

**ROMULUS CENTRAL SCHOOL  
ROMULUS, NY 14541**

**BOARD OF EDUCATION MEETING MINUTES  
AUGUST 23, 2011  
6:00 P.M. – BOARD CONFERENCE ROOM**

**PRESENT:** Robert McCann – President; Seth Brandow; Timothy Kuryla; James O. Somerville

**ABSENT:** Laurie Asermily – Vice-President; Susan Backlund; One Vacant Seat

**OTHERS PRESENT:** Michael J. Hoose – Superintendent; Leanne B. Keel – District Clerk; Robert J. Boulware – Business Manager; Amanda Pundt – RFA Vice-President; Michael Pane – Athletic Director

Mr. McCann called the meeting to order at 6:05 p.m., recited the Pledge of Allegiance, and welcomed guests.

**PUBLIC COMMENTS:** None

**CLERK'S REPORT:**

- 1.1M Approval of Minutes of July 20, 2011  
Motion made by Mr. Kuryla, seconded by Mr. Somerville, and carried unanimously.
  - 1.2M Approval of Payroll for July, 2011  
Motion made by Mr. Somerville, seconded by Mr. Kuryla, and carried unanimously.
  - 1.3M Approval of Student Activities Report for July 2011  
Motion made by Mr. Kuryla, seconded by Mr. Brandow, and carried unanimously.
  - 1.4M Approval of Treasurer's Report for May, 2011  
Motion made by Mr. Kuryla, seconded by Mr. Brandow, and carried unanimously.
  - 1.5 Board **information copies** of the following Warrants for:
    - . June, 2011, Fund A, #65, #66, #68, #69, #70; Fund C, #24, #25; Fund F, #37, #38, #39; Fund TE, #7
    - . July, 2011, Fund A, #72, #73, #74, #75, #76; Fund C, #28, #29; Fund F, #40, #41, #42; Fund TA, #3
- Motion made by Mr. McCann, seconded by Mr. Kuryla, and carried unanimously.

**SUPERINTENDENT'S REPORT:**

2.1 Update

- . APPR update

**APPR UPDATE**

Mr. Hoose stated that the Annual Professional Performance Review (APPR) requirements are still being contemplated by NYS; thus, further discussion and negotiations of its impact on the RCS Faculty Collective Bargaining Contract will continue as stipulated in the Resolution, Item 2.5M of these Minutes.

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. Kidsafe Year End Report

**KIDSAFE REPORT**

Mr. Hoose reviewed the childcare program's 2010-11 end-of-year financial report which indicated a profit of \$782.41.

. School Bus Fire

**SCHOOL BUS FIRE**

Mr. Hoose mentioned the #69 bus fire which occurred on August 17, 2011, and that the NYSIR Insurance Company is investigating our policy regarding replacement buses, etc. He will share more information with the BOE as it becomes available.

**IT EQUIPMENT SURPLUS**

2.2M Authorization to declare as surplus the RCS Technology equipment, due to their "end of life", as indicated on the listing provided to Board members.

Motion made by Mr. Somerville, seconded by Mr. Kuryla, and carried unanimously.

**NYSCOSS CONFERENCE**

2.3M Authorization for the Superintendent of Schools to attend the NYS Council of School Superintendents (NYSCOSS) Fall Conference, September 25-28, 2011, with expenses.

Motion made by Mr. Kuryla, seconded by Mr. McCann, and carried unanimously.

**BUILDING MAINTENANCE  
MECHANIC/BUS DRIVER**

2.4M Authorization to **create one Building Maintenance Mechanic/School Bus Driver position.**

Motion made by Mr. Kuryla, seconded by Mr. Brandow, and carried unanimously.

**RESOLUTION TO CONTINUE  
APPR NEGOTIATIONS**

2.5RS BE IT, THEREBY, RESOLVED THAT the Board of Education of the Romulus Central School District hereby approves the continued use of its existing APPR and/or existing method of teacher and principal evaluation until the requirements of Education Law 30121-c have been completed; and

BE IT, FURTHER, RESOLVED THAT the Board of Education of the Romulus Central School District hereby directs the Superintendent of Schools to continue collective negotiations regarding the District's APPR as may be required by Education Law 3012-c.

