

NORTH ROSE-WOLCOTT CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING MINUTES

May 25, 2023

6:00 PM

Auditorium of the Middle School

**PRESENT:**

**BOE Members:** Lucinda Collier, John Boogaard, Shelly Cahoon, Linda Eygnor, Tina Reed, Jasen Sloan, Paul Statskey

**Superintendent:** Michael Pullen

**District Clerk:** Tina St. John

Approximately 19 students, staff and guests.

**1. Call to Order/Pledge of Allegiance**

President, Lucinda Callier called the meeting to order at 6:00p.m.

**Approval of Agenda:**

Motion for approval was made by Paul Statskey and seconded by Jasen Sloan with the motion approve 7-0.

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the agenda of May 25, 2023.

**2. Presentations:**

- Student Presentation – North Rose Wolcott Elementary School Students
  - 4<sup>th</sup> Graders, Reagan Boogaard and Maximo Hernandez Vasquez were the student presenters
- North Rose-Wolcott High Directors– Laurie Elliott, Sara McLean
  - NRW Directors presented the update of the School Improvement Plan and answered questions.
- Athletic Update – Marc Blankenberg
  - Mr. Blankenberg provided an overview and answered questions regarding the Athletic Program.
- Superintendent Update – Michael Pullen
  - Mr. Pullen thanked the community at large for a successful vote.
  - Mr. Pullen congratulated our Special Olympians.
  - Mr. Pullen congratulated Clara Madison on receiving the DAR Good Citizen Award.
  - Mr. Pullen provided the end of year date changes.

**3. Reports and Correspondence:** Committee chairperson or liaison provided an update.

- Board of Education Building Liaisons
  - Elementary School –Linda Eygnor
  - Middle School – Paul Statskey
  - High School – Tina Reed
- Four County Update – Linda Eygnor
- Handbook Committee – Lucinda Collier, Tina Reed, Jasen Sloan – no report given
- Audit Committee –John Boogaard, Shelly Cahoon, Linda Eygnor – no report given
- Building & Grounds/Capital Project/Energy Committee – Jasen Sloan, Shelly Cahoon, Paul Statskey – no report given
- District Safety Committee – Jasen Sloan – no report given
- Alternative Learning Center – Jasen Sloan – no report given
- Policy Committee – Paul Statskey, Shelly Cahoon, Tina Reed
  - First Reading: The following policies are being submitted for a first reading.

7000	Students	
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7420	Sports and the Athletic Program	Revised
7521	Students with Life Threatening Health Conditions	Revised
7530	Child Abuse and Maltreatment	Revised
7550	Dignity for All Students	Revised
7553	Hazing of Students	Revised
7580	Safe Public School Choice Options	Revised
<b>8000</b>	<b>Instruction</b>	
8130	Equal Educational Opportunities	Revised
8210	Safety Conditions and Prevention Instruction	Delete
8230	Instruction in Certain Subjects	Delete
8440	Home Instruction	Revised

**4. Public Access to the Board:**

- No one addressed the Board of Education

**5. Consent Agenda:**

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Shelly Cahoon and seconded by Linda Eygnor with the motion approved 7-0.

a. Board of Education Meeting Minutes

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the Meeting Minutes of May 4, 2023.

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the Meeting Minutes of May 16, 2023.

b. Recommendations from CSE and CPSE

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the recommendations for the Committee on Special Education dated April 19, 26, 28, May 1, 2, 3, 4, 8, 10, and 15, 2023; and instructs the Superintendent to implement the recommendations on behalf of the following individuals identified by student number:

11734	12924	12955	14859	11779	13901	11335	12440	12561	11781
13735	14235	14878	13798	14060	14864	14457	13392	14853	13691
14723	14368	14367	13776	12328	13865	13236	13005	12547	14753
14870	13841	13292	14686	11818	14550	13170	13558	13910	14330

c. Substitute Teachers and Substitute Service Personnel

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the individuals named on the substitute lists, which are on file with the District Clerk.

d. Cooperative Purchasing Services 2023-24 – CiTi BOCES

**FOOD AND CAFETERIA SUPPLIES  
SCHOOL YEAR 2023-2024**

**WHEREAS,**

It is a plan of a number of public school districts in the Oswego County Board of Cooperative Educational

Services Area in New York (known as the Center for Instruction, Technology & Innovation [CiTi]), to bid jointly Cafeteria supplies including but not limited to food and paper items, and

**WHEREAS,**

The North Rose-Wolcott Central School is desirous of participating with other districts in the Oswego County Board of Cooperative Educational Services/CiTi area in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, Section 119-o, and

**WHEREAS,**

The North Rose-Wolcott Central School wishes to appoint a committee made up of participating schools to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids and awarding bids and reporting the results to the schools; therefore;

