

NORTH ROSE-WOLCOTT CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING

August 10, 2023 6:00 PM AUDITORIUM OF THE LEAVENWORTH MIDDLE SCHOOL

**PRESENT:**

**BOE Members:** Lucinda Collier, John Boogaard, Shelly Cahoon, Linda Eygnor, Tina Reed, Jasen Sloan, Paul Statskey

**Superintendent:** Michael Pullen

**District Clerk:** Tina St. John

Approximately 1 students, staff and guests

**1. Call to Order/Pledge of Allegiance**

President, Lucinda Callier called the meeting to order at 6:01p.m.

**Approval of Agenda:**

Motion for approval was made by Shelly Cahoon and seconded by Linda Eygnor with the motion approve 7-0.

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the agenda of August 10, 2023.

**2. Superintendent Update: Michael Pullen**

- Mr. Pullen presented a construction update.

**3. Board Member Requests/Comments/Discussion:**

- BOE President Lucinda Collier appointed the BOE Committees for the 2023-2024 school year
  - Board of Education Building Liaisons
    - Elementary School – John Boogaard
    - Middle School - Shelly Cahoon
    - High School – Linda Eygnor
    - Cougar Ops -Tina Reed
  - Four County Board of Directors – Linda Eygnor
  - Four County Legislative Committee – Linda Eygnor
  - District Safety Committee – Jasen Sloan
  - Policy Committee – Paul Statskey, Shelly Cahoon, Tina Reed
  - Audit Committee – John Boogaard, Shelly Cahoon, Paul Statskey
  - Handbook Committee – Lucinda Collier, Jasen Sloan, Paul Statskey
  - Building & Grounds/Capital Project/Energy – Entire BOE
  - Personnel & Negotiations Committee – Tina Reed, John Boogaard, Lucinda Collier

**4. Public Access to the Board:**

- No one addressed the Board of Education

**5. Consent Agenda:**

A motion for approval of the following items as listed under the CONSENT AGENDA is made by John Boogaard and seconded by Tina Reed with the motion approved 7-0.

a. Board of Education Meeting Minutes

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the Meeting Minutes of July 13, 2023.

b. Recommendations from CSE and CPSE

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the recommendations for the Committee on Special Education dated June 2, July 7, 20, 21, 26, and August 3, 2023; and instructs the Superintendent to implement the recommendations on behalf of the following individuals identified by student number:

|                 |       |       |       |       |       |       |  |  |
|-----------------|-------|-------|-------|-------|-------|-------|--|--|
| 14886           | 14882 | 14858 | 14879 | 14890 | 14687 | 14884 |  |  |
| IEP Amendments: |       |       |       |       |       |       |  |  |
| 13877           | 13170 |       |       |       |       |       |  |  |

c. 2023 School Tax Warrant

**RESOLUTION**

Whereas the Board of Education has been authorized by the voters of North Rose - Wolcott CSD to collect School Taxes at a sum not to exceed \$10,668,559 (General Fund) and \$223,100 (Wolcott Public Library and Rose Free Library).

Be it Resolved that the tax warrant of the Board, duly signed, shall be affixed to the tax rolls authorizing the collection of said taxes to begin September 1, 2023 and end October 31, 2023, giving the tax warrant an effective period of 61 days, at the expiration of which time the tax collector shall make an accounting, in writing, to the Board of Education.

Be it Further Resolved that the delinquent tax penalties shall be fixed as follows: September 1, 2023– September 30, 2023 - No Penalty; October 1, 2023 – October 31, 2023 - 2% Penalty; After October 31, 2023 unpaid taxes turned over to the County will incur additional penalties to be retained by the County.

d. Substitute Teachers and Substitute Service Personnel

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the individuals named on the substitute lists, which are on file with the District Clerk.

e. Approval of Special Education Plan

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the 2023-2024 North Rose-Wolcott Special Education Plan.

f. Approval of Professional Development Plan

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the 2023-2024 Professional Development Plan.

g. Personnel Items:

1. Letter of Resignation – Rachel Shanley

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the resignation from Rachel Shanley as an Elementary Teacher, effective August 14, 2023.

2. Letter of Resignation – Elizabeth Decker

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the resignation from Elizabeth Decker as School Nurse, effective August 27, 2023.