Motion made by Mr. Kuryla, seconded by Mr. Brandow, and carried unanimously.

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**BUSINESS MANAGER'S REPORT:**

**VIDEO DONATION ACCEPTED**

3.1M Authorization to accept the donation of five (5) softball instructional videos from an area resident for use in the Athletic Department. These videos are valued at \$75.00.

Motion made by Mr. Brandow,, seconded by Mr. McCann, and carried unanimously.

**INTERNAL AUDIT RISK  
ASSESSMENT REPORT**

3.2M Authorization to accept the response to the Internal Audit Risk Assessment and Claims Audit Report for the year ended June 30, 2011 as prepared by Raymond G. Preusser, CPA, P.C.

Motion made by Mr. McCann, seconded by Mr. Somerville, and carried unanimously.

**2010-11 FUND A YEAR-END  
MONEY TRANSFERS**

3.3M Authorization for the 2010-11 year-end money transfers to close out the 2010-11 Year End Fund A Transfers as per listing provided to Board members  
Motion made by Mr. Kuryla, seconded by Mr. McCann, and carried unanimously.

**CAPITAL BUILDING RESERVE  
FUND AUTHORIZED FUNDING**

3.4M Authorization that, upon the recommendation of the Superintendent of Schools, the Board of Education of the Romulus Central School District authorizes the **funding of the following Reserve Fund from unappropriated fund balances as of June 30, 2011**, and as authorized by General Municipal Law:

. Capital Building Reserve Fund up to a maximum of not to exceed \$400,000.00  
Motion made by Mr. Kuryla, seconded by Mr. Brandow, and carried unanimously.

**TRANSPORTATION SUPERVISOR'S REPORT:**

**BUS ROUTES/DRIVERS  
APPROVED**

11.1M Approval of the School Bus routes and drivers for the 2011-12 school year

Motion made by Mr. McCann, seconded by Mr. Kuryla, and carried unanimously.

**LEAVE OF ABSENCE:**

**DEBORAH BOJCZUK LOA**

7.1L Deborah Bojczuk – Cleaner – A medical leave of absence retroactive from July 7, 2011 through approximately September 30, 2011, pending Physician's release. Accumulated sick leave days will be utilized.

Motion made by Mr. Kuryla, seconded by Mr. Somerville, and carried unanimously.

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**RESIGNATION:**

**HEATHER WERNER RESIGNS**

7.2RG Heather Werner – School Bus Driver, effective August 31, 2011  
Motion made by Mr. McCann, seconded by Mr. Kuryla, and carried unanimously.

**PERSONNEL APPOINTMENTS: As Recommended by Mr. Hoose**  
**SUBSTITUTE LISTINGS**  
**APPROVED**

6.1A Authorization of the 2011-12 Substitute Teacher, Substitute Teacher Assistant, Substitute Teacher Aide, and Substitute Support Staff listings as provided to the Board members

Motion made by Mr. McCann, seconded by Mr. Kuryla, and carried unanimously.

- 6.2A Mark Mansfield – Substitute Teacher, K-12, Uncertified  
Beth Todoro – Substitute Teacher, K-12, Uncertified  
Jeremy Leroux – Substitute Teacher, 1-6, Certified  
Patricia Root – Substitute Teacher, K-12, Certified, pending NYSED Fingerprinting Clearance  
Connie Carmona – Substitute Teacher, PK-12, Uncertified, pending NYSED Fingerprinting Clearance

Motion made by Mr. McCann, seconded by Mr. Brandow, and carried unanimously.

**JAIME JOHN APPOINTED**  
**TEACHER AIDE**

6.3A Jaime John - Teacher Aide, a probationary appointment, pending NYSED Fingerprinting Clearance, effective September 6, 2011, at \$10.19 per hour for 6.75 hours per day that school is in session, with benefits as stipulated in the current CSEA Collective Bargaining Contract.

Motion made by Mr. Kuryla, seconded by Mr. Somerville, and carried unanimously.

6.4A \_\_\_\_\_ Clerk, a 12-month probationary appointment, pending NYSED Fingerprinting Clearance, effective \_\_\_\_\_ at \$ \_\_\_\_\_ per hour for \_\_\_\_\_ hours per day, with benefits as stipulated in the current CSEA Collective Bargaining Contract.