**BE IT RESOLVED,**

That the Board of Education of the North Rose-Wolcott Central School hereby appoints the Oswego County Board of Cooperative Educational Services/CiTi to represent it in all matters relating above, and designates the Oswego County Board of Cooperative Educational Services/CiTi designated newspaper(s) as the legal publication(s) for all Cooperative Purchasing bid notifications, and,

**BE IT FURTHER RESOLVED,**

That the Board of Education of the North Rose-Wolcott Central School authorizes the above committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities, and,

**BE IT FURTHER RESOLVED,**

That the Board of Education of the North Rose-Wolcott Central School agrees to (1) assume its equitable share of the costs of the Cooperative Bidding; (2) abide by majority decisions of the participating districts on quality standards; (3) abide by the Award of the Oswego County Board of Cooperative Educational Services/CiTi according to the recommendations of the committee; (4) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s).

e. Revised 2023-2024 Board of Education Meeting Calendar

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law adopts the revised 2023-2024 Board of Education Meeting Calendar.

f. Future Business Leaders of America FBLA Overnight Field Trip

Business Teacher Jennifer Judge is planning to take two (2) members of the Future Business Leaders of America Club to Atlanta, Georgia to compete in state and national competitive events. The cost of this trip and overnight stay will be paid for by FBLA, fundraising and a grant.

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the Future Business Leaders of America (FBLA) Club overnight field trip to Atlanta, GA on June 26, 2023-July 1, 2023. Jennifer Judge will serve as a chaperone and the trip will be paid for by FBLA, fundraising and a grant.

g. Amendment to 2022-2023 Budget

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approve the budget amendment in the amount of \$93,137 from appropriated fund balance and amend the 2022-2023 budget by an increase of \$23,632 to the contractual code A-5510-400-06-0000 and \$69,505 to equipment code 5510-200-06-0000.

h. Personnel Items:

1. Termination of Employment – Debra Buettner

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the termination of employment of Debra Buettner as a Teacher Aide and Grant Program Teacher Aide, effective with the close of business on May 12, 2023.

2. Letter of Resignation – Ashley Sherman

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the resignation from Ashley Sherman as School Psychologist effective May 12, 2023.

3. Letter of Resignation –Carlotta Ford

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the resignation from Carlotta Ford as Cleaner effective May 19, 2023.

4. Letter of Resignation – Tina Guerra

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the resignation from Tina Guerra as Teacher Aide effective April 9, 2023.

5. Letter of Resignation – Karen Haak

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the resignation from Karen Haak as Elementary Teacher effective June 30, 2023.

6. Letter of Resignation –Shawn Brown

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the resignation from Shawn Brown as Automotive Mechanic effective June 1, 2023.

7. Letter of Resignation – Tammi Murtha

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the resignation from Tammi Murtha as School Media Specialist effective June 16, 2023.

8. Letter of Resignation – Cathy Grasso

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the resignation from Cathy Grasso as Social Worker effective June 30, 2023

9. Leave of Absence – Jennifer Schmiegel

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the unpaid leave of absence for Jennifer Schmiegel from approximately May 3, 2023 through June 30, 2023.

10. Leave of Absence – Erica Ragan

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the unpaid leave of absence for Erica Ragan from approximately May 3, 2023 through June 23, 2023.

11. Permanent Appointment –Karena Anderson

**RESOLUTION**

Be it resolved, that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the permanent appointment of Karena Anderson as Cleaner effective December 13, 2022.

12. Permanent Appointment –Joseph Durell

**RESOLUTION**

Be it resolved, that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the permanent appointment of Joseph Durell as Maintenance Worker effective December 13, 2022.

13. Appoint Sr. Clerk Typist – Harley Seager

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the 52- week probationary appointment of Harley Seager as a Senior Clerk Typist, conditional upon a criminal history record check according to Commissioners Regulation §80 1.11 and Part 87 as follows:

Probationary Period: June 12, 2023-June 11, 2024

Salary: \$19.00/hour

14. Appoint Bus Driver-Linda Maeske

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the 52-week probationary appointment of Linda Maeske as a Bus Driver conditional upon a criminal history record check according to Commissioners Regulation §80 1.11 and Part 87 as follows:

Probationary Period: June 12, 2023-June 11, 2024

Salary: \$23.00/hr.

15. Appoint School Monitor – Linda Maeske

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the 52-week probationary appointment of Linda Maeske as a School Monitor conditional upon a criminal history record check according to commissioners Regulation §80 1.11 and Part 87 as follows:

Probationary Period: June 12, 2023-June 11, 2024

Salary: \$15.00/hr.