3. Letter of Resignation – Renee Swetman

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the resignation from Renee Swetman as Science Teacher, effective August 11, 2023.

4. Letter of Resignation – Sara McLean

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the resignation from Sara McLean as Director of Special Education and Pupil Personnel Services, effective September 4, 2023.

5. Appoint Elementary School Parent Liaison- Allison Denk

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the appointment of Allison Denk, Elementary School Parent Liaison at \$15.00/hr. for the 2023-2024 school year.

6. Appoint Cleaner –Brandy Coleman

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the 52 week probationary appointment of Brandy Coleman as a Cleaner conditional upon a criminal history record check according to commissioners Regulation §80 1.11 and Part 87 as follows:

Probationary Period: July 31, 2023-July 30, 2024

Salary: \$16.50/hr.

7. Appoint Maintenance Worker – Luke VanAlstyne

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the 52 week probationary appointment of Luke VanAlstyne as a Maintenance Worker, conditional upon a criminal history record check according to Commissioners Regulation §80-1.11 and Part 87 as follows:

Probationary Period: August 14, 2023-August 13, 2024

Salary: \$17.75/hr.

8. Appoint Seasonal Cleaner – Tracy Johnson

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the appointment of Tracy Johnson as a Seasonal Cleaner, effective July 1, 2023 through August 28, 2023.

Salary: \$15.25/hr.

9. Create and Appoint School Bus Dispatcher – Shannon Thomas

**RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education of the North Rose-Wolcott Central School District creates the following 1.0 FTE position and approves the following appointment:

**Position:** School Bus Dispatcher

**Appointment/Name:** Shannon Thomas

**Assign./Loc:** Transportation

**Civil Service Title and Status:** School Bus Dispatcher, Competitive Class, Provisional

**Classification/Hourly Rate:** Non-Exempt / \$18.57per hour (minus applicable deductions)

**Effective Date:** August 14, 2023

10. Appoint Network Technician –Hunter Victorious

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the approves the 52-week probationary appointment of Hunter Victorious as the Network Technician, conditional upon a criminal history record check according to Commissioners Regulation §80 1.11 and Part 87 as follows:

Probationary Period: July 10, 2023-July 9, 2024

Salary: \$25.75/hr.

11. Appoint Elementary Teacher – Rachel Shellman

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the three-year probationary appointment of Rachel Shellman as an Elementary Teacher conditional upon a criminal history record check according to Commissioners Regulation §80 1.11 and Part 87 as follows:

Certification: Childhood Education, Grades 1-6, Professional

Tenure Area: Elementary

Probationary Period: August 29, 2023-August 28, 2026

Salary: Step L \$55,852

The expiration date is tentative and conditional only. In order to be eligible for and considered for tenure, the teacher must meet all requirements of the educational law and corresponding regulations.

12. Appoint Teacher – Carissa Smith

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the four -year probationary appointment of Carissa Smith as a School Media Specialist conditional upon a criminal history record check according to Commissioners Regulation §80 1.11 and Part 87 as follows:

Certification: Library Media Specialist, Initial

Tenure Area: School Media Specialist

Probationary Period: August 29, 2023-August 28, 2027

Salary: Step E \$52,457

The expiration date is tentative and conditional only. In order to be eligible for and considered for tenure, the teacher must meet all requirements of the educational law and corresponding regulations.

13. Summer Curriculum Writing/Professional Development

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the following individuals to participate in curriculum writing workshops in July-August 2023 at \$35.00/hr.

Rachel Shellman

Carissa Smith

14. Leadership Council

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the following to serve on Leadership Council for the 2022-2023 school year at a stipend of \$2500.

|                       |                 |
|-----------------------|-----------------|
| <b>Lead Teachers:</b> | <b>Building</b> |
| Cary Merritt          | High School     |

15. Academic and Enrichment Summer Program Appointments

The following individuals are being recommended to work in the summer academic and enrichment programs that are funded by grants.