**TABLED**

**MARY MOORE APPOINTED**  
**TEACHER AIDE**

6.7A Mary Moore – Teacher Aide, a probationary appointment, pending NYSED Fingerprinting Clearance, effective September 6, 2011 at \$10.19 per hour for 6.75 hours per day that school is in session, with benefits as stipulated in the current CSEA Collective Bargaining Contract.

Motion made by Mr. Kuryla, seconded by Mr. McCann, and carried unanimously.

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**ATHLETIC DIRECTOR'S REPORT:**

13.1 Update

**FALL SPORTS TEAMS  
FIELDED**

Mr. Pane stated that the following teams have been fielded: Varsity & JV Girls' Soccer, Varsity Girls' Volleyball, Varsity Boys' Soccer, and Varsity Golf. There will also be a Modified Boys' Soccer team with South Seneca CSD. And, a presentation on the Concussion Syndrome occurred on August 14, 2011 at a Parent Meeting. On September 1, 2011 there will be a home opener pre-season tournament for Girls' Soccer.

**EXTRACURRICULAR APPOINTMENTS:**

**INCOMPLETE GOLF TEAM  
OF ONE**

6.5RS WHEREAS THE Romulus Central School District Board of Education has received a request from the South Seneca Central School Board of Education for the participation on an **Incomplete Team of up to three (3) South Seneca students to play on the Romulus Golf Team at Bona Vista Golf Course, Ovid, NY for all practices and Home Games;** and

WHEREAS the cost of \$150.00 per South Seneca athlete playing Golf will be borne by the South Seneca Central School District; and

WHEREAS the South Seneca Golf athletes will be transported by South Seneca school bus drivers to all golf practices and home games at the Bona Vista Golf Course, and transportation after those practices and Home Games will be the responsibility of parents/athletes; and

WHEREAS the Romulus Golf athletes will be transported by Romulus school bus drivers to all golf practices and home games at the Bona Vista Golf Course, and transportation after those practices and Home Games will be the responsibility of parents/athletes; and

WHEREAS the South Seneca Golf athletes will be transported by their parent(s) to the Romulus Central School so that players may be transported to all away games by Romulus Central School bus drivers and return from the games to Romulus Central School whereby the South Seneca parent(s) will transport their athletes home;

BE IT, THEREFORE, RESOLVED THAT for the Fall 2011 Golf season only, and at no other expense to the South Seneca School District other than that mentioned herewith, and with transportation of players as mentioned herewith, South Seneca students will play Golf in a shared capacity with Romulus Central School students.

Motion made by Mr. Kuryla, seconded by Mr. Somerville, and carried unanimously.



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**EXTRACURRICULAR CLUB  
APPOINTMENTS**