16. Appoint Teaching Assistant –Tina Guerra

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the four-year probationary appointment of Tina Guerra as a Teaching Assistant conditional upon a criminal history record check according to Commissioners

Regulation §80 1.11 and Part 87 as follows:

Certification: Teaching Assistant, Level I  
Tenure Area: Teaching Assistant  
Probationary Period: April 10, 2023-April 9, 2027  
Salary: Step A, \$21,711

The expiration date is tentative and conditional only. In order to be eligible for and considered for tenure, the teacher must meet all requirements of the educational law and corresponding regulations.

17. Appoint Elementary Teacher – Sydney Coe

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the four-year probationary appointment of Sydney Coe as an Elementary Teacher conditional upon a criminal history record check according to Commissioners Regulation §80 1.11 and Part 87 as follows:

Certification: Childhood Education, Grades 1-6, Initial  
Tenure Area: Elementary  
Probationary Period: August 29, 2023-August 28, 2027  
Salary: Step C, \$50,790.00

The expiration date is tentative and conditional only. In order to be eligible for and considered for tenure, the teacher must meet all requirements of the educational law and corresponding regulations

18. Appoint Elementary Assistant Principal – Karen Haak

**RESOLUTION**

Be it resolved, that on the recommendation of the Superintendent of Schools, the Board of Education hereby appoints Karen Haak who holds a School Building Leader certification to a four year probationary appointment in the tenure area of Assistant Principal, with the probationary appointment commencing on July 1, 2023 expiring on June 30, 2027 (unless extended in accordance with the law). This expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the Assistant Principal must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the Assistant Principal receives an ineffective composite or overall rating in the final year of the probationary period the Assistant Principal shall not be eligible for tenure at that time.

Certification: School Building Leader –Initial  
Tenure Area: Assistant Principal  
Probationary Period: July 1, 2023-June 30, 2027  
Salary: \$72,500

19. Appoint High School Principal: Nicole Sinclair

**RESOLUTION**

Be it resolved, that on the recommendation of the Superintendent of Schools, the Board of Education hereby appoints Nicole Sinclair, who holds a School Building Leader certification to a four year probationary appointment in the tenure area of Principal, with the probationary appointment commencing on July 1, 2023 and expiring on June 30, 2027 (unless extended in accordance with the law). This expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the Principal must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least

three (3) of the four (4) preceding years, and if the Principal receives an ineffective composite or overall rating in the final year of the probationary period the Principal shall not be eligible for tenure at that time.

Certification: School Building Leader – Emergency COVID 19  
 Tenure Area: Principal  
 Probationary Period: July 1, 2023-June 30, 2027  
 Salary: \$107,900

**20. Academic and Enrichment Summer Program Appointments**

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the following individuals to work various summer academic and enrichment programs from July 1, 2023 through August 18, 2023 conditional upon a criminal history record check according to Commissioners Regulation §80-1.11 and Part 87.

Staff	Position	\$/Hr.
Steve Johnson	Teacher	\$39.78/hr.
Michael Scharvella	Teacher	\$39.78/hr.
Amy Musengo	Teacher	\$39.78/hr.
Michael VanDoren	Teacher	\$39.78/hr.
Maureen Mahoney	Teacher	\$39.78/hr.
William McDermott	Teacher	\$39.78/hr.
Brandon Kipcinski	Teacher	\$39.78/hr.
Ryan Haskins	Teacher	\$39.78/hr.
Paul Petersen	Teacher	\$39.78/hr.
Amy Johnson	Teacher	\$39.78/hr.
Kaitlyn Bowens	Teacher	\$39.78/hr.
Mike Flaherty	Teacher	\$39.78/hr.
Amy Suss	Teacher	\$39.78/hr.
Paul Maring	Grant Program Teacher	\$39.78/hr.
Cary Merritt	Coordinator/Clerk	\$39.78/hr.
Keri McQuown	Cook	\$15.45/hr.
Jody Parrish	Food Service Helper	\$15.71/hr.
Arline Perce	Food Service Helper	\$18.86/hr.

**21. Academic and Enrichment Summer Program Appointments**

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the following individuals to work various summer academic and enrichment programs from June 1, 2023 through August 19, 2023 conditional upon a criminal history record check according to Commissioners Regulation §80-1.11 and Part 87.

Staff	Position	\$/Hr.
Vickie Randall	Grant Program Nurse	\$39.78/hr.
Elizabeth Decker	Grant Program Nurse	\$39.78/hr.
Stephanie Humbert	Grant Program Nurse	\$39.78/hr.
Colleen Barron	Grant Program Nurse	\$39.78/hr.
Alex Richwalder	Grant Program Teacher	\$39.78/hr.
David Hahn	Grant Program Teacher	\$39.78/hr.
Brian LaValley	Grant Program Teacher	\$39.78/hr.
Laurel LaTray	Grant Program Teacher	\$39.78/hr.