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the following individuals to work various summer academic and enrichment programs conditional upon a criminal history record check according to Commissioners Regulation §80-1.11 and Part 87.

| Staff             | Position            | \$/Hr.                                    |
|-------------------|---------------------|---|
| Josephine Visalli | Grant Program Aide  | \$15.25/hr. effective 7/17/2023-8/24/2023 |
| Karen Black       | Grant Program Nurse | \$39.78/hr. effective 8/1/2023-8/24/2023  |

16. Coaching and Athletic Department Appointment

Marc Blankenberg recommends the following individuals to fill coaching position.

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the following coaching and athletic appointments for the 2023-24 school year, conditional upon a criminal history record check according to Commissioners Regulation §80-1.11 and Part 87, and successful completion of all required First Aid/CPR and Child Abuse courses.

| Position        |    | Name      | Step | Years | Salary  |
|-----------------|----|-----------|------|-------|---------|
| Boys Volleyball | JV | Ron Colon | 1    | 2     | \$2,558 |

17. Aquatics Program

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the following individual as Water Safety Instructors and/or Lifeguards or Program Directors for all swim programs during the 2023-2024 school year.

| Name         | Position(s) | Rate/Hr.    |
|--------------|-------------|-------------|
| Matthew Cole | Lifeguard   | \$15.25/hr. |

18. Certify Lead Evaluators

WHEREAS, the following administrators have completed trainings which meet the requirements of 8 NYCRR 30-2.9 and the North Rose-Wolcott Annual Professional performance Review Plan (APPR) for certification as a Lead Evaluator of teachers:

- a) Christie Graves, Principal
- b) Crystal Rupp, Principal
- c) Nicole Sinclair, Principal

- d) Sara McLean, Director of Special Education
- e) Scott Hassall, Assistant Principal
- f) Lisa Visalli, Assistant Principal
- g) Marc Blankenberg, Director of Health, PE & Athletics
- h) Karen Haak, Assistant Principal
- i) Laurie Elliott, Community Schools Administrator
- j) Mark Mathews, Principal

WHEREAS, the following administrators have completed trainings which meet the requirements of 8 NYCRR 30-2.9 and the North Rose-Wolcott Annual Professional Performance Review Plan (APPR) for certification as a Lead Evaluator of principals:

- A. Michael Pullen, Superintendent of Schools
- B. Megan Paliotti, Assistant Superintendent for Instruction and School Improvement

BE IT RESOLVED, that, upon recommendation of the District Superintendent, that the above listed administrators (a- j) be certified as a Lead Evaluators of teachers and that the above listed administrators (A -B) be certified as Lead Evaluators of principals.

19. Appoint Volunteers

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the following individuals to work as a volunteer in the district for the 2023-2024 school year.

Jeilyn Hernandez

20. Correction Academic and Enrichment Summer Program Appointments

The following individuals are being recommended to work in the summer academic and enrichment programs that are funded by grants.

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the following individuals to work various summer academic and enrichment programs from June 1, 2023 through August 19, 2023 conditional upon a criminal history record check according to Commissioners Regulation §80-1.11 and Part 87.

| Staff             | Position                   | \$/Hr.                             |
|-------------------|----------------------------|------------------------------------|
| Kimberly Youngman | Grant Program Teacher Aide | <del>\$17.00/hr.</del> \$17.25/hr. |

21. Correction Coaching and Athletic Department Appointments

Marc Blankenberg recommends the following individual to fill a coaching and athletic department position.

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the following coaching and athletic department appointment for the 2023-24 school year, conditional upon a criminal history record check according to Commissioners Regulation §80-1.11 and Part 87, and successful completion of all required First Aid/CPR and Child Abuse courses.

| Position          |         | Name           | Step | Years | Salary                     |
|-------------------|---------|----------------|------|-------|----------------------------|
| Boys Soccer Coach | Varsity | Michael Graves | 3    | 9     | <del>\$3,493</del> \$5,493 |

22. Correction Aquatics Program

Marc Blankenberg is recommending the following individual to fill a Water Safety Instructors and/or Lifeguard or Program Director position.

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the following individual as Water Safety Instructors and/or Lifeguards or Program Directors for all swim programs during the 2023-2024 school year.

| Name             | Position(s)           | Rate/Hr.                        |
|------------------|-----------------------|---------------------------------|
| Autumn Davenport | Swim Program Director | <del>\$23.50/hr</del> , \$25.00 |

23. Correction Board Appointments and Other Designations:

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, appoints the following individuals to serve in the stated positions with stipends as stated for the 2023-2024 school year, effective July 1, 2023.

