focused meeting opportunities for staff this year. We have organized **Vertical Team meetings**- 7th and 8th grade departments will meet with fifth and sixth grade counterparts to share student work samples. They will identify gaps in achievement, and discuss improvements to grade-level curriculum maps. The SLT is working on a plan for the involvement of teachers of special subjects and other areas in these meetings. **Tier 1 Action Plan meetings**: <u>Grades 5 and 6</u>-Grade level team meetings for sharing of strategies and information about upcoming units in any and all subjects
							<u>Grades 7 and 8</u>-Grade level team meetings to review student achievement and behavior data, using that information to develop or make adjustments to Tier 1 action plans
2		1.2.7					Teachers of the arts, physical education, home and careers, technology, foreign language, reading/math teachers, or support teachers will be matched with a grade level to be aware of grade-level interventions and efforts to improve student outcomes. Teachers will form a network of sharing to inform other teachers in these various areas.
	4	1.1.9	1.1.5	1.2.9			
3	5	1.2.7	1.4.3	2.1.3	2.5.3	2.6.6	**Tenet meetings:** All staff signs up for a Tenet group. Choices are Tenet group 3 (Curriculum Development and

							Support), 4 (Teacher Practices and Decisions), 5 (Cougar Pride), 6 (Parent/Community Engagement. All groups work collaboratively, with each staff person playing a role in the work of the team, supporting the process for taking actions outlined in the SCEP to meet the SMART goals and improve student outcomes. **New Teacher Meetings**: To provide professional development for new teachers as it relates to school-wide expectations for student management and instruction, to form a network of support for new teachers in their first year, or who may be new to our school.
6							We have also been working on a transition plan with the NRW MS Capital Project Transition Team. I met with parents at the fifth grade orientation in August, and asked for their input/support/participation as we develop this transition plan. The current fifth grade cohort will transition five times over the next five years. 2017-2018-From the ES to the MS as 5th grade 2018-2019-From the MS to the ES as 6th grade 2019-2020-from the ES to the HS as 7th grade 2020-2021-from the HS to the MS as 8th grade 2021-2022-from the MS to the HS as 9th grade

Overall a great opening and we are motivated to have a very productive year where students are at the center of all our decisions.

Upcoming Events:

September 12th – 5th grade Parent Instrumental Meeting Night – 6:00
BOE Meeting – 6:00
September 21st – MS Open House – 5:30-7:00
September 27th – MS Picture Day