Alison Maloney	Grant Program Teacher	\$39.78/hr.
Sarah Covotta	Grant Program Teacher	\$39.78/hr.
Brad LeFevre	Grant Program Teacher	\$39.78/hr.
Lucia Copeland	Grant Program Teacher	\$39.78/hr.
Patty Weber	Grant Program Teacher	\$39.78/hr.
Daniel Kim	Grant Program Teacher	\$39.78/hr.
Lindsey Roberts	Grant Program Teacher	\$39.78/hr.
Brenda Mitchell	Grant Program Teacher	\$39.78/hr.
Jordan Camp	Grant Program Teacher	\$39.78/hr.
Julie Norris	Grant Program Teacher	\$39.78/hr.
Joanna Samar	Grant Program Teacher	\$39.78/hr.
Melissa Mason	Grant Program Teacher	\$39.78/hr.
Matt Akerley	Grant Program Teacher	\$39.78/hr.
Ashleigh Gerstner	Grant Program Teacher	\$39.78/hr.
Kurt Laird	Grant Program Teacher	\$39.78/hr.
Kimberly Youngman	Grant Program Teacher Aide	\$17.00/hr.
Lisa Putman	Grant Program Teacher Aide	\$16.97/hr.
Cindy O'Dell	Grant Program Teacher Aide	\$17.60/hr.
Crystal Shaft	Grant Program Teacher Aide	\$15.45/hr.
Christy Grimsley	Grant Program Teacher Aide	\$17.17/hr.
Stephanie Kerr	Grant Program Teacher Aide	\$16.65/hr.
Keisha Laird	Grant Program Teacher Aide	\$16.82/hr.
Danielle Webster	Grant Program Teacher Aide	\$16.05/hr.
Jen McKown	Grant Program Teacher Aide	\$18.47/hr.
Chelsea Deon	Grant Program Teacher Aide	\$16.05/hr.

22. Appoint Extended School Year (ESY) Summer School Staff

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, appoints the following individuals to fill positions for Special Education Summer School, from July 1, 2023 through August 18, 2023.

Name	Position	Salary
Ashley McDonald	ESY Speech Pathologist	\$39.78/hr.
Jaime Akerley	ESY Speech Pathologist	\$39.78/hr. effective August 8/7/23 -8/11/23
Carol Hull	ESY Teacher Aide	\$20.96/hr.
Chere Poole	ESY Teacher Aide	\$18.81/hr.
Melissa Stevens	ESY Teacher Aide	\$20.94/hr.
Kristin Winslow	ESY Teacher	\$39.78/hr.
Cathy LaValley	ESY Teacher	\$39.78/hr.

23. Appoint K-12 Home/School Liaison

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the appointment of Irene Interlichia as Home/School Liaison at \$45.00/hr. for the 2023-24 school year to be funded from the McKinney-Vento Homeless Education Assistance Grant.

24. Approve Terms & Conditions of Employment

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the Terms and Conditions of Employment for employees deemed

Confidential for the 2023-2024 school year. The contracts are on file with the District Clerk.

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the Terms and Conditions of Employment for the Senior Maintenance Mechanic for the 2023-2024 school year. The contract is on file with the District Clerk.

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the Terms and Conditions of Employment for Director of Human Resources for the period of July 1, 2023-June 30, 2024. The contract is on file with the District Clerk.

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the Terms and Conditions of Employment for the Assistant Superintendent for Instruction and School Improvement for the period of July 1, 2023-June 30, 2024. The contract is on file with the District Clerk.

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the amended Terms and Conditions of Employment for the Director of Business Operations and Finance for the period of July 1, 2023-June 30, 2024. The contract is on file with the District Clerk.

25. Appoint Volunteers

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the following individuals to work as a volunteer in the district for the 2022-2023 school year.

Sarah Lynn	Patricia Luciano	Anna Furletti	Brooke Angelo
Aron Gardner	Shirley Luciano	Nicole Smith	Joseph Compton

**6. Award Bids**

A motion for approval of the following items as listed under Award Bids is made by John Boogaard and seconded by Tina Reed with the motion approved 7 -0.

a. Award Bid for Interior Painting

It is the recommendation to award the NRWCS D High School Gymnasium Painting Bid to Armstrong Painting, LLC. May 8, 2023, Bid Opening in the following amounts:

\$24,500.00 Base Bid

**RESOLUTION**

Be it Resolved, the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, authorizes awarding a bid to the bidder deemed to be the lowest responsible meeting the bid specifications as follows.

Bidder	Items	Amount
Armstrong Painting, LLC. 36 Fisherman's Creek Baldwinsville, NY 13027	High School Gymnasium Painting	Base Bid \$24,500.00



*Tina St. John*

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Tina St. John, Clerk of the Board of Education