- 6.6A Student Council, High School Advisor – Christopher Puylara @ \$1,875.50
- Student Council, Elementary Advisor – Darlene Werner @ \$315.00
- Stage & Lighting Co-Director – Susan Fegley @ \$200.00
- Stage & Lighting Co-Director – Jeffery Felice @ \$400.00
- Technical Director, Fall High School Drama Production – Jeffery Felice @ \$500.00
- Technical Director, Spring High School Drama Production – Jeffery Felice @ \$700.00
- Drama Production, Exec. Director – Laura Feligno @ \$1,174.95
- Musical Production High School Exec. Director – Laura Feligno @ \$3,708.60
- Musical Production Elementary, Exec. Director – Michelle George-Mason @ \$3,885.20
- Musical Director Elementary Production – Betty Gerych @ \$3,366.00
- Musical Director High School Production – Hilary Chaya @ \$3,213.00
- Drama Club High School Advisor – Hilary Chaya @ \$247.05
- Drama Club Elementary Advisor – Michelle George-Mason @ \$254.10
- Yearbook – Christopher Puylara @ \$4,327.40
- Marching Band Director – Hilary Chaya @ \$1,468.95
- Color Guard Advisor – Jennifer Bartlett @ \$963.90
- Choral Music Director – Betty Gerych @ \$793.10
- Honor Society Co-Advisor – Cathy Jordan @ \$1,858.50
- Honor Society Co-Advisor – Nancy Munn @ \$1,947.00
- 7<sup>th</sup> Grade Class Co-Advisor – Melissa Lilyea @ \$288.20
- 7<sup>th</sup> Grade Class Co-Advisor – Christopher Puylara @ \$288.20
- 8<sup>th</sup> Grade Class Co-Advisor – Melinda Schillinger @ \$210.00
- 8<sup>th</sup> Grade Class Co-Advisor – Nancy Munn @ \$288.20
- 9<sup>th</sup> Grade Class Co-Advisor – Jeffery Felice @ \$721.60
- 9<sup>th</sup> Grade Class Co-Advisor – Melissa Lilyea @ \$688.80
- 10<sup>th</sup> Grade Class Co-Advisor – Carlene Augustine @ \$734.00
- 10<sup>th</sup> Grade Class Co-Advisor – Jennifer Bartlett @ \$1,009.80
- 11<sup>th</sup> Grade Class Co-Advisor – Jennifer Bartlett @ \$1,731.40
- 11<sup>th</sup> Grade Class Co-Advisor – Bernie Wegman @ \$1,652.70
- 12<sup>th</sup> Grade Class Co-Advisor – John Vincent @ \$2,065.35
- 12<sup>th</sup> Grade Class Co-Advisor – Christopher Puylara @ \$2,163.70
- Ski Club Co-Advisor – Bernie Wegman @ \$164.50
- Ski Club Co-Advisor – Susan Fegley @ \$164.50
- International Club Advisor – Susan Mitchell @ \$961.40
- Peer Mediator Co-Advisor – Carlene Augustine @ \$401.63
- Peer Mediator Co-Advisor @ Kathleen Stuck @ 306.00

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Web Page – Susan Fegley @ \$2,122.00  
Art Club Advisor – Melanie Shoebridge-Bloom @ \$1,434.30  
Weight Room Coordinator – Kathleen Whitney @ 4,120.00  
Varsity Club Advisor – Jeffery Felice @ \$525.00

Motion made by Mr. Kuryla, seconded by Mr. Brandow, and carried unanimously.

**COMMITTEE ON SPECIAL EDUCATION REPORT:**

- 9.1M Approval of the recommendations as listed in the Minutes of:
- . April 5, 2011, April 12, 2011, April 26, 2011
  - . May 2, 2011, May 4, 2011, May 9, 2011, May 10, 2011,  
May 24, 2011, May 26, 2011, May 31, 2011
  - . June 2, 2011, June 7, 2011, June 9, 2011, June 13, 2011,  
June 14, 2011, June 17, 2011, June 22, 2011, June 23, 2011
  - . August 2, 2011, August 3, 2011, August 4, 2011

**TABLED**

**COMMITTEE ON PRESCHOOL SPECIAL EDUCATION REPORT:**

- 9.2M Approval of the recommendations as listed in the Minutes of:
- . May 11, 2011, May 13, 2011, June 22, 2011,

**TABLED**

**EXECUTIVE SESSION:**

Motion made by Mr. Kuryla, seconded by Mr. Brandow, and carried unanimously, to enter into Executive Session at 7:22 p.m., for the purpose of discussion of specific personnel.

**EXECUTIVE SESSION**

**REGULAR SESSION  
RECONVENED**

Motion to reconvene in regular session at 9:00 p.m. made by Mr. Kuryla, seconded by Mr. Brandow, and carried unanimously.

**CLERK'S REPORT:**

**BOE MEMBER APPOINTED**

1.6RS RESOLVED that the Board of Education of the Romulus Central School, after choosing a candidate for the vacancy created by the resignation of Sarah Everts, Ph.D., do hereby **appoint Rebecca Jessop whose term will be effective until June 30, 2012.**

Motion made by Mr. McCann, seconded by Mr. Kuryla, and carried unanimously.

**Oath of Office administered to Rebecca Jessop by District Clerk, Leanne B. Keel**

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**ADJOURNMENT**

Motion to adjourn at 9:08 p.m. made by Mr. Kuryla, seconded by Mr. Brandow, and carried unanimously.

LEANNE B. KEEL  
DISTRICT CLERK