**d) Designations: The following designations will be made by the Board at the Annual Organization Meeting in July.**

| Position                                | 2022-2023  | 2023-2024                            |
|---|------------|--------------------------------------|
| Designee to Determine Student Residency | Gary Barno | <del>Gary Barno</del> Megan Paliotti |

**6. Items requiring a roll call vote:**

A motion for approval of Item #1 is made by Linda Eynor and seconded by Jasen Sloan

1. Lease Agreement

**WHEREAS**, the Board of Education of the North Rose-Wolcott Central School District is undergoing a capital project, during which the district office space at the High School will be inaccessible, and this requires the School District to procure lease space certain operations during the capital project; and

**WHEREAS**, the School District has located real property that will meet the School District's needs and this real property and building and which is available to the School District on reasonable terms, which is located at 6168-6188 Westport Bay Road, Wolcott, New York, which the Board has determined to be the only property available for lease and located in the School District or a reasonable proximity to it which meets the School District's needs; and

**WHEREAS**, the School District's representatives and legal counsel negotiated a lease agreement with Huron Evergreen, LLC, which is attached to this Resolution as Exhibit "A" ("Lease Agreement") and, based upon the advice of its counsel and administrators, the Board of Education has determined that the Lease Agreement's terms are acceptable and appropriate and in the School District's best interests, and it wishes to approve and authorizes execution of the Lease Agreement; and

**WHEREAS**, based on information provided to the Board of Education by its administrators and prior discussions the Board of Education had with its administrators, the Board of Education hereby finds that the School District had a substantial and urgent need for use of the lease space on or about August 1, 2023 and, based on prior guidance from the Board of Education, the School District will begin using said lease space on or about that date with the understanding that the Lease Agreement would be effective as of August 1, 2023, and the Board

of Education finds this action to have been appropriate and consistent with prior guidance it provided its administrators, and the Board of Education wishes to ratify and approve that action;

THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE NORTH ROSE-WOLCOTT CENTRAL SCHOOL DISTRICT that it hereby authorizes and approves the Lease Agreement attached to this Resolution as Exhibit A and authorizes its Superintendent of Schools and/or the President of the Board of Education to execute said lease agreement on behalf of the Board of Education; and

BE IT FURTHER RESOLVED, that the Board of Education hereby finds the School District had a bona fide need for use of the lease space on August 1, 2023, and it was in the School District's best interests for the School District to commence use of the lease space on August 1, 2023 and for the Lease Agreement to have an effective date of August 1, 2023, and, therefore, the Board of Education hereby ratifies said action and approves the Lease Agreement, effective August 1, 2023; and

BE IT FURTHER RESOLVED, that this resolution takes effect immediately upon its adoption.

The motion having been duly moved, the resolution was acted upon by the Board of Education and there were 7 votes in favor of the resolution and 0 votes against the resolution as follows:

|                 |        |                  |          |
|-----------------|--------|------------------|----------|
| Lucinda Collier | Voting | <u>  X  </u> yes | _____ no |
| John Boogaard   | Voting | <u>  X  </u> yes | _____ no |
| Shelly Cahoon   | Voting | <u>  X  </u> yes | _____ no |
| Linda Eygnor    | Voting | <u>  X  </u> yes | _____ no |
| Tina Reed       | Voting | <u>  X  </u> yes | _____ no |
| Jasen Sloan     | Voting | <u>  X  </u> yes | _____ no |
| Paul Statskey   | Voting | <u>  X  </u> yes | _____ no |

**Informational Items:**

- Claims Auditor Reports

**EXECUTIVE SESSION:**

A motion was requested to enter executive session to discuss a legal matter.

The motion was made by Paul Statskey and seconded by Jasen Sloan with motion approved 7-0.

Time entered: 6:17 p.m.

**Return to regular session at 7:18 p.m.**

Adjournment:

A motion was requested to adjourn the regular meeting.

Motion for approval was made by Linda Eygnor and seconded by John Boogaard with motion approved 7-0.

Time adjourned: 7:19p.m.

*Tina St. John*

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Tina St. John, Clerk of the Board